

**HASBROUCK HEIGHTS BOARD OF EDUCATION
REGULAR MEETING MINUTES
THURSDAY, APRIL 30, 2020**

A virtual regular meeting of the Board of Education was held remotely through the use of electronic equipment on Thursday, April 30, 2020. The meeting was called to order at 7:30 p.m. by President, Mr. Baker.

Mr. Baker read the following statement:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on January 23, 2020 (remote meeting notice April 20, 2020)

Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School, Lincoln Elementary School, and Hasbrouck Heights School District Website.

Notice of said meeting was published under legal notice in The Record.

Roll call was taken by Dina Messery, School Business Administrator/Board Secretary, and the following members responded to their names:

Roll Call:

Mr. Baker	Mr. DeLorenzo-absent	Mr. Rinke-absent
Mrs. Caruso	Mr. Faussette-absent	Ms. Russo
Mrs. Cintron	Mrs. Ferdinand	Mr. Salerno

Also Present: Dr. Helfant, Mrs. Messery, Ms. Kleen

Mr. Baker led the Board in the flag salute.

Private Session: None

Approval of Minutes - March 12 and March 26, 2020

(On file in the business office) – moved by P. Caruso, seconded by N. Russo

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Cintron,
Mrs. Ferdinand, Ms. Russo, Mr. Salerno
Abstains: None
Nays: None
Absent: Mr. DeLorenzo, Mr. Faussette, Mr. Rinke

Minutes Approved

Presentations:

20-21 Budget Presentation

Public Discussion on Agenda Resolutions: None

Mr. Baker read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Correspondence/Report of School Business Administrator/Board Secretary:

None

Report of the Board President:

None

Report of the Superintendent:

Dr. Helfant reported the following:

1. Schools closed at least until May 15th, it's highly unlikely to reopen the remainder of the school year.
2. Currently, we are working on various graduation scenarios.
3. Working in collaboration with the mayor and council.
4. Recognize Thomas King.

Committee Reports – (On file in the business office)

The committee reports were suspended for this meeting:

Education Committee

Special Education Committee

Technology Committee

Facilities Committee

Recreation Committee

Policy Committee

Finance & Personnel Committee

Labor Relations/Negotiations Committee – None

NJ/BCSBA - None

Borough Council Liaison – None

Faculty Liaison - None

PTA Liaison - None

AWARDS: None

EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by P. Caruso, seconded by N. Russo,

E04-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Accept Monthly Discipline Report

E04-02-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents:
(if applicable)

2020- HS- 0
2020-MS -0
2020-LS- 0
2020 -ES- 0

Listed above are the number of investigations from March 26, 2020

E04-03-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

The monthly district calendar

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Cintron,
Mrs. Ferdinand, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Mr. DeLorenzo, Mr. Faussette, Mr. Rinke

Resolutions Approved

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. Ferdinand, seconded by P. Caruso,

S04-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following OOD Placements for the 2019-2020 school year:

OOD Placement (**Attachment A**)

S04-02-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Special Services for the 2019 – 2020 school year:

Student #6633 - add additional subject to home instruction - Italian - I hour per week plus prep @ \$40/hr - beginning 4/27/20 - DTBD

S04-03-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Contracted Services for the 2019-2020 school year:

V. Lewis - LDTC - beginning 5/4/20 - 6/5/20 - SBJC - rates pending contract

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Cintron,
Mrs. Ferdinand, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Mr. DeLorenzo, Mr. Faussette, Mr. Rinke

Resolutions Approved

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

None

RECREATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by R. Salerno, seconded by N. Russo,

R04-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

District Field Trip Calendar

R04-02-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

Approve swimming co-op with the Garfield BOE for the 2020 - 2021 school year- cost will be approximately \$12,000 (Heights will pay 50% of actual cost)

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Cintron,
Mrs. Ferdinand, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Mr. DeLorenzo, Mr. Faussette, Mr. Rinke

Resolutions Approved

FINANCE COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by L. Cintron, seconded by R. Salerno,

F04-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

F04-02-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month of March 2020 in the amount of \$1,897,176.09 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above.

F04-03-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the month of April at \$1,800,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$1,800,000.

F04-04-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of April 2020.

F04-05-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Bills List for the month of	February
Fund 10 General Fund	\$3,430,932.48
Fund 20 Special Revenue	\$ 121,612.15
Fund 30 Capital Projects	\$ 0.00
Fund 40 Debt Service	\$ 51,087.50
Fund 60 Enterprise	\$ 78,791.36
Fund 95 Student Activity	\$ 17,612.04
Total	\$3,700,035.53
Fund 10 Voided Checks	\$ 0.00
Fund 20 Voided Checks	\$ 0.00
Fund 60 Voided Checks	\$ 236.55
Fund 95 Voided Checks	\$ 577.85

(Attachment B)

F04-06-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary's Report
 Cash Report
 Monthly Fund Transfer Report
 February 2020

(Attachment C)

F04-07-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019 – 2020 school year:

Approve the monthly line item transfers for February 2020

(Attachment D)

F04-08-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the 2020-2021 school year budget as follows:

	<u>Budget</u>	Hasbrouck Heights <u>Tax Levy</u>	Teterboro <u>Tax Levy</u>
Total General Fund	\$35,049,713	\$30,690,801	\$183,627
Total Special Revenue	\$ 810,372	N/A	N/A
Total Debt Service	\$ 851,650	\$587,876	\$3,517
Grand Total	\$36,711,735	\$31,278,677	\$187,144

And

Be it Further Resolved, that the 2020-2021 school year budget includes banked cap in the amount of \$346,263 for tuition and transportation for additional out of district placements per students' IEPs,

And

Be it Further Resolved, that the 2020-2021 school year budget includes a withdrawal from Capital Reserve in the amount of \$700,000 towards the bleacher replacement at Depken Field.

F04-09-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019 – 2020 school year:

Approve the following purchases:

Quotes Received:

PO 001765 – Treeland Nursey - \$36,200 – Landscaping services

PO 001766 – Perennial Services - \$9,000 – Weed control

NJ State Contract #NCPA #01-44

PO #001767 – Acer Financial Services (purchased through Gov Connection)

(5 year lease – 5 annual payments @ \$7,134.82 per year for battery backup system)

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Cintron,
Mrs. Ferdinand, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Mr. DeLorenzo, Mr. Faussette, Mr. Rinke

Resolutions Approved

PERSONNEL

RESOLUTIONS:

The following resolutions were moved by N. Russo, seconded by J. Ferdinand,

P04-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

Approve the staff renewals for the 2020- 2021 school year for Tenured, Non Tenured, and Paraprofessionals (Attachment E)

P04-02-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

Retirement:

C. Kievitt effective 7/1/20

S. Michaeli effective 7/1/20

P04-03-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Leave of Absence:

Employee ID #0079 - Unpaid FMLA - 3/30/20 - 6/1/20 approx

P04-04-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Home Instruction:

M. Balestra - add additional subject to home instruction - 1 hr per week plus prep of Italian @ \$40/hr- Student #6633- beginning 4/27/20- DTBD

P04-05-20 **Withdrawn**

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Cintron,
Mrs. Ferdinand, Ms. Russo,
Mr. Salerno – P04-02-20 thru P04-04-20
Abstains: Mr. Salerno – P04-01-20
Nays: None
Absent: Mr. DeLorenzo, Mr. Faussette, Mr. Rinke

Resolutions Approved

POLICY

RESOLUTIONS:

The following resolutions were moved by P. Caruso, seconded by J. Ferdinand,

PL04-01-20 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes: **(Attachment F)**

Regulation #2424.2 - Middle School Honor Criteria for the 2020-2021 school year **(First Reading)**

PL04-02-20 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes: **(Attachment G)**

Regulation #2424.2- Middle School Honor Criteria for the 2021 - 2022 school year **(First Reading)**

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Cintron,
Mrs. Ferdinand, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Mr. DeLorenzo, Mr. Faussette, Mr. Rinke

Resolutions Approved

OLD BUSINESS- None

NEW BUSINESS:

RESOLUTIONS:

The following resolutions were moved by R. Salerno, seconded by N. Russo,

EDUCATION:

E04-04-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

WHEREAS, in response to the COVID-19 pandemic, the Governor has declared a state of emergency and a public health emergency, and ordered all schools closed for in-person instruction; and

WHEREAS, in response to the COVID-19 pandemic, the Legislature has revised N.J.S.A. 18A:7F-9 to permit the use of virtual [or remote] instruction to establish compliance with the 180 school day requirement during a public health emergency, subject to Board approval of a virtual [or remote] instruction program;

NOW THEREFORE, BE IT RESOLVED that the Board hereby approves the District’s program of virtual [or remote] instruction to meet the 180 school day requirement, which was previously submitted to the Department of Education on March 19, 2020, and implemented since the District’s closure on March 16, 2020.

FINANCE:

F04-10-20 **Withdrawn**

PERSONNEL:

P04-06-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

6th Period Stipend:

M. Rad - \$3,500 to be prorated from 4/6/20 thru 5/30/20

P04-07-20

Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

Approve D Messery contract @ \$140,697 plus South Hackensack Shared Services Agreement in the amount of \$25,000 (on file in the board office)

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Cintron,
Mrs. Ferdinand, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Mr. DeLorenzo, Mr. Faussette, Mr. Rinke

Resolutions Approved

OPEN PUBLIC HEARING:-

Mr. Baker read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Dr. Helfant responded to several questions regarding the following:

1. Placement in honors program for school year 20/21
2. Graduation plans
3. Course offerings for school year 20/21
4. Lunch program
5. Virtual/online learning

Meeting adjourned at 8:16 p.m.

Moved by R. Salerno, seconded by N. Russo

All in favor

Respectfully submitted,

Dina Messery
School Business Administrator/Board Secretary