

**HASBROUCK HEIGHTS BOARD OF EDUCATION
REGULAR MEETING MINUTES
THURSDAY, NOVEMBER 16, 2017**

A regular meeting of the Board of Education was held on Thursday, November 16, 2017, in the High School Auditorium, 365 Boulevard, Hasbrouck Heights, New Jersey. The meeting was called to order at 8:00 p.m. by Vice President, Mrs. Caruso.

Mrs. Caruso read the following statement:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on January 5, 2017.

Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School and Lincoln Elementary School,

Roll call was taken by Dina Messery, School Business Administrator/Board Secretary, and the following members responded to their names:

Roll Call:

Mr. Baker	Mrs. Doheny	Ms. Russo
Ms. Bruno-absent	Mr. Faussette	Mr. Salerno
Mrs. Caruso	Mr. Rinke-absent	Mr. Samperi-absent

Also Present: Dr. Helfant, Mrs. Messery, Ms. Kleen

Mrs. Caruso led the Board in the flag salute.

Approximately 11 people in attendance.

Approval of Minutes - 10/26/17

(On file in the business office) – moved by Mrs. Doheny, seconded by Mr. Baker

Roll Call:

Ayes:	Mr. Baker, Mrs. Caruso, Mrs. Doheny, Mr. Faussette, Ms. Russo
Abstains:	Mr. Salerno
Nays:	None
Absent:	Ms. Bruno, Mr. Rinke, Mr. Samperi

Minutes Approved

Presentations:

None

Public Discussion on Agenda Resolutions: None

Mrs. Caruso read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Correspondence/Report of School Business Administrator/Board Secretary:

Mrs. Messery congratulated Ms. Russo, Mr. Salerno, Mrs. Ferdinand, Mrs. Capasso-Murray on winning the school board election. The reorganization meeting will take place on January 3rd.

Report of the Board President:

Mrs. Caruso wished everyone a Happy Thanksgiving.

Report of the Superintendent :

Dr. Helfant asked all to recognize our veterans and members of our armed services.

Dr. Helfant reported the following:

1. The district's ESAA account profile is due in December/early January.
2. The uniform survey went out to the parents on Wednesday. It will remain open until Monday at 3 p.m.
3. The district will be applying to the Google Expeditions AR Program. If we are accepted, the program will apply to grades 9 thru 12.

Dr. Helfant reviewed the reports the district has completed since September.

Dr. Helfant congratulated the new board members.

Dr. Helfant wished all a very Happy Thanksgiving.

Committee Reports – (On file in the business office) Suspended for this meeting.

Education Committee

Special Education Committee

Technology Committee

Facilities Committee

Recreation Committee

Policy Committee

Labor Relations/Negotiations Committee – None

NJ/BCSBA - None

Borough Council Liaison – None

Faculty Liaison - None

PTA Liaison

Lincoln school gave their PTA's updates.

AWARDS/PRESENTATIONS:

None

EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by C. Doheny, seconded by R. Salerno,

E11-01-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

Accept Monthly Discipline Report

E11-02-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents:(if applicable)

2018 – HS - 1-2 (two investigations)

2018 – MS - 0

2018 – LS - 0

2018 – ES - 0

Listed above are the number of investigations from October 26, 2017

E11-03-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

The monthly district calendar

E11-04-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following workshops for the 2017-2018 school year:

N. Pede & N. Rucci - membership in the TESOL – 1 year @ \$60 each
12/14/17 – B. Christianson & K. O’Hagan – HIB Self- Assessment Training – Edison, NJ @ \$150 each cost to district
3/9/18 – HH & 3/14/18 – Rutherford - C. Capozzi – SBJC workshops at no cost to district
11/30/17 – F. D’Amico & J. Gribbin - HIB/ABR course – Boys and Girls Club of Lodi @ \$250 for both

E11-05-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following program for the 2017 – 2018 school year:

12/1/17 – 3/1/18 - Six Flags Read to Succeed (**On file in the business office**)

E11-06-18 **WITHDRAWN**

E11-07-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

Approve the 2017 – 2018 Uniform Memorandum of Agreement between HHSD & HHPD

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,
Mr. Faussette, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Ms. Bruno, Mr. Rinke, Mr. Samperi

Resolutions Approved

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by C. Doheny, seconded by P. Caruso,

S11-01-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following OOD placements for the 2017 – 2018 school year:

Approve the Bergen Tech Special Ed Tuition (**Attachment A**)
Student 1294 – Hohokus School @ \$55/day beginning 10/23/17

S11-02-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following special services for the 2017 – 2018 school year

Student #123 – Parent transportation @ \$17.48 per week to BCC
Student #990147 – OT evaluation @ \$300 – CCL Therapy
Student #1001701 – OT evaluation @ \$300 – CCL Therapy
Student #1000478 – home instruction – 10 hrs per week plus prep @ \$40/hr

S11-03-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following program for the 2017 – 2018 school year:

D. Johnson – “Yoga Mindfulness in the classroom seminar – Fairfield, NJ @ \$199 plus supplies not to exceed \$261.98 cost to district

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,
Mr. Faussette, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Ms. Bruno, Mr. Rinke, Mr. Samperi

Resolutions Approved

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by A. Baker, seconded by R. Salerno,

B11-01-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

Facilities Use (**Attachment B**)

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,
Mr. Faussette, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Ms. Bruno, Mr. Rinke, Mr. Samperi

Resolution Approved

RECREATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by R. Salerno, seconded by C. Doheny,

R11-01-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

District Field Trip Calendar

R11-02-18 Be it Resolved that upon the recommendation of the Superintendent of the Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

4/25/18 – 4/28/18 - Penn Relays @ a cost to district not to exceed \$2750 for administrator, nurse if necessary, van rental. Cost for students and coaches to be funded through student activity amount not to exceed \$6,000

R11-03-18 Be it Resolved that upon the recommendation of the Superintendent of the Schools the Hasbrouck Heights Board of Education approve the following fundraisers for the 2017-2018 school year:

12/13/17 – Boys basketball Chipotle – M. Cebula – Coach
2/9/18 – MS to host “Hoops for Heart” – for American Heart Association - F. D’Amico
12/4/17 – Girls Basketball – Faculty Jean Day - \$5 – A. Minervini

11-04-18 Be it Resolved that upon the recommendation of the Superintendent of the Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

5/30/18 - NJIC Sportsmanship Luncheon – Athletic Director and 2 students @ no cost to district

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,
Mr. Faussette, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Ms. Bruno, Mr. Rinke, Mr. Samperi

Resolutions Approved

FINANCE COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by N. Russo, seconded by A. Baker,

F11-01-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district’s needs.

F11-02-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month of October 2017 in the amount of \$1,724,646.07 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above.

F11-03-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the month of November 2017 at \$1,400,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$1,400,000.

F11-04-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of November 2017.

F11-05-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Bills List for the month of		<u>September 2017</u>
Fund 10	General Fund	\$ 3,047,214.11
Fund 20	Special Revenue	\$ 26,640.54
Fund 30	Capital Projects	\$ 302,036.00
Fund 40	Debt Service	\$ 0.00
Fund 60	Enterprise	\$ 17,097.93
Fund 95	Student Activity	\$ 642.75
Total		\$ 3,393,631.33
Fund 10	Voided Checks	\$ 635.00
Fund 30	Voided Checks	\$ 161,542.00

(Attachment C)

F11-06-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary's Report
 Cash Report
 Monthly Fund Transfer Report
 September 2017

(Attachment D)

F11-07-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Approve the monthly line item transfers for September 2017
(Attachment E)

F11-08-18

Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

RESOLUTION OF THE HASBROUCK HEIGHTS OF BOARD OF EDUCATION AUTHORIZING MEMBER PARTICIPATION IN THE U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units to purchase goods, or to contract for services, may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, when available; and

WHEREAS, the nationally-recognized U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE , has offered voluntary participation in the national cooperative purchasing agreement for the purchase of goods and services; and

WHEREAS, it s the desire of the Hasbrouck Heights Board of Education to join the U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE to purchase goods and services, to make the procurement process more efficient and to provide cost savings to the Hasbrouck Heights Board of Education

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Hasbrouck Heights Board of Educations

1. That the governing body of the Hasbrouck Heights Board of Education hereby authorizes the Hasbrouck Heights Board of Education to enter into a member participation agreement and to participate in the U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE
2. The Hasbrouck Heights Board of Education shall be responsible to ensure that the goods and or services procured through the U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE comply with all applicable laws of the State of New Jersey, Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

F11-09-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2017-2018 school year:

Approve Purchases:

3 quotes attached:

P. O. #801033 – The Window Group – Window repairs @ \$6905.55

MCESCCPS

Bid #15/16 – 64

P. O. #801054 – Magic Touch Construction – Plumbing Repairs @ \$8095.70

MCESCCPS Bid #ESCNJ 16/17-28

P. O. #801083 – Keyboard Consultant – Technology Equipment @ \$3,766.43

P. O. #801084 – Keyboard Consultant – Technology Equipment @ \$14,968.40

F11-10-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Approve the following purchases:

NJ State Contract #56954

PO #801082 – BH Security - Relocation of Technology Equipment @ \$2,355

F11-11-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Approve Joint Transportation Agreement with Englewood School district for choice student Dwight Morrow High School

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,
Mr. Faussette, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Ms. Bruno, Mr. Rinke, Mr. Samperi

Resolutions Approved

PERSONNEL

RESOLUTIONS:

The following resolutions were moved by N. Russo, seconded by P. Caruso,

P11-01-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Leave of Absence:

Employee #0281 – paid maternity leave 1/8/18 through 2/2/18. Unpaid FMLA from 2/5/18 through 3/30/18 returning on 4/2/18

Employee #0315 – Paid sick leave from 12/8/17 to 12/22/17

P11-02-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Long Term Replacement:

Z. Lee for C. Pellegrino – MS - 11/17/17 to 5/10/18 @ \$150/day

L. Muldoon for A. Rogers – LS – 12/6/17 to 5/16/18 @ \$150/day

P11-03-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Keys Student Helper:

D. Morales – ES & LS @ \$8.69

P11-04-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Lunch Aide:

M. Saccamano @ LS @ \$16.14/hr

P11-05-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Home Instruction:*

Student #1000478

C. Cassidy – public speaking for 2 hrs/week @ \$40/hr

C. Cassidy – gym @ 1 hr/week @ \$40/hr

J. Lustmann – English @ 2 hrs/week @ \$40/hr

M. Binazeski – Science @ 2 hrs/week @ \$40/hr

F. Avella – Spanish @ 2 hrs/week @ \$40/hr

*plus preps

P11-06-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Clubs:

M. Binazeski – MS Robotics Club @ \$807

P11-07-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Sub Lunch Aide:

A. D’Elia @ \$10/hr

P11-08-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Approve Tenured Staff (**Attachment F**)

P11-09-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Substitute Teachers:

R. Espinosa (c) \$15/hr

A. Signorile (c) \$15/hr

B. Patel (c) \$15/hr

J. DiGiacinto (c) \$15/hr*

*Pending Paperwork

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,
Mr. Faussette, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Ms. Bruno, Mr. Rinke, Mr. Samperi

Resolutions Approved

POLICY

RESOLUTIONS:

The following resolutions were moved by R. Faussette, seconded by C. Doheny,

PL11-01-18 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment G)

Policy/Regulation #3212 – Attendance (**Second Reading**)

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,
Mr. Faussette, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Ms. Bruno, Mr. Rinke, Mr. Samperi

Resolutions Approved

OLD BUSINESS- None

NEW BUSINESS –

SPECIAL EDUCATION

RESOLUTIONS:

The following resolution was moved by C. Doheny, seconded by A. Baker,

S11-04-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following special services for the 2017-2018 school year:

Student #20287 – PT services – 2 hours per week – VIP Therapy

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,
Mr. Faussette, Ms. Russo, Mr. Salerno

Abstains: None

Nays: None

Absent: Ms. Bruno, Mr. Rinke, Mr. Samperi

Resolution Approved

OPEN PUBLIC HEARING:

Mrs. Caruso read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Mrs. Kromenhock – I would like to discuss the funding for smartboards at Lincoln school.

Dr. Helfant – the board would like to collect some data such as how often are they used, interaction with the students, etc. I will have information for you by the December meeting.

Mr. Cowan – I would like to thank Dr. Helfant for sending out the uniform survey. Why did you increase the required number of participants from 50% to 70%?

Dr. Helfant – when the last survey was done in 2010, only 28% of the entire parent population responded – 18% in favor, 10% opposed. Requiring the students to wear uniforms would be such a significant change, we decided that we would need at least 70% parent participation in order to implement a change.

Mr. Cowan – will the faculty be surveyed?

Dr. Helfant – all of the stakeholders involved will be included. I also met with the student council and they would like to be heard.

Meeting adjourned at 8:19 p.m.

Moved by Mr. Salerno, seconded by Mrs. Doheny
All in favor.

Respectfully submitted,

Dina Messery
School Business Administrator/Board Secretary