

**HASBROUCK HEIGHTS BOARD OF EDUCATION
REGULAR MEETING MINUTES
THURSDAY, FEBRUARY 17, 2011**

A regular meeting of the Board of Education was held on Thursday, February 17, 2011, in the Middle/High School library, 365 Boulevard, Hasbrouck Heights, New Jersey. The meeting was called to order at 8:02 p.m. by President, Mr. Giarratana.

Mr. Giarratana read the following statement:

“Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on 4/29/10.

Roll call was taken by Dina Messery, School Business Administrator/Board Secretary, and the following members responded to their names:

Roll Call:

Mrs. Ciocia	Mrs. Hodulik
Mr. DeLorenzo-absent	Mr. Nazzaro
Mrs. Doheny	Mr. Parodi
Mrs. Garifalos	Mr. Rinke-absent
Mr. Giarratana	

Also Present: Dr. Porto, Mrs. Messery

Mr. Giarratana led the Board in the flag salute.

Approximately 35 people in attendance.

Approval of Minutes 1/27/11 (On file in the business office)

Presentations –

Ritch Charles and Nick O’Rourke presented the audit for the year ended June 30, 2011. The district received a clean audit with only a few comments.

Mike Warren presented the Model UN debaters. They competed at Bergen County Academies and won Best Small Group Delegation. Each member of the debate team also won individual awards.

Marissa Romano discussed “Relay for Life” which will be held on June 11th thru the 12th at Depken Field.

Public Discussion on Agenda Resolutions –

Mrs. Lillian Romano: How are the National Honor Society students going to implement the tutoring at the elementary schools?

Dr. Porto: I asked Mr. Forte and Ms. Kistner if there would be an opportunity for the students to volunteer for tutoring at the elementary school. It would be the choice of the student. Also, there would be a teacher in charge at the elementary schools to supervise the students.

Ms. Lori Cintron: K-5 use to have a scheduled extra-help day but due to budget cuts, it went away.

Correspondence/Report of School Business Administrator/Board Secretary – The asbestos removal at Euclid School has been completed. Petitions are available in the business office if you would like to run for the school board. All petitions must be submitted by March 8th at 4:00 pm. Governor Christie will be giving his address on February 22nd and we should have state aid figures by Thursday, February 24th.

Report of the Student Representatives :

D. Hickey – would like to commend the Model UN team for their win. The high school play Bye Bye Birdie will be held on March 24th and 25th. The spring concert is scheduled for March 9th. Please check out the district website for the Friday Folder – there is a lot of useful information available. Currently the High School Choir has not had a lot of consistency. Currently there are two people teaching the class. We would like to see some consistency come back to that program.

G. Segora – Mrs. Simmons is implementing a lot of changes at the middle school. She would like to create after school study programs for the students. The MS Valentine’s Day dance was held last Friday and was a huge success. Regarding the National Honor Society tutoring program, he feels that we should keep the tutoring to our peers in the MS and HS only.

Report of the Board President – Mr. Giarratana commended the student representatives . We are going to reopen the search for the Director of Special Services. Mr. Giarratana sent his condolences out to Francine Salerno who lost her father.

Report of the Superintendent –Dr. Porto reported that at our next community outreach meeting in March will be the budget presentation in the auditorium.

Committee Reports – On file in the Business Office

Education Committee

Special Education Committee

Technology Committee

Facilities Committee

Recreation Committee

Finance Committee

Policy Committee

Labor Relations/Negotiations Committee – None

NJ/BCSBA – None

Borough Council Liaison –Mark Nazzaro reported that he discussed changing the venue for our Board meetings. The Board was not in favor of this. We will be changing the layout of the Media Center to better accommodate Board Meetings.

Faculty Liaison – None

PTA Liaison ;

Lisa Hodulik – LS PTA: the students met with Abe Lincoln. ES PTA will be sponsoring a fund raiser to Mount Airy Lodge, please see Vicky Viola for tickets. The HS Communication class will be visiting both elementary schools and both schools are participating in a “Pennies for Patients” fund raiser.

Connie Doheny: HS/MS: the Book Fair was held on February 9th and 10th. The Tricky Tray will be held on March 11th at the Fiesta.

RESOLUTIONS:

EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. Ciocia, seconded by R. Parodi

E02-01-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following:

I & RS Trainings for new middle and high school staff teams

2/9/11 – K. O’Hagan, L. Simmons, D. Rispoli, C. Mercandino, M. Philp

2/11/11 – S. Forte, N. Fried, L. Czekaj, G. Schimel, K. Stevenson, L. Pizzute

E02-02-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the the following:

Accept donation of 2 Lake Shore Learning guided reading sets from donorschooose.org.

E02-03-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment A)

Policy 5145.5, 5132, and 5110 (second reading)
Policy 4211.1 and 5121.1 (first reading)

E02-04-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following workshops for the 2010 – 2011 school year:

4/14/11 – L. Simmons, S. Forte – Legal One Advanced on NJ Bullying code - Montvale, NJ @ \$75 per person cost to district

3/24/11 – L. Brinker – Legal One Bullying Workshop – Monroe Township, NJ @ no cost to district

E02-05-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following programs for the 2010 – 2011 school year:

Reading Remediation MS Program – 15 weeks after school – from 3/1/11 not to exceed 45 hours in conjunction with SINI plan

Math Clinic after school for grades 6, 7, & 8th – K. Caputo & J. Mastropietro – combined salaries not to exceed \$1,000 – SINI plan

National Honor Society Tutoring Program – ES, LS, for one hour per week each and at MS/HS for 3 half hour sessions per week @ teacher’s hourly rate

E02-06-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following programs for the 2010 – 2011 school year:

3/8/11 – Pre-K registration Date and Pre-K “open house” @ LS – J. Lohrmann, K. Kane

Roll Call:

Ayes: Mrs. Ciocia, Mrs. Doheny, Mr. Giarratana, Mrs. Garifalos, Mrs. Hodulik, Mr. Nazzaro

Nays: Mrs. Doheny & Mr. Giarratana – no to E02-03-11 – Policy 5121.1 (first reading)

Absent: Mr. DeLorenzo, Mr. Rinke Abstain: None

Resolution Approved

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by C. Doheny, seconded by L. Hodulik

S02-01-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following special services for the 2010 – 2011 school year:

Student #00001009 – OOD to change from Palisades Regional to South Bergen Jointure beginning 2/8/11 at a tuition rate of \$43,030.00 pro-rated

Student #0000229 – OOD to change from South Bergen Jointure to Willowglen Academy beginning 2/11/11 at a tuition rate of \$355.98/day

Student #00020241 – OOD to change from Forum School to South Bergen Jointure beginning 2/28/11 at a tuition rate of \$43,030.00 pro-rated

Student #5026 – Occupational Therapy evaluation as part of this student's Possible 504 plan @ \$300

Student #00315109 – BCSS Educational Enterprises – 8 hours of consult/construct for adaptive lap tray – total cost \$1,056

Roll Call:

Ayes: Mrs. Ciocia, Mrs. Doheny, Mr. Giarratana, Mrs. Garifalos, Mrs. Hodulik, Mr. Nazzaro

Nays: None Abstain: None

Absent: Mr. DeLorenzo, Mr. Rinke

Resolution Approved

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by R. Parodi, seconded by M. Nazzaro

T02-01-11 WHEREAS On-tech Consulting, Inc., our E-Rate representative, put out a bid on E-Rate Form 470 for Telecommunication Services for the Hasbrouck Heights District and

WHEREAS, January 3rd was the bid closing date,

NOW THEREFORE BE IT RESOLVED the Hasbrouck Heights Board of Education approve the following telecommunication services agreement:

Optimum Lightpath – 3 year contract commencing on or about April, 2012 - \$8,799 per month (Contract on File in business office) (It takes approximately 1 year to build system)

T02-01-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following telephone system:

Optimum Lightpath Hosted Voice Package – 3 year contract - \$2,036 per month (Contract on File in business office)

Roll Call:

Ayes: Mrs. Ciocia, Mrs. Doheny, Mr. Giarratana, Mrs. Garifalos, Mrs. Hodulik, Mr. Nazzaro

Nays: None Abstain: None

Absent: Mr. DeLorenzo, Mr. Rinke

Resolution Approved

FACILITIES COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by M. Nazzaro, seconded by J. Ciocia

B02-01-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the use of facilities: **(Attachment B)**

B02-02-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following:

Westchester Environmental LLC to provide professional air monitoring services for the boiler breeching at Euclid school - \$4,985

B02-03-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following:

Renew Landscaping Contract –TruGreen for lawn care services for 2011 March thru December (10 month contract) - \$1,557.10 per month

B02-04-11 WHEREAS, Karl & Associates put out a request for proposal for asbestos removal for the boiler breeching at Euclid School, and

WHEREAS, proposals were submitted by 10:00 on January 31st,

NOW THEREFORE BE IT RESOLVED, the Hasbrouck Heights Board of Education award the contract to the lowest for asbestos removal for boiler breeching at Euclid:

Four Strong Builders - \$14,850.00

Roll Call:

Ayes: Mrs. Ciocia, Mrs. Doheny, Mr. Giarratana, Mrs. Garifalos, Mrs. Hodulik, Mr. Nazzaro

Nays: None Abstain: None

Absent: Mr. DeLorenzo, Mr. Rinke

Resolution Approved

RECREATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by C. Doheny, seconded by J. Ciocia

R02-01-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes

Cheerleading policy 6145.1 (**Attachment C**)

R02-02-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following field trips for the 2010-2011 school year:

4/26/11 & 4/27/11 – Wetlands – Grade 7 – Lyndhurst, NJ – K. Toy, G. Rowland, J. Gay, K. Krysz, L. Bernstein, F. Salerno @ no cost to district
3/23/11 – Bye Bye Birdie dress rehearsal at MS/HS – 5th grade – 5th grade teachers to chaperone
6/8/11 –ES 3RD GRADE – IMAX Theater – West Nyack, NY – V. Gant, G. DeSantis, G. Dubofsky, R. Sturm and parents – Chaperones
March, April, May 2011 – Behavior Rewards MS – Loveys, Henry’s, Fisher’s – A. Lewites Advisor
2/28/11 – Read Across America – MS – Hasbrouck Heights Public Library – A. Lewites Advisor
3/16/11 – Women in Science – 30 HS Students – College of St. Elizabeth – M. Binazeski Advisor – cost to district approx. \$300.00

R02-03-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following fundraisers for the 2010-2011 school year:

4/9/11 – Mt. Airy Lodge – ES PTA @ no cost to district
April 2011 – May 2011 – Grade 6th, 7th, & 8th - Math-A-Thon – St. Jude’s Childrens Hospital – K. Caputo – Advisor
3/23/11 – ES & LS –“ Pennies for Patients” – Leukemia and Lymphoma Society – J. Martello, C. Coccaro, J. Mansfield - Advisors
2/28/11 – Earth Day Shirt Sale - K. Doyle, P. McSweeney – Advisors

R02-04-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following workshop for the 2010-2011 school year:

3/14/11 – 3/16/11 – M. Scuilla – NJ Directors of Athletics Association conference @ \$350 registration fee
3/10/11 – L. Brinker – Character Education and School Culture - \$25 registration fee

R02-05-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010-2011 school year:

3/4/11 to 3/6/11 – work related travel (if necessary) for the NJSIAA Wrestling Championships – Atlantic City, NJ – not to exceed \$1,178

R02-06-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following:

Rescind R01-02-11 – Jr. Beta Club to Great Adventure

R02-07-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following:

Approve the 2011 Summer Keys Program

Roll Call:

Ayes: Mrs. Ciocia, Mrs. Doheny, Mr. Giarratana, Mrs. Garifalos, Mrs. Hodulik, Mr. Nazaro

Nays: None Abstain: None

Absent: Mr. DeLorenzo, Mr. Rinke

Resolution Approved

FINANCE COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by L. Hodulik, seconded by J. Ciocia

F02-01-11 Be it resolved that the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

F02-02-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the actual payroll for the month of January 2011 in the amount of \$1,439,303.89 and that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above.

F02-03-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the estimated payroll for the month of February 2011 in the amount of \$1,300,000 and that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above \$1,300,000.

F02-04-11 Be it Resolved that the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of February 2011

This motion includes the following construction projects:

2080-050-09-1001	MS/HS Windows
2080-060-09-1002	Euclid Roof
2080-060-09-1003	Euclid Windows
2080-080-09-1004	Lincoln Windows
2080-080-09-1005	Lincoln Roof
2080-050-09-1006	MS/HS Roof

F02-05-11 Be it Resolved that the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b) which are on file in the office of the Board Secretary:

Board Secretary's Report
Treasurer's Report
Monthly Fund Transfer Report
January 2011

F02-06-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:

The Waiver of Participation in Special Education Medicare Initiative (SEMI) District projected revenue of \$14,327.36 for 37 students (less than mandated # of 40) does not provide cost benefit

F02-07-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following:

3/4/11 - J. Catapane & R. Popadich – Certification and Provisional Teacher Program Technical Assistance for Districts – Parsippany, NJ
@ no cost to district

Roll Call:

Ayes: Mrs. Ciocia, Mrs. Doheny, Mr. Giarratana, Mrs. Garifalos, Mrs. Hodulik, Mr. Nazzaro

Nays: None Abstain: None

Absent: Mr. DeLorenzo, Mr. Rinke

Resolution Approved

PERSONNEL

RESOLUTIONS:

The following resolutions were moved by L. Hodulik, seconded by C. Doheny

P02-01-11 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2010-2011 school year:

Certified:

Non Certified:

Sub Custodians:

T. Nardi @ @ \$15/hr

Substitute Teachers:

E. Trexler – County Certified Sub @ \$80/day

T. Orłowski – County Certified Sub @\$80/day

Bus Aides:

3/5/11 – 5/21/11 - A. Ellerbrock – Saturday spring session G & T for 4 hrs @ \$15.39/hr – excluding 4/9/11 & 4/23/11

3/5/11 – 5/21/11 A. Arrabito - Saturday spring session G & T for 4 hrs @ \$15.39/hr – 4/9/11 & 4/23/11

3/5/11 – 5/21/11 D. Villacampa – Sub Bus Assistant - \$10 per hour

Keys:**6th Period Extra Pay:**

B. Cafferty – effective 3/7/11 – to be prorated

Extra pay:

K. Dolan – Reading Remediation MS program for SINI plan @ 15 weeks beginning 3/1/11 @ \$32/hr

J. Mastropietro, K. Caputo – Math Clinic MS – after school for SINI plan salaries combined not to exceed \$1,000

Parent-Paid NJ Ask Program for LS & ES:

E. LaTorre – NJ Ask Program– not to exceed 21 hours at \$32/hr

M. Pagano - NJ Ask Program – not to exceed 21 hours at \$32/hr

K. DiGuglielmo – NJ Ask Program – not to exceed 21 hours at \$32/hr

J. Martello – NJ Ask Program – not to exceed 21 hours at \$32/hr

Retirements:**Home Instruction:**

P. Cassano – 1 hr/day

K. Cassidy – 1 hr/day

J. Mastropietro – 4 hrs

Stipends:

D. Kastner – Director of vocal music as of 2/1/11 (replacement for Zisa)

half of stipend @ \$2,341.50

Leave of Absence:

A. Mueller – unpaid medical leave from 1/24/11 to 2/14/11

Amend Resolution P12-01-11- Diane VanHook paid LOA 1/28/11-3/23/11

unpaid leave 3/24/11-4/28/11

Volunteers:

Lincoln School Volunteers – applications with Building Principal

- L. Brancato
- L. Byrne
- J. Canavatchel
- P. DeMarco
- B. Herron
- M. Herron
- N. Mattern
- C. McGurran
- K. Murray
- C. O’Malley
- S. Pelligrino
- L. Quish
- J. Raymond
- D. Schmeer
- D. Wagner

Resignations:

Termination:

Transfers:

E. Caputo from LS to HS/MS from 3/28/11 to 6/30/11

Lunch Aides:

D. Deudicibus – Sub Lunch Aide -\$10/hr pending receipt of all paperwork

Paraprofessional:

P02-02-11 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2010-2011 school year:

Amend Resolution P01-02-11 – Coaches Stipends
(Attachment D)

P02-03-11 Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following student teacher/practicum and/or field experience/observation placements for the 2010-2011 school year:

- J. Calzaretta – LS – J. Martello – 2/8/11 – 5/3/11 (replacing S. Bigica)
- M. Luque – BCC – R. Smith – English class – Spring 2011
- P. Rista – BCC – 4 hrs – H. Searle – ES Spring 2011

Roll Call:

Ayes: Mrs. Ciocia, Mrs. Doheny, Mr. Giarratana, Mrs. Garifalos, Mrs. Hodulik, Mr. Nazzaro

Nays: None Abstain: None

Absent: Mr. DeLorenzo, Mr. Rinke

Resolution Approved

OLD BUSINESS-None

NEW BUSINESS :

RESOLUTION:

F02-08-11 BE IT RESOLVED that the Hasbrouck Heights Board of Education, upon the approval by South Hackensack Board of Education, enter into a share services agreement for accounts payable/payroll processing/financial services administration.

Roll Call:

Ayes: Mrs. Ciocia, Mrs. Doheny, Mr. Giarratana, Mrs. Garifalos, Mrs. Hodulik, Mr. Nazzaro

Nays: None Abstain: None

Absent: Mr. DeLorenzo, Mr. Rinke

Resolution Approved

OPEN PUBLIC HEARING :

Amanda D. – Bell Avenue: Band and cheering use to compete. Both groups should be allowed to compete again.

Paul – Observer Reporter: Is that what the cheerleading policy addresses-competition?

Connie Doheny: The policy is a no cut policy. All freshmen will make the cheering squad. Tryouts will exist from freshmen to sophomore year.

L. Nilson-Lawrence Ave: Dr. Porto, could you please explain about the Volleyball Team for the Middle School.

Dr. Porto: We are trying to initiate more co-op teams with Wood-Ridge. Wood-Ridge already has a solid middle school girls volleyball team to filter to their high school team. We surveyed the middle school and 5th grade girls to see how many would be interested. This would be a viable and excellent program for our girls.

- Connor D. – Lawrence Ave: Regarding the gifted and talented program, how is Hasbrouck Heights going to be able to offer the same type of program that the students currently receive at the Ho-Ho-Kus School?
- Dr. Porto: We will be doing a pilot program which should feed the elective program that is available at the high school. We are changing our elective program to be career based as well as increasing our AP courses from 7 to 13. The gifted and talent program should align its curriculum, age appropriate, to filter into high school electives and AP courses.
- J. Samperi-Kipp Ave: We should be looking at the overall cost of the gifted and talented program and see the savings of bringing the program back into district.
- Dr. Porto: We are working very hard at creating an excellent gifted and talented program which is cost effective. The collaboration amongst the elementary school teachers with the middle and high school teachers for the blending of curriculum amongst all grade levels is key for a successful educational program.
- D. Wipper-Madison Ave: Regarding the shared services with South Hackensack; are we looking to eventually receive their students at the high school level?
- Dr. Porto: South Hackensack is in a sending/receiving relationship with Hackensack. If South Hackensack wanted to change that relationship they would have to seek approval from the state. We are trying to find alternate ways of generating revenue and South Hackensack has the need for financial services which we feel we can provide for them.
- Meredith S.-Lawrence Ave: As we try to improve our career related courses are we also looking to improve our technology?
- Dr. Porto: Yes, but as it takes money. Our goal is to eventually have a smart board in each classroom and to infuse technology into our curriculum as much as possible.

PRIVATE SESSION-None

Meeting adjourned at 9:20 p.m.

Moved by Mrs. Doheny, seconded by Mrs. Ciocia

Respectfully submitted,

Dina Messery
School Business Administrator/Board Secretary