

HASBROUCK HEIGHTS BOARD OF EDUCATION
Thursday, November 20, 2014
Regular Meeting Agenda (Final)
Time: 8:00 p.m.

I. A. Meeting called to order at:

B. Announcement of adequate meeting:

The New Jersey Open Public Meeting Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **July 17, 2014**. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School and Lincoln Elementary School.

Notice of said meeting was published under legal notice in The Record.

C. Roll Call

II. Flag Salute

III. Presentations

IV. Public Hearing on Resolutions to be acted upon this meeting.

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

V. Approval of Minutes October 20, 2014 (on file in business office)

VI. Correspondence and Report of School Business Administrator/Board Secretary

VII. Report of the Board President

VIII. Report of the Superintendent

IX. Committee and Liaison Reports:

- A. Education
- B. Special Education
- C. Technology
- D. Facilities
- E. Recreation
- F. Finance
- G. Personnel
- H. Policy
- I. NJ/BCSBA
- J. Borough Council Liaison
- K. Faculty Liaison
- L. PTA Liaison

X. Resolutions:

Awards/Presentations:

None

Education Committee

- E11-01-15 Approve Monthly Superintendent Discipline Report
- E11-02-15 Approve Monthly Superintendent HIB Report
- E11-03-15 Approve Monthly District Calendar
- E11-04-15 Approve Workshop
- E11-05-15 Approve Programs
- E11-06-15 Approve Donation
- E11-07-15 Approve Progress Targets Action Plan
- E11-08-15 Approve Adoption of Curriculum guides

Special Education Committee

- S11-01-15 Approve Special Services
- S11-02-15 Approve Nursing Plan
- S11-03-15 Approve Workshop
- S11-04-15 Approve Contracted Services
- S11-05-15 Approve In District Service

Technology Committee

- T11-01-15 Approve Websites

Facilities Committee

- B11-01-15 Approve Facilities Use

Recreation Committee

- R11-01-15 Approve Field Trip Calendar
- R11-02-15 Approve Self Sustaining Program
- R11-03-15 Approve Tournament
- R11-04-15 Approve Fundraisers
- R11-05-15 Approve Rescinding of Trip to Spain
- R11-06-15 Approve Workshop

Finance Committee

F11-01-15	Approve Financial Certification
F11-02-15	Approve Actual Payroll for October
F11-03-15	Approve Estimated Payroll for November
F11-04-15	Approve Bill Authorization – November
F11-05-15	Approve Board Secretary's Report

Personnel

P11-01-15	Approve Personnel Action
P11-02-15	Approve Personnel Action
P11-03-15	Approve Personnel Action
P11-04-15	Approve Personnel Action
P11-05-15	Approve Personnel Action
P11-06-15	Approve Personnel Action
P11-07-15	Approve Personnel Action
P11-08-15	Approve Personnel Action
P11-09-15	Approve Personnel Action
P11-10-15	Approve Personnel Action
P11-11-15	Approve Personnel Action
P11-12-15	Approve Personnel Action
P11-13-15	Approve Personnel Action
P11-14-15	Approve Personnel Action
P11-15-15	Approve Personnel Action
P11-16-15	Approve Personnel Action
P11-17-15	Approve Personnel Action
P11-18-15	Approve Personnel Action
P11-19-15	Approve Personnel Action

Policy Committee:

PL11-01-15	Approve Policy Manual
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XI. Old Business

XII. New Business

XIII. Open Public Hearing

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

XIV. Private Session (If necessary)

XV. Adjournment

HASBROUCK HEIGHTS BOARD OF EDUCATION
RESOLUTIONS – November 20, 2014 (Final)

Awards/Presentations:

RESOLUTIONS:

AWARDS:

None

EDUCATION COMMITTEE:

RESOLUTIONS:

E11-01-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2014 – 2015 school year:

Accept Monthly Discipline Report

E11-02-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2014 – 2015 school year:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents:
(if applicable)

2014 – HS – 4 & 5

2014 – MS – 4, 5, & 6

2014 – LS - None

2014 - ES - None

E11-03-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2014-2015 school year:

The monthly district calendar

E11-04-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the following workshops for the 2014-2015 school year:

12/8/14 – 12/12/ 14 – L. Bothe, D. Dussault, E. Caputo, A. Georgatos - Orton – Gillingham Training – Secaucus, NJ @ \$975 cost to district

12/3/14 – C. Rau & S. Valenti – Building the Common Core Reading Foundation” – Columbia University @ no cost to district

11/25/14 – M. Helfant – Navigating New Laws: Case Law and Litigation Impacting Chief School Administrators – Monroe Township, NJ @ \$120 cost to district

12/12/14 – M. Sickels, J. Colangelo, & N. Debonis, - “Transition to Standard Based Report Cards” @ \$149 each
 11/21/14 – L. Palladino – FDU - “New Standards & Student Assessment in Math” @ no cost to district
 11/21/14 – A. Kistner & A. Minelli – New Math Standards and Instruction – FDU @ no cost to district
 11/21/14 – S. Brander – “A Fresh Look at Math” (PARCC) – FDU @ no cost to district

E11-05-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the following programs for the 2014-2015 school year:

February 2015 - Dental Screenings for 1st through 5th grade students – LS & ES – Dr. Mason and Dr. Bodenstein
 February 2015 – Dental Lessons – Pre-K through 2nd grade – Dr. Gorkowitz
 12/13/14 – Academic Challenge – Leonia, NJ @ \$100 cost to district – C. Cassidy – Advisor
 12/15/14 & 12/16/14 – Buehler Science Center – BCC – Paramus, NJ @ a cost of \$5,125 – D. Rispoli

January 2015 – Trauma Prevention Presentations by HUMC:
 K- 2nd grades – Bike Safety
 3rd – 4th grades – Pedestrian Safety
 5th grade – Head and Spinal Cord Injury Prevention

E11-06-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2014-2015 school year:

Accept the donation from ES PTA of 2 Smart Boards including installation and any other related costs

E11-07-15 **Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2014-2015 school year:**

The Progress Targets Action Plans for Lincoln School (Math) and HS/MS (Math & ELA) (Attachment A)

E11-08-15 **Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2014-2015 school year:**

Adopt Curriculum Guides for Pre K – 5 and Grades 6 – 12 (On File on Business Office)

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

- S11-01-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the following Special Services for the 2014 – 2015 school year:

Student #7006 – 4 hrs of home based therapy support @ \$79/hr – Invo
Student #5856 – Psychiatric evaluation @ \$650 (\$100 extra included to come to our school) – Dr. Fridman
Student #19 – Psychiatric evaluation @ \$550 – Dr. Fridman
Student #5684 – OOD student to attend the HHHS one day per week for transition back to district beginning 11/3/14
Student #1000242 – OT evaluation @ \$275 – J. Wagner
Student #4772 – OOD student returning from Shepard school to HH school effective immediately
Student #123 – 5 hrs per week for a 1:1 para for after school activities not to exceed 80 hrs @ \$18.85/hr January through March 2015
Student #7089 – 10 hrs of technical support @ \$1,340 from a BCSSSD Augmentative/Alternative Communication Specialist and 5 hrs of tech support from Asst Tech Specialist @ \$670 for a total of \$2,010
Student #1000496 – 3 evaluations – neurological – Dr. Katz @ \$500, Auditory processing – Hackensack Hospital @ \$769, and Psychological – Dr. Fridman @ \$550
Student #990049 – OT evaluation @ \$275 – J. Wagner
Student #1000893 – OT evaluation @ \$275 – J. Wagner
Student #6310 – Home Instruction – 2 hrs per subject per week beginning 11/10/14 for 5 teachers @ \$40/hr
Student #1000074 – Translation Services for 1.5 hrs @ \$60 – Integrated Translation Services – 11/10/14

- S11-02-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2014 – 2015 school year:

Nursing Services Plan (**Attachment B**)

- S11-03-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the following workshops for the 2014 – 2015 school year:

11/13/14 – S. D'Amore – “Technology in the Classroom” – SBJC @ no cost to district

S11-04-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2014 – 2015 school year:

Amendment to the Invo Contract for contracted services (**C Attachment**)
CCL Therapy LLC Contract – for contracted services (D Attachment)

S11-05-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the following services for the 2014 – 2015 school year:

In district related service (OT, PT, SL, Counseling, and Behaviorist @ \$40 per session

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

T11-01-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for 2014-2015 school year:

**The use of the following Teacher/Student websites:
remind.com, northjerseyic.org, edmodo.com**

FACILITIES COMMITTEE:

RESOLUTIONS:

B11-01-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for 2014-2015 school year:

Facilities Use (**E Attachment**)

RECREATION COMMITTEE:

RESOLUTIONS:

R11-01-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for 2014-2015 school year:

District Field Trip Calendar

- R11-02-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the program for 2014-2015 school year:
- 11/5/14, 11/12/14, 11/19/14, & 12/3/14 - Little People's Chorus – self - sustaining program – S. Cerasuolo
- R11-03-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for 2014-2015 school year:
- 3/6/15 – 3/8/15 - NJSIAA Wrestling Tournament – 3 coaches and 4 wrestlers - Atlantic City, NJ – cost not to exceed \$3900 based upon qualification
- R11-04-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the following fundraisers for 2014-2015 school year:
- 12/8/14 – 12/19/14 – “Toys for Tots” – ES Student Council – P. McSweeney and M. Gyenes
 2/2/15 – 2/13/15 – “Angels for Animals – ES Going Green Club – P. McSweeney and M. Gyenes
 12/1/14 – 12/15/14 – ES 3rd grade - “Mitten Collection” - V. Gant and G. DeSantis
 12/12/14 – LS PTA sponsored Blood Drive – books will be given to LS library (a portable unit will be outside school)
 11/21/14 – 1/15/15 – Food Drive – MS Student Council – K. Venneman – DiMartino
 11/21/14 – 1/15/15 – Holiday Gift Drive – MS Student Council – K. Venneman – DiMartino
 December 2014 – January 2015 – T-shirt sale – Spanish Club – M. Squillace
 4/22/15 – Dance Performance and Spanish Restaurant – Spanish III class – M. Squillace
 1/14/15 – “Jump Rope for Heart” – ES
- R11-05-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for 2014-2015 school year:
- Rescind Resolution #R06-04-14 - Trip to Spain
- R11-06-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the following workshop for 2014-2015 school year:**
- 3/24/15 – 3/27/15 – M. Sculla – Athletic Directors Convention – Atlantic City @ \$350 cost to district**

FINANCE COMMITTEE:

RESOLUTIONS:

- F11-01-15 Be it resolved that the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.
- F11-02-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the actual payroll for the month of October 2014 in the amount of \$1,556,322.31 that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above.
- F11-03-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the estimated payroll for the month of November 2014 at \$1,400,000 and that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above \$1,400,000.
- F11-04-14 Be it Resolved that the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of Nov 2014
- F11-05-15 Be it Resolved that the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b) which are on file in the office of the Board Secretary:

Board Secretary's Report
Treasurer's Report
Monthly Fund Transfer Report
October 2014

PERSONNEL COMMITTEE:

RESOLUTIONS:

- P11-01-15 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2014-2015 school year:

Secretarial:

J. Canavatchel from .57 (\$24,887.91) to .75 (\$32,747.25) no benefits effective 12/1/14

- P11-02-15 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2014-2015 school year:

Bus Aide:

E. Rinaldi – PM bus aide when needed @ \$18.85/hr

- P11-03-15 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2014-2015 school year:

Sub Visitor Monitor:

D. Villacampa @ \$14.30/hr

- P11-04-15 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2014-2015 school year:

Coaches:

P. Gonzalez – Asst. Wrestling Coach Step 5 @ \$5,490

- P11-05-15 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2014-2015 school year:

Paraprofessionals Transfers:

K. DiGiacinto – from ES to HS/MS
L. Cagiao – from ES to MS/HS

P11-06-15 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2014-2015 school year:

Amend P10-13-15 to read C. Eustice from .52 to .57 – pro-rated to 10/20/14
And L. Eubanks from .52 to .57 – pro-rated to 11/3/14

P11-07-15 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2014-2015 school year:

Extra Pay:

M. Kistner (student #123) 5 hrs/week for HS Play @ \$18.85/hr
not to exceed \$1,508 beginning January 2015 through March 2015

S. Cerasuolo – Self Sustaining Little People’s Chorus - ES @ \$32/hr

P11-08-15 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2014-2015 school year:

Sub Paraprofessional:

D. Kriso @ \$10/hr

G. Fournier @ \$10/hr

K. Jauhar @ \$10/hr

C. Smith @ \$10/hr

P11-09-15 Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following student teacher/practicum and/or field experience/observation placement for the 2014 – 2015 school year:

1/26/15 – 5/1/15 – B. McFarlane – Caldwell College – HHMS with E. Drago

2/2/15 – 4/27/15 – M. Artiga – WPU – LS with J. Martello

2/2/15 – 4/27/15 – B. Dzila – WPU – HS with J. Ferranti

1/13/15 – 4/30/15 – J. Castillo – WPU – ES with B. Chapin

1/27/15 – 4/28/15 – C. McNair – Felician – LS with S. Brander

1/26/15 – 3/20/15 – D. DiTommaso – NJCU – LS & ES with S. Cerasuolo
and HS with J. Ascolese

2/2/15 – 4/27/15 – D. Illescas – WPU – ES with P. Lambe

1/13/15 – 4/30/15 – A. Schneckenberg – WPU – ES with M. Mabel

- P11-10-15 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2014-2015 school year:

Leave of Absence:

D. Mikulka – paid sick leave of absence 11/6/14 to 2/6/15 (dates approximate)

- P11-11-15 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2014-2015 school year:

Amend Resolution #P10-08-15 to M. Bischoff 1:1 para for MS play up to 80 hrs

- P11-12-15 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2014-2015 school year:

Resignation:

S. Idumwonyi – PT school nurse effective 11/5/14

- P11-13-15 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2014-2015 school year:

Substitute Teacher Rates: (effective 12/1/14)

\$13.91/hr for County Certified*

\$14.78/hr for State Certified**

*\$14.78/hr after 15 days

**\$15.65/hr after 15 days

Substitute Teachers: (will change to above rates on 12/1/14)

E Carter – County Certified @ \$80/day

G. Fournier – State Certified @ \$85/day

M. Garone – State Certified @ \$85/day

M. Conroy – State Certified @ \$85/day

C. Smith – County Certified @ \$80/day

R. Sheard – County Certified @ \$80/day

K. Jauhar – County Certified @ \$80/day

S. Frugis – State Certified @ \$85/day

* Pending paperwork including CHRU Letter

- P11-14-15 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2014-2015 school year:

Long Term Leave Replacement Teacher:

E. Oettinger – ES Media Specialist effective 11/4/14 to 2/6/15 approximately @ \$150/day

- P11-15-15 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2014-2015 school year:

D. Piekarz – Counseling intern – ES & LS with M. Philp and K. Kelliher Beginning 1/19/15

- P11-16-15 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2014-2015 school year:

6th Period Stipends:

A. Kistner @ \$3500 pro-rated 11/21/14

- P11-17-15 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2014-2015 school year:

Home Instruction: (Student #6310)

A. Balac – Math Topics – 2 hrs per week starting 11/10/14 @ \$40/hr

M. Binazeski – Earth/Space Science – 2 hrs per week starting 11/10/14 @ \$40/hr

S. Gallo – Math 8 – 2 hrs per week starting 11/10/14 @ \$40/hr

J. Lustman – Language Arts – 2 hrs per week starting 11/10/14 @ \$40/hr

M. Sparacio – Social Studies – 2 hrs per week starting 11/10/14 @ \$40/hr

- P11-18-15 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2014-2015 school year:

Substitute Nurse:

S. Idumwonyi @ \$115/day

P11-19-15 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2014-2015 school year:

Sub Keys Teacher:
L. Tattoli @ \$28.60/hr

POLICY COMMITTEE:

RESOLUTIONS:

PL11-01-15 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2014-2015 school year:

District Policy Manual (Second Reading)
(on file in the business office)

2014-2015 Progress Targets Action Plan

SCHOOL CODE: 080	SCHOOL NAME: Lincoln Elementary School
Content Area:	<input type="checkbox"/> <i>English Language Arts</i> <input checked="" type="checkbox"/> <i>Mathematics</i>
Subgroup(s) Not Meeting Progress Targets for proficiency and/or other measures:	<input type="checkbox"/> Black <input checked="" type="checkbox"/> Hispanic <input type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Races <input type="checkbox"/> Total Population <input type="checkbox"/> Students with Disabilities <input type="checkbox"/> Limited English Proficient Students <input type="checkbox"/> Economically Disadvantaged
Intervention(s) to be implemented:	Remediation based on NJ PASS/NJ ASK/Tracking of Standards/ <i>Go Math!</i> Series/Basic Skills Instruction

Subgroup(s) Not Meeting Graduation Rate Target	<input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Races <input type="checkbox"/> Total Population <input type="checkbox"/> Students with Disabilities <input type="checkbox"/> Limited English Proficient Students <input type="checkbox"/> Economically Disadvantaged
Intervention(s) to be implemented:	

Amount of Title I, Part A Funds Allocated for Intervention: \$15,000 (Indicate "N/A" if school does not receive Title I funds)	\$15,000
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	Action Steps	Persons Responsible	Additional Resources Dedicated	Due Date - Timeline
1	Met with teachers; disaggregation of student data	Teachers/Principal	NJ PASS/NJ ASK Result & Cluster Breakdown	September
2	Revised 3-5 Mathematics Curriculum	Teachers/Supervisor/Principal	Common Core Standards	September – June
3	<i>Interactive Achievement</i> – Create online assessments that track standards	Teachers		November - June
4	SGO's created to address areas in need of improvement	Teachers/Principal	NJ ASK Results	September - June
5	<i>Go Math!</i> Series (K-5) is aligned to Common Core Standards <ul style="list-style-type: none"> • Online subscription for students • RTI Kit • Manipulative Kits 	Teachers/Principal	<i>Go Math!</i> & Common Core Standards	September - June
6	Basic Skill Instruction (3-5)	Basic Skills Teacher	<i>Go Math!</i> RTI Kits	October - June

2014-2015 Progress Targets Action Plan

7	School Support Program for Students at Risk (Title 1)	Teachers	November - May
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*Title I funds must be used to supplement, and not supplant state and local funds.
Add additional forms as needed.

2014-2015 Progress Targets Action Plan

SCHOOL CODE: 055	SCHOOL NAME: Hasbrouck Heights Middle School		
Content Area:	<input checked="" type="checkbox"/> <i>English Language Arts</i> <input type="checkbox"/> <i>Mathematics</i>		
Subgroup(s) Not Meeting Progress Targets for proficiency and/or other measures:	<input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input checked="" type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Races <input type="checkbox"/> Total Population <input type="checkbox"/> Students with Disabilities <input checked="" type="checkbox"/> Limited English Proficient Students <input checked="" type="checkbox"/> Economically Disadvantaged		
Intervention(s) to be implemented:	Remediation based on Quarterly and NJ ASK/Tracking of Standards/Writing Across Curriculum		

Subgroup(s) Not Meeting Graduation Rate Target	<input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Races <input type="checkbox"/> Total Population <input type="checkbox"/> Students with Disabilities <input type="checkbox"/> Limited English Proficient Students <input type="checkbox"/> Economically Disadvantaged		
Intervention(s) to be implemented:			

Amount of Title I, Part A Funds Allocated for Intervention:* (Indicate "N/A" if school does not receive Title I funds)	\$15,000		
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Action Steps	Persons Responsible	Additional Resources Dedicated	Due Date - Timeline
1 Met with teachers; disaggregation of student data	Principal	NJ ASK Result & Cluster Breakdown	September
2 Quarterly Assessments with common core standards and Level of questioning addressed	Teachers		October - June
3 Revised 6-8 Language Arts Curriculum	Teachers/Principal/Supervisor	Common Core Standards	September -- June
4 Interactive Achievement -- Create Online Assessment to Track Standards	Teachers		November - June
5 SGO created to address areas in need of improvement	Teachers	NJ ASK Results	September - June
6 Exemplar Text and Non Fiction infused into daily lessons	Teachers	State Exemplar	September -

2014-2015 Progress Targets Action Plan

			List	June
7	Writing Across the Curriculum (Social Studies, Science, and Math)	Teachers	Common Core Standards	September - June
8	Support Program for Students at Risk (Title 1)	Teachers		November - May

*Title I funds must be used to supplement, and not supplant state and local funds.
Add additional forms as needed.

2014-2015 Progress Targets Action Plan

SCHOOL CODE: 055	SCHOOL NAME: Hasbrouck Heights Middle School		
Content Area:	<input type="checkbox"/> <i>English Language Arts</i> <input checked="" type="checkbox"/> <i>Mathematics</i>		
Subgroup(s) Not Meeting Progress Targets for proficiency and/or other measures:	<input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input checked="" type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Races <input type="checkbox"/> Total Population <input type="checkbox"/> Students with Disabilities <input checked="" type="checkbox"/> Limited English Proficient Students <input checked="" type="checkbox"/> Economically Disadvantaged		
Intervention(s) to be implemented:	Remediation based on Quarterly and NJ ASK/Tracking of Standards/Go Math Series/ Additional Math Section		

Subgroup(s) Not Meeting Graduation Rate Target	<input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> White <input type="checkbox"/> American Indian <input type="checkbox"/> Asian <input type="checkbox"/> Two or More Races <input type="checkbox"/> Total Population <input type="checkbox"/> Students with Disabilities <input type="checkbox"/> Limited English Proficient Students <input type="checkbox"/> Economically Disadvantaged
Intervention(s) to be implemented:	

Amount of Title I, Part A Funds Allocated for Intervention:* (Indicate "N/A" if school does not receive Title I funds)	\$15,000
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Action Steps	Persons Responsible	Additional Resources Dedicated	Due Date - Timeline
1 Met with teachers; disaggregation of student data	Principal	NJ ASK Result & Cluster Breakdown	September
2 Quarterly Assessments with common core standards and Level of questioning addressed	Teachers		October - June
3 Revised 6-8 Mathematics Curriculum	Teachers/Principal/Supervisor	Common Core Standards	September -- June
4 Interactive Achievement -- Create Online Assessment to Track Standards	Teachers		November - June
5 SGO created to address areas in need of improvement	Teachers	NJ ASK Results	September - June
6 Additional Math Section for all 8 th Grade Students	Teachers	List of students	September -

2014-2015 Progress Targets Action Plan

				June
7	Go Math Series by all grade levels which is aligned to Common Core Standards	Teachers	Go Math & Common Core Standards	September - June
8	Support Program for Students at Risk (Title 1)	Teachers		December - May

*Title I funds must be used to supplement, and not supplant state and local funds.
Add additional forms as needed.

Hasbrouck Heights District Nursing Services Plan

2014-2015

(NJAC 6A:16-2.1 through 2.5)

District Name: Hasbrouck Heights Public Schools

School Year: 2014-2015

Board of Education Approval Date:

District Contact Person: Dr. Mary Kildow

I. Description of Basic Nursing Services Provided to All Students: (N.J.A.C. 6A 16-2.1 (b) 2 (i))

Under the direction of the School Physician, the following services are provided to students:

A. Health Records (N.J.A.C. 8:57-4.1 through 4.20)	
1. Maintain and review student health documents	(N.J.A.C. 6A:16-2.2 (g))
a) State of New Jersey Health History and Appraisal record i.e., A-45 cards	
b) Immunization record	(N.J.A.C.:16-2.2 (a))
c) Medical history	
d) Conduct and record health screenings (i.e., height, weight, hearing, vision, scoliosis and blood pressure as per current NJ statutes)	(N.J.A.C. 6A:16-2.2 (k))
e) Physical examinations for:	
(1) Athletic Pre-Participation Physical Examination Form Part A & B as part of student's health record	(NJAC 6A:16-2.2 (f) 6) and (N.J.A.C. 6A:16-2.2 (h) 1)
(2) New or transfer student	(N.J.A.C. 6A:16-2.2 (h) 2)
(3) Working Papers health exam	(N.J.A.C. 6A:16-2.2 (h) 3)
(4) Comprehensive child study team evaluation	(N.J.A.C. 6A:16-2.2 (h) 4)
(5) Evaluation of student suspected of being under the influence of alcohol or a controlled dangerous substance	(N.J.A.C. 6A:16-2.2 (h) 5)
f) Transference and request of health records i.e. A-45 and current physical exam	(N.J.A.C. 6A:16-2.4 (d))
g) Adherence to Family Education Rights and Privacy Act	(FERPA- 20 U.S.C. §1232g, 34 CFR Part 99, N.J.A.C. 6A:16-2.2 (h) 5 and N.J.A.C. 6A:32-7)

2. Determine student status for admission or retention with unacceptable evidence of immunizations	(N.J.S.A. 18A:40-16 & N.J.A.C. 6A:16-2.2 (a))
3. Conduct tuberculosis testing as directed by the NJ DHSS	(N.J.S.A. 18A:40-16 & N.J.A.C. 6A:16-2.2 (a))
B. Medications, health care treatments, procedures and care:	(N.J.A.C. 6A:16-2.1 (a) 2)
1. Administer authorized medications, health care treatments and care	(N.J.A.C. 6A:16-2.1 (a) 2)
2. Approval of self administered medications	(N.J.A.C. 18A:40-12.3 & 12.4 & N.J.A.C. 6A:16-2.1 (a) 2v)
3. Designate and train annually epinephrine auto injector delegates	(N.J.S.A. 18A:40-12.5 & 12.6)
C. Review and create IHP/IEHP for Do Not Resuscitate (DNR) orders	(N.J.A.C. 6A:16-2.1 (a) 3)
D. Provide Health Care	(N.J.A.C. 6A:16-2.1 (a) 4)
1. Provide nursing health care and execute medical regimens to students as per: NJ Nurse Practice Act, District Collaborative Standing Orders, IHP, IEHP, and Medical Home Practitioner's orders.	(N.J.A.C. 6A:16-2.1 (a) 4 (ii)), N.J.A.C. 6A:16-1.4 (a) and N.J.S.A. 45:11-23.- New Jersey Board of Nursing Statutes
2. Isolate, exclude and re-admit any student or employee with a communicable disease	(N.J.A.C. 6A:16-1.4 (a))
3. Report "Reportable Communicable Disease" to County health officer	(N.J.A.C. 8:57-1 & N.J.A.C. 6A:16-2.2 (d))
4. Arrange for transportation and supervision of students in need of emergency health care	(N.J.A.C. 6A:16-2.1 (a) 4 (iii))
5. Notify parents of need for emergency care	(N.J.A.C. 6A:16-2.1 (a) 4 (iv))
6. Administer emergency medications i.e., anaphylaxis (epinephrine) or asthma medications etc.	(N.J.A.C. 6A:16-2.1 (a) 4 (v))
7. Write and update annually student individualized health care plans (IHP's) and individualized emergency health care plan (IEHP's) for student's medical needs and instruction of staff.	(N.J.A.C. 6A:16-2.3 (b) 5 (xiii))
8. Establish, annually review and implement Standards of Care/Collaborative Standing Orders with the School physician for deliverance of daily and emergency health care	(N.J.A.C. 6A:16-2.3 (b) xi)
E. Administer asthma related care	(N.J.A.C. 6A:16-2.1 (a) 5)
1. Obtain training for administration of medication via nebulizer	(N.J.S.A. 18A:40-12.8 (a) & (N.J.A.C. 6A:16-2.1(a) 5(i))
2. Maintain one nebulizer per school	(N.J.A.C. 6A:16-2.1 (a) 5)
3. Require Students to have a current "Asthma Action Plan	(N.J.A.C. 6A:16-2.1 (a) 5 (iii))
F. Health history and examinations	(N.J.S.A. 18A:40-4, NJSA 18A:35-4.8, N.J.A.C. 6A:16-2.2 and N.J.A.C. 6A:16-2.1 (a) 6)

1. Provide health examination for student's without medical homes	(N.J.A.C. 6A:16-2.2 (f) 6)
2. Maintain Athletic Pre-Participation Physical Examination Form Part A & B as part of student's health record	(N.J.A.C.6A:16-2.2 (f) 6)
G. Establish and maintain procedures for universal precautions	(N.J.A.C.6A:16-2.1 (a) 7)
H. Provide nursing services to nonpublic school located in district	(N.J.A.C. 6A:16-2.1 (a) 8)
I. Instruct students/ teachers/staff:	(N.J.A.C. 6A:9-13.3, N.J.S.A. 18A:40-3; and N.J.A.C. 6A:16-2.3 (b)5 (xv))
1. communicable diseases, blood borne pathogens	
2. Asthma management	
3. Anaphylaxis	
4. classroom health curriculum (not CSN with a "Non-Instructional" certificate)	
J. Provide information for:	
1. NJ Family Care program	(N.J.A.C. 6A:16-2.2 (i))
2. Pregnancy Assistance	
K. Implementation of the Nurse Practice Act by.....	
L. Certified School Nurse Functions as Certified School Nurse (CSN) and Registered Nurse	N.J.S.A. 45:11-23.- New Jersey Board of Nursing Statutes
1. Nursing Diagnosis /Case-finding of actual or potential physical health problems	
2. Provision of nursing care for actual or potential emotional health problems	
3. Health teaching in health office	
4. Health teaching in classroom	
5. Health counseling	

[illegible]

III. Emergency Management (N.J.A.C. 6A 16-2.1 (b) 2 (iii))

A. Acute Care Management Plan:

1. Creation and maintenance of an Emergency Management Kit (“Go-box”, crash cart, etc.) for utilization in Crisis, Emergency Evacuations, or and Shelter-In-Place situations
2. Cardiac or Respiratory Distress Action Plan
 - a) AED’s (Automatic External Defibrillators) deployment and delegates trained
 - b) CPR trained school nurse (NJAC 6A:13.3)
 - c) Asthma Nebulizer trained nurses
 - d) Universal Precautions trained staff

B. IEHP’s/Chronic Care Management Plans:

1. Epinephrine Auto-Injector/ Anaphylaxis Action Plan
If a food allergy is indicated a **food allergy action plan** should be provided by the primary physician and parent. This is filed in the health office after being shared with classroom staff. When it is a severe allergy, and an Epi-pen is ordered, the district Epi-pen policy is implemented. The individual food action plan is stored along with the Epi-pen in an un-locked location in the health office. An attempt will be made to recruit and train Epi-pen delegates. A list of assigned delegates is posted in the nurses office by the Epi-pens.

2. Asthma Action Plan

Students with a medical diagnosis of Asthma should have an **Asthma Action Plan** filed in the health office after being shared with classroom staff. A nebulizer and inhalers are stored in a clearly marked location. The asthma action plan will also be available after sharing it with the classroom staff.

3. Diabetic Action Plan

Individual health plans will be available for each **Diabetic student**. In addition, an emergency plan for hyper and hypo-glycemia will be available in the health office after being shared with classroom staff. Individual Diabetes care tasks such as glucose monitoring will take place where needed. Diabetic emergency supplies will be carried by student in their backpacks or in the nurses office. An attempt will be made to recruit and train Glucagon delegates.

4. Lock-Down Health Care Action Plan

Lock Down and Shelter-in-Place health care action plans will be updated and modified each school year. Diabetic students carry emergency glucose tablets in case of a hypo-glycemic event.

C. District Crisis Management Plan:

1. District Crisis Management Plan
2. In the event of an emergency each building will follow the buildings crisis management plan available in their confidential binders or orange flip charts.

D. Janet's Law

1. There is a working Automated External Defibrillator (AED) in multiple locations throughout the school district. Each AED is identified and kept in an unlocked, wall mounted container. In the event of a sudden cardiac event, the District's Sudden Cardiac Experience Teams will be contacted and the procedures will be enacted.

E. Community Rescue Squad and Emergency Paramedic Services

1. Emergency response services will be activated by calling 911. The police dept. for the corresponding town will be contacted. They will then arrange for EMS and Paramedics if necessary. In addition, the responding police will bring oxygen to the school when needed.

IV. Detailed Nursing Assignments Sufficient to Provide Health Services (N.J.A.C. 6A 16-2.1 (b) 2 (iv), N.J.A.C. 6A:16-2.1 (b)3, N.J.A.C. 6A:16-2.3)

Schools →	Euclid School	Lincoln School	Middletown School	High School	District						
Grade levels											
Enrollment number as of Oct. 1 st .	439	437	435	555							
Number of students receiving:											
Special Services/ IEP's	47	38	41	59							
504's	11	25	7	16							
I&RS	13	15	20	28							
IHP's	25	63	25	14							
IEHP's											
Nursing Assignments- number of:											
NJAC 6A:9-13.3	1	1	*	1							
Certified School Nurse- CSN											
Registered Nurse- not CSN	0	0			.5						
Licensed Practice Nurse- LPN	1	1									
NJAC 6A:9-13.3 (b)											
CPR Certified	25	25									
NJAC 6A:9-13.3 (b)											
AED Certified	25	25									
NJAC											
Asthma Nebulizer trained											
Unlicensed Assistive Personnel Assignments											
Nursing Assistants	0	0	0	0							
Health Aides	0	0	0	0							

*there is one nurse for the MS and HS

V. Nursing Services and Additional Medical Services provided to Non-Public Schools

A. Non-public nursing services (NJAC 6A 6A:16-2.3 (b) through (d))

1. Non-public nursing services are not provided by the Hasbrouck Heights School District.

Nursing Services Plan Review by:

Name:

Signature:

Name:

Signature:

Name:

Signature:

Title: District's Chief Administrator

Date:

Title:

Title:

AMENDMENT # 2 TO AGREEMENT

This **AMENDMENT** (the "**Amendment**") is entered into on this 6th day of November, 2014 (the "**Effective Date**"), by and between **INVO HEALTHCARE ASSOCIATES**, 1780 Kendarbren Drive, Jamison, PA 18929 (hereinafter referred to as "**IHC**") and **Hasbrouck Heights School District**, 365 Boulevard, Hasbrouck Heights, NJ 07604 (hereinafter referred to as "**Agency**"). (collectively, the "**Parties**").

RECITALS

WHEREAS, the Parties entered into an Agreement on July 1, 2014 outlining the therapy services provided by IHC (the "**Agreement**"); and

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

1. Services:

Both parties agree that the scope of **IHC's** responsibility, as set forth in the **AGREEMENT**, is limited to contracting with service provider(s) who will provide on an "as needed" basis hours per week of the following services for the clients of the Agency located in the state of New Jersey:

- (a) Applied Behavior Analysis
- (b) Board Certified Behavior Analysis
- (c) Occupational Therapy
- (d) Physical Therapy
- (e) School Psychology

4. Fees:

(b) Since **IHC** incurs daily expenses, **IHC** will receive from the Agency a guaranteed income approved by the Agency of:

(b.1) seventy-nine (\$79.00) dollars per hour for every hour of contracted applied behavior analyst services.

(b.2) one hundred three (\$103.00) dollars per hour for every hour of contracted board certified behavior analyst services.

(b.3) eighty-three (\$83.00) dollars per hour for every hour of contracted occupational therapist services.

(b.4) eighty-three (\$83.00) dollars per hour for every hour of contracted physical therapist services.

(b.5) eighty-three (\$83.00) dollars per hour for every hour of contracted school psychologist services.

Miscellaneous:

If there are any conflicts between the terms of the Agreement and the terms of this Amendment, the terms of this Amendment shall control. All non-conflicting terms of the Agreement shall survive and continue in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment as of the Effective Date.

Hasbrouck Heights School District

By: _____

Title: _____

Invo HealthCare Associates

By: _____

Jason T. Ralph

Title: Chief Operating Officer

INDEPENDENT CONTRACTOR AGREEMENT

THIS INDEPENDENT CONTRACTOR AGREEMENT is made as of November 13, 2014 ("hereinafter, "Agreement") by and between CCL Therapy, LLC, a New Jersey limited liability company having an address at 206 Deerlea Lane, Boonton, NJ 07005, Boonton, New Jersey 07751, JenniferBetzOT@optonline.net (hereinafter, "CCL THERAPY"), and the Hasbrouck Heights Board of Education, having an address at 379 Boulevard, Hasbrouck Heights, New Jersey 07075 (hereinafter, "HHBOE").

In consideration of the mutual terms and conditions hereinafter set forth, CCL THERAPY and HHBOE hereby agree as follows:

1. CCL THERAPY will provide HHBOE with Occupational and/or Physical Therapy Evaluations services and Occupational Therapy and/or Physical services on an "as needed" basis (individually and collectively, the "Services"). The Services will be provided under the supervision of Jennifer Wagner, a New Jersey State Licensed Occupational Therapist, and other New Jersey Licensed Occupational Therapists and New Jersey Licensed Physical Therapists, as applicable, under her direction and supervision. The Services will be in effect from **November 13, 2014 until the completion of the 2014-2015 School year**, unless terminated earlier in accordance with the terms of this Agreement.

2. According to this Agreement, CCL THERAPY shall provide specialized services under the terms and conditions specified herein: each Occupational Therapist and/or Physical Therapist will be using a New Jersey State License. Each Occupational and/or Physical Therapist will provide related services, therapies or child study team services as prescribed under state law (N.J.A.C.6:28) and federal law (P.L. 94-142, P.L. 99-457 and Section 504 of the Rehabilitation Act), in accordance with the recommendations, goals and objectives as specified in each students' Individual Education Plan(IEP). In addition, each Occupational and/or Physical Therapist may be required to provide evaluations, consultations, and screening services as part of his/her responsibilities.

3. CCL THERAPY agrees to fully adhere to the terms of this Agreement, for which it will be paid a fee in the following manner:

- Evaluations/Re-evaluations (including documentation) "As Needed": \$275.00 per evaluation/reevaluation
- Annual Reviews at a rate of \$95.00 "As Needed"
- IEP Meeting rate \$47.50 per half hour "As Needed"
- One hour treatment sessions at \$95.00 "As Needed"
- Thirty minute treatment sessions at \$47.50 "As Needed"
- Home Based sessions \$105 "As Needed"

CCL THERAPY shall be paid a fee on a bi-monthly basis upon submission of an invoice of services provided by CCL THERAPY to HHBOE. CCL THERAPY shall provide HHBOE with a time sheet and an itemized bill at the bi-monthly month, which will indicate all hours worked. HHBOE shall pay all CCL THERAPY invoices within fifteen (15) days of submission.

4. This Agreement may only be amended by mutual consent and upon signature of both parties. However, any consent, waiver, approval or authorization shall be effective if signed by the party granting or making such consent, waiver, approval or authorization.

5. In the event of any dispute between the parties concerning this Agreement, this Agreement shall be construed in accordance with the laws of the State of New Jersey and adjudicated in the courts located in the State of New Jersey, without regard to conflicts of law principles.

6. In the event of a breach or a threatened or intended breach of this Agreement by HHBOE, CCL THERAPY shall seek all available remedies at law or in equity, including, but not limited to, any expenses associated with such enforcement of the Agreement, such as court costs and attorney fees.

7. This Agreement may be executed in any number of original counterparts, all of which evidence only one agreement, and only one of which need be produced for any purpose.

8. Any notice, demand, consent, authorization or other communication (collectively a "Notice") which either party is required or may desire to give to or make upon the other party pursuant to this Agreement shall be effective and valid only if in writing, signed by the party giving such Notice, and delivered by express courier or delivery service or by registered or certified mail of the United States Postal Service, return receipt requested, addressed to the other party at the addresses set forth on the first page hereof (or to such other address or person as either party or person entitled to Notice may by Notice to the other specify). Unless otherwise specified, Notices shall be deemed given when received, but if delivery is not accepted, on the earlier of the date delivery is refused or the third day after the same is deposited with the United States Postal Service. Further, facsimile signatures, as well as PDF/scans/e-mails shall be deemed originals.

9. The invalidation or unenforceability in any particular circumstance of any of the provisions of this Agreement shall in no way affect any of the other provisions hereof, which shall remain in full force and effect.

**[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK
- SIGNATURE PAGE FOLLOWS]**

Acknowledged and Agreed:

Hasbrouck Heights Board of Education

CCL Therapy, LLC

By: _____
(Signature)

By: _____
(Signature)

(Printed Name)

Jennifer Wagner, MSOTR/L
Member

(Date)

(Date)

NOV-14

[illegible]