

**HASBROUCK HEIGHTS BOARD OF EDUCATION
REGULAR MEETING MINUTES
THURSDAY, JUNE 18, 2020**

A virtual regular meeting of the Board of Education was held remotely through the use of electronic equipment on Thursday, June 18, 2020. The meeting was called to order at 7:30 p.m. by President, Mr. Baker.

Mr. Baker read the following statement:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on January 23, 2020 (remote meeting notice June 11, 2020)

Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School, Lincoln Elementary School, and Hasbrouck Heights School District Website.

Notice of said meeting was published under legal notice in The Record.

Roll call was taken by Dina Messery, School Business Administrator/Board Secretary, and the following members responded to their names:

Roll Call:

Mr. Baker	Mr. DeLorenzo	Mr. Rinke-absent
Mrs. Caruso	Mr. Faussette-absent	Ms. Russo-absent
Mrs. Cintron	Mrs. Ferdinand	Mr. Salerno-absent

Also Present: Dr. Helfant, Mrs. Messery, Ms. Kleen

Mr. Baker led the Board in the flag salute.

Private Session: None

Approval of Minutes - May 6 and May 21, 2020
(On file in the business office) – moved by P. Caruso, seconded by J. Ferdinand,

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Cintron,
Mr. DeLorenzo, Mrs. Ferdinand
Abstains: None
Nays: None
Absent: Mr.Faussette, Mr. Rinke, Ms. Russo, Mr.Salerno

Minutes Approved

Presentations: None

Public Discussion on Agenda Resolutions: None

Mr. Baker read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Correspondence/Report of School Business Administrator/Board Secretary:

Mrs. Messery reported that the nominating petitions for the November election are on the district website. The petitions must be filed with the county clerk by 4 p.m. on July 27th.

Report of the Board President:

Mr. Baker thanked the staff for all of their work. He stated that he is excited for all of the graduations. He also stated that he was quite impressed with the list of colleges our students will be attending in the fall.

Report of the Superintendent:

Dr. Helfant reported the following:

1. Wished all of retirees well.
2. Depken and Hitchcock Fields will be open to the public beginning Monday, June 22nd. Signs will posted at each field regarding social distancing.
3. Reported the list of colleges/universities and the majors our graduating seniors will be pursuing in the fall.
4. Discussed the possible shared services agreement with South Hackensack.
5. Live graduations for all schools will take place in July.
6. Commended the Pilot's Log for their success.
7. Updates will be sent to parents regarding the reopening plan.
8. Wished all a healthy, happy summer.

Committee Reports – (On file in the business office)

The committee reports were suspended for this meeting:

Education Committee
Special Education Committee
Technology Committee

Facilities Committee
Recreation Committee
Policy Committee
Finance & Personnel Committee

Labor Relations/Negotiations Committee – None

NJ/BCSBA - None

Borough Council Liaison – None

Faculty Liaison - None

PTA Liaison:

The Lincoln school and Middle/High school update were given.

AWARDS:

None

EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by L. Cintron, seconded by J. Ferdinand,

E06-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019 – 2020 school year:

Accept Monthly Discipline Report

E06-02-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019 – 2020 school year:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents:
(if applicable)

2020 – HS - 0

2020 – MS - 0

2020 – LS - 0

2020 – ES - 0

Listed above are the number of investigations

E06-03-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

The monthly district calendar

E06-04-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

Approve the Comprehensive Equity Plan Statement of Assurance 2020-2021

E06-05-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

Approve J. Zukatus to attend AP Summer Institute Online training session - July 20-23- 2020 - Rutgers University at a cost of \$900 to the district

E06-06-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Amend Resolution #E02-04-20 – from \$1500 max to \$1625 max for M. Nastasi Computer Science Tutor

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Cintron,
Mr. DeLorenzo, Mrs. Ferdinand

Abstains: None

Nays: None

Absent: Mr.Faussette, Mr. Rinke, Ms. Russo, Mr.Salerno

Resolutions Approved

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. Ferdinand, seconded by P. Caruso,

S06-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following OOD Placements for the 2019 – 2020 school year:

Approve OOD Placements (**Attachment A**)

S06-02-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following workshops for the 2020 – 2021 school year:

July 2020 - M. Neumann, R. Perdomo, K. Kane, J. Czajkowski - Online Critical Strategies @ \$259 for each nurse

S06-03-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Contracted Services for the 2020 – 2021 school year:

Approve contracted service providers – (**Attachment B**)

S06-04-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following OOD Placements for the 2020 – 2021 school year:

Student #286 – Alpine Learning Center @ \$92,980.80 RSY and \$15,496.80 ESY
Student #1001962, 1001944, 1001906, 1001356, 1000620, 20746 – SBJC – ESY
@ \$3,700 each

S06-05-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Contracted Services for the 2019 – 2020 school year:

Amend Res: S05-03-20:

BCSS – change contract end date to 6/19/20 not to exceed \$21,700

S06-06-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Contracted Services for the 2019 – 2020 school year:

Accept the donation of 25 face shields from DeLeon Plastics

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Cintron,
Mr. DeLorenzo, Mrs. Ferdinand

Abstains: None

Nays: None

Absent: Mr.Faussette, Mr. Rinke, Ms. Russo, Mr.Salerno

Resolutions Approved

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

None

RECREATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. Ferdinand, seconded by P. Caruso,

R06-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

District Field Trip Calendar

R06-02-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Approve 2020 – 2021 membership into the NJSIAA

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Cintron,
Mr. DeLorenzo, Mrs. Ferdinand

Abstains: None

Nays: None

Absent: Mr.Faussette, Mr. Rinke, Ms. Russo, Mr.Salerno

Resolutions Approved

FINANCE COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by P. Caruso, seconded by J. Ferdinand,

- F06-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.
- F06-02-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month of May 2020 in the amount of \$1,742,638.09 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above.
- F06-03-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the month of June at \$1,800,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$1,800,000.
- F06-04-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of June
- F06-05-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Bills List for the month of		<u>April</u>
Fund 10	General Fund	\$1,908,400.96
Fund 20	Special Revenue	\$ 24,271.58
Fund 30	Capital Projects	\$ 0.00
Fund 40	Debt Service	\$ 0.00
Fund 60	Enterprise	\$ 3,145.21
Fund 95	Student Activity	\$ 0.00
Total		\$1,935,817.75

Fund 10	Voided Checks	\$ 0.00
Fund 20	Voided Checks	\$ 0.00
Fund 60	Voided Checks	\$ 0.00
Fund 95	Voided Checks	\$ 0.00

(Attachment C)

F06-06-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary's Report
Cash Report
Monthly Fund Transfer Report
April 2020
(Attachment D)

F06-07-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019 – 2020 school year:

Approve the monthly line item transfers for April 2020
(Attachment E)

F06-08-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2019 – 2020 school year:

PO #001958 – Gen Z Innovate LLC – Professional Development – Program for students to learning critical thinking skills and apply their design thinking to real business @ \$4500 cost to district (Quotes Received)

Contract NCPA: 01-45

PO #001983 – PCL Solutions – Technology Supplies @ \$846.00

Contract EDS Bid #8572

PO #001984 – Keyboard Consultant @ \$5,808.82

F06-09-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020 – 2021 school year:

Approve 2020-2021 district tax requirements for Hasbrouck and Teterboro

F06-10-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following renewals for the 2020 – 2021 school year:

Contract Renewals:

PO #100002 - Turnitin, LLC \$3,159.50

PO #100005 - Linkit! - \$26,025.00

PO #100006 - Educational Development Software - \$1,800.00

PO #100016 – Genesis Educational Services - \$31, 343.00

PO #100021 – Karl Environmental Group - \$2,750.00

PO #100022 – Educational Data Services - \$10,000.00

PO #100003 – Duff & Phelps, LLC - \$1,150.00
PO #100004 – Strauss Esmay Assoc, Inc - \$4,735.00
PO #100109 – Naviance - \$8,857.50

F06-11-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following renewals for the 2020 – 2021 school year:

Approve CARES Emergency Relief Grant
Public @ \$95,931
NonPublic @ \$17,128

F06-12-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following renewals for the 2019 – 2020 school year:

Transfer of funds to maintenance reserve not to exceed \$500,000

Transfer of funds to capital reserve not to exceed \$750,000

F06-13-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following renewals for the 2020 – 2021 school year:

Approve received students for the 2020 – 2021 school year: HS-2, MS-1, LS-1

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Cintron,
Mr. DeLorenzo, Mrs. Ferdinand

Abstains: None

Nays: None

Absent: Mr.Faussette, Mr. Rinke, Ms. Russo, Mr.Salerno

Resolutions Approved

PERSONNEL

RESOLUTIONS:

The following resolutions were moved by L. Cintron, seconded by C. DeLorenzo,

P06-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

A provisional contract not to exceed 90 days pending receipt of all data per NJSA 18A:6-7.7. If criteria is met full contract will be offered

Certificated Staff:

M. Danny – HS Special Ed – MA Step 13 @ \$69,295 plus benefits
S. Baumann – HS Social Studies – BA Step 15 @ \$54,415 plus benefits
H. Downey – HS Math – BA Step 1 @ \$52,215 plus benefits
M. Falquez – MS Math – MA +15 Step 12 @ \$68,825 plus benefits

Funded Thru Title One – Account #20-231-100-101-00-03-00

K. Bellissimo – Math Basic Skills – BA Step 1 @ \$52,215 plus benefits

P06-02-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

ESY Staff:
(Attachment F)

P06-03-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

J. Schmarak – Athletic Trainer as per contract @ \$37,480

P06-04-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

Certificated Staff:

J. McCann – ES Elementary @ BA Step 2 @ \$52,215 plus benefits

P06-05-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

Summer Extra Pay for CST:
(Attachment G)

Extra Pay for Summer Courses for Students:
(Attachment H)

Extra Pay:

N. Rucci – to teach virtual ESY ELLs at \$37/hr for 4 hours each day from 7/6/2020 - 7/31/2020

L. Palladino, D. Robertson, J. McKernan, C. Bari, - 5th grade promotions – not exceed 2 hrs/day per teacher @ \$32/hr

Extra Pay for Kindergarten Inventory of Skills Assessments:

J. Werner, S. Netelkos, V. Zarella, D. Dussault, S. Claus, & D. Kroncke @ \$37/hr each not to exceed 20 hrs for each teacher

Extra Pay for teachers for Summer Meetings @ \$32/hr:
(Attachment I)

Extra Pay for teachers for Summer Curriculum Writing @ \$32/hr:
(Attachment J)

P06-06-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

Stipends:

(Attachment K)

P06-07-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 and 2020-2021 school year:

Leave of Absence:

Amend Resolution Employee #0100 – 5/18/20 – 9/30/20

P06-08-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for 2020-2021 school year:

Leave of Absence:

Employee #0131 – paid sick leave – 7/1/20 – 7/7/20

P06-09-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

Transfer: Lincoln

J. Martello – 74.89% - \$69,966 to Title I 20-231-100-101-00-05-00
25.11 % - \$23,459 to 11-130-100-101-00-05-00

P06-10-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

Resignation:

A. Baeira – effective 6/30/20

P06-11-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

Summer Tech Helpers:

J. Hone & J. Douglas – part time tech assistants for approx. 29 hours per week each @ \$11/hr starting 7/1/20 – 9/4/20 approx

P06-12-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

Amend Resolution #P03-03-20

K. Caputo – 2 hrs/math plus prep through 7/30/20 @ \$40/hr

M. Balestra – 2 hrs/Italian plus prep through 7/30/20 @ \$40/hr

P06-13-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Amend Resolution P04-06-20

M. Rad 6th period stipend from 4/6/20 to 6/19/20

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Cintron,
Mr. DeLorenzo, Mrs. Ferdinand

Abstains: None

Nays: None

Absent: Mr.Faussette, Mr. Rinke, Ms. Russo, Mr.Salerno

Resolutions Approved

POLICY

RESOLUTIONS:

The following resolutions were moved by P. Caruso, seconded by J. Ferdinand,

PL06-01-20 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment L)

- Policy/Regulation #0152 – Board Officers (First Reading)
- Policy/Regulation #1581 – Domestic Violence (First Reading)
- Policy/Regulation #2422 – Health and Physical Education (First Reading)
- Policy/Regulation #3421.13 – Postnatal Accommodations Teaching Staff (First Reading)
- Policy/Regulation #4421.13 – Postnatal Accommodations Support Staff (First Reading)
- Policy/Regulation #5330 – Administration of Medication (First Reading)
- Policy/Regulation #8220 – School Closings – (First Reading)

Roll Call:

- Ayes: Mr. Baker, Mrs. Caruso, Mrs. Cintron,
Mr. DeLorenzo, Mrs. Ferdinand
- Abstains: None
- Nays: None
- Absent: Mr.Faussette, Mr. Rinke, Ms. Russo, Mr.Salerno

Resolutions Approved

OLD BUSINESS- None

NEW BUSINESS:

RESOLUTIONS:

The following resolutions were moved by J. Ferdinand, seconded by L. Cintron,

EDUCATION:

E06-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Approve the Graduates of the Class of 2020

PERSONNEL:

P06-14-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

Extra Pay:

L. Brancato, G. Dubofsky, E. LaTorre, K. Young – 5th grade promotions – not to exceed 2 hrs/day per teacher @ \$32/hr

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Cintron,
Mr. DeLorenzo, Mrs. Ferdinand

Abstains: None

Nays: None

Absent: Mr.Faussette, Mr. Rinke, Ms. Russo, Mr.Salerno

Resolutions Approved

OPEN PUBLIC HEARING:-

Mr. Baker read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Dr. Helfant responded to several questions regarding the following:

1. Shared services agreement with South Hackensack for Superintendent services
2. Virtual learning/learning gaps
3. Emotional health of students
4. Free/reduced lunch
5. Depken Field
6. Placement into honors classes
7. Senior portraits on Boulevard

Meeting adjourned at 8:36 p.m.
Moved by P. Caruso, seconded by J. Ferdinand
All in favor

Respectfully submitted,

Dina Messery
School Business Administrator/Board Secretary