

**HASBROUCK HEIGHTS BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
THURSDAY, NOVEMBER 11, 2010**

A regular meeting of the Board of Education was held on Thursday, November 11, 2010, in the Middle/High School library, 365 Boulevard, Hasbrouck Heights, New Jersey. The meeting was called to order at 8:06 p.m. by President, Mr. Giarratana.

Mr. Giarratana read the following statement:

“Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on 9/13/10.

Roll call was taken by Dina Messery, School Business Administrator/Board Secretary, and the following members responded to their names:

Roll Call:

Mrs. Ciocia	Mrs. Hodulik
Mr. DeLorenzo - absent	Mr. Nazzaro
Mrs. Doheny	Mr. Parodi
Mrs. Garifalos	Mr. Rinke
Mr. Giarratana	

Also Present: Dr. Porto, Mrs. Messery  
Mr. Giarratana led the Board in the flag salute.

Presentations - None

Public Discussion on Agenda Resolutions –None

Approx 12 people in attendance.

Approval of Minutes 10/22/10 (On file in the business office)

Correspondence/Report of School Business Administrator/Board Secretary – Auditors are currently in the process of completing our audit for 2009-2010 and the final punch list for the MS/HS roof is being assembled..

Report of the Board President – Mr. Giarratana reported that we are in the process of forming the Uniform Committee.

Report of the Student Representatives – Dylan gave a report on the various activities occurring at the MS/HS. The first edition of the Pilot’s Log has been published. Jenn reported on student concerns regarding problems encountered in the guidance department with sending out letters of recommendation and problems with the work flow of the student activity accounts.

Report of the Superintendent –Dr. Porto commended the Board for allowing the District to venture into a new area where we allow student representatives to voice their opinions and concerns. Students are an active role in the District and allowing their concerns to be voiced can help us all. Together, “We All Can Improve!” Dr. Porto spoke about the Community Out Reach program he had last night. Parents would like to have their child’s work sent home especially the writing. Dr. Porto said that the district will be shifting the way students write; Shift of “writing for the teacher” to “writing to the teacher.”

Committee Reports – On file in the Business Office  
Education Committee  
Special Education Committee  
Technology Committee  
Facilities Committee  
Recreation Committee  
Finance Committee  
Policy Committee

Labor Relations/Negotiations Committee – None

NJ/BCSBA – None

Borough Council Liaison –Putting off the installation of the Fence at Depken Field until the Spring.

Faculty Liaison –None

PTA Liaison –

**Lincoln & Euclid:** The Little Peoples Choir will be begin at each school; a new program “Spotlight” which is a glee type program is being implemented; various fund raisers are underway; the HolidayWorkshop will be held in December.

**MS/HS:** None

Key Communicators – posted on District website

RESOLUTIONS:

EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. Ciocia, seconded by C. Doheny

- E11-01-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following workshops for the 2010/2011 school year:
- 11/10/10 – S. Forte & one additional administrator (TBD) – NJ ED. Tech conference- Somerset, NJ @ no cost to district
  - 11/15/10 – K. Caputo – Standards Solutions - New Milford, NJ @ no cost to district
  - 11/1/10 – S. Forte, M. Porto, K. Stevenson, G. Schimel, K. O’Hagen, P. O’Hare, M. Sickels, B. Marano, C. Cassidy, L. Czejak, L. Simmons, L. Brinker - Scheduling workshop – BOE office
  - 10/23/10 – A. Kistner, S. Michaeli, L. Czejak, - College Board Workshop – AP Classes - @ \$200 per person
  - 12/7/10 – L. Siconolfi & A. Slaff – “Fine-Tuning the Writing Workshop” East Windsor, NJ @ no cost to district (1 substitute needed)
  - 11/30/10 – S. Brander – Open Ended Questions – William Paterson University@ no cost to district
- E11-02-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following:
- Accept the donation of 12 cases of copy paper from Office Max
- E11-03-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010 -2011 school year: (**Attachment A** )
- Policy 9180 – Volunteer application
  - Policy 4151 – Attendance Patterns (Highlighted to be removed bolded to be added)
  - Policy 4150 – Leaves (Highlighted to be removed bolded to be added)

E11-04-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following programs for the 2010 – 2011 school year:

12/21/10 – Kick off reading – ES Student Council  
12/01/10 – 5/31/11 – ES Student Council – Incentive for reading K-5 – 100,000 pages

**Roll Call:**

Ayes: Mrs. Ciocia, , Mrs. Doheny, Mrs. Garifalos, Mr. Giarratana, Mrs. Hodulik, Mr. Nazzaro, Mr. Parodi, Mr. Rinke

Nays: None Abstain: None

Absent: Mr. DeLorenzo Resolution Approved

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by C. Doheny, seconded by J. Rinke

S11-01-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following:

Parent Transportation Contract procedure

S11-02-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following special services for the 2010 – 2011 school year:

Student #0000338 – Psychiatric evaluation – Dr. Fridman - @ \$650

Student #7634665868 – Behavioral consultation services - .5 day/week @

Student’s school - \$9,396.10

Student ID #00315109 – Contract with BCSS Educational Enterprises for augmentative communication services by additional 22 hrs. @ 22 hrs – not to exceed \$3,036

Contract with SBJC for behavioral consult services for LS & ES – 1.5 days/week - \$28, 423.39

Contract with SBJC for behavioral consult services 1 day per week @ MS/HS - \$15,428.75

Transition Counselor’s outreach salary for the months of Sept & Oct. 2010 @ \$2,637.16

Student #00020241 - Approve resolution from the Forum School regarding School Lunch Nutrition Program

Student #00020642 - Approve resolution from the Forum School regarding School Lunch Nutrition Program

Student #0000286 – Teachers from Garden Academy to ride the bus from time to time with a special needs student as part as AABA program at no additional cost.  
 Psychological evaluation as part of independent evaluation (mediation) – Dr. eissy Meza – St. Joseph’s Healthcare @ \$1,700  
 Student #00020241 – Transportation through Westwood Regional School at \$2340 beginning 10/20/10  
 Student #0000469 – M. Rad to provide home instruction effective 11/8/10 – 10 hrs per week at \$40/hr

S11-03-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes: (Attachments B )

Policy 4123 – Paraprofessionals (First reading)  
 Policy 3541 – Parental Transportation Policy (First reading)

**Roll Call:**

Ayes: Mrs. Ciocia, , Mrs. Doheny, Mrs. Garifalos, Mr. Giarratana, Mrs. Hodulik, Mr. Nazzaro, Mr. Parodi, Mr. Rinke

Nays: None Abstain: None

Absent: Mr. DeLorenzo Resolution Approved

TECHNOLOGY COMMITTEE:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. Rinke, seconded by J. Ciocia

B11-01-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the use of facilities: (Attachment C)

**Roll Call:**

Ayes: Mrs. Ciocia, , Mrs. Doheny, Mrs. Garifalos, Mr. Giarratana, Mrs. Hodulik,  
Mr. Nazzaro, Mr. Parodi, Mr. Rinke

Nays: None Abstain: None

Absent: Mr. DeLorenzo Resolution Approved

RECREATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. Doheny, seconded by J. Rinke

R11-01-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following fund raisers:

- 12/1/10 – Italy trip – candy sale –m B. Kritzer – Advisor
- 11/22/10 – 12/1/10 – Drama Club candy sale – E. Schneeweiss – Advisor
- 11/20/10 – 11/21/10 – Girls Basketball Team can shake – Shop Rite – Lodi, NJ – Coaches will chaperone
- 2/4/11 – 2/5/11 – Jr. Class Semi Formal can shake – Shop Rite – Lodi, NJ – A. Lewites – Advisor
- 11/8/10 – 11/12/10 – HHMS Jr. Beta Club – Collection of items to be sent overseas – K. Krysz & J. Gay – Advisor
- November – December – Winter Guard – can shake – Shop Rite – Lodi, NJ – F. Salerno – Advisor
- November – December – Music Parents – bracelet sale – D. Wipper – parent Toy Drive @ LS for needy children in Passaic and Essex County
- 11/30/10 –12/17/10 – ES Student Council Toy Drive – Beth Israel Hospital in Newark – C. Coccaro & J. Mansfield – Advisor
- 12/8/10 – ES Student Council – Holiday Cards to go to Senior Citizen Center J. Mansfield & C. Coccaro – Advisors
- 11/9/10 - Pie Sale – LS PTA – with Spindler Bakery
- 11/18/10 & 11/22/10 – HS Art Club – Arts and Craft nights
- 11/20/10 – Travel Club – Pointsetta sale – B. Kritzer - Advisor

R11-02-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following field trips for the 2010-2011 school year:

Date TBD - Mock Trial scrimmage vs High Point HS – Sussex, NJ  
5/18, 5/19, 5/20/10 – Washington D.C. Trip – grade 8 – Teachers and parents - Chaperones

R11-03-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following program for the 2010 – 2011 school year:

High School volunteers to do recycling pickups daily and earn community service hours.  
1/11/11 – 2/15/11 – Little People Choir – Self Sustaining Club – J. Martello – Advisor

**Roll Call:**

Ayes: Mrs. Ciocia, , Mrs. Doheny, Mrs. Garifalos, Mr. Giarratana, Mrs. Hodulik, Mr. Nazzaro, Mr. Parodi, Mr. Rinke

Nays: None Abstain: None

Absent: Mr. DeLorenzo Resolution Approved

FINANCE COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by L. Hodulik, seconded by R. Parodi

F11-01-11 Be it resolved that the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district’s needs.

F11-02-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the actual payroll for the month of October 2010 in the amount of \$1,376,757.41 and that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above.

F11-03-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the estimated payroll for the month of November 2010 in the amount of \$1,300,000 and that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above \$1,300,000.

F11-04-11 Be it Resolved that the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of November 2010.

This motion includes the following construction projects:

2080-050-09-1001	MS/HS Windows
2080-060-09-1002	Euclid Roof
2080-060-09-1003	Euclid Windows
2080-080-09-1004	Lincoln Windows
2080-080-09-1005	Lincoln Roof
2080-050-09-1006	MS/HS Roof

F11-05-11 Be it Resolved that the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b) which are on file in the office of the Board Secretary:

Board Secretary's Report  
Treasurer's Report  
Monthly Fund Transfer Report  
August 2010

F11-06-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010 – 2011 school year:

Policies and Procedures for Student Activity Accounts (Attachment D )

F11-07-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010 – 2011 school year:

B. Salvago as piano tuner @ \$20 per piano



F11-08-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010 – 2011 school year:

Accept the IDEA – B grant

20-250-100-500—Other Purchased Services	\$321,377
20-250-200-300 – Professional & Technical Services	\$82,619

**Roll Call:**

Ayes: Mrs. Ciocia, , Mrs. Doheny, Mrs. Garifalos, Mr. Giarratana, Mrs. Hodulik, Mr. Nazzaro, Mr. Parodi, Mr. Rinke

Nays: None Abstain: None

Absent: Mr. DeLorenzo Resolution Approved

PERSONNEL

RESOLUTIONS:

The following resolutions were moved by L. Hodulik, seconded by J. Rinke

P11-01-11 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2010-2011 school year:

**Certified:**

**Non Certified:**

P. Caruso 1:1 para professional support during after school extra curriculum functions @ \$16.23/hr

**Bus Aides:**

**Sub Custodians:**

**Substitute Teachers:**

**Keys:**

A. DePalma – Keys after school assistant @ \$14.00/hr beginning 12/6/10

A. Ellerbrock – Keys after school assistant @ \$14.00/hr beginning 12/6/10

**6<sup>th</sup> Period Extra Pay:**

S. Michaeli - \$1,400 (2 days) prorated as of 11/11/10

A. Kistner - \$3,500 prorated as of 11/10/10

**Retirements:**

**Stipends:**

D. Kastner - Sr. Play music director - \$2,500

V. Marchese – Assistant Winter Track Coach – Step 4 @ \$2,243

J. Valenti – Assistant Winter Track Coach – Step 4 @ \$2,243

D. Dussault – Going green advisor for LS @ \$772.00

C. McCarthy – Facilities Use Coordinator @ \$750

E. Schneeweiss – Spotlight district wide grade 5 club @ \$772

**Leave of Absence:**

K. Bagnuolo – Workers comp leave of absence commencing 11/9/10 until a date TBD

D. VanHook – Paid medical leave effective 10/11/1- to 11/17/10 approx

W. Jones – Paid medical leave effective 11/2/10 to 11/30/10 approx

M. Mabel – Paid maternity leave from 2/28/11 – 5/2/11 and unpaid family leave from 5/3/11 to 6/24/11 approx.

C. Bari – Paid maternity leave from 1/24/11 – 3/25/11 and unpaid family leave 3/29/11 – 6/21/11 approx

**Volunteers:**

A. Dussault – Wrestling – pending receipt of all required paperwork

M. Colaneri – Wrestling – pending receipt of all required paperwork

**Resignations:**

**Termination:**

L. Sackman – 1:1 paraprofessional @ C.P. Center effective 11/12/10

**Transfers:**

S. Valente to ES Keys as teacher assistant as of 12/6/10

P11-02-11 Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following student teacher/practicum and/or field experience/observation placements for the 2010-2011 school year:

2/7/11 – 5/2/11 - A. Van Houten – ES – 2 days per week – William Paterson

2/7/11 – 5/2/11 - I. Santiago – ES – 2 days – William Paterson

P11-03-11 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2010-2011 school year: (Attachment E)

Job Description - Human Resource Specialist

Revised Job Description – Assistant to the Superintendent’s Administrative Assistant (Highlighted to be removed; bolded to be added)

**Roll Call:**

Ayes: Mrs. Ciocia, , Mrs. Doheny, Mrs. Garifalos, Mr. Giarratana, Mrs. Hodulik, Mr. Nazzaro, Mr. Parodi, Mr. Rinke

Nays: None Abstain: None

Absent: Mr. DeLorenzo Resolution Approved

OLD BUSINESS-None

NEW BUSINESS – None

OPEN PUBLIC HEARING:None

PRIVATE SESSION-None

Meeting adjourned at 8:45 p.m.

Moved by Mr. Rinke, seconded by Mr. Parodi

Respectfully submitted,

Dina Messery  
School Business Administrator/Board Secretary