



**HASBROUCK HEIGHTS BOARD OF EDUCATION
WORK MEETING AGENDA**

THURSDAY, JANUARY 23, 2025

A WORK MEETING OF THE HASBROUCK HEIGHTS BOARD OF EDUCATION IS BEING HELD THIS EVENING AT **6:00 P.M. IN THE HIGH SCHOOL MEDIA CENTER AT HASBROUCK HEIGHTS MIDDLE/HIGH SCHOOL, 365 BOULEVARD, HASBROUCK HEIGHTS, NEW JERSEY, 07604**

A. OPENING: ROLL CALL, SUNSHINE STATEMENT

*Announcement of **adequate meeting notice**: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon. Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on December 17, 2024. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School, Lincoln Elementary School, on the Hasbrouck Heights School District Website, and notice was provided to The Bergen Record and TapInto Network. Notice of said meeting was published under legal notice in the Record.*

B. PRESENTATIONS

1. **Presentations: 2024-2025 Student Safety Data System- Reporting Period 1**

C. OPEN SESSION: REVIEW OF REGULAR AGENDA

1. PERSONNEL
2. STUDENTS- SPECIAL EDUCATION, STUDENT SERVICES
3. GENERAL- EDUCATION, FIELD TRIPS
4. BUSINESS- FINANCE, FACILITIES, TECHNOLOGY, LEGAL

D. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS

E. PUBLIC COMMENTS

F. CLOSED SESSION

Whereas, Section 8 of the Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and Whereas, the Board is of the opinion that such circumstances exist. Now therefore, be it resolved that the Hasbrouck Heights Board of Education will meet in closed session to discuss _____ will disclose to the public the subject matter listed when circumstances dictate the need for confidentiality no longer exists.

G. ADJOURNMENT



**HASBROUCK HEIGHTS BOARD OF EDUCATION
REGULAR MEETING AGENDA**

THURSDAY, JANUARY 23, 2025

A REGULAR MEETING OF THE HASBROUCK HEIGHTS BOARD OF EDUCATION IS BEING HELD THIS EVENING AT **7:00 P.M. IN THE HIGH SCHOOL AUDITORIUM AT HASBROUCK HEIGHTS MIDDLE/HIGH SCHOOL, 365 BOULEVARD, HASBROUCK HEIGHTS, NEW JERSEY, 07604**

A. OPENING: ROLL CALL, SUNSHINE STATEMENT

*Announcement of **adequate meeting notice**: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon. Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on December 17, 2024. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School, Lincoln Elementary School on the Hasbrouck Heights School District Website, and notice was provided to The Bergen Record and TapInto Network. Notice of said meeting was published under legal notice in the Record.*

B. FLAG SALUTE

C. BOARD PRESIDENT'S REPORT

D. SUPERINTENDENT'S REPORT

E. PUBLIC COMMENTS- AGENDA ITEMS ONLY

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

F. OPEN SESSION: REVIEW OF REGULAR AGENDA

1. PERSONNEL
2. STUDENTS- SPECIAL EDUCATION, STUDENT SERVICES
3. GENERAL- EDUCATION, FIELD TRIPS,
4. BUSINESS- FINANCE, FACILITIES, TECHNOLOGY, LEGAL

G. PUBLIC COMMENTS

H. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS

I. CLOSED SESSION- AS MAY BE REQUIRED

J. ADJOURNMENT

1. PERSONNEL

A. EMPLOYMENT

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *appointments* of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125, effective for the 2024/2025 school year, pending the results of a criminal background check: N/A

- 2) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education *rescind the appointments* of the school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125: N/A

B. RESIGNATIONS N/A

C. RETIREMENTS

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education accept, the letter of *intent to retire* from **Mrs. Beth Cafferty**, World Language Teacher MS/HS, effective June 30, 2025, with regret.

- 2) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education accept, the letter of *intent to retire* from **Mrs. Eileen LaTorre**, 5th Grade Teacher Lincoln School, effective June 30, 2025, with regret.

- 3) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education accept, the letter of *intent to retire* from **Mrs. Rhonda Sturm**, Middle School Teacher, effective June 30, 2025, with regret.

D. COACHES/STIPENDS

- 1) Dr. Jillian Torrento Superintendent of Schools, recommends that the board of education confirm/approve the *extra-curricular activity, student activity positions* as listed in the categories below:

PD-1	Name	Position	UPC#	Salary/ Stipend	Location	Effective Date(s)
A.	Amanda Abdelaal	Athletic Trainer	11-402-100-100-00-02-39	\$2,500.00	High School	9/1/24-6/30/25

B.	Jennie Porfido	Keys Substitute Teacher	60-960-100-100-00-06	\$32.00/ Hour	Keys at Lincoln /Euclid Schools	12/19/24-1/13/25
C.	Patty Hone	Keys Substitute Visitor Management Monitor	60-960-100-100-00-06	\$17.50/hour	Euclid Schools	1/13/25-6/24/25

2) Dr. Jillian Torrento Superintendent of Schools, recommends that the board of education **rescind the appointment** of Dillon Fisher as the Assistant Spring Track Coach for the 2024-2025 school year.

E. APPOINTMENT OF AIDES/PARAPROFESSIONALS N/A

F. SUBSTITUTES

1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the **appointment and rescindment of the following substitutes** for the 2024/2025 school year, pending background check, as attached.

NOTE: These appointments cannot exceed 29.5 hours per week and do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided.

G. TRANSFERS N/A

H. MOVEMENT ON GUIDE/SALARY ADJUSTMENT N/A

I. VOLUNTEERS N/A

J. FMLA/MATERNITY LEAVE/LEAVE OF ABSENCE

1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve **Leave of Absence**, for:

PJ-1	Employee #	Type of Leave	From	To
A.	0026	Medical Leave	2/19/25	4/2/25
B.	0057	Medical Leave	1/10/25	1/24/25

K. WORKSHOP/TRAINING

1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following *professional development requests* for the 2024/2025 school year:BG4

PK-1	Name	Position	Date	Substitute Required	District Cost	Activity	Location
A.	Eileen Drago	ELA Teacher	1/28/25	Yes	N/A	Nonfiction Comprehension Strategies Across the Curriculum	West Brook Middle School Paramus, NJ
B.	Aundrea Mattina	Grade 2 Teacher	2/1/25	No	\$90.00	2025 Winter Institute Food For Thought (WIFFT) Conference	Virtual
C.	Jessica Pinelli	School Counselor	2/5/25	No	N/A	Bergen County School Counselor Association HS Monthly Meeting	Marriott Saddle Brook, NJ
D.	Joseph Colangelo	Lincoln Principal	2/11/25 & 2/25/25	No	\$225.00	Title IX Institute Winter '25	Virtual
E.	Christopher Garcia	High School Vice Principal	3/7/25	No	N/A	NJPSA Insight Leadership Conference	Manville, NJ
F.	Melissa Rad	Special Education Teacher	3/17/25	Yes	\$175.00	High Leverage Practices NJCEC 2025 Spring Conference	Ramapo College Mahwah, NJ
G.	Diana DaCosta	PreK-6 Supervisor of Instruction & Programming	4/2/25	No	\$179.00	IXL Live for Administrators	Montclair, NJ
H.	Vincenzo Barchini	High School Principal	4/2/25	No	\$179.00	IXL Live for Administrators	Montclair, NJ
I.	Hana Prashker	ESL Teacher	5/20/25	No	\$275.00	NJTESOL/NJBE Spring Conference: Strategies for Teaching the Holocaust to Multilingual Learners	Hyatt Regency New Brunswick, NJ

L. STUDENT TEACHING OBSERVATION/PRACTICUM/INTERNSHIP

PL-1	Student Teacher	College/ University	Cooperating Teacher	School	Courses	Dates
A.	Kate Braun	Felician College	Ivana Roman	High School	30 Hour Field Placement	2/1/25-5/1/25

M. LUNCH/ BREAKFAST AIDES N/A

N. EMPLOYEE CONTRACTS

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following *reimbursement upon retirement*, as per the HHEA Contract for staff member #0654.

- 2) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following *reimbursement upon retirement*, as per the HHEA Contract for staff member #0022.

O. JOB DESCRIPTIONS N/A

P. GENERAL

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *additional hours for staff* to conduct evening appointments for Kindergarten Registration on Tuesday, March 11, 2025 through Thursday, March 13, 2025 from 5:30 p.m. to 7:15 p.m., not to exceed 7.5 hours, at their contracted hourly rate.

Euclid School

Patty Hone

Erin Magarelli

Jadira Ortega

Lincoln School

Daisy Sisco

Jaclyn Perez

Heather Meli

Motion to Vote on items: PA1-PP1

Seconded By:

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
AYE									
NAY									
ABSENT									
ABSTAINED									
RECUSED									

2. STUDENTS

1. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve ***out of district placement(s)*** as regulated by N.J.A.C. 13 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the 2024/2025 school year as indicated: N/A

2. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve ***ESY out of district placement(s)*** as regulated by N.J.A.C. 13 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the 2024/2025 school year as indicated: N/A

3. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve ***out of district one to one aide(s)*** as regulated by N.J.A.C. 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the 2024/2025 school year as indicated:

S-3	LID	School Name	Dates	Total Tuition
A.	1003026	South Bergen Jointure Commission Lodi	January 2025- June 2025	\$50,000.00 prorated

4. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve ***home instruction*** during the 2024-2025 school year for the following students as per the HHEA Contract, \$42.00/ hour plus preparation time:

S-4	LID	Dates	Courses/ Instructor(s)	Weekly Time/ Prep Included
A.	1000221	1/13/25-6/24/25	Earth Science (Virtual) - Mr. Warren Make Up Hours- Mr. Warren	1 Hour plus Prep 10 Hours plus Prep
B.	1000227	1/3/25- 6/24/25	Italian - Mr. Balestra English - Ms. Music Nutrition - Ms. Abbatiello	2 Hours (Italian/ English) 1 Hour (Nutrition) plus Prep
C.	1000230	1/13/25-6/24/25	Digital Photography - Ms. Music English - Ms. Music	1 Hour (Digital Photography) plus Prep 2 Hours (English plus Prep)
D.	1001474	1/13/25-6/24/25	Modern US History - Mr. Dennehy	2 Hours plus Prep
E.	1001888	1/13/25-6/24/25	General Science - Mr. McShane English 11 - Mr. McShane Personal Finance - Ms. Cassidy Transition Algebra - Mr. Dennehy	1 Hour plus Prep

5. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve LearnWell LLC to provide **virtual home instruction** for students during the 2024-2025 school year at a rate of \$72.00 per hour.
6. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve Silvergate Prep to provide **bedside instruction** for Student ID# 1001299 beginning January 2, 2025 for approximately 10 days at a rate of \$40.00 per hour.
7. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve The Bilingual Child Study Team to provide **bilingual evaluations** for students during the 2024-2025 school year at a rate of \$1,100.00 per evaluation.
8. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the **revised student support** for the following staff members 3 days per week, for 1 period, at the prorated 6th period stipend amount \$1,393.00 effective January 2, 2025: Michael Warren (LID # 1000221; Paul Mason (LID #1000323)
9. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the **Crisis Prevention Intervention (CPI) training** for the following staff members through the SBJC, for two days, for a total of \$2,000.00:
 Kimberly Popadich, Filiz Koc, Evelyn Rispoli, Gabrielle Mendoza, Rula Nazeh, Linda Mullins, Lori Farquhar, Matthew Sparacio, Barry Feinberg, Rodney Jones

Motion to Vote on items: S1-S9

Seconded By:

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
AYE									
NAY									
ABSENT									
ABSTAINED									
RECUSED									

3. GENERAL

G1. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *activities/events/fundraisers/etc.* request for the 2024/2025 school year as listed below:

G1	School Activity	Participants	School	Date/ Location	District Cost	Teacher(s) Coach/Advisor/ Administration
A.	Valentine's for Veterans	Student Council	Lincoln School	February 2025	N/A	Mrs. Martello
B.	Bead Bracelet Sale	National Honor Society	High School	February 2025	N/A <i>*Student Funded \$2.00 per bracelet</i>	Mr. Alfano
C.	College Visits	Junior Class	High School	3/5/25 Ramapo College Mahwah, NJ	N/A	Ms. Pinelli
D.	Wrestling State Tournament	Qualified Wrestlers and Coaches	High School	3/5-8/25 Atlantic City, NJ	\$4,562.46	Mr. Scuilla Mr. Freund
E.	Read Across America Week Author Visits & Book Sales: Robert Skead, Doug Snelson, Paul Semendinger, & James Buckley	Lincoln Students	Lincoln School	3/10-3/14/25	N/A <i>*Student Funded \$7.46-\$15.90 per book</i>	Mr. Colangelo
F.	College Visits	Junior Class	High School	3/28/25 Bergen Community College Paramus, NJ	N/A	Ms. Pinelli
G.	College Visits	Junior Class	High School	4/3/25 Montclair State University Montclair, NJ	N/A	Ms. Pinelli
H.	8th Grade Formal	8th Grade	Middle School	6/5/25 The Avenue South Hackensack, NJ	TBD	Mr. Mastropietro

I.	Senior Week Trip	Senior Class	High School	6/10/25 Six Flags Great Adventure Jackson, NJ	N/A *Student Funded approx. \$70.00 per student	Ms. Zorat, Ms. Pinelli, Ms. Rios
J.	Senior Week Swim Trip	Senior Class	High School	6/11/25 Brookside Racquet Club Allendale, NJ	N/A *Student Funded approx. \$25.00 per student	Ms. Zorat, Ms. Pinelli, Ms. Rios
K.	Senior Breakfast	Senior Class	High School	June 2025 Hasbrouck Heights Elks Lodge	N/A	Ms. Zorat, Ms. Pinelli, Ms. Rios

G2. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of Education confirm/approve the ***Student Safety Data System (F) Submission for Period 1*** beginning September 1, 2024 through December 31, 2024.

G3. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of Education confirm/approve the submission of the ***2024-2025 Biannual Statement of Assurance Regarding the Use of Paraprofessional Staff***.

G4. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of Education confirm/approve ***piano accompanist services*** provided by Judy Kessler, for the High School Choral Concert on May 21, 2025, in the amount of \$375.00.

Motion to Vote on items: G1-G4

Seconded By:

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
AYE									
NAY									
ABSENT									
ABSTAINED									
RECUSED									

4. BUSINESS

M. ACCEPTANCE OF MINUTES

M1. BE IT RESOLVED: that the minutes of the following meeting be accepted:
 Work Meeting December 18, 2024
 Closed Session December 18, 2024
 Regular Meeting December 18, 2024

M2. BE IT RESOLVED: that the minutes of the following meeting be accepted:
 Reorganization Meeting January 7, 2025

Motion to Vote on items: M1- M2

Seconded By:

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
AYE									
NAY									
ABSENT									
ABSTAINED									
RECUSED									

F. FINANCE

F1. FINANCIAL REPORTS FOR **NOVEMBER 2024**

BE IT RESOLVED: that the board of education accepts the November 2024, financial report, as submitted, which include the monthly Board Secretary’s Report, Transfer Report, Cash Report, and the Treasurer of School Monies Report for the respective month endings. The Board notes that the Secretary’s and Treasurer’s Reports are in balance for the cash receipts and disbursements for the respective month endings. Pursuant to N.J.A.C. 6A:23-2.11(c)3, the board of education secretary certifies that as of November 2024, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT FURTHER RESOLVED: Pursuant to N.J.A.C. 6A:23-2.11(c)4, the board of education secretary certifies that as of October 2024, after review of the District’s monthly financial reports no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F2. CONFIRMATION OF BILLS AND WARRANTS FOR **NOVEMBER 2024**

BE IT RESOLVED: that, based upon the recommendation of the business administrator, the bills list for the month of November 2024:

Fund 10	General Fund	\$ 3,270,766.22
Fund 12	Capital Outlay	\$ 0.00
Fund 20	Special Revenue	\$ 53,958.00
Fund 30	Capital Projects Fund	\$ 14,479.03
Fund 40	Debt Service Fund	\$ 0.00
Fund 60	Enterprise	\$ 56,561.08
Fund 95	Student Activity	\$12,816.46
	Total:	\$3,408,580.79

F3. PAYROLL CONFIRMATION- **DECEMBER 2024**

BE IT RESOLVED: that the board of education confirms the action of the business administrator/board secretary in issuing the payroll for the month of December 2024 in the total amount of \$2,282,098.53.

F4. PAYROLL CONFIRMATION- **JANUARY 2025**

BE IT RESOLVED: that the board of education confirms the action of the business administrator/board secretary to approve the estimated payroll for the month of January 2025 in the total amount of \$2,200,500.00

Motion to Vote on items: F1- F4

Seconded By:

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
AYE									
NAY									
ABSENT									
ABSTAINED									
RECUSED									

B. Business- Facilities

BG1. USE OF FACILITIES – APPROVALS – OUTSIDE ORGANIZATIONS

BE IT RESOLVED: that, upon the recommendation of the business administrator, the board of education approves the *requests for use of school facilities* from outside organizations, pending receipt of required documentation according to Board Policy #7510, as attached.

Motion to Vote on items: BG1

Seconded By:

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
AYE									
NAY									
ABSENT									
ABSTAINED									
RECUSED									

H. HARASSMENT, INTIMIDATION AND BULLYING

H1. BE IT RESOLVED: that the board of education does hereby affirm the Superintendent’s decision on Harassment, Intimidation and Bullying cases:
2024-2025-050-03

Motion to Vote on items: H1

Seconded By:

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
AYE									
NAY									
ABSENT									
ABSTAINED									
RECUSED									

L. LEGAL

L1. APPOINTMENT OF BOARD SECRETARY/PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED: that, upon the recommendation of the superintendent, the Hasbrouck Heights Board of Education approve the appointment of Business Administrator/Board Secretary, *Jenine Murray*, as the **Board Secretary/Public Agency Compliance Officer (P.A.C.O)** for the period of January 27, 2025 through June 30, 2025.

L2. APPOINTMENT OF INTEGRATED PEST MANAGEMENT COORDINATOR

BE IT RESOLVED: that, upon the recommendation of the superintendent, the Hasbrouck Heights Board of Education approve the appointment of Business Administrator/Board Secretary, *Jenine Murray*, as the **Integrated Pest Management Coordinator** for the period of January 27, 2025 through June 30, 2025.

L3. APPOINTMENT OF PURCHASING AGENT

BE IT RESOLVED: that, upon the recommendation of the superintendent, the Hasbrouck Heights Board of Education approve the appointment of Business Administrator/Board Secretary, *Jenine Murray*, as the ***Purchasing Agent (limited to statute)*** for the period of January 27, 2025 through June 30, 2025.

BE IT FURTHER RESOLVED, that upon the Hasbrouck Heights Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into by the Division of Purchase and Property utilizing various vendors as indicated on the State of New Jersey Department of Treasury; to participate in educational cooperative pricing systems, county contract, and/or state contract for all goods and/or services required during the period of January 27, 2025 through June 30, 2025.

L4. APPOINTMENT OF RIGHT TO KNOW OFFICER

BE IT RESOLVED: that, upon the recommendation of the superintendent, the Hasbrouck Heights Board of Education approve the appointment of Business Administrator/Board Secretary, *Jenine Murray*, as the ***Right to Know Officer*** for the period of January 27, 2025 through June 30, 2025.

L5. APPOINTMENT OF SAFETY & HEALTH DESIGNEE

BE IT RESOLVED: that, upon the recommendation of the superintendent, the Hasbrouck Heights Board of Education approve the appointment of Business Administrator/Board Secretary, *Jenine Murray*, as the ***Safety & Health Designee*** for the period of January 27, 2025 through June 30, 2025.

L6. APPOINTMENT OF DISTRICT CUSTODIAN OF PUBLIC RECORDS

BE IT RESOLVED: that, upon the recommendation of the superintendent, the board of education approve the appointment of the Business Administrator/Board Secretary, *Jenine Murray*, as ***District Custodian of Public Records (OPRA)*** pursuant to Chapter 404, P.L. 2001, commonly known as the Open Public Records Act, for the 2024-2025 school year.

BE IT FURTHER RESOLVED, that upon the Hasbrouck Heights Board of Education establishes that all request for access to public records must be presented directly to the District Custodian of Public Records at the Board of Education, 379 Boulevard, Hasbrouck Heights, NJ during normal business hours, and

BE IT FURTHER RESOLVED, that in the absence of the District Custodian of Public Records, said requests be presented to the Superintendent of Schools at the same address.

L7. APPOINTMENT DISTRICT PHYSICIAN CONTRACT

Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the attached agreement *Dr. Amit Tailor, MD School Physician* for the 2024-2025 school year.

L8. APPROVE REVISED 2025-2026 SCHOOL CALENDAR

BE IT RESOLVED: that, upon the recommendation of the superintendent, the board of education approve the attached *revised 2025-2026 school district calendar*, pending approval from the Bergen County Superintendent of Schools.

L9. APPROVE OF PROPOSAL FOR SERVICES- SECURITY BID

WHEREAS, the Board of Education of Hasbrouck Heights Public School District, in the County of Bergen, New Jersey (the “Board”), seeks to initiate steps to implement a bid addressing security upgrades at Hasbrouck Heights High/Middle School, Euclid School, and Lincoln School (“Security Upgrades”);

WHEREAS, the Board has previously appointed EI Associates to provide professional services to the Board as the Architect of Record; and

WHEREAS, the Board wishes to approve a proposal of services from EI Associates to provide architectural and engineering services for an upcoming Security Bid;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves EI Associates proposal of services to provide upcoming professional architectural and engineering services for a bid addressing security upgrades; and

BE IT FURTHER RESOLVED, the proposed services shall comply with the requirements of N.J.A.C. 6A:26-3 et seq. and include proposed fees to prepare tentative updates to the Long-Range Facilities Plan (LRFP).

Motion to Vote on items: L1- L9

Seconded By:

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
AYE									
NAY									
ABSENT									
ABSTAINED									
RECUSED									

A. ADOPTION OF POLICIES AND REGULATIONS

A1. SECOND READING OF REVISED POLICIES:

Policy/ Regulation #	Policy Title
P 3125.2	Employment of Substitute Teachers
R 5561	Use of Physical Restraint and Seclusion for Students with Disabilities
R 8462.1	Pupil Safety
P 8601	Pupil Supervision After School Dismissal

A2. FIRST READING OF REVISED POLICIES:

Policy/ Regulation #	Policy Title
P 5512	Harassment, Intimidation or Bullying
P & R 5533	Student Smoking
P & R 7441	Electronic Surveillance in School Buildings and on School Grounds
P & R 9320	Cooperation with Law Enforcement Agencies
P & R 5111	Eligibility of Resident/Non-Resident Students
P 8500	Food Services
P 5460	High School Graduation

P 5701	Academic Integrity
P & R 5516	Use of Electronic Communication Devices
P 5710	Student Grievances

Motion to Vote on items: A1- A2

Seconded By:

	DeLorenzo	Ferdinand	Mullins	Sausa	Ramos	Russo	Terranova	Krommenhoek	Cintron
AYE									
NAY									
ABSENT									
ABSTAINED									
RECUSED									

Certified to be true copies of resolutions adopted by the Hasbrouck Heights Board of Education at its meeting held on January 23, 2025.

Robert Brown, Interim Business Administrator/Board Secretary