

**HASBROUCK HEIGHTS BOARD OF EDUCATION**  
**Thursday, November 15, 2012**  
**Regular Meeting Agenda (Final)**  
**Time: 8:00 p.m.**

- I. Meeting called to order/Announcement of adequate meeting/Roll Call
- II. Flag Salute
- III. Presentations
- IV. Public Hearing on Resolutions to be acted upon this meeting.

This portion of the meeting is open to citizens of Hasbrouck Heights. Residents are to state their names, addresses, and subject matter. Comments may be limited to no more than five minutes per person. The Board Members request that all members of the public be courteous and mindful of the rights of other individuals when speaking. Issues raised by members of the public may or may not be responded to by the Board. Due to confidentiality and legal rights afforded by the State of New Jersey to students and employees, no member of the public may speak about an employee or employees or about a student or students of the district for any reason at any time. All comments will be considered and a response may be forthcoming if and when appropriate. Members of the public must consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments. The Board bears no responsibility nor will it be liable for any comments made by members of the public.

- V. Approval of Minutes 10/18/12 (on file in business office)
- VI. Correspondence and Report of School Business Administrator/Board Secretary
- VII. Report of the Board President
- VIII. Report of the Students
- VIII. Report of the Superintendent
- IX. Committee and Liaison Reports:
  - A. Education
  - B. Special Education
  - C. Technology
  - D. Facilities
  - E. Recreation
  - F. Finance
  - G. Personnel
  - H. Policy
  - I. NJ/BCSBA
  - J. Borough Council Liaison
  - K. Faculty Liaison
  - L. PTA Liaison

X. Resolutions:

Education Committee

E11-01-13	Approve Monthly Superintendent HIB Report
E11-02-13	Approve Monthly Superintendent Discipline Report
E11-03-13	Approve Monthly District Calendar
E11-04-13	Approve Workshops
E11-05-13	Approve Program
E11-06-13	Approve Addition to Graduate List
E11-07-13	Approve Teacher/Principal Evaluation
E11-08-13	Approve Policies/Regulations/Exhibits
E11-09-13	Approve Policies/Regulations/Exhibits
E11-10-13	Approve Donation
E11-11-13	Approve Revised Calendar 2012-2013
E11-12-13	Approve School Calendar 2013 – 2014
E11-13-13	Approve Curriculum

Special Education Committee

S11-01-13	Approve Special Services
S11-02-13	Approve OOD
S11-03-13	Approve Acceptance of Annual Report
S11-04-13	Approve Policies/Regulations/Exhibits

Technology Committee

None

Facilities Committee

B11-01-13	Approve Facilities Use
B11-02-13	Approve Policies/Regulations/Exhibits

Recreation Committee

R11-01-13	Approve Fundraisers
R11-02-13	Approve Policies/Regulations/Exhibits
R11-03-13	Approve Field Trips
<b>R11-04-13</b>	<b>Approve Self Sustaining Class</b>

Finance Committee

F11-01-13	Approve Financial Certification
F11-02-13	Approve Actual Payroll for October
F11-03-13	Approve Estimated Payroll for November
F11-04-13	Approve Bill Authorization - November
F11-05-13	Approve Board Secretary's Report
F11-06-13	Approve Tuition
F11-07-13	Approve Purchases
F11-08-12	Approve Purchases

Personnel

P11-01-13	Approve Personnel Action – Certified
P11-02-13	Approve Personnel Action – Practicum
<b>P11-03-13</b>	<b>Approve Personnel Action – Self Sustaining Class</b>
<b>P11-04-13</b>	<b>Approve Personnel Action – Extra Pay</b>
<b>P11-05-13</b>	<b>Approve Personnel Action – Leave of Absence</b>

XI. Old Business

XII. New Business

XIII. Open Public Hearing

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XIV. Private Session (If necessary)

XV. Adjournment

**HASBROUCK HEIGHTS BOARD OF EDUCATION  
RESOLUTIONS – Nov 15, 2012 (Final)**

EDUCATION COMMITTEE:

RESOLUTIONS:

- E11-01-13     Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:
- Accept Monthly Discipline Report for Nov 2012
- E11-02-13     Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:
- Accept Monthly Superintendent HIB Reports – Nov 2012
- E11-03-13     Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012-2013 school year:
- The monthly district calendar
- E11-04-13     Be it Resolved that the Hasbrouck Heights Board of Education approve the following workshops:
- 12/3/12 – 12/7/12 – D. Kroncke & L. Colaneri – Orton Gillingham Training – Secaucus, NJ @ \$975 each  
11/13/12 – C. Cassidy – Building Blocks Anti-Bullying – Mahway, NJ @ no cost to district  
10/9/12 & 10/10/12 – K. Toy – NJ Science Convention – Princeton, NJ @ a cost of \$149
- E11-05-13     Be it Resolved that the Hasbrouck Heights Board of Education approve the following program for the 2012 – 2013 school year:
- 11/30/12 – P. McSweeney – IPAD workshop – WPU – Wayne, NJ @ \$65
- E11-06-13     Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:
- Student ID #4294 – to be added to class of 2012 graduates
- E11-07-13     Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:
- Teacher and Principal Evaluation Rubric and Observation/Evaluation Instrument (**Attachment A**)

- E11-08-13 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:  
**(Attachment B)**
- Revised Regulation #5600 – Pupil Discipline/Code of Conduct  
(First Reading)
- E11-09-13 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:  
**(Attachment C)**
- Policy #5337 – Service Animal Policy (First Reading)
- E11-10-13 Be it Resolved that the Hasbrouck Heights Board of Education accept with Resounding gratitude of the generous donation of \$75,000 from Mr. William Uhrig and Ms. Anastasia Vournas to be used for two para professionals to be used at Lincoln and Euclid schools for literacy support and provide training in the Teacher’s Readers’/Writers’ Workshop model for staff who teach or assist in kindergarten through grade three classrooms.
- E11-11-13 Be it Resolved that the Hasboruck Heights Board of Education approve the following for the 2012 – 2013 school year:
- Revised School Calendar due to Hurricane Sandy **(Attachment D)**
- E11-12-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2013 – 2014 school year:
- School Calendar 2013 – 2014 School Year **(Attachment E)**
- E11-13-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:
- Medal of Honor Character Education Program @ no cost to district  
(On file in business Office)

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

- S11-01-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following special services for the 2012 – 2013 school year:
- Student #1000417 – Dynamic Therapeutic Services to provide speech @ 4 hrs per week at \$107/per hour for the 2012 – 2013 SY with possibility for the Student #1000417 – Hemel Bavalia to provide OT @ 4 hrs per week @ \$100 per hour from October 2012 – June 2013  
Student #1000417 – BCSS to provide PT @ 4 times per week – 1 hr sessions not to exceed \$17,952 for the school year  
Student #6503 – to receive a psychiatric evaluation provided by Dr. Ester Freidman @ \$550
- S11-02-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following OOD Placement for the 2012 – 2013 school year:
- Student #1588 – to attend New Alliance Academy beginning 10/29/12 – June 28, 2013 @ a tuition rate of \$72,765
- S11-03-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:
- Acceptance of Annual Report of Special Ed in LEA Hasbrouck Heights  
“Meets Requirements”
- S11-04-13 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:  
**(Attachment F)**
- Revised Policy #5141.22 – Pediculosis Management (First Reading)

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

- B11-01-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012-2013 school year:

Facilities Use (**Attachment G**)

- B11-02-13 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:  
**(Attachment H)**

Policy and Exhibit #1350 – Advertising on School Property (Second Reading)

RECREATION COMMITTEE:

RESOLUTIONS:

- R11-01-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following fundraisers for the 2012-2013 school year:

12/3/12 – 12/14/12 – Mitten Collection - HH Social Services Dept – ES – V. Gant

November – December 2012 – Boys Basketball Clothing Sales – M. Cebula

December – March – Spanish Club to sell T-shirts – M. Squillace – advisor

**12/13/12 – 12/17/12 – MSHS Student Council Toy Drive – A. Mai & K. Doyle – Advisors**

**1/18/13 – Bowling Fundraiser for Europe Trip – Wallington Lanes – M. Warren**

- R11-02-13 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:  
**(Attachment I)**

Revised Exhibit #6153 – Parent Chaperone Application (Second Reading)

- R11-03-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following field trips for the 2012-2013 school year:

12/8/12 – Competition at Leonia HS for North Jersey Academic Challenge @ a cost of \$175 to compete for two terms – C. Cassidy

**R11-04-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:**

**Self Sustaining Class:**

12/1, 12/8, 12/15, 1/5, 1/12, 1/19 - Saturday SAT Math Prep Class – Self Sustaining (11 students needed to run) – P. Cassano – teacher

**FINANCE COMMITTEE:**

**RESOLUTIONS:**

- F11-01-13 Be it resolved that the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.
- F11-02-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the actual payroll for the month of October 2012 in the amount of \$1,461,969.54 that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above.
- F11-03-12 Be it Resolved that the Hasbrouck Heights Board of Education approve the estimated payroll for the month of November 2012 in the amount of \$1,400,000 and that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above \$1,400,000.
- F11-04-13 Be it Resolved that the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of November 2012

This motion includes the following construction projects:

2080-050-09-1001	MS/HS Windows
2080-060-09-1002	Euclid Roof
2080-060-09-1003	Euclid Windows
2080-080-09-1004	Lincoln Windows
2080-080-09-1005	Lincoln Roof
2080-050-09-1006	MS/HS Roof



F11-05-13 Be it Resolved that the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b) which are on file in the office of the Board Secretary:

Board Secretary's Report  
Treasurer's Report  
Monthly Fund Transfer Report  
October 2012

F11-06-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:

Parent Paid Tuition for the 2012 – 2013 school year  
(On file in board office)

**F11-07-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following purchases pursuant to NJSA 18A:18A10(a) for the 2012 – 2013 school year:**

**P. O. #301006 – Dell Marketing contract #WN88ABZ – server \$6819.61**  
**P. O. #301007 – Dell Marketing contract #WN88ABZ – projectors \$1276.37**  
**P. O. #301008 – Gov Connection contract #NCPA01-12 – technology supplies - \$218.25**

**F11-08-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following purchases for the 2012 – 2013 school year:**

**P. O. #301009 – Total Video Products – projector & technology supplies \$2,257 (3 quotes – lowest quote received)**

## PERSONNEL

### RESOLUTIONS:

- P11-01-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

**Certified:**

- A) D. Ritchie – Special Education – ES - .6 of BA Step 1 (46,320 X .6 = \$27,792 pro rated) effective 12/3/12 ( replacement for P. Autieri)
- B) F. Avella – Special Education – HS – BA +15 Step 1- \$48,020 pro-rated plus benefits effective 12/10/12
- C) **J. Tripsas – Literacy ES & LS - .6 of BA Step 1 (\$46,320 X .6 = \$27,792 pro-rated for tentative start date of 12/3/12**

- P11-02-13 Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following student teacher/practicum and/or field experience/observation placements:

- A) 1/15/13 - /2/13 – A Cipollina – WPU – Wayne, NJ – ES – L. TenBerge
- B) 2/4/13 – 4/29/13 - J. Grainieri – WPU – Wayne – LS – L. Siconolfi
- C) 1/15/13 – 5/2/13 – K. Meehan – WPU – Wayne – HS – M. Warren
- D) 2/4/12 – 4/29/13 – J. Bertos – WPU – Wayne – HS – D. Kolich

- P11-03-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:

**Certified:**

P. Cassano – Saturday Self Sustaining SAT Prep Class – 12/1/13 – 1/19/13 @ \$32/hr for 32 hours not to exceed \$1024

- P11-04-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:

**Extra Pay:**

Nov 13<sup>th</sup> & 15<sup>th</sup> - R. Popadich, J. Catapane, R. Scholz – to assist at Parent Teacher Conferences with parents customizing their school messenger accounts -not to exceed 10 hrs each.

**P11-05-13      Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:**

**Leave of Absence:**

**L. Arrabito – unpaid leave of absence with benefits 11/19/12 – 12/14/12**