

**HASBROUCK HEIGHTS BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
WEDNESDAY, NOVEMBER 16, 2022**

A regular meeting of the Board of Education was held on Wednesday, November 16, 2022, in the High School Auditorium, 365 Boulevard, Hasbrouck Heights, New Jersey. The meeting was called to order at 7:30 p.m. by Board President, Mrs. Ferdinand.

Mrs. Ferdinand read the following statement:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on September 8, 2022.

Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School, Lincoln Elementary School, and Hasbrouck Heights School District Website.

Notice of said meeting was published under legal notice in The Record.

Roll call was taken by Dina Messery, School Business Administrator/Board Secretary, and the following members responded to their names:

**Roll call:**

Mrs. Caruso	Mr. Faussette-absent	Mr. Mullins
Mrs. Cintron	Mrs. Ferdinand-absent	Ms. Russo
Mr. DeLorenzo-absent	Mrs. Krommenhoek	Mrs. Terranova-absent

Also Present: Dr. Helfant, Mrs. Messery

**Mrs. Ferdinand led the Board in the flag salute.**

**PRESENTATIONS:**

Mr. Mastropietro along with Mr. Sickles honored middle school student Divjyot Singh who won the VFW essay contest.

Public Discussion on Agenda Resolutions:

**Mrs. Ferdinand read the following statement:**

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Dr. Helfant responded to a question regarding resolution Policy 2363 – Pupil Use of Technology. He stated that if a student uses their own personal device in school they will have to use their own data plan.

Mr. Warren asked if resolution P11-07-23 could be pulled until a further discussion is held.

Mrs.Reynolds congratulated Mrs. Carlin on her retirement.

PRIVATE SESSION:

The Board went into Private session @ 7:44 p.m. to discuss personnel matters.

PS11-02-23 Whereas, in accordance with provisions of the New Jersey Open Public Meetings Act, the Hasbrouck Heights Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to personnel matters.

Now, Therefore Be it Resolved, that the Hasbrouck Heights Board of Education adjourn to private session for the purpose of discussing such matters, and

Be it Further Resolved, that the public be informed of these matters as soon as the need to remain confidential is no longer necessary at a future date to be determined.

Returned to public session: 7:52 p.m.

Mrs. Ferdinand stated the Board will not pull resolution P11-07-23. The Board agrees to discuss further and if any adjustments are to be made, it will be retroactive.

Approval of Minutes - October 20, 2022

(On file in the business office) – moved by N. Russo, seconded by K. Mullins

**Roll Call:**

Ayes: Mrs. Caruso, Mrs. Cintron, Mrs. Krommenhoek,  
Mr. Mullins, Ms. Russo

Abstains: Mrs. Ferdinand

Nays: None

Absent: Mr. DeLorenzo Mr. Faussette, Mrs. Terranova

**Minutes Approved**

Correspondence/Report of School Business Administrator/Board Secretary:

None

Report of the Board President:

Mrs. Ferdinand congratulated Divjyot on his wonderful essay and Mrs. Carlin on her retirement. She wished all a happy and healthy Thanksgiving.

Report of the Superintendent:

Dr. Helfant reported the following:

1. The bleacher project has started.
2. Welcomed back our Director of Curriculum.
3. We amended our ESSER grant for visual and performing arts.

Dr. Helfant thanked all of the veterans for their service to our country.

Dr. Helfant wished all a healthy and happy Thanksgiving.

Committee Reports – (On file in the business office)

The committee reports were suspended for this meeting:

Education Committee  
Special Education  
Committee Technology  
Committee Facilities  
Committee Recreation  
Committee  
Policy Committee  
Finance & Personnel Committee

Labor Relations/Negotiations Committee – None

NJ/BCSBA – None

Borough Council Liaison – None

Faculty Liaison – None

PTA Liaison – None

AWARDS:

None

EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by L. Cintron, seconded by P. Caruso,

E11-01-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

Accept Monthly Discipline Report

E11-02-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents:  
(if applicable)

2023 – HS – 3 (investigations)

2023 – MS – 0

2023 – LS - 0

2023 – ES - 0

Listed above are the number of investigations as of October 20, 2022

E11-03-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

The monthly district calendar

E11-04-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

12/2/22 - J. Feria – Ramapo College - annual school counselor’s luncheon @ no cost to district

12/9/22 – H. Prashker – ELL teacher – to attend and present at the 41<sup>st</sup> annual bilingual/ESL conference @ William Paterson University – no cost to district

**Roll Call:**

Ayes: Mrs. Caruso, Mrs. Cintron, Mrs. Ferdinand  
Mrs. Krommenhoek, Mr. Mullins, Ms. Russo

Abstains: None

Nays: None

Absent: Mr. DeLorenzo Mr. Faussette, Mrs. Terranova

**Resolutions Approved**

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by N. Russo, seconded P. Caruso,

S11-01-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following OOD Placements for the 2022– 2023 school year:

Approve OOD Placements (**Attachment A**)

S11-02-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Special Services for the 2022 – 2023 school year:

Student #1000319 – home instruction for one hour plus prep for each of the following subjects from 10/17/22 – 1/30/23 approx.: English, Chemistry, History, Geometry, and Personal Finance

S11-03-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Contracted Services for the 2022 – 2023 school year:

Student #1000506 – Audio Verbal Techniques Services – 1 time per week not to exceed \$5610 – BCSS

Student #7251 – Speech Services – 2 times per week @ \$125hr – The Craig School

Student #6939 – OT Services at 2 times per week @ \$75 each session – Leonia Board of Education

S11-04-22 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following professional development for the 2022-2023 school year:

11/2/22 & 11/16/22 – CPI Training for M. Centrella at Rutgers via Zoom @ no cost to district

**Roll Call:**

Ayes: Mrs. Caruso, Mrs. Cintron, Mrs. Ferdinand  
Mrs. Krommenhoek, Mr. Mullins, Ms. Russo

Abstains: None

Nays: None

Absent: Mr. DeLorenzo Mr. Faussette, Mrs. Terranova

**Resolutions Approved**

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by K. Mullins, seconded by P. Caruso,

B11-01-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

Monthly Facilities Calendar

**Roll Call:**

Ayes: Mrs. Caruso, Mrs. Cintron, Mrs. Ferdinand  
Mrs. Krommenhoek, Mr. Mullins, Ms. Russo  
Abstains: None  
Nays: None  
Absent: Mr. DeLorenzo Mr. Faussette, Mrs. Terranova

**Resolution Approved**

RECREATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by L. Krommenhoek, seconded by P. Caruso,

R11-01-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

District Field Trip Calendar

R11-02-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following fundraisers for the 2022-2023 school year:

4/5/23 - Junior Aviator 3 on 3 basketball tournament \$15 per team – money will be donated to Tomorrow’s Children’s Fund

December 2022 - National Honor Society to collect Toys to be donated to local charity

December 2022 – Candy Cane gram sale – National Honor Society

**Roll Call:**

Ayes: Mrs. Caruso, Mrs. Cintron, Mrs. Ferdinand  
Mrs. Krommenhoek, Mr. Mullins, Ms. Russo  
Abstains: None  
Nays: None  
Absent: Mr. DeLorenzo Mr. Faussette, Mrs. Terranova

**Resolutions Approved**

FINANCE COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by P. Caruso, seconded by L. Cintron,

- F11-01-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district’s needs.
- F11-02-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month of October 2022 in the amount of \$1,996,373.78 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above.
- F11-03-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the month of November at \$1,800,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$1,800,000.
- F11-04-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of October.
- F11-05-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

Bills List for the month of September _		
Fund 10	General Fund	\$ 3,327,983.18
Fund 20	Special Revenue	\$ 121,473.36
Fund 30	Capital Projects	\$ 0
Fund 40	Debt Service	\$ 0
Fund 60	Enterprise	\$ 21,422.68
Fund 95	Student Activity	\$ 1,805.00
<b>Total:</b>		<b>\$3,472,684.22</b>
Fund 10	Voided Checks	\$ 17,383.20
Fund 20	Voided Checks	\$ 5,016.25
Fund 60	Voided Checks	\$ 399.32
Fund 95	Voided Checks	\$ 1,080.00
<b>Total:</b>		<b>\$, 23,878.77</b>

**(Attachment B)**



F11-06-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary's Report  
Cash Report  
Monthly Fund Transfer Report  
September (**Attachment C**)

F11-07-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

Approve the monthly line item transfers for September (**Attachment D**)

F11-08-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2022 – 2023 school year:

**NJ State COOP:**

PO #300911 – Dell Marketing LP - Bid #NCPA 01-42 G Suite @ \$5388.90  
PO #300917 – Gov Connection - NCPA 01-44 - Microsoft Software License Renewal @ \$25,074.56  
PO #300930 – Ackerson Drapery Services - #65MCESCCPS-ESCNJ - Lockdown Shades @ \$658.30

**Quotes:**

PO #300929 – Karl Environmental - Environmental Training Program 2023 @ \$1,000

**NJ State Contract NJSBA #E-8801-ACESCPS**

PO #300886 – Teqlease Inc – 5 year lease of security cameras for LS - @ 5 annual payments of \$8,376.87

F11-09-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 – 2023 school year:

Amend IDEA FY 2023 Grant for carry overs (**Attachment E**)

**Roll Call:**

Ayes: Mrs. Caruso, Mrs. Cintron, Mrs. Ferdinand  
Mrs. Krommenhoek, Mr. Mullins, Ms. Russo  
Abstains: None  
Nays: None  
Absent: Mr. DeLorenzo Mr. Faussette, Mrs. Terranova

**Resolutions Approved**

PERSONNEL

RESOLUTIONS:

The following resolutions were moved by L. Krommenhoek, seconded by P. Caruso,

P11-01-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

**Home Instruction:**

Student ID# 1000319: 10/17//22 through 01/30/2023 approx.:

1 hr English plus prep @ \$42/hr – I. Zellman  
1 hr Chemistry plus prep @ \$42/hr – F. Avella  
1 hr History plus prep @ \$42/hr – S. Sabin  
1 hr Geometry plus prep @ \$42/hr – F. Avella  
1 hr Per Finance plus prep @ \$42/hr – V. McCue

P11-02-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

**Retirements:**

P. Carlin effective 2/1/23

P11-03-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022-2023 school year:

**Amend Res. P10-16-23:**

T. Metz @ \$150 per day from 10/24/22 to 10/28/22

P11-04-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

**Substitute Paraprofessionals:**

D. Stelzle @ \$15/hr

P11-05-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

**A provisional contract not to exceed 90 days pending receipt of all data per NJSA 18A:6-7.7. If criteria is met full contract will be offered**

**Certificated Staff:**

T. Ismailovski – Special Education Science Teacher – MA-Step 16 @ \$88,325 pro-rated to approx. 12/20/22

P11-06-23 Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following student teacher/practicum and/or field experience/observation placement for the 2022 – 2023 school year:

E. Eckert as student athletic trainer intern for winter and spring season to shadow J. Hricay  
Jan 2023 – June 2023 - P. McShane to complete internship hours for LDTC @ 43 mins per day

P11-07-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

**Extra Pay:**

HS counselors for 3 hrs each for trade fair on 11/30/22 @ \$37/hr

A. Calligy

J. Feria

A. Sellitto

P11-08-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

**Amend Resolution #P09-23-23:**

Leave Replacement L. Lord @ \$150/day from 9/23/22 through 12/1/22

P11-09-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

D. Skinner Corpus Christi Nurse thru Non-Public Nursing Grant Acct #20-509-213-101-00-10-88 at \$30,484

P11-10-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

**Substitute Teachers: \* @ \$150/per Diem**

N. Sireci

K. Innis

A. Seema

K. Popadich

C. Yacone

**\*all pending paperwork**

**Substitute Nurse @ \$150/day:**

T. Metz

P11-11-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

**6<sup>th</sup> Period Stipends:**  
**(Attachment F)**

P11-12-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

**Amend Res. P 09-03-23:**

Employee # 0679 – Extend unpaid child rearing leave through 2/27/23

P11-13-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

**Amend Res. P10-11-23:**

Rescind C. Calabro as ES PSD Para

P11-14-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2021 - 2022 school year:

**Amend Resolutions #P05-18-22 & P06-11-22:**

Salaries to be charged to ESSER Summer Learning Grant – Acct #20-489-100-100-00-00-00

P11-15-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

**Extra Pay:**

Additional Pay for T. Metz for the week of 11/7/22 not to exceed 8 hrs/day @ \$16.50 per hour

P11-16-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

**Substitute Secretary:**

A. Korteling training on 11/1/22 & 11/2/22 @ \$15/hr

P11-17-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

**Coaches:**

(Attachment G)

**Clubs/Advisors:**

(Attachment H)

P11-18-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

**Leaves of Absence:**

Employee #0015 – extend unpaid leave through 1/2/23

Employee #0115 – extend unpaid leave through 12/15/22

Employee #0096 – paid leave of absence from 11/16/22 – 11/23/22

**Roll Call:**

Ayes: Mrs. Caruso, Mrs. Cintron, Mrs. Ferdinand  
Mrs. Krommenhoek, Mr. Mullins, Ms. Russo

Abstains: None

Nays: None

Absent: Mr. DeLorenzo Mr. Faussette, Mrs. Terranova

**Resolutions Approved**

POLICY

RESOLUTIONS:

The following resolution was moved by K. Mullins, seconded by P. Caruso,

PL11-01-23 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:

**(Attachment I)**

**Second Readings:**

Policy/Regulation #2360 – Use of Technology  
Policy/Regulation #2431 – Athletic Competition  
Policy/Regulation #5460 – High School Graduation  
Policy/Regulation #2363 – Pupil Use of Privately-Owned Technology

**First Readings:**

Policy/Regulation #3212 – Revised Attendance  
**Policy/Regulation #1110 – Withdrawn**

**Roll Call:**

Ayes: Mrs. Caruso, Mrs. Cintron, Mrs. Ferdinand  
Mrs. Krommenhoek, Mr. Mullins, Ms. Russo  
Abstains: None  
Nays: None  
Absent: Mr. DeLorenzo Mr. Faussette, Mrs. Terranova

**Resolution Approved**

OLD BUSINESS- None

NEW BUSINESS

The following resolutions were moved by L. Cintron, seconded by L. Krommenhoek,

**FINANCE:**

F11-10-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following professional services for the 2022 - 2023 school year:

Sor Consulting Engineers, Inc. to perform a subsurface investigation for proposed new light poles at Hitchcock Field cost not to exceed \$6,900

**PERSONNEL:**

P11-19-23 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2022 - 2023 school year:

**Substitute Teacher @ \$150/day:**

Lauren Mullins\*

\*Pending receipt of paperwork

**Roll Call:**

Ayes: Mrs. Caruso, Mrs. Cintron, Mrs. Ferdinand  
Mrs. Krommenhoek, Ms. Russo,  
Mr. Mullins – F11-10-23

Abstains: Mr. Mullins – P11-19-23

Nays: None

Absent: Mr. DeLorenzo Mr. Faussette, Mrs. Terranova

**Resolutions Approved**

**OPEN PUBLIC HEARING:**

**Mrs. Ferdinand read the following statement:**

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Mr. Warren inquired about new computers for the child study team and guidance departments. He stated that comments were made regarding how some staff members speak to students. The HHEA would never stand for any inappropriate behavior of a staff member. He also stated that attracting new staff is not based on salary alone. Some policies can be viewed as demeaning, hurtful, disrespectful and turn people off.

Dr. Helfant responded that we are in the process of getting quotes for new laptops for child study and guidance. He also stated that when those disparaging comments were made he did defend the Board and staff.

Meeting adjourned at 8:11 p.m.  
Moved by P. Caruso, seconded by L. Cintron  
All in favor

Respectfully submitted,

Dina Messery  
School Business Administrator/Board Secretary