

**HASBROUCK HEIGHTS BOARD OF EDUCATION
REGULAR MEETING MINUTES
THURSDAY, DECEMBER 12, 2019**

A regular meeting of the Board of Education was held on Thursday, December 12, 2019, in the High School Media Center, 365 Boulevard, Hasbrouck Heights, New Jersey. The meeting was called to order at 7:36 p.m. by President, Mr. Salerno.

Mr. Salerno read the following statement:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on May 30, 2019.

Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School and Lincoln Elementary School,

Roll call was taken by Dina Messery, School Business Administrator/Board Secretary, and the following members responded to their names:

Roll Call:

| | | |
|----------------------|----------------|-------------|
| Mr. Baker | Mr. Faussette | Mr. Rinke |
| Mrs. Caruso | Mrs. Ferdinand | Ms. Russo |
| Mr. DeLorenzo-absent | Mr. Mullins | Mr. Salerno |

Also Present: Dr. Helfant, Mrs. Messery, Ms. Kleen

Mr. Salerno led the Board in the flag salute.

4 people in attendance.

Private Session: None

Approval of Minutes - November 21, 2019

(On file in the business office) – moved by P. Caruso, seconded by J. Ferdinand

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mr. Faussette, Mrs. Ferdinand,
Mr. Mullins, Mr. Rinke, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Mr. DeLorenzo

Minutes Approved

Presentations: None

Public Discussion on Agenda Resolutions:

Mr. Salerno read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

M. Warren: Resolution S12-12-20 – it saddens me that our Italian teacher, L. Astorina, is leaving. I'm hoping the district can continue to offer Italian as a world language choice.

Correspondence/Report of School Business Administrator/Board Secretary:

None

Report of the Board President:

Mr. Salerno wished all of the students, staff and fellow board members a happy holiday season.

Report of the Superintendent:

Dr. Helfant wished all a happy and healthy holiday season.
Dr. Helfant thanked Mr. Mullins for his service to the board.

Committee Reports – (On file in the business office)

The committee reports were suspended for this meeting:

Education Committee
Special Education Committee
Technology Committee
Facilities Committee
Recreation Committee
Policy Committee
Finance & Personnel Committee

Labor Relations/Negotiations Committee – None

NJ/BCSBA - None

Borough Council Liaison – None

Faculty Liaison - None

PTA Liaison - None

AWARDS: None

EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by N. Russo, seconded by P. Caruso,

E12-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019 – 2020 school year:

Accept Monthly Discipline Report

E12-02-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019 – 2020 school year:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents:
(if applicable)

2019 – HS – 00

2019 – MS - 00

2019 – LS - 00

2019 – ES - 00

Listed above are the number of investigations from Nov 21, 2019

E12-03-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

The monthly district calendar

E12-04-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following workshops for the 2019-2020 school year:

1/20/20 – I. Zellman – AP Biology and Environmental Science Round Tables - Westwood, NJ @ no cost to district

Funded through Title II - Acct #20-270-200-320-00-01-88

12/18/19 – N. Rucci – Practical Co-Teaching Strategies to Effectively Support ELLS Inclusive Classrooms (K-8) – BER – Newark, NJ @ \$279 cost to district

1/14/20 – P. Lambe, C. Pellegrino, & M. DiPiano - Math Fractions Sessions #1 - Prism – Montclair, NJ @ \$150 cost to district for each teacher

12/19/19 – J. Keller – Math Improving Learning Through Questioning – Prism - Montclair, NJ @ \$150 cost to district

E12-05-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following programs for the 2019-2020 school year:

12/15/19 – 4/17/20 - Six Flags “Read to Succeed program for Euclid School @ no cost to district

12/15/19 – 4/17/20 - Six Flags “Read to Succeed program for Lincoln School @ no cost to district

2/7/20 – 2/9/20 – B. Christianson & 2 students Elks Leadership Program – Long Branch, NJ @ no cost to district

4/24/90 – B. Christianson – Bergen County Teen Summit – Lodi, NJ

Dr. J. Kasprowicz to come in and discuss with staff during lunch about health and wellness at LS

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mr. Faussette, Mrs. Ferdinand,
Mr. Mullins, Mr. Rinke, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Mr. DeLorenzo

Resolutions Approved

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by K. Mullins, seconded by J. Rinke,

S12-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Special Services for the 2019 – 2020 school year:

Student #1000074 – additional 2 hrs of augmentative services not to exceed \$660 – BCSS

Student #4698 – para support for MS Play not to exceed 5 hrs @ \$21.53

Student #1001906 – speech therapy 1 time per week plus prep as needed not to exceed 6 hrs @ \$40/hr

Student #6710 & 6709 – home instruction – Biology – 5 hrs plus prep for each @ \$40/hr

Student #1000227 – home instruction – Math 7, Math Topics @ 2 hrs plus prep per week each subject @ \$40/hr beginning 11/15/19 – DTBD

Student #1000227 – home instruction – Writing 7 – 2 hrs plus prep per week @ \$40/hr beginning 11/15/19 – DTBD

S12-02-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the for the 2019 – 2020 school year:

Amend Resolution #990249 to include a 1:1 aide at High Point School @ \$18,000 from 1/1/20 to 6/30/20 for a total tuition of \$88,568.16

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mr. Faussette, Mrs. Ferdinand,
Mr. Mullins, Mr. Rinke, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Mr. DeLorenzo

Resolutions Approved

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by R. Faussette, seconded by J. Rinke,

B12-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Facilities Use (**Attachment A**)

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mr. Faussette, Mrs. Ferdinand,
Mr. Mullins, Mr. Rinke, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Mr. DeLorenzo

Resolution Approved

RECREATION COMMITTEE:

RESOLUTIONS:

R12-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

District Field Trip Calendar

R12-02-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following fundraisers for the 2019-2020 school year:

3/25/20 & 3/26/20 – Sell various snacks at HS Spring Play

HHPD PBA to place boxes at ES & LS Schools to collect toys for the annual toy drive

January 2020 – Going Green Bindle Bottle – LS

Dec – January -Athletic Department to collect toiletries for Project Homeless Connect

R12-03-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

3/16/19 – 3/19/20 – M. Sculla – State Athletic Directors Convention – Atlantic City, NJ @ a cost including registration not to exceed \$1056

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mr. Faussette, Mrs. Ferdinand,
Mr. Rinke, Ms. Russo, Mr. Salerno,
Mr. Mullins: R12-01-20 thru R12-02-20

Abstains: None

Nays: Mr. Mullins: R12-03-20

Absent: Mr. DeLorenzo

Resolutions Approved

FINANCE COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by P. Caruso, seconded by J. Ferdinand,

F12-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

F12-02-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month of November 2019 in the amount of \$1,828,907.77 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above.

F12-03-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the month of December 2019 at \$1,800,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$1,800,000.

F12-04-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of December 2019.

F12-05-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

| Bills List for the month of | | October |
|------------------------------------|------------------|-----------------------|
| Fund 10 | General Fund | \$3,172,211.21 |
| Fund 20 | Special Revenue | \$ 62,691.62 |
| Fund 30 | Capital Projects | \$ 0.00 |
| Fund 40 | Debt Service | \$ 0.00 |
| Fund 60 | Enterprise | \$ 51,964.14 |
| Fund 95 | Student Activity | \$ 2,285.15 |
| Total | | \$3,289,152.12 |

| | | |
|---------|---------------|-------------|
| Fund 10 | Voided Checks | \$27,916.65 |
| Fund 20 | Voided Checks | \$ 0.00 |
| Fund 60 | Voided Checks | \$ 0.00 |
| Fund 95 | Voided Checks | \$ 698.68 |

(Attachment B)

F12-06-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary's Report
 Cash Report
 Monthly Fund Transfer Report
 Oct 2019

(Attachment C)

F12-07-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019 – 2020 school year:

Approve the monthly line item transfers for October 2019

(Attachment D)

F12-08-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2019-2020 school year:

State Contract #NCPA 01-45

PO #001289 – Howard Technology Solutions - \$11,426.50 -annual support & maintenance agreement

PO #001290 – Howard Technology Solutions - \$2725 – installation of cameras at ES & LS

Quotes Received:

PO #001298 – C.J. Vanderbeck repairs to ES Boiler @ \$7200

PO #001299 – C.J. Vanderbeck – annual boiler cleanings district wide @ \$9,900

F12-09-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Amend the ESEA Grant (**Attachment E**)

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mr. Faussette, Mrs. Ferdinand,
Mr. Mullins, Mr. Rinke, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Mr. DeLorenzo

Resolutions Approved

PERSONNEL

RESOLUTIONS:

The following resolutions were moved by J. Ferdinand, seconded by P. Caruso,

P12-01-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Home Instruction:

K. Caputo – Math 7 & Math Topics @ 2 hrs plus prep per week for each subject @ \$40/hr beginning 11/15/19 – DTBD – student #1000227

F. Avella – Writing 7 @ 2 hrs plus prep per week @ \$40/hr beginning 11/15/19- DTBD – student #1000227

K. Gasparino – speech therapy – 1 time per week for 30 mins plus prep as needed not to exceed 6 hrs @ \$40/hr – student #1001906

C. Cassidy – Biology – 5 hrs plus prep in total for each @ \$40/hr – student #6710 & 6709

P12-02-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Extra Pay:

M. Garden – para support for MS play on 12/12/19 not to exceed 5 hrs @ \$21.53/hr – student #4698

B. Thorne – to host sensitivity training on 1/4/20 not to exceed 3 hrs @ \$37/hr

C. Cassidy – to host sensitivity training on 1/4/20 not to exceed 3 hrs @ \$37/hr

P12-03-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Amend Resolution #P05-07-19:

M. Sparacio to resign as assistant baseball coach and appoint J. Crabbe as assistant baseball coach at Step 2 @ \$4,513

C. Warren to resign as assistant softball and appoint J. Keller as assistant softball coach Step 3 @ \$4,891

V. Marchese – to resign as assistant track coach

P12-04-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Coaches:

T. Condal – coaching assistant for bowling @ .6 of Step 2 = \$2,266.20 – student #1000981

P12-05-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

A provisional contract not to exceed 90 days pending receipt of all data per NJSA 18A:6-7.7. If criteria is met full contract will be offered

Lunch Aides:

L. Torres – ES @ \$17/hr

Sub Paraprofessional:

L. Torres @ \$12.50/hr

P12-06-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Certificated Staff:

J. McCann - .6 Special Education Teacher tenure track (.6 x \$51,590 = \$30,954) effective 12/6/19 (replacement for L. Muldoon)

P12-07-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Leave of Absence:

Employee #0340 – paid sick leave from 11/25/19 – 12/6/19

Employee #0027 – paid sick leave from 12/2/19 – DTBD (approx. 4 to 6 weeks)

P12-08-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Extra Pay:

Amend Resolution #P11-04-20

C. Lange - 2 ½ hrs on 11/14/19

A. Lustmann – 2 ½ hrs on 11/14/19

P12-09-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

R. Todd – increase current hourly rate to NJ minimum of \$11/hr effective 1/1/20

P12-10-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

L. Shenloogian – resignation from LS Keys para to a substitute keys para only effective 12/21/19

P12-11-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Amend Resolution #P06-11-19:

Advisors/Clubs: (**Attachment F**)

P12-12-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Resignation:

L. Astorina effective 1/24/20

B. Makely effective 1/1/20 as visitor monitor

P12-13-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Approve J. Coffey as Sport Clinician for Cross Country @ \$584 to be paid from Student Activity Account

P12-14-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Volunteers:

*J. Dammann - volunteer wrestling coach

*Pending paperwork

P12-15-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Paraprofessionals:

B. Makely – High School @ \$23,402 to be prorated as of 1/2/20

Roll Call:

Ayes: Mrs. Caruso, Mr. Faussette, Mrs. Ferdinand,
Mr. Mullins, Mr. Rinke, Ms. Russo, Mr. Salerno,
Mr. Baker: P12-01-20 thru P12-03-20, P12-05-20 thru P12-15-20

Abstains: Mr. Baker: P12-04-20

Nays: None

Absent: Mr. DeLorenzo

Resolutions Approved

POLICY

RESOLUTIONS:

The following resolutions were moved by J. Rinke, seconded by P. Caruso,

PL12-01-20 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment G)

Second Reading:

Policy/Regulation #8602 – Keys Before and After School Programs

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mr. Faussette, Mrs. Ferdinand,
Mr. Mullins, Mr. Rinke, Ms. Russo, Mr. Salerno
Abstains: None
Nays: None
Absent: Mr. DeLorenzo

Resolution Approved

OLD BUSINESS- None

NEW BUSINESS:

RESOLUTIONS:

The following resolutions were moved by N. Russo, seconded by P. Caruso,

EDUCATION:

E12-06-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

Modify the HIB finding regarding case for student #6556 as discussed during a HIB appeal. The specific modification is confidential as a student record.

E12-07-20 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2019-2020 school year:

That the appeal of discipline regarding student #1001908 is denied. The original discipline imposed is upheld.

Roll Call:

Ayes: Mrs. Caruso, Mr. Faussette, Mrs. Ferdinand,
Mr. Mullins: E12-06-20
Ms. Russo: E12-07-20
Mr. Salerno: E12-07-20

Abstains: Mr. Baker, Mr. Rinke
Ms. Russo: E12-06-20 (consents her abstention to go with the majority)

Nays: Mr. Mullins: E12-07-20
Mr. Salerno: E12-06-20

Absent: Mr. DeLorenzo

Resolutions Approved

OPEN PUBLIC HEARING:-

Mr. Salerno read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Ms. Armonaitis: What is the district doing regarding the Italian program?

Dr. Helfant: A plan is forth coming.

Ms. Armonaitis: Is there any additional staff assigned to help with the middle school play?

Dr. Helfant: We have hired an assistant musical director for the middle school play. We are also having the technology department looking into acquiring wireless microphones.

Meeting adjourned at 7:53 p.m.
Moved by J. Rinke, seconded by A. Baker
All in favor

Respectfully submitted,

Dina Messery
School Business Administrator/Board Secretary