

**HASBROUCK HEIGHTS BOARD OF EDUCATION
REGULAR MEETING MINUTES
THURSDAY, DECEMBER 16, 2010**

A regular meeting of the Board of Education was held on Thursday, December 16, 2010, in the Middle/High School library, 365 Boulevard, Hasbrouck Heights, New Jersey. The meeting was called to order at 8:10 p.m. by President, Mr. Giarratana.

Mr. Giarratana read the following statement:

“Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on 4/29/10.

Roll call was taken by Dina Messery, School Business Administrator/Board Secretary, and the following members responded to their names:

Roll Call:

Mrs. Ciocia	Mrs. Hodulik
Mr. DeLorenzo	Mr. Nazzaro
Mrs. Doheny	Mr. Parodi
Mrs. Garifalos	Mr. Rinke
Mr. Giarratana	

Also Present: Dr. Porto, Mrs. Messery, Ms. Machado
Mr. Giarratana led the Board in the flag salute.

Presentations – Mrs. O’Brien and several students from her Algebra I class demonstrated thru the use of the Smart Board the online book the students use as well as the website utilized to help the students study and complete homework problems.

Public Discussion on Agenda Resolutions –None

Approximately
30 people in attendance.

Approval of Minutes 11/11/10 (On file in the business office)

Correspondence/Report of School Business Administrator/Board Secretary – The Audit is complete and will be presented at the January meeting. Euclid school has been approved to be part of the PSE&G Green Solutions for Customers program. PSE&G will replace the boiler at Euclid school; the total cost of the project is \$236,875.00. PSE&G will pay for 80% of the

project. Our share is \$47,375 which will be paid over two years interest free as part of our PSE&G bill.

Report of the Board President – Mr. Giarratana introduced our new Board Attorney, Ms. Isabell Machado from the firm of Jasinski P.C.

Report of the Student Representatives – Marissa R. reported that Mr. Forte’s vision of Smart Boards in all classrooms is taking place. The addition of Smart Boards has added a new dimension to student learning. Marissa also commented that the Freshmen Transition Program should be reinstated. Gabe reported on the status of the Middle School. Mr. Bolcar has accepted a position in another district and will be leaving as of December 31st. He also reported that the Science Reform is underway and an Anti Bullying Club has been implemented and has many members.

Report of the Superintendent –Dr. Porto thanked the staff for everything they do for our students. Dr. Porto reported that in January we will be discussing where the district has been and the direction we will be going towards. We are making a difference! Dr. Porto wished Happy Holidays to All!

Committee Reports – On file in the Business Office
Education Committee
Special Education Committee
Technology Committee
Facilities Committee
Recreation Committee
Finance Committee
Policy Committee

Labor Relations/Negotiations Committee – None

NJ/BCSBA – None

Borough Council Liaison –None

Faculty Liaison –None

PTA Liaison – None

Key Communicators – None

RESOLUTIONS:

EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. Ciocia, seconded by C. Doheny

E12-01-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following:

The acceptance of the donation of books from the Hasbrouck Heights Public Library

E12-02-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the the following programs for the 2010 – 2011 school year:

Gifted and talented program – grade 1 & 2 after school - 2 teachers each grade (4 total) @ \$500/each – includes 10 one hour teaching sessions, one field trip, and prep time

1/17/11 – Graphing Calculator Workshop – T. Beatini instructor @ \$300 cost to district

ELL Parent Support Pilot Program at Euclid School to assist with homework

1/13/11- Drug Awareness Assembly with Canine Unit – LS & ES – no cost to district

January – March 2011 – LS Lexile Lunchtime Buddies Book Club – K. DiGuglielmo - Advisor

E12-03-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the the following: (Attachment A)

The “Annual Report of Persons Employed in School Aid positions as approved by the Executive County Superintendent of Schools

E12-04-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010 – 2011 school year:

Student ID #15 - home instruction beginning 12/6/10 - 5 days a week @ \$40/hr for 4 teachers @ 1 hr per day each

E12-05-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes: (Attachment B)

Policy 9180 – Volunteer application (Second Reading)
Policy 4151 – Attendance Patterns (Highlighted to be removed bolded to be added) Second Reading
Policy 4150 – Leaves (Highlighted to be removed bolded to be added) (Second Reading)

E12-06-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following workshops for the 2010 – 2011 school year:

1/13/11 – E. Latorre – Math workshop with Grant Wiggins in Somerset, NJ

E12-07-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010 – 2011 school year:

Adopt the Schools in need of Improvement (SINI) Plan for HHMS (on file in the business office)

Roll Call:

Ayes: Mrs. Ciocia, , Mr. DeLorenzo, Mrs. Doheny, Mrs. Garifalos, Mr. Giarratana, Mrs. Hodulik, Mr. Nazzaro, Mr. Parodi, Mr. Rinke

Nays: None Abstain: None

Absent: None Resolution Approved

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by C. Doheny, seconded by J. Ciocia

S12-01-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010 – 2011 school year:

Parental transportation contract for Student ID #00010345 @ \$.50 mile for 28 miles per day based on school attendance

- S12-02-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following special services for the 2010 – 2011 school year:
- Student ID #00010493 – new paraprofessional position 1:1 as per IEP @ \$18,405 as of 12/6/10
- Student ID #00020163 – Strulowitz & Gargiulo (Pediatric Therapy Resources) to provide occupational therapy @ \$100/hr 2 times per week for 30 mins each
- Student ID #8458742045 – functional behavior assessment (FBA) as part of mediated agreement/independent evaluation region V to provide @ \$330
- Student ID #00020437 – 1:1 paraprofessional for student @SBJC Lodi @ \$31,000 (student had paraprofessional prior paid for with tuition from Ridgefield Park placement)
- Student ID #2537362207 – Occupational therapy evaluation through SBJC @ \$300
- Student ID #99990004 – 2 additional PT sessions per week for 12 weeks @ \$1920
- Student ID #0000542 – Occupational Evaluation for a child aging out of Early Intervention as part of IEP @ \$300
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- S12-03-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes: (Attachments C)
- Exhibits 5141.24, 5141.25, 5141.26, as noted by bold face type additions (Second Reading)
- Policy 3541 – Parental Transportation Contract (Second Reading)
- Policy 4123 – Paraprofessionals
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- S12-04-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010-2011 school year:
- Institutional membership for recordings for the blind and dyslexic provided by NJDOE which includes audio CA reader and text ending subscription @ no charge to district
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- S12-05-11 Be it Be it Resolved that the Hasbrouck Heights Board of Education approve the following workshops:
- 1/20/11 – S. Gallo – SE Law Seminar – Washington Academy, Cedar Grove, NJ @ no cost to district
- 1/20/11 – M. Philp – SE Law Seminar – Washington Academy, Cedar Grove, NJ @ no cost to district

1/18/11 – S. Gallo – Transition Services: School to Adulthood conference – The Transition Centre – Wood Ridge, NJ – A@ no cost to district

Roll Call:

Ayes: Mrs. Ciocia, , Mr. DeLorenzo, Mrs. Doheny, Mrs. Garifalos, Mr. Giarratana, Mrs. Hodulik, Mr. Nazzaro, Mr. Parodi, Mr. Rinke

Nays: None Abstain: None

Absent: None Resolution Approved

TECHNOLOGY COMMITTEE:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. Rinke, seconded by J. Ciocia

B12-01-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the use of facilities: (Attachment D)

B12-02-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following:

Recognition of Appreciation to R. Brady, D. Goodman from recreational wrestling, W. Spindler of the DPW and M. Kronyak from Hasbrouck Heights Boro for their contributions to the purchase of new wrestling mats at Franklin Fitness Center

B12-03-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010 – 2011 school year :

Rullo & Julliet Associatrs as Right to Know and PEOSH Consultant – \$2,325

B12-04-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following change:

Project #2080-080-09-1006 – HS Roof	
Safeway Contracting – Change Order #5	
175 LF of Counterflasing	\$4,375.00
215 LF of Expansion Joint	\$9,650.00
Expansion Joints at 2 A/C Curbs	\$ 750.00
Electrical Conduits & Lights	\$5,950.00
Total Change Order	\$20,725.00
Total New Contract Sum	\$792,152.00

Roll Call:

Ayes: Mrs. Ciocia, , Mr. DeLorenzo, Mrs. Doheny, Mrs. Garifalos, Mr. Giarratana, Mrs. Hodulik, Mr. Nazzaro, Mr. Parodi, Mr. Rinke

Nays: None Abstain: None

Absent: None Resolution Approved

RECREATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. DeLorenzo, seconded by C. Doheny

R12-01-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following fund raisers for the 2010 – 2011 school year:

- National Honor Society to sell personalized Giant Jerseys – A. Kistner Advisor
- Female Fitness exercise program – ES PTA
- 12/6/10 & 12/15/10 – Jr. Semi Formal – Candy Cane grams – A. Lewites – Advisor
- 12/17/10 – Mitten collection at ES for the HH Welfare Department
- January 2011 – Jr. class semi-formal – clothing sale – A. Lewites
- December – January 2011 – Wrestling Team clothing sale – C. Messery – Coach
- 3/20/11 – Italy trip (Adults only) – Mt. Airy Lodge, PA – B. Kritzer - Advisor

R12-02-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following field trips for the 2010-2011 school year:

5/12/11 – JV & Varsity Baseball Team to play in Staten Island Yankee Experience – R. Minnichello – Coach
5/17/11 – ES NJPAC – 4th grade – Newark, NJ - Teacher and Parents to chaperone @ no cost to district
12/17/10 – Holiday yearbook dinner – Hackensack, NJ – Ryan Smith – advisor and chaperone
January 2011 – March 2011 – Jump Rope for Heart – LS – D. Hoskin – Advisor and chaperone along with parents @ no cost to district (Attachment)
Spring Break – Trip to Italy – HS – parents and teachers to chaperone (approved by Dr. Graham, county superintendent)

R12-03-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following after school activities for the 2010-2011 school year:

1/25/11 - Middle School “Rock the Rim Night” – Girl’s basketball program – Allow free admission to middle school students – run shooting contests at half time

1/15/11 or 2/5/11 Girl’s basketball youth clinic – grades 6th – 8th – they will run drills and games

R12-04-11 Be it Resolved that the Hasbrouck Heights of Board of Education approve the following:

Amend previous resolutions to change the Italy trip date to April 13, 2011

Roll Call:

Ayes: Mrs. Ciocia, , Mr. DeLorenzo, Mrs. Doheny, Mrs. Garifalos, Mr. Giarratana, Mrs. Hodulik, Mr. Nazzaro, Mr. Parodi, Mr. Rinke

Nays: None Abstain: None

Absent: None Resolution Approved

FINANCE COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by L. Hodulik, seconded by C. Doheny

- F12-01-11 Be it resolved that the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.
- F12-02-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the actual payroll for the month of November 2010 in the amount of \$1,373,832.96 and that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above.
- F12-03-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the estimated payroll for the month of December 2010 in the amount of \$1,300,000 and that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above \$1,300,000.
- F12-04-11 Be it Resolved that the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of December 2010

This motion includes the following construction projects:

- | | |
|------------------|-----------------|
| 2080-050-09-1001 | MS/HS Windows |
| 2080-060-09-1002 | Euclid Roof |
| 2080-060-09-1003 | Euclid Windows |
| 2080-080-09-1004 | Lincoln Windows |
| 2080-080-09-1005 | Lincoln Roof |
| 2080-050-09-1006 | MS/HS Roof |

- F12-05-11 Be it Resolved that the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b) which are on file in the office of the Board Secretary:

Board Secretary's Report
Treasurer's Report
Monthly Fund Transfer Report
September and October 2010

F12-06-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following workshops for the 2010 – 2011 school year:

12/14/10 – D. Messery - Duties of the Board Secretary – Rockaway, NJ @ \$75
12/3/10 – R. Popadich - Pension Seminar – Neptune, NJ @ no cost to district

F12-07-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2011 – 2012 school year:

On Tech Consulting to represent the district for E-Rate Filing

F12-08-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010 – 2011 school year:

Approve the application for the NCLB Grant

Title I Part P	\$76,452
Title II Part A	\$42,978
Title II Part D	\$ 167
Title III	\$18,392

F12-09-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010 – 2011 school year:

Amend Resolution F11-06-11 – Policies and Procedures for Student Activity Accounts (Attachment E)

F12-10-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010- 2011 school year:

Appoint the firm of Jasinski P.C. as Board Attorney for legal services @ \$140/hr and the attendance at board meetings @ \$110/hr

F12-11-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following:

Approve amendments to payroll figures for

F08-02-11	\$ 302,182.21
F09-02-11	\$ 281,902.75
F10-02-11	\$1,494,565.66

Roll Call:

Ayes: Mrs. Ciocia, , Mr. DeLorenzo, Mrs. Doheny, Mrs. Garifalos, Mr. Giarratana, Mrs. Hodulik, Mr. Nazzaro, Mr. Parodi, Mr. Rinke

Nays: None Abstain: None

Absent: None Resolution Approved

PERSONNEL

RESOLUTIONS:

The following resolutions were moved by L. Hodulik, seconded by R. Parodi

P12-01-11 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2010-2011 school year:

Certified:

M. Prenenski – leave replacement teacher for Sarah Ulrich who is covering for M. Mabel’s maternity @ ES @ \$150/day effective 2/8/11

M. Baeira – Leave Replacement Math Teach for M. Sickels Effective 12/22/10 – 6/24/11 @ \$150/day plus \$50/day for 2 coverage periods (\$25 each period) – total of \$200/day (pending receipt of all paperwork)

M. Mertz – Leave Replacement @ \$150/day date TBD pending receipt of certification

J. Gallucci Leave Replacement for maternity leave @ \$150/day effective TBD

S. Brander – BA Step 5 @ \$ 46,795/yr plus benefits pro-rated effective 1/3/11

Non Certified:

K. Ferrari – sub paraprofessional, classroom asst, lunch aide, @ \$10/hr.

D. Cebula – sub classroom asst, paraprofessional @ \$10/hr

N. Hughes – paraprofessional in PSD program @ LS to replace P. DeStefano’s retirement effective 12/6/10

K. Iapelli – 1:1 paraprofessional at MS @ \$18,405 no benefits effective 12/6/10

J. Lohrmann – Long term administrative assistant sub @ \$100/day effective 1/3/11 – 2/28/11 (replacing L. Stasion)

Bus Aides:

Sub Custodians:

Substitute Teachers:

- T. Aromando – County Sub @ \$80 per day
- J. Ferranti – County Sub @ \$80 per day (pending receipt of all paperwork)
- D. Quist – State Certified Sub @ \$85 per day (pending receipt of all paperwork)
- M. Mert – State Certified Sub @ \$85/day effective 12/17/10

Keys:

- D. Cebula – Sub keys assistant @ \$14/hr
- M. Kistner – Keys assistant @ \$14/hr
- D. Wipper – Sub keys assistant @ \$14/hr

6th Period Extra Pay:

- L. Geftic – effective 10/1/10
- M. Sickels – remove 6th period pay effective 1/3/11
- J. Mastropietro – effective 1/3/11

Retirements:

- G. Braun – effective 2/28/11

Home Instruction:

- M. Binazeski @ \$40/hr- 1 hr per day effective 12/6/10
- J. Muska @ \$40/hr – 1 hr per day effective 12/6/10
- M. DiPiano @ \$40/hr – 1 hr per day effective 12/6/10
- K. Dolan - @ \$40/hr – 1 hr per day effective 12/6/10

Stipends:

- E. Calderon - lead custodian at the HS as of 12/1/10
- P. McSweeney – advisor to Culinary Club @ rate to be determined
- J. Ferranti – head softball coach @ Step 1 @ \$5810
- L. Arrabito – head bus driver stipend @ \$2400 – 50/50 split with
- C. McCarthy (to be prorated effective 12/16/10)

Leave of Absence:

- A. Khandhar – Unpaid child rearing leave 2/14/11 – 3/31/11 without benefits
- M. Abbatiello – Paid sick leave 1/3/11 – 2/27/11
- D. VanHook – Paid and unpaid sick leave – 2/2/11 – 4/28/11 (based on unused days)
- L. Stasion – Paid medical leave of absence – 1/4/11 to 3/1/11
- M. Luterzo – Paid medical leave of absence – 12/30/10 – approx. 1/27/11

Volunteers:

Resignations:

B. Smentkowski – resign as lead custodian at HS as of 11/30/10.
N. Joy – resign as part time art teacher effective immediately
J. Porcello – Sub Athletic Trainer effective 11/17/10
E. Bolcar – effective 12/31/10
K. Cicero – effective 12/31/10
J. Colangelo – effective 2/1/11

Termination:

Transfers:

Athletic Events Rates:

(Attachment F)

Athletic Events Employees:

R. Schloz
R. Popadich
J. Lohrmann
N. Delcalzo
D. Rispoli
M. Sicilian
B. Cafferty
M. Warren
M. Binazeski
D. Sherwood
R. Smith

Lunch Aides:

K. Kasper – 1 hour per day 5 days a week \$14.08
R. Cristofolo - sub lunch aide @ \$10/hr

Paraprofessional:

R. Cristofolo – sub para professional @ \$10/hr

P12-02-11 Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following student teacher/practicum and/or field experience/observation placements for the 2010-2011 school year:

2/8/10 – 5/3/10 – S. Bigica with J. Martello LS- Felician College, Lodi, NJ

P12-03-11 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2010-2011 school year:

Appoint Peter O'Hare as acting HSMS principal from 1/3/11 – 2/28/11

P12-04-11 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2010-2011 school year:

M. Sickels – Paid military leave:

Full Pay – January 2011 - \$5,969

Partial Pay – (per contract) February 2011 thru April 2011
\$2,633 per month

Unpaid military:

May 2011 thru December 2011

P12-05-11 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2010-2011 school year:

Substitute administrative assistant rate - \$70/day

Long term substitute administrative assistant rate - \$100/day

P12-06-11 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2010-2011 school year:

Eliminate position of payroll secretary as of 1/1/11

R. Popadich – Human Resource Specialist @ \$43,116/yr

P12-07-11 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2010-2011 school year:

Salaries charged to NCLB Grant

A. Slaff 50% \$22,898

S. Kos 25.5% \$22,897

Roll Call:

Ayes: Mrs. Ciocia, , Mr. DeLorenzo, Mrs. Doheny, Mrs. Garifalos, Mr. Giarratana,
Mrs. Hodulik, Mr. Nazzaro, Mr. Parodi, Mr. Rinke

Nays: None Abstain: None

Absent: None Resolution Approved

OLD BUSINESS-None

NEW BUSINESS – None

OPEN PUBLIC HEARING - None

PRIVATE SESSION-None

Meeting adjourned at 8:45 p.m.

Moved by Mrs. Doheny, seconded by Mrs. Hodulik

Respectfully submitted,

Dina Messery
School Business Administrator/Board Secretary