

**HASBROUCK HEIGHTS BOARD OF EDUCATION
REGULAR MEETING MINUTES
THURSDAY, AUGUST 16, 2018**

A regular meeting of the Board of Education was held on Thursday, August 16, 2018, in the High School Media Center, 365 Boulevard, Hasbrouck Heights, New Jersey. The meeting was called to order at 7:30 p.m. by President, Mrs. Caruso.

Mrs. Caruso read the following statement:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on May 22, 2018.

Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School and Lincoln Elementary School,

Roll call was taken by Dina Messery, School Business Administrator/Board Secretary, and the following members responded to their names:

Roll Call:

| | | |
|-------------|----------------------|--------------------|
| Mr. Baker | Mrs. Ferdinand | Mr. Rinke |
| Mrs. Caruso | Mr. Faussette-absent | Ms. Russo |
| Mrs. Doheny | Mrs. Murray-absent | Mr. Salerno-absent |

Also Present: Dr. Helfant, Mrs. Messery, Ms. Kleen

Mrs. Caruso led the Board in the flag salute.

Approximately 16 people in attendance.

Approval of Minutes - 7/19/18

(On file in the business office) – moved by J. Rinke, seconded by C. Doheny

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,
Mrs. Ferdinand, Mr. Rinke, Ms. Russo

Abstains: None

Nays: None

Absent: Mr. Faussette, Mrs. Murray, Mr. Salerno

Minutes Approved

Presentations: None

Public Discussion on Agenda Resolutions: None

Mrs. Caruso read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Correspondence/Report of School Business Administrator/Board Secretary: None

Report of the Board President:

Mrs. Caruso congratulated Mrs. Capozzi on her son becoming an Eagle Scout. It is a great accomplishment.

Report of the Superintendent:

Dr. Helfant gave his monthly report which included updates the following:

- a. Academics
- b. New staff orientation is scheduled for August 29th
- c. School security and residency
- d. Physical education mandate for elementary school hours
- e. Preschool – new state funding law
- f. District accomplishments

Dr. Helfant reported that the district received additional school funding of \$978,788 for the 18-19 school year. He stated the funds will be utilized as follows:

- 17% for tax relief
- 62% for facilities, technology and security updates.
- 15% for an elementary guidance counselor and physical education teacher
- 6% for clerical assistants at the schools

Committee Reports – (On file in the business office)

The committee reports were given as follows:

Mrs. Doheny - Education Committee
Ms. Russo - Special Education Committee
Technology Committee-no update

Mr. Baker -Facilities Committee
Mrs. Ferdinand - Recreation Committee
Mr. Rinke - Policy Committee
Dr. Helfant – Finance & Personnel Committee

Labor Relations/Negotiations Committee – None

NJ/BCSBA - None

Borough Council Liaison – None

Faculty Liaison - None

PTA Liaison – None

AWARDS/PRESENTATIONS:

None

EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by C. Doheny, seconded by N. Russo,

E08-01-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018 – 2019 school year:

Accept Monthly Discipline Report

E08-02-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018 – 2019 school year:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents:
(if applicable)

2018 – HS – 0

2018 – MS - 0

2018 – LS – 0

2018 – ES - 0

Listed above are the number of investigations from July 19, 2018

- E08-03-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:
- The monthly district calendar
- E08-04-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:
- Approve A. Tucci to be granted senior privilege to attend HHHS tuition free as per policy 5111
- E08-05-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:
- Approve single session day for ES Field day on 5/24/18 – rain date of 5/29/18
- E08-06-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:
- Approve the 2018 – 2019 Mentoring Plan (on file in board office)
- E08-07-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:
- June 13, 2019 - ES 5th grade promotion in MSHS auditorium
- E08-08-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:
- TCI Science Program for Kindergarten through 8th grade
- E08-09-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:
- Revisions of Kindergarten through 12th grade curriculum (on file at board office)
- E08-10-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following workshops for the 2018-2019 school year:
- 11/6/18 – AP ELA Training – Forest Hills, NY – M. Arabas @ \$235.00

E08-11-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Amend Resolution #E07-05-19 – Merit Goals (**Attachment A**)

E08-12-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Approve the Comprehensive Equity Plan and Statement of Assurance (**Attachment B**)

E08-13-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Approve Englewood on the Palisades Charter School annual Report (**on file in the board office**)

E08-14-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Approve Code of Conduct for MS/HS Reg. #5600

E08-15-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Approve the Interlocal Services Agreement with the Borough of Hasbrouck Heights for the Class III Officers (**On file in board office**)

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,
Mrs. Ferdinand, Mr. Rinke, Ms. Russo

Abstains: None

Nays: None

Absent: Mr. Faussette, Mrs. Murray, Mr. Salerno

Resolutions Approved

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by N. Russo, seconded by P. Caruso,

S08-01-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the special services for the 2018 – 2019 school year:

Student #1106 – Itinerant Services @ \$155 per session – 1 session per month –

Summit Speech

Student #1001747 – OT evaluation @ \$300 – CCL Therapy

Student #1001635 – Teacher of the deaf – 1 session per week not to exceed \$6600

S08-02-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following contracted services for 2018 – 2019 school year:

Summit Speech (**Attachment C**)

SBJC – Reading Specialist – 2x per week, 4 hours per week @ \$75/hr

Comprehensive School Testing (**Attachment D**)

S08-03-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following contracted services for ESY for 2018 – 2019 school year:

Student #1001875 –ESY @ \$3,500 – SBJC

Student #1001874 – ESY @ \$3,500 – SBJC

Student #1001594 – Teacher of the Deaf – 2 one hour sessions/month and two hours of reporting – not to exceed \$3,630 – BCSS

SBJC Reading Specialist ESY – 5x per week plus 1hr for travel not @\$75/hr not to exceed 19 sessions

S08-04-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following contracted services for the 2018 – 2019 school year:

Student #417000 – Verbal techniques – 1 session/wk not to exceed \$5,775 – BCSS

Student #417000 – Teacher of the deaf – 2 sessions/wk not to exceed \$13,200

S08-05-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018 – 2019 school year:

The ARC 1 time per month to work with M. Centrella’s class @ no cost to district

S08-06-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018 – 2019 school year:

NJSEAA Annual Membership – J. Gribbin - @ \$250.00

S08-07-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following special services for the 2018 – 2019 school year:

Home/Hospital Program with BCSS

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,
Mrs. Ferdinand, Mr. Rinke, Ms. Russo
Abstains: None
Nays: None
Absent: Mr. Faussette, Mrs. Murray, Mr. Salerno

Resolutions Approved

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by A. Baker, seconded by P. Caruso,

B08-01-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018 – 2019 school year:

Facilities Use (**Attachment E**)

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,
Mrs. Ferdinand, Mr. Rinke, Ms. Russo
Abstains: None
Nays: None
Absent: Mr. Faussette, Mrs. Murray, Mr. Salerno

Resolution Approved

RECREATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by J. Ferdinand, seconded by N. Russo,

R08-01-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

District Field Trip Calendar

R08-02-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following fundraisers for the 2018 – 2019 school year:

ES PTA Fundraisers (**Attachment F**)

LS PTA Fundraisers (**Attachment G**)

Athletic Department Clothing Sales

Snap-Raise Fundraisers for athletic teams

MS PTSA Jr. Online Aviator Clothing Sales

11/14/18 – Diabetes Awareness Day – MS – students wear blue and donate \$5 to the cause

11/15/18 – Epilepsy Awareness Month – MS - 3 on 3 basketball tournament - \$15/team

R08-03-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018 – 2019 school year:

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,
Mrs. Ferdinand, Mr. Rinke, Ms. Russo

Abstains: None

Nays: None

Absent: Mr. Faussette, Mrs. Murray, Mr. Salerno

Resolutions Approved

FINANCE COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by C. Doheny, seconded by J. Rinke,

- F08-01-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.
- F08-02-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month of July 2018 in the amount of \$401,396.05 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above.
- F08-03-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the month of August 2018 at \$1,400,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$1,400,000.
- F08-04-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of Aug 2018.
- F08-05-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

| Bills List for the month of | | <u>June 2018</u> |
|------------------------------------|------------------|-------------------------|
| Fund 10 | General Fund | \$3,169,270.71 |
| Fund 20 | Special Revenue | \$ 143,376.11 |
| Fund 30 | Capital Projects | \$ 0.00 |
| Fund 40 | Debt Service | \$ 0.00 |
| Fund 60 | Enterprise | \$ 127,108.73 |
| Fund 95 | Student Activity | \$ 73,877.62 |
| Total | | \$3,513,633.17 |
| Fund 10 | Voided Checks | \$ 571.60 |
| Fund 20 | Voided Check | \$ 1,740.00 |
| Fund 95 | Voided Checks | \$ 2,876.84 |

(Attachment H)

F08-06-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary's Report
Cash Report
Monthly Fund Transfer Report
June 2018
(Attachment I)

F08-07-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

Approve the monthly line item transfers for June 2018
(Attachment J)

F08-08-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2018 – 2019 school year:

PO #900509 – Blackboard, Inc. – district website – 4 yr contract @ \$35,942.95 – initial start- up and then yearly fee from year 2 -4 @ \$14,000 – **Quotes received**

PO #900414 – Advances Assessment Systems, Inc – student assessment software contract renewal @ \$24,225

PO #900404 – Paramount Exterminating - IPM Service Agreement @ \$4,320

NASPO NJ Contract Pascack Code #95AHB

PO #900531 – Dell Financial Services – 4 year Dell Financial Services – 4 year Dell Chrome book for 4 years @ \$17,113.26 per year

F08-09-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2017 – 2018 school year:

NJ State Contract #89976 A89976

NASPO Value Point #MNWNC-114

NCPA 01-45

PO #802794 – Howard Technology Solutions – Security Cameras playgrounds @ \$8,520

PO #802795 – Howard Technology Solutions – wiring upgrades @ \$39,087.35

PO #802796 – Howard Technology Solutions – upgrade wireless access @ \$28,399

PO #802797 – Howard Technology Solutions – Wiring of new computer lab @ \$16,508.80

F08-10-19

Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018 – 2019 school year:

Be it Resolved that the Hasbrouck Heights Board of Education authorize the Superintendent to make an application for emergency hiring pending completion of criminal history check to the Bergen County Superintendent of Schools for all personnel positions, as needed for the 2018-2019 school year.

Be it Resolved that the Hasbrouck Heights Board of Education adopt the policies, by-laws, rules and regulations, curriculum and textbooks currently in existence and effect for the 2018-2019 school year.

Be it Resolved that the Hasbrouck Heights Board of Education approve the following appointments for the 2018-2019 school year:

| | |
|----------------------------------|---|
| Dina Messery | Board Secretary |
| Gerasimos Mihalitsianos | Air Quality Control Compliance Officer |
| Barbara Christianson | Substance Awareness Coordinator |
| Gerasimos Mihalitsianos | Asbestos Management Officer |
| Dina Messery | Safety & Health Designee |
| Sciorocco Group | General Insurance Broker of Record |
| Sciorocco Group | Student Insurance Broker of Record |
| Bergen Risk Managers, Inc. | Worker’s Compensation Broker of Record |
| Dina Messery | Integrated Pest Management Coordinator |
| Dina Messery | Right to Know Officer |
| Gerasimos Mihalitsianos | AHERA Coordinator |
| Dina Messery | Purchasing Agent (\$ amount limited to statute) |
| PKF O’Connor Davies | \$35,000 |
| Machado Law Group | |
| Partners and Associates | \$160/hr |
| Paralegals | \$ 75/hr |
| EI Associates | |
| CAD Drafter | \$ 50/hr |
| Technical Support | \$ 70/hr |
| Engineering/Architectural | |
| Designer | \$ 85/hr |
| Senior Engineering/Architectural | \$ 95/hr |
| Designer | |
| Architect | \$105/hr |
| Project Architect | \$115/hr |
| Project Manager | \$135/hr |
| Section Chief | \$150/hr |
| Principal | \$185/hr |
| Dr. John Colaneri | Sports Physician - \$7,000/\$50 drug test |
| Dr. John Colaneri | Medical Inspector - \$2,000 |
| On-Tech Consulting Inc. | E-Rate Funding |

Be it Resolved that the Hasbrouck Heights Board of Education designate Valley National Bank, 284 Boulevard, Hasbrouck Heights, NJ as the official depository for the Board of Education funds for the 2018-2019 school year.

Be it Resolved that the Hasbrouck Heights Board of Education authorize, pursuant to 17:12B-241, the Board Secretary and Assistant to the Board Secretary, to invest school funds, and order wire transfers if necessary, to complete the transaction in one or more accounts in any insured bank whose principal office is located in New Jersey in any amount up to, but not exceeding the amounts for which such accounts are in are insured.

Be it Resolved, pursuant to NJSA 18A:17-8(b), the Board Secretary is responsible for the examination and auditing of all accounts and demands against the Board, and

Whereas, from time to time said demands against the Board are of an emergent nature and must be paid prior to Board approval in open public meeting as required by statute, now

Therefore **Be it Resolved**, that the Hasbrouck Heights Board of Education authorize the Board Secretary to examine, audit and pay all claims against the Board of an emergent nature prior to Board approval, and

Be it Further Resolved, that all such emergent payments made by the Board Secretary be reported to the Board, ratified, and duly recorded in the minutes at the next open meeting of the Board.

Be it Resolved, pursuant to NJSA 18A:22-8.1 the Hasbrouck Heights Board of Education designates the Chief School Administrator to approve transfer amounts among line items and program categories as are necessary between meetings of the Board and that said transfers be reported to the Board, ratified and duly recorded in the minutes of the next open meeting of the Board.

Be it Resolved that the Hasbrouck Heights Board of Education approve the following tuition rates for the out of district students for the 2018-2019 school year:

| | |
|--------------|----------|
| Kindergarten | \$13,070 |
| Grades 1-5 | \$13,019 |
| Grades 6-8 | \$12,036 |
| Grades 9-12 | \$13,599 |

Be it Resolved that the Hasbrouck Heights Board of Education approve the following petty cash funds for the 2018-2019 school year:

| | <u>Amount</u> | <u>Custodian</u> |
|----------------|---------------|------------------|
| Administration | \$500 | D. Messery |
| HS | \$500 | L. Simmons |
| MS | \$300 | J. Mastropietro |

| | | |
|-----|-------|--------------|
| ES | \$300 | M. Sickels |
| LS | \$300 | J. Colangelo |
| CST | \$300 | J. Gribbin |

Be it Further Resolved that each fund must comply with the procedures established in Policy 3451.

Be it Resolved that the Hasbrouck Heights Board of Education authorize the School Business Administrator/Board Secretary to advertise and conduct bid opening for supplies and materials, transportation services, professional services, or other items as may be needed, or as required by law for the 2018-2019 school year.

Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approves the appointment of Business Administrator/Board Secretary, Dina Messery as District Custodian of Public Records pursuant to Chapter 404, P.L. 2001, commonly known as the Open Public Records Act, for the 2018-2019 school year.

Be it Further Resolved that the Hasbrouck Heights Board of Education establishes that all requests for access to public records must be presented directly to the District Custodian of Public Records at the Board of Education, 379 Boulevard, Hasbrouck Heights, NJ 07604, during normal business hours, and

Be it Further Resolved that in the absence of the District Custodian of Public Records, said requests be presented to the Superintendent of Schools at the same address.

Be it Resolved that the Hasbrouck Heights Board of Education approve the following companies as providers of tax shelters annuities, disability and supplemental insurance programs, and other financial instruments to district employees for the 2018-2019 school year:

1. VALIC
2. Equitable
3. Met Life
4. Faculty Services
5. AFLAC
6. Prudential Financial
7. New York Life
8. Security Benefits

Be it Further Resolved that all named companies must meet all Federal and State regulations and requirements for sales and services of these products.

Be it Resolved that the Hasbrouck Heights Board of Education approve the standard parliamentary procedures for board meetings.

Be it Resolved that the Hasbrouck Heights Board of Education approve the chart of accounts as specified by the New Jersey Department of Education.

Be it Resolved that the Hasbrouck Heights Board of Education approve the maximum travel budget not to exceed \$1,500 per person.

Be it Resolved that the Hasbrouck Heights Board of Education approve the Standard Operating Procedures Manual and Purchasing Manual.

F08-11-19 **Be it Resolved** that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018 – 2019 school year:

Approve the school related transportation contract renewal for the 18-19 school year with 4 Diamond Transportation LLC in the amount of \$68 per bus per hour with adjustment cost of \$55 per bus per hour not to exceed \$60,000.

F08-12-19 **Be it Resolved** that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018 – 2019 school year:

Approve the received students for the 18-19 school year.
2 parent paid - \$27,198
6 staff members children - \$14,500
(Attachment K)

F08-13-19 **Be it Resolved** that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018 – 2019 school year:

**APPROVAL TO PROCEED WITH RELOCATION OF THE
MAIN OFFICE AT LINCOLN SCHOOL AND EUCLID
SCHOOL**

WHEREAS, the Hasbrouck Heights Board of Education in the County of Bergen, New Jersey (the "Board"), desires to proceed with school facilities projects consisting generally of: Relocation of Main Office at Lincoln School; and Relocation of Main Office at Euclid School

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED that the Hasbrouck Heights Board of Education approves as follows: Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen

County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated "Other Capital and Maintenance" and the Board is not seeking state funding.
Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Projects.
Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board Attorney and Architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution; including the submission of Information to the New Jersey Department of Education

F08-14-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2018 – 2019 school year:

NJ State Contract #89976 A89976
NASPO Value Point #MNWNC-114
NCPA 01-45

PO #900577 – Howard Technology Solutions – technology upgrades @ \$15,063
PO #900579 – Howard Technology Solutions – technology upgrades @ \$1,365

#65 MCWSCCPS Smart Board Technology #ESCNJ 16/17-28
Bid Term 9/1/17-8/31/18- Extension

PO #900584 – Keyboard Consultants – Technology upgrades @ \$7,982

NJ State Contract #A89967
Pascack's Code #95AHB

PO #900526 – Pascack Data Services, Inc – computers for board office @ \$12,120

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,
Mrs. Ferdinand, Mr. Rinke, Ms. Russo

Abstains: None

Nays: None

Absent: Mr. Faussette, Mrs. Murray, Mr. Salerno

Resolutions Approved

PERSONNEL

RESOLUTIONS:

The following resolutions were moved by C. Doheny, seconded by R. Faussette,

P08-01-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Amend P06-17-18 & P07-04-19 – Rescind the appointment of C. McLaughlin and J. Jammal

P08-02-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Amend Resolution P06-02-18 – Hourly rates for CST summer hours
(Attachment L)

P08-03-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Volunteers:

Z. Gilligan* – football coach

*Pending receipt of paperwork

P08-04-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

V. Marchese – Keys teacher @ \$31/hr

P08-05-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Amend Resolution P04-05-18 – Rescind H. Kmetz as head volleyball coach

P08-06-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Lunch Aides- ES & LS @ \$16.59/hr:
(Attachment M)

P08-07-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Extra Pay:

B. Trexler – 1 hr per week – SAT Coordinator @ \$32/hr not to exceed 25 weeks
B. Trexler, F. Avella, J. Lustmann, P. Cassano – SAT Prep course instructors @ \$37/hr – not to exceed 3 hrs/wk or 25 wks/yr
M. Warren – 4 hours – elementary guidance counselor committee - @ 32/hr
E. McGinty – 4 hours – elementary guidance counselor committee - @ 32/hr
J. Lustmann – 4 hours – elementary guidance counselor committee - @ 32/hr

P08-08-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Home Instruction:

Student #1000096 – 6/18/18-7/31/18
K. Caputo – 2 hrs/wk plus prep for English @ \$40/hr
K. Caputo – 2 hrs/wk plus prep for Math @ \$40/hr
M. Binazeski – 2 hrs/wk plus prep for Science @ \$40/hr
C. Cassidy – 2 hrs/wk plus prep for History @ \$40/hr
C. Cassidy – 2hrs/wk plus prep for Gym @ \$40/hr
F. Avella – 5 hrs/wk plus prep @ \$40/hr

P08-09-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Certified:

L. Muldoon - .6 of BA Step 1 - Special Ed teacher - ES @ (.6 x \$51,015 = \$30,609)
A. Rocha - .6 of BA Step 1 – Social Studies teacher – HS @ (.6 x 51,015=\$30,609)
T. DiLascio – MS ELA Teacher @ BA Step 2 @ \$51,015 plus benefits
L. Brancato – LS– BA Step 2 @ \$51,015 plus benefits

P08-10-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Resignation:

S. Lulani – effective immediately

P08-11-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Retirement:

L. Cintron – effective 9/1/18

P08-12-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Amend Resolution P07-18-19 – S. Unglert, K. Young, and P. Lambe @ \$37/hr
Amend Resolution P04-06-18 – A. Baiera - \$2,500 spring track sports clinician

P08-13-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Paraprofessionals:

E. DeSantis – Euclid - @ \$22,831 as of 9/4/18
N. Walsh* - Euclid - @ \$22,831 as of 9/4/18

Clerical Assistants:

L. Zorat* – High School - @ \$15,152.90 (.70 x 21,647) – as of 9/4/18
C. Behr – Middle School - @ \$15,152.90 (.70 x 21,647) – as of 9/4/18
V. Viola* – Euclid School - @ \$15,152.90 (.70 x 21,647) – as of 9/4/18
L. Giaquinto* – Lincoln School - @ \$15,152.90 (.70 x 21,647) – as of 9/4/18

Visitor Monitor:

K. Bincoletto – Euclid Keys – 3 hrs per day @ \$15/hr
*Pending receipt of paperwork

P08-14-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Coaches:

J. Lee* – Volleyball coach @ step 1 @ \$4,141
*Pending receipt of paperwork

P08-15-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Title I: 20-231-100-101-00-03-00

L. Lord – MS Basic Skills – BA Step 2 @ \$51,015 plus benefits

P08-16-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Elementary Guidance Counselor:

M. Pagano – no change in salary

P08-17-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Amend Resolution P07-06-19 – Rescind M. Pagano as Teacher-in-Charge and Safety Patrol for LS

P08-18-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Extra Pay:

D. Iognito & D. Reynolds – elementary school teacher interview committee for 5 hours each @ \$32/hr

P08-19-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Salary Guide Movements (**Attachment N**)

P08-20-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Amend resolutions due to salary adjustments due to contract settlement
(**Attachment O**)

P08-21-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Amend Resolution P07-06-19 – Advisor/Club stipends (**Attachment P**)

P08-22-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Substitutes:

(**Attachment Q**)

P08-23-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

Keys Student Helper:

C. Traverso @ \$8.60/hr

P08-24-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018-2019 school year:

6th Period Stipend:

J. Ascolese @ \$3500 (5 days/wk)

S. Michaeli @ \$700 (1 day/wk)

P. Cassano @ \$700 (1 day/wk)

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny, Ms. Russo,
Mrs. Ferdinand – P08-01-19 thru P08-12-19, P08-14-19 thru P08-24-19
Mr. Rinke – P08-01-19 thru P08-10-19, P08-12-19 thru P08-24-19

Abstains: Mrs. Ferdinand – P08-13-19

Nays: Mr. Rinke – P08-11-19

Absent: Mr. Faussette, Mrs. Murray, Mr. Salerno

Resolutions Approved

POLICY

RESOLUTIONS:

The following resolutions were moved by J. Rinke, seconded by C. Doheny,

PL08-01-19 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment R)

Policy/Regulation #5511 – Dress Code **(Second Reading)**

Policy/Regulation #3212 – Attendance **(Second Reading)**

Policy/Regulation #5350 – Student Suicide Prevention **(Second Reading)**

Policy/Regulation #1550 – Equal Employment Anti-Discrimination **(Second Reading)**

Policy/Regulation #2431.2 – Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad **(Second Reading)**

Policy/Regulation #5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities **(Second Reading)**

Policy/Regulation #5512 – HIB **(First Reading)**

Policy/Regulation #1613 – Disclosure and Review of Applicant’s Employment History **(First Reading)**

Policy/Regulation #R5512 – Harassment, Intimidation, or Bullying Investigation Procedure **(First Reading)**

Policy/Regulation #5561 – Use of Physical Restraint and Seclusion Techniques for Students with disabilities **(First Reading)**

Policy/Regulation #8561- Procurement Procedures for School Nutrition Programs**(First Reading)**

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,
Mrs. Ferdinand, Mr. Rinke, Ms. Russo
Abstains: None
Nays: None
Absent: Mr. Faussette, Mrs. Murray, Mr. Salerno

Resolution Approved

OLD BUSINESS- None

NEW BUSINESS

RESOLUTIONS:

The following resolutions were moved by C. Doheny, seconded by J. Rinke,

Finance Committee:

Amend Resolution: F07-14-19

F08-15-19 Whereas, the Hasbrouck Heights school district was notified by the state that the 2018-2019 state aid figures have been revised, and

Whereas, the Hasbrouck Heights school district received an additional \$978,788 in state aid,

Now Therefore Be it Resolved, the Hasbrouck Heights Board of Education approve the 2018-2019 school budget increase as follows:

| <u>Revenues:</u> | | <u>Original</u> | <u>Revised</u> |
|------------------|---------|-----------------|----------------|
| Local Tax Levy: | 10-1210 | \$29,408,865 | \$29,237,025 |

Tax Relief of \$171,840

| <u>Appropriations:</u> | | <u>Original</u> | <u>Revised</u> |
|----------------------------------|----------------|-----------------|----------------|
| Salaries of Other Prof. Staff | 11-000-218-104 | \$ 403,035 | \$ 498,530 |
| Salaries of Secretarial/Clerical | 11-000-240-105 | \$ 214,240 | \$ 274,852 |
| Cleaning, Repairs & Mnt. | 11-000-262-420 | \$ 90,761 | \$ 690,587 |
| Salaries of Teachers | 11-120-100-101 | \$2,981,048 | \$3,032,063 |

Total Appropriation Increase of \$806,948

F08-16-19 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2018 – 2019 school year:

30-011-400-450-00-00-00
Change Order #1 & Credit Change Order #2
Coskey Electrical Systems
Clock, Intercom and Security Upgrades
Change Order #1 \$24,980
Credit Change Order #2 \$(4,000)

Roll Call:

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,
Mrs. Ferdinand – F08-16-19
Mr. Rinke, Ms. Russo
Abstains: None
Nays: Mrs. Ferdinand – F08-15-19
Absent: Mr. Faussette, Mrs. Murray, Mr. Salerno

Resolutions Approved

OPEN PUBLIC HEARING:

Mrs. Caruso read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Ms. Armonaitis – is the elementary physical education teacher a new hire and can you please further explain the preschool funding.

Dr. Helfant – Yes, the elementary physical education teacher is a new position. State law mandates the number of hours elementary students are to receive in physical education. With our current staff, we are unable to meet those hours, therefore a new position is required. With respect to the new funding for preschool, we are in the process of researching and seeing if the district meets all of the requirements. If we do, we intend to implement the program in January 2019.

Mrs. O'Connor – can the gym teachers teach CPR to our students so they can get certified?

Dr. Helfant – I will check to see who can teach CPR certification.

Meeting adjourned at 8:26 p.m.

Moved by J. Rinke, seconded by N. Russo

All in favor

Respectfully submitted,

Dina Messery

School Business Administrator/Board Secretary