

**HASBROUCK HEIGHTS BOARD OF EDUCATION
REGULAR MEETING MINUTES
THURSDAY, SEPTEMBER 23, 2010**

A regular meeting of the Board of Education was held on Thursday, September 23, 2010, in the Middle/High School library, 365 Boulevard, Hasbrouck Heights, New Jersey. The meeting was called to order at 8:11 p.m. by President, Mr. Giarratana.

Mr. Giarratana read the following statement:

“Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on 9/13/10.

Roll call was taken by Dina Messery, School Business Administrator/Board Secretary, and the following members responded to their names:

Roll Call:

Mrs. Ciocia	Mrs. Hodulik
Mr. DeLorenzo - absent	Mr. Nazzaro
Mrs. Doheny	Mr. Parodi
Mrs. Garifalos	Mr. Rinke
Mr. Giarratana	

Also Present: Dr. Porto, Mrs. Messery
Mr. Giarratana led the Board in the flag salute.

Presentations – Dr. Porto along with Mr. Parodi thanked the Recreation and Aviator Soccer Associations for their donation towards the purchase of new soccer goals and for the donation of the services of a Trainer to assist the High School Soccer Teams.

Public Discussion on Agenda Resolutions –None

Approx 30 people in attendance.

Approval of Minutes 8/26/10(On file in the business office)

Correspondence/Report of School Business Administrator/Board Secretary – Auditors are currently in the process of completing our audit for 2009-2010, the metal for the HS roof should be in the next week – it will take 2-3 days to complete. I want to thank the entire custodial/maintenance staff for getting the building ready for school opening.

Report of the Board President – Mr. Giarratana introduced the student representatives to the Board – J.N. and G. S. Mr. Giarratana thanked Mr. O’Hare and Ms. Schne Weiss who were instrumental in helping to prepare our students representatives for the Board meeting.

Report of the Student Representatives – J.N. and G.S. explained there are a total of 6 student representatives and 2 students will attend each month's meeting. They will meet regularly with all of the building principals, Director of Curriculum/Technology, Superintendent and students to discuss the current events that are happening.

Report of the Superintendent – Dr. Porto thanked the Board to allow student representatives. He noted that this truly a community effort and that these student representatives are the successful product of our educational system and serve as role models to our other students.

Committee Reports – On file in the Business Office

Education Committee

Special Education Committee

Technology Committee

Facilities Committee

Recreation Committee

Finance Committee

Policy Committee

Labor Relations/Negotiations Committee – Memorandum of Agreement with the Administrators

NJ/BCSBA – None

Borough Council Liaison – Discussed the fence replacement at Depken field – they will replace with a black chain link fence and they will plant some trees

Faculty Liaison – First meeting scheduled for October 12th

PTA Liaison –

Lincoln: September 28th is Back to School Night; the lunch box for the principal has been selected; 2 tables will be set up at Town Day to sell Spirit Wear; Roma Pizzeria will donate back to the school every Tuesday.

Euclid: No report

MS/HS: Agenda books were distributed to the students; 6th grade Welcome was a success; Tricky Tray forms are available on the website; the first dance is scheduled for October 29th.

Key Communicators – None

RESOLUTIONS:

EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. Ciocia, seconded by C. Doheny

E09-01-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010/2011 school year:

Revised Local Professional Development Plan approved by the County Professional Development Board

E09-02-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(on file in business office)

Policy 5121.1 – Criteria for Honors Courses (Highlighted items to be removed/bolded to be added) (second reading)

E09-03-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010 – 2011 school year:

10/11/10 & 10/12/10 - Professional Development Contract – Language Arts Skills relating to State Testing and selected staff will receive additional training to assist them in the understanding of the format of the State Assessment - M. Wojcik & E. Ciardi – Consultants @ \$750/day each for two days (Attachment A)

E09-04-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following workshops for the 2010 – 2011 school year:

10/19/10 – L. Brinker – Lesson Study – Wayne, NJ @ \$30 cost to district
1/11/11 – L. Brinker – Legal Update @ \$30 cost to district
5/3/11 – L. Brinker – National Core Standards @ \$30 cost to district

E09-05-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the Following program for the 2010 – 2011 school year:

10/18/10 - Officer Phil to visit Lincoln school

Roll Call:

Ayes: Mrs. Ciocia, Mrs. Doheny, Mrs. Garifalos, Mr. Giarratana, Mrs. Hodulik, Mr. Nazzaro, Mr. Parodi, Mr. Rinke

Nays: None Abstain: None

Absent: Mr. DeLorenzo Resolution Approved

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by C. Doheny, seconded by J. Rinke

S09-01-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010 – 2011 school year:

Universal Precautions in Health Care – signed by Dr. Colaneri – on file in each school health office and dept. of Special Services

S09-02-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010 – 2011 school year:

Level 1 Services Contract with NJ Commission for the Blind and Visually Impaired @ \$1700 to be deducted from district state aid

Approve payment to Educational Evaluations @ rate of \$400 per evaluation

S09-03-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010 – 2011 school year:

NJ DOE Application for School Aides Positions (On file in business office)

S09-04-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010 – 2011 school year:

Standing Orders for First Aid, signed by school physician – on file in each school’s health office and administration building (Attachment B)

S09-05-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010 – 2011 school year:

Ila Biegel – speech language pathologist @ 3/days per week @ \$375/per diem through Richard Rehabilitation Service Company – maternity leave replacement – 9/17/10 – 11/30/10

S09-06-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following workshops for the 2010 – 2011 school year:

10/15/10 – N. Fried – Managing School Avoidance & Eating Disorders in school setting – Mountainside, NJ @ no cost to district

10/15/10 – D. Johnson – Managing School Avoidance & Eating Disorders in school setting – Mountainside, NJ @ no cost to district

10/14/10 – N. Fried – Bullying & Cyber bullying – W. Caldwell, NJ @ no cost to district

Roll Call:

Ayes: Mrs. Ciocia, Mrs. Doheny, Mrs. Garifalos, Mr. Giarratana, Mrs. Hodulik, Mr. Nazzaro, Mr. Parodi, Mr. Rinke

Nays: None Abstain: None

Absent: Mr. DeLorenzo Resolution Approved

TECHNOLOGY COMMITTEE:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. Rinke, seconded by J. Ciocia

B09-01-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the use of facilities: (Attachment C)

B09-02-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following:

Change order #3 for R.D. Architectural in the amount of \$1,003.00 to replace Inoperable A/C unit – new contract sum = \$1,329,857.48

Roll Call:

Ayes: Mrs. Ciocia, Mrs. Doheny, Mrs. Garifalos, Mr. Giarratana, Mrs. Hodulik, Mr. Nazzaro, Mr. Parodi, Mr. Rinke

Nays: None Abstain: Mr. Rinke – Abstain to B09-01-11

Absent: Mr. DeLorenzo Resolution Approved

RECREATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by C. Doheny, seconded by R. Giarratana

R09-01-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following fund raisers:

11/8/10 – 11/12/10 – MS Student Council – food drive – K. Dolan - Advisor

10/29/10 – MS Student Council – Dress up for Halloween @ \$2.00 per student – Susan G. Komen for the Cure

11/15/10 – MS Student Council – delivery of food to food pantry – K. Dolan & K. Krys – Advisors

10/14/10 – Travel Club – Bounce U – Paramus, NJ - ?????????? – Advisor

10/15/10 – 11/1/10 – Senior Luncheon – Magazine Sale – E. Schneeweiss – Advisor

1/11/10 – 1/25/10 – Senior Class Pom Pom Sale – E. Schneeweiss – Advisor

10/1/10 – 10/31/10 – Key Club – Breast Cancer bracelet sale – A. Lewites – Advisor

10/30/10 – Key Club – T-shirt sale “Peace, Love, Heights”- A. Lewites – Advisor

11/19/10 – 11/23/10 – Senior Class Pie sale – E. Schneeweiss - Advisor

9/21/10 – 10/5/10 – Key Club – Lord & Taylor event tickets – A. Lewites – Advisor

R09-02-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2010-2011 school year:

District wide logo contest – prize sponsored by HHHS Student Council – No cost to district

R09-03-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following field trips for the 2010-2011 school year:

9/25/10 – Cross Country Team – Invitational Track Meet at Six flags/Great Adventure – Jackson, NJ – Mike Ryan – Coach

1/7/11 – 11th grade – Franklin Museum – Philadelphia, PA – D. Cassiere – Chaperone @ no cost to district

10/21/10 – Abma’s Farms – Wyckoff, NJ - Pre-K 4 – L. Tomesco @ no cost to district

10/25/10 – Pilot’s Log Awards Ceremony – Rutgers, New Brunswick, NJ – L. Geftic – Advisor @ no cost to district

3/8/11 – LS 5th grade – My Heart in a Suitcase – Montclair State University, Montclair, NJ @ no cost to students – K. Mancuso – teacher

10/19/10 – PreK – Handicapped Class – Pumpkin Picking at MS/HS – C. Canetti, L. Brinker, K. Kane – Chaperones

10/1/10 – Senior Welcome Back Barbecue – HHHS – E. Schneeweiss – Advisor

9/1/10 – 6/30/11 – Key Club – wear a color for a charity each month – A. Lewites - advisor

R09-04-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:

Policy 6153 – Field Trips (first reading)

Roll Call:

Ayes: Mrs. Ciocia, Mrs. Doheny, Mrs. Garifalos, Mr. Giarratana, Mrs. Hodulik, Mr. Nazzaro, Mr. Parodi, Mr. Rinke

Nays: None Abstain: None

Absent: Mr. DeLorenzo Resolution Approved

FINANCE COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by L. Hodulik, seconded by J. Ciocia

- F09-01-11 Be it resolved that the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.
- F09-02-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the actual payroll for the month of August 2010 in the amount of \$301,020.61 and that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above.
- F09-03-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the estimated payroll for the month of September 2010 in the amount of \$1,300,000 and that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above \$1,300,000.
- F09-04-11 Be it Resolved that the President of the Board, the Board Secretary, and the Treasurer of School Funds is, and they hereby are, authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of August

This motion includes the following construction projects:

- | | |
|------------------|-----------------|
| 2080-050-09-1001 | MS/HS Windows |
| 2080-060-09-1002 | Euclid Roof |
| 2080-060-09-1003 | Euclid Windows |
| 2080-080-09-1004 | Lincoln Windows |
| 2080-080-09-1005 | Lincoln Roof |
| 2080-050-09-1006 | MS/HS Roof |

F09-05-11 Be it Resolved that the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b) which are on file in the office of the Board Secretary:

Board Secretary's Report
Treasurer's Report
Monthly Fund Transfer Report
July 2010

F09-06-11 Be it Resolved that the Hasbrouck Heights Board of Education approve a one year contract with Maschio's Food Service for the 2010 – 2011 school year. It is the intent of the Local Education Agency to award the food service contract on a flat management fee basis. The Local Education Agency shall pay Maschio's an annual management fee in the amount of \$13,500.00. The management fee shall be payable in ten (10) monthly installments of \$1,350 per month commencing on September 1, 2010 and ending June 30, 2011. Maschio's guarantees a no cost or breakeven food service operation, including the management fee. In the event that program costs exceed total revenues (from all sources), Maschio's shall be responsible for any losses (shortfalls) incurred with the following conditions: (SEE BOARD APPROVED CONTRACT)

F09-07-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2009 – 2010 school year:

The Corrective Action Plan for Coordinated Review Effort

F09-08-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the following:

The amended pay schedule for 2010 – 2011 and 2011 – 2012 school years

Roll Call:

Ayes: Mrs. Ciocia, Mrs. Doheny, Mrs. Garifalos, Mr. Giarratana, Mrs. Hodulik,
Mr. Nazzaro, Mr. Parodi, Mr. Rinke

Nays: None Abstain: None

Absent: Mr. DeLorenzo Resolution Approved

PERSONNEL

RESOLUTIONS:

The following resolutions were moved by L. Hodulik, seconded by J. Rinke

P09-01-11 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2010-2011 school year:

Certified:

M. Cebula – Part time PE Teacher for LS & ES @ BA Step 1 - \$44,795
.5 FTE (\$22,397.50)

J. Zisa – Vocal Keyboard Instructor – 1 – 2 periods/day @ \$28/per period
no to exceed \$10,080/yr

D. Sherwood – Biology Teacher @ BA Step 1 plus benefits - \$44,795 pro-
rated as of 9/24/10

Substitute Teachers

K. Gianni - County Certified Sub @ \$80/day

L. Lefebure - County Certified Sub @ \$80/day

C. Cuttita – County Certified Sub @ \$80/day

K. Kuylen – County Certified Sub @ \$80/day

N. Hughes – County Certified Sub @ \$80/day

N. Paci – County Certified Sub @ \$80/day

Non Certified:

L. Beltran – PT Bus Driver @ \$16.00/hr (pending receipt of all
paperwork)

Para Professionals, Clericals, Lunch Aides, Bus Aides, and Keys:

A. Arrabito – Bus Aide – Saturday G & T Program – 10 sessions @ 4
hrs. per session @ \$15.39 per hr

A. Ellerbrock – Bus Aide – Saturday G & T program – 10 sessions @ 4
hrs. per session

Student #00020287 – L. Sackman 1:1 for student at CP Center @ \$22/hr
plus benefits (pending completion and submission of all paperwork

E. Tsapelis – LS lunch aide 2 days per week @ \$14.08/hr Student ID

Student#00020287 - substitute 1:1 Assistant @ CP Center until hiring
process is complete for permanent person @ \$230.44 per diem approx.. 45
days

E. Rinaldi – Daily Bus Aide – In District @ \$15.39/hr

D. Stelzle – Daily Bus Aide – In District @ \$15.39/hr

R. Cristofolo – Daily Bus Aide – Ridgefield run @ \$15.39/hr

Substitute Custodians, Para Professionals, Lunch Aides, Bus Aides, Keys:

L. Vizzacchero – Sub Custodian @ \$15/hr

J. Lohrmann – Sub Bus Aide for Sat. G & T program @ \$15.39/hr

A. DePalma – Sub Bus Aide for Sat G & T program @ \$15.39/hr

Keys:

Hourly rates for Keys program:

Teacher in charge \$29/hr

Teacher \$28/hr

Teacher Assist \$14/hr

Stipends:

J. Zisa – Director Vocal Music - \$4,683

M. Stillman – Jr. Police Academy - \$772 (rescind P07-02-11)

F. Salerno – Colorguard Periot - \$1401

E. Schneeweiss – Senior Class Advisor - \$2,550

S. Kos – Community Advisor - @ \$2,384.00

A. Kistner – National Honor Society Advisor

Extra Pay:

6th period teaching stipend list (**Attachment D**)

K. O'Hagan – summer hours @ \$32/hr – not to exceed 20 hrs.

K. Stevenson – summer hours @ \$32/hr – not to exceed 12 hrs.

G. Schimel – summer hours @ \$32/hr – not to exceed 12 hrs.

K. Caputo – cafeteria duty @ \$32/hr – 7:30 am to 8:00 am beginning 9/8/10 - 6/17/11

Retirements:

K. Bagnuolo – August 1, 2011

Transfers:

Leave of Absence:

A. Khandhar – Maternity Leave – 11/01/10 – 12/22/10 and an unpaid Family leave from 12/23/10 – 3/31/11

W. Eggman – Paid sick leave from 9/7/10 – 10/31/10

Volunteers:

R. Krautman - football coach
P. Traina - soccer boys coach
F. Parodi – color guard Periot

Resignations:

Dawn Knaggs effective 9/27/10
D. Kuehner effective 9/13/10

Termination

P09-02-11 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following:

Memorandum of Agreement with the Hasbrouck Heights Administrators’ Association from 7/1/2009 – 6/30/2012 (on file in the business office)

P09-03-11 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Height Board of Education approve the following:

The elimination of the Treasurer of School Money position as of 10/01/10 (Resolution Attached E)

P09-04-11 Be it Resolved that the Hasbrouck Heights Board of Education approve the Following for the 2010 – 2011 school year:

Rescind Resolution P07-02-11 – Ila Biegel speech language pathologist @ \$\$375/per diem – Maternity leave – 9/7/10 – 11/30/10

Roll Call:

Ayes: Mrs. Ciocia, Mrs. Doheny, Mrs. Garifalos, Mr. Giarratana, Mrs. Hodulik, Mr. Nazzaro, Mr. Parodi, Mr. Rinke

Nays: Mrs. Doheny- 09-02-11 Abstain: None

Absent: Mr. DeLorenzo Resolution Approved

OLD BUSINESS-None

NEW BUSINESS – None

OPEN PUBLIC HEARING:

Dr. Porto acknowledge Mr.O’Hare and the respect he receives from his students.

J. Lohrmann asked the Board to consider having the children wear uniforms.

Dr. Porto said he is open to conducting a survey.

Mr. Giarratana said he is open to having the survey sent out to both parents and staff.

Dr. Porto said the students could possibly write a persuasive essay in English regarding the pros and cons
this way we can get the students perspective on this issue.

C.D.- a sophomore in the High School would like to see a course offering in AP Biology

Dr. Porto responded we will definitely offer the class

PRIVATE SESSION-None

Meeting adjourned at 9::20 p.m.

Moved by Mr. Rinke, seconded by Mrs. Ciocia

Respectfully submitted,

Dina Messery

School Business Administrator/Board Secretary