

HASBROUCK HEIGHTS BOARD OF EDUCATION
Thursday March 23, 2017
Regular Meeting Agenda (Final)
Time: 8:00 p.m.

I. **A. Meeting called to order at:**

B. Announcement of adequate meeting:

The New Jersey Open Public Meeting Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **January 5, 2017**. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School and Lincoln Elementary School.

Notice of said meeting was published under legal notice in The Record.

C. Roll Call

II. Flag Salute

III. Presentations

1. Recognition of Author June Phyllis Baker for donation of books
2. Recognition of the bowling team on winning the state sectional championship
3. HHEA to present donations to the board of education

IV. Public Hearing on Resolutions to be acted upon this meeting.

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

V. Approval of Minutes: 02/16/17 & 03/07/17

VI. Correspondence and Report of School Business Administrator/Board Secretary

VII. Report of the Board President

VIII. Report of the Superintendent

IX. Committee and Liaison Reports:

- A. Education/Curriculum
- B. Special Education
- C. Technology
- D. Facilities
- E. Recreation
- F. Finance
- G. Personnel
- H. Policy
- I. NJ/BCSBA
- J. Borough Council Liaison
- K. Faculty Liaison
- L. PTA Liaison

X. Resolutions:

Awards/Presentations:

None

Education /Curriculum Committee

- E03-01-17 Approve Monthly Superintendent Discipline Report
- E03-02-17 Approve Monthly Superintendent HIB Report
- E03-03-17 Approve Monthly District Calendar
- E03-04-17 Approve Observation
- E03-05-17 Approve Program
- E03-06-17 Approve Workshop
- E03-07-17 Approve Program

Special Education Committee

- S03-01-17 Approve Special Services
- S03-02-17 Approve Contracted Services
- S03-03-17 Approve Program
- S03-04-17 Approve Contract

Technology Committee

None

Facilities Committee

- B03-01-17 Approve Facilities Use
- B03-02-17 Approve establishment of committee

Recreation Committee

- R03-01-17 Approve Field Trip Calendar
- R03-02-17 Approve Penn Relays
- R03-03-17 Approve Blood Drive
- R03-04-17 Approve Academic Challenge
- R03-05-17 Approve HHJWC to donate tree seedling

Finance Committee

F03-01-17	Approve Financial Certification
F03-02-17	Approve Actual Payroll for February
F03-03-17	Approve Estimated Payroll for March
F03-04-17	Approve Bill Authorization – March
F03-05-17	Approve Actual Bills List – January
F03-06-17	Approve Board Secretary's Report – January
F03-07-17	Approve Line Item Transfers – January
F03-08-17	Approve Budget Amendment
F03-09-17	Approve Joint Transportation
F03-10-17	Approve Purchases
F03-11-17	Approve Phoenix Advisors
F03-12-17	Approve Purchases
F03-13-17	Approve Purchases
F03-14-17	Approve Purchases
F03-15-17	Approve Maximum Travel Budget

Personnel

P03-01-17	Approve Personnel Action
P03-02-17	Approve Personnel Action
P03-03-17	Approve Personnel Action
P03-04-17	Approve Personnel Action
P03-05-17	Approve Personnel Action
P03-06-17	Approve Personnel Action
P03-07-17	Approve Personnel Action
P03-08-17	Approve Personnel Action
P03-09-17	Approve Personnel Action
P03-10-17	Approve Personnel Action
P03-11-17	Approve Personnel Action
P03-12-17	Approve Personnel Action
P03-13-17	Approve Personnel Action
P03-14-17	Approve Personnel Action
P03-15-17	Approve Personnel Action
P03-16-17	Approve Personnel Action
P03-17-17	Approve Personnel Action
P03-18-17	Approve Personnel Action
P03-19-17	Approve Personnel Action

Policy Committee:

PL03-01-17	Approve Policies/Regulations
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XI. Old Business

XII. New Business

XIII. Open Public Hearing

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

XIV. Private Session (If necessary)

XV. Adjournment

HASBROUCK HEIGHTS BOARD OF EDUCATION
RESOLUTIONS – March 23, 2017 (Final)

Awards/Presentations:

RESOLUTIONS:

None:

EDUCATION/CURRICULUM COMMITTEE:

RESOLUTIONS:

E03-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Accept Monthly Discipline Report

E03-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents:
(if applicable)

2017 – HS - 11 (one investigation)

2017 – MS - 5 (one investigation)

2017 – LS - 0

2017 – ES - 0

Listed above are the number of investigations from February 16, 2017

E03-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

The monthly district calendar

E03-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

4/13/17 – P. Dietz – student from Switzerland shadowing to see how a school system in America functions

E03-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

3/6/17 - Suicide Prevention Training for all school safety teams @ \$450

E03-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following workshops for the 2016-2017 school year:

4/5/17 - N. DeBonis & V. Barchini to attend “Enhancing the Quality of Your Structured Learning Experience at BCC- Paramus, NJ @ no cost to district

E03-07-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following program for the 2016-2017 school year:

4/28/17 - JWC to come to ES & LS for 4th grade Foresters program for Arbor Day

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

S03-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following special services for the 2016 – 2017 school year:

Student #1001352 – home instruction for 10 hrs/week plus prep @ \$40/hr

Student #1001430 – OT evaluation @ \$300 – CCL Therapy

Student #1000981 – 1:1 para for extracurricular activities – Feb - June @ \$19.90/hr not to exceed 6 hours

Student #485 – OT evaluation @ \$300 – CCL Therapy

Student #1001556 – translation services @ \$120 – Integrated Translation Service

Student #1000978 – OT evaluation @ \$300 – CCL Therapy

Student #1000978 – PT evaluation # \$300 – Fun Fit Therapy
Student #487 – spring track coaching assist @ \$2416.80
Student #1001077 – OT I & RS evaluation @ \$300 – CCL Therapy
Student #1001386 – OT evaluation @ \$300 – CCL Therapy
Student #1001096 – OT evaluation @ \$300 – CCL Therapy
Student #1000755 – OT evaluation @ \$300 – CCL Therapy
Student #1001460 – Teacher of the deaf services not to exceed \$2,310 – BCSS

S03-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following contracted services for the 2016 – 2017 school year:

Amend Resolution #S11-03-17 – to read an additional 14 hours of LDTC services not to exceed \$32,130
Advancing Opportunities, Inc – assistive technology center services at the following rates: AT evaluations @ \$925/ea, AT Training @ \$120/hr, AAC evaluations @ \$1200, AAC Training @ \$150 (all services have an hourly travel rate of \$60)

S03-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following workshops for the 2016 – 2017 school year:

4/15/17 – A. Lewites – “Enhancing the Quality of your Structured Learning Experiences – BCC – Paramus, NJ @ no cost to district

S03-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following contract for the 2017 – 2018 school year:

Approve contract with Corpus Christi for ESY and Summer Keys (**on file in the business office**)

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

- B03-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Facilities Use (**Attachment A**)

- B03-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following:

The establishment of a committee for mechanical upgrades at the high/middle school, Euclid and Lincoln elementary schools consisting of Dr. M. Helfant, D. Messery, G. Mihalitsianos, and Mrs. P. Caruso granting the authority to approve change orders that will be approved at the next board meeting

RECREATION COMMITTEE:

RESOLUTIONS:

- R03-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

District Field Trip Calendar

- R03-02-17 Be it Resolved that upon the recommendation of the Superintendent of the Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Approve Penn Relays track meet – 4/26 – 4/29/17 @ a cost to district not to exceed \$2750 for administrator, nurse (if necessary) and van rental
Cost for students and coaches to be funded through student activity amount not to exceed \$6,000

- R03-03-17 Be it Resolved that upon the recommendation of the Superintendent of the Schools the Hasbrouck Heights Board of Education approve the following fundraisers for the 2016-2017 school year:

5/17/17 – Blood Drive – Key Club

R03-04-17 Be it Resolved that upon the recommendation of the Superintendent of the Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

4/8/17 – Academic Challenge Team – Bergen Academies – Hackensack, NJ @ \$205 cost to district

R03-05-17 Be it Resolved that upon the recommendation of the Superintendent of the Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

HHJWC to distribute tree seedlings to LS & ES grade 4 students for them to plant on Arbor Day – 4/28/17

FINANCE COMMITTEE:

RESOLUTIONS:

F03-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

F03-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month of February 2017 in the amount of \$1,669,781.52 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above.

F03-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the month of March 2017 at \$1,400,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$1,400,000.

F03-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of March 2017.

- F03-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Bills List for the month of		<u>January 2017</u>
Fund 10	General Fund	\$3,372,935.21
Fund 20	Special Revenue	\$ 116,002.94
Fund 30	Capital Projects	\$ 111,663.00
Fund 40	Debt Service	\$ 0.00
Fund 60	Enterprise	\$ 72,794.32
Fund 95	Student Activity	\$ 20,706.91
Total		\$3,694,102.38

Fund 10 Voided Checks \$ 622.90
(Attachment B)

- F03-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary's Report
Cash Report
Monthly Fund Transfer Report
January 2017
(Attachment C)

- F03-07-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Approve the monthly line item transfers for January 2017
(Attachment D)

- F03-08-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2016 – 2017 school year:

Approve Budget Amendment Title III Hasbrouck Heights **(Attachment E)**

- F03-09-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2017-2018 school year:

Approve Joint Transportation contract with SBJC
(On file in board office)

- F03-10-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2016-2017 school year:
- Approve the following purchases:**
 Ed Data Bid #A/V #6658
 P. O. #701832 – Troxell Communications, Inc. – technology supplies for PARCC testing @ \$10,285
- F03-11-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2017-2018 school year:
- Approve Phoenix Advisors, LLC as continuing disclosure agent for 2017 – 2018 @ \$850
- F03-12-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2016-2017 school year:
- Approve purchases:
 P. O. #701806 – Colonial Sprinkler for sprinkler services @ \$750
- F03-13-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases:
- Quotes received:**
 P. O. #701877 – Treeland Nursery – lawn services @ \$2775/mo and mulching @ \$1675 for Spring mulching
 P. O. #701878 – Perennial Fertilization Services @ \$8136.48
- F03-14-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2016 – 2017 school year:
- Funded through Title III – Account #20-241-100-610-00-01-45**
 P. O. #701767 – Houghton Mifflin – Bilingual math books @ \$3,330.18
- F03-15-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year budget:
- Maximum travel budget not to exceed a total of \$6,000

PERSONNEL COMMITTEE:

RESOLUTIONS:

- P03-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Rescind Resolution #P02-01-17 – K. Wheeler’s LOA

- P03-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following student teacher/practicum and/or field experience/observation placement for the 2016 – 2017 school year:

E. Menendez – to complete 12 hours of observations at LS week of 3/20/2017
M. Oliveras – to complete 15 hours of observation with B. Cafferty and M. Squillace

- P03-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Extra Pay:

N. Pede – 2 hrs per month @ \$37/hr for a collaborative parent meeting for ESL & Immigrant parents funded through Title III immigrant
A/C # 20-244-100-101-00-01-45

- P03-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Amend Resolution #P02-01-17 – to extend paid sick leave for P. Lambe from 2/17/17 to 3/15/17

Amend Resolution #P12-03-17 – to extend unpaid sick leave for J. Manero to 4/20/17

- P03-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Coaches:

M. Sparacio – assistant baseball coach – Step 5 @ \$5,490

- P03-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Transfers:

T. Minichiello – period 2-5 at MS/HS and period 6-8 at Lincoln School effective 3/20/17

L. Brancato from MS/HS to Euclid effective 3/20/17

- P03-07-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Substitute paraprofessionals:

M. Dingertopadre @ \$12/50hr

- P03-08-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Volunteers:

C. LaBianca – volunteer baseball coach*

*Pending paperwork

- P03-09-17 Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following student teacher/practicum and/or field experience/observation placement for the 2017 – 2018 school year:

9/7/17 – 12/14/17 - E. Arango – WPU – with J. Ascolese at HS

- P03-10-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2017-2018 school year:

Coaches:

J. Keller – assistant girl's soccer coach – Step 1 @ \$4028

W. Thorne – head boy's soccer coach – Step 1 @ \$5069

J. Giarrantana – assistant girl's soccer – Step 1 @ \$4028*

*Pending paperwork

P03-11-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Coaching Assistant:

Student #487 – E. Dolan – Spring Track Coach @ \$2416.80

P03-12-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Home Instruction:

Student #1001352

F. Avella – math @ 2/hrs per week and 2 English classes @ 2hrs per week each class @ \$40/hr plus prep

M. Binazeski for 2/hrs per week for Science @ \$40/hr plus prep

C. Cassidy for 2 hrs/per week for History @ \$40/hr plus prep

Amend Resolution #P12-01-17 – to replace M. Oliveros with N. Pede as of 3/7/17 for Spanish I for Student #1000351

Student #6846

J. Keller – Math and Math Topics 1 hr per subject per week @ \$40/hr plus prep

K. DiMartino – Writing and Reading – 1 hr per subject per week @ \$40/hr plus prep

M. Binazeski – Science – 1 hr per week @ \$40/hr plus prep

Total of 5 hrs per week from 4/10/17 for approximately 6 to 7 weeks

P03-13-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Extra Pay:

Student 10000981 – 1:1 para S. Lulani - for after school activities from Feb to June @ \$19.90 per hour not to exceed 6 hours

P03-14-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Lunch Aide:

L. Gomez – ES @ \$16.14/hr

P03-15-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Revised Paraprofessional Job Description (**Attachment F**)

P03-16-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Substitute Visitor Monitor:

J. Freschi @ \$12/hr

P03-17-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Sports Clinician:

A. Baeira – Spring track sports clinician – funded through student activity account @ \$2,000

P03-18-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Substitute Teachers:*

S. Mathews (s) @ \$16/hr

F. Armonaitis (c) @ \$15/hr

C. Jimenez (c) @ \$15/hr

J. Coffey (c) @ \$15/hr

M. Ferrer (c) @ \$15/hr

L. Muldoon (s) @ \$16/hr

S. Motagi (c) @ \$15/hr

*Pending Paperwork

P03-19-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Leave of Absence:

T. Arromando – paid sick leave from 1/31/17 – 3/6/17

POLICY COMMITTEE:

RESOLUTIONS:

PL01-01-17 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes: **(Attachment G)**

Policy/Regulation #5111 – Eligibility of Resident/Non-Resident Pupils **(Second Reading)**

Abolish Policy #2415.03 - Highly Qualified Teachers **(Second Reading)**

Policy/Regulation #2624.1 – AP Honors: Academic Standards, Academic Assessments & Accountability **(Second Reading)**

DATE REQUESTED

FACILITY REQUEST

CONTACT

ORGANIZATION

Mar-17

Beta Club Get Well Gamers Charity	James Muska	MS CAFÉ	6/7/17 8:00 TO 8:30 PM
NHS Induction	T. Kida	HS Aud and Café	4/11/17 7 pm to 9 pm
HLL travel Tryouts	M. Cappadona	MS/HS Old Gym	3/11/17 6 pm to 8 pm
HLL practices	M. Cappadona	LS & ES	3/11/17 to 3/30/17 6:15 pm to 9:00 pm
HH Easter Egg Hunt	M. Sery	Depken Field	4/8/17 8:00 to 2:00 pm raindate 4/15/17
Girl Scouts of Hasbrouck Heights Bridging	G. Hernandez 917-335-8023	HS Aud and Café	5/23/17 5 to 9 pm
HH Rec softball	R. Brady 862-686-1326	HS Hitchcock Field	3/11/17 to 7/1/17 weekdays from 6 pm to 9 pm and Saturdays from 12:30 pm to 8:00 pm
Babe Ruth Softball	G. Shenloggian 201-615-5864	Depken Field	2/11/17 to July 2017 Mon - Fri 6:15 pm to 8:30 pm and Sat 1:00 pm to 7:00 pm coordinated with LL 50/70/men's softball
Rec Soccer	M. Karcic 973-966-2661	Hitchcock Field	3/26/17 - 6/30/17 8:00 am to dusk
Rec Softball	R. Brady 862-686-1326	HS Old gym	3/15/17 to 3/25/17 mon to fri 6:00 pm to 9:00 pm and saturdays only until 2:30 pm when available.

Starting date 1/1/2017 Ending date 1/31/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
001067 H	01/12/17		1873	BILL OSHEAS FLORIST	\$54.95
010517 H	01/05/17		4611	NJ DIV OF PENS & BENEFITS	\$257,731.00
010617 H	01/05/17		3151	NJ DIV. OF PENSIONS & HEALTH	\$383,127.33
013117	01/31/17		PAY	HASBROUCK HEIGHTS PAYROLL	\$1,724,507.54
013217 H	01/31/17		7269	HASBROUCK HEIGHTS PR AGENCY	\$29,018.97
013317 H	01/31/17		7269	HASBROUCK HEIGHTS PR AGENCY	\$95,879.17
013517 H	01/31/17		0271	PRUDENTIAL RETIREMENT(DCRP)	\$987.87
020404	01/03/17		0034	DC SPORTS	\$726.55
020405	01/03/17		2070	STANS SPORTS CENTER	\$742.50
020406	01/03/17		2408	FAN CLOTH	\$4,384.00
020407	01/05/17		0034	DC SPORTS	\$1,325.00
020408	01/05/17		2846	HEIGHTS FLOWER SHOPPE	\$750.00
020409	01/12/17		0768	RIZZO, CHRIS	\$58.00
020410	01/12/17		0778	PEREZ, RAY	\$58.00
020411	01/12/17		0034	DC SPORTS	\$1,210.00
020412	01/12/17		U990	HAUSNAN, MICHAEL	\$58.00
020413	01/12/17		J607	KILMURRAY, BOB	\$58.00
020415	01/12/17		A396	SARITI, CHRISTOPHER	\$58.00
020416	01/12/17		5583	HASBROUCK HEIGHTS BOE REFUND/REIMBURSE	\$180.00
020417	01/13/17		6855	CRAIG MESSERY	\$400.00
020418 H	01/17/17		6351	COSTCO	\$130.64
020419	01/19/17		1854	GERTRUDE HAWK CHOCOLATES	\$1,417.97
020420	01/19/17		J554	AIR BROOK	\$1,200.00
020421	01/19/17		1902	HAPPINESS IS CAMPING	\$1,000.00
020422	01/19/17		1863	GILBYS	\$880.00
020423	01/23/17		6855	CRAIG MESSERY	\$67.30
020424 V	01/23/17	01/23/17	0830	SCHMARAK, JUSTIN	
020425	01/23/17		5583	HASBROUCK HEIGHTS BOE REFUND/REIMBURSE	\$500.00
020426	01/25/17		2727	FIRST STUDENT, INC.	\$500.00
020427	01/27/17		1400	THE GRAYCLIFF	\$4,500.00
020428	01/27/17		4429	TYCO TEES	\$390.00
057523	01/03/17		2657	MATTYASOVSKY, TAMAS	\$148.71
057524	01/04/17		0673	HASBROUCK HEIGHTS ATHLETIC	\$7,000.00
057525 H	01/05/17		7210	UPS	\$801.83
057526	01/09/17		1069	RINGWOOD BOARD OF EDUCATION	\$42,281.50
057527	01/09/17		3021	A.T. &T	\$133.70
057528	01/09/17		0075	AMERICAN PAPER & SUPPLY COMPANY	\$1,164.99
057529	01/09/17		1173	AMOROSI, JOHN M.	\$60.00
057530	01/09/17		4423	ASCD	\$27.45

Starting date 1/1/2017 Ending date 1/31/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
057531	01/09/17		2486	ATLANTIC BUSINESS PRODUCTS	\$3,538.65
057532	01/09/17		5171	ATLANTIC BUSINESS PRODUCTS	\$318.40
057533	01/09/17		0144	BAKER & TAYLOR	\$66.90
057534	01/09/17		1496	BANC OF AMERICA PUBLIC CAPITAL CORP	\$5,717.49
057535	01/09/17		0157	BARNES & NOBLE	\$340.00
057536	01/09/17		0713	BARRIOS, ALBERTO	\$109.99
057537	01/09/17		1627	BAYADA HOME HEALTH CARE, INC.	\$2,392.00
057538	01/09/17		0968	BCCA	\$100.00
057539	01/09/17		4310	BERGEN ETTC	\$175.00
057540	01/09/17		1991	BERGEN TRACK & FIELD LLC	\$912.00
057541	01/09/17		1524	BH SECURITY	\$100.62
057542	01/09/17		4336	CABLEVISION	\$179.85
057543	01/09/17		1427	COSKEYS ELECTRONIC SYSTEMS	\$4,952.80
057544	01/09/17		4953	DEFINED CONTRIBUTION RETIREMENT PROGRAM	\$1,386.69
057545	01/09/17		1033	DELL FINANCIAL SERVICES	\$14,424.02
057546	01/09/17		1150	DELTA DENTAL	\$25,324.76
057547	01/09/17		1517	DIRECT ENERGY BUSINESS (HESS)	\$9,719.44
057548	01/09/17		0435	EARL; JOHN A. INC.	\$92.50
057549	01/09/17		2145	ESDALE, RYAN	\$50.00
057550	01/09/17		8242	FDU TRACK & FIELD	\$24.00
057551	01/09/17		0728	HUDSON UNITED GLASS & WINDOW CORP	\$325.00
057552	01/09/17		4251	J & B LOCK & ALARM	\$11.50
057553	01/09/17		1608	JOHNNY ON THE SPOT	\$411.60
057554 V	01/09/17	02/10/17	6093	LAKESHORE LEARNING MATERIALS	\$34.95
057555	01/09/17		1567	LRP PUBLICATIONS, INC.	\$349.50
057556	01/09/17		1958	MAGIC TOUCH CONSTRUCTION CO., INC	\$6,527.83
057557	01/09/17		1949	MALACHY PARTS & SVC	\$1,388.97
057558	01/09/17		4644	MESSERY, DINA	\$50.00
057559	01/09/17		2564	MONTE ELECTRIC, INC.	\$250.25
057560	01/09/17		3246	MUNICIPAL CAPITAL CORP	\$4,545.00
057561	01/09/17		1004	NASSOR ELECTRIC SUPPLY CO., INC.	\$2,706.35
057562	01/09/17		3181	NORTH JERSEY COFFEE, PAPER, AND BEVERAGE	\$523.25
057563	01/09/17		1245	PARAMOUNT EXTERMINATING	\$112.00
057564	01/09/17		2103	POCONO PRODUCE COMPANY	\$1,377.80
057565	01/09/17		5556	R&J CONTROL, INC.	\$175.00
057566	01/09/17		2454	SAFWAT, AYMAN	\$210.00
057567	01/09/17		0925	SD GAMEDAY, LLC.	\$220.00
057568	01/09/17		0800	SHAW'S COMPLETE SECURITY	\$168.50
057569	01/09/17		2322	SOUTH BERGEN JOINTURE COMM.	\$57,121.01

Starting date 1/1/2017 Ending date 1/31/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
057570	01/09/17		2070	STANS SPORTS CENTER	\$510.00
057571 V	01/09/17	01/09/17		00.0 \$ Multi Stub Void	
057572	01/09/17		2775	STAPLES ADVANTAGE	\$6,406.91
057573	01/09/17		0639	SUEZ WATER OF NEW JERSEY	\$148.11
057574	01/09/17		1211	THE LEARNING CENTER FOR	\$4,085.37
057575	01/09/17		2132	TROPHY KING	\$10.50
057576	01/09/17		0516	US FOODS	\$12.24
057577 V	01/09/17	01/10/17	4454	VERIZON	
057578	01/09/17		2588	VERIZON WIRELESS	\$290.34
057579	01/09/17		2174	WALLINGTON PLUMBING	\$16.18
057580	01/09/17		9895	YOLLECK, MARK	\$300.00
057581 H	01/11/17		6351	COSTCO	\$442.69
057582	01/16/17		2388	4 DIAMOND TRANSPORTATION LLC	\$5,562.50
057583	01/18/17		7259	NJSIAA	\$800.00
057584	01/24/17		3021	A.T. &T	\$125.32
057585	01/24/17		2222	AIR GROUP LLC	\$3,505.03
057586	01/24/17		0661	ALLIANCE BUS GROUP INC	\$387.44
057587	01/24/17		1701	ALPINE LEARNING GROUP, INC.	\$9,443.40
057588	01/24/17		7134	ALS TRUCK SERV/ATLANTIC TOWING RECOVERY	\$1,062.75
057589	01/24/17		0075	AMERICAN PAPER & SUPPLY COMPANY	\$3,939.50
057590	01/24/17		2049	ANDOLENA; CAROL	\$193.96
057591	01/24/17		2525	AT HOME MEDICAL	\$20.00
057592	01/24/17		5171	ATLANTIC BUSINESS PRODUCTS	\$318.40
057593	01/24/17		0144	BAKER & TAYLOR	\$721.20
057594	01/24/17		1627	BAYADA HOME HEALTH CARE, INC.	\$780.00
057595	01/24/17		0001	BCCA	\$100.00
057596	01/24/17		0968	BCCA	\$100.00
057597	01/24/17		1881	BCCA	\$130.00
057598	01/24/17		3678	BCCA	\$600.00
057599	01/24/17		0133	BCWCA	\$700.00
057600	01/24/17		2347	BEHAVIOR INTERVENTION RESOURCES	\$900.00
057601 V	01/24/17	01/24/17		00.0 \$ Multi Stub Void	
057602	01/24/17		0180	BERGEN COUNTY SPECIAL SERVICES	\$109,602.28
057603	01/24/17		1626	BERGEN COUNTY TECHNICAL SCHOOLS	\$94,386.14
057604	01/24/17		4310	BERGEN ETTIC	\$450.00
057605	01/24/17		1991	BERGEN TRACK & FIELD	\$1,562.00
057606	01/24/17		8974	BERGEN TRACK AND FIELD	\$768.00
057607	01/24/17		3794	BERGEN TRACK ASSOCIATION	\$1,528.00
057608	01/24/17		1216	BISCHOFF; MICHELLE	\$420.00

Starting date 1/1/2017 Ending date 1/31/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
057609	01/24/17		1872	BONNIE BRAE	\$3,515.00
057610	01/24/17		1169	BOWER, JUDITH	\$210.00
057611	01/24/17		0155	BOYS AND GIRLS CLUB OF LODI	\$9,700.00
057612	01/24/17		0250	BUREAU OF ED. & RESEARCH	\$490.00
057613	01/24/17		4336	CABLEVISION	\$89.95
057614	01/24/17		9024	CABLEVISION LIGHTPATH	\$13,090.48
057615	01/24/17		0949	CARRERA, ROSARIO	\$12,125.00
057616	01/24/17		1487	CCL THERAPY, LLC	\$6,121.25
057617	01/24/17		610	CIRACO, LISA	\$42.84
057618	01/24/17		0343	COMPLETE SAW SERVICE OF	\$614.80
057619	01/24/17		0237	CONIGILIO, LISA	\$330.00
057620	01/24/17		2294	CORNERSTONE DAY SCHOOL	\$6,664.50
057621	01/24/17		4583	DAKTRONICS	\$190.00
057622	01/24/17		1505	DAVID GREGORY SCHOOL, INC.	\$6,609.00
057623	01/24/17		1033	DELL FINANCIAL SERVICES	\$14,424.01
057624	01/24/17		2510	DEPALMA; DOMINICK	\$143.96
057625	01/24/17		2994	DERON SCHOOL OF NJ,INC.	\$10,445.14
057626	01/24/17		0426	DINGERTOPADRE; MARIA	\$780.00
057627	01/24/17		1517	DIRECT ENERGY BUSINESS (HESS)	\$4.94
057628	01/24/17		2405	DUFF SUPPLY COMPANY, INC	\$3,933.03
057629	01/24/17		0435	EARL; JOHN A. INC.	\$164.06
057630	01/24/17		9049	ENGLEWOOD PUBLIC SCHOOL DISTRICT	\$530.40
057631	01/24/17		L937	FAUSSETTE, ROBERT	\$73.70
057632	01/24/17		8242	FDU TRACK & FIELD	\$248.00
057633	01/24/17		2727	FIRST STUDENT, INC.	\$873.00
057634	01/24/17		1480	FORUM SCHOOL	\$6,357.96
057635	01/24/17		0556	FREY SCIENTIFIC CO.	\$752.95
057636	01/24/17		2255	FUN FIT THERAPY LLC	\$3,241.88
057637	01/24/17		1827	GARFIELD ATHLETIC GIRLS TRACK	\$217.00
057638	01/24/17		4693	GENESIS EDUCATIONAL SERVICES INC	\$350.00
057639	01/24/17		9042	GIANCASPRO, VALERIE	\$50.00
057640	01/24/17		1932	GUITAR CENTER	\$329.25
057641	01/24/17		Y891	GUZMAN, TEDDY	\$250.00
057642	01/24/17		4114	HACKENSACK UNIV MEDICAL CTR	\$966.00
057643	01/24/17		4011	HEINEMANN PUBLISHING COMPANY	\$201.09
057644	01/24/17		1506	HERZ, MARDIA	\$2,700.00
057645	01/24/17		4338	HIGH POINT SCHOOL OF BERGEN COUNTY	\$18,867.61
057646	01/24/17		0712	HOLMSTEAD SCHOOL	\$14,227.50
057647	01/24/17		0716	HOME DEPOT	\$269.90

Starting date 1/1/2017 Ending date 1/31/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
057648	01/24/17		8176	HUDSON TIRE EXCHANGE	\$682.00
057649	01/24/17		1210	INTEGRATED SYSTEMS & SERVICES INC.	\$180.00
057650	01/24/17		0865	INVO HEALTHCARE ASSOC, LLC	\$30,102.50
057651	01/24/17		1608	JOHNNY ON THE SPOT	\$205.80
057652	01/24/17		4037	JOSTENS DIPLOMA PRODUCT COORDINATOR	\$1,458.71
057653	01/24/17		1651	JUDITH FERRARO SPEECH LANGUAGE AGENCY	\$1,430.00
057654	01/24/17		4137	K & J ACCESSORIES	\$231.00
057655	01/24/17		2799	LAKEVIEW LEARNING CENTER	\$20,177.64
057656	01/24/17		0874	LEONIA BOARD OF EDUCATION	\$35,655.00
057657	01/24/17		7385	MACHADO LAW GROUP, LLC	\$3,248.00
057658	01/24/17		1958	MAGIC TOUCH CONSTRUCTION CO., INC	\$1,914.70
057659	01/24/17		1949	MALACHY PARTS & SVC	\$1,295.73
057660	01/24/17		3020	MASCHIO'S FOOD SERVICE, INC.	\$44,404.33
057661	01/24/17		6697	MASTBETH, JOSEPH	\$780.00
057662	01/24/17		6173	MAXIM HEALTHCARE SERVICES, INC.	\$3,232.66
057663	01/24/17		4644	MESSERY, DINA	\$19.22
057664	01/24/17		0514	MIHALITSIANOS, GERASIMOS	\$50.00
057665	01/24/17		2459	MONTGOMERY ACADEMY	\$5,232.00
057666	01/24/17		1584	NAPA AUTO PARTS	\$5.08
057667	01/24/17		1594	NEURODEVELOPMENTAL PEDIATRICS, LLC	\$500.00
057668	01/24/17		4618	NEUROLOGY GROUP OF BC, P.A.	\$500.00
057669	01/24/17		4234	NJIC	\$150.00
057670	01/24/17		2338	NJIDA	\$230.00
057671	01/24/17		3096	NJSIAA	\$516.00
057672	01/24/17		0445	PASQUALONE, REGINA	\$1,260.00
057673	01/24/17		0227	PITNEY BOWES	\$837.00
057674	01/24/17		3158	PITNEY BOWES PURCHASE POWER	\$1,000.00
057675	01/24/17		2103	POCONO PROFOODS	\$1,652.20
057676	01/24/17		1293	PRESTIGE AWARDS	\$60.00
057677	01/24/17		2328	PSE & GCO	\$25,537.80
057678 V	01/24/17	01/24/17		00.0 \$ Multi Stub Void	
057679	01/24/17		2206	REDMANN ELECTRIC AND COMM CO., INC	\$36,675.01
057680	01/24/17		1358	RIDGEFIELD BOARD OF EDUCATION	\$14,666.00
057681	01/24/17		1069	RINGWOOD BOARD OF EDUCATION	\$16,912.60
057682	01/24/17		5981	SCANTRON CORP.	\$856.07
057683	01/24/17		0800	SHAW'S COMPLETE SECURITY	\$35.00
057684	01/24/17		2322	SOUTH BERGEN JOINTURE COMM.	\$122,280.91
057685	01/24/17		0186	SPIN CITY LAUNDROMAT	\$627.20
057686	01/24/17		2775	STAPLES ADVANTAGE	\$50.13

Starting date 1/1/2017 Ending date 1/31/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
057687	01/24/17		2427	STOCKTON UNIVERSITY	\$658.00
057688	01/24/17		0311	SUCCESS ADVERTISING,INC	\$1,303.49
057689	01/24/17		0639	SUEZ WATER OF NEW JERSEY	\$1,392.36
057690	01/24/17		1879	SUMMIT SPEECH SCHOOL	\$150.00
057691	01/24/17		1202	TEACHERS CURRICULUM INSTITUTE, LLC	\$5,332.50
057692	01/24/17		0944	THE FELICIAN SCHOOL FOR EXCEP CHILDREN	\$11,189.10
057693	01/24/17		0945	THE READING & WRITING PROJECT NETWORK	\$11,000.00
057694	01/24/17		0710	TYCO INTERGRATED SECURITY LLC.	\$328.22
057695	01/24/17		0516	US FOODS	\$535.21
057696	01/24/17		4115	VAN DINE MOTORS, INC.	\$1,855.00
057697	01/24/17		2156	VANDERBECK, C.J. & SON INC	\$7,033.01
057698	01/24/17		4454	VERIZON	\$1,866.08
057699	01/24/17		2691	WINDSOR LEARNING CENTER, INC	\$4,575.00
057700	01/24/17		2449	WINDSOR PREPARATORY HIGH SCHOOL	\$17,017.78
057701	01/24/17		2445	YOUNG AUDIENCES ARTS FOR LEARNING	\$1,355.00
057702	01/27/17		2371	MUSIC THEATRE INTERNATIONAL	\$1,311.16
057703	01/27/17		5010	EI ASSOCIATES	\$111,663.00
057704	01/30/17		0129	ATRA JANITORIAL SUPPLY COMPANY INC.	\$2,336.80
057705	01/30/17		1627	BAYADA HOME HEALTH CARE, INC.	\$3,276.00
057706	01/30/17		1872	BONNIE BRAE	\$3,145.00
057707	01/30/17		1150	DELTA DENTAL	\$25,206.42
057708	01/30/17		4316	HEALY AWARDS, INC.	\$43.60
057709	01/30/17		2697	HENRY SCHEIN, INC.	\$158.37
057710	01/30/17		1608	JOHNNY ON THE SPOT	\$102.90
057711	01/30/17		4137	K & J ACCESSORIES	\$561.00
057712	01/30/17		1016	METRO FIRE & SAFETY CO.	\$1,757.45
057713	01/30/17		1293	PRESTIGE AWARDS	\$379.80
057714	01/30/17		0890	PRISM/MONTCLAIR STATE UNIVERSITY	\$300.00
057715	01/30/17		1358	RIDGEFIELD BOARD OF EDUCATION	\$1,300.00
057716	01/30/17		4286	SPECTRUM CONSULTING, INC.	\$1,200.00
057717	01/30/17		2775	STAPLES ADVANTAGE	\$182.22
057718	01/30/17		4454	VERIZON	\$113.68
057719	01/30/17		2588	VERIZON WIRELESS	\$290.89
204140	01/12/17		L651	KUCHAR, CHRIS	\$58.00


Starting date 1/1/2017

Ending date 1/31/2017

Fund Totals		
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10	General Funds	\$95,879.17
11	GENERAL FUND	\$3,261,922.49
12	Capital Outlay	\$15,133.55
20	Special Revenue Fund	\$116,002.94
30	Capital Projects Fund	\$111,663.00
60	Enterprise Fund	\$72,794.32
95	STUDENT ACTIVITY	\$20,706.91
Total for all checks listed		\$3,694,102.38

Prepared and submitted by:


Board Secretary


Date

Starting date 7/1/2016 Ending date 1/31/2017 Fund: 10 General Funds

Assets and Resources

Assets:

101	Cash in bank		\$3,171,005.91
102 - 106	Cash Equivalents		\$2,200.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$11,863,918.50

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$880,283.16	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$880,283.16

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$29,578,055.00	
302	Less revenues	(\$29,595,794.27)	(\$17,739.27)

Total assets and resources

\$15,899,668.30

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		(\$26,644.55)
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		(\$26,644.55)

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2016 Ending date 1/31/2017 Fund: 10 General Funds

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$13,238,489.52
761	Capital reserve account - July	\$1,201,912.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$1,201,912.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____	\$0.00	
609	Add: Increase in waiver offset reserve	\$0.00	
314	Less: Bud. w/d from waiver offset reserve	\$0.00	\$0.00
762	Adult education programs		\$184,504.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$30,078,317.51	
602	Less: Expenditures	(\$16,169,698.57)	
	Less: Encumbrances	(\$12,938,227.01)	(\$29,107,925.58)
	Total appropriated		\$15,595,297.45

Unappropriated:

770	Fund balance, July 1		\$831,277.91
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$500,262.51)

Total fund balance

\$15,926,312.85

Total liabilities and fund equity

\$15,899,668.30

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$30,078,317.51	\$29,107,925.58	\$970,391.93
Revenues	(\$29,578,055.00)	(\$29,595,794.27)	\$17,739.27
Subtotal	<u>\$500,262.51</u>	<u>(\$487,868.69)</u>	<u>\$988,131.20</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	(\$1,201,912.00)	\$1,201,912.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$500,262.51</u>	<u>(\$1,689,780.69)</u>	<u>\$2,190,043.20</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$500,262.51</u>	<u>(\$1,689,780.69)</u>	<u>\$2,190,043.20</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$500,262.51</u>	<u>(\$1,689,780.69)</u>	<u>\$2,190,043.20</u>

Prepared and submitted by :


Board Secretary

Date

3/21/17

Starting date 7/1/2016 Ending date 1/31/2017 Fund: 10 General Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		72,621	0	72,621	0	Under	72,621
00370	SUBTOTAL – Revenues from Local Sources	28,112,872	0	28,112,872	28,104,544	Under	8,328
00520	SUBTOTAL – Revenues from State Sources	1,368,041	0	1,368,041	1,490,103		(122,062)
00570	SUBTOTAL – Revenues from Federal Sources	24,521	0	24,521	1,147	Under	23,374
Total		29,578,055	0	29,578,055	29,595,794		(17,739)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	8,958,938	232,079	9,191,017	4,665,072	4,374,735	151,210
10300	Total Special Education - Instruction	3,088,913	(9,058)	3,079,855	1,540,301	1,527,967	11,588
11160	Total Basic Skills/Remedial – Instruct.	99,390	100	99,490	49,779	49,695	16
12160	Total Bilingual Education – Instruction	56,800	0	56,800	48,295	7,205	1,300
17100	Total School-Sponsored Co/Extra Curricul	213,920	0	213,920	106,560	101,014	6,346
17600	Total School-Sponsored Athletics – Instr	496,605	6,526	503,131	293,456	169,632	40,043
29180	Total Undistributed Expenditures - Instr	2,732,091	(7,968)	2,724,123	1,349,571	1,350,987	23,565
29680	Total Undistributed Expenditures – Atten	61,158	0	61,158	35,496	25,662	0
30620	Total Undistributed Expenditures – Healt	241,172	20,250	261,422	126,358	111,670	23,394
40580	Total Undistributed Expend – Speech, OT,	1,047,672	7,756	1,055,428	518,006	220,721	316,701
41080	Total Undist. Expend. – Other Supp. Serv	438,593	0	438,593	214,179	207,788	16,626
41660	Total Undist. Expend. – Guidance	424,518	0	424,518	224,420	198,922	1,176
42200	Total Undist. Expend. – Child Study Team	787,686	0	787,686	425,406	355,757	6,523
43200	Total Undist. Expend. – Improvement of I	206,933	639	207,572	119,845	84,740	2,987
43620	Total Undist. Expend. – Edu. Media Serv.	383,196	(525)	382,671	209,032	168,510	5,129
44180	Total Undist. Expend. – Instructional St	6,000	2,465	8,465	6,065	275	2,125
45300	Support Serv. - General Admin	636,197	1,800	637,997	348,489	238,791	50,717
46160	Support Serv. - School Admin	1,154,772	10,902	1,165,674	673,410	470,918	21,347
47200	Total Undist. Expend. – Central Services	344,232	(438)	343,794	187,326	141,009	15,459
47620	Total Undist. Expend. – Admin. Info. Tec	195,696	13,168	208,864	112,316	32,190	64,358
51120	Total Undist. Expend. – Oper. & Maint. O	2,278,092	117,557	2,395,649	1,531,344	827,602	36,702
52480	Total Undist. Expend. – Student Transpor	746,904	193,390	940,294	474,210	429,494	36,590
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	5,024,671	(306,629)	4,718,042	2,831,342	1,757,069	129,631
75880	TOTAL EQUIPMENT	0	18,249	18,249	16,034	2,214	1
76260	Total Facilities Acquisition and Constr	153,906	0	153,906	63,388	83,659	6,859
Total		29,778,055	300,263	30,078,318	16,169,699	12,938,227	970,392

Starting date 7/1/2016 Ending date 1/31/2017 Fund: 10 General Funds

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
			72,621	0	72,621	0	Under	72,621
00100	10-1210	Local Tax Levy	27,951,872	0	27,951,872	27,951,872		0
00190	10-1300	Total Tuition	0	0	0	27,388		(27,388)
00260	10-1910	Rents and Royalties	48,000	0	48,000	300	Under	47,700
00300	10-1___	Unrestricted Miscellaneous Revenues	113,000	0	113,000	124,984		(11,984)
00420	10-3121	Categorical Transportation Aid	40,399	0	40,399	40,399		0
00430	10-3131	Extraordinary Aid	268,258	0	268,258	317,699		(49,441)
00460	10-3176	Equalization Aid	15,477	0	15,477	15,477		0
00470	10-3177	Categorical Security Aid	46,450	0	46,450	46,450		0
00500	10-3___	Other State Aids	997,457	0	997,457	1,070,078		(72,621)
00540	10-4200	Medicaid Reimbursement	24,521	0	24,521	1,147	Under	23,374
Total			29,578,055	0	29,578,055	29,595,794		(17,739)

Expenditures:

			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02080	11-110-___-101	Kindergarten – Salaries of Teachers	529,590	0	529,590	269,895	259,695	0
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers	3,065,896	0	3,065,896	1,512,623	1,553,273	0
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers	1,786,474	0	1,786,474	902,187	884,287	0
02140	11-140-___-101	Grades 9-12 – Salaries of Teachers	3,030,028	(20,000)	3,010,028	1,469,538	1,540,368	122
02160	11-140-___-101	Salaries of Teachers	67,500	0	67,500	33,750	33,750	0
03020	11-190-1___-320	Purchased Professional – Educational Ser	72,700	0	72,700	22,120	46,000	4,580
03040	11-190-1___-340	Purchased Technical Services	90,750	1,596	92,346	64,541	0	27,806
03060	11-190-1___-[4-5]	Other Purchased Services (400-500 series	0	82,287	82,287	61,715	20,572	0
03080	11-190-1___-610	General Supplies	249,000	130,773	379,773	289,910	10,957	78,906
03100	11-190-1___-640	Textbooks	60,000	37,422	97,422	37,206	25,360	34,856
03120	11-190-1___-8__	Other Objects	7,000	0	7,000	1,588	473	4,940
04500	11-204-100-101	Salaries of Teachers	116,995	0	116,995	58,498	58,498	0
04520	11-204-100-106	Other Salaries for Instruction	87,250	0	87,250	43,625	43,625	0
04600	11-204-100-610	General Supplies	1,000	0	1,000	202	0	798
04620	11-204-100-640	Textbooks	500	0	500	0	0	500
07000	11-213-100-101	Salaries of Teachers	2,034,304	0	2,034,304	1,000,788	1,032,966	550
07020	11-213-100-106	Other Salaries for Instruction	478,000	0	478,000	242,504	235,496	0
07100	11-213-100-610	General Supplies	8,000	(1,200)	6,800	1,244	0	5,556
07140	11-213-100-8__	Other Objects	500	0	500	0	0	500
08500	11-216-100-101	Salaries of Teachers	143,905	0	143,905	75,703	68,203	0
08520	11-216-100-106	Other Salaries for Instruction	86,500	0	86,500	43,250	43,250	0
08600	11-216-100-6__	General Supplies	4,000	(150)	3,850	167	0	3,683
09260	11-219-100-101	Salaries of Teachers	55,000	0	55,000	9,070	45,930	0
09500	11-221-100-101	Salaries of Teachers	32,751	(6,342)	26,409	26,409	0	0
09540	11-221-100-106	Other Salaries for Instruction	19,708	(3,121)	16,587	16,587	0	0
09560	11-221-100-320	Purchased Professional-Educational Servi	20,000	2,255	22,255	22,255	0	0
09620	11-221-100-610	General Supplies	500	(500)	0	0	0	0
11000	11-230-100-101	Salaries of Teachers	99,390	0	99,390	49,695	49,695	0

Starting date 7/1/2016 Ending date 1/31/2017 Fund: 10 General Funds

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
11100	11-230-100-610	General Supplies	0	100	100	84	0	16
12000	11-240-100-101	Salaries of Teachers	55,500	0	55,500	48,295	7,205	0
12100	11-240-100-610	General Supplies	1,100	0	1,100	0	0	1,100
12120	11-240-100-640	Textbooks	200	0	200	0	0	200
17000	11-401-100-1__	Salaries	198,420	0	198,420	96,856	101,014	550
17020	11-401-100-[3-5]	Purchased Services (300-500 series)	0	0	0	(1,102)	0	1,102
17040	11-401-100-6__	Supplies and Materials	11,000	0	11,000	6,306	0	4,694
17060	11-401-100-8__	Other Objects	4,500	0	4,500	4,500	0	0
17500	11-402-100-1__	Total Vocational Programs – Local -Instr	325,605	0	325,605	173,266	152,339	0
17520	11-402-100-[3-5]	Purchased Services (300-500 series)	45,000	0	45,000	28,075	1,592	15,333
17540	11-402-100-6__	Supplies and Materials	91,000	6,526	97,526	69,643	15,539	12,345
17560	11-402-100-8__	Other Objects	35,000	0	35,000	22,473	162	12,365
29020	11-000-100-562	Tuition to Other LEAs within the State -	410,005	195,745	605,750	289,724	316,026	0
29040	11-000-100-563	Tuition to County Voc. School District-R	339,162	22,946	362,108	215,263	146,845	0
29060	11-000-100-564	Tuition to County Voc. School District-S	321,048	(214,248)	106,800	64,080	42,720	0
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	814,779	(76,151)	738,628	239,332	499,296	0
29100	11-000-100-566	Tuition to Priv. School for the Disabled	788,589	63,740	852,329	513,077	315,688	23,565
29160	11-000-100-569	Tuition – Other	58,508	0	58,508	28,094	30,414	0
29500	11-000-211-1__	Salaries	61,158	0	61,158	35,496	25,662	0
30500	11-000-213-1__	Salaries	218,672	0	218,672	107,880	110,792	0
30540	11-000-213-3__	Purchased Professional and Technical Ser	8,000	19,988	27,988	10,900	0	17,089
30580	11-000-213-6__	Supplies and Materials	11,000	454	11,454	6,271	878	4,305
30600	11-000-213-8__	Other Objects	3,500	(192)	3,308	1,308	0	2,000
40500	11-000-216-1__	Salaries	265,685	0	265,685	117,313	148,372	0
40520	11-000-216-320	Purchased Professional – Educational Ser	774,987	7,708	782,695	395,657	71,699	315,339
40540	11-000-216-6__	Supplies and Materials	7,000	(1,852)	5,148	3,936	200	1,012
40560	11-000-216-8__	Other Objects	0	1,900	1,900	1,100	450	350
41000	11-000-217-1__	Salaries	348,593	0	348,593	140,805	207,788	0
41020	11-000-217-320	Purchased Professional – Educational Ser	90,000	0	90,000	73,374	0	16,626
41500	11-000-218-104	Salaries of Other Professional Staff	372,710	0	372,710	194,343	178,368	0
41520	11-000-218-105	Salaries of Secretarial and Clerical Ass	50,308	0	50,308	29,753	20,555	0
41600	11-000-218-[4-5]	Other Purchased Services (400-500 series)	500	0	500	149	0	351
41620	11-000-218-6__	Supplies and Materials	500	0	500	0	0	500
41640	11-000-218-8__	Other Objects	500	0	500	175	0	325
42000	11-000-219-104	Salaries of Other Professional Staff	671,070	0	671,070	358,736	312,334	0
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	102,116	0	102,116	61,334	40,782	0
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series)	500	0	500	58	0	442
42160	11-000-219-6__	Supplies and Materials	12,000	(750)	11,250	2,913	2,602	5,735
42180	11-000-219-8__	Other Objects	2,000	750	2,750	2,364	40	346
43020	11-000-221-104	Salaries of Other Professional Staff	201,433	0	201,433	116,718	84,715	0
43160	11-000-221-6__	Supplies and Materials	3,000	0	3,000	400	0	2,601

Starting date 7/1/2016 Ending date 1/31/2017 Fund: 10 General Funds

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
43180	11-000-221-8__ Other Objects	2,500	639	3,139	2,728	25	386
43500	11-000-222-1__ Salaries	362,496	0	362,496	194,123	168,373	0
43560	11-000-222-[4-5] Other Purchased Services (400-500 series	6,000	6,420	12,420	12,368	51	1
43580	11-000-222-6__ Supplies and Materials	14,000	(7,170)	6,830	1,733	0	5,097
43600	11-000-222-8__ Other Objects	700	225	925	809	85	32
44120	11-000-223-[4-5] Other Purch. Services (400-500 series)	6,000	2,465	8,465	6,065	275	2,125
45000	11-000-230-1__ Salaries	251,747	0	251,747	136,446	115,301	0
45040	11-000-230-331 Legal Services	75,000	0	75,000	27,995	47,005	0
45060	11-000-230-332 Audit Fees	30,000	0	30,000	25,500	0	4,500
45120	11-000-230-340 Purchased Technical Services	19,050	1,800	20,850	1,800	0	19,050
45140	11-000-230-530 Communications/Telephone	156,900	0	156,900	71,598	76,150	9,152
45160	11-000-230-585 BOE Other Purchased Services	2,500	537	3,037	2,482	0	555
45180	11-000-230-590 Misc Purch Services (400-500 series, O/T	65,000	0	65,000	54,979	0	10,021
45200	11-000-230-610 General Supplies	7,000	0	7,000	1,740	0	5,260
45260	11-000-230-890 Miscellaneous Expenditures	15,750	(537)	15,213	13,963	334	916
45280	11-000-230-895 BOE Membership Dues and Fees	13,250	0	13,250	11,987	0	1,263
46000	11-000-240-103 Salaries of Principals/Assistant Princip	713,047	0	713,047	415,944	297,103	0
46020	11-000-240-104 Salaries of Other Professional Staff	121,089	0	121,089	70,635	50,454	0
46040	11-000-240-105 Salaries of Secretarial and Clerical Ass	264,636	742	265,378	156,378	109,000	0
46120	11-000-240-6__ Supplies and Materials	38,000	(840)	37,160	19,912	421	16,827
46140	11-000-240-8__ Other Objects	18,000	11,000	29,000	10,540	13,940	4,520
47000	11-000-251-1__ Salaries	313,928	(742)	313,186	179,379	127,757	6,050
47040	11-000-251-340 Purchased Technical Services	15,804	(500)	15,304	3,280	10,113	1,912
47060	11-000-251-592 Misc. Purch. Services (400-500 Series, O	0	500	500	39	0	461
47100	11-000-251-6__ Supplies and Materials	10,000	304	10,304	2,659	3,139	4,506
47180	11-000-251-890 Other Objects	4,500	0	4,500	1,969	0	2,531
47500	11-000-252-1__ Salaries	90,696	0	90,696	42,310	31,697	16,689
47540	11-000-252-340 Purchased Technical Services	8,000	0	8,000	3,686	0	4,315
47560	11-000-252-[4-5] Other Purchased Services (400-500 series	33,500	6,333	39,833	39,250	0	583
47580	11-000-252-6__ Supplies and Materials	60,000	6,835	66,835	27,070	493	39,272
47600	11-000-252-8__ Other Objects	3,500	0	3,500	0	0	3,500
48500	11-000-261-1__ Salaries	96,743	0	96,743	51,598	45,145	0
48520	11-000-261-420 Cleaning, Repair, and Maintenance Servic	200,000	130,984	330,984	324,199	4,633	2,153
48540	11-000-261-610 General Supplies	2,500	7,506	10,006	9,940	0	66
48560	11-000-261-8__ Other Objects	500	(500)	0	0	0	0
49000	11-000-262-1__ Salaries	940,487	(15,000)	925,487	514,417	411,070	0
49060	11-000-262-420 Cleaning, Repair, and Maintenance Svc.	50,000	(8,368)	41,632	26,945	4,000	10,686
49120	11-000-262-490 Other Purchased Property Services	33,000	0	33,000	19,024	13,976	0
49140	11-000-262-520 Insurance	137,250	(9,750)	127,500	125,307	0	2,193
49160	11-000-262-590 Miscellaneous Purchased Services	96,540	0	96,540	48,412	48,128	0
49180	11-000-262-610 General Supplies	130,000	21,961	151,961	142,509	9,377	75

Starting date 7/1/2016 Ending date 1/31/2017 Fund: 10 General Funds

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
49200	11-000-262-621	Energy (Natural Gas)		128,500	(15,000)	113,500	30,087	83,394	19
49220	11-000-262-622	Energy (Electricity)		264,200	0	264,200	121,004	143,196	0
49280	11-000-262-8__	Other Objects		15,600	3,750	19,350	16,743	2,450	157
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.		38,000	(525)	37,475	16,669	0	20,806
50060	11-000-263-610	General Supplies		500	2,300	2,800	1,917	837	46
50080	11-000-263-8__	Other Objects		500	(500)	0	0	0	0
51020	11-000-266-3__	Purchased Professional and Technical Ser		100,000	0	100,000	51,648	48,353	0
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.		42,772	1,199	43,971	30,926	13,044	1
51060	11-000-266-610	General Supplies		500	0	500	0	0	500
51080	11-000-266-8__	Other Objects		500	(500)	0	0	0	0
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) -		30,485	0	30,485	15,385	15,100	0
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho		28,756	0	28,756	3,602	25,154	0
52140	11-000-270-420	Cleaning, Repair, & Maint. Services		14,000	(1,705)	12,295	8,702	0	3,593
52220	11-000-270-504	Contract Serv-Aid in Lieu Pymts-Charter		2,652	0	2,652	0	0	2,652
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -		62,000	(5,366)	56,634	26,910	1,229	28,495
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) - Joint Agr		70,068	(19,931)	50,137	29,986	20,150	0
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) - Joint Agre		527,943	225,392	753,335	388,527	364,807	1
52440	11-000-270-615	Transportation Supplies		10,000	(5,000)	5,000	946	3,054	1,000
52460	11-000-270-8__	Other objects		1,000	0	1,000	151	0	849
71020	11-000-291-220	Social Security Contributions		320,000	0	320,000	166,143	153,857	0
71060	11-000-291-241	Other Retirement Contributions - PERS		283,000	(4,669)	278,331	263,228	8,799	6,304
71140	11-000-291-250	Unemployment Compensation		30,000	(24,578)	5,422	0	0	5,422
71160	11-000-291-260	Workmen's Compensation		150,000	(35,000)	115,000	108,217	0	6,783
71180	11-000-291-270	Health Benefits		4,125,353	(185,173)	3,940,180	2,242,244	1,593,813	104,123
71200	11-000-291-280	Tuition Reimbursement		50,000	0	50,000	43,088	0	6,912
71220	11-000-291-290	Other Employee Benefits		66,318	(57,209)	9,109	8,423	600	86
73080	12-140-100-73__	Grades 9-12		0	2,215	2,215	0	2,214	1
75720	12-000-262-73__	Undist. Expend. - Custodial Services		0	16,034	16,034	16,034	0	0
76080	12-000-400-450	Construction Services		60,000	(3,754)	56,246	0	56,246	0
76140	12-000-400-721	Lease Purchase Agreements - Principal		87,048	3,754	90,802	63,388	27,413	1
76200	12-000-400-800	Other Objects		6,858	0	6,858	0	0	6,858
Total				29,778,055	300,263	30,078,318	16,169,699	12,938,227	970,392

Starting date 7/1/2016 Ending date 1/31/2017 Fund: 20 Special Revenue Fund

Assets and Resources

Assets:

101	Cash in bank		(\$179,003.32)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.05	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.05

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$1,098,677.00	
302	Less revenues	(\$216,810.33)	\$881,866.67

Total assets and resources

\$702,863.40

Liabilities and Fund Equity

Liabilities:

101	Cash in bank		(\$179,003.32)
411	Intergovernmental accounts payable - state		\$48,817.12
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$575.91
	Other current liabilities		\$5,868.70

Total liabilities

\$55,261.73

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2016 Ending date 1/31/2017 Fund: 20 Special Revenue Fund

Fund Balance:			
Appropriated:			
753,754	Reserve for encumbrances		\$171,488.41
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____	\$0.00	
609	Add: Increase in waiver offset reserve	\$0.00	
314	Less: Bud. w/d from waiver offset reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$1,098,677.00	
602	Less: Expenditures	(\$451,075.33)	
	Less: Encumbrances	(\$171,488.41)	(\$622,563.74)
	Total appropriated		\$647,601.67
Unappropriated:			
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$647,601.67
	Total liabilities and fund equity		<u>\$702,863.40</u>

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,098,677.00	\$622,563.74	\$476,113.26
Revenues	(\$1,098,677.00)	(\$216,810.33)	(\$881,866.67)
Subtotal	<u>\$0.00</u>	<u>\$405,753.41</u>	<u>(\$405,753.41)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$405,753.41</u>	<u>(\$405,753.41)</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$405,753.41</u>	<u>(\$405,753.41)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$405,753.41</u>	<u>(\$405,753.41)</u>

Prepared and submitted by :


Board Secretary

Date

3/21/17

Starting date 7/1/2016 Ending date 1/31/2017 Fund: 20 Special Revenue Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	28,800	13,523	42,323	25,880	Under	16,443
00745	Total Revenues from Local Sources	1,300	0	1,300	0	Under	1,300
00770	Total Revenues from State Sources	291,200	13,885	305,085	190,930	Under	114,155
00830	Total Revenues from Federal Sources	690,700	59,269	749,969	0	Under	749,969
Total		1,012,000	86,677	1,098,677	216,810		881,867

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	47,340	4,781	52,121	4,590	0	47,531
84100	Local Projects	1,300	0	1,300	0	0	1,300
88000	Nonpublic Textbooks	19,650	(917)	18,733	16,457	0	2,276
88020	Nonpublic Auxiliary Services	128,800	4,922	133,722	23,491	0	110,231
88040	Nonpublic Handicapped Services	102,850	10,517	113,367	23,804	0	89,563
88060	Nonpublic Nursing Services	30,950	(890)	30,060	14,089	14,089	1,882
88080	Nonpublic Technology Initiative	8,950	(500)	8,450	0	0	8,450
88740	Total Federal Projects	672,160	68,764	740,924	368,644	157,399	214,881
Total		1,012,000	86,677	1,098,677	451,075	171,488	476,113

Starting date 7/1/2016 Ending date 1/31/2017 Fund: 20 Special Revenue Fund

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	28,800	13,523	42,323	25,880	Under	16,443
00740 20-1___ Other Revenue from Local Sources	1,300	0	1,300	0	Under	1,300
00765 20-32___ Other Restricted Entitlements	291,200	13,885	305,085	190,930	Under	114,155
00775 20-441[1-6] Title I	142,000	43,160	185,160	0	Under	185,160
00780 20-445[1-5] Title II	36,000	21,755	57,755	0	Under	57,755
00785 20-449[1-4] Title III	44,200	15,184	59,384	0	Under	59,384
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	468,500	(20,830)	447,670	0	Under	447,670
Total	1,012,000	86,677	1,098,677	216,810		881,867

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	47,340	4,781	52,121	4,590	0	47,531
84100 20-___-___-___ Local Projects	1,300	0	1,300	0	0	1,300
88000 20-___-___-___ Nonpublic Textbooks	19,650	(917)	18,733	16,457	0	2,276
88020 20-___-___-___ Nonpublic Auxiliary Services	128,800	4,922	133,722	23,491	0	110,231
88040 20-___-___-___ Nonpublic Handicapped Services	102,850	10,517	113,367	23,804	0	89,563
88060 20-___-___-___ Nonpublic Nursing Services	30,950	(890)	30,060	14,089	14,089	1,882
88080 20-___-___-___ Nonpublic Technology Initiative	8,950	(500)	8,450	0	0	8,450
88500 20-___-___-___ Title I	142,000	43,160	185,160	66,777	58,216	60,168
88520 20-___-___-___ Title II	36,000	21,611	57,611	21,472	7,663	28,476
88540 20-___-___-___ Title III	44,200	25,007	69,207	2,378	0	66,829
88620 20-___-___-___ I.D.E.A. Part B (Handicapped)	449,960	(21,014)	428,946	278,016	91,521	59,409
Total	1,012,000	86,677	1,098,677	451,075	171,488	476,113

Starting date 7/1/2016 Ending date 1/31/2017 Fund: 30 Capital Projects Fund

Assets and Resources

Assets:

101	Cash in bank		(\$297,766.14)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$1.86)	(\$1.86)

Total assets and resources

(\$297,768.00)

Liabilities and Fund Equity

Liabilities:

101	Cash in bank		(\$297,766.14)
411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2016 Ending date 1/31/2017 Fund: 30 Capital Projects Fund

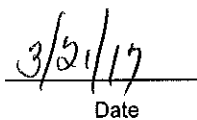
Fund Balance:			
Appropriated:			
753,754	Reserve for encumbrances		\$17,560.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____	\$0.00	
609	Add: Increase in waiver offset reserve	\$0.00	
314	Less: Bud. w/d from waiver offset reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	(\$297,768.00)	
	Less: Encumbrances	(\$17,560.00)	(\$315,328.00)
	Total appropriated		(\$297,768.00)
Unappropriated:			
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		(\$297,768.00)
	Total liabilities and fund equity		(\$297,768.00)

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$315,328.00	(\$315,328.00)
Revenues	\$0.00	(\$1.86)	\$1.86
Subtotal	<u>\$0.00</u>	<u>\$315,326.14</u>	<u>(\$315,326.14)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$315,326.14</u>	<u>(\$315,326.14)</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$315,326.14</u>	<u>(\$315,326.14)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$315,326.14</u>	<u>(\$315,326.14)</u>

Prepared and submitted by :


Board Secretary


Date

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2016 Ending date 1/31/2017 Fund: 30 Capital Projects Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	0	0	2		(2)
Total		0	0	0	2		(2)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	0	0	297,768	17,560	(315,328)
Total		0	0	0	297,768	17,560	(315,328)

Starting date 7/1/2016 Ending date 1/31/2017 Fund: 30 Capital Projects Fund

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
99999	0	0	0	2		(2)
Total	0	0	0	2		(2)

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	0	0	297,768	17,560	(315,328)
Total	0	0	0	297,768	17,560	(315,328)

Starting date 7/1/2016 Ending date 1/31/2017 Fund: 40 Debt Service Fund

Assets and Resources

Assets:

101	Cash in bank		\$80,045.14
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$782,166.00	
302	Less revenues	(\$766,696.69)	\$15,469.31

Total assets and resources

\$95,514.45

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2016 Ending date 1/31/2017 Fund: 40 Debt Service Fund

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$0.00
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
606	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2, _____		\$0.00	
609	Add: Increase in waiver offset reserve		\$0.00	
314	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$840,550.00	
602	Less: Expenditures	(\$759,912.50)		
	Less: Encumbrances	\$0.00	(\$759,912.50)	\$80,637.50
	Total appropriated			\$80,637.50
Unappropriated:				
770	Fund balance, July 1			\$73,260.95
771	Designated fund balance			\$0.00
303	Budgeted fund balance			(\$58,384.00)
	Total fund balance			\$95,514.45
	Total liabilities and fund equity			<u>\$95,514.45</u>

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$840,550.00	\$759,912.50	\$80,637.50
Revenues	(\$782,166.00)	(\$766,696.69)	(\$15,469.31)
Subtotal	<u>\$58,384.00</u>	<u>(\$6,784.19)</u>	<u>\$65,168.19</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$58,384.00</u>	<u>(\$6,784.19)</u>	<u>\$65,168.19</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$58,384.00</u>	<u>(\$6,784.19)</u>	<u>\$65,168.19</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$58,384.00</u>	<u>(\$6,784.19)</u>	<u>\$65,168.19</u>

Prepared and submitted by :


Board Secretary

Date

3/21/17

Starting date 7/1/2016 Ending date 1/31/2017 Fund: 40 Debt Service Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	620,896	0	620,896	620,898		(2)
0093A	Other	161,270	0	161,270	145,799	Under	15,471
	Total	782,166	0	782,166	766,697		15,469
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	840,550	0	840,550	759,913	0	80,638
	Total	840,550	0	840,550	759,913	0	80,638

Starting date 7/1/2016 Ending date 1/31/2017 Fund: 40 Debt Service Fund

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860	40-1210	Local Tax Levy	620,896	0	620,896	620,898		(2)
00890	40-3160	Debt Service Aid Type II	161,270	0	161,270	145,799	Under	15,471
Total			782,166	0	782,166	766,697		15,469

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds	170,550	0	170,550	89,913	0	80,638
89620	40-701-510-910	Redemption of Principal	670,000	0	670,000	670,000	0	0
Total			840,550	0	840,550	759,913	0	80,638

Starting date 7/1/2016 Ending date 1/31/2017 Fund: 60 Enterprise Fund

Assets and Resources

Assets:

101	Cash in bank		\$726,950.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$954,388.41	
302	Less revenues	(\$489,051.22)	\$465,337.19

Total assets and resources

\$1,192,287.19

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$37,606.30
	Other current liabilities		\$0.00
	Total liabilities		\$37,606.30

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2016 Ending date 1/31/2017 Fund: 60 Enterprise Fund

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$167,513.10
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00		\$0.00
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00		\$0.00
768	Waiver offset reserve - July 1, 2_____	\$0.00		
609	Add: Increase in waiver offset reserve	\$0.00		
314	Less: Bud. w/d from waiver offset reserve	\$0.00		\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$954,388.41		
602	Less: Expenditures	(\$408,711.13)		
	Less: Encumbrances	(\$167,513.10)	(\$576,224.23)	\$378,164.18
	Total appropriated			\$545,677.28

Unappropriated:

770	Fund balance, July 1			\$609,003.61
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00

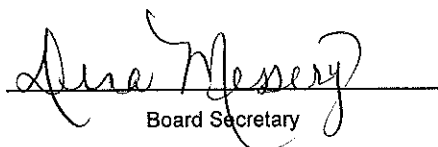
Total fund balance \$1,154,680.89

Total liabilities and fund equity \$1,192,287.19

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$954,388.41	\$576,224.23	\$378,164.18
Revenues	(\$954,388.41)	(\$489,051.22)	(\$465,337.19)
Subtotal	<u>\$0.00</u>	<u>\$87,173.01</u>	<u>(\$87,173.01)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$87,173.01</u>	<u>(\$87,173.01)</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$87,173.01</u>	<u>(\$87,173.01)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$87,173.01</u>	<u>(\$87,173.01)</u>

Prepared and submitted by:


Board Secretary

3/21/17
Date

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2016 Ending date 1/31/2017 Fund: 60 Enterprise Fund

		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
Revenues:							
(Total of Accounts W/O a Grid# Assigned)		0	954,388	954,388	489,051	Under	465,337
Total		0	954,388	954,388	489,051		465,337
		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
Expenditures:							
(Total of Accounts W/O a Grid# Assigned)		0	954,388	954,388	408,711	167,513	378,164
Total		0	954,388	954,388	408,711	167,513	378,164

Starting date 7/1/2016 Ending date 1/31/2017 Fund: 60 Enterprise Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
99999		0	954,388	954,388	489,051	Under	465,337
Total		0	954,388	954,388	489,051		465,337
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
99999		0	954,388	954,388	408,711	167,513	378,164
Total		0	954,388	954,388	408,711	167,513	378,164

Starting date 7/1/2016 Ending date 1/31/2017 Fund: 95 STUDENT ACTIVITY

Assets and Resources

Assets:

101	Cash in bank		\$142,215.91
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$216,656.09	
302	Less revenues	(\$146,777.43)	\$69,878.66

Total assets and resources

\$212,094.57

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		(\$500.00)
	Total liabilities		(\$500.00)

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2016 Ending date 1/31/2017 Fund: 95 STUDENT ACTIVITY

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$17,010.53
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00		\$0.00
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00		\$0.00
768	Waiver offset reserve - July 1, 2_____	\$0.00		
609	Add: Increase in waiver offset reserve	\$0.00		
314	Less: Bud. w/d from waiver offset reserve	\$0.00		\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$216,656.09		
602	Less: Expenditures	(\$87,547.05)		
	Less: Encumbrances	(\$17,010.53)	(\$104,557.58)	\$112,098.51
	Total appropriated			\$129,109.04

Unappropriated:

770	Fund balance, July 1			\$83,485.53
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00

Total fund balance **\$212,594.57**

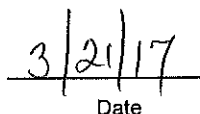
Total liabilities and fund equity **\$212,094.57**

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$216,656.09	\$104,557.58	\$112,098.51
Revenues	(\$216,656.09)	(\$146,777.43)	(\$69,878.66)
Subtotal	<u>\$0.00</u>	<u>(\$42,219.85)</u>	<u>\$42,219.85</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$42,219.85)</u>	<u>\$42,219.85</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$42,219.85)</u>	<u>\$42,219.85</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$42,219.85)</u>	<u>\$42,219.85</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2016 Ending date 1/31/2017 Fund: 95 STUDENT ACTIVITY

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		71,886	144,770	216,656	146,777	Under	69,879
Total		71,886	144,770	216,656	146,777		69,879
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		71,886	144,770	216,656	87,547	17,011	112,099
Total		71,886	144,770	216,656	87,547	17,011	112,099

Starting date 7/1/2016 Ending date 1/31/2017 Fund: 95 STUDENT ACTIVITY

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	71,886	144,770	216,656	146,777	Under	69,879
Total	71,886	144,770	216,656	146,777		69,879
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	71,886	144,770	216,656	87,547	17,011	112,099
Total	71,886	144,770	216,656	87,547	17,011	112,099

HASBROUCK HEIGHTS BOARD OF EDUCATION CASH REPORT

January 31, 2017

	Cash Balance 1/1/2017	Cash Receipts January-17	Cash Disbursements January-17	Cash Balance 1/31/2017
General Fund - 10	3,991,661.42	2,574,891.51	(3,395,547.02)	3,171,005.91
Special Revenue Fund - 20	(115,530.38)	52,530.00	(116,002.94)	(179,003.32)
Capital Projects Fund - 30	(186,103.14)	0.00	(111,663.00)	(297,766.14)
Debt Service Fund - 40	80,045.14	0.00	0.00	80,045.14
Enterprise Fund - 60	713,531.75	88,902.48	(75,484.23)	726,950.00
Total	4,483,604.79	2,716,323.99	(3,698,697.19)	3,501,231.59
Payroll Account	691.71	990,373.27	(991,052.16)	12.82
Payroll Agency Account	131,076.10	1,118,711.60	(1,240,616.05)	9,171.65
Unemployment Account	126,238.59	1,961.47	(26.29)	128,173.77
Summer Escrow Account	126,489.13	32,622.06	(22.92)	159,088.27
Flexible Spending Account	543.74	0.12	0.00	543.86
Grand Total	4,868,644.06	4,859,992.51	(5,930,414.61)	3,798,221.96


Chief School Administrator

3/31/17
Date

ATTACHMENT 

Month / Year: Jan 31, 2017

03/21/17

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - A:23A-2.3	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from) 1/31/2017	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11-1XX-100-XXX	8,958,938	169,892	9,128,830	912,883	62,187	0.68%	975,070	850,696
10300 11160	Total Special Education - Instruction, Total Basic	11-2XX-100-XXX	4,731,368	48	4,731,416	473,142	(1,250)	-0.03%	471,892	474,392
12160 40580	Skills/Remedial - Instruct., Total Bilingual Education -	11-000-216, 217								
41080	Instruction, Total Undistributed Expend - Speech, OT., Total Undist. Expend. - Other Supp. Serv									
15180	TOTAL VOCATIONAL PROGRAMS	11-3XX-100-XXX	0	0	0	0	0	0.00%	0	0
17100 17600	Total School-Sponsored Co/Extra Curricular, Total	11-4XX-X00-XXX	710,525	6,526	717,051	71,705	0	0.00%	71,705	71,705
19160 19620	School-Sponsored Athletics - Instr, Total Before/After School									
20620 21620	Programs - Ins, Total Before/After School Programs, Total									
22620 23620	Summer School, Total Instructional Alternative Educatio, Total									
25100	Other Supplemental/At-Risk Program, Total Other Alternative Education Progra, Total Other Instructional Programs - Ins									
27100	Total Community Services Programs/Operat	11-800-330-XXX	0	0	0	0	0	0.00%	0	0
29180	Total Undistributed Expenditures - Instr	11-000-100-XXX	2,732,091	0	2,732,091	273,209	(7,968)	-0.29%	265,241	281,177
29680 30620	Total Undistributed Expenditures - Atten, Total Undistributed	11-000-211, 213,	1,897,730	0	1,897,730	189,773	19,725	1.04%	209,498	170,048
41660 42200	Expenditures - Health, Total Undist. Expend. - Guidance, Total	218, 219, 222								
43620	Undist. Expend. - Child Study Team, Total Undist. Expend. - Edu. Media Serv.									
43200 44180	Total Undist. Expend. - Improvement of I, Total Undist. Expend. - Instructional St	11-000-221, 223	212,933	639	213,572	21,357	2,465	1.15%	23,822	18,892
45300	Support Serv. - General Admin	11-000-230-XXX	636,197	1,800	637,997	63,800	0	0.00%	63,800	63,800
46160	Support Serv. - School Admin	11-000-240-XXX	1,154,772	11,000	1,165,772	116,577	(98)	-0.01%	116,479	116,675
47200 47620	Total Undist. Expend. - Central Services, Total Undist. Expend. - Admin. Info. Tec	11-000-25X-XXX	539,928	13,472	553,400	55,340	(742)	-0.13%	54,598	56,082
51120	Total Undist. Expend. - Oper. & Maint. O	11-000-26X-XXX	2,278,092	80,852	2,358,944	235,894	36,705	1.56%	272,599	199,189
52480	Total Undist. Expend. - Student Transpor	11-000-270-XXX	746,904	0	746,904	74,690	193,390	25.89%	268,080	(118,700)
71260	TOTAL PERSONNEL SERVICES -EMPLOYEE	11-XXX-XXX-2XX	5,024,671	0	5,024,671	502,467	(306,629)	-6.10%	195,838	809,096
72020	Total Undistributed Expenditures - Food	11-000-310-XXX	0	0	0	0	0	0.00%	0	0
72120	Transfer of Property Sale Proceeds to De	11-000-520-934	0	0	0	0	0	0.00%	0	0
72160	Increase in Sale/Lease-back Reserve	10-605	0	0	0	0	0	0.00%	0	0
72180	Interest Earned on Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72200	Increase in Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72220	Increase in Current Expense Emergency Re	10-607	0	0	0	0	0	0.00%	0	0
72240	Interest Earned on Current Exp. Emergenc	10-607	0	0	0	0	0	0.00%	0	0
72260	TOTAL GENERAL CURRENT EXPENSE		29,624,149	284,229	29,908,378	2,990,838	(2,215)	-0.01%	2,988,623	2,993,053
75880	TOTAL EQUIPMENT	12-XXX-XXX-73X	0	16,034	16,034	1,603	2,215	13.81%	3,818	(612)

ATTACHMENT

Line	Budget Category	Account	(col 1) Original Budget	(col 2) Revenues Allowed NJAC - A:23A-2.3	(col 3) Original Budget For 10% Calc	(col 4) Maximum Transfer Amount	(col 5) YTD Net Transfers to / (from) 1/31/2017	(col 6) % Change of Transfers YTD	(col 7) Remaining Allowable Balance From	(col 8) Remaining Allowable Balance To
76260	Total Facilities Acquisition and Constr	12-000-4XX-XXX	153,906	0	153,906	15,391	0	0.00%	15,391	15,391
76320	Capital Reserve - Transfer to Capital Pr	12-000-4XX-931	0	0	0	0	0	0.00%	0	0
76340	Capital Reserve - Transfer to Debt Servi	12-000-4XX-933	0	0	0	0	0	0.00%	0	0
76360	Increase in Capital Reserve	10-604	0	0	0	0	0	0.00%	0	0
76380	Interest Deposit to Capital Reserve	10-604	0	0	0	0	0	0.00%	0	0
76400	TOTAL CAPITAL OUTLAY		153,906	16,034	169,940	16,994	2,215	1.30%	19,209	14,779
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0	0	0	0	0	0.00%	0	0
84000	Transfer of Funds to Charter Schools	10-000-100-56X	0	0	0	0	0	0.00%	0	0
84020	General Fund Contrib. to School-based Bu	10-000-520-930	0	0	0	0	0	0.00%	0	0
84060	GENERAL FUND GRAND TOTAL		29,778,055	300,263	30,078,318	3,007,832	0	0.00%	3,007,832	3,007,832

Dana Messery
 School Business Administrator Signature

3/21/17
 Date

[illegible]

NCLB FY 2017 AMENDMENT

		From	To	Difference	
Title III					
20-241-100-101-00-01-45	Salaries of Teachers	-	4,645	4,645	Hasbrouck Heights
20-241-100-610-00-01-45	Instructional Supplies	16,043	11,043	(5,000)	Hasbrouck Heights
20-241-200-200-00-01-45	Personal Svcs - Emp Ben	-	355	355	Hasbrouck Heights
20-241-200-300-00-01-45	Purchased Prof & Tech Services	2,000	2,000	-	Hasbrouck Heights
Total		18,043	18,043	-	

Hasbrouck Heights Board of Education
Hasbrouck Heights, New Jersey

Job Description: Paraprofessional**Qualifications:**

- Associate's Degree or Passing Score on Requisite PRAXIS
- Demonstrated aptitude for the work to be performed
- Such alternatives or additions to the above qualifications as the Board of Education may find appropriate and acceptable.
- When requested, secure a commercial driver's license (CDL) and transport students.
- Previous experience working with children
- Good oral and written communication skills

Reports To: Teacher, Building Principal in collaboration with the Supervisor/Director of Special Services

Job Goal: Assists the educational leader responsible for creating the conditions and climate that will best enable members of the school staff to develop an efficient program which provides for optimum development of the individual student.

Assist in creating an environment for excellence, which will result in greater student self-esteem and performance.

Responsibilities: The activities of the paraprofessional include but are not limited:

- Assists with lunch and clean up routines, i.e. lunch room
- Under supervision of licensed teacher, prepares for classroom activities
- In the absence of the classroom teacher, and for limited periods of time, covers the class for non-instructional activities.
- Works with small groups of students to reinforce material initially introduced by the teacher
- Assists individual children in need of special attention
- Performs clerical duties
- Guides independent study, enrichment work and remedial work set up by the teacher
- Assists in setting up audiovisual equipment
- Assists teacher with noninstructional classroom duties, such as snack, toilet and clothing routines
- Checks class work and supervises related activities such as cutting, pasting, field trips, art work and small group activities.
- Assists in drill work
- Assists with reading and storytelling
- Assists small groups of students in the library
- Transports students, as needed, to support their educational program.
- Assists small groups of students in the reading and math programs
- Assists students with puzzles, number games and related activities
- Participates in in-service training programs
- Performs other responsibilities and duties which are appropriate and necessary to the position as directed by the Superintendent or his/her designee.

Terms of Employment: Paraprofessionals will follow their assigned building's calendar. Non-tenured, ten-month year; salary to be established by the Board.

Evaluation: Performance of this position will be evaluated annually by the Building Administrator and/or Supervisor/Director of Special Services.

Approved: May 24, 2007

Revised: October 21, 2010

Revised: May 26, 2016

Revised: March 23, 2017

5111 ELIGIBILITY OF RESIDENT/NONRESIDENT PUPILS**M****A. Definitions**

1. "Affidavit pupil" means a pupil attending, or seeking to attend, school pursuant to N.J.S.A. 18A:38-1(b) and N.J.A.C. 6A:22-3.1(a)2.
2. "Commissioner" means the Commissioner of Education or his/her designee.
3. "Parent" means the natural or adoptive parent, legal guardian, foster parent, surrogate parent, and person acting in the place of a parent such as the person with whom the child legally resides or a person legally responsible for the child's welfare.

B. Eligibility to Attend School – Pupils Domiciled in the District

1. A pupil over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older pupil as is otherwise entitled by law to a free public education, is eligible to attend school in this school district if the pupil is domiciled within the district:
 - a. A pupil is domiciled in the district when he or she is living with a parent(s) or legal guardian(s) whose permanent home is located within the district. A home is permanent when the parent(s) or legal guardian(s) intends to return to it when absent and has no present intent of moving from it, notwithstanding the existence of homes or residences elsewhere.
 - (1) Where a pupil's parent(s) or legal guardian(s) are domiciled within different districts, and where there is no court order or written agreement between the parent(s) or legal guardian(s) designating the district for school attendance, the pupil's domicile is the district of the parent with whom the pupil lives for the majority of the school year, regardless of which parent has legal custody.
 - (2) Where a pupil's physical custody is shared on an equal-time, alternating week/month or other similar basis such that the pupil is not living with one parent for a majority of the school year, and where there is no court order or written agreement between the parents designating the district for school attendance, the pupil's domicile is the present domicile of the parent with whom the pupil resided on the last school day prior to October 16 preceding the date of the application.
 - (a) If a pupil resided with both parents, or with neither parent, on the last school day prior to the preceding October 16, the pupil's domicile is the domicile of the parent with whom the parents indicate the pupil will be residing on the last school day prior to the

ensuing October 16. Where the parents do not designate, or cannot agree upon, the pupil's likely residence as of that date, or if on that date the pupil is not residing with the parent previously indicated, the pupil will attend school in the district where the parent with whom the pupil is actually living as of the last school day prior to October 16 is domiciled.

- (b) The district shall not be required to provide transportation for a pupil residing outside the district for part of the school year, other than that based upon the home of the parent domiciled within the district to the extent required by law, as a result of being the district of domicile for school attendance purposes pursuant to the provisions of this section.
 - b. A pupil is domiciled in the district when he or she has reached the age of eighteen or is emancipated from the care and custody of a parent or legal guardian and has established a permanent home within the district. A home is permanent when the pupil intends to return to it when absent and has no present intent of moving from it, notwithstanding the existence of homes or residences elsewhere.
 - c. A pupil is domiciled in the district when the pupil has come from outside the state and is living with a person domiciled in the district who will be applying for legal guardianship of the pupil upon expiration of the six-month "waiting period" of State residency required pursuant to N.J.S.A. 2A:34-30(e) and N.J.S.A. 2A:34-31. However, any such pupil may later be subject to removal proceedings if application for legal guardianship is not made within a reasonable period of time following expiration of the mandatory waiting period.
 - d. A pupil is domiciled in the district when his or her parent(s) or legal guardian(s) resides within the district on an all-year-round basis for one year or more, notwithstanding the existence of a domicile elsewhere.
 - e. A pupil is domiciled in the district if the Division of Child Protection and Permanency in the Department of Human Services is acting as the pupil's legal guardian and has placed the pupil in the district.
2. When a pupil's dwelling is located within two or more local school districts, or bears a mailing address that does not reflect the dwelling's physical location within a municipality, the district of domicile for school attendance purposes will be that of the municipality to which the resident pays the majority of his or her property tax, or to which the majority of property tax for the dwelling in question is paid by the owner of a multi-unit dwelling.
- a. Where property tax is paid in equal amounts to two or more municipalities, and where there is no established assignment for pupils residing in the affected dwellings, the district of domicile for school attendance purposes will be determined through assessment of individual proofs as provided pursuant to

N.J.A.C. 6A:22-3.4 et seq. This provision shall not preclude the attendance of currently enrolled pupils who were permitted to attend school in the district prior to the provision's initial promulgation on December 17, 2001.

C. Eligibility to Attend School – Other Pupils Eligible to Attend School

1. A pupil is entitled by law to a free public education in the district if that pupil is kept in the home of a person other than the pupil's parent(s) or legal guardian(s), where the person is domiciled in the school district and is supporting the pupil without remuneration as if the pupil were his or her own child;
 - a. A pupil is not eligible to attend school in this district pursuant to this provision unless:
 - (1) The pupil's parent(s) or legal guardian(s) has filed, together with documentation to support its validity, a sworn statement that he or she is not capable of supporting or providing care for the pupil due to family or economic hardship and that the pupil is not residing with the other person solely for the purpose of receiving a free public education; and
 - (2) The person keeping the pupil has filed, when required by the district:
 - (a) A sworn statement that he or she is domiciled within the district, is supporting the child without remuneration and intends to do so for a longer time than the school term, and will assume all personal obligations for the pupil relative to school requirements; and
 - (b) A copy of his or her lease if a tenant, or a sworn landlord's statement if residing as a tenant without a written lease.
 - b. A pupil shall not be deemed ineligible under this section because required sworn statements(s) cannot be obtained, where evidence is presented that the underlying requirements of the law are being met notwithstanding the inability of the resident or pupil to obtain the sworn statement(s).
 - c. A pupil shall not be deemed ineligible under this section where evidence is presented that the pupil has no home or possibility of school attendance other than with a non-parent district resident who is acting as the sole caretaker and supporter of the pupil.
 - d. A pupil shall not be deemed ineligible under this section solely because a parent(s) or legal guardian(s) gives gifts or makes limited contributions, financial or otherwise, toward the welfare of the pupil, provided the resident keeping the pupil receives no payment or other remuneration from the parent(s) or legal guardian(s) for regular maintenance of the pupil.

2. A pupil is entitled by law to a free public education in the district if the pupil is kept in the home of a person domiciled in the district, other than the parent(s) or legal guardian(s), where the parent(s) or legal guardian(s) is a member of the New Jersey National Guard or the reserve component of the United States armed forces and has been ordered into active military service in the United States armed forces in time of war or national emergency. Eligibility under this provision shall cease at the end of the current school year upon the parent(s) or legal guardian(s) return from active military duty.
3. A pupil is entitled by law to a free public education in the district if the pupil's parent(s) or legal guardian(s) temporarily resides within the district, notwithstanding the existence of a domicile elsewhere:
 - a. The parent or legal guardian, when required by the district, shall demonstrate that such temporary residence is not solely for purposes of a pupil's attending school within the district of temporary residence;
 - b. Where one of a pupil's parents temporarily resides in the district while the other is domiciled or temporarily resides elsewhere, eligibility to attend school will be determined in accordance with N.J.A.C. 6A:22-3.1(a)1i. However, no pupil shall be eligible to attend school based upon a parent's temporary residence in a district unless the parent(s) or legal guardian(s) demonstrates, when required by the district, that such temporary residence is not solely for purposes of a pupil's attending school within the district.
4. A pupil is entitled by law to a free public education in the district:
 - a. If the pupil's parent(s) or legal guardian(s) moves to another district as the result of being homeless, subject to the provisions of N.J.A.C. 6A:17-2, Education of Homeless Children;
 - b. If the pupil is placed in the home of a district resident by court order pursuant to N.J.S.A. 18A:38-2;
 - c. If the pupil previously residing in the district parent(s) or legal guardian(s) is a member of the New Jersey National Guard or the United States reserves and has been ordered to active service in time of war or national emergency pursuant to N.J.S.A. 18A:38-3(b); and
 - d. If the pupil resides on federal property within the State pursuant to N.J.S.A. 18A:38-7.7 et seq.

D. Housing and Immigration Status

1. The physical condition of an applicant's housing, or an applicant's compliance with local housing ordinances or terms of lease will not affect eligibility to attend school.

2. Immigration/visa status shall not affect eligibility to attend school for a pupil who is domiciled in the district or otherwise eligible to attend school in the district pursuant to N.J.A.C. 6:22-3.2 and the pupil shall be enrolled without regard to, or inquiry concerning, immigration status. However, the provisions of N.J.S.A. 18A:38-1 shall not apply to pupils who have obtained or are seeking to obtain a Certificate of Eligibility for Nonimmigrant Status (INS form I-20) from the district in order to apply to the INS for issuance of a visa for the purpose of limited study on a tuition basis in a United States public secondary school ("F-1 Visa").

E. Nothing in Policy and Regulation 5111 or N.J.A.C. 6A:22-1.1 et seq. will be construed to limit the discretion of the Board to admit nonresident pupils, or the ability of a nonresident pupil to attend school with or without payment of tuition, with the consent of the district Board pursuant to N.J.S.A. 18A:38-3(a).

F. Proof of Eligibility

1. The district shall accept a combination of any of the following or similar forms of documentation from persons attempting to demonstrate a pupil's eligibility for enrollment in the district:
 - a. Property tax bills, deeds, contracts of sale, leases, mortgages, signed letters from landlords and other evidence of property ownership, tenancy or residency;
 - b. Voter registrations, licenses, permits, financial account information, utility bills, delivery receipts, and other evidence of personal attachment to a particular location;
 - c. Court orders, State agency agreements and other evidence of court or agency placements or directives;
 - d. Receipts, bills, cancelled checks, insurance claims or payments, and other evidence of expenditures demonstrating personal attachment to a particular location, or, where applicable, to support of the pupil;
 - e. Medical reports, counselor or social worker assessments, employment documents, unemployment claims, benefit statements, and other evidence of circumstances demonstrating, where applicable, family or economic hardship, or temporary residency;
 - f. Affidavits, certifications and sworn attestations pertaining to statutory criteria for school attendance, from the parent, legal guardian, person keeping an "affidavit pupil," adult pupil, person(s) with whom a family is living, or others as appropriate;
 - g. Documents pertaining to military status and assignment; and
 - h. Any other business record or document issued by a governmental entity.

2. The district may accept forms of documentation not listed above, and shall not exclude from consideration any documentation or information presented by a person seeking to enroll a pupil.
3. The district shall consider the totality of information and documentation offered by an applicant, and shall not deny enrollment based on failure to provide a particular form of documentation, or a particular subset of documents, without regard to other evidence presented.
4. The district shall not require or request, as a condition of enrollment in school, any information or document protected from disclosure by law, or pertaining to criteria which are not legitimate bases for determining eligibility to attend school. These include:
 - a. Income tax returns;
 - b. Documentation or information relating to citizenship or immigration/visa status, except as set forth in N.J.A.C. 6A:22-3.3(b);
 - c. Documentation or information relating to compliance with local housing ordinances or conditions of tenancy; and
 - d. Social security numbers.
5. Documents or information of the type referenced in paragraph 4 above, or pertinent parts thereof, may be voluntarily disclosed by the person seeking enrollment. However, the district may not, directly or indirectly, require or request such disclosure as a condition of enrollment.

G. Initial Assessment and Enrollment

1. The district shall use registration forms provided by the Commissioner, or locally developed forms that:
 - a. Are consistent with the forms provided by the Commissioner;
 - b. Do not seek information prohibited by any provision of statute, Code or rule;
 - c. Summarize the criteria for attendance set forth in N.J.S.A. 18A:38-1 for applicant reference, and specify the nature and form of any sworn statements to be filed;
 - d. Clearly state the purpose, in relation to such criteria, for which requested information is being sought; and
 - e. Provide notice to applicants that any initial determination of eligibility is subject to a more thorough review and re-evaluation, and that there is a potential for

assessment of tuition in the event that an initially admitted applicant is later found ineligible.

2. The district shall ensure that sufficient numbers of registration forms, and sufficient numbers of trained registration staff, are available to ensure prompt determinations of eligibility and enrollment.
 - a. If the district uses separate forms for "affidavit pupil" applications, rather than a single form for all types of application for enrollment, such forms shall comply in all respects with the provisions of G.1. above. Where such forms are used, the district shall provide them to any person attempting to register a pupil of whom he or she is not the parent(s) or legal guardian(s), whether or not they are specifically requested. The district shall not demand or suggest that legal guardianship or custody shall be obtained before enrollment will be considered for a pupil living with a person other than the parent(s) or legal guardian(s), nor shall they demand or suggest that "affidavit pupil" proofs be produced by an applicant seeking to enroll a pupil of whom the applicant has legal guardianship or custody.
 - b. The district level school administrator designated by the Superintendent shall be available, and clearly identified to applicants, to assist persons who are experiencing difficulties with the enrollment process.
3. Initial determinations of eligibility shall be made upon presentation of an application for enrollment, and enrollment shall take place immediately in all cases except those of clear, uncontested denials.
 - a. Where an applicant has provided incomplete, unclear or questionable information, enrollment shall take place immediately, but the applicant shall be placed on notice that removal will result if defects in the application are not corrected, or an appeal is not filed, in accordance with subsequent notice to be provided pursuant to N.J.A.C. 6A:22-4.2.
 - b. Where an applicant appears ineligible based on information provided in the initial application, a preliminary written notice of ineligibility shall be provided, including an explanation of the right to appeal to the Commissioner of Education. Enrollment shall take place immediately if the applicant clearly indicates disagreement with the district's determination and an intent to appeal to the Commissioner.
 - (1) A pupil enrolled pursuant to this provision will be notified that he or she will be removed, without a hearing before the Board, if no appeal is filed within the twenty-one day period established by N.J.S.A. 18A:38-1.
4. Where enrollment is denied and no intent to appeal is indicated, applicants shall be advised that they shall comply with compulsory education laws and shall, where the pupil is between the ages of six and sixteen, be asked to complete a written statement indicating the pupil will be attending school in another district, attending a nonpublic school, or

receiving instruction elsewhere than at a school pursuant to N.J.S.A. 18A:38-25. In the absence of this written statement from the parent or legal guardian, the district level school administrator designated by the Superintendent shall notify the school district of actual domicile or residence, or the Division of Child Protection and Permanency based on "neglect" pursuant to N.J.S.A. 9:6-1, with the pupil's name, the name(s) of the parent/guardian/resident, address to the extent known, denial of admission to the district based on residency or domicile, and absence of evidence of intent to attend school or receive instruction elsewhere, for purposes of ensuring compliance with such laws.

5. Where enrollment is denied and an intent to appeal is indicated, or where enrollment is provisional subject to further review or information, enrollment or attendance at school will not be conditioned on advance payment of tuition in whole or part.
6. The Superintendent or designee, shall ensure that information suggesting an applicant may be homeless is identified during the registration process, so that, where appropriate, procedures may ensue in accordance with N.J.A.C. 6A:17-2 - Education of Homeless Children.
7. Enrollment or attendance in the district shall not be denied based upon absence of the certified copy of birth certificate or other proof of a pupil's identity required within thirty days of initial enrollment pursuant to N.J.S.A. 18A: 36-25.1.
8. Enrollment in the district shall not be denied based upon absence of pupil medical information, although actual attendance at school may be deferred as necessitated by compliance with rules regarding immunization of pupils, N.J.A.C. 8:57-4.
9. Enrollment in the district, attendance at school, or educational services where attendance in the regular education program appears inappropriate, shall not be denied based upon absence of a pupil's prior educational record. However, the applicant shall be advised that the initial educational placement of the pupil may be subject to revision upon receipt of records or further assessment of the pupil by the district.

H. Notice of Ineligibility

1. If the district finds the applicant ineligible to attend the schools of the district pursuant to N.J.A.C. 6A:22-1.1 et seq., or the application initially submitted is found to be deficient upon subsequent review or investigation, notice shall immediately be provided to the applicant consistent with sample form(s) to be provided by the Commissioner. Notices shall be in writing, in English and in the native language of the applicant, issued by the Superintendent and directed to the address at which the applicant claims to reside.
2. Notices of ineligibility shall include:
 - a. In cases of denial, a clear description of the specific basis on which the determination of ineligibility was made, sufficient to allow the applicant to understand the basis

for the decision and determine whether to appeal. Such description shall identify the specific section of N.J.S.A. 18A:38-1 under which the application was decided;

- b. In cases of provisional eligibility, a clear description of the missing documents or information that shall be provided in order to attain final eligibility status under the applicable provision of N.J.S.A. 18A:38-1;
- c. A clear statement of the applicant's right to appeal to the Commissioner of Education within twenty-one days of the date of the notice, along with an informational document provided by the Commissioner describing how to file an appeal;
- d. A clear statement that the pupil is entitled to attend school for the twenty-one day period during which an appeal can be made to the Commissioner, but that, if missing information is not provided or an appeal is not filed, the pupil shall not be permitted to attend school beyond the 21st day following the date of the notice;
- e. A clear statement that the pupil is entitled to continue attending school during the pendency of an appeal to the Commissioner;
- f. A clear statement that, if an appeal is filed with the Commissioner and the applicant does not sustain the burden of demonstrating entitlement to attend the schools of the district, or the applicant abandons the appeal through withdrawal, failure to prosecute or any means other than settlement, the applicant may be assessed, by order of the Commissioner enforceable in Superior Court, tuition for any period of ineligible attendance, including the initial twenty-one day period and the period during which the appeal was pending before the Commissioner;
- g. A clear statement of the approximate rate of tuition, pursuant to N.J.A.C. 6A:22-6.3, that an applicant may be assessed for the year at issue if the applicant does not prevail on appeal, or elects not to appeal;
 - (1) If removal is based on the pupil having moved from the district, the notice of ineligibility shall also provide information as to whether district policy permits continued attendance, with or without tuition, for pupils who move from the district during the course of the school year.
- h. The name of a contact person in the district who can provide assistance in explaining the contents of the notice; and
- i. Notice that, where no appeal is filed, the parent(s) or legal guardian(s) must still comply with compulsory education laws, and that, in the absence of a written statement from the parent(s) or legal guardian(s) that the pupil will be attending school in another district, attending a nonpublic school, or receiving instruction elsewhere than at a school, the district level administrator designated by the Superintendent shall notify the school district of actual domicile/residence, or the Division of Child Protection and Permanency based on "neglect" pursuant to

N.J.S.A. 9:6-1, of the pupil's name, the name(s) of the parent/guardian/resident, address to the extent known, denial of admission to the district based on residency or domicile, and absence of evidence of intent to attend school or receive instruction elsewhere, for purposes of facilitating enforcement of the State compulsory education requirement (N.J.S.A. 18A:38-25).

Disputes Over Residency:

When the residency of a pupil is in dispute, the pupil shall be permitted to attend school in the district until the matter is resolved. **The matter must be resolved within 30 calendar days.** The burden of providing proof of residence shall rest with the parent or guardian.

Pupils declared as non-residents shall be given a period of time (**30 calendar days**) to withdraw and enroll in the new school depending on the age and circumstances of the child, on a case by case basis determined by the Building Principal in concert with the Superintendent.

The Residency Officer will send the Notice of Initial Determination of Ineligibility Letter to the parent(s) or legal guardian(s) or adult pupil informing the parties of their rights and outlining the procedures that the Board of Education will follow. If the parent(s) or legal guardian(s) or adult pupil does not accept the reasons for denial of eligibility the Board of Education will conduct a Due Process hearing at which time the parent(s) or legal guardian(s) or adult pupil may present his/her case to the full Board of Education. If the Board of Education upholds the initial determination of ineligibility the pupil will be removed from the rolls and tuition will be assessed for the days the pupil was enrolled.

Residency Investigations:

1. An "Application for Residency Investigation" form must be submitted for any pupil suspected to be a non-resident. The form must be completed, signed and submitted to the Superintendent of Schools in a sealed enveloped marked confidential. The form will be made available in the Superintendent's Office, the Office of the School Business Administrator/Board Secretary and the Principal's office of the four schools. All information included in this form will remain confidential, to the extent allowed by law.
2. Upon receipt of the "Application for Residency Investigation" form, the Superintendent will review the request and contact the Attendance Officer who will be assigned the case.
3. The Superintendent's office will complete the "Request for Residency Investigation Form, and forward it to the Attendance Officer for investigation.
4. The Attendance Officer will complete the "Disposition of Investigation" form and submit the findings to the Superintendent in a timely fashion.
5. The Superintendent will review all material and send the individual originating the request, a copy of the original "Application for Residency Investigation" form which will indicate

the status of the pupil's residency. Copies of the report of the Attendance Officers findings will be forwarded to other buildings where siblings are in attendance.

6. The Superintendent or designee shall contact the parent/guardian directly to inform him/her of the decision, giving a specific amount of time for the family to initiate a transfer. A registered letter shall be forwarded to the new district indicating that it was determined that the pupil has been declared a resident of that school district and has been/will be transferred.
7. The Superintendent shall present to the Board the name(s) of the individuals found to be non-residents of the school district. The Board will then discuss the possibility of entering into litigation to recover the lost tuition.
8. The individual who ~~initiated~~ **completed the investigation** the "Application for Residency Investigation" form shall be entitled to up to \$250 payment if the pupil is found to be a non-resident of the school district. In the case of an infant pupil, payment will be made to the infant pupil and legal guardian. If more than one individual submits an "Application for Residency Investigation" form for the same pupil, partial payment will be made to each individual making the request if the pupil is found to be a non-resident. All payments will be made by the Board Secretary from the Board of Education petty cash account.
9. Yearly residency checks will be performed according to the following guidelines:
 - A full residency check will be completed on every child during the summer for children entering grades three, six and nine.
 - This residency check will include:
 1. Proof of residence;
 2. Attachment to the address;
 3. Photo ID;
 4. Proof of custodial relationship (Birth certificate, custodial papers, etc.)
 - The four Building Principals are responsible for this residency check. The Director of Special Services will do a residency check on all pupils placed in out-of-district placements for children either in grades three, six and nine or of equivalent age.
 - This process will start with a letter sent to parent(s) or legal guardian(s) on the last day of school from the Superintendent of Schools. The Principals will process all submissions and report to the Superintendent of Schools by September 30th of each year.

10. The person(s) responsible for registration in each school will follow the following protocols:

- Register all pupils who provide sufficient documentation for residency.
- Register all pupils who provide proof of residency (lease, mortgage statement, tax bill, etc.) but have not provided the necessary documents for attachment to address. In these cases the intake person will provide the parent(s) or legal guardian(s) or adult pupil with a Notice of Defect in Application/Potential Ineligibility letter and inform them that they have thirty days to provide the school with the required documents.
- Pass on all registration documents to the Principal to review who will in turn send to the Superintendent for his/her review.
- Forward all questionable cases to the residency officer for review including:
 - All cases in which the parent(s) or legal guardian(s) or adult pupil does not provide proof of residency.
 - All cases regarding custody including all affidavit cases.
 - All cases in which the Notice of Defect in Application/Potential Ineligibility letter has been presented and the requirements have not been met within the thirty day time period.

11. See the following subsections of NJ 6A chapter 22:

- 6A:22-3.1 Pupils domiciled within the school district
- 6A:22-2.2 Discretionary admission of nonresident pupil
- 6A:22-3.2 Other pupils eligible to attend school
 - 1. Pursuant to N.J.S.A. 18A:38-1(c) any person who fraudulently allows a child of another person to use his or her residence and is not the primary financial supporter of that child and any person who fraudulently claims to have given up custody of his or her child to a person in another district commits a disorderly persons offense.
- 6A:22-3.3 Housing and immigration status
- 6A:22-3.4 Proof of eligibility
- 6A:22-4.1 Registration forms and procedures for initial assessment

- 6A:22-4.2 Notices of ineligibility
- 6A:22-4.3 Removal of currently enrolled pupil
- 6A:22-5.1 Appeal to the Commissioner
- 6A:22-6.1 Assessment of tuition where no appeal is filed
- 6A:22-6.2 Assessment of tuition where appeal is filed
- 6A:22-6.3 Calculation of tuition

12. Custody/ Affidavit Pupils- Other pupils eligible to attend school

- a. A pupil over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older pupil as is otherwise entitled by law to free public education, is eligible to attend school in the school district if that pupil is kept in the home of a person other than the pupil's parent or legal guardian, where the person is domiciled in the school district and is supporting the pupil without remuneration as if the pupil were his or her own child.

A pupil is not eligible to attend school in a school district pursuant to this provision unless:

- (1) The pupil's parent or guardian has filed, together with documentation to support its validity, a sworn statement that he or she is not capable of supporting or providing care for the pupil due to family or economic hardship and that the pupil is not residing with the other person solely for the purpose of receiving a free public education; and
- (2) The person keeping the pupil has filed, if so required by the district Board of Education:
 - i. A sworn statement that he or she is domiciled within the school district, is supporting the child without remuneration and intends to do so for a longer time than the school term, and will assume all personal obligations for the pupil relative to school requirements; and
 - ii. A copy of his or her lease if a tenant, or a sworn landlord's statement if residing as a tenant without written lease.

- b. A pupil shall not be deemed ineligible under this provision because required sworn statements(s) cannot be obtained, where evidence is presented that

the underlying requirements of the law are being met notwithstanding the inability of the resident or pupil to obtain the sworn statement(s).

- c. A pupil shall not be deemed ineligible under this provision where evidence is presented that the pupil has no home or possibility of school attendance other than with a non-parent district resident who is acting as the sole caretaker and supporter of the pupil.
- d. A pupil shall not be deemed ineligible under this subsection solely because a parent or legal guardian gives gifts or makes limited contributions, financial or otherwise, toward the welfare of the pupil, provided that the resident keeping the pupil receives no payment or other remuneration from the parent or guardian for regular maintenance of the pupil.
- e. Pursuant to N.J.S.A. 18A:38-1(c) any person who fraudulently allows a child of another person to use his or her residence and is not the primary financial supporter of that child and any person who fraudulently claims to have given up custody of his or her child to a person in another district commits a disorderly persons offense.

I. Removal of Currently Enrolled Pupils

- 1. Nothing in N.J.A.C. 6A:22-1.1 et seq. and this Regulation shall preclude the Board from seeking to identify, through further investigation or periodic requests for current validation of previously determined eligibility status, pupils enrolled in the district who may be ineligible for continued attendance due to error in initial assessment, changed circumstances or newly discovered information.
- 2. When a pupil, enrolled and attending school in the district, is later determined to be ineligible for continued attendance, the Superintendent may apply to the Board for removal of the pupil.
 - a. The Superintendent shall issue a preliminary notice of ineligibility meeting the requirements of N.J.A.C. 6A:22-4.2. However, such notice shall also provide for a hearing before the Board prior to a final decision on removal.
- 3. No pupil shall be removed from school unless the parent, legal guardian, adult pupil or resident keeping an "affidavit pupil," as the case may be, has been informed of his or her entitlement to a hearing before the Board of Education.
- 4. Once the hearing is held, or if the parent, legal guardian, adult pupil or resident keeping an "affidavit pupil," as the case may be, does not respond to the Superintendent's notice within the designated time frame or appear for hearing, the Board shall make a prompt determination of the pupil's eligibility or ineligibility and shall immediately provide notice thereof in accordance with the requirements of N.J.A.C. 6A:22-4.2.

5. Hearings required pursuant to N.J.A.C. 6A:22-4.3 et seq. may be conducted by a committee, at the discretion of the full Board, which will make a recommendation to the full Board for action. No pupil may be removed except by vote of the Board taken at a meeting duly convened and conducted pursuant to N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act.

J. Appeal to the Commissioner

1. A district determination that a pupil is ineligible to attend the schools of the district may be appealed to the Commissioner by the parent, legal guardian, adult pupil or resident keeping an "affidavit pupil," as the case may be. Such appeals shall proceed in accordance with N.J.S.A. 18A:38-1 and N.J.A.C. 6A:3-8.1 et seq. Appeals of "affidavit pupil" eligibility determinations shall be filed by the resident keeping the pupil.

K. Assessment and Calculation of Tuition

1. If no appeal to the Commissioner is filed following notice of a determination of ineligibility, the Board may assess tuition for any period of a pupil's ineligible attendance, including the twenty-one day period provided by N.J.S.A. 18A:38-1 for appeal to the Commissioner.
 - a. The district may obtain an order of the Commissioner of Education for tuition, enforceable pursuant to N.J.S.A. 2A:58-10 through recording on the judgment docket of the Superior Court, Law Division, by filing a petition of appeal pursuant to N.J.A.C. 6A:3.
2. If an appeal to the Commissioner is filed, where the appellant does not sustain the burden of demonstrating entitlement to attend the schools of the district, or abandons the appeal through withdrawal, failure to prosecute or any means other than settlement agreeing to waive or reduce tuition, the Commissioner may order assessment of tuition for any period of a pupil's ineligible attendance in a district, including the twenty-one day period for filing of an appeal and the period during which the hearing and decision on appeal were pending.
 - a. An order of the Commissioner is enforceable through recording on the judgment docket of the Superior Court, Law Division, pursuant to N.J.S.A. 2A:58-10.
3. Tuition assessed pursuant to the provisions of this section shall be calculated on a per pupil basis for the period of a pupil's ineligible enrollment, by applicable grade/program category and consistent with the provisions of N.J.A.C. 6A:23-3.1. The individual pupil's record of daily attendance shall not impact on such calculation.

4. Nothing in N.J.A.C. 6A:22-1.1 et seq. precludes an equitable determination, by the Board or the Commissioner, that, when the particular circumstances of a matter so warrant, tuition shall not be assessed for all or part of any period of a pupil's ineligible attendance in the district.

Issued: 20 November 2014

Revised (First Reading): February 16, 2017

Revised (Second Reading): March 23, 2017

2415.03 HIGHLY QUALIFIED TEACHERS

M

~~The No Child Left Behind Act (NCLB) requires all teachers be or become highly qualified in the core academic content area(s) they teach in accordance with the United States Department of Education and the New Jersey Department of Education highly qualified teacher requirements.~~

~~Teachers who have achieved highly qualified status retain highly qualified status permanently for the teaching assignment designated on the approved highly qualified teacher forms. No teacher providing direct instruction in core content areas is grandfathered or exempt from this process.~~

~~The district shall maintain the appropriate highly qualified documentation for all teachers who provide direct instruction in core content areas. When a teacher changes teaching assignments, which requires different content expertise, additional highly qualified teacher forms must be completed and kept on file within the district. Highly qualified teacher documentation should be completed for all new teachers and for those with new teaching assignments at the beginning of each school year.~~

~~When a teacher obtains employment in a new school district, the new district must contact the previous place of employment to have the teacher's official highly qualified teacher forms sent to the new district. A teacher hired from another State must hold New Jersey certification and must meet New Jersey's highly qualified teacher requirements. Out of State teachers may provide documentation to support their highly qualified teacher status from the previous State in which they taught.~~

~~All Title I schools must send out a Right to Know letter in the beginning of every school year informing parent(s) or legal guardian(s) that they have the right to know the qualifications of their child's teacher. The letter should be sent by all Title I and non Title I districts. In addition, in all Title I schools, the parent(s) or legal guardian(s) of pupils whose teacher is not yet highly qualified must be notified. Copies of these letters must be kept on file in the school.~~

No Child Left Behind Act of 2001, §1119

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2624.1 AP/HONORS: ACADEMIC STANDARDS, ACADEMIC ASSESSMENTS and ACCOUNTABILITY

Honors & AP Requirements for all Content Areas

All students who enroll in an AP course will take the AP test at the end of the course, or take a school administered 4th marking period Quarterly/Final Assessment. When taking the AP test, a score of 4 or 5 will result in a 100% reimbursement of the test fee. (A score of 3 will result in 50% reimbursement)

Starting with students graduating in 2018 - If a student does not pass their content area AP test (3 or higher), or school administered fourth marking period Quarterly/Final Assessment, they do not qualify to take a secondary AP class in that content area the following year.

Transfer Students – Placement in honors classes will be based on past academic records and required pre-requisites that have been achieved. A test may be given for a student to qualify into an Honor's class where transcripts do not match with our course progression/program.

(*Students in the graduating class of 2017, must attain an assessment average of 80 in their current honors course along with the additional criteria stated below to remain in honors/AP)

**All assessment averages will be based on the first three marking periods exclusive of exams.

***The most current SAT and PSAT results will be utilized beginning with the SAT as the determining factor.

SCIENCE COURSES

Honors Biology

Student attains an assessment average of 90 in 8th grade Science.

Honors Chemistry

- Student attains an assessment average of 83 in Honors Biology and student attains a minimum score of 40/22 on both PSAT Reading AND PSAT Mathematics or a minimum score of 400 on both SAT Reading AND SAT Mathematics.
- Student attains an assessment average of 90 in CP Biology. Student attains a minimum score of 40/22 on both PSAT Reading AND PSAT Mathematics or a minimum score of 400 on SAT Reading AND SAT Mathematics.

Honors Physics

- Student attains an assessment average of 83 in Honors Chemistry and student attains a minimum score of 40/22 on both PSAT Reading AND PSAT Mathematics or a minimum score of 400 on both SAT Reading AND SAT Mathematics.
- Student attains an assessment average of 90 in CP Chemistry. Student attains a minimum score of 40/22 on both PSAT Reading AND PSAT Mathematics or a minimum score of 400 on SAT Reading AND SAT Mathematics.

AP Biology

Student attains an assessment average of 83 in Honors Biology and student attains a minimum score of 40/22 on both PSAT Reading AND PSAT Mathematics or a minimum score of 400 on both SAT Reading AND SAT Mathematics.

Student attains an assessment average of 90 in CP Biology. Student attains a minimum score of 40/22 on both PSAT Reading AND PSAT Mathematics or a minimum score of 400 on SAT Reading AND SAT Mathematics.

*PSAT and SAT score criteria are subject to change based on new high school proficiency requirements to be set by the state of New Jersey.

AP Chemistry

Student attains an assessment average of 83 in Honors Chemistry and student attains a minimum score of 40/22 on both PSAT Reading AND PSAT Mathematics or a minimum score of 400 on both SAT Reading AND SAT Mathematics.

Student attains an assessment average of 90 in CP Chemistry and student attains a minimum score of 40/22 on both PSAT Reading AND PSAT Mathematics or a minimum score of 400 on both SAT Reading AND SAT Mathematics.

*PSAT and SAT score criteria are subject to change based on new high school proficiency requirements to be set by the state of New Jersey.

AP Physics

Student attains an assessment average of 83 in Honors Physics and student attains a minimum score of 40/22 on both PSAT Reading AND PSAT Mathematics or a minimum score of 400 on both SAT Reading AND SAT Mathematics.

Student attains an assessment average of 90 in CP Physics and student attains a minimum score of 40/22 on both PSAT Reading AND PSAT Mathematics or a minimum score of 400 on both SAT Reading AND SAT Mathematics.

*PSAT and SAT score criteria are subject to change based on new high school proficiency requirements to be set by the state of New Jersey

SOCIAL STUDIES COURSES

Honors Early US History (US I)

Student attains an assessment average of 90 in 8th grade Social Studies.

Honors Modern US History (US II)

Student attains an assessment average of 83 in Honors Early US History I or an assessment average of 90 in CP Early US History I.

Honors World History

Student attains an 83 assessment average in Honors Modern US History II or an assessment average of 90 in CP Modern US History II.

AP US History /AP Human Geography/AP US Government and Politics/AP Government

Student attains an assessment average of 83 in Honors Modern US History II and student attains a minimum PSAT Reading score of 40/22 or a minimum SAT Reading score of 400.

Student attains an assessment average of 90 in CP Modern US History II and student attains a minimum PSAT Reading score of 40/22 or a minimum SAT Reading score of 400.

*PSAT and SAT score criteria are subject to change based on new high school proficiency requirements to be set by the state of New Jersey.

AP World History

Student attains an assessment average of 83 in Honors Modern US History II and student attains a minimum PSAT Reading score of 40/22 or a minimum SAT Reading score of 400.

Student attains an assessment average of 90 in CP Modern US History II and student attains a minimum PSAT Reading score of 40/22 or a minimum SAT Reading score of 400.

*PSAT and SAT score criteria are subject to change based on new high school proficiency requirements to be set by the state of New Jersey.

AP Psychology

Student attains an assessment average of 90 in psychology, developmental psychology or particular topics in psychology and student attains a minimum PSAT Reading score of 40/22 or a minimum SAT Reading score of 400.

*PSAT and SAT score criteria are subject to change based on new high school proficiency requirements to be set by the state of New Jersey.

WORLD LANGUAGE COURSES

AP Spanish

Student attains an assessment average of 90 in Spanish III

AP Italian

Student attains an assessment average of 90 in Italian III

ART AND MUSIC COURSES

AP MUSIC / ART COURSES

A teacher recommendation must be provided in order for a student to take an AP Music or AP Art course.

LANGUAGE ARTS COURSES

Honors English 9

Student attains an assessment average of 83 in Honors 8th Grade English or an assessment average of 90 in regular 8th grade English.

Honors English 10

Student attains an assessment average of 83 in Honors English 9 or an assessment average of 90 in CP English 9.

Honors English 11

Student attains an assessment average of 83 in Honors English 10 or an assessment average of 90 in CP English 10.

Honors English 12

Student attains an assessment average of 83 in Honors English 11 or an assessment average of 90 in CP English 11

AP English Language and Composition

- Student attains an assessment average of 83 in Honors English 10 and student attains a minimum PSAT Reading score of 40/22 or a minimum SAT Reading score of 400.

- Student attains an assessment average of 90 in CP English 10 and student attains a minimum PSAT Reading score of 40/22 or a minimum SAT Reading score of 400.

*PSAT and SAT score criteria are subject to change based on new high school proficiency requirements to be set by the state of New Jersey).

AP English Literature and Composition

- Student attains an assessment average of 83 in Honors English 11 and student attains a minimum PSAT Reading score of 40/22 or a minimum SAT Reading score of 400.

- Student attains an assessment average of 90 in CP English 11 and student attains a minimum PSAT Reading score of 40/22 or a minimum SAT Reading score of 400.

*PSAT and SAT score criteria are subject to change based on new high school proficiency requirements to be set by the state of New Jersey).

MATHEMATICS COURSES

Algebra 1 Honors

Student attains an assessment average of 83 in 8th grade Honors Mathematics or an assessment average of 90 in CP 8th grade Mathematics.

Geometry Honors

Student attains an assessment average of 83 in Algebra 1 Honors or an assessment average of 90 in CP Algebra 1.

Algebra II Honors

Student attains an assessment average of 83 in Geometry Honors or an assessment average of 90 in CP Geometry.

Pre-Calculus Honors/ Trigonometry Honors

Student attains an assessment average of 83 in Algebra 2 Honors or an assessment average of 90 in Algebra 2.

AP Calculus

- Student attains an assessment average of 83 in Pre-Calculus Honors and student attains a minimum PSAT Mathematics score of 40/22 or a minimum SAT Mathematics score of 400.
- Student attains an assessment average of 90 assessment in Pre-Calculus and student attains a minimum PSAT Mathematics score of 40/22 or a minimum SAT Mathematics score of 400.

*PSAT and SAT score criteria are subject to change based on new high school proficiency requirements to be set by the state of New Jersey.

AP Statistics

- Student attains an assessment average of 83 in Algebra II Honors / Pre Calc. Honors and student attains a minimum PSAT Mathematics score of 40/22 or a minimum SAT Mathematics score of 400.
- Student attains an assessment average of 90 in Algebra II / Pre Calc. and student attains a minimum PSAT Mathematics score of 40/22 or a minimum SAT Mathematics score of 400 and attains a minimum PSAT Reading score of 40/22 or a minimum SAT Reading score of 400.

*PSAT and SAT score criteria are subject to change based on new high school proficiency requirements to be set by the state of New Jersey.

BUSINESS COURSES

AP Macroeconomics/AP Microeconomics/AP Economics

Student attains an assessment average of 90 in math and language arts and student attains a minimum PSAT Mathematics score of 40/22 or a minimum SAT Mathematics score of 400.

*PSAT and SAT score criteria are subject to change based on new high school proficiency requirements to be set by the state of New Jersey.

MIDDLE SCHOOL

MATHEMATICS COURSES

Students must be enrolled in both Math Honor classes in Middle School. Both classes will averaged in 6th, 7th, and 8th grade to qualify.

~~**All assessment averages will be based on the first three marking periods exclusive of exams.~~

6TH GRADE HONORS MATH

- Student attains an assessment average of 90 in 5th Grade Math AND passes a comprehensive mathematics assessment with a grade of an 83 or higher.

7TH GRADE HONORS MATH

- Student attains an assessment average of 83 in 6th grade Math Honors courses.
- Student attains an assessment average of 90 in 6th grade Math courses AND passes a comprehensive mathematics assessment with a grade of an 83 or higher.

8TH GRADE ALGEBRA 1 HONORS/MATH TOPICS HONORS

- Student attains an assessment average of 83 in 7th grade Math Honors courses.
- Student attains an assessment average of 90 in 7th grade Math courses AND passes a comprehensive mathematics assessment with a grade of an 83 or higher.

LANGUAGE ARTS COURSES

Student must be enrolled in both Language Arts Honor Classes in 6th and 7th Grade. Both classes will be averaged from 5th, 6th, and 7th grades to qualify.

HONORS READING/WRITING 6

- Student attains an assessment average of 90 in 5th Grade Language Arts courses AND passes a comprehensive Language Arts assessment with a grade of an 83 or higher.

HONORS READING/WRITING 7

- Student attains an assessment average of 83 in 6th grade Language Arts Honors courses.
- Student attains an assessment average of 90 in 6th grade Language Arts courses AND passes a comprehensive Language Arts assessment with a grade of an 83 or higher.

HONORS LANGUAGE ARTS 8

- Student attains an assessment average of 83 in 7th grade Language Arts Honors courses.
- Student attains an assessment average of 90 in 7th grade Language Arts courses AND passes a comprehensive Language Arts assessment with a grade of an 83 or higher.

- Transfer Students — Placement in honors classes will be based on past academic records and required pre-requisites that have been achieved. A test may be given for a student to qualify into an Honor's class where transcripts do not match with our course progression/program.

MIDDLE SCHOOL HONORS CRITERIA

MATHEMATICS COURSES

Students must be enrolled in both Math Honor classes in Middle School. Both classes will be averaged in 6th and 7th grades to qualify.

6TH GRADE HONORS MATH

A Student qualifies by attaining all three items:

- Student attains an assessment average of 90 in 5th Grade Math
- Student attains a four or five on their Mathematics PARCC assessment
- Passes a comprehensive Mathematics assessment with a grade of an 85 or higher.

7TH GRADE HONORS MATH

If currently in Honors:

- Student attains an assessment average of 83 in 6th grade Math Honors courses.
- Student attains a four or five on their Mathematics PARCC assessment

If currently in Non Honors:

- Student attains an assessment average of 90 in 6th Grade Math
- Student attains a four or five on their Mathematics PARCC assessment
- Passes a comprehensive Mathematics assessment with a grade of an 85 or higher.

8TH GRADE ALGEBRA 1 HONORS/MATH TOPICS HONORS

If currently in Honors:

- Student attains an assessment average of 83 in 7th grade Math Honors courses.
- Student attains a four or five on their Mathematics PARCC assessment

If currently in Non Honors:

- Student attains an assessment average of 90 in 7th Grade Math
- Student attains a four or five on their Mathematics PARCC assessment
- Passes a comprehensive Mathematics assessment with a grade of an 85 or higher.

LANGUAGE ARTS COURSES

Student must be enrolled in both Language Arts Honor Classes in 6th and 7th Grade. Both classes will be averaged from 5th, 6th, and 7th grades to qualify.

HONORS READING/WRITING 6

A Student qualifies by attaining all three items:

- Student attains an assessment average of 90 in 5th Grade
- Student attains a four or five on their Language Arts PARCC assessment
- Passes a comprehensive Language Arts assessment with a grade of an 85 or higher.

HONORS READING/WRITING 7

If currently in Honors:

- Student attains an assessment average of 83 in 6th grade Language Arts Honors courses.
- Student attains a four or five on their Language Arts PARCC assessment

If currently in Non Honors:

- Student attains an assessment average of 90 in 6th Grade Math
- Student attains a four or five on their Language Arts PARCC assessment
- Passes a comprehensive Language Arts assessment with a grade of an 85 or higher.

HONORS LANGUAGE ARTS 8

If currently in Honors:

- Student attains an assessment average of 83 in 7th grade Language Arts Honors courses.
- Student attains a four or five on their Language Arts PARCC assessment

If currently in Non Honors:

- Student attains an assessment average of 90 in 7th Grade Math
- Student attains a four or five on their Language Arts PARCC assessment
- Passes a comprehensive Language Arts assessment with a grade of an 85 or higher.

SCIENCE COURSES

HONORS SCIENCE 6

A Student qualifies by attaining three out of the four following items:

- Student attains an assessment average of 90 in 5th Grade Mathematics courses
- Student attains an assessment average of 90 in 5th Grade Science course
- Student attains a four or five on their Mathematics PARCC assessment
- Passes comprehensive Language Arts assessment focusing on informational text and writing with a grade of an 85 or higher.

HONORS SCIENCE 7

A Student qualifies by attaining three out of the four following items:

- Student attains an assessment average of 90 in 6th Grade Mathematics courses
- Student attains an assessment average of 90 in 6th Grade Science course
- Student attains a four or five on their Mathematics PARCC assessment
- Passes comprehensive Language Arts assessment focusing on informational text and writing with a grade of an 85 or higher.

HONORS SCIENCE 8

A Student qualifies by attaining three out of the four following items:

- Student attains an assessment average of 90 in 7th Grade Mathematics courses
- Student attains an assessment average of 90 in 7th Grade Science course
- Student attains a four or five on their Mathematics PARCC assessment
- Passes comprehensive Language Arts assessment focusing on informational text and writing with a grade of an 85 or higher.

SOCIAL STUDIES COURSES

HONORS SOCIAL STUDIES 6

A Student qualifies by attaining three out of the four following items:

- Student attains an assessment average of 90 in 5th Grade Language Arts courses
- Student attains an assessment average of 90 in 5th Grade Social Studies course
- Student attains a four or five on their Language Arts PARCC assessment
- Passes comprehensive Language Arts assessment focusing on informational text and writing with a grade of an 85 or higher.

HONORS SOCIAL STUDIES 7

A Student qualifies by attaining three out of the four following items:

- Student attains an assessment average of 90 in 6th Grade Language Arts courses
- Student attains an assessment average of 90 in 6th Grade Social Studies course
- Student attains a four or five on their Language Arts PARCC assessment
- Passes comprehensive Language Arts assessment focusing on informational text and writing with a grade of an 85 or higher.

HONORS SOCIAL STUDIES 8

A Student qualifies by attaining three out of the four following items:

- Student attains an assessment average of 90 in 7th Grade Language Arts courses
 - Student attains an assessment average of 90 in 7th Grade Social Studies course
 - Student attains a four or five on their Language Arts PARCC assessment
 - Passes comprehensive Language Arts assessment focusing on informational text and writing with a grade of an 85 or higher.
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- **Transfer Students - Placement in honors classes will be based on past academic records and required pre-requisites that have been achieved. A test will be given for a student to qualify into an Honor's class where transcripts do not match with our course progression/program.**

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