

**HASBROUCK HEIGHTS BOARD OF EDUCATION
REGULAR MEETING MINUTES
THURSDAY, MARCH 26, 2020**

A regular meeting of the Board of Education was held remotely through the use of electronic equipment on Thursday, March 26, 2020. The meeting was called to order at 7:30 p.m. by President, Mr. Baker.

Mr. Baker read the following statement:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on March 24, 2020.

Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School and Lincoln Elementary School,

Roll call was taken by Dina Messery, School Business Administrator/Board Secretary, and the following members responded to their names:

Roll Call:

Mr. Baker	Mr. DeLorenzo	Mr. Rinke-absent
Mrs. Caruso	Mr. Faussette	Ms. Russo
Mrs. Cintron	Mrs. Ferdinand	Mr. Salerno

Also Present: Dr. Helfant, Mrs. Messery, Ms. Kleen

Mr. Baker led the Board in the flag salute.

Private Session: None

Approval of Minutes - February 27, 2020

(On file in the business office) – moved by R. Salerno, seconded by L. Cintron

Roll Call:

Ayes:	Mr. Baker, Mrs. Caruso, Mrs. Cintron, Mr. DeLorenzo Mr. Faussette, Mrs. Ferdinand, Ms. Russo, Mr. Salerno
Abstains:	None
Nays:	None
Absent:	Mr. Rinke

Minutes Approved

Presentations: None

Public Discussion on Agenda Resolutions: None

Mr. Baker read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Correspondence/Report of School Business Administrator/Board Secretary:

None

Report of the Board President:

None

Report of the Superintendent:

Dr. Helfant gave the update on the Coronavirus:

1. Continuity of instruction for students
2. Administrative meetings
3. Lunch program for free/reduced students

Committee Reports – (On file in the business office)

The committee reports were suspended for this meeting:

Education Committee
Special Education Committee
Technology Committee
Facilities Committee
Recreation Committee
Policy Committee
Finance & Personnel Committee

Labor Relations/Negotiations Committee – None

NJ/BCSBA - None

Borough Council Liaison – None

Faculty Liaison - None

PTA Liaison - None

AWARDS: None

CONSENT AGENDA:

The following resolutions were moved by P. Caruso, seconded by R. Salerno:

EDUCATION COMMITTEE:

RESOLUTIONS:

E03-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019 – 2020 school year:

Accept Monthly Discipline Report

E03-02-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019 – 2020 school year:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents:
(if applicable)

2020 – HS - 0

2020 – MS -0

2020 – LS - 0

2020 – ES - 0

Listed above are the number of investigations from February 27, 2020

E03-03-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

The monthly district calendar

E03-04-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Accept the donation of 9 cameras and 2 tripods donated by N. Miller & P. Miller

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

S03-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following OOD Placements for the 2019 – 2020 school year:

OOD Placement (**Attachment A**)

S03-02-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following OOD Placements for the 2019 – 2020 school year:

Student #1001906 @ a tuition rate of \$57,500 pro-rated effective to 2/24/20

S03-03-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Special Services for the 2019 – 2020 school year:

Amend Resolution #P02-04-20:

To read through the end of the year – student #994021

Amend Resolution P02-03-20:

To read not to exceed 80 hours for M. Garden

S03-04-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Special Services for the 2019 – 2020 school year:

Student ID #6638 – home instruction - 1 hr each plus prep for five hours plus prep per week for Algebra, PE, Biology Honors, English Honors, US History @ \$40/yr effective 3/2/20 until a DTBD

Student ID #6864 – 6 hrs at \$40/hr of bedside instruction for student 2/18/20 – 2/20/20 – PESI

Student ID#1235 - 4 hrs per week @ \$80/hr of behaviorist consultant for student as of 3/26/20 – Sarah Losowyj

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

None

RECREATION COMMITTEE:

RESOLUTIONS:

R03-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

District Field Trip Calendar

FINANCE COMMITTEE:

RESOLUTIONS:

F03-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

F03-02-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month of February 2020 in the amount of \$1,799,822.32 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above.

F03-03-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the month of March at \$1,800,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$1,800,000.

F03-04-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of March 2020.

F03-05-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Bills List for the month of		January
Fund 10	General Fund	\$3,176,287.81
Fund 20	Special Revenue	\$ 98,187.51
Fund 30	Capital Projects	\$ 0.00
Fund 40	Debt Service	\$ 0.00
Fund 60	Enterprise	\$ 181,294.43
Fund 95	Student Activity	\$ 15,174.04
Total		\$3,470,943.79
Fund 10	Voided Checks	\$ 3,456.44
Fund 20	Voided Checks	\$ 0.00
Fund 60	Voided Checks	\$ 0.00
Fund 95	Voided Checks	\$ 0.00

(Attachment B)

F03-06-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary’s Report
 Cash Report
 Monthly Fund Transfer Report
 January

(Attachment C)

F03-07-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019 – 2020 school year:

Approve the monthly line item transfers for January

(Attachment D)

F03-08-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

Approve the Joint Transportation Agreement with SBJC **(on file in the Business Office)**

PERSONNEL COMMITTEE:

RESOLUTIONS:

P03-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Leave of Absence:

Employee ID #0651 – paid sick leave - 3/3/20 to 3/15/20

Employee ID #0009 – paid sick leave – 3/2/20 to 3/9/20

P03-02-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Amend Resolution #P10-11-20:

Employee ID #0588 – unpaid FMLA from 5/11/20 return to 4/20/20 returning

Amend Resolution #P02-01-20:

Employee ID #0236 – paid sick leave return from 4/1/20 to 3/16/20 returning

P03-03-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Home Instruction:

Student #6638 – K. Caputo – Algebra I - 1 hr/wk plus prep; F. Avella – PE -1 hr/wk plus prep; M. Binezski, Biology Honors – 1h/wk plus prep; K. Caputo English Honors – 1hr/wk plus prep; C. Cassidy – History Honors – 1hr/wk plus prep; @ \$40/hr effective 3/2/20 – DTBD

P03-04-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Amend home instruction resolution #P02-04-20:

To read through the end of the school year – Student #994021

Amend resolution P02-03-20:

M. Garden to read up to 80 hrs max as para for HS play

P03-05-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Extra Pay:

J. Zukatus – to assist with students and grading work not to exceed 15 prep periods @ \$25/hr

R. Perdomo – 1 hr for “Stop the Bleed” @ \$32/hr

POLICIES/REGULATIONS:

RESOLUTIONS:

None

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Cintron, Mr. DeLorenzo,
Mr. Faussette, Mrs. Ferdinand, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Mr. Rinke

Resolutions Approved

OLD BUSINESS- None

NEW BUSINESS:

RESOLUTIONS:

The following resolution was moved by P. Caruso, seconded by R. Salerno,

FINANCE:

F03-09-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2019-2020 school year:

NJ State Contract #A40464

Canon Financial Services – 62 month copier lease, 60 payments @ \$5,051.05 per month, 2 months free, lease payments to begin 7/1/20.

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Cintron, Mr. DeLorenzo,
Mr. Faussette, Mrs. Ferdinand, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Mr. Rinke

Resolution Approved

OPEN PUBLIC HEARING:-

Mr. Baker read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Dr. Helfant responded to several questions regarding the following:

1. The school lunch program
2. Google classroom concerns at the elementary level
3. Placement in honors program for school year 20/21
4. Exam schedule for the middle/high school and if they will take place
5. Depken Field renovation is currently on hold
6. Related services for students with IEPs

Meeting adjourned at 8:10 p.m.

Moved by R. Salerno, seconded by J. Ferdinand

All in favor

Respectfully submitted,

Dina Messery

School Business Administrator/Board Secretary