

**HASBROUCK HEIGHTS BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
THURSDAY, AUGUST 25, 2016**

A regular meeting of the Board of Education was held on Thursday, August 25, 2016, in the High School Auditorium, 365 Boulevard, Hasbrouck Heights, New Jersey. The meeting was called to order at 8:00 p.m. by President, Mr. Samperi.

Mr. Samperi read the following statement:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on January 5, 2016.

Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School and Lincoln Elementary School,

Roll call was taken by Dina Messery, School Business Administrator/Board Secretary, and the following members responded to their names:

**Roll Call:**

Mr. Baker	Mrs. Doheny	Mrs. Romano
Ms. Bruno-absent	Mr. LaMorte-absent	Mr. Salerno-absent
Mrs. Caruso	Mr. Rinke	Mr. Samperi

Also Present: Dr. Helfant, Mrs. Messery, Ms. Kleen

Mr. Samperi led the Board in the flag salute.

Approximately 3 people in attendance.

Approval of Minutes - 7/21/16

(On file in the business office) – moved by Mrs. Doheny, seconded by Mr. Rinke,

**Roll Call:**

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,  
Mr. Rinke, Mrs. Romano, Mr. Samperi

Abstains:

Nays:

Absent: Ms. Bruno, Mr. LaMorte, Mr. Salerno

**Minutes Approved**

Presentations: **None**

Public Discussion on Agenda Resolutions: **None**

**Mr. Samperi read the following statement:**

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Correspondence/Report of School Business Administrator/Board Secretary:

None

Report of the Board President:

None

Report of the Superintendent :

Dr. Helfant reported the following:

1. The curriculum developers met today.
2. New staff orientation is on August 31<sup>st</sup>.
3. All staff reports on September 6<sup>th</sup>.

Committee Reports – (On file in the business office) All reports were suspended.

Education Committee  
Special Education Committee  
Technology Committee  
Facilities Committee  
Recreation Committee  
Finance Committee  
Policy Committee

Labor Relations/Negotiations Committee – None

NJ/BCSBA - None

Borough Council Liaison – None

Faculty Liaison- None

PTA Liaison – None

AWARDS/PRESENTATIONS:

None

EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by L. Romano, seconded by C. Doheny,

E08-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Accept Monthly Discipline Report

E08-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents:  
(if applicable)

2016 – HS – 0

2016 – MS – 0

2016 – LS - 0

2016 – ES - 0

Listed above are the number of investigations from August 1, 2016

E08-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

The monthly district calendar

E08-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Approve membership for the NJ Council for Social Studies for N. DeBonis @ \$40

E08-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following workshops for the 2016-2017 school year:

10/14/16 – K. Felicetti – Dyslexia Conference – Somerset, NJ @ \$190 cost to district

12/5/16 – 12/9/16 – C. Jarosiewicz & D. Reynolds – Orton Gillingham training – Secaucus, NJ @ \$2150 cost to district for both

9/27/16 – M. Stillman & W. Thorne – Teaching About the Presidential Election – New Brunswick, NJ @ no cost to district

E08-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Approve addendum to curriculum for Middle School/High School Special Education Program

E08-07-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Approve Elementary School Student Handbook

Approve Middle School Student Handbook

Approve High School Student Handbook

\*\*On district website.

E08-08-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Approve Uniform Memorandum of Agreement  
(On file in Board Office)

**Roll Call:**

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,  
Mr. Rinke, Mrs. Romano, Mr. Samperi

Abstains: None

Nays: None

Absent: Ms. Bruno, Mr. LaMorte, Mr. Salerno

**Resolutions Approved**

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by L. Romano, seconded by P. Caruso,

- S08-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following OOD Placements for the 2016 – 2017 school year:

Student #1294 – Chapel Hill Academy – ESY & RSY beginning 7/11/16 to 6/21/17 @ a tuition rate of \$69,300

Student #1106 – Deron School of NJ – ESY & RSY @ a tuition rate of \$64,514.10

Student #1001392 – Slocum Skewes School - Ridgefield- RSY @ a tuition rate of \$28,750

Student #123 – Bergen Community College beginning 9/1/16 to 12/21/16 @ tuition rate of \$631.50

- S08-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following contracted services for the 2016 – 2017 school year:

Approve the attached list of medical physicians to perform evaluations on an as need basis for the 2016 – 2017 school year: (**Attachment A**)

- S08-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following Contracted Services for the 2016 – 2017 school year:

Amend Resolution #S05-02-16 for Invo Health Care to remove speech and language pathology services

- S08-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following contracted services for the 2016 – 2017 school year:

Invo Health Care Associates to provide a speech and language pathologist from 7/1/16 – 6/30/18 @ a fee of \$81/hr to cover the maternity leave of K. Costello

- S08-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following special services for the 2016 – 2017 school year:

Student #465 – vision therapy services at OOD placement – 1 time per week @ \$130/hr for ESY and RSY

Student #1106 – 1 consultation per month – Summit Speech School @ \$150/session

S08-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Secondary Special Class to be taught by a general education teacher

S08-07-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Student #1000641 – received from Lodi – Lodi to pay tuition of \$13,323 to Hasbrouck Heights

S08-08-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

**Parent Transportation Contracts:**

Student ID # 20287 – BCSS Bleshman, Paramus - \$60/day not to exceed \$10,800 per year

Student ID #0000465 – BCSS Bleshman, Paramus - \$60/day not to exceed \$10,800 per year

Student ID #1000004 – Strive Program, Ridgefield - \$7.46/day not to exceed \$1,567 per year

Student ID #122 – In district - \$30/day not to exceed \$5,400 per year

Student ID #20642 – Forum School, Waldwick - \$28.94/day not to exceed \$6,077 per year

**Roll Call:**

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny, Mr. Rinke,  
Mrs. Romano – S08-01-17 thru S08-05-17, S08-07-17 thru S08-08-17  
Mr. Samperi – S08-01-17 thru S08-03-17, S08-05-17 thru S08-08-17

Abstains: None

Nays: Mrs. Romano – S08-06-17, Mr. Samperi – S08-04-17

Absent: Ms. Bruno, Mr. LaMorte, Mr. Salerno

**Resolutions Approved**

**TECHNOLOGY COMMITTEE:**

None

## FACILITIES COMMITTEE:

### RESOLUTIONS:

The following resolutions were moved by J. Rinke, seconded by P. Caruso,

- B08-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Facilities Use (**Attachment B**)

#### **Roll Call:**

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,  
Mr. Rinke, Mrs. Romano, Mr. Samperi

Abstains: None

Nays: None

Absent: Ms. Bruno, Mr. LaMorte, Mr. Salerno

**Resolution Approved**

## RECREATION COMMITTEE:

### RESOLUTIONS:

The following resolutions were moved by C. Doheny, seconded by L. Romano,

- R08-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for 2016-2017 school year:

District Field Trip Calendar

- R08-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following fundraisers for the 2016-2017 school year:

9/21/16 – Up for living @ Walmart – Garfield, NJ = M. Centrella

9/11/16 – Cross Country Car Wash – M. Ryan

PTA fundraisers as per attached list (**Attachment C**)

Athletic Team Clothing Sales – all sales for the entire 16/17 year

R08-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the club/activities for the 2016 – 2017 school year:

Aviator Out Loud – “Podcast Club” – K. Doyle Advisor  
3/1/17, 3/8/17, 3/15/17 – ES PTA 1<sup>st</sup> grade art club  
1/4/17, 1/11/17, 1/18/17, 1/25/17 - ES PTSA - 2<sup>nd</sup> grade Book Club  
1/13/17, 1/6/17, 1/20/17, 1/27/17 – ES PTSA – 5<sup>th</sup> grade Fit Club  
2/1/17, 2/8/17, 2/15/17 - ES PTSA – 4<sup>th</sup> grade fit club  
3/1/17, 3/8/17, 3/15/17 – ES PTSA – 3<sup>rd</sup> grade fit club

R08-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the club/activities for the 2016 – 2017 school year:

Gifted and Talented Field Trips for 6<sup>th</sup>, 7<sup>th</sup>, & 8<sup>th</sup> grades G&T students – 3 trips per grade @ a cost of \$20 per student – dates to be determined

**Roll Call:**

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,  
Mr. Rinke, Mrs. Romano, Mr. Samperi

Abstains: None

Nays: None

Absent: Ms. Bruno, Mr. LaMorte, Mr. Salerno

**Resolutions Approved**

FINANCE COMMITTEE:

RESOLUTIONS:

The following resolutions were moved by P. Caruso, seconded by C. Doheny,

F08-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district’s needs.

F08-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month of July 2016 in the amount of \$ 321,336.10 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above

F08-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the month of Aug 2016 at \$1,400,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$1,400,000.

F08-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of August 2016.

F08-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2015-2016 school year: **(Attachment D)**

**Bills List for the month of June 2016**

Fund 10	General Fund	\$	\$3,299,245.27
Fund 20	Special Revenue	\$	\$ 103,887.72
Fund 30	Capital Projects	\$	0.00
Fund 40	Debt Service	\$	0.00
Fund 60	Enterprise	\$	\$ 115,634.83
Fund 95	Student Activity	\$	\$ 63,385.91
<b>Total</b>		<b>\$</b>	<b>\$3,582,153.73</b>

Fund 10	Voided Checks	\$	8,818.50
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F08-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary's Report  
Cash Report  
Monthly Fund Transfer Report  
June 2016  
**(Attachment E)**

F08-07-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2015 – 2016:

Approve the monthly line item transfers for June 2016 **(Attachment F)**

F08-08-17 **Be it Resolved** that the Hasbrouck Heights Board of Education authorize the Superintendent to make an application for emergency hiring pending completion of criminal history check to the Bergen County Superintendent of Schools for all personnel positions, as needed for the 2016-2017 school year.

**Be it Resolved** that the Hasbrouck Heights Board of Education adopt the policies, by-laws, rules and regulations, curriculum and textbooks currently in existence and effect for the 2016-2017 school year.

**Be it Resolved** that the Hasbrouck Heights Board of Education approve the following appointments for the 2016-2017 school year:

Dina Messery	Board Secretary
Gerasimos Mihalitsianos	Air Quality Control Compliance Officer
Barbara Christianson	Substance Awareness Coordinator
Gerasimos Mihalitsianos	Asbestos Management Officer
Dina Messery	Safety & Health Designee
Scirocco Group	General Insurance Broker of Record
Scirocco Group	Student Insurance Broker of Record
Bergen Risk Managers, Inc.	Worker's Compensation Broker of Record
Dina Messery	Integrated Pest Management Coordinator
Dina Messery	Right to Know Officer
Gerasimos Mihalitsianos	AHERA Coordinator
Dina Messery	Purchasing Agent (\$ amount limited to statute)
PKF O'Connor Davies	Auditor - \$25,500 Audit Fee,
	Partners - \$190 - \$220/hr
	Managers & Supervisors - \$150 - \$180/hr
	Staff Members - \$90 - \$120/hr
Machado Law Group	General Counsel - \$160/hr
Dr. John Colaneri	Sports Physician - \$7,000/\$50 drug test
Dr. John Colaneri	Medical Inspector - \$2,000
On-Tech Consulting Inc.	E-Rate Funding

**Be it Resolved** that the Hasbrouck Heights Board of Education designate Valley National Bank, 284 Boulevard, Hasbrouck Heights, NJ as the official depository for the Board of Education funds for the 2016-2017 school year.

**Be it Resolved** that the Hasbrouck Heights Board of Education authorize, pursuant to 17:12B-241, the Board Secretary and Assistant to the Board Secretary, to invest school funds, and order wire transfers if necessary, to complete the transaction in one or more accounts in any insured bank whose principal office is located in New Jersey in any amount up to, but not exceeding the amounts for which such accounts are in are insured.

**Be it Resolved**, pursuant to NJSA 18A:17-8(b), the Board Secretary is responsible for the examination and auditing of all accounts and demands against the Board, and

Whereas, from time to time said demands against the Board are of an emergent nature and must be paid prior to Board approval in open public meeting as required by statute, now

Therefore Be it Resolved, that the Hasbrouck Heights Board of Education authorize the Board Secretary to examine, audit and pay all claims against the Board of an emergent nature prior to Board approval, and

Be it Further Resolved, that all such emergent payments made by the Board Secretary be reported to the Board, ratified, and duly recorded in the minutes at the next open meeting of the Board.

Be it Resolved, pursuant to NJSA 18A:22-8.1 the Hasbrouck Heights Board of Education designates the Chief School Administrator to approve transfer amounts among line items and program categories as are necessary between meetings of the Board and that said transfers be reported to the Board, ratified and duly recorded in the minutes of the next open meeting of the Board.

Be it Resolved that the Hasbrouck Heights Board of Education approve the following tuition rates for the out of district students for the 2016-2017 school year:

Kindergarten	\$13,207
Grades 1-5	\$12,091
Grades 6-8	\$12,132
Grades 9-12	\$13,323

Be it Resolved that the Hasbrouck Heights Board of Education approve the following petty cash funds for the 2016-2017 school year:

	<u>Amount</u>	<u>Custodian</u>
Administration	\$500	D. Messery
HS	\$500	L. Simmons
MS	\$300	J. Mastropietro
ES	\$300	M. Sickels
LS	\$300	J. Colangelo
CST	\$300	A. Lewites

Be it Further Resolved that each fund must comply with the procedures established in Policy 3451.

Be it Resolved that the Hasbrouck Heights Board of Education authorize the School Business Administrator/Board Secretary to advertise and conduct bid opening for supplies and materials, transportation services, professional services, or other items as may be needed, or as required by law for the 2016-2017 school year.

**Be it Resolved** that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approves the appointment of Business Administrator/Board Secretary, Dina Messery as District Custodian of Public Records pursuant to Chapter 404, P.L. 2001, commonly known as the Open Public Records Act, for the 2016-2017 school year.

**Be it Further Resolved** that the Hasbrouck Heights Board of Education establishes that all requests for access to public records must be presented directly to the District Custodian of Public Records at the Board of Education, 379 Boulevard, Hasbrouck Heights, NJ 07604, during normal business hours, and

**Be it Further Resolved** that in the absence of the District Custodian of Public Records, said requests be presented to the Superintendent of Schools at the same address.

**Be it Resolved** that the Hasbrouck Heights Board of Education approve the following companies as providers of tax shelters annuities, disability and supplemental insurance programs, and other financial instruments to district employees for the 2016-2017 school year:

1. VALIC
2. Equitable
3. Met Life
4. Faculty Services
5. AFLAC
6. Prudential Financial

**Be it Further Resolved** that all named companies must meet all Federal and State regulations and requirements for sales and services of these products.

**Be it Resolved** that the Hasbrouck Heights Board of Education approve the standard parliamentary procedures for board meetings.

**Be it Resolved** that the Hasbrouck Heights Board of Education approve the chart of accounts as specified by the New Jersey Department of Education.

**Be it Resolved** that the Hasbrouck Heights Board of Education approve the maximum travel budget not to exceed \$1,500 per person.

**Be it Resolved** that the Hasbrouck Heights Board of Education approve the Standard Operating Procedures Manual.

**Be it Resolved** that the Hasbrouck Heights Board of Education approve the Purchasing Manual.

F08-09-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for 2016-2017 school year:

Amend Resolution F07-09-17:

Approve the NCLB Application for fiscal year 2017 (**Attachment G**)

F08-10-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for 2016-2017 school year:

Approve the IDEA FY 2017 Application (**Attachment H**)

F08-11-17 Be it Resolved that the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Received Students for 2016 – 2017:

Parent paid – 2 student s@ \$12,132 = \$24,264

Staff paid – 6 students @ \$2,500 each = \$15,000

F08-12-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2016-2017 school year:

**NJ Co-op #65MCESCCPS MRESC Bid #15/16-65**

P. O. #700441 – Classic Floor Finishing – Refinishing of Gym, Cafeteria and classroom floors @ \$8584.64

**NJ Co-op #65MCESCCPS MRESC Bid #14/15-79**

P. O. #700442 – carpeting @ Franklin gym @ \$2472.00

**NJ Co-op #65MCESCCPS MRESC Bid #15/16/-64**

P. O. #700513 – Magic Touch Construction HS repairs @ \$4,350.80

P.O #700514 – Magic Touch Contruction HS Café repairs @ \$3,085.05

F08-13-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2015-2016 school year:

**NCPA Contract #01-44**

P. O. 602918 – Gov Connections – Technology supplies @ \$13,168.10

**NJ Co-op #65MCESCCPS MRESC Bid #15/16-08**

P. O. #602914 – Wilfred MacDonald, Inc – Infield Scarfier and accessories @ \$16,034

F08-14-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2016-2017 school year:

P. O. #700439 – Coskey’s – Administrative Display Phone @ \$2,750

P. O. #700410 – Air Group – air conditioning repairs @ \$3,295

F08-15-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2016-2017 school year:

**Quotes Received:**

P. O. #700423 – Pasquale & Deleasa – cement repairs for Gym entrance and entrance to apron and curb at gate entrance to field @ \$4,550

P. O. #700359 – CJ Vanderbeck – annual boiler maintenance for all buildings @ \$11,500

P. O. #700481 – Monte Electric – relocation of tech office @ \$3,135

**P.O. #700565 – Monte Electric – electrical repairs for movement of Middle School Office @ \$1,050**

F08-16-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Amend Resolution #F06-10-16 as follows:

NOW THEREFORE BE IT RESOLVED THAT THE Hasbrouck Heights Board of Education approve a one year contract with Maschio’s Food Service for the 2016 – 2017 school year. It is the intent of the Local Education Agency to renew the food service contract on a flat management fee basis. The Local Education Agency shall pay Maschio’s an annual management fee in the amount of \$14,520.00. The management fee shall be payable in ten (10) monthly installments of \$1,452.00 commencing on September 1, 2016 and ending June 30, 2017. Maschio’s guarantees a return to the Hasbrouck heights Board of Education in the amount of \$15,000. In the event the actual bottom line of the operation report (total revenue from all sources less program costs, including the management fee) is below this amount, Maschio’s shall be responsible for any shortfall with the following conditions. **(SEE BOARD APPROVED CONTRACT)**

F08-17-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Approve the following contracts for professional development

**Funded through Title II – 20-270-200-320-00-01-88:**

Kiker Learning Instructional Technology & Design – Google EDU as classroom models of excellence – August 30th and September 6th – Amount not to exceed \$9,625

**Roll Call:**

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,  
Mr. Rinke, Mrs. Romano, Mr. Samperi

Abstains: None

Nays: None

Absent: Ms. Bruno, Mr. LaMorte, Mr. Salerno

**Resolutions Approved**

PERSONNEL

RESOLUTIONS:

The following resolutions were moved by P. Caruso, seconded by C. Doheny,

P08-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

**Certified Personnel:**

Amend Resolution #P04-11-16 – A. Waldman @ \$56,515 plus benefits

P08-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

**Keys Program Staff:**

**(Attachment I)**

P08-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

**Sport Games Expenditures:**

**(Attachment J)**

P08-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following student teacher/practicum and/or field experience/observation placement for the 2016 – 2017 school year:

Jan – May 2017 – S. Jarocki – Kean University – with C. Tacinelli @ ES

P08-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

**Certified Personnel Funded through Title I acct #20-231-100-101:**

S. Shah – Basic Skills- FT HS Math @ MA Step 1 = \$55,315 plus benefits

B. Balkin – Basic Skills – PT MS Math @ .6 of BA step 1 (.6 x \$49,195 = \$29,517)

P08-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Amend Resolution #P07-05-17 – R. Perdomo – sub ESY nurse @ \$37/hr

P08-07-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

**Sub Teachers and Support Staff:**  
**(Attachment K)**

P08-08-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

**Lunch Aides LS: @ \$16.14/hr**  
**(Attachment L)**

**Lunch Aides ES: @ \$16.14/hr**  
**E. Donnelly**

P08-09-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

**Resignations:**

I. Pujadas – Paraprofessional

P08-10-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

**Paraprofessionals:**

G. Riccobono – Euclid School - @ \$21,625 as of 9/6/17\*  
Pending Paperwork

P08-11-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

**Leave Replacements:**

N. Castelli for S. Brander @ \$150/ day from 10/19/16 thru 2/7/17\*  
Pending Paperwork

P08-12-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

**Extra Pay:**

M. Garden – Assistant Coach for girls soccer for student #487 @ \$2,416.80  
R. Esdale – Residency Officer and Homeless Liaison - @ \$250/case  
S. Brander – staff interviews @ \$32/hr for 3 hrs  
B. Makely – visitor monitor for summer athletics @ \$14.59/hr not to exceed \$817.04

P08-13-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

**Salary Guide Movement:**

**(Attachment M)**

**Roll Call:**

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,  
Mr. Rinke, Mrs. Romano, Mr. Samperi  
Abstains: None  
Nays: None  
Absent: Ms. Bruno, Mr. LaMorte, Mr. Salerno

**Resolutions Approved**

## POLICY

### RESOLUTIONS:

The following resolutions were moved by C. Doheny, seconded by L. Romano,

PL08-01-17 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes: **(Attachment N)**

Policy/Regulation/Exhibit #2340 – Parent Chaperone Application **(First Reading)**

Policy/Regulation/Exhibit #5600 – Student Discipline/Code of Conduct **(Second Reading)**

Policy/Regulation/ Exhibit #5200 – Attendance **(Second Reading)**

Policy/Regulation/ Exhibit #5511 – Dress Code **(Second Reading)**

Policy/Regulation/ Exhibit #5460 – High School Graduation **(Second Reading)**

Policy/Regulation/ Exhibit #1310 – Employment of School Business

Administrator/Board Secretary **(Second Reading)**

Policy/Regulation/ Exhibit #2200 – Curriculum Content **(Second Reading)**

Policy/Regulation/ Exhibit #3111 – Creating Position **(Second Reading)**

Policy/Regulation/ Exhibit #3124 – Employment Contract **(Second Reading)**

Policy/Regulation/ Exhibit #3125 – Employment of Teaching Staff Members **(Second Reading)**

Policy/Regulation/ Exhibit #3126 – District Mentoring Program **(Second Reading)**

Policy/Regulation /Exhibit #3141 – Resignation **(Second Reading)**

Policy/Regulation /Exhibit #3144 – Certification of Tenure Charges **(Second Reading)**

Policy/Regulation /Exhibit #3240 – Professional Development for Teachers and Schools Leaders **(Second Reading)**

Policy/Regulation /Exhibit #5305 – Health Services Personnel **(Second Reading)**

Policy/Regulation/ Exhibit #5339 – Screening for Dyslexia **(Second Reading)**

Policy/Regulation/ Exhibit #5350 – Student Suicide Prevention **(Second Reading)**

Policy/Regulation/ Exhibit #7481 – Unmanned Aircraft Systems **(Second Reading)**

Policy/Regulation/ Exhibit #8441 – Care of Injured and Ill Persons **(Second Reading)**

Policy/Regulation/ Exhibit #8630 – Bus Driver/Bus Aide Responsibility **(Second Reading)**

Policy/Regulation/ Exhibit #9541 – Student Teachers/Interns **(Second Reading)**

Policy/Regulation /Exhibit #R2414 – Programs and Services for Student in High Poverty and in High Need School Districts **(Second Reading)**

Policy/Regulation/ Exhibit #5330 – Administration of Medication **(Second Reading)**

Policy/Regulation/ Exhibit #3244 – In Service Training (Abolished) **(Second Reading )**

Policy/Regulation/ Exhibit #3159 – Teaching Staff member/School District Reporting Responsibilities **(Second Reading)**

Policy/Regulation/ Exhibit #3231 – Outside Employment as Athletic Coach  
**(Second Reading)**

Policy/Regulation/ Exhibit #4159 – Support Staff Member/School District  
Reporting Responsibilities **(Second Reading)**

Policy/Regulation/ Exhibit #5514 –Student Use of Vehicles (Regulation Abolished  
ONLY) **(Second Reading)**

**Roll Call:**

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,  
Mr. Rinke, Mrs. Romano, Mr. Samperi

Abstains: None

Nays: None

Absent: Ms. Bruno, Mr. LaMorte, Mr. Salerno

**Resolution Approved**

OLD BUSINESS- None

NEW BUSINESS

EDUCATION:

RESOLUTIONS:

The following resolution was moved by L. Romano, seconded by C. Doheny,

E08-09-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following workshops for the 2016-2017 school year:

8/29/16 thru 8/31/16 – R. Esdale, Anti-Bullying Certification @ \$450

8/24/16 – R. Esdale, Danielson Observation Model Certification @ \$189

10/21/16 – R. Esdale, Homeless/Residency Training @ no cost to district

**Roll Call:**

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,  
Mr. Rinke, Mrs. Romano, Mr. Samperi

Abstains: None

Nays: None

Absent: Ms. Bruno, Mr. LaMorte, Mr. Salerno

**Resolution Approved**

SPECIAL EDUCATION:

RESOLUTIONS:

The following resolution was moved by L. Romano, seconded by C. Doheny,

- S08-09-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following OOD Placements for the 2016-2017 school year:

OOD Placements for 2016-2017 (**Attachment O**)

**Roll Call:**

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,  
Mr. Rinke, Mrs. Romano, Mr. Samperi

Abstains: None

Nays: None

Absent: Ms. Bruno, Mr. LaMorte, Mr. Salerno

**Resolution Approved**

PERSONNEL:

RESOLUTIONS:

The following resolution was moved by P. Caruso, seconded by C. Doheny,

- P08-14-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action:

**Leave Replacement:**

E. Dolan – leave replacement for J. McKernan - @ \$150/day from 10/15/16 thru 12/23/16.

\*Pending receipt of paperwork

- P08-15-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action:

**Paraprofessional:**

E. Toledo-Drislane – 1-1 para for Out of District student #20437 - @ \$21,625 as of 9/6/17

P08-16-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action:

**Amend Resolution P07-13-17:**

K. Baptista – hourly rate to \$61.90/hr

L. Ciraco – Max hours not to exceed 56

D. Johnson – Max hours not to exceed 54

S. Johnson-Gallo – Max hours not to exceed 52

P08-17-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action:

**Bus Assistant:**

J. Freschi - \$16.81/r

**Sub Bus Assistant:**

D. Stelzle - \$10/hr

D. Villacampa - \$10/hr

P08-18-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following personnel action:

Approve the Addendum to the Agreement between the Hasbrouck Heights Education Association and the Board of Education dated 7/1/15 thru 6/30/18:  
Article Seventeen – Elementary School AM/PM Extra Help

**Roll Call:**

Ayes: Mr. Baker, Mrs. Caruso, Mrs. Doheny,  
Mr. Rinke, Mrs. Romano, Mr. Samperi

Abstains: None

Nays: None

Absent: Ms. Bruno, Mr. LaMorte, Mr. Salerno

**Resolution Approved**

OPEN PUBLIC HEARING: - None

**Mr. Samperi read the following statement:**

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Mr. Rinke thanked Dr. Helfant, the Board of Education and the custodial staff for allowing the Bergen County Police to provide police training.

Meeting adjourned at 8:10 p.m.

Moved by Mr. Rinke, seconded by Mrs. Romano  
All in favor.

Respectfully submitted,

Dina Messery  
School Business Administrator/Board Secretary