

HASBROUCK HEIGHTS BOARD OF EDUCATION
Thursday February 16, 2017
Regular Meeting Agenda (Final)
Time: 8:00 p.m.

I. A. Meeting called to order at:

B. Announcement of adequate meeting:

The New Jersey Open Public Meeting Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **January 5, 2017**. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School and Lincoln Elementary School.

Notice of said meeting was published under legal notice in The Record.

C. Roll Call

II. Flag Salute

III. Presentations

IV. Public Hearing on Resolutions to be acted upon this meeting.

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

V. Approval of Minutes: 01/05/17 and 01/25/17

VI. Correspondence and Report of School Business Administrator/Board Secretary

VII. Report of the Board President

VIII. Report of the Superintendent

IX. Committee and Liaison Reports:

- A. Education/Curriculum
- B. Special Education
- C. Technology
- D. Facilities
- E. Recreation
- F. Finance
- G. Personnel
- H. Policy
- I. NJ/BCSBA
- J. Borough Council Liaison
- K. Faculty Liaison
- L. PTA Liaison

X. Resolutions:

Awards/Presentations:

None

Education /Curriculum Committee

- E02-01-17 Approve Monthly Superintendent Discipline Report
- E02-02-17 Approve Monthly Superintendent HIB Report
- E02-03-17 Approve Monthly District Calendar
- E02-04-17 Approve Workshop
- E02-05-17 Approve ESEA Accountability Action Plan Participation
- E02-06-17 Approve Authors Visits
- E02-07-17 Approve College Presentation
- E02-08-17 Approve Physician Visit
- E02-09-17 Approve Revised Curriculum
- E02-10-17 Approve Textbooks & Program
- E02-11-17 Approve Motion

Special Education Committee

- S02-01-17 Approve ESY Dates
- S02-02-17 Approve Program
- S02-03-17 Approve Program
- S02-04-17 Approve Special Services
- S02-05-17 Approve Contracted Services Provider
- S02-06-17 Approve BD Class

Technology Committee

None

Facilities Committee

- B02-01-17 Approve Facilities Use

Recreation Committee

- R02-01-17 Approve Field Trip Calendar
- R02-02-17 Approve Fundraisers
- R02-03-17 Approve Summer Keys

Finance Committee

F02-01-17	Approve Financial Certification
F02-02-17	Approve Actual Payroll for January
F02-03-17	Approve Estimated Payroll for February
F02-04-17	Approve Bill Authorization – February
F02-05-17	Approve Actual Bills List – N/A
F02-06-17	Approve Board Secretary's Report – N/A
F02-07-17	Approve Line Item Transfers – N/A
F02-09-17	Approve Purchases
F02-10-17	Approve Purchases

Personnel

P02-01-17	Approve Personnel Action
P02-02-17	Approve Personnel Action
P02-03-17	Approve Personnel Action
P02-04-17	Approve Personnel Action
P02-05-17	Approve Personnel Action
P02-06-17	Approve Personnel Action
P02-07-17	Approve Personnel Action
P02-08-17	Approve Personnel Action
P02-09-17	Approve Personnel Action

Policy Committee:

PL02-01-17	Approve Policies/Regulations
------------	------------------------------

XI. Old Business

XII. New Business

XIII. Open Public Hearing

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

XIV. Private Session (If necessary)

XV. Adjournment

HASBROUCK HEIGHTS BOARD OF EDUCATION
RESOLUTIONS – February 16, 2017 (Final)

Awards/Presentations:

RESOLUTIONS:

AWARDS:

NONE:

EDUCATION/CURRICULUM COMMITTEE:

RESOLUTIONS:

E02-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Accept Monthly Discipline Report

E02-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents:
(if applicable)

2017 – HS - 0

2017 – MS - 4 (one investigation)

2017 – LS - 0

2017 – ES - 0

Listed above are the number of investigations from January 25, 2017

E02-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

The monthly district calendar

E02-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following workshops for the 2016-2017 school year:

3/10/17 – L. Busse – School Counselor Appreciation Day - NJIT – Newark, NJ @ no cost to district

E02-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Approve the 2016 ESEA Accountability Action Plan Participation Rate/Graduation Rate/Attendance Rate (On File Business in the Business Office)

E02-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following program for the 2016-2017 school year:

March 2017 - Approve Read Across America activities at ES – Skype Authors: J. Reidy and Natalie Lloyd and author visit: B. Marino

E02-07-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following program for the 2016-2017 school year:

5/4/17 – Berkeley College presentation to senior health classes @ no cost to district

E02-08-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Dr. J. Kasproicz to speak to staff members who want to hear about his health and wellness program @ no cost to district

E02-09-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Approve revised curriculum (on file at the business office)

E02-10-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Re-approve TCI Social Studies Alive grade K-5 and History Alive grades 6-12 textbooks and program

E02-11-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Motion to deny HIB #HS012517001 and uphold the recommendation of Superintendent of a finding of HIB

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

S02-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

Approve ESY dates for July 5, 2017 through July 31, 2017 – location TBD

S02-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following program for the 2016 – 2017 school year:

Approve after school ESL Tutoring Program funded through Title III – 2 days a week for MS/HS and 2 days per week for elementary

S02-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Program for the 2016 – 2017 school year:

Approve monthly evening meetings/workshops funded through Title III Immigrant – 1 meeting per month for 2 hours each from March – June

S02-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Special Service for the 2016 – 2017 school year:

Student #1000974 – OT evaluation @ \$300 – CCL Therapy
Student #1001199 – In school psychiatric evaluation @ \$650 – Dr. Fridman
Student #1001163 – Home instruction for 10 hrs/week beginning 1/30/17 – DTBD @ \$40/hr – Professional Ed, Inc.
Student #1000762 – OT evaluation @ \$300 – CCL Therapy
Student #1001058 – OT evaluation @ \$300 – CCL Therapy
Student #1001199 – OT evaluation @ \$300 – CCL Therapy
Student #1001275 – OT evaluation @ \$300 – CCL Therapy

S02-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Contracted Service provider:

Approve ITG Therapy Group as per contracted rates for the 2016 – 2017 RSY and 2017 – 2018 ESY (**Attachment A**)

S02-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Establishment of Behavioral Disability class at the high school

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

- B02-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Facilities Use (**Attachment B**)

RECREATION COMMITTEE:

RESOLUTIONS:

- R02-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

District Field Trip Calendar

- R02-02-17 Be it Resolved that upon the recommendation of the Superintendent of the Schools the Hasbrouck Heights Board of Education approve the following fundraisers for the 2016-2017 school year:

March 2017 – Candy sale – Key Club – K. MacDonald

March 2017 – Clothing drive – Key Club – K. MacDonald

March 2017 – Plant Sale – Key Club – K. MacDonald

5/14/17 – Baseball team Applebee's pancake breakfast –P. Gabriele

4/23/17 – 5k walk for epilepsy – Key Club – K. MacDonald

- R02-03-17 Be it Resolved that upon the recommendation of the Superintendent of the Schools the Hasbrouck Heights Board of Education approve the following fundraisers for the 2016-2017 school year:

Approve the Summer Keys Program – 6/26/17 – 8/11/17 – location TBD

FINANCE COMMITTEE:

RESOLUTIONS:

- F02-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.
- F02-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month of January 2016 in the amount of \$1,724,507.54 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above
- F02-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the month of February 2017 at \$1,400,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$1,400,000.
- F02-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of February 2017.
- F02-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Bills List for the month of		<u>N/A</u>
Fund 10	General Fund	\$
Fund 20	Special Revenue	\$
Fund 30	Capital Projects	\$
Fund 40	Debt Service	\$
Fund 60	Enterprise	\$
Fund 95	Student Activity	\$
Total		\$
Fund 10	Voided Checks	\$

F02-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary's Report
Cash Report
Monthly Fund Transfer Report
N/A

F02-07-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Approve the monthly line item transfers N/A

F02-08-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2016 – 2017 school year:

Funded through Title II – Account #20-270-200-320-00-01-88
*P. O. #701676 – Richard M. Kiker LLC - \$5,500 – Google training workshops
*Quotes attached

F02-09-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2016-2017 school year:

Quotes Received:
P. O. #701681 – Culinary Depot – Café equipment – funded through food program funds - \$7,630

State Contract #40467
P. O. #701708 – Municipal Finance Corp – MS Copier lease @ \$399/month for 60 months

F02-10-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2016-2017 school year:

Quotes Received:

PO #701708 – Sportsfield Specialties – Porta Pitch Portable Baseball Pitcher’s Mound @ \$16,677

Keystone Purchasing Network #KPN201302-02*

*Pending application process

PERSONNEL COMMITTEE:

RESOLUTIONS:

P02-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Leave of Absence:

K. Wheeler – paid sick leave - 2/28/17 – 4/25/17

M. Luterzo – paid sick leave – 3/7/17 to 5/12/17 approximately

T. Aromando – paid sick leave 1/31/17 – 2/15/17 and unpaid leave from 2/27/17 to 3/3/17

V. DePalma – paid sick leave – 5/15/17 – 6/23/17

P. Lambe – paid sick leave – 2/1/17 – 2/17/17 approximately

P02-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Amend Resolution #P12-08-17 – to extend S. Brander’s unpaid FMLA from 2/13/17 to 2/14/17

P02-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Extra Pay:

N. Pede & N. Rucci for after school Title III instructional program 2 days/week @ 1.5/hrs per day each total of 3 hrs/week per teacher @ \$37/hr – funded through Title III – Account #20-241-100-101-00-01-45

P02-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Substitutes:

B. Makely – county certified @ \$15/hr
C. Pietras – county certified @ \$15/hr
*A. Mucha – county certified @ \$15/hr
*Pending Paperwork

P02-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Coaches:

M. Sparacio – assistant baseball coach – Step 5 @ \$5,490

P02-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following student teacher/practicum and/or field experience/observation placement for the 2016 – 2017 school year:

C. Wolf – MSU – 35 hours of observation at ES with C. Canetti
C. Mitas – Felician – 15 hours of observations at LS with G. Dubofsky for Spring 2017

P02-07-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Resignation:

M. Cepeda – LS pm visitor monitor effective 2/17/17

P02-08-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Visitor Monitor:

A. Roman – LS pm visitor monitor @ \$14.59 per hour*
*Pending Paperwork

P02-09-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Leave Replacement:

L. Muldoon – ES Spec Ed leave replacement @ \$150/day effective 3/27/17 – 6/23/17

POLICY COMMITTEE:

RESOLUTIONS:

PL01-01-17 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes: **(Attachment C)**

Policy/Regulation #5111 – Eligibility of Resident/Non-Resident Pupils **(First Reading)**

Abolish Policy #2415.03 - Highly Qualified Teachers **(First Reading)**

Policy/Regulation #5330.04 – Administering and Opioid Antidote **(Second Reading)**

Policy/Regulation #2624 – Grading System **(Second Reading)**

Policy/Regulation #2624.1 – AP Honors: Academic Standards, Academic Assessments & Accountability **(First Reading)**

Policy/Regulation #2363 – Pupil Use of Privately Owned Technology **(Second Reading)**

Policy/Regulation #5600 – Student Discipline/Code of Conduct **(Second Reading)**

Policy/Regulation #1510 Americans with Disabilities Act **(Second Reading)**

Policy/Regulation #2415.30 Title I – Educational Stability for Children in Foster Care **(Second Reading)**

Policy/Regulation #2418 Section 504 Of The Rehabilitation Act of 1973 – Students **(Second Reading)**

Policy/Regulation #5116 Education of Homeless Children **(Second Reading)**

Policy/Regulation #8330 Student Records **(Second Reading)**