

**HASBROUCK HEIGHTS BOARD OF EDUCATION
REGULAR MEETING MINUTES
THURSDAY, MAY 20, 2021**

A regular meeting of the Board of Education was held on Thursday, May 20, 2021, in the High School Auditorium, 365 Boulevard, Hasbrouck Heights, New Jersey. The meeting was called to order at 7:30 p.m. by Board Vice President, Mrs. Cintron.

Mrs. Cintron read the following statement:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on January 8, 2021.

Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School, Lincoln Elementary School, and Hasbrouck Heights School District Website.

Notice of said meeting was published under legal notice in The Record.

Roll call was taken by Dina Messery, School Business Administrator/Board Secretary, and the following members responded to their names:

Roll call:

Mr. Baker-absent	Mr. DeLorenzo	Mrs. Krommenhoek
Mrs. Caruso	Mr. Faussette	Mr. Mullins
Mrs. Cintron	Mrs. Ferdinand-absent	Mr. Rinke-absent

Also Present: Dr. Helfant, Mrs. Messery, Ms. Kleen

Mrs. Caruso led the Board in the flag salute:

Private Session: None

Approval of Minutes - March 25, 2021 and April 29, 2021
(On file in the business office) – moved by P. Caruso, seconded by C. DeLorenzo

Roll Call:

Ayes: Mrs. Caruso, Mrs. Cintron, Mr. DeLorenzo,
Mr. Faussette, Mrs. Krommenhoek, Mr. Mullins
Abstains: None
Nays: None
Absent: Mr. Baker, Mrs. Ferdinand, Mr. Rinke

Minutes Approved

Presentations:

Dr. Helfant honored the following students:

1. Valentina Potts – Lincoln School 5th grader – “Reach the World” contest winner.
2. Daniel Sickels – Middle School 8th grader – 2nd place in the nation in the Elks Lodge American Essay contest.

Dr. Helfant presented the following:

1. The Learning Acceleration Plan
2. The Education Plan 21-22
3. ESSER II grant

Public Discussion on Agenda Resolutions: None

Mrs. Cintron read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Correspondence/Report of School Business Administrator/Board Secretary:

None

Report of the Board President:

Mrs. Cintron along with the Board and Staff extends condolences to the Ferdinand family and the Gasparino family for their losses.

Report of the Superintendent:

None

Committee Reports – (On file in the business office)

The committee reports were suspended for this meeting:

Education Committee
Special Education Committee
Technology Committee Facilities
Committee Recreation Committee
Policy Committee
Finance & Personnel Committee

Labor Relations/Negotiations Committee – None

NJ/BCSBA – None

Borough Council Liaison – None

Faculty Liaison - None

PTA Liaison - None

AWARDS:

None

EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by P. Caruso, seconded by R. Faussette,

E05-01-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020 – 2021 school year:

Accept Monthly Discipline Report

E05-02-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020 – 2021 school year:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents:
(if applicable)

2021 – HS –0

2021 – MS -0

2021 – LS – 1 (one investigation)

2021 – ES - 0

Listed above are the number of investigations as of April 29, 2021

E05-03-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

The monthly district calendar

Roll Call:

Ayes: E05-01-21 and E05-3-21
Mrs. Caruso, Mrs. Cintron, Mr. DeLorenzo,
Mr. Faussette, Mrs. Krommenhoek, Mr. Mullins
Abstains: None
Nays: E05-02-21
Mrs. Caruso, Mrs. Cintron, Mr. DeLorenzo,
Mr. Faussette, Mrs. Krommenhoek, Mr. Mullins
Absent: Mr. Baker, Mrs. Ferdinand, Mr. Rinke

Resolutions Approved

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by K. Mullins, seconded C. DeLorenzo,

S05-01-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following OOD Placements for the 2020– 2021 school year:

Approve OOD Placements (**Attachment A**)

S05-02-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve Contracted Services for the 2020 – 2021 school year:

Amend Resolution #S04-03-21 – to add an additional 50 hours @ a cost not to exceed \$23,250 – BCSS

12 hrs/mo for LDT-C to attend meetings to provide evaluation results not to exceed \$9,300.00 – BCSS

S05-03-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Contracted Services for the 2021 – 2022 school year:

Nursing Services as needed district wide with Bayada Home Health Care
List of doctors and fees as needed for ESY & RSY (**Attachment B**)

Roll Call:

Ayes: Mrs. Caruso, Mrs. Cintron, Mr. DeLorenzo,
Mr. Faussette, Mrs. Krommenhoek, Mr. Mullins
Abstains: None
Nays: None
Absent: Mr. Baker, Mrs. Ferdinand, Mr. Rinke

Resolutions Approved

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by R. Faussette, seconded by P. Caruso,

B05-01-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020 – 2021 school year:

Monthly Facilities Calendar

Roll Call:

Ayes: Mrs. Caruso, Mrs. Cintron, Mr. DeLorenzo,
Mr. Faussette, Mrs. Krommenhoek, Mr. Mullins
Abstains: None
Nays: None
Absent: Mr. Baker, Mrs. Ferdinand, Mr. Rinke

Resolution Approved

RECREATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by R. Faussette, seconded by C. DeLorenzo,

R05-01-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

District Field Trip Calendar

R05-02-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

6/16/21 - Senior Prom – Cedar Grove, NJ

R05-03-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2021-2022 school year:

Approve SD Gameday as athletic department substitute trainer service as needed
(Attachment C)

R05-04-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

6/11/21 - ES & LS students to participate in Special Olympics Torch Run and fundraiser

R05-05-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2021-2022 school year:

Athletic Department Expenditures **(Attachment D)**

Roll Call:

Ayes: Mrs. Caruso, Mrs. Cintron, Mr. DeLorenzo,
Mr. Faussette, Mrs. Krommenhoek, Mr. Mullins

Abstains: None

Nays: None

Absent: Mr. Baker, Mrs. Ferdinand, Mr. Rinke

Resolutions Approved

FINANCE COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by P. Caruso, seconded by C. DeLorenzo,

F05-01-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

- F05-02-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month of April 2021 in the amount of \$1,917,600.65 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above.
- F05-03-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the month of May at \$1,800,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$1,800,000.
- F05-04-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of May
- F04-05-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

Bills List for the month of		<u>March</u>
Fund 10	General Fund	\$3,810,215.33
Fund 20	Special Revenue	\$ 137,085.77
Fund 30	Capital Projects	\$ 0.00
Fund 40	Debt Service	\$ 0.00
Fund 60	Enterprise	\$ 46,077.48
Fund 95	Student Activity	\$ 2,629.11
Total		\$3,996,007.69

Fund 10	Voided Checks	\$ 0.00
Fund 20	Voided Checks	\$ 0.00
Fund 60	Voided Checks	\$ 0.00
Fund 95	Voided Checks	\$ 648.95

(Attachment E)

- F05-06-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary's Report
 Cash Report
 Monthly Fund Transfer Report
 March 2021

(Attachment F)

F05-07-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020 – 2021 school year:

Approve the monthly line item transfers for March 2021
(Attachment G)

F05-08-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2020 – 2021 school year:

Quotes Attached:

PO #101515 – C. J. Vanderbeck – Boiler for Franklin Gym @ \$21,240

PO #101506 – M Tucker – Cafeteria Stove - @ \$2,941.60

Hunterdon County Co-op:

PO #101519 – Northeastern Interior Services, LLC – Girls First Floor HS Bathroom Repairs @ \$14,750 – HCESC-SER-20F-HS

State Contract:

PO #101517 – Grainger – Key Duplicator @ \$2,070.06 - NJ State Contract #19-FLEET-0566-M002

NJ State Cooperative:

PO #101518 – Ackerson Drapery Services – Blinds for HS class doors @ \$12,583.60 – NJ State Coop #65MCESCCPS-ESNJ

ED Data:

PO #101520 – Cifelli & Son Construction @ \$9,900 – bid #9184- Masonry

State Contract #NCPA 01-45

PO 101549 – Howard Technology Solutions – technology equipment - @ \$41,944.20

F05-09-21 Be it resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2021-2022 school year: **(Attachment H)**

Resolution authorizing the publication, printing and distribution of a notice of sale and the publication of a summary notice of sale and prescribing the forms thereof for \$3,895,000 school bonds, dated July 1, 2021, approving the preparation, distribution execution of a preliminary and a final official statement for such bonds, undertaking to provide continuing disclosure of financial information, covenanting to comply with the internal revenue code of 1986, as amended, designating such bonds as “qualified tax-exempt obligations” for purposes of the internal revenue code of 1986, as amended, and authorizing various matters in connection with electronic bidding for the bonds

F05-10-21 Be it resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2021-2022 school year: **(Attachment I)**

Resolution prescribing the details and bond form thereof for \$3,895,000 school bonds dated July 1, 2021 of the Board of Education of the Borough of Hasbrouck Heights in the County of Bergen, New Jersey

F05-11-21 Be it resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the 2021-2022 school year as follows:

Approve received students for 2021 – 2022
HS -2, and MS -1

F05-12-21 Be it resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the 2021-2022 school year as follows:

Approve District Tax Requirements **(Attachment J)**

F05-13-21 Be it resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the 2021-2022 school year as follows:

Contract Renewals:

PO #200002 – Blackboard, Inc @ \$14,000

PO #200003 – Turnitin, LLC @ \$3,265.50

PO #200005 – Education Development Software Limited @ \$2500.00

PO #200007 – Genesis Educational Services @ \$31,928.00

NCPA Contract # NCPA 01-44

PO #200012 – Gov Connection Inc. – Go Guardian - @ \$6,480

EDS Bid #10437, HCESC Co-op #34HUNCCP

PO 200011 – Teqlease – 5 year Promethean Lease – 5 annual payments

@\$14,435.65 per year

NJ State Contract #C00000000503

PO 200001 – Dell Financial Services – 3 year Chromebook Lease – 3 annual payments @ \$82,739.04 per year

F05-14-21 Be it resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the 2021-2022 school year as follows:

BE IT RESOLVED, that the Board approve the Food Service Program with Maschio's Food Service for the 2021-2022 school year with the following allowance, fee and guarantee:

Management Fee: District shall pay Maschio's a Management Fee of \$18,540 per year payable in ten equal installments of \$1,854, September through June for the 2021-2022 contract year.

Guarantee Return: Maschio's guarantees a return of \$30,000 for the 2021-2022 school year.

F05-15-21 Be it resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the 2020-2021 school year as follows:

Approve the application for the School Security Grant in the amount of \$101,796. Local funds will cover project costs that exceed the total of the school district's grant allowance.

Roll Call:

Ayes: Mrs. Caruso, Mrs. Cintron, Mr. DeLorenzo,
Mr. Faussette, Mrs. Krommenhoek, Mr. Mullins

Abstains: None

Nays: None

Absent: Mr. Baker, Mrs. Ferdinand, Mr. Rinke

Resolutions Approved

PERSONNEL

RESOLUTIONS:

The following resolutions were moved by L. Krommenhoek, seconded by C. DeLorenzo,

P05-01-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

Leave of Absence:

Employee ID #1133 – paid sick leave from 5/3/21 – 5/14/21

Employee ID #1132 – paid sick leave from 6/9/24 through 6/24/21 and unpaid FMLA from 9/8/21 – 10/31/21 – RTW 11/1/21

Employee ID #0115 – paid sick leave from 6/4/21 – 6/17/21 and unpaid FMLA from 6/18/21 thru 6/24/21 and 9/1/21 thru 10/4/21

Employee ID #0961 – paid sick leave from 4/29/21 – 5/7/21

Amend Resolution #P02-02-21 – Employee ID #0166 – extend sick leave to 6/30/21

P05-02-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2021-2022 school year:

Approve contract for D. Messery @ \$144,777 plus South Hackensack Shared Services Agreement of \$25,725 (on file in business office)

P05-03-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2021 - 2022 school year:

Certificated Staff:

N. Brunetti – FT Special Ed – ES BA Step 1 @ \$53,025 - plus benefits
A. Gallina – School Social Worker HS/MS – MA Step 1 @ \$59,145 plus MIF @ \$700 plus benefits

A provisional contract not to exceed 90 days pending receipt of all data per NJSA 18A:6-7.7. If criteria is met full contract will be offered

Certificated Staff:

Allison O'Brien – MS/HS Art Teacher – BA Step 1 @ \$53,025 plus benefits*
***Pending Paperwork**

P05-04-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2021 - 2022 school year:

Resignation:

V. Aiello effective 6/30/21
K. Christensen effective 6/30/21
B. Dolce effective 6/30/21

P05-05-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020 - 2021 school year:

Extra Pay:

C. Lange – 6/17/21 - junior prom from 5:30 to 9:45 pm @ \$36.59/hr
A. Lustmann – 6/17/21 - junior prom from 5:30 pm to 9:45 pm @ \$42.39/hr

P05-06-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2021 - 2022 school year:

Extra Pay Summer Hours:

C. Lange from 8:15 am to 12:45 pm 7/6/21 – 7/30/21 @ \$36.59/hr

A. Lustmann from 8:15 am to 12:45 pm 7/6/21 – 7/30/21 @ \$42.39/hr

Summer Extra Pay:

ES & LS Administration of Kindergarten Inventory of Skills Assesments @ \$37/hr not to exceed 20 hrs each for the following teachers:

J. Werner, S. Netelkos, V. Zarella, S. Claus, D. Kroncke and one TBD

P05-07-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2021 - 2022 school year:

Summer MS Enrichment Program:

A. O'Brien, K. Bellissimo, M. Rad - Math Teachers @ \$37/hr for 3 hrs/each for instruction, and 45 mins for prep per day for 12 days

B. Shelly, J. Coffey, J. Dugan - Language Art Teachers @ \$37/hr for 3 hrs/each for instruction, and 45 mins for prep each per day for 12 days

Substitute for Summer MS Enrichment Program:

M. Falquez @ \$37/hr for 3 hrs/each day for instruction and 45 minutes of prep

P05-08-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020 - 2021 school year:

Bus Aide PM:

J. Giaquinto – daily from 12:30 pm to 1:30 pm @ \$16/hr

P05-09-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020 - 2021 school year:

Substitute Teachers:

S. Capozzoli – (c) @ \$16/hr*

*Pending Paperwork

P05-10-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020 - 2021 school year:

Amend Resolution P03-06-21 – to add - J. Ferranti – add longevity to softball coaching year 11 - step 5 @ \$86

P05-11-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2021 - 2022 school year:

ESY 2021 Staff:
(Attachment K)

CST Summer Meetings:
(Attachment L)

P05-13-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020 - 2021 school year:

Amend Resolution #P04-18-21 - N. Decarvalho – start date 5/11/21 – 6/24/21

Roll Call:

Ayes: Mrs. Caruso, Mrs. Cintron, Mr. DeLorenzo,
Mr. Faussette, Mrs. Krommenhoek, Mr. Mullins

Abstains: None

Nays: None

Absent: Mr. Baker, Mrs. Ferdinand, Mr. Rinke

Resolutions Approved

POLICY

RESOLUTIONS:

The following resolutions were moved by C. DeLorenzo, seconded by K. Mullins,

PL05-01-21 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:

(Attachment M)

Policy/Regulation #2530 – Resource Materials (**Second Reading**)

Policy/Regulation #6421 – Purchases Budgeted (**Second Reading**)

Policy/Regulation #2624 Grading (**Second Reading**)

Policy/Regulation #3221 Evaluation of Teachers (**Second Reading**)

Policy/Regulation #2415.02 – Title I – Fiscal Responsibilities (**Second Reading**)

Roll Call:

Ayes: Mrs. Caruso, Mrs. Cintron, Mr. DeLorenzo,
Mr. Faussette, Mrs. Krommenhoek, Mr. Mullins
Abstains: None
Nays: None
Absent: Mr. Baker, Mrs. Ferdinand, Mr. Rinke

Resolution Approved

OLD BUSINESS- None

NEW BUSINESS - None

OPEN PUBLIC HEARING:

Mrs. Cintron read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Dr. Helfant answered several questions regarding:

1. Public participation if viewing from home.
2. Non district students included with graduates pictures.
3. Senior activities.
4. Masks in school.
5. Bleacher replacement update.

Meeting adjourned at 8:38 p.m.

Moved by C. DeLorenzo, seconded by L. Krommenhoek

All in favor

Respectfully submitted,

Dina Messery
School Business Administrator/Board Secretary