

**HASBROUCK HEIGHTS BOARD OF EDUCATION**  
**Thursday, October 18,, 2012**  
**Regular Meeting Agenda (Final)**  
**Time: 8:00 p.m.**

- I. Meeting called to order/Announcement of adequate meeting/Roll Call
- II. Flag Salute
- III. Presentations
- IV. Public Hearing on Resolutions to be acted upon this meeting.

This portion of the meeting is open to citizens of Hasbrouck Heights. Residents are to state their names, addresses, and subject matter. Comments may be limited to no more than five minutes per person. The Board Members request that all members of the public be courteous and mindful of the rights of other individuals when speaking. Issues raised by members of the public may or may not be responded to by the Board. Due to confidentiality and legal rights afforded by the State of New Jersey to students and employees, no member of the public may speak about an employee or employees or about a student or students of the district for any reason at any time. All comments will be considered and a response may be forthcoming if and when appropriate. Members of the public must consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments. The Board bears no responsibility nor will it be liable for any comments made by members of the public.

- V. Approval of Minutes 09/20/12 (on file in business office)
- VI. Correspondence and Report of School Business Administrator/Board Secretary
- VII. Report of the Board President
- VIII. Report of the Students
- VIII. Report of the Superintendent
- IX. Committee and Liaison Reports:
  - A. Education
  - B. Special Education
  - C. Technology
  - D. Facilities
  - E. Recreation
  - F. Finance
  - G. Personnel
  - H. Policy
  - I. NJ/BCSBA
  - J. Borough Council Liaison
  - K. Faculty Liaison
  - L. PTA Liaison

X. Resolutions:

Education Committee

E10-01-13	Approve Monthly Superintendent HIB Report
E10-02-13	Approve Monthly Superintendent Discipline Report
E10-03-13	Approve Monthly District Calendar
E10-04-13	Approve Workshop
E10-05-13	Approve Honorarium
E10-06-13	Approve Conference
E10-07-13	Approve Policies/Regulations/Exhibits
E10-08-13	Approve Professional Development Plan
E10-09-13	Approve Freshman Transition Project
E10-10-13	Approve District Wide Goals

Special Education Committee

S10-01-13	Approve Special Services
S10-02-13	Approve OOD
S10-03-13	Approve Training
S10-04-13	Approve OT Evaluations

Technology Committee

None

Facilities Committee

B10-01-13	Approve Facilities Use
B10-02-13	Approve Policies/Regulations/Exhibits
B10-03-13	Approve Three Year Maintenance Plan
B09-04-13	Approve Amendment of Resolution B07-03-13

Recreation Committee

R10-01-13	Approve Fundraisers
R10-02-13	Approve Field Trips
R10-03-13	Approve Accompanist
R10-04-13	Approve Approve Policies/Regulations/Exhibits

Finance Committee

F10-01-13	Approve Financial Certification
F10-02-13	Approve Actual Payroll for September
F10-03-13	Approve Estimated Payroll for October
F10-04-13	Approve Bill Authorization - October
F10-05-13	Approve Board Secretary's Report
F10-06-13	Approve Purchases
F10-07-13	Approve Donation
F10-08-13	Approve Aide in Lieu
F10-09-13	Approve Purchases

Personnel

P10-01-13	Approve Personnel Action – Classroom Volunteers
P10-02-13	Approve Personnel Action – Non Certified
P10-03-13	Approve Personnel Action – Home Instruction
P10-04-13	Approve Personnel Action – Clubs/Advisors
P10-05-13	Approve Personnel Action – Keys Subs
P10-06-13	Approve Personnel Action – Student Teacher Practicum
P10-07-13	Approve Personnel Action – Extra Pay
P10-08-13	Approve Personnel Action – 6 <sup>th</sup> Period Stipend
P10-09-13	Approve Personnel Action – Coaching Volunteers
P10-10-13	Approve Personnel Action - Resignations
P10-11-13	Approve Personnel Action – substitute Teachers
P10-12-13	Approve Personnel Action – Substitute Paras, Sub Admin Assists, Sub Bus Aides
P10-13-13	Approve Personnel Action – Amend Resolution
P10-14-13	Approve Personnel Action – Coaches
P10-15-13	Approve Personnel Action – Leave of Absence
P10-16-13	Approve Personnel Action – Staff Salaries
P10-17-13	Approve Personnel Action – Lunch Aides

XI. Old Business

XII. New Business

XIII. Open Public Hearing

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XIV. Private Session (If necessary)

XV. Adjournment

**HASBROUCK HEIGHTS BOARD OF EDUCATION  
RESOLUTIONS – October 18, 2012 (Final)**

EDUCATION COMMITTEE:

RESOLUTIONS:

- E10-01-13     Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012-2013 school year:
- Accept Monthly Superintendent HIB Reports – October 2012
- E10-02-13     Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:
- Approve Monthly Superintendent Discipline Report – October 2012
- E10-03-13     Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012-2013 school year:
- The monthly district calendar
- E10-04-13     Be it Resolved that the Hasbrouck Heights Board of Education approve the following workshop for the 2012-2013 school year:
- 10/26/12 – B. Christianson – Adolescent Suicide and Suicidal Ideation – Mahwah, NJ @ no cost to district  
10/27/12 – L. Bernstein - AP Workshop Psychology – Colts Neck, NJ @ no cost to district  
12/18/12 – B. Christianson, C. Cassidy, K. O'Hagan, N. Fried - Anti-Bullying – Monroe Township, NJ @ a cost of \$75 per person  
10/19/12 – C. Cassidy – 350<sup>th</sup> Anniversary of NJ Meeting @ no cost to district
- E10-05-13     Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012-2013 school year:
- 9/4/12 & 10/1/12 – Honorarium @ \$500/each for D. O'nofrio (Cyberology) parent presentations on bullying (not to exceed \$1,000)
- E10-06-13     Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012-2013 school year:
- 12/3/12 – M.Porto, J. Mastropietro, L. Simmons – Accuplacer Conference – King of Prussia, PA @ no cost to district

- E10-07-13 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:  
**(Attachment A)**
- Policy/Regulation #5600 – Pupil Discipline Code of Conduct (**Second Reading**)
- E10-08-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012-2013 school year:
- District Professional Development Plan approve by the BCDOE
- E10-09-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012-2013 school year:
- Freshman Transition Project for incoming freshman
- E10-10-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012-2013 school year:
- Revised District Wide Goals (**Attachment B**)

#### SPECIAL EDUCATION COMMITTEE:

#### RESOLUTIONS:

- S10-01-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following Special Services 2012 – 2013 school year:
- Student #1235 – D. Kessler to provide ABA Therapy @ 5 hrs per week @ \$40/hr for the 2012/2013 ESY and RSY
- Student #0000286 – D. Kessler to provide ABA Therapy @ 2 hrs per week @ \$40/hr for the 2012/2013 ESY & RSY
- Student #1588 – 5 hrs/week home instruction (1 hr per week per subject) beginning 9/17/12 for approximately 2 months
- Student #6517 – BCSS to provide an additional 5 hrs per week of speech language services during science and social studies for the school year (not to exceed \$29,700)
- Student #4896 – additional transportation through D & M Tours, Inc for an OOD placement to HHMS 3 days per week @ \$44 per day beginning 9/26/12
- Student #0000286 – renew contract with Garden Academy – ABA home based therapy @ \$40/hr with 1 hr prep every 4 hours for the 2012/2013 S/Y
- Student #0000286 – approve contract with Garden Academy to provide coordinator services for the ABA program 6 hrs per month at \$130/hr and supervision program oversight of the ABA for 2 hrs per month @ \$200/hr for the 2012/2013 S/Y

Student #6467 – Equipment needed for posture and writing from School Specialty not to exceed \$105

- S10-02-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following OOD Placements for the 2012 – 2013 school year:

**(Attachment C)**

- S10-03-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:

Dr. Ghacibeh –Seizure training for key staff @ \$250

- S10-04-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:

Jennifer Wagner to provide three occupational therapy evaluations @ \$275 per evaluation for Student # 6676, Student #0000697, Student #1000200 as per the initial evaluation

#### TECHNOLOGY COMMITTEE:

##### RESOLUTIONS:

None

#### FACILITIES COMMITTEE:

##### RESOLUTIONS:

- B10-01-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012-2013 school year:

Facilities Use **(Attachment D)**

- B10-02-13 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:

**(Attachment E)**

Policy #1340 – Electronic Surveillance in School Buildings & on School Grounds **(Second Reading)**

Policy and Exhibit #1350 – Advertising on School Property **(First Reading)**

**B10-03-13      Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and**

**Whereas, the required maintenance activities as listed in the attached document for the various school facilities of Hasbrouck Heights are consistent with these requirements, and**

**Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,**

**Now Therefore Be It Resolved, that the Hasbrouck Heights Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for Hasbrouck Heights in compliance with Department of Education requirements (Attachment F)**

**RECREATION COMMITTEE:**

**RESOLUTIONS:**

**R10-01-13      Be it Resolved that the Hasbrouck Heights Board of Education approve the following fundraisers for the 2012 – 2013 school year:**

10/31/12 – MS Student Council for collect \$1 to wear a costume for Breast Cancer Awareness  
November – December 2012 – Holiday wreath and poinsettia sale for the Europe 2013 trip – M. Warren  
11/1/12 – Sophomore class – Cookie Dough Sale – B. Kritzer - Advisor  
9/21/12 – Spirit Club – Bead Sale – B. Kritzer – Advisor  
10/29/12 - 11/14/12 – LS Student Council – Food Drive for HS Food Pantry  
10/22/12 – Beta Club sale “buck a duck” for breast cancer – J. Gay & K. Krysz – Advisors  
Nov – Jan Yearbook fundraiser – Faculty to pay \$10 to wear Jeans 2 days in the month outside of Fridays – M. Warren – Advisor  
TBD – Music Parents Association to sell products throughout year  
October 2012 – Volleyball team to sell clothing items – C. Miller  
11/21/12 & 12/21/12 – Key club – sale of bagels in am (half day of school) – A. Lewites - Advisor  
TBD – MS Student Council – “Pop Tab Program” for Ronald McDonald House – A. Mai & K. Doyle – Advisors  
12/9/12 – Key Club – Holiday gift fair – A. Lewites  
11/1/12 – 11/16/12 – MS Student Council Food Drive for the food pantry – A. Mai & K. Doyle

December 2012 – March 2013 – Yearbook Fundraiser – HH - 2013 – 2014  
Calendars featuring HH Faculty  
**10/29/12 thru 11/14/12 – Euclid School Student Council Food Drive – C.  
Tacinelli - Advisor**  
**Euclid School Staff – wear jeans for \$5.00 one Wednesday per month to  
donate to the charity of the month**

- R10-02-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following field trips for the 2012 – 2013 school year:
- 10/25/12 – “Up for Living Field Trip”- Paramus, NJ – M. Centrella, C. DelSole, M. Wexler @ no cost to district  
11/7/12 – Drama Class to Broadway – E. Schneeweiss, C. Cassidy  
11/14/12 – MSG Varsity Academic Challenge Team to compete - Metropolis Studios – NYC @ no cost to district  
11/19/12 – Glee Club/Public Speaking - Virtually Me! Cyber Bullying Off Broadway Show - Montclair, NJ – K. Doyle - Advisor @ a cost to be paid by students  
11/14/12 – AP Chem – Seminar on Analytical Chemistry – Somerset, NJ – D. Pignatiello @ no cost to district  
TBD – Mock Trial Scrimmage vs High Point HS – J. Gay & M. Stillman @ no cost to district  
10/29/12 – Journalism Club – Press Day workshops – New Brunswick NJ – L. Geftic @ no cost to district  
12/13/12 – B. Trexlor & 5 HH Students - Turing Enduring Information Processing by Brains and Machines – Columbia University – NYC - by invitation only @ no cost to district  
**10/27/12 – Girls Soccer – Tomorrow’s Children Institute, Hackensack University Medical Center, Hackensack – A. Jones @ no cost to district.**
- R10-03-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:
- M. Yolleck – Accompanist for Holiday , Pops, Spring Concerts, Teen Arts Festival @ \$50/hr not to exceed \$500  
M. Yolleck – Accompanist for HS Musical @ 18 hrs of rehearsals @ \$50/hr plus 3 performances @ 100 each  
M. Yolleck – Accompanist for graduations @ \$200 each for a total of \$400
- R10-04-13 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:  
**(Attachment G)**
- Revised Exhibit #6153 – Parent Chaperone Application (First Reading)



FINANCE COMMITTEE:

RESOLUTIONS:

- F10-01-13 Be it resolved that the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.
- F10-02-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the actual payroll for the month of September 2012 in the amount of \$ that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above.
- F10-03-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the estimated payroll for the month of October 2012 in the amount of \$1,400,000 and that the President of the Board, the School Business Administrator, and the Treasurer of School Funds be, and they hereby are, authorized to sign warrants up to and including the above \$1,400,000.
- F10-04-13 Be it Resolved that the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of September 2012

This motion includes the following construction projects:

2080-050-09-1001	MS/HS Windows
2080-060-09-1002	Euclid Roof
2080-060-09-1003	Euclid Windows
2080-080-09-1004	Lincoln Windows
2080-080-09-1005	Lincoln Roof
2080-050-09-1006	MS/HS Roof

- F10-05-13 Be it Resolved that the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b) which are on file in the office of the Board Secretary:

Board Secretary's Report  
Treasurer's Report  
Monthly Fund Transfer Report  
August 2012

F10-06-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following purchases pursuant to NJSA 18A:18A10(a) for the 2012 – 2013 school year:

P. O. #300812 – Gov Connection contract #NCPA01-12 – Technology Supplies \$3,439.50

F10-07-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:

The Board of Education graciously accepts the donation of office furniture from the Observer and its Editor and Chief, Constance Doheny

F10-08-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:

Approve aide in lieu N/P transportation reimbursement due parent M. Wohlheter in the amount of \$884

**F10-09-13 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2012 – 2013 school year:**

**Pepe Plumbing - \$5,100 – replace boiler in board office  
(3 quotes were solicited – lowest quote received)**

## PERSONNEL

### RESOLUTIONS:

P10-01-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

**Classroom Volunteers:**

J. Raymond, J. DeRosa, L. Hansen, A. Hoag, L. Byrne, R. Vazquez, P. Monchino – Pending receipt of all paperwork

P10-02-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

**Non Certified:**

- A) M. Bischoff – 1:1 para after school for 1 hour per day max of 3 days per week at @16.96 per hour
- B) P. Caruso – 1:1 para for 3 months @ 1.25 hrs per day 2 days 2 week @ \$16.96 per hour

- P10-03-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

**Home Instruction**

**(as per contract for every 4 hrs of instruction one hour of prep time)**

**Student #1588**

- A) M. Hernandez @ 1 hr/week instruction beginning 9/17/12 for approx. 2 months @ \$40/hr
- B) N. Pede @ 1 hr/week instruction beginning 9/17/12 for approx. 2 months @ \$40/hr
- C) D. Hausner @ 1 hr/week instruction beginning 9/17/12 for approx. 2 months @ \$40/hr
- D) M. Sparacio @ 2 hr/week instruction beginning 9/17/12 for approx. 2 months @ \$40/hr

- P10-04-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

**Clubs/Advisors:**

- A) B. Trexler – Bio-Chemical Engineering Club @ \$807 (replacing SAT Prep Club)
- B) K. Caputo & L. Bernstein – “Peer to Peer” – \$807 split 50/50 (\$403.50 each)
- C) J. Gay Co Mock Trial - \$807 split 50/50 (\$403.50 each)
- D) K. Krysz – National Beta Club @ \$807 (2<sup>nd</sup> person)
- E) C. Cassidy – Academic Challenge @ \$807
- F) D. Cassiere – Renaissance Club (in place of MS newspaper club) @ \$807

- P10-05-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

**Keys Subs @ \$14.30/hr:**

K. Ferreri  
C Kelly  
C Schloemann  
V. Schwartz  
L. Papa

- P10-06-13 Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following student teacher/practicum and/or field experience/observation placements:

**Student teacher/practicum/field experience/observation**

- A) M. James – SHU to replace K. Joao – Speech & Language pathology @ ES with C. Tacinelli
- B) K. Alessio – Caldwell College – LS with A. Daly – 1 day per week 1/28/13-5/1/13

- P10-07-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

**Extra Pay:**

- A) K. Caputo – MS am duty @ \$32/hr
- B) C. Delsole – MS am duty @ \$32/hr
- C) G. Aiello – MS am duty @ \$32/hr

- P10-08-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

**6 Period Stipend:**  
**(Attachment H)**

- P10-09-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

**Coaching Volunteers:**

- A) T. Nardi- boys basketball
- B) J. Caruso – boys basketball
- C) S. Zahn – wrestling
- D) D. D'Amico - football

- P10-10-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

**Resignations:**

- A) P. Auteri effective 12/1/12
- B) D. D'Amico – Assistant Football Coach effective 8/1/12

- P10-11-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

**Substitute Teachers:**

- A) R. Palma, Jr - . County Sub @ \$80/day
- B) A. Georgatos - County Sub @ \$80/day
- C) C. Scanlon - County Sub @ \$80/day
- D) H. Maitsch – County Sub @ \$80/day
- E) N. Burns – State Sub @ \$85/day
- F) D. Robinson – County Sub @ \$80/day
- G) P. Maloupis – County Sub @ \$80/day\* Pending receipt of paperwork

- P10-12-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

**Substitute Paras, Sub Administrative Assts, Sub Bus Aides:**

- A) Julie Catapane – sub administrative asst. @ \$10/hr
- B) L. Byrne – sub administrative asst @ \$10/hr
- C) J. Freschi – sub bus aide @ \$10/hr
- D) **L. Mason – sub administrative asst. @ \$10/hr**

- P10-13-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

Amend Resolution P09-11-13 to include all certified teachers to do Athletic Events and all LS & ES certified teachers to do Saturday School

- P10-14-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

**Coaches:**

F. D'Amico – Assistant Football Coach step 5 @ \$6,314.00 as of 8/1/12

- P10-15-13 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:

**Leaves of Absences:**

- A) L.Cagiao – extend Paid leave of absence thru 10/17/12
- B) **F. DelVecchio – paid sick 11/27/12 – 1/7/13 approx**

**P10-16-13      Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:**

**Staff Salaries:**  
**(Attachment I)**

**P10-17-13      Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2012-2013 school year:**

**Lunch Aides @ \$14.71/hr:**

**Euclid:**

**A) A. Otazu\***

**B) L. Ludwig\***

**C) E. DeSantis\***

**\*Pending receipt of paperwork**

**All rates subject to contract negotiations where applicable**