

**HASBROUCK HEIGHTS BOARD OF EDUCATION REGULAR
MEETING MINUTES**

Thursday, December 21, 2023

7:30pm

A regular meeting of the Board of Education was held on Thursday, December 21, 2023, in the High School Media Center, 365 Boulevard, Hasbrouck Heights, New Jersey. The meeting was called to order at 7:30 p.m. by Board President, Mrs. Cintron.

Mrs. Cintron read the following statement:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on December 11, 2023.

Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School, Lincoln Elementary School, and Hasbrouck Heights School District Website.

Notice of said meeting was published under legal notice in The Record.

Roll call was taken and the following members responded to their names:

Roll call:

Mrs. Cintron	Mrs. Krommenhoek	Ms. Russo - absent
Mr. DeLorenzo - absent	Mr. Mullins	Mrs. Sausa
Mrs. Ferdinand	Mrs. Ramos	Mrs. Terranova

Also Present: Mr. Polizzi, Ms. Kleen, Mr. Brown

Mrs. Cintron led the Board in the flag salute.

PRESENTATIONS:

- Students receiving perfect/high performing scores on the NJSLA, NJGPA, AP, and SAT scores in the 99% were awarded Certificates of Academic Excellence.
- Holiday Cheer - MS/HS Chorus performed

The Board took a 10 minute break at 7:49 for photos and refreshments.

Public Discussion on Agenda Resolutions:

Mrs. Cintron read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

No comments or questions from the public.

Approval of Minutes - November 16, 2023

(On file in the business office) – moved by L. Terranova, seconded by J. Ferdinand

Roll Call:

Ayes: Mrs. Cintron, Mrs. Sausa, Mrs. Ramos, Mr. Mullins, Mrs. Krommenhoek

Abstains: None

Nays: None

Absent: Mr. DeLorenzo, Mrs. Russo

Minutes Approved

Correspondence/Report of School Business Administrator/Board Secretary: None

Report of the Board President: Mrs. Cintron congratulated all of the award recipients and thanked the choir for their lovely performance. She also gave an update on the Superintendent search.

Report of the Interim Superintendent: Mr. Polizzi commented on early decision day for 33 students. \$750,000 in scholarship money has been awarded thus far.

Committee Reports – (On file in the business office)

Education Committee

Special Education

Technology

Facilities

Recreation

Finance

Personnel

Policy

Labor Relations/Negotiations Committee – None

NJ/BCSBA – None

Borough Council Liaison – None

Faculty Liaison – None

PTA Liaison – None

EDUCATION/CURRICULUM COMMITTEE

The following resolutions were moved by Mrs. Ramos, seconded by Mrs. Ferdinand, all in favor.

RESOLUTIONS:

E12-01-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Accept Monthly Discipline Report:

HS - 4 in-school suspensions; 5 out-of-school suspensions

MS - 2 in-school suspensions; 1 out-of-school suspension

LS - 0

ES - 0

E12-02-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Accept Monthly Superintendent HIB Report and approve the actions recommended by the Superintendent for the following incidents:
(if applicable)

HS - 0

MS - 1 screening

ES - 0

LS - 1 investigation

E12-03-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

The monthly district calendar

E12-04-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Jessica Cichino, a student at TCNJ, to complete Speech Pathology observation hours at Lincoln School.

E12-05-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve HH Elks Club book donation and visit to the elementary schools - Lincoln School, March 4, 2024 and Euclid School, March 6, 2024.

E12-06-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve the DEA to present 4 classroom lectures to grade 8 students on January 18th and January 22, 2024, regarding the dangers of Fentanyl and other illegal drugs.

E12-07-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve the Bergen County Prosecutor's Office to present an assembly to grade 6 students on January 19, 2024 regarding cyber/internet safety.

E12-08-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Maria Philp to attend workshops "Positive Behavior Supports" on January 9, 2024 and "Cooperative Learning Reimagined" on January 30, 2024, at no cost to the district.

E12-09-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Chloe Kim, University of Pennsylvania student, to complete Practicum Observation hours, one day per week from January through May 2024 with Mrs. O'Hagan at the Middle School.

E12-10-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve the Middle School E-Sport Club to join the Garden State E-Sports, membership is at no cost to the district.

E12-11-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve the purchase of Italian reading materials to support curriculum and instruction at a cost of \$401.90.

E12-12-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Christina Comp, a student at NYU, to shadow Mrs. Philp and Dr. Ciraco, for 1 day each in January 2024, 5 hours per day, as part of her clinical requirements.

E12-13-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve the updated 2023-2024 American Rescue Plan (ARP) Safe Return Plans (plan on file at the BOE office) - required for districts accepting ARP-ESSER funding.

E12-14-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Rescind approval for student #1003078 to attend school in Hasbrouck Heights due to a violation of Part II: Affidavit of Application, regarding residency.

SPECIAL EDUCATION COMMITTEE:

The following resolutions were moved by Mrs. Terranova, seconded by Mrs. Sausa, all in favor.

RESOLUTIONS:

S12-01-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Katie Baptista to attend a half day workshop on January 9, 2024 at the SBJC at a cost of \$25.00.

S12-02-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Developmental Pediatrics Health and Wellness PC for neurological evaluations at a cost of \$800.00 per evaluation.

S12-03-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Home Instruction for student #1002620 from November 29, 2023 through approximately December 15, 2023, per week for each of the following classes:

- L. Bernstein - 1 hour plus prep, Psychology - \$42.00 per hour
- J. Schmarak - 1 hour plus prep, Care of Athletes - \$42.00 per hour
- S. Caines - 1 hour plus prep, English 12 - \$42.00 per hour
- J. Zukatus - 1 hour plus prep, Statistics - \$42.00 per hour

S12-04-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve a contract for shared-time placement with Eastwick College in Ho-Ho-Kus School of Trade for student #6637 from January 29, 2024 through June 24, 2024 at \$55.00 per day.

S12-05-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Home Instruction for student #1000463, as needed through the end of the school year as per the following:

- English 10 - G. Music, 1 hour plus prep - \$42.00 per hour
- Spanish 2 - M. Brooks-Lee, 1 hour plus prep - \$42.00 per hour

S12-06-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve bedside instruction for student #1000463, 10 hours per week, plus prep, at \$40 per hour, starting December 14, 2023 for approximately 30 days.

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

The following resolutions were moved by Mrs. Ferdinand, seconded by Mrs. Sausa, all in favor.

RESOLUTIONS:

B12-01-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Monthly Facilities Calendar

RECREATION COMMITTEE:

The following resolutions were moved by Mrs. Sausa, seconded by Mrs. Ramos, all in favor.

RESOLUTIONS:

R12-01-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve the monthly Field Trip Calendar

FINANCE COMMITTEE:

The following resolutions were moved by Mr. Mullins, seconded by Mrs. Ferdinand, all in favor.

RESOLUTIONS:

F12-01-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

F12-02-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month November in the amount of \$2,131,933.66 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above.

F12-03-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the month of December at \$2,100,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$2,100,000.

F12-04-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year: (Attachment A)

Bills List for the Month of October

Fund 10	General Fund	\$ 3,332,725.51
Fund 12	Capital Outlay	\$ 12,673.50
Fund 20	Special Revenue	\$ 216,427.79
Fund 60	Enterprise	\$ 32,697.99
Fund 95	Student Activity	\$ 6,889.71
Total:		\$ 3,601,414.50
Fund 95	Voided Checks	\$ 33,622.05

F12-05-24 Be it Resolved that upon the recommendation of the Superintendent of Schools of the Hasbrouck Heights Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary's Report

Cash Report

Monthly Fund Transfer Report

September (Attachment B)

F12-06-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of Hasbrouck Heights School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for us in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Hasbrouck Heights Board of Education hereby authorizes the school Business Administrator to submit the attached Comprehensive Maintenance Plan and M-1 Maintenance Worksheet, for the Hasbrouck Heights School District in compliance with Department of Education requirements.

(on file in the BOE Office)

F12-07-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Euclid School Going Green Club Events:

January 3 - January 19, 2024 - used clothing and jacket drive for Veterans of America

February 1 - February 29, 2024 - Animal Supplies for BC Animal Shelter

F12-08-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Amend resolution F10-12-24 for SLEO3 Officers hourly increase, from \$30.00 per hour to \$42.00 per hour, to begin January 1, 2024.

F12-09-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education, upon the recommendation of the Superintendent to authorize the School Business Administrator to purchase \$44,410.85, in new equipment to upgrade the Hasbrouck Heights High School weight room. The equipment will be purchased through the Hunterdon County Ed Services Commission purchasing Co-Op. (Attachment C)

F12-10-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education, upon the recommendation of the Superintendent to authorize the School Business Administrator to enter into a five year lease purchase agreement with Atlantic Tomorrows Office for the acquisition of district wide copier services. The district will receive brand new copy equipment in all the schools and the board office, with an additional copier going to the Child Study Team. The monthly cost will be \$944.94 per month less than what is presently being paid. The copiers can either be returned at the end of the lease or purchased for \$1. (Attachment D).

PERSONNEL COMMITTEE:

The following resolutions were moved by Mrs. Krommenhoek, seconded by Mrs. Ferdinand, all in favor.

RESOLUTIONS:

P12-01-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Carol Wilke as a sub KEYS Assistant at \$18.00 per hour.

P12-02-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve the resignation of Maryann Stendardo, lunch assistant at Lincoln School, effective November 17, 2023.

P12-03-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Tina Edwards to go from a part-time (.6) teacher to a full-time teacher as of January 2, 2023, BA Step 8 at \$59,550.00 plus benefits, paid with ESEA Title I funds.

P12-04-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Rescind resolution #P08-24-24, approving the resignation of B. Dallara as Paraprofessional at Lincoln School and approve B. Dallara's retirement effective 8/23/2023.

P12-05-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve the retirement of John Amorosi, effective May 1, 2024.

P12-06-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve paid sick leave for employee #0064 from January 16, 2024 through January 19, 2024.

P12-07-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve the transfer of Heather Meli, full-time 1:1 school nurse, to full-time school nurse at Lincoln School, effective January 17, 2024, at her current salary of \$57,300.

P12-08-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve the resignation of Alison Lowe as .6 Special Education Teacher, effective January 26, 2024.

P12-09-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve M. Cruz as Paraprofessional at Lincoln School for the 23-24 SY, pro-rated at \$26,335, pending receipt of paperwork.

P12-10-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Maryetta Patterson as Lunch Assistant at Lincoln School for the 23-24 SY, \$18/per hour, max of 2 hours per day.

P12-11-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Amend Resolution #P10-09-24, rescinding M. Fandetta as a Paraprofessional at Lincoln School.

P12-12-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Substitutes at a rate of \$150 per diem. **Pending Receipt of paperwork.*

*	STEFANOWSKI, STEFAN	
*	KASHUBA, BRIANA	
*	TODD, CHRISTINA	
*	ROHWOHLT, DEVON	
*	MACDONALD, TIM	

*	BALTAZAR, JOHN	
*	VELA, SANGEETHA	
	GASPARINO, AMANDA	
	CARLIN, MARY	
	PATTERSON, MARYETTA	
	VITELLI, VICTORIA	Sub Para @ \$15/Hr

P12-13-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve a paid medical leave of absence for employee #0117 beginning December 8, 2023 through TBD.

P12-14-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Heather Meli as an elementary theater week supervisor/nurse from December 11, 2023 through December 15, 2023 at a rate of \$47.75 per hour, not to exceed 20 hours.

P12-15-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Barry Feinberg for 3.25 extra hours on December 13, 2023 and December 20, 2023 to cover a security guard's days off.

P12-16-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Marianna Squeo as a Lincoln School Leave Replacement Substitute teacher from February 1, 2024 through June 25, 2024 at \$150 per day, pending receipt of paperwork.

P12-17-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Melissa Follari as a Lincoln School Paraprofessional, pending receipt of paperwork, at \$26,335.00, pro-rated.

POLICY COMMITTEE:

The following resolutions were moved by Mrs. Ferdinand, seconded by Mrs. Sausa – all in favor.

RESOLUTIONS:

PL12-01-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve the Second reading of the new/revised policies/regulations:

1642.01 Sick Leave (Attachment E)

3324 Right of Privacy (Attachment F)

4324 Right of Privacy (Attachment G)

5111 Eligibility of Resident/Non-Resident Students (Attachment H)

8500 Food Services (Attachment I)

OLD BUSINESS- None

NEW BUSINESS: None

OPEN PUBLIC HEARING:

Mrs. Cintron read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Juliette Regus, a resident on Terrace Avenue, questioned the \$44,000 for the weight room. She felt more money should be considered for the arts, music, etc. and not just for sports.

Mr. Polizzi responded that the district is looking into all of those things and budget for the band. Principals will give wish list items for the new budget.

Jess Gonzalez, a Hamilton Avenue resident, commented that the district needs to build the arts program. She feels we need art one day a week instead of gym three days a week.

Mr. Polizzi responded that investment in the arts and music are being looked at.

Lisa Fortunato, an Oak Grove resident, is new to Euclid and questioned why there is no winter or Holiday concert for the elementary school. Children look forward to it – the last one was 2019 and asked if it could be brought back.

Mr. Polizzi responded that it is a consideration moving forward.

Faith Armonitis, an Oldfield Avenue resident, said the date on the resolutions are the wrong year.

Michael Warren, HHEA President, said that back in October he had asked about the Para to Teacher program. He again asked if we can help with this program. The program is in Ramapo and is expensive to go to. He asked if we can help them. He's surprised that he hasn't received an answer yet as the BOE and the teachers' union have always had a good relationship. The paras want an answer – and requested that a discussion be scheduled.

Mr. Warren stated that he has something personal in nature to bring up. The media center is his classroom. People come in and out and no one cares about this room. No one cleans up the room after it's used.

Tammy Wixon, a Jefferson Avenue resident, feels the Media Center isn't a great classroom space. She asked if a wall can be built.

Mr. Polizzi responded that there is no plan for that but all spaces in the district are being evaluated.

Ms. Wixon also asked if there was a policy regarding how many times a student may utilize the bathroom.

Mr. Polizzi suggested she reach out to the Principal.

Meeting adjourned at 8:29 pm

Moved by J. Ferdinand, seconded by H. Ramos

All in favor

Respectfully submitted,

Robert Brown

Interim School Business Administrator/Board Secretary