

HASBROUCK HEIGHTS BOARD OF EDUCATION
Wednesday January 25, 2016
Regular Meeting Agenda (Final)
Time: 8:00 p.m.

I. A. Meeting called to order at:

B. Announcement of adequate meeting:

The New Jersey Open Public Meeting Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **January 5, 2017**. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School and Lincoln Elementary School.

Notice of said meeting was published under legal notice in The Record.

C. Roll Call

II. Flag Salute

III. Presentations

IV. Public Hearing on Resolutions to be acted upon this meeting.

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

V. Approval of Minutes: 12/22/16

VI. Correspondence and Report of School Business Administrator/Board Secretary

VII. Report of the Board President

VIII. Report of the Superintendent

IX. Committee and Liaison Reports:

- A. Education/Curriculum
- B. Special Education
- C. Technology
- D. Facilities
- E. Recreation
- F. Finance
- G. Personnel
- H. Policy
- I. NJ/BCSBA
- J. Borough Council Liaison
- K. Faculty Liaison
- L. PTA Liaison

X. Resolutions:

Awards/Presentations:

None

Education /Curriculum Committee

- E01-01-17 Approve Monthly Superintendent Discipline Report
- E01-02-17 Approve Monthly Superintendent HIB Report
- E01-03-17 Approve Monthly District Calendar
- E01-04-17 Approve Program
- E01-05-17 Approve Workshops
- E01-06-17 Approve Program
- E01-07-17 Approve Comprehensive Guidance Curriculum
- E01-08-17 Approve Author Visit

Special Education Committee

- S01-01-17 Approve Special Services
- S01-02-17 Approve Observation
- S01-03-17 Approve Workshops

Technology Committee

None

Facilities Committee

- B01-01-17 Approve Facilities Use
- B01-02-17 Approve Conference

Recreation Committee

- R01-01-17 Approve Field Trip Calendar
- R01-02-17 Approve Quiz Bowl
- R01-03-17 Approve Donation to HS Wrestling Program

Finance Committee

- F01-01-17 Approve Financial Certification
- F01-02-17 Approve Actual Payroll for December
- F01-03-17 Approve Estimated Payroll for January
- F01-04-17 Approve Bill Authorization – January
- F01-05-17 Approve Actual Bills List – December

F01-06-17	Approve Board Secretary's Report – December
F01-07-17	Approve Line Item Transfers – December
F01-08-17	Approve Purchases
F01-09-17	Approve Purchases
F01-10-17	Approve Purchases

Personnel

P01-01-17	Approve Personnel Action
P01-02-17	Approve Personnel Action
P01-03-17	Approve Personnel Action
P01-04-17	Approve Personnel Action
P01-05-17	Approve Personnel Action
P01-06-17	Approve Personnel Action
P01-07-17	Approve Personnel Action
P01-08-17	Approve Personnel Action
P01-09-17	Approve Personnel Action
P01-10-17	Approve Personnel Action
P01-11-17	Approve Personnel Action
P01-12-17	Approve Personnel Action

Policy Committee:

PL01-01-17	Approve Policies/Regulations
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XI. Old Business

XII. New Business

XIII. Open Public Hearing

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

XIV. Private Session (If necessary)

XV. Adjournment

HASBROUCK HEIGHTS BOARD OF EDUCATION
RESOLUTIONS – January 25, 2017 (Final)

Awards/Presentations:

RESOLUTIONS:

AWARDS:

NONE:

EDUCATION/CURRICULUM COMMITTEE:

RESOLUTIONS:

E01-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Accept Monthly Discipline Report

E01-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents:
(if applicable)

2017 – HS – 7 - 10 (4 investigations)

2017 – MS – 0 - 03 (1 investigation)

2017 – LS - 0

2017 – ES - 0

Listed above are the number of investigations from December 22, 2016

E01-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

The monthly district calendar

E01-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following programs for the 2016-2017 school year:

2/16/17 – Fairlawn drama department performance on mental health and suicide awareness assembly for 9th grade students @ no cost to district

E01-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following workshops for the 2016-2017 school year:

2/13/17 – M. Helfant – New Google Forms: Digital Assessment and Differential Learning – Paramus, NJ @ \$75 cost to district – Bergen ETTC

4/4/17 – M. Helfant & A. Lewites – Google Apps for Educators – Paramus, NJ @ \$185 cost to district – Bergen ETTC

3/10/17 – M. Helfant & A. Lewites – Google Certified Education Level 2 Boot Camp @ \$185 for each – Bergen ETTC

E01-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following programs for the 2016-2017 school year:

3/6/17 – Dr. Gorkowitz – annual dental health lesson – LS grades PSD – 2nd @ no cost to district

February 2017 – Dr. Mason & Dr. Bodenstein – dental screenings and dental health lessons – ES – grades K-2 @ no cost to district

E01-07-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Comprehensive Guidance and School Counseling revised curriculum (on file in the business office)

E01-08-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

2/17/17 – D. Snelson & J. Baker during LS Read Across America week

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

S01-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following special services the 2016 – 2017 school year:

Student #1000357 –beside instruction @ \$40/hr for 1 hour per day beginning 1/5/17 – 2/6/17 – Professional Education Services

Student #1000238 – Temporary paraprofessional from 12/20/16 ending 2/28/17

Student #1000460 – OT evaluation @ \$275 – CCL Therapy

Student #417000 – teacher of the deaf services – not to exceed a max of 3 hrs for \$495 – BCSS

Student #4944 – bedside instruction for 5 hrs/week @ \$40/hr beginning 1/3/17 – PEI

Student #487 & 1000643 – paraprofessional for HS play January through March @ \$19.90 per hour not to exceed 80 hours

Student #1001314 – OT Evaluation @ \$275 – CCL Therapy

Student #100417 – home instruction for 8 hrs/week plus prep @ \$40/hr for the 2016 – 2017 school year plus an extra 10 hrs plus preps owed services that will be given in the month of February only – H. Costa

Student #417000 – Audiological Services for a max of 10 hrs during the school year not to exceed \$1880 - BCSS

Student #1000762 – Neurological evaluation @ \$500 – Dr. Ladak

Student #1001314 – Neurological evaluation @ \$500 – Dr. Ladak

Student 417000 –Auditory verbal technique services @ \$3960 – BCSS

Student #417000 – Teacher of the deaf not to exceed \$3960 – BCSS

Student #6682 – Neurological evaluation @ \$500 – Dr. Ladak

Student #6682 – Psychiatric evaluation @ \$550 – Dr. Fridman

Student #20287 – 1:1 para at OOD @ \$21,625 pro-rated to start 1/27/17

Student #1001431 – PT evaluation @ \$300 – Fun Fit Therapy

Student #1001056 – OT evaluation @ \$275 – CCL Therapy

Student #7114 – bedside instruction @ 1 hr/day @ \$40/hr beginning 1/19/17 – Professional Education Inc.

S01-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following the 2016 – 2017 school year:

Approve J. DiGiacinto to shadow OT for up to 15 hours effective 1/3/17

S01-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following workshops the 2016 – 2017 school year:

Amend Resolution #S12-05-17 to include L. Ciraco for workshop on 1/12/17 @ \$40 cost to district
2/22/17 – A. Lewites - NJ Special Education Summit – Newark, NJ @ no cost to district

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

B01-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Facilities Use (**Attachment A**)

B01-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

G. Mihalitsianos – Ground Supervisors conference on March 13, 2017 – Newton, NJ @ \$200 cost to district

RECREATION COMMITTEE:

RESOLUTIONS:

- R01-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for 2016-2017 school year:

District Field Trip Calendar

- R01-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for 2016-2017 school year:

3/11/17 – Middle School Quiz Bowl Competition @ \$195 cost to district plus busing

- R01-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for 2016-2017 school year:

Accept a donation from W. Deegan to the Hasbrouck Heights High School Wrestling Program in the amount of \$3,000

FINANCE COMMITTEE:

RESOLUTIONS:

- F01-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

- F01-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month of December 2016 in the amount of \$1,836,117.96 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above

- F01-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the

month of January 2017 at \$1,400,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$1,400,000.

F01-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of January 2016.

F01-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year: **(Attachment B)**

Bills List for the month of		<u>Dec 2016</u>
Fund 10	General Fund	\$3,051,869.64
Fund 20	Special Revenue	\$ 92,650.57
Fund 30	Capital Projects	\$ 148,884.00
Fund 40	Debt Service	\$ -0-
Fund 60	Enterprise	\$ 69,747.35
Fund 95	Student Activity	\$ 23,996.89
Total		\$3,387,148.45
Fund 10	Voided Checks	\$ 11,050.45

F01-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary's Report
Cash Report
Monthly Fund Transfer Report
December 2016
(Attachment C)

F01-07-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Approve the monthly line item transfers for December 2016 **(Attachment D)**

F01-08-17 Be it Resolved that upon the recommendation of the Superintendent of Schools

the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

State Contracted Vendor: A40822
P. O. #701423 – Cliffside Body Corp – Liftgate for Pick- up truck
@ \$3746 – Funded through food program

F01-09-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

NJ Co-op #65MCESCCPS MRESC Bid #15/16/-64
P. O. #701433 – Magic Touch Construction Plumbing repairs @ \$6,527.83

F01-10-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Ed Date Bid #26
P. O. #701591 – File Bank Enterprise Document Management @ \$7,872.50

PERSONNEL COMMITTEE:

RESOLUTIONS:

P01-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Home Instruction:

Student #1000417 – H. Costa – 8 hrs per week plus prep @ \$40/hr for the 2016 – 2017 school year plus an additional 10 hrs plus prep that was owed to student which will be done in February

P01-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Leave of Absence:

M. Mabel – paid maternity leave from 3/30/17 to 6/2/17 and unpaid FMLA from 6/3/17 – October 31, 2017

M. Pagano – paid sick leave – 12/8/16 to 12/13/16

P01-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Retirement:

D. Checchi effective 7/1/17

M. Stoebs effective 7/1/17

G. Rowland effective 8/1/17

P01-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Rescind resolution P12-06-17

P01-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Extra Pay:

R. Popadich – yearend payroll/tax reporting not to exceed 20 hrs @ \$32.42 per hour

M. Garden up to a max of 80 hrs as a para for two students #487 & 1000643 for the HS play @ \$19.90/hr

P01-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Coaches:

P. Gabriele – Head Baseball Coach – Step 1 @ \$6,072

V. McCue – Asst Boys Tennis Coach- Step 4 @ \$4,125

P01-07-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Resigned:

J. Blauvelt – effective 1/4/17

P01-08-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Paraprofessional:

R. Nazeh – temporary paraprofessional – student #1000238 – 12/20/16 ending on or about 2/28/17 @ \$12.50/hr for the first 20 days and then \$13.50 for the 21st day and beyond

C. Altamore – 1:1 at OOD – student #20287 @ \$21,625 pro-rated to start 1/27/17

P01-09-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Certified:

K. Crescenzi – HS/MS Science @ MS Step 15 - \$74,130 plus benefits pro-rated to a date to be determined

P01-10-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Substitute:

*D. Toledo – county certified @ \$15/hr

*L. Shine – county certified @ \$15/hr

* Pending Paperwork

P01-11-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Rescind Resolution #P05-12-16 – the appointment of P. Gabriele as Asst Baseball Coach

P01-12-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2017-2018 school year:

Coaches:

*C. Fontalvo – Head Girls Soccer Coach – Step 1 @ \$5,069

*Pending Paperwork

POLICY COMMITTEE:

RESOLUTIONS:

PL01-01-17 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes: (**Attachment E**)

Policy/Regulation #5330.04 – Administering and Opioid Antidote (**First Reading**)

Policy/Regulation #2624 – Grading System (**First Reading**)

Policy/Regulation #2363 – Pupil Use of Privately Owned Technology (**First Reading**)

Policy/Regulation #5600 – Student Discipline/Code of Conduct (**First Reading**)

Policy/Regulation #1510 Americans with Disabilities Act (**First Reading**)

Policy/Regulation #2415.30 Title I – Educational Stability for Children in Foster Care (**First Reading**)

Policy/Regulation #2418 Section 504 Of The Rehabilitation Act of 1973 – Students (**First Reading**)

Policy/Regulation #5116 Education of Homeless Children (**First Reading**)

Policy/Regulation #8330 Student Records (**First Reading**)

Policy/Regulation #4130.1 – Assignment and Transfer: Conflicts of Interest – Support Staff(**Second Reading**)

Policy/Regulation #3130.1 – Assignment and Transfer: Conflicts of Interest – Teaching Staff Members (**Second Reading**)

Policy/Regulation #7510 Use of School Facilities (**Second Reading**)

Policy/Regulation #4125 Employment of Support Staff Members (**Second Reading**)