

HASBROUCK HEIGHTS BOARD OF EDUCATION
September, Thursday 22, 2016
Regular Meeting Agenda (Final)
Time: 8:00 p.m.

I. **A. Meeting called to order at:**

B. Announcement of adequate meeting:

The New Jersey Open Public Meeting Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **January 5, 2016**. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School and Lincoln Elementary School.

Notice of said meeting was published under legal notice in The Record.

C. Roll Call

II. Flag Salute

III. Presentations

IV. Public Hearing on Resolutions to be acted upon this meeting.

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

V. Approval of Minutes: 8/25/16

VI. Correspondence and Report of School Business Administrator/Board Secretary

VII. Report of the Board President

VIII. Report of the Superintendent

IX. Committee and Liaison Reports:

- A. Education/Curriculum
- B. Special Education
- C. Technology
- D. Facilities
- E. Recreation
- F. Finance
- G. Personnel
- H. Policy
- I. NJ/BCSBA
- J. Borough Council Liaison
- K. Faculty Liaison
- L. PTA Liaison

X. Resolutions:

Awards/Presentations:

None

Education /Curriculum Committee

- E09-01-17 Approve Monthly Superintendent Discipline Report
- E09-02-17 Approve Monthly Superintendent HIB Report
- E09-03-17 Approve Monthly District Calendar
- E09-04-17 Approve Curriculum Review and Renewal Plan for Continuous Improvement
- E09-05-17 Approve Workshops
- E09-06-17 Approve Scripts Spelling Bee
- E09-07-17 Approve Programs
- E09-08-17 Approve Programs
- E09-09-17 Approve Annual EVVRS incidents report
- E09-10-17 Approve Mock Election for President

Special Education Committee

- S09-01-17 Approve Special Services
- S09-02-17 Approve Workshops
- S09-03-17 Approve Membership
- S09-04-17 Approve Contracted Services
- S09-05-17 Approve Nursing Services Plan

Technology Committee

None

Facilities Committee

- B09-01-17 Approve Facilities Use

Recreation Committee

- R09-01-17 Approve Field Trip Calendar
- R09-02-17 Approve Fundraisers
- R09-03-17 Approve Athletic Trainer Substitute
- R09-04-17 Approve PTA Fundraisers

Finance Committee

F09-01-17	Approve Financial Certification
F09-02-17	Approve Actual Payroll for August
F09-03-17	Approve Estimated Payroll for Sept
F09-04-17	Approve Bill Authorization – Sept
F09-05-17	Approve Actual Bills List - July
F09-06-17	Approve Board Secretary's Report - July
F09-07-17	Approve Line Item Transfers - July
F09-08-17	Approve Purchases
F09-09-17	Approve BCSS IDEA Services 192 – 193 non public
F09-10-17	Approve NJ School Boards Convention
F09-11-17	Approve Athletic Transportation

Personnel

P09-01-17	Approve Personnel Action
P09-02-17	Approve Personnel Action
P09-03-17	Approve Personnel Action
P09-04-17	Approve Personnel Action
P09-05-17	Approve Personnel Action
P09-06-17	Approve Personnel Action
P09-07-17	Approve Personnel Action
P09-08-17	Approve Personnel Action
P09-09-17	Approve Personnel Action
P09-10-17	Approve Personnel Action
P09-11-17	Approve Personnel Action
P09-12-17	Approve Personnel Action

Policy Committee:

PL09-01-17	Approve Policies/Regulations
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XI. Old Business

XII. New Business

XIII. Open Public Hearing

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

XIV. Private Session (If necessary)

XV. Adjournment

HASBROUCK HEIGHTS BOARD OF EDUCATION
RESOLUTIONS – September 22, 2016 (Final)

Awards/Presentations:

RESOLUTIONS:

AWARDS:

None:

EDUCATION/CURRICULUM COMMITTEE:

RESOLUTIONS:

E09-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Accept Monthly Discipline Report

E09-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents:
(if applicable)

2016 – HS – 0

2016 – MS – 0

2016 – LS - 0

2016 – ES - 0

Listed above are the number of investigations from August 1, 2016

E09-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

The monthly district calendar

E09-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Approve district curriculum review and renewal plan for continuous improvement 2014-2019 **(on file at the board office)**

E09-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following workshops for the 2016-2017 school year:

11/3/16 & 11/4/16 – A. Lewites & M. Helfant - Google Educator Certification Boot Camp – Paramus, NJ @ \$250 each cost to district
10/20/16 – C. Capozzi & E. Oettinger – Intro to Google Drive & Google classroom – Paramus, NJ @ \$100 each cost to district
12/13/16 – C. Capozzi & E. Oettinger – Go Google in the Elementary Classroom – Paramus, NJ @ \$75 each cost to district
9/30/16 – L. Mansfield & K. Felicetti – The State of Dyslexia in NJ – Ewing, NJ @ \$100 each cost to district
10/21/16 – D. Kastner – Integrating Music Education Technology into your Music Classroom – SBJC @ \$25 cost to district
10/25/16 – K. Toy & I. Zellman – NJ Science convention – Princeton, NJ @ \$175 each cost to district
9/23/26 – B. Christianson – Paramus, NJ @ no cost to district

E09-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

MS Scripts National Spelling Bee registration @ \$152.50

E09-07-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following programs for the 2016-2017 school year:

October 19, 2016 –guest speaker, L. Rouson to present to 6th and 7th grades students for Character Education Day @ \$500 cost to district
Heros & Cool Kids Program @ \$4,500

E09-08-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following programs for the 2016-2017 school year:

10/19/16 - High School seniors to arrive to school 4th period due to PSAT testing for grades 8 - 11

E09-09-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Semi Annual EVVRS incidents report

E09-10-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following programs for the 2016-2017 school year:

10/6/16 – Mock Election for HS Juniors and Seniors through Bergen County Board of elections to inform the students of the importance of voting in the Presidential Election

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

S09-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Special Services the 2016 – 2017 school year:

Student #1235 – at home ABA coordinator for 8 hrs per month max at home not to exceed \$12,000

Student #1001120 – PT evaluation @ \$300 – Fun Fit therapy

Student #1001430 – Neurodevelopmental Pediatric evaluation @ \$600 – Dr. Lubin

S09-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following workshops for the 2016 – 2017 school year:

10/13/16 – L. Ciraco, L. Pizzute, A. Lewites, A. Calligy, L. Busse, C. Tremaroli, S. Gallo, K. O’Hagan – Full time and shared time program admissions procedures – BCSS @ no cost to district

10/19/16 – L. Pizzute, K. Baptista, D. Johnson, M. Philp, S. Gallo, A. Lewites, L. Ciraco - The Impact of Psychiatric & Emotional Factors on Classroom Learning and Behavior – Mountainside, NJ @ no cost to district

10/6/16 – M. Philp – “Harassment Intimidation & Bullying (HIB) – SBJC @ no cost to district

S09-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

A. Lewites – membership in the Bergen County Curriculum Consortium @ \$50 cost to district

S09-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following contracted services for the 2016 – 2017 school year:

Student #1000417 – 5 hrs per week of home instruction for the 2016 – 2017 school year through BCSS not to exceed \$12,730

S09-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following special services for the 2016 – 2017 school year:

2016 – 2017 Nursing Services Plan (Attachment A)

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

B09-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Facilities Use (**Attachment B**)

RECREATION COMMITTEE:

RESOLUTIONS:

R09-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for 2016-2017 school year:

District Field Trip Calendar

R09-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following fundraisers for the 2016-2017 school year:

All athletic teams to sell team apparel throughout the school year

R09-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

SD Gameday as optional emergency athletic trainer substitute (**Attachment C**)

R09-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the Fundraisers for the 2016 – 2017 school year:

Lincoln School PTA:

Fall Book Fair
Box Tops for Education
Clothing Drive
Cookie Dough
Lincoln Leopard Fun Run
Kids stuff Books

Memory Books
Mum Sale
Spirit Wear
Talent Show
Tech Fest
Harlem Wizards

Lincoln School Student Council:
 Mixed Bag Designs – Sept and Oct
 Food Drive in November
 Holiday Crafts for HH Senior Center

Pajama Drive in January
 “Fight the Flu” packs
 Raise Awareness for Allergies for
 FARE

ES staff to pay \$5.00 once a month to wear jeans for various charities

FINANCE COMMITTEE:

RESOLUTIONS:

- F09-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district’s needs.

- F09-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month of August 2016 in the amount of \$ 363,215.93 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above

- F09-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the month of September 2016 at \$1,400,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$1,400,000.

- F09-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of September 2016.

- F09-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year: **(Attachment D)**

Bills List for the month of July 2016

Fund 10	General Fund	\$	1,153,333.99
Fund 20	Special Revenue	\$	2,826.78
Fund 30	Capital Projects	\$	0.00
Fund 40	Debt Service	\$	0.00

Fund 60	Enterprise	\$	92,651.87
Fund 95	Student Activity	\$	2,069.90
Total		\$	1,250,882.54

Fund 10	Voided Checks		200.00
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F09-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary's Report
Cash Report
Monthly Fund Transfer Report
July 2016
(Attachment E)

F09-07-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017:

Approve the monthly line item transfers for July 2016 **(Attachment F)**

F09-08-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2016-2017 school year:

Quotes Received:

P. O. #700616 – Metro Fire – replacement of Fire Safety Panel in LS @ \$8,770

F09-09-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2016-2017 school year:

Approve BCSS IDEA Services for 192 – 193 non-public **(on file in the business office)**

F09-10-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2016-2017 school year:

NJ School Boards Convention – October 25th through October 27th at Atlantic City – total cost not to exceed \$4,100.

F09-11-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2016-2017 school year:

Be it resolved that the Hasbrouck Heights Board of Education does hereby find that 4 Diamond Transportation LLC was the lowest responsible bidder for Bid 17-01 for Student Transportation Services.

Be it Further Resolved that the Hasbrouck Heights Board of Education does hereby accept said bid of company and does hereby authorize 4 Diamond Transportation to provide Student Transportation Services – School Related Activity effective October 1, 2016 – June 30, 2017.

PERSONNEL COMMITTEE:

RESOLUTIONS:

P09-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Amend Resolution P06-02-16 to read R. Todd – Technology assistant to remain until 9 /20/16

P09-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

**Amend Resolution P05-05-16 to read N. Rucci @ \$96,590
Amend Resolution P08-13.17 to read R. Minichiello @ \$96,590 and D. Pignatiello @ \$92,710**

P09-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Resignations:

V. Sato – ES lunch aide effective 9/7/16

J. Smith – HS AP Physics effective 11/9/16

A. Ross – effective ES lunch aide effective 9/7/16

P09-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following student teacher/practicum and/or field experience/observation placement for the 2016 – 2017 school year:

9/23/16 – 12/12/16 – J. Giaquinto’s field observation with M. Pagano at LS

P09-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

6th Period Stipends:

- D. Cassiere @3,500
- J. Ascolese @ \$3500
- P. Cassano @ \$700
- S. Michaeli @ \$700
- B. Trexler @ \$3,500 effective 10/3/16 (to be pro-rated)**

P09-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Lunch Aides:

- P. Collova – LS @ \$16.14*
- *Pending Paperwork

P09-07-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Volunteers:

- D. Medeiros – library at LS

P09-08-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Extra Pay:

- P. Cassano – summer curriculum hours – 4 hrs @ \$32/hr for AP Calculus
- R. Todd – technology assistant - @ \$8.63/hr not to exceed 25 hours per week as of 9/21/16**

P09-09-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Retirement:

S. Curcio – effective 1/1/17

P09-10-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Stipend:

B. Medina – vocal music HS/MS @ \$4,893

P09-11-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Substitute Teachers:*

J. Ochrlein – State @ \$16/hr

N. Castelli – State @ \$16/hr

E. Dolan – State @ \$16/hr

E. Carter – State @ \$15/hr

F. Campbell – County @ \$15/hr

G. Pollaro – State @ \$16/hr

***Pending Paperwork**

P09-12-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Home Instruction:

All district certificated staff @ \$40/hr

POLICY COMMITTEE:

RESOLUTIONS:

PL09-01-17 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes: **(Attachment G)**

Policy/Regulation/Exhibit #2340 – Parent Chaperone Application **(Second Reading)**

Policy/Regulation/Exhibit #2624 – Grading System (First Reading)

Policy/Regulation/Exhibit #5530 – Substance Abuse (First Reading)

Policy/Regulation/Exhibit #5350 – Student Suicide Prevention (First Reading)