

HASBROUCK HEIGHTS BOARD OF EDUCATION
Thursday, July 23, 2020
New Business

FINANCE:

F07-13-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

Whereas on July 10, 2020 the district was advised that the 2020-2021 state aid notices have been revised and,

Whereas the district's Equalization Aid was reduced by \$53,790,

Now Therefore Be it Resolved that the Hasbrouck Heights Board of Education approve the following reduction of state aid and the allocation from maintenance reserve for the 2020-2021 budget:

Revenues:

	<u>Original</u>	<u>Revised</u>	<u>Change</u>
Equalization Aid 10-3176-000	\$877,240	\$823,450	(\$53,790)
Withdrawal from Maintenance Res: 10-310	\$0	\$ 53,790	\$53,790

State aid reduction of \$53,790

Increase of withdrawal from Maintenance Reserve of \$53,790

F07-14-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

Be it Resolved that the Hasbrouck Heights Board of Education authorize the Superintendent to make an application for emergency hiring pending completion of criminal history check to the Bergen County Superintendent of Schools for all personnel positions, as needed for the 2020-2021 school year.

Be it Resolved that the Hasbrouck Heights Board of Education adopt the policies, by-laws, rules and regulations, curriculum and textbooks currently in existence and effect for the 2020-2021 school year.

Be it Resolved that the Hasbrouck Heights Board of Education approve the following appointments for the 2020-2021 school year:

Dina Messery	Board Secretary
Dina Messery	Public Agency Compliance Officer
Gerasimos Mihalitsianos	Air Quality Control Compliance Officer
Barbara Christianson	Substance Awareness Coordinator
Gerasimos Mihalitsianos	Asbestos Management Officer
Dina Messery	Safety & Health Designee
Sciorocco Group	General Insurance Broker of Record
Sciorocco Group	Student Insurance Broker of Record
Bergen Risk Managers, Inc.	Worker's Compensation Broker of Record
Dina Messery	Integrated Pest Management Coordinator
Dina Messery	Right to Know Officer
Gerasimos Mihalitsianos	AHERA Coordinator
Dina Messery	Purchasing Agent (\$ amount limited to statute)
PKF O'Connor Davies	\$35,000
Machado Law Group	\$160 per hour
EI Associates	\$105-\$185 per hour
On-Tech Consulting Inc.	E-Rate Funding

Be it Resolved that the Hasbrouck Heights Board of Education designate Valley National Bank, 284 Boulevard, Hasbrouck Heights, NJ as the official depository for the Board of Education funds for the 2020-2021 school year.

Be it Resolved that the Hasbrouck Heights Board of Education authorize, pursuant to 17:12B-241, the Board Secretary and Assistant to the Board Secretary, to invest school funds, and order wire transfers if necessary, to complete the transaction in one or more accounts in any insured bank whose principal office is located in New Jersey in any amount up to, but not exceeding the amounts for which such accounts are insured.

Be it Resolved, pursuant to NJSA 18A:17-8(b), the Board Secretary is responsible for the examination and auditing of all accounts and demands against the Board, and

Whereas, from time to time said demands against the Board are of an emergent nature and must be paid prior to Board approval in open public meeting as required by statute, now

Therefore, **Be it Resolved**, that the Hasbrouck Heights Board of Education authorize the Board Secretary to examine, audit and pay all claims against the Board of an emergent nature prior to Board approval, and

Be it Further Resolved, that all such emergent payments made by the Board Secretary be reported to the Board, ratified, and duly recorded in the minutes at the next open meeting of the Board.

Be it Resolved, pursuant to NJSA 18A:22-8.1 the Hasbrouck Heights Board of Education designates the Chief School Administrator to approve transfer amounts among line items and program categories as are necessary between meetings of the Board and that said transfers be reported to the Board, ratified and duly recorded in the minutes of the next open meeting of the Board.

Be it Resolved that the Hasbrouck Heights Board of Education approve the following tuition rates for the out of district students for the 2020-2021 school year:

Kindergarten	\$14,814
Grades 1-5	\$17,094
Grades 6-8	\$15,286
Grades 9-12	\$18,311

Be it Resolved that the Hasbrouck Heights Board of Education approve the following petty cash funds for the 2020-2021 school year:

	<u>Amount</u>	<u>Custodian</u>
Administration	\$500	D. Messery
HS	\$500	L. Simmons
MS	\$300	J. Mastropietro
ES	\$300	M. Sickels
LS	\$300	D. Messery
CST	\$300	J. Gribbin

Be it Further Resolved that each fund must comply with the procedures established in Policy 3451.

Be it Resolved that the Hasbrouck Heights Board of Education authorize the School Business Administrator/Board Secretary to advertise and conduct bid opening for supplies and materials, transportation services, professional services, or other items as may be needed, or as required by law for the 2020-2021 school year.

Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approves the appointment of Business Administrator/Board Secretary, Dina Messery as District Custodian of Public Records pursuant to Chapter 404, P.L. 2001, commonly known as the Open Public Records Act, for the 2020-2021 school year.

Be it Further Resolved that the Hasbrouck Heights Board of Education establishes that all requests for access to public records must be presented directly to the District Custodian of Public Records at the Board of Education, 379 Boulevard, Hasbrouck Heights, NJ 07604, during normal business hours, and

Be it Further Resolved that in the absence of the District Custodian of Public Records, said requests be presented to the Superintendent of Schools at the same address.

Be it Resolved that the Hasbrouck Heights Board of Education approve the following companies as providers of tax shelters annuities, disability and supplemental insurance programs, and other financial instruments to district employees for the 2020-2021 school year:

1. VALIC-AIG
2. Equitable
3. Met Life
4. Faculty Services
5. AFLAC
6. Prudential Financial
7. New York Life
8. Security Benefits

Be it Further Resolved that all named companies must meet all Federal and State regulations and requirements for sales and services of these products.

Be it Resolved that the Hasbrouck Heights Board of Education approve the standard parliamentary procedures for board meetings.

Be it Resolved that the Hasbrouck Heights Board of Education approve the chart of accounts as specified by the New Jersey Department of Education.

Be it Resolved that the Hasbrouck Heights Board of Education approve the maximum travel budget not to exceed \$1,500 per person.

Be it Resolved that the Hasbrouck Heights Board of Education approve the Standard Operating Procedures Manual.

Be it Resolved that the Hasbrouck Heights Board of Education approve the Purchasing Manual.