

HASBROUCK HEIGHTS PUBLIC SCHOOLS
379 Boulevard
Hasbrouck Heights, New Jersey 07604

Michael Polizzi
Interim Superintendent of Schools

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KEYS Summer Child Care Program

April 2024

Dear Parents:

This summer the Hasbrouck Heights School District will sponsor a KEYS Summer Child Care Program. Students who are permanent residents of Hasbrouck Heights and are currently enrolled in kindergarten through fifth grade in the district, private or parochial elementary schools are eligible to attend. Children entering kindergarten at these schools in September 2024 will also be accepted into the program. The KEYS Summer Program will begin Monday, June 24, 2024 and run through Friday, August 9, 2024, rain or shine.

Certified teachers, along with support staff, will conduct the program from 7:30 a.m. until 5:00 p.m. in the Middle/High School Media Center. Children will enter the school through the front door of the MS/HS. You may enroll your child(ren) for between two to five days per week. Please refer to the attached Weekly Fee Schedule for weekly cost. Please also note the fees that will be charged if your child is picked up late from the program.

When completing your child's registration form, please include an email address that is checked on a daily basis, as this is how I will communicate with you throughout the summer.

The KEYS Summer Program includes water splash days, arts & crafts, sports, story time, and special snack days. Water splash will be held daily, weather permitting. Children should bring their lunch each day. The program will provide a morning and afternoon snack. A schedule of daily events and trips (at an additional cost) will be forthcoming. Once the trips are finalized, parents will be receiving information, as well as permission slips.

Information regarding registration procedures, dates and weekly fees is attached. **Please return your registration forms with half payment by May 17, 2024.** Choose your weeks carefully as there will be no credits or refunds after registration forms are received. If your child does not attend on a scheduled day, there will be no refunds or credits for unused days. **No Summer KEYS enrollments will be accepted after the due date for final payment which is June 7, 2024.** There will be no exceptions to any registration procedures listed above.

Sincerely,

Joan Catapane
KEYS Program Coordinator

2024 KEYS SUMMER PROGRAM REGISTRATION FORM (4 PAGES)
(Please complete one form per child – BLACK INK ONLY)

Child's Name: _____ Gender: _____
Street Address: _____ Home Phone: _____
Date of Birth: _____ Age: _____ Grade: _____
Mother's Name: _____ Work or Cell Phone: _____
Father's Name: _____ Work or Cell Phone: _____
Child Lives With: _____ Email Address: _____
Parent Signature: _____ Date: _____

Pick Up Authorization

Name(s) and phone numbers of those authorized to pick up my child from the KEYS Program:

Name: _____	Phone Number: _____
Name: _____	Phone Number: _____
Name: _____	Phone Number: _____
Name: _____	Phone Number: _____

Medical Information

1. Does he/she have a medical problem or chronic disease? If yes, please state problem:

2. Is he/she on medication? If yes, please list medication:

3. Are there any restrictions (physical, etc.)? If yes, please list restrictions:

4. Does your child have any allergies to food or medication? If yes, what:

5. Is there any other information about your child which should be known?

KEYS Summer Schedule

Child's Name: _____

Age: _____

FEE SCHEDULE	7:30 am to 5:00 pm	
	1st Child	Additional Children
5 days per week	\$205	\$155
4 days per week	\$175	\$135
3 days per week	\$145	\$115
2 days per week	\$115	\$ 95

Late Fees:

6 - 15 minutes = \$30.00

16 - 30 minutes = \$60.00

31 - 45 minutes = \$90.00

Please note that the above late pick-up fees will be charged on a daily basis. Repeated lateness in picking up your child may result in your child being excluded from the KEYS Summer program.

STUDENT'S SCHEDULE AND WEEKLY FEES

1. Circle below the dates your child will attend the program for each week.
2. Enter the total number of days circled for each week in the "TOTAL DAYS" column.
3. Find the weekly cost for the number of days circled from the FEE SCHEDULE above. Enter under WEEKLY FEE.
4. Add all the weekly fees and enter the total below.

		Monday	Tuesday	Wednesday	Thursday	Friday	Total Days	Weekly Fee
Week 1	6/24-6/28	24	25	26	27	28		\$
Week 2	7/1-7/5	1	2	3	4 No Program	5 No Program		\$
Week 3	7/8-7/12	8	9	10	11	12		\$
Week 4	7/15-7/19	15	16	17	18	19		\$
Week 5	7/22-7/26	22	23	24	25	26		\$
Week 6	7/29-8/2	29	30	31	1	2		\$
Week 7	8/5-8/9	5	6	7	8	9		\$

TOTAL FOR ALL WEEKS \$ _____

SEND (OR DROP OFF) TO:

Hasbrouck Heights Board of Education
 Attn: KEYS Summer Program
 379 Boulevard
 Hasbrouck Heights, NJ 07604

50% of total payment due May 17, 2024
50% final payment due June 7, 2024