

**MEMORANDUM OF AGREEMENT  
SUSPENSION ALTERNATIVE PROGRAM (SAP)**

ATTACHMENT A

This Agreement for student participation in the Suspension Alternative Program ("SAP") is made for the **2015-2016** school year and is executed and entered into by and between **HASBROUCK HEIGHTS PUBLIC SCHOOL DISTRICT** with principal offices located at **379 Boulevard, Hasbrouck Heights, NJ 07604** and the BOARD OF EDUCATION OF THE BERGEN COUNTY SPECIAL SERVICES SCHOOLS DISTRICT ("BCSS") organized and existing pursuant to N.J.S.A. 18A:46-29 et seq., with principal offices located at 327 E. Ridgewood Avenue, Paramus, New Jersey.

BCSS represents that an additional Memorandum of Agreement is in effect for the SAP between the BCSS, the BERGEN COUNTY POLICE ATHLETIC LEAGUE ("PAL"), a not-for-profit organization, and the BERGEN COUNTY DIVISION OF FAMILY GUIDANCE, DEPARTMENT OF HUMAN SERVICES ("DFG"), a body corporate and politic of the State of New Jersey, with principal offices located at One Bergen County Plaza, Hackensack, New Jersey.

The parties hereto acknowledge and understand that the goal of this Program is to provide Bergen County students with alternatives to out-of-school suspension that address student's emotional, behavioral, and academic functioning.

**SECTION ONE  
DURATION**

This Agreement shall be effective for a period beginning on the date of the parties' execution of this Memorandum of Agreement and terminating on June 30, 2016.

**SECTION TWO  
SCOPE AND ADMINISTRATION OF PROGRAM**

**1. Administration of Program**

The SAP is administered by the BCSS in collaboration with the PAL and DFG. The SAP adheres to the BCSS school calendar and operates from 9:00 a.m. to 2:30 p.m. with five and one half (5.5) hours of student contact time per day for no less than five (5) consecutive school days.

The SAP is located in the PAL building at 284 Hackensack Avenue, Hackensack, New Jersey.

The PAL will, at its own cost and expense, provide a clean and safe environment for students to participate in the program. The program space shall include the following: one classroom, one office; one counseling/therapy room; one lunch room/kitchen; and a multipurpose gymnasium. The PAL maintains commercial property coverage insurance which includes Personal Injury Protection.

**2. Criteria for Student Involvement in SAP**

In order for a student to participate in SAP, the student must be in grade 7 through 12 and enrolled in a school district (in district or out of district placement) that has entered into and is party to this Agreement. The student must be considered by the principal or principal's designee of the school he or she attends to be "at risk of being suspended or in need of a suspension."

No student who is subject to expulsion on the basis of possession, distribution, or use of weapons of firearms or any other similar grounds or bases shall be eligible to participate in this program.

**3. Referral Methods/Instruments**

The principal or principal's designee of the school attended by the student who is identified as at risk of being suspended will refer the identified student to SAP in the following manner: The principal (or designee) will complete a referral packet (attachment A), obtain parental permission, and convey the completed referral packet to the SAP Coordinator. Additionally, the Principal or principal's designee is required to contact SAP by telephone to confirm receipt of information, obtain a start date and discuss any other details attendant or necessary to effect a seamless transition of the student from the school venue to the SAP.

**4. Annual Membership Fee**

A \$550.00 annual membership fee will be assessed to the local school district for its participation in SAP. The local school district shall be required to pay the full amount of the membership upon execution of this Agreement.

Upon payment of the annual membership fee, the local school district shall be entitled to receive up to five (5) weeks of services as set forth in this Agreement. Services requested by the local district to be provided by SAP beyond the basic level of service provided as set forth herein shall be billed at \$85.00 per each additional week of service.

**5. Conveyance of Students To/From PAL-SAP Site**

The participating local school district(s) shall be responsible for the daily conveyance of each student identified by the school district to participate in the SAP.

The local school district may elect to have the student use public transportation. Should the local school district elect to permit its student to utilize public transportation, the SAP program will provide public transportation information and NJ Transit bus tickets. The program will also provide a van and driver to pick up and drop off SAP students at the Hackensack Main Bus Terminal, located on River Road, Hackensack, New Jersey.

In the event the local school district elects to permit its student to utilize public transportation, the local school district understands and acknowledges that it does so at its and its student's own risk. To that end, it is understood, agreed and accepted by all parties that BCSS shall be held harmless by the local school district from and against any and all liability, claims, damages, expenses relating to student utilization of public transportation to and from the Hackensack Main Bus Terminal and any and all incidents, injuries and claims arising and/or occurring during such transportation.

The local school district agrees to maintain in full force and effect student liability insurance providing insurance coverage for all occurrences and/or incidents that may involve injury to each of the local school district's pupil's person or property during the student's enrollment in the SAP. The local school district understands and acknowledges that, should it fail to maintain appropriate insurance providing insurance coverage to and/or over its students who are enrolled in SAP, the school district may be individually liable to satisfy any and all claims of liability by BCSS, third parties or otherwise.

**6. Suspension Alternative Sentence: Students' Daytime Schedule**

Each student participating in the SAP program will arrive at the PAL-SAP site not later than 9:00 am and will be dismissed from the program at 2:30 p.m., the minimum length of time that a student may be

enrolled in the SAP is one (1) academic week, consisting of five (5) consecutive days. Students may be enrolled for longer periods of time in the sole discretion of BCSS.

A parent or guardian will be requested to bring the student to SAP on the first day of attendance and participate with a DFG clinician in a family and student assessment session. Families/Students will be referred to additional support services based on the results of this assessment.

The following activities will be provided to the student: academic remediation – consisting of five days of school work assigned by the school, critical personal reflections journaling assignments, self assessment, group and individual counseling sessions, team building, conflict resolution and anger management sessions, PAL physical activities, community services, and others. Students must remain on the PAL-SAP site during the lunch period. Students can purchase lunch from the SAP program at the full price prevailing on the day of purchase. If students are eligible for free or reduced lunch; please provide a copy of that student's approved lunch application. Those eligible students will receive free or reduced lunch as applicable. Please note that Bergen County Special Services will be claiming all lunches served during the student's participation in the SAP program.

#### **7. Program Personnel Staffing**

BCSS shall provide a SAP Coordinator, a Teacher for academic remediation, journaling, and direct student instruction. The local school district is responsible for providing five (5) days of academic work, textbooks, etc. for this purpose. BCSS will also provide Outreach services to follow up with students and families upon discharge from the SAP.

DFG will provide a clinical social worker to provide group and individual counseling, family support and outreach and referral to additional support services.

The PAL will provide law enforcement mentors from the Sheriff and County Prosecutors Office who provide students with physical activities geared towards learning personal responsibility and creating a climate of respect for themselves and others.

#### **8. Criteria for Rejecting a Student from SAP**

A student who has been identified and processed for participation in the SAP program shall not be rejected from nor in any way caused to not participate in the program by staff members of the PAL or the DFG without the explicit consent of Program Director, Mitchell S. Badiner.

A student who is considered to be expelled on the basis of possession, distribution, or use of weapons of firearms or any other consideration, which may cause expulsion from a school district, shall not be considered for participation in SAP.

#### **9. Record keeping**

Student attendance at SAP will be called into the student's local school on a daily basis. Students who participate in this program are counted as attending by the local school. The DFG will maintain case records according to best practice criteria and professional standards.

#### **10. Follow Up**

Students who successfully complete the program shall receive a one-year membership in PAL. DFG will establish a clear protocol to evaluate all student participants in accordance with federal guidelines for program evaluation. SAP will follow-up with each student upon completion of SAP.

**SECTION THREE**  
**ADDITIONAL TERMS**

No parties shall have the right to assign this Agreement.

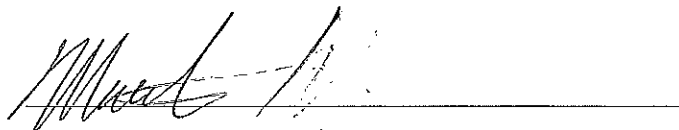
The **HASBROUCK HEIGHTS PUBLIC SCHOOL DISTRICT** agrees indemnify, defend and save harmless the PAL, the DFG and BCSS, its officers, agents, servants, and employees and each of them, against and from, any and all lawsuits, claims, demands, liabilities, losses and expenses, including court costs and attorneys' fees, for or on account of any injury to any person, or any death resulting from such injury, or any wrongful death, or any damage to any property, and all other claims based or asserted upon any act or omission of **HASBROUCK HEIGHTS PUBLIC SCHOOL DISTRICT** its officers, agents, servants, employees, and/or the act or omission of the student of **HASBROUCK HEIGHTS PUBLIC SCHOOL DISTRICT** which may arise or which may be alleged to have arisen out of or in connection with this Agreement whether or not such act or omission was actually in furtherance of the purpose of this Agreement.

BCSS agrees to indemnify, defend and save harmless **HASBROUCK HEIGHTS PUBLIC SCHOOL DISTRICT** its officers, agents, servants, and employees and each of them, against and from, any and all lawsuits, claims, demands, liabilities, losses and expenses, including court costs and attorneys' fees, for or on account of any injury to any person, or any death resulting from such injury, or any wrongful death, or any damage to any property, and all other claims based or asserted upon any act or omission of BCSS and their respective officers, agents, servants, employees which may arise or which may be alleged to have arisen out of or in connection with this Agreement whether or not such act or omission was actually in furtherance of the purpose of this Agreement.

The parties executed this Agreement on this 1<sup>st</sup> day of September, 2015.

By:

**HASBROUCK HEIGHTS PUBLIC SCHOOL DISTRICT**



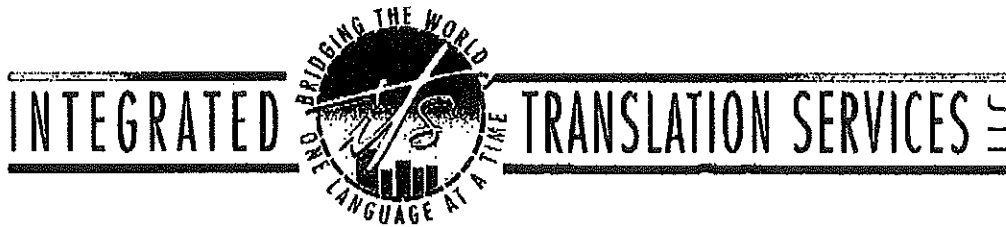
Title: Superintendent

By:

Bergen County Special Services School District

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Title: Business Administrator

ATTACHMENT B

July 7, 2015

Title: Document Translation/Foreign Language Interpreting Services

Location: Hasbrouck Heights Public Schools

In accordance with the requirements of this proposal, the undersigned offers and agrees, if their proposal is accepted, to furnish any and all services for which the prices are submitted in accordance with the attached conditions as specified in this proposal.

Integrated Translation Services LLC will provide foreign language translation and interpretation services to Hasbrouck Heights Public Schools. In full consideration of all services performed by the interpreter, Hasbrouck Heights Public Schools will pay at the rate of \$60 per hour with a two hour minimum for foreign language interpretation. Written translation will be billed at 0.15 per word for Spanish and 0.25 per word for all other languages. American Sign Language (ASL) will be billed at a rate of \$150 per hour with a two hour minimum.

Virtual Interpretation via computer, tablet, smart device or cell phone is available for an additional fee.

Integrated Translation Services LLC looks forward to the opportunity of providing face to face, virtual and written translation services to Hasbrouck Heights Public Schools.

CLIENT NAME AND TITLE

Name (signature): \_\_\_\_\_

Name (print): \_\_\_\_\_

Title:

ITS

Name (signature): \_\_\_\_\_

Name (print): \_\_\_\_\_

Title: \_\_\_\_\_

NJ Office  
2810 Morris Ave, Suite 203  
Union, NJ 07083  
T: 908.688.2237  
F: 908.603.8376

FL Office  
P.O. Box 13757  
Tampa, FL 33681  
T: 855.694.8700  
F: 908.603.8376

## ORGANIZATION

Jul-15

[illegible]ATTACHMENT C

# HASBROUCK HEIGHTS PUBLIC SCHOOLS

379 Boulevard

Hasbrouck Heights, New Jersey 07604

ATTACHMENT D

## 2015-2016 KEYS Child Care Program

July 2015

Dear Parents:

The Hasbrouck Heights School District will once again sponsor a before-school and after-school child care program for Hasbrouck Heights Public School students in kindergarten through fifth grade at each of the elementary schools. The program for all students begins on the first day of school in September and will run through the last day of school in June.

Certified teachers along with support staff will conduct the programs. The morning program starts at 7:15 a.m. The after-school program runs from 3:08 p.m. to 6:00 p.m. On single session days, the after school program will operate from 12:35 p.m. until 6:00 p.m. The program will **not** operate when school is **closed** due to holidays or snow days.

The after-school program includes playtime, snack time, homework time and project time. You may enroll your child(ren) for as few as 2 days or up to 5 days, from either 3:08 p.m. to 4:30 p.m. or from 3:08 p.m. to 6:00 p.m. Please refer to the attached Monthly Fee Schedule for exact program fees. The afternoon program requires a prepayment of the first and last month's fees. There will be no exceptions made to this requirement.

If you wish to enroll your child(ren) in the "KEYS" Child Care Program beginning September 2, 2015:

1. Complete the following registration form by Monday, August 24th to start on the first day of school.
2. Registration forms received after August 24th cannot start until Monday, Sept. 14th
3. Make your check payable to the "Hasbrouck Heights Board of Education"
4. Mail or bring the above to:

Hasbrouck Heights Board of Education Administration Building  
c/o Mrs. Joan Catapane - KEYS Program  
379 Boulevard  
Hasbrouck Heights, N.J. 07604

**PLEASE DIRECT ANY QUESTIONS TO JOAN CATAPANE AT 201-393-8146**

# HASBROUCK HEIGHTS SCHOOL DISTRICT

## “KEYS” Child Care Program 2015-2016

- Hasbrouck Heights Public School Students- Grades K to 5
- Convenient Locations - Lincoln and Euclid Schools
- Classrooms, school gymnasium, library and playground

### AFTERNOON PROGRAM

#### MONTHLY FEE SCHEDULE

***** 3:08 to 6:00 *****				***** 3:08 to 4:30 *****		
Number of Days	1st Child	2nd Child	Additional Children	1st Child	2nd Child	Additional Children
5	\$210	\$192	\$174	\$179	\$164	\$151
4	\$190	\$173	\$157	\$159	\$145	\$132
3	\$164	\$151	\$137	\$133	\$123	\$112
2	\$138	\$128	\$117	\$107	\$97	\$87

#### Late Fees:

6 - 15 minutes = \$30.00

16 - 30 minutes = \$60.00

31 - 45 minutes = \$90.00

Please note that the above late pick-up fees will be charged on a daily basis and will be billed monthly. Repeated lateness in picking up your child may result in your child being excluded from the KEYS program.

### MORNING PROGRAM

7:15 to 8:15 am

Cost of the program is \$6.00 per day per child and will be billed at the end of each month.



USE BLACK INK ONLY

School: \_\_\_\_\_ Start Date: \_\_\_\_\_

"KEYS"  
Child Care Program  
REGISTRATION FORM – 2015-2016

Child's Name (ONE CHILD ONLY)

Age

Street Address

Town

State

Zip

Grade

Date of Birth

Home Phone

Mother's Name

Work/Cell Phone

One Parent Email Address (Print)

Father's Name

Work/Cell Phone

Child Lives With: \_\_\_\_\_

DAYS OF THE WEEK (Circle)

TIME LEAVE

# DAYS

**AFTERNOON:** MON TUES WED THUR FRI

\_\_\_\_\_ pm

**MORNING:** MON TUES WED THUR FRI

N/A

**HOW TO REGISTER**

1. Complete the registration form and information/medical form
2. Include check or money order for the following totals (fees are refundable)
3. Make payments payable to "**Hasbrouck Heights Board of Education**"

	<b>AFTERNOON PROGRAM</b>	<b>MORNING PROGRAM</b>
<b>Select (X) program registration</b>	_____	_____
A) Annual Registration (per child)	\$ <u>10.00</u>	\$ <u>10.00</u>
B) First Month's Tuition ( <u>Afternoon</u> See Schedule)	\$ _____	None
C) Last Month's Tuition/Security ( <b>Required</b> ) ( <u>Afternoon</u> Same as line B)	\$ _____	None
<b>TOTAL ENCLOSED- EACH PROGRAM</b>	\$ _____	\$ <u>10.00</u>

Mail to: HH Board of Education  
Administration Building-Attn: Mrs. Joan Catapane  
379 Boulevard  
Hasbrouck Heights, NJ 07604

**Registration forms must be received by Monday, August 24th to start on the first day of school.**  
Forms received after that date - child cannot start until Monday, September 14th.

**Hasbrouck Heights Public School District – KEYS Program**  
**Information/Medical Form –USE BLACK INK ONLY**

Child's Name: \_\_\_\_\_ Female \_\_\_\_\_  
Last First Grade Male \_\_\_\_\_

Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Mother's Work Telephone Number: \_\_\_\_\_ Cell: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Father's Work Telephone Number: \_\_\_\_\_ Cell: \_\_\_\_\_

Child Lives With: \_\_\_\_\_

Name(s)/phone numbers(s) of those authorized to pick up my child from the "KEYS" program:

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

\_\_\_\_\_  
Parent Signature

\*\*\*\*\*

**Medical Information**

1. Does he/she have a medical problem or chronic disease? If yes, please state problem:

\_\_\_\_\_  
\_\_\_\_\_

2. Is he/she on medication? If yes, please list medication:

\_\_\_\_\_

3. Are there any restrictions (physical, etc.)? If yes, please list restrictions:

\_\_\_\_\_

4. Does your child have any allergies to food or medication? If yes, what:

\_\_\_\_\_

5. Is there any other information about your child which should be known?

\_\_\_\_\_

Starting date 5/1/2015

Ending date 5/31/2015

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
005311 H	05/31/15		0271	PRUDENTIAL RETIREMENT(DCRP)	\$1,554.90
053989	05/01/15		0673	HASBROUCK HEIGHTS ATHLETIC	\$3,000.00
053990	05/11/15		2605	VISENTINI BROS	\$105.25
053991 H	05/18/15		2605	VISENTINI BROS	\$120.00
053992 V	05/13/15	05/13/15	2605	VISENTINI BROS	
053993	05/15/15		0382	NEW JERSEY MOTOR VEHICLE COMMISSION	\$75.00
053994 H	05/15/15		6351	COSTCO	\$234.01
053995	05/21/15		4943	ABBINGTON TRACK CLUB, INC	\$195.00
053996	05/21/15		0661	ALLIANCE BUS	\$1,547.30
053997	05/21/15		7134	ALS TRUCK SERV/ATLANTIC TOWING RECOVERY	\$1,523.43
053998	05/21/15		2049	ANDOLENA; CAROL	\$186.40
053999	05/21/15		1729	APP INC.	\$3,199.91
054000	05/21/15		2525	AT HOME MEDICAL	\$20.00
054001	05/21/15		2486	ATLANTIC BUSINESS PRODUCTS	\$3,246.85
054002	05/21/15		5171	ATLANTIC BUSINESS PRODUCTS	\$62.00
054003	05/21/15		0482	BALABAN,DR. MAE & ASSOCIATES	\$2,150.00
054004	05/21/15		1429	BATISTA, REBECA	\$301.50
054005 V	05/21/15	05/21/15		00.0 \$ Multi Stub Void	
054006	05/21/15		1627	BAYADA HOME HEALTH CARE, INC.	\$16,920.00
054007	05/21/15		1828	BCCA	\$1,020.00
054008	05/21/15		7120	BCCA	\$100.00
054009	05/21/15		4173	BERGEN ARTS & SCIENCE	\$14,804.00
054010	05/21/15		0180	BERGEN COUNTY SPECIAL SERVICES	\$86,377.12
054011	05/21/15		1626	BERGEN COUNTY TECHNICAL SCHOOLS	\$50,368.00
054012	05/21/15		3794	BERGEN TRACK ASSOCIATION	\$390.00
054013	05/21/15		7197	BERGEN TRACK ASSOCIATION	\$380.00
054014	05/21/15		0222	BOROUGH OF HASBROUCK HEIGHTS	\$1,275.72
054015	05/21/15		3180	BOWCRAFT AMUSEMENT PARK	\$500.00
054016	05/21/15		1169	BOWER, JUDITH	\$588.00
054017	05/21/15		1770	BSN SPORTS	\$70.15
054018	05/21/15		4599	C&C TIRE, INC.	\$944.88
054019	05/21/15		4336	CABLEVISION	\$174.85
054020	05/21/15		0949	CARRERA, ROSARIO	\$10,275.00
054021	05/21/15		1487	CCL THERAPY, LLC	\$9,198.75
054022	05/21/15		3263	CITYWIDE MECH. SER. L.L.C.	\$722.22
054023	05/21/15		0432	COLANGELO, JOSEPH	\$50.00
054024	05/21/15		0237	CONIGILIO, LISA	\$375.00
054025	05/21/15		1427	COSKEYS TELEVISION & RADIO SALES INC.	\$747.50
054026	05/21/15		0365	COTTRELL GRAPHICS	\$105.50

Starting date 5/1/2015 Ending date 5/31/2015

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
054027	05/21/15		0981	CTB/MCGRAW -HILL	\$2,264.32
054028	05/21/15		1505	DAVID GREGORY SCHOOL, INC.	\$5,026.45
054029	05/21/15		8168	DE LAGE LANDEN PUBLIC FINANCE	\$2,275.14
054030	05/21/15		1455	DEBONIS, NICOLE	\$250.00
054031	05/21/15		1045	DELL	\$269.00
054032	05/21/15		1033	DELL FINANCIAL SERVICES L.L.C.	\$5,126.37
054033	05/21/15		0971	DELTA-T GROUP NORTH JERSEY, INC	\$2,604.00
054034	05/21/15		2510	DEPALMA; DOMINICK	\$80.00
054035	05/21/15		0730	DIRECT ENERGY BUSINESS	\$2,554.49
054036	05/21/15		1517	DIRECT ENERGY BUSINESS (HESS)	\$4,729.66
054037	05/21/15		3111	DYNAVOX SYSTEMS INC.	\$1,045.00
054038	05/21/15		0435	EARL; JOHN A. INC.	\$7,943.28
054039	05/21/15		1390	EASTWICK COLLEGE	\$2,860.00
054040	05/21/15		0446	EDUCATIONAL DATA SERVICES, INC	\$1,120.00
054041	05/21/15		0098	EDUCATIONAL SERVICES COMM MORRIS COUNTY	\$2,910.61
054042	05/21/15		9049	ENGLEWOOD PUBLIC SCHOOL DISTRICT	\$383.56
054043	05/21/15		0515	FEDERAL EXPRESS CORP.	\$25.41
054044	05/21/15		2727	FIRST STUDENT, INC.	\$4,992.27
054045	05/21/15		1480	FORUM SCHOOL	\$4,585.20
054046	05/21/15		4248	FOUNDATION FOR EDUCATIONAL ADMINIS.	\$447.00
054047	05/21/15		4013	GALE CENGAGE LEARNING	\$15,206.00
054048	05/21/15		9042	GIANCASPRO, VALERIE	\$50.00
054049	05/21/15		2748	GRAINGER	\$417.15
054050	05/21/15		0634	HACKENSACK PUBLIC SCHOOLS	\$75.00
054051	05/21/15		4316	HEALY AWARDS, INC.	\$804.95
054052	05/21/15		1506	HERZ, MARDIA	\$3,750.00
054053	05/21/15		0070	HOHOKUS SCHOOL OF TRADES & TECHNICAL SCI	\$2,200.00
054054	05/21/15		0712	HOLMSTEAD SCHOOL	\$4,232.28
054055	05/21/15		0716	HOME DEPOT	\$1,407.96
054056	05/21/15		0719	HOMETOWN AUTO PARTS	\$92.75
054057	05/21/15		0728	HUDSON UNITED GLASS & WINDOW CORP	\$525.00
054058	05/21/15		1555	IMPALLI, EDNA	\$654.50
054059	05/21/15		0865	INVO HEALTHCARE ASSOC, LLC	\$26,682.25
054060	05/21/15		4251	J & B LOCK & ALARM	\$57.85
054061	05/21/15		8722	J & H RADIO	\$247.50
054062	05/21/15		2947	J & J GYM FLOORS LLC	\$325.00
054063	05/21/15		6093	LAKESHORE LEARNING MATERIALS	\$823.36
054064	05/21/15		2799	LAKEVIEW LEARNING CENTER	\$4,840.08
054065	05/21/15		0291	LONG BRANCH HIGH SCHOOL	\$750.00

Starting date 5/1/2015 Ending date 5/31/2015

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
054066	05/21/15		8866	LYNDHURST ATHLETIC DEPT.	\$510.00
054067	05/21/15		7385	MACHADO LAW GROUP, LLC	\$3,384.00
054068	05/21/15		3020	MASCHIO'S FOOD SERVICE, INC.	\$42,363.36
054069	05/21/15		2281	MATERA'S NURSERY	\$63.90
054070	05/21/15		6173	MAXIM HEALTHCARE SERVICES, INC.	\$4,567.50
054071	05/21/15		4644	MESSERY, DINA	\$22.27
054072	05/21/15		1016	METRO FIRE & SAFETY CO.	\$299.00
054073	05/21/15		0839	MIDDLESEX REGIONAL EDUCATIONAL SERV COMM	\$2,772.00
054074	05/21/15		1004	NASSOR ELECTRIC SUPPLY CO., INC.	\$423.43
054075	05/21/15		0824	NED STEVENS GUTTER CLEANING	\$487.57
054076	05/21/15		1527	NEW WORLD MONTESSORI SCHOOL	\$79.00
054077	05/21/15		1018	NJIC	\$75.00
054078	05/21/15		7259	NJSIAA	\$1,392.00
054079	05/21/15		1199	NORTH ARLINGTON HS	\$60.00
054080	05/21/15		3181	NORTH JERSEY COFFEE, PAPER, AND BEVERAGE	\$496.50
054081	05/21/15		4369	NORTH JERSEY MEDIA GROUP/ADVERTISEMENTS	\$163.40
054082	05/21/15		1207	OCCUPATIONAL THERAPY CONSULT INC	\$769.50
054083	05/21/15		0448	ON SITE JOHNNY WASTE SERVICES	\$193.74
054084	05/21/15		1228	OTIS ELEVATOR COMPANY	\$1,996.62
054085	05/21/15		1231	OTTO & AL	\$133.00
054086	05/21/15		1245	PARAMOUNT EXTERMINATING	\$112.00
054087	05/21/15		0064	PASCACK VALLEY REGIONAL HIGH SCHOOL DIST	\$2,273.00
054088	05/21/15		2702	PASQUALE & DELEASA , LLC	\$2,125.00
054089	05/21/15		0095	PASSAIC COUNTY BOARD OF ED	\$130.00
054090	05/21/15		1268	PEPE PLUMBING	\$3,124.84
054091	05/21/15		1556	PILLAR OF LIGHT, INC	\$390.00
054092	05/21/15		2103	POCONO PRODUCE COMPANY	\$2,514.68
054093	05/21/15		2328	PSE & GCO	\$15,764.39
054094	05/21/15		2155	QUEST DIAGNOSTICS	\$756.70
054095	05/21/15		5556	R&J CONTROL, INC.	\$175.00
054096	05/21/15		0904	RANCH HOPE, INC.	\$2,000.00
054097	05/21/15		2461	RICKARD REHABILITATION SERVICES INC.	\$650.00
054098	05/21/15		1069	RINGWOOD BOARD OF EDUCATION	\$33,825.20
054099	05/21/15		1383	SADDLE BROOK HIGH SCHOOL	\$100.00
054100	05/21/15		0830	SCHMARAK, JUSTIN	\$100.00
054101	05/21/15		6118	SCHOLASTIC TEACHING RESOURCE	\$149.24
054102	05/21/15		2000	SCHOOL HEALTH CORP.	\$663.96
054103	05/21/15		1579	SCHOOL SPECIALTY, INC.	\$431.31
054104	05/21/15		1570	SEDYCIAS, RENATA	\$204.00

Starting date 5/1/2015 Ending date 5/31/2015

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
054105	05/21/15		0800	SHAW'S COMPLETE SECURITY	\$44.50
054106	05/21/15		2024	SHERWIN WILLIAMS CO.	\$387.60
054107	05/21/15		2027	SIEGELS HARDWARE	\$82.71
054108	05/21/15		2037	SINGLARY; ANDREW	\$119.95
054109	05/21/15		2322	SOUTH BERGEN JOINTURE COMM.	\$104,577.14
054110	05/21/15		4286	SPECTRUM CONSULTING, INC.	\$450.00
054111	05/21/15		2775	STAPLES ADVANTAGE	\$5,269.02
054112	05/21/15		0311	SUCCESS ADVERTISING,INC	\$619.54
054113	05/21/15		0944	THE FELICIAN SCHOOL FOR EXCEP CHILDREN	\$4,093.05
054114	05/21/15		0945	THE READING & WRITING PROJECT NETWORK	\$6,237.64
054115	05/21/15		2801	TREE-LAND NURSERY	\$5,625.00
054116	05/21/15		0710	TYCO INTERGRATED SECURITY LLC.	\$2,896.82
054117	05/21/15		0639	UNITED WATER OF NEW JERSEY	\$1,066.31
054118	05/21/15		2156	VANDERBECK, C.J. & SON INC	\$1,347.94
054119	05/21/15		4454	VERIZON	\$1,770.33
054120	05/21/15		2588	VERIZON WIRELESS	\$187.32
054121	05/21/15		3045	WASHINGTON ACADEMY	\$4,695.85
054122	05/21/15		2227	YOUTH CONSULTATION SERVICE	\$4,509.92
054123	05/21/15		0949	CARRERA, ROSARIO	\$3,042.50
054124	05/21/15		1216	BISCHOFF; MICHELLE	\$570.00
054125	05/21/15		0426	DINGERTOPADRE; MARIA	\$1,260.00
054126	05/21/15		6697	MASTBETH, JOSEPH	\$1,320.00
054127	05/21/15		2605	VISENTINI BROS	\$229.00
054128	05/26/15		1580	HOWARD JOHNSON HOTEL	\$1,115.24
054129	05/26/15		0808	GOURMENT INFLIGHT	\$570.00
513150 H	05/13/15		3151	NJ DIV. OF PENSIONS & HEALTH	\$330,491.76
528150 H	05/31/15		7269	HASBROUCK HEIGHTS PR AGENCY	\$93,939.70
529150 H	05/31/15		7269	HASBROUCK HEIGHTS PR AGENCY	\$24,532.85
531150	05/31/15		PAY	HASBROUCK HEIGHTS PAYROLL	\$1,609,072.31

Starting date 5/1/2015

Ending date 5/31/2015

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Fund Totals		
10	General Funds	\$93,939.70
11	GENERAL FUND	\$2,384,849.36
12	Capital Outlay	\$15,012.81
20	Special Revenue Fund	\$103,996.57
60	Enterprise Fund	\$65,608.30
Total for all checks listed		\$2,663,406.74

Prepared and submitted by: \_\_\_\_\_

Board Secretary

\_\_\_\_\_  
Date

Report of the Secretary to the Board of Education  
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2014 Ending date 5/31/2015 Fund: 10 General Funds

Assets and Resources

Assets:

101	Cash in bank		\$2,668,222.56
102 - 106	Cash Equivalents		\$1,900.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$2,200,612.50

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$656,379.91	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$19,962.80	\$676,342.71

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$28,112,535.00	
302	Less revenues	(\$28,134,363.99)	(\$21,828.99)

Total assets and resources

\$5,525,248.78

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$10,734.98
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$0.00

Total liabilities

\$10,734.98



Report of the Secretary to the Board of Education  
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2014 Ending date 5/31/2015 Fund: 10 General Funds

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$3,439,851.80
761	Capital reserve account - July	\$701,912.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$701,912.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____	\$0.00	
609	Add: Increase in waiver offset reserve	\$0.00	
314	Less: Bud. w/d from waiver offset reserve	\$0.00	\$0.00
762	Adult education programs		\$126,287.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$28,591,305.59	
602	Less: Expenditures (\$24,366,424.49)		
	Less: Encumbrances (\$3,282,743.80)	(\$27,649,168.29)	\$942,137.30
	Total appropriated		\$5,210,188.10
Unappropriated:			
770	Fund balance, July 1		\$783,096.29
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$478,770.59)
	Total fund balance		\$5,514,513.80
	Total liabilities and fund equity		\$5,525,248.78

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$28,591,305.59	\$27,649,168.29	\$942,137.30
Revenues	(\$28,112,535.00)	(\$28,134,363.99)	\$21,828.99
Subtotal	<u>\$478,770.59</u>	<u>(\$485,195.70)</u>	<u>\$963,966.29</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	(\$701,912.00)	\$701,912.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$478,770.59</u>	<u>(\$1,187,107.70)</u>	<u>\$1,665,878.29</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$478,770.59</u>	<u>(\$1,187,107.70)</u>	<u>\$1,665,878.29</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$478,770.59</u>	<u>(\$1,187,107.70)</u>	<u>\$1,665,878.29</u>

Prepared and submitted by : \_\_\_\_\_

Board Secretary

Date

Starting date 7/1/2014 Ending date 5/31/2015 Fund: 10 General Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	26,700,898	0	26,700,898	26,741,365		(40,467)
00520	SUBTOTAL – Revenues from State Sources	1,411,637	0	1,411,637	1,392,999	Under	18,638
Total		28,112,535	0	28,112,535	28,134,364		(21,829)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	8,669,741	(56,932)	8,612,809	7,730,739	840,675	41,394
10300	Total Special Education - Instruction	2,720,802	63,338	2,784,140	2,485,791	279,313	19,036
11160	Total Basic Skills/Remedial – Instruct.	0	47,275	47,275	42,548	4,727	0
12160	Total Bilingual Education – Instruction	101,570	0	101,570	90,243	10,027	1,300
17100	Total School-Sponsored Co/Extra Curricul	205,207	(3,150)	202,057	105,609	94,335	2,113
17600	Total School-Sponsored Athletics – Instr	458,217	13,097	471,314	402,339	54,416	14,559
29180	Total Undistributed Expenditures - Instr	2,929,005	(342,800)	2,586,205	1,987,179	533,922	65,104
29680	Total Undistributed Expenditures – Atten	47,476	11,404	58,880	53,935	4,945	0
30620	Total Undistributed Expenditures – Healt	230,180	8,982	239,162	171,673	57,258	10,231
40580	Total Undistributed Expend – Speech, OT,	921,078	277,800	1,198,878	1,034,882	53,185	110,811
41080	Total Undist. Expend. – Other Supp. Serv	416,926	0	416,926	316,163	43,521	57,242
41660	Total Undist. Expend. – Guidance	462,563	(9,522)	453,041	408,231	44,327	483
42200	Total Undist. Expend. – Child Study Team	835,389	(148,011)	687,378	600,324	67,033	20,021
43200	Total Undist. Expend. – Improvement of I	0	136,902	136,902	121,715	15,187	1
43620	Total Undist. Expend. – Edu. Media Serv.	462,148	(40,466)	421,682	377,206	38,310	6,166
44180	Total Undist. Expend. – Instructional St	5,250	4,408	9,658	8,158	0	1,500
45300	Support Serv. - General Admin	621,129	44,703	665,832	564,109	61,923	39,799
46160	Support Serv. - School Admin	989,217	605	989,822	885,548	85,314	18,960
47200	Total Undist. Expend. – Central Services	328,871	3,000	331,871	281,206	25,079	25,587
47620	Total Undist. Expend. – Admin. Info. Tec	127,632	(2,025)	125,607	99,993	3,075	22,539
51120	Total Undist. Expend. – Oper. & Maint. O	2,196,067	25,533	2,221,600	1,905,058	286,242	30,300
52480	Total Undist. Expend. – Student Transpor	734,828	(29,000)	705,828	557,644	108,517	39,667
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	4,730,552	(9,947)	4,720,605	3,883,375	439,220	398,010
75880	TOTAL EQUIPMENT	0	15,816	15,816	7,611	0	8,205
76260	Total Facilities Acquisition and Constr	163,783	222,665	386,448	245,145	132,192	9,111
Total		28,357,631	233,675	28,591,306	24,366,424	3,282,744	942,137

Starting date 7/1/2014 Ending date 5/31/2015 Fund: 10 General Funds

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy		26,544,747	0	26,544,747	26,544,747		0
00190	10-1300	Total Tuition		0	0	0	85,622		(85,622)
00260	10-1910	Rents and Royalties		0	0	0	650		(650)
00300	10-1___	Unrestricted Miscellaneous Revenues		156,151	0	156,151	110,346	Under	45,805
00420	10-3121	Categorical Transportation Aid		35,899	0	35,899	35,899		0
00430	10-3131	Extraordinary Aid		268,258	0	268,258	249,620	Under	18,638
00440	10-3132	Categorical Special Education Aid		997,404	0	997,404	997,404		0
00460	10-3176	Equalization Aid		16,038	0	16,038	16,038		0
00470	10-3177	Categorical Security Aid		40,567	0	40,567	40,567		0
00500	10-3___	Other State Aids		53,471	0	53,471	53,471		0
Total				28,112,535	0	28,112,535	28,134,364		(21,829)

Expenditures:

				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02080	11-110-___-101	Kindergarten – Salaries of Teachers		473,350	8,320	481,670	433,181	48,489	0
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers		3,061,474	36,910	3,098,384	2,769,239	329,145	0
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers		1,510,211	211,720	1,721,931	1,549,752	172,179	0
02140	11-140-___-101	Grades 9-12 – Salaries of Teachers		3,282,490	(368,931)	2,913,559	2,613,513	280,600	19,446
03020	11-190-1___-320	Purchased Professional – Educational Ser		54,506	(38,136)	16,370	10,991	0	5,379
03040	11-190-1___-340	Purchased Technical Services		39,210	38,136	77,346	74,877	2,440	29
03060	11-190-1___[4-5]	Other Purchased Services (400-500 series		0	2,902	2,902	1,829	0	1,073
03080	11-190-1___-610	General Supplies		189,500	61,703	251,203	235,415	7,821	7,966
03100	11-190-1___-640	Textbooks		52,000	(9,364)	42,636	36,948	0	5,688
03120	11-190-1___-8__	Other Objects		7,000	(192)	6,808	4,995	0	1,813
04500	11-204-100-101	Salaries of Teachers		117,670	(9,210)	108,460	97,614	10,846	0
04520	11-204-100-106	Other Salaries for Instruction		102,410	(20,482)	81,928	73,735	8,193	0
04600	11-204-100-610	General Supplies		1,000	0	1,000	0	0	1,000
04620	11-204-100-640	Textbooks		500	0	500	0	0	500
07000	11-213-100-101	Salaries of Teachers		1,799,040	28,339	1,827,379	1,633,831	183,817	9,731
07020	11-213-100-106	Other Salaries for Instruction		348,194	66,059	414,253	371,240	43,012	0
07100	11-213-100-610	General Supplies		9,000	(725)	8,275	4,418	376	3,481
07120	11-213-100-640	Textbooks		1,250	(50)	1,200	0	0	1,200
07140	11-213-100-8__	Other Objects		850	1,025	1,875	1,470	0	405
08500	11-216-100-101	Salaries of Teachers		129,460	0	129,460	116,514	12,946	0
08520	11-216-100-106	Other Salaries for Instruction		81,928	0	81,928	73,735	8,193	0
08600	11-216-100-6__	General Supplies		5,000	(1,618)	3,382	2,067	0	1,315
08620	11-216-100-8__	Other Objects		1,000	0	1,000	0	0	1,000
09260	11-219-100-101	Salaries of Teachers		60,000	0	60,000	48,070	11,930	0
09500	11-221-100-101	Salaries of Teachers		27,500	36	27,536	27,536	0	0
09540	11-221-100-106	Other Salaries for Instruction		15,500	2,624	18,124	18,123	0	1
09560	11-221-100-320	Purchased Professional-Educational Servi		20,000	(2,660)	17,340	17,130	0	210
09620	11-221-100-610	General Supplies		500	0	500	308	0	192
11000	11-230-100-101	Salaries of Teachers		0	47,275	47,275	42,548	4,727	0

Starting date 7/1/2014 Ending date 5/31/2015 Fund: 10 General Funds

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
12000	11-240-100-101	Salaries of Teachers	100,270	0	100,270	90,243	10,027	0
12100	11-240-100-610	General Supplies	1,100	0	1,100	0	0	1,100
12120	11-240-100-640	Textbooks	200	0	200	0	0	200
17000	11-401-100-1__	Salaries	195,707	0	195,707	100,772	94,335	600
17040	11-401-100-6__	Supplies and Materials	9,500	(3,150)	6,350	4,838	0	1,513
17500	11-402-100-1__	Total Vocational Programs – Local -Instr	315,217	0	315,217	269,957	45,260	0
17520	11-402-100-[3-5]	Purchased Services (300-500 series)	35,000	10,832	45,832	43,343	0	2,489
17540	11-402-100-6__	Supplies and Materials	78,000	1,633	79,633	60,310	9,157	10,166
17560	11-402-100-8__	Other Objects	30,000	632	30,632	28,728	0	1,904
29020	11-000-100-562	Tuition to Other LEAs within the State -	521,826	111,006	632,832	540,994	84,101	7,736
29040	11-000-100-563	Tuition to County Voc. School District-R	398,695	(116,272)	282,423	271,049	11,101	273
29060	11-000-100-564	Tuition to County Voc. School District-S	208,800	(46,000)	162,800	144,420	12,180	6,200
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	612,540	(60,591)	551,949	209,213	315,668	27,068
29100	11-000-100-566	Tuition to Priv. School for the Disabled	1,134,627	(230,943)	903,684	791,894	110,872	918
29160	11-000-100-569	Tuition – Other	52,517	0	52,517	29,608	0	22,909
29500	11-000-211-1__	Salaries	47,476	11,404	58,880	53,935	4,945	0
30500	11-000-213-1__	Salaries	208,180	0	208,180	150,940	57,240	0
30540	11-000-213-3__	Purchased Professional and Technical Ser	10,000	(1,667)	8,333	0	0	8,333
30580	11-000-213-6__	Supplies and Materials	9,000	10,649	19,649	18,425	0	1,224
30600	11-000-213-8__	Other Objects	3,000	0	3,000	2,308	18	674
40500	11-000-216-1__	Salaries	248,820	0	248,820	223,938	24,882	0
40520	11-000-216-320	Purchased Professional – Educational Ser	668,258	274,000	942,258	805,551	26,147	110,560
40540	11-000-216-6__	Supplies and Materials	4,000	3,800	7,800	5,393	2,156	251
41000	11-000-217-1__	Salaries	326,926	0	326,926	273,483	14,302	39,141
41020	11-000-217-320	Purchased Professional – Educational Ser	90,000	0	90,000	42,681	29,219	18,101
41500	11-000-218-104	Salaries of Other Professional Staff	408,800	6,200	415,000	374,460	40,540	0
41520	11-000-218-105	Salaries of Secretarial and Clerical Ass	52,263	(15,722)	36,541	32,754	3,787	0
41600	11-000-218-[4-5]	Other Purchased Services (400-500 series)	0	759	759	759	0	0
41620	11-000-218-6__	Supplies and Materials	1,500	(1,017)	483	0	0	483
41640	11-000-218-8__	Other Objects	0	258	258	258	0	0
42000	11-000-219-104	Salaries of Other Professional Staff	722,963	(138,092)	584,871	515,509	57,245	12,117
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	95,926	(9,065)	86,861	78,508	7,318	1,035
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series)	500	250	750	439	0	311
42160	11-000-219-6__	Supplies and Materials	14,500	(2,242)	12,258	3,891	2,340	6,027
42180	11-000-219-8__	Other Objects	1,500	1,138	2,638	1,977	130	531
43000	11-000-221-102	Salaries of Supervisor of Instruction	0	136,902	136,902	121,715	15,187	1
43500	11-000-222-1__	Salaries	435,448	(37,304)	398,144	354,318	38,310	5,516
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series)	6,000	15,000	21,000	20,938	0	62
43580	11-000-222-6__	Supplies and Materials	20,000	(18,070)	1,930	1,678	0	252
43600	11-000-222-8__	Other Objects	700	(92)	608	271	0	337
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	3,000	4,965	7,965	7,215	0	750

Report of the Secretary to the Board of Education  
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2014 Ending date 5/31/2015 Fund: 10 General Funds

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
44160 11-000-223-8__ Other Objects	2,250	(557)	1,693	943	0	750
45000 11-000-230-1__ Salaries	269,157	29,484	298,641	276,428	22,213	0
45040 11-000-230-331 Legal Services	75,000	0	75,000	59,742	0	15,258
45060 11-000-230-332 Audit Fees	30,000	(15,028)	14,972	13,986	0	986
45120 11-000-230-340 Purchased Technical Services	18,500	27,629	46,129	39,446	3,257	3,426
45140 11-000-230-530 Communications/Telephone	143,832	(1,500)	142,332	95,398	31,638	15,295
45160 11-000-230-585 BOE Other Purchased Services	2,500	(270)	2,230	891	0	1,339
45180 11-000-230-590 Misc Purch Services (400-500 series, O/T	45,700	4,388	50,088	48,582	1,353	153
45200 11-000-230-610 General Supplies	3,000	7,000	10,000	6,507	3,153	339
45260 11-000-230-890 Miscellaneous Expenditures	20,190	(7,000)	13,190	11,140	309	1,741
45280 11-000-230-895 BOE Membership Dues and Fees	13,250	0	13,250	11,987	0	1,263
46000 11-000-240-103 Salaries of Principals/Assistant Princip	592,915	0	592,915	543,505	49,410	0
46020 11-000-240-104 Salaries of Other Professional Staff	113,531	0	113,531	104,070	9,461	0
46040 11-000-240-105 Salaries of Secretarial and Clerical Ass	227,390	1,190	228,580	209,630	18,949	1
46120 11-000-240-6__ Supplies and Materials	37,381	350	37,731	19,467	1,444	16,820
46140 11-000-240-8__ Other Objects	18,000	(935)	17,065	8,875	6,050	2,140
47000 11-000-251-1__ Salaries	290,567	3,000	293,567	253,220	24,464	15,883
47040 11-000-251-340 Purchased Technical Services	18,304	(2,600)	15,704	7,470	0	8,234
47060 11-000-251-592 Misc. Purch. Services (400-500 Series, O	500	0	500	247	0	253
47100 11-000-251-6__ Supplies and Materials	15,000	0	15,000	13,685	615	700
47180 11-000-251-890 Other Objects	4,500	2,600	7,100	6,584	0	516
47500 11-000-252-1__ Salaries	22,632	0	22,632	20,746	1,886	0
47540 11-000-252-340 Purchased Technical Services	10,000	0	10,000	6,189	0	3,812
47560 11-000-252-[4-5] Other Purchased Services (400-500 series	20,000	13,364	33,364	22,314	0	11,050
47580 11-000-252-6__ Supplies and Materials	70,000	(14,025)	55,975	50,745	1,189	4,041
47600 11-000-252-8__ Other Objects	5,000	(1,364)	3,636	0	0	3,636
48500 11-000-261-1__ Salaries	101,541	(8,125)	93,416	85,788	7,628	0
48520 11-000-261-420 Cleaning, Repair, and Maintenance Servic	150,000	48,125	198,125	180,594	10,033	7,497
49000 11-000-262-1__ Salaries	952,273	(21,448)	930,825	804,579	124,847	1,399
49060 11-000-262-420 Cleaning, Repair, and Maintenance Svc.	100,000	(63,689)	36,311	27,189	6,000	3,122
49120 11-000-262-490 Other Purchased Property Services	33,000	0	33,000	15,666	17,334	0
49140 11-000-262-520 Insurance	124,860	1,572	126,432	126,332	0	100
49160 11-000-262-590 Miscellaneous Purchased Services	87,979	(1,268)	86,711	69,988	13,736	2,987
49180 11-000-262-610 General Supplies	130,000	68,000	198,000	168,171	17,000	12,830
49200 11-000-262-621 Energy (Natural Gas)	138,500	(8,768)	129,732	101,823	27,907	2
49220 11-000-262-622 Energy (Electricity)	190,000	25,484	215,484	204,574	9,842	1,068
49280 11-000-262-8__ Other Objects	14,200	2,650	16,850	15,833	687	330
50040 11-000-263-420 Cleaning, Repair, and Maintenance Svc.	36,000	3,646	39,646	27,737	11,909	0
50060 11-000-263-610 General Supplies	500	0	500	225	0	275
51020 11-000-266-3__ Purchased Professional and Technical Ser	76,000	0	76,000	37,087	38,913	0
51040 11-000-266-420 Cleaning, Repair, and Maintenance Svc.	60,214	(20,846)	39,368	38,573	406	389

Starting date 7/1/2014 Ending date 5/31/2015 Fund: 10 General Funds

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
51060	11-000-266-610	General Supplies	500	400	900	899	0	2
51080	11-000-266-8__	Other Objects	500	(200)	300	0	0	300
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) -	16,645	3,355	20,000	18,312	1,688	0
52040	11-000-270-161	Sal. For Pupil Trans (Bet Home & Sch) -	16,645	(3,355)	13,290	0	12,000	1,290
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho	25,000	0	25,000	9,767	15,233	0
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	11,500	0	11,500	9,463	368	1,669
52220	11-000-270-504	Contract Serv-Aid in Lieu Pymts-Charter	2,652	0	2,652	0	0	2,652
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	62,000	0	62,000	35,957	2,258	23,785
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) - Joint Agr	97,153	(29,000)	68,153	53,254	10,498	4,402
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) - Joint Agree	486,233	0	486,233	424,245	59,196	2,793
52440	11-000-270-615	Transportation Supplies	16,000	0	16,000	6,310	7,276	2,414
52460	11-000-270-8__	Other objects	1,000	0	1,000	337	0	663
71020	11-000-291-220	Social Security Contributions	328,100	0	328,100	294,078	34,022	0
71060	11-000-291-241	Other Retirement Contributions - PERS	273,397	0	273,397	266,320	0	7,077
71140	11-000-291-250	Unemployment Compensation	50,000	0	50,000	0	0	50,000
71160	11-000-291-260	Workmen's Compensation	178,765	0	178,765	130,531	48,234	0
71180	11-000-291-270	Health Benefits	3,850,290	(24,544)	3,825,746	3,127,949	356,864	340,933
71200	11-000-291-280	Tuition Reimbursement	50,000	0	50,000	50,000	0	0
71220	11-000-291-290	Other Employee Benefits	0	14,597	14,597	14,497	100	0
75720	12-000-262-73__	Undist. Expend. - Custodial Services	0	7,612	7,612	7,611	0	1
75860	12-__-__-00-73__	Special Schools (All Programs)	0	8,204	8,204	0	0	8,204
76080	12-000-400-450	Construction Services	70,131	220,640	290,771	158,602	129,917	2,252
76140	12-000-400-721	Lease Purchase Agreements - Principal	86,794	2,025	88,819	86,543	2,275	1
76200	12-000-400-800	Other Objects	6,858	0	6,858	0	0	6,858
Total			28,357,631	233,675	28,591,306	24,366,424	3,282,744	942,137

Starting date 7/1/2014 Ending date 5/31/2015 Fund: 20 Special Revenue Fund

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Assets and Resources

Assets:

101	Cash in bank		(\$70,456.11)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	(\$0.50)	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	(\$0.50)

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$1,125,301.00	
302	Less revenues	(\$628,529.00)	\$496,772.00

Total assets and resources

\$426,315.39

Liabilities and Fund Equity

Liabilities:

101	Cash in bank		(\$70,456.11)
411	Intergovernmental accounts payable - state		\$26,768.52
421	Accounts payable		\$347.33
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$575.91
	Other current liabilities		\$56,394.46

Total liabilities

\$84,086.22

Report of the Secretary to the Board of Education  
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2014 Ending date 5/31/2015 Fund: 20 Special Revenue Fund

Fund Balance:			
Appropriated:			
753,754	Reserve for encumbrances		\$119,255.13
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____	\$0.00	
609	Add: Increase in waiver offset reserve	\$0.00	
314	Less: Bud. w/d from waiver offset reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$1,125,301.00	
602	Less: Expenditures	(\$783,071.83)	
	Less: Encumbrances	(\$119,255.13)	(\$902,326.96)
	Total appropriated		\$222,974.04
			\$342,229.17
Unappropriated:			
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$342,229.17
	Total liabilities and fund equity		\$426,315.39

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,125,301.00	\$902,326.96	\$222,974.04
Revenues	(\$1,125,301.00)	(\$628,529.00)	(\$496,772.00)
Subtotal	<u>\$0.00</u>	<u>\$273,797.96</u>	<u>(\$273,797.96)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$273,797.96</u>	<u>(\$273,797.96)</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$273,797.96</u>	<u>(\$273,797.96)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$273,797.96</u>	<u>(\$273,797.96)</u>

Prepared and submitted by : \_\_\_\_\_

Board Secretary

Date



Starting date 7/1/2014 Ending date 5/31/2015 Fund: 20 Special Revenue Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	0	21,719	21,719	11,625	Under	10,094
00745	Total Revenues from Local Sources	50,000	0	50,000	0	Under	50,000
00770	Total Revenues from State Sources	273,135	50,308	323,443	287,634	Under	35,809
00830	Total Revenues from Federal Sources	641,300	88,839	730,139	329,270	Under	400,869
	Total	964,435	160,866	1,125,301	628,529		496,772
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	0	42,089	42,089	27,834	122	14,133
84100	Local Projects	25,000	25,000	50,000	32,854	10,542	6,604
88000	Nonpublic Textbooks	20,800	(66)	20,734	20,571	0	163
88020	Nonpublic Auxiliary Services	148,000	(11,535)	136,465	102,358	0	34,107
88040	Nonpublic Handicapped Services	66,685	54,110	120,795	91,395	0	29,400
88060	Nonpublic Nursing Services	30,050	3,622	33,672	28,224	5,084	363
88080	Nonpublic Technology Initiative	7,600	3,536	11,136	11,136	0	0
88740	Total Federal Projects	142,000	568,410	710,410	468,701	103,507	138,203
	Total	440,135	685,166	1,125,301	783,072	119,255	222,974

Starting date 7/1/2014 Ending date 5/31/2015 Fund: 20 Special Revenue Fund

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	0	21,719	21,719	11,625	Under	10,094
00740 20-1___ Other Revenue from Local Sources	50,000	0	50,000	0	Under	50,000
00765 20-32___ Other Restricted Entitlements	273,135	50,308	323,443	287,634	Under	35,809
00775 20-441[1-6] Title I	142,000	33,117	175,117	22,284	Under	152,833
00780 20-445[1-5] Title II	35,800	31,548	67,348	284	Under	67,064
00785 20-449[1-4] Title III	30,500	8,582	39,082	2,786	Under	36,296
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	433,000	15,592	448,592	303,916	Under	144,676
Total	964,435	160,866	1,125,301	628,529		496,772

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	42,089	42,089	27,834	122	14,133
84100 20-___-___-___ Local Projects	25,000	25,000	50,000	32,854	10,542	6,604
88000 20-___-___-___ Nonpublic Textbooks	20,800	(66)	20,734	20,571	0	163
88020 20-___-___-___ Nonpublic Auxiliary Services	148,000	(11,535)	136,465	102,358	0	34,107
88040 20-___-___-___ Nonpublic Handicapped Services	66,685	54,110	120,795	91,395	0	29,400
88060 20-___-___-___ Nonpublic Nursing Services	30,050	3,622	33,672	28,224	5,084	363
88080 20-___-___-___ Nonpublic Technology Initiative	7,600	3,536	11,136	11,136	0	0
88500 20-___-___-___ Title I	142,000	33,117	175,117	113,366	52,740	9,011
88520 20-___-___-___ Title II	0	67,228	67,228	1,511	1,500	64,217
88540 20-___-___-___ Title III	0	37,798	37,798	2,785	0	35,013
88620 20-___-___-___ I.D.E.A. Part B (Handicapped)	0	430,267	430,267	351,038	49,267	29,962
Total	440,135	685,166	1,125,301	783,072	119,255	222,974

Starting date 7/1/2014 Ending date 5/31/2015 Fund: 30 Capital Projects Fund

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Assets and Resources

Assets:

101	Cash in bank		\$38,432.58
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$669,505.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$669,505.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$2,680,668.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$19.29)	(\$19.29)

Total assets and resources

\$3,388,586.29

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$0.00
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$1,748,020.30
Total liabilities		\$1,748,020.30

Report of the Secretary to the Board of Education  
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2014 Ending date 5/31/2015 Fund: 30 Capital Projects Fund

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$0.00
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
606	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____		\$0.00	
609	Add: Increase in waiver offset reserve		\$0.00	
314	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$0.00	
602	Less: Expenditures	\$0.00		
	Less: Encumbrances	\$0.00	\$0.00	\$0.00
	Total appropriated			\$0.00
Unappropriated:				
770	Fund balance, July 1			\$1,640,565.99
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$1,640,565.99
	Total liabilities and fund equity			\$3,388,586.29

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	(\$19.29)	\$19.29
Subtotal	<u>\$0.00</u>	<u>(\$19.29)</u>	<u>\$19.29</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$19.29)</u>	<u>\$19.29</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$19.29)</u>	<u>\$19.29</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$19.29)</u>	<u>\$19.29</u>

Prepared and submitted by : \_\_\_\_\_

Board Secretary

Date

Starting date 7/1/2014 Ending date 5/31/2015 Fund: 30 Capital Projects Fund

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	0	0	0	19		(19)
Total	0	0	0	19		(19)

Starting date 7/1/2014 Ending date 5/31/2015 Fund: 30 Capital Projects Fund

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
99999	0	0	0	19		(19)
Total	0	0	0	19		(19)

Starting date 7/1/2014 Ending date 5/31/2015 Fund: 40 Debt Service Fund

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Assets and Resources

Assets:

101	Cash in bank		\$42,653.85
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$6,392.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$6,392.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$814,805.00	
302	Less revenues	(\$814,805.00)	\$0.00

Total assets and resources

\$49,045.85

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
Total liabilities			\$0.00

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Hasbrouck Heights Board of Ed.

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Starting date 7/1/2014 Ending date 5/31/2015 Fund: 40 Debt Service Fund

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$0.00
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
606	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____		\$0.00	
609	Add: Increase in waiver offset reserve		\$0.00	
314	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$828,419.00	
602	Less: Expenditures	(\$802,077.18)		
	Less: Encumbrances	\$0.00	(\$802,077.18)	\$26,341.82
	Total appropriated			\$26,341.82
Unappropriated:				
770	Fund balance, July 1			\$36,318.03
771	Designated fund balance			\$0.00
303	Budgeted fund balance			(\$13,614.00)
	Total fund balance			\$49,045.85
	Total liabilities and fund equity			\$49,045.85

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$828,419.00	\$802,077.18	\$26,341.82
Revenues	(\$814,805.00)	(\$814,805.00)	\$0.00
Subtotal	<u>\$13,614.00</u>	<u>(\$12,727.82)</u>	<u>\$26,341.82</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$13,614.00</u>	<u>(\$12,727.82)</u>	<u>\$26,341.82</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$13,614.00</u>	<u>(\$12,727.82)</u>	<u>\$26,341.82</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$13,614.00</u>	<u>(\$12,727.82)</u>	<u>\$26,341.82</u>

Prepared and submitted by : \_\_\_\_\_

Board Secretary

Date



Starting date 7/1/2014 Ending date 5/31/2015 Fund: 40 Debt Service Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	626,631	0	626,631	626,631		0
0093A	Other	188,174	0	188,174	188,174		0
Total		814,805	0	814,805	814,805		0

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	828,419	0	828,419	802,077	0	26,342
Total		828,419	0	828,419	802,077	0	26,342

Starting date 7/1/2014 Ending date 5/31/2015 Fund: 40 Debt Service Fund

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860	40-1210	Local Tax Levy	626,631	0	626,631	626,631		0
00890	40-3160	Debt Service Aid Type II	188,174	0	188,174	188,174		0
Total			814,805	0	814,805	814,805		0

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds	306,487	(8,068)	298,419	272,077	0	26,342
89620	40-701-510-910	Redemption of Principal	521,932	8,068	530,000	530,000	0	0
Total			828,419	0	828,419	802,077	0	26,342

Starting date 7/1/2014 Ending date 5/31/2015 Fund: 60 Enterprise Fund

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Assets and Resources

Assets:

101	Cash in bank		\$807,653.96
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$910,764.00	
302	Less revenues	(\$843,201.31)	\$67,562.69

Total assets and resources

\$875,216.65

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$855.95
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$95,387.51
	Other current liabilities	\$0.00

Total liabilities

\$96,243.46

Report of the Secretary to the Board of Education  
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2014 Ending date 5/31/2015 Fund: 60 Enterprise Fund

Fund Balance:			
Appropriated:			
753,754	Reserve for encumbrances		\$93,351.19
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2, _____	\$0.00	
609	Add: Increase in waiver offset reserve	\$0.00	
314	Less: Bud. w/d from waiver offset reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$910,764.00	
602	Less: Expenditures	(\$634,631.23)	
	Less: Encumbrances	(\$93,351.19)	(\$727,982.42)
	Total appropriated		\$276,132.77
Unappropriated:			
770	Fund balance, July 1		\$502,840.42
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$778,973.19
	Total liabilities and fund equity		\$875,216.65

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$910,764.00	\$727,982.42	\$182,781.58
Revenues	(\$910,764.00)	(\$843,201.31)	(\$67,562.69)
Subtotal	<u>\$0.00</u>	<u>(\$115,218.89)</u>	<u>\$115,218.89</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$115,218.89)</u>	<u>\$115,218.89</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$115,218.89)</u>	<u>\$115,218.89</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$115,218.89)</u>	<u>\$115,218.89</u>

Prepared and submitted by : \_\_\_\_\_

Board Secretary

Date

Starting date 7/1/2014 Ending date 5/31/2015 Fund: 60 Enterprise Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	910,764	910,764	843,201	Under	67,563
Total		0	910,764	910,764	843,201		67,563
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	910,764	910,764	634,631	93,351	182,782
Total		0	910,764	910,764	634,631	93,351	182,782

Starting date 7/1/2014 Ending date 5/31/2015 Fund: 60 Enterprise Fund

		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
<b>Revenues:</b>							
99999		0	910,764	910,764	843,201	Under	67,563
Total		0	910,764	910,764	843,201		67,563
		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
<b>Expenditures:</b>							
99999		0	910,764	910,764	634,631	93,351	182,782
Total		0	910,764	910,764	634,631	93,351	182,782

# HASBROUCK HEIGHTS BOARD OF EDUCATION CASH REPORT

May 31, 2015

	Cash Balance 5/1/2015	Cash Receipts May-15	Cash Disbursements May-15	Cash Balance 5/31/2015
General Fund - 10	2,794,166.47	2,367,987.96	(2,493,931.87)	2,668,222.56
Special Revenue Fund - 20	19,430.46	14,110.00	(103,996.57)	(70,456.11)
Capital Projects Fund - 30	38,430.90	1.68	0.00	38,432.58
Debt Service Fund - 40	42,653.85	0.00	0.00	42,653.85
Enterprise Fund - 60	761,744.43	112,146.97	(66,237.44)	807,653.96
<b>Total</b>	<b>3,656,426.11</b>	<b>2,494,246.61</b>	<b>(2,664,165.88)</b>	<b>3,486,506.84</b>
Payroll Account	0.40	945,444.14	(945,444.14)	0.40
Payroll Agency Account	85,976.49	783,704.84	(780,991.59)	88,689.74
Unemployment Account	144,374.01	28.49	(3,355.70)	141,046.80
Summer Escrow Account	236,737.52	30,039.65	(45.31)	266,731.86
Flexible Spending Account	2,223.33	1,926.79	(1,000.00)	3,150.12
<b>Grand Total</b>	<b>4,125,737.86</b>	<b>4,255,390.52</b>	<b>(4,395,002.62)</b>	<b>3,986,125.76</b>

ATTACHMENT 

Chief School Administrator

Date

District:

Hasbrouck Heights Board of Ed.

## Monthly Transfer Report NJ

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07/17/15

Month / Year: May 31, 2015

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - A:23A-2.3	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from)	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11-1XX-100-XXX	8,669,741	48,522	8,718,263	871,826	(105,454)	-1.21%	766,372	977,280
10300 11160	Total Special Education - Instruction, Total Basic	11-2XX-100-XXX	4,160,626	0	4,160,626	416,063	388,163	9.33%	804,226	27,900
12160 40580	Skills/Remedial - Instruct., Total Bilingual Education -	11-000-216, 217								
41080	Instruction, Total Undistributed Expend - Speech, OT,, Total Undist. Expend. - Other Supp. Serv									
15180	TOTAL VOCATIONAL PROGRAMS	11-3XX-100-XXX	0	0	0	0	0	0.00%	0	0
17100 17600	Total School-Sponsored Co/Extra Curricular, Total	11-4XX-X00-XXX	663,424	0	663,424	66,342	9,947	1.50%	76,289	56,395
19160 19620	School-Sponsored Athletics - Instr, Total Before/After School									
20620 21620	Programs - Ins, Total Before/After School Programs, Total									
22620 23620	Summer School, Total Instructional Alternative Educatio, Total									
25100	Other Supplemental/At-Risk Program, Total Other Alternative Education Progra, Total Other Instructional Programs - Ins									
27100	Total Community Services Programs/Operat	11-800-330-XXX	0	0	0	0	0	0.00%	0	0
29180	Total Undistributed Expenditures - Instr	11-000-100-XXX	2,929,005	0	2,929,005	292,901	(342,800)	-11.70%	(49,900)	635,701
29680 30620	Total Undistributed Expenditures - Atten, Total Undistributed	11-000-211, 213,	2,037,756	9,149	2,046,905	204,691	(186,762)	-9.12%	17,929	391,453
41660 42200	Expenditures - Health, Total Undist. Expend. - Guidance, Total	218, 219, 222								
43620	Undist. Expend. - Child Study Team, Total Undist. Expend. - Edu. Media Serv.									
43200 44180	Total Undist. Expend. - Improvement of I, Total Undist. Expend. - Instructional St	11-000-221, 223	6,000	0	6,000	600	140,560	2342.67%	141,160	(139,960)
45300	Support Serv. - General Admin	11-000-230-XXX	621,129	15,219	636,348	63,635	29,484	4.63%	93,119	34,151
46160	Support Serv. - School Admin	11-000-240-XXX	989,217	0	989,217	98,922	605	0.06%	99,527	98,317
47200 47620	Total Undist. Expend. - Central Services, Total Undist. Expend. - Admin. Info. Tec	11-000-25X-XXX	456,503	0	456,503	45,650	975	0.21%	46,625	44,675
51120	Total Undist. Expend. - Oper. & Maint. O	11-000-26X-XXX	2,199,567	645	2,200,212	220,021	21,388	0.97%	241,409	198,633
52480	Total Undist. Expend. - Student Transpor	11-000-270-XXX	734,828	0	734,828	73,483	(29,000)	-3.95%	44,483	102,483
71260	TOTAL PERSONNEL SERVICES -EMPLOYEE	11-XXX-XXX-2XX	4,730,552	0	4,730,552	473,055	(9,947)	-0.21%	463,108	483,002
72020	Total Undistributed Expenditures - Food	11-000-310-XXX	0	0	0	0	0	0.00%	0	0
72120	Transfer of Property Sale Proceeds to De	11-000-520-934	0	0	0	0	0	0.00%	0	0
72160	Increase in Sale/Lease-back Reserve	10-605	0	0	0	0	0	0.00%	0	0
72180	Interest Earned on Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72200	Increase in Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72220	Increase in Current Expense Emergency Re	10-607	0	0	0	0	0	0.00%	0	0
72240	Interest Earned on Current Exp. Emergenc	10-607	0	0	0	0	0	0.00%	0	0
72260	TOTAL GENERAL CURRENT EXPENSE		28,198,348	73,535	28,271,883	2,827,188	(82,841)	-0.29%	2,744,347	2,910,029
75880	TOTAL EQUIPMENT	12-XXX-XXX-73X	0	0	0	0	15,816	0.00%	15,816	(15,816)



Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - A:23A-2.3	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from) 5/31/2015	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5
76260	Total Facilities Acquisition and Constru	12-000-4XX-XXX	163,783	155,640	319,423	31,942	67,025	20.98%	98,967	(35,083)
76320	Capital Reserve -- Transfer to Capital Pr	12-000-4XX-931	0	0	0	0	0	0.00%	0	0
76340	Capital Reserve -- Transfer to Debt Servi	12-000-4XX-933	0	0	0	0	0	0.00%	0	0
76360	Increase in Capital Reserve	10-604	0	0	0	0	0	0.00%	0	0
76380	Interest Deposit to Capital Reserve	10-604	0	0	0	0	0	0.00%	0	0
76400	TOTAL CAPITAL OUTLAY		163,783	155,640	319,423	31,942	82,841	25.93%	114,783	(50,899)
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0	0	0	0	0	0.00%	0	0
84000	Transfer of Funds to Charter Schools	10-000-100-56X	0	0	0	0	0	0.00%	0	0
84020	General Fund Contrib. to School-based Bu	10-000-520-930	0	0	0	0	0	0.00%	0	0
84060	GENERAL FUND GRAND TOTAL		28,362,131	229,175	28,591,306	2,859,131	0	0.00%	2,859,131	2,859,131

School Business Administrator Signature

Date



Hasbrouck Heights Board of Education						
Transfers						
May 2015						
Account Number	Account Description	From	To	Description		
11 000 100 564 01	Tuition County Voc - Special	16,000				
11 000 100 565 01	Tuition to County Special Services	7,646				
11 000 100 562 01	Tuition to Other LEAs - Special		23,646	Tuition for out of district special ed placements		
11 000 100 563 01	Tuition County Voc - Regular	74,000				
11 000 100 564 01	Tuition County Voc - Special	30,000				
11 000 100 565 01	Tuition to County Special Services	10,000				
11 000 100 566 01	Tuition to Private School Handicapped	60,000				
11 000 216 320 01	Purch Prof Ed Services		174,000	Related services for students per IEPs		
11 000 219 105 01	Salaries Secretarial/Cliks	250				
11 000 219 500 01	Other Purchased Services		250	CST staff travel reimbursements		
11 000 219 105 01	Salaries Secretarial/Cliks	6,600				
11 000 219 610 01	General Supplies		6,600	Supplies for CST per students IEPs		
11 000 219 105 01	Salaries Secretarial/Cliks	500				
11 000 219 890 01	Miscellaneous Expenditures		500	Classroom incentives for students per IEPs		
11 000 213 330 01	Other Purchased Prof Serv	167				
11 000 211 100 01	Salaries		167	Salary for high school secretary		
11 000 219 104 01	Salaries Other Prof Staff	788				
11 000 221 102 01	Salaries Supv of Instruction		788	Staff reclassification		
11 000 219 104 01	Salaries Other Prof Staff	1,190				
11 000 240 105 04	Salaries Secretarial/Cliks		1,190	Staff reclassification		
11 000 222 890 02	Miscellaneous Expenditures	62				
11 000 222 610 02	General Supplies		62	Newspaper subscription for the MS/HS Library		
11 000 230 332 01	Audit	3,425				
11 000 230 340 01	Purchased Technical Svcs		3,425	Strauss Esmay online policy support		
11 000 230 530 01	Communications/Telephone	1,500				
11 000 230 590 01	Misc. Purchased Services		1,500	Advertising expenses		
11 000 252 600 01	Supplies and Materials	11,000				
11 000 252 500 01	Other Purchased Services		11,000	Antispam software and online backup		
11 000 261 100 07	Salaries	8,125				
11 000 270 513 00	Contracted Serv (Hom/Sch) Jointure	4,000				
11 000 261 420 07	Cleaning Repair & Maint Svcs		12,125	Maintenance repairs		

Hasbrouck Heights Board of Education

Transfers

May 2015

Account Number	Account Description	From	To	Description
11 000 262 107	Salaries of Non-Instruct Aides	8,632		
11 000 262 110	Other Salaries		8,632	Salaries for custodial over time
11 000 262 107	Salaries of Non-Instruct Aides	2,500		
11 000 262 110	Other Salaries	232		
11 000 262 590	Misc. Purchased Services		2,732	Copier lease
11 000 262 520	Insurance	150		
11 000 262 890	Miscellaneous Expenditure		150	License renewals
11 000 262 107	Salaries of Non-Instruct Aides	4,732		
11 000 262 621	Energy (Natural Gas)		4,732	Utilities - gas charges
11 000 262 107	Salaries of Non-Instruct Aides	1,984		
11 000 262 622	Energy (Electricity)		1,984	Utilities - electrical charges
11 000 270 513	Contracted Serv (Hom/Sch) Jointure	25,000		
11 000 262 610	General Supplies		25,000	Custodial supplies
11 000 266 420	Cleaning Repair & Maint Svcs	1,646		
11 000 263 420	Cleaning Repair & Maint Svcs		1,646	Landscaping services
11 000 266 420	Cleaning Repair & Maint Svcs	200		
11 000 266 610	General Supplies		200	Supplies for building security
11 000 270 161	Sal. Pupil Tran-Spec (H&S)	3,355		
11 000 270 160	Sal. Pupil Tran-Reg (H&S)		3,355	Staff reclassification
11 000 291 270	Health Benefits	9,947		
11 401 100 610	General Supplies	3,150		
11 402 100 500	Other Purchased Services		2,702	Students to compete in the state track meet
11 402 100 610	General Supplies		9,763	Athletic and trainer supplies
11 402 100 890	Other Objects		632	Athletic entry fees
11 190 100 640	Textbooks	959		
11 190 100 580	Other Purchased Svc. - Travel		959	Staff travel reimbursements
11 190 100 640	Textbooks	4,838		
11 190 100 610	General Supplies		4,838	Teaching supplies
11 213 100 101	Salaries of Teachers	3,794		
11 213 100 106	(Other Salaries of Instruction		3,794	Staff reclassification

## NCLB FY 2016 APPLICATION

## Title I

20-231-100-100-00-01-46	Salaries	115,033
20-231-200-200-00-01-46	Benefits	26,783
<b>Total</b>		<b>141,816</b>

## Title IIA

20-270-200-300-00-01-88	Purchased Prof & Tech Services	25,000
20-270-200-300-00-10-88	Purchased Prof & Tech Services	5,893 Corpus Christi
20-270-200-600-00-01-88	Supplies and Materials	5,170
<b>Total</b>		<b>36,063</b>

## Title III

20-241-100-610-00-01-45	Instructional Supplies	8,731
20-241-100-610-00-10-45	Instructional Supplies	2,122 Corpus Christi
<b>Total</b>		<b>10,853</b>

## Title III Immigrant

20-244-100-610-00-01-45	Instructional Supplies	7,043
<b>Total</b>		<b>7,043</b>

2015-2016	DISTRICT TAX REQUIREMENT			
At a meeting of the Board of Education of the Borough of Hasbrouck Heights held on the 23rd day of July 2015, the following resolution was adopted:				
RESOLVED that the amount of district taxes needed to meet the obligations of this Board for the 2015-2016 school year is \$27,804,795 and that the Borough of Hasbrouck Heights is hereby requested to place in the hands of the School Business Administrator that amount as per the following schedule in accordance with the statutes relating thereto as per the following schedule:				
		Dina Messery		
		Board Secretary		
2015-2016	REQUEST FOR TAXES			
CURRENT EXPENSES		\$27,101,374.00		
DEBT SERVICE		\$703,421.00		
TOTALS		\$27,804,795.00		
<u>DATE</u>	<u>GENERAL FUND</u>	<u>DEBT</u>	<u>TOTAL</u>	
7/15/2015	\$2,258,448.00	\$25,000.00	\$2,283,448.00	
8/15/2015	\$2,258,448.00	\$326,710.50	\$2,585,158.50	
9/15/2015	\$2,258,448.00		\$2,258,448.00	
10/15/2015	\$2,258,448.00		\$2,258,448.00	
11/15/2015	\$2,258,448.00		\$2,258,448.00	
12/15/2015	\$2,258,448.00		\$2,258,448.00	
Sub-Total	\$13,550,688.00	\$351,710.50	\$13,902,398.50	
1/15/2016	\$2,258,448.00	\$25,000.00	\$2,283,448.00	
2/15/2016	\$2,258,448.00	\$326,710.50	\$2,585,158.50	
3/15/2016	\$2,258,448.00		\$2,258,448.00	
4/15/2016	\$2,258,448.00		\$2,258,448.00	
5/15/2016	\$2,258,448.00		\$2,258,448.00	
6/15/2016	\$2,258,446.00		\$2,258,446.00	
Sub-Total	\$13,550,686.00	\$351,710.50	\$13,902,396.50	
	\$27,101,374.00	\$703,421.00	\$27,804,795.00	

2015-2016 TETERBORO TAX REQUIREMENT

At a meeting of the Board of Education of the Borough of Hasbrouck Heights held on the 23rd day of July, the following resolution was adopted:

RESOLVED that the amount of district taxes needed to meet the obligations of this Board for the 2015-2016 school year is \$113,332 and that the Borough of Teterboro is hereby requested to place in the hands of the School Business Administrator that amount as per the following schedule in accordance with the statutes relating thereto as per the following schedule:

Dina Messery  
Board Secretary

2015-2016	REQUEST FOR TAXES	
CURRENT EXPENSES		\$140,669.00
TOTALS		<u>\$140,669.00</u>

<u>DATE</u>	<u>GENERAL FUND</u>	<u>TOTAL</u>
7/15/2015	\$56,666.00	\$56,666.00
1/15/2016	\$56,666.00	\$56,666.00
	<u>\$113,332.00</u>	<u>\$113,332.00</u>

Hasbrouck Heights Board of Education  
Hasbrouck Heights, New Jersey

**DIRECTOR SUPERVISOR OF CURRICULUM & INSTRUCTION — Grades Pre-K-5**

**QUALIFICATIONS:**

1. Valid New Jersey Supervisor, School Administrator or Principal Certificate
2. Classroom teaching and/or administrative experience preferred
3. Demonstrated leadership in school improvement, program development and curriculum integration and application of technology across the curriculum
4. Ability to plan, organize and administer a district-level professional development program
5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status

**REPORTS TO:** Assistant Superintendent/Superintendent of Schools

**SUPERVISES:** Instructional staff as assigned

**JOB GOAL:** To provide leadership in the development, implementation and coordination of the district's curriculum in Pre-K-512.

**PERFORMANCE RESPONSIBILITIES:**

1. Works with principals, other administrators, and teachers in developing curriculum, and assists in the formulation of a philosophy and objectives for the instructional plan.
2. Studies, evaluates, and, as appropriate, recommends to the superintendent/assistant superintendent the adoption of new instructional materials, methods and programs, in conjunction with other administrators.
3. Provides leadership in the development of the Pre-K-512 instructional program and achievement of state core and common core curriculum content standards and district goals and objectives.
4. Assists in the implementation of the district's in-service education program for the instructional staff and recommends teacher attendance at conferences and participation in other professional growth activities.
5. Participates in the work of state and national curriculum study organizations and groups.
6. Schedules and organizes grade level and departmental meetings in order to effect horizontal and vertical continuity and articulation of the instructional program of the schools.
7. Cooperates with administrators and staff in planning the instructional program and support services for special education pupils and other students with special needs.
8. Conducts classroom observations and provides supervision/evaluation of teachers and non-certified staff as assigned.
9. Secures and makes available to the staff samples of various instructional materials, textbooks and curriculum guides.
10. Coordinates the selection of textbooks and instructional materials throughout the district and recommends those selected to the superintendent for adoption by the board of education, in conjunction with other administrators.
11. Keeps abreast of and interprets to the staff the current research in the area of curriculum development, teaching and learning.
12. Assists in the recruitment, screening, hiring, training and assigning of instructional personnel.
13. Assumes responsibility for reviewing and evaluating results of district-wide testing programs, and for other evaluative measures used by the schools.
14. Assists in the development and coordination of the sections of the budget that pertain to curriculum and instruction.
15. **Supervise curriculum developers**

16. Performs other duties as may be assigned by the superintendent.

**TERMS OF EMPLOYMENT:** Twelve month position. Salary and work-year to be determined by the board of education

**ANNUAL EVALUATION:** Performance of this job will be evaluated annually in accordance with NJ State law and the provisions of the board's policy on evaluations.

Approved: June 17, 2014

Revised: July 23, 2015

#### **LEGAL REFERENCES:**

<u>N.J.S.A. 18A:6-7.1</u>	Criminal history record; employee in regular contact with pupils; grounds for disqualification from employment; exception
<u>N.J.S.A. 18A:6-10</u>	Dismissal and reduction in compensation of persons under tenure in public school system
<u>N.J.A.C. 18A:7F</u>	Comprehensive Education Improvement and Financing Act
<u>N.J.S.A. 18A:16-2</u>	Physical examinations; requirement
<u>N.J.S.A. 18A:25-2</u>	Authority over pupils
<u>N.J.S.A. 18A:26-1</u>	Citizenship of teachers, etc.
<u>N.J.S.A. 18A:26-1.1</u>	Residence requirement prohibited
<u>N.J.S.A. 18A:26-2</u>	Certificates required; exception
<u>N.J.S.A. 18A:27</u>	Employment and contracts
<u>N.J.S.A. 18A:28-3</u>	No tenure for noncitizens
<u>N.J.S.A. 18A:28-5</u>	Tenure of teaching staff members
<u>N.J.S.A. 18A:28-8</u>	Notice of intention to resign required
<u>N.J.S.A. 18A:37</u>	Discipline of pupils
<u>N.J.A.C. 6A:7</u>	Managing for equality and equity in education
<u>N.J.A.C. 6A:8</u>	Standards and assessment
<u>N.J.A.C. 6A:9</u> See	Professional licensure and standards
<u>particularly:</u>	
<u>N.J.A.C. 6A:9-3</u>	Professional standards for teachers and school leaders
<u>N.J.A.C. 6A:9-5</u>	General certification policies
<u>N.J.A.C. 6A:9-8</u>	Requirements for instructional certificate
<u>N.J.A.C. 6A:9-9</u>	Instructional certificates
<u>N.J.A.C. 6A:9-12.3</u>	Authorization
<u>N.J.A.C. 6A:9-12.6</u>	Supervisor
<u>N.J.A.C. 6A:9-14</u>	Acting administrators
<u>N.J.A.C. 6A:9-15</u>	Required professional development for teachers
<u>N.J.A.C. 6A:9-16</u>	Required professional development for school leaders
<u>N.J.A.C. 6A:14</u>	Special education
<u>N.J.A.C. 6A:16</u>	Programs to support student development
<u>N.J.A.C. 6A:17</u>	Students at risk of not receiving a public education
<u>N.J.A.C. 6A:30</u>	Evaluation of the performance of school districts
<u>N.J.A.C. 6A:32-4.4</u>	Evaluation of tenured teaching staff members
<u>N.J.A.C. 6A:32-4.5</u>	Evaluation of nontenured teaching staff members
<u>N.J.A.C. 6A:32-6</u>	School employee physical examinations

Immigration Reform and Control Act of 1986, 8 U.S.C.A. 1100 et seq.

No Child Left Behind Act of 2001, P. L. 107-110, 20 U.S.C.A. 6301 et seq.



**Hasbrouck Heights Board of Education**  
**Hasbrouck Heights, New Jersey**

ATTACHMENT 5

**Job Description - Assistant Vice Principal – Student Discipline, Safety and Activities, HHMS/HHHS**

**Qualifications:**

1. NJ Principal Certificate
2. A minimum of five years of teaching experience in grades 6-12.
3. A Master's Degree from an accredited college or university.
4. Such alternatives or additions to the above qualifications as per superintendent/Board members.

**Reports To:** HHMS/HHHS Principals

**Supervises:** HHMS/HHHS Staff and students and those as directed by building principals

**Job Goal:** Assists the building principals and educational leaders responsible in creating the culture/climate that supports academic environment that will fosters 21<sup>st</sup> century skills to prepare students for college/workplace.

**Responsibilities:** The activities of the Assistant Principal include but are not limited to:

- Serves as HHHS and/or HHMS principal in his/her absence
- Acts as primary disciplinarian, utilizing code of conduct, for HHHS/HHMS
- Works with staff members in classroom management strategies that promote positive behavior
- Represents principals at PTA meetings and other parent/community outreach meetings that deal with discipline or extracurricular activities
- Works with SRO, SAC, and guidance staff in implementing programs that address substance abuse, gang awareness, bullying/harassment concerns, and internet safety
- Organizes annual incoming grade 5 and grade 9 orientation programs in collaboration with athletic director
- Assists principal in preparation and monitoring of school budget, as related to discipline and student activities
- Organizes study halls and special duty assignments in collaboration with principals and Director of Curriculum and Instruction
- Coordinates and develops regular assembly programs as related to extracurricular activities and discipline
- Coordinates/supervises pre- and post-school detention programs, Friday and/or Saturday schools
- Organizes/maintains high school activities calendar, in collaboration with athletic director
- Coordinates student fund-raising activities
- Coordinates/budgets/advises principal regarding the selection of advisors for the yearbook, "The Pilot's Log" and other HHHS/HHMS publications
- Coordinates/produces student and staff handbook for school, staff, central office
- Fosters/coordinates organization/supervision of clubs, extracurricular activities, student council, **field trips** and student government
- ~~Coordinates grade 10 school ring program, grade 12 senior yearbook, and project graduation~~
- ~~Assists principals in coordinating/implementing graduation program, including diplomas, caps/gowns, announcements, tickets~~
- Works with principals with HSPA and practice HSPA testing, particularly with test security

- Plans/coordinates/trains staff and students on emergency and safety plans
- ~~Implements/maintains staff and student IDs~~
- ~~Participates with other administrators in home visitations~~
- Represents principal at pre- and post-school student-related activities
- Performs tasks/responsibilities that principal may assign
- Assists in supervision and evaluation of staff as directed by principal
- Monitors attendance, outreaches to parents/guardians of students with attendance issues
- Completes state reports with building principals for attendance
- Completes truancy reports and follows up on truancy issues
- **Serves as a member of the I&RS Team**
- **Assists with mentoring new teachers**
- **Updates MS/HS website**
- **Assists with parent communication (ie, Friday Folder/publicity)**

**Terms of Employment:** ~~Twelve~~Ten-month position with compensation according to the Hasbrouck Heights Administrators Association negotiated agreement.

**Evaluation:** Performance of this job will be evaluated by the Principal in accordance with the provisions of the Board's policy # 4116 on evaluations of certificated personnel.

Approved: July 29, 2010

Revised: July 23, 2015

**Hasbrouck Heights Board of Education**  
**Hasbrouck Heights, New Jersey**

**Job Description:**      **Assistant Technology Coordinator**

**Qualifications:**

Demonstrate strong hands-on technical skills related to MAC and **Windows** support, software distribution, ability to troubleshoot hardware and perform minor repairs. Completion of a technical school computer program and a minimum of two (2) years experience in computer maintenance and installation is required.

**Reports To:**    Superintendent of Schools (Primary)  
                         K-12 Technology Coordinator (Secondary)

**Primary Function:** To support in the development and implementation of information technology products and services.

**Responsibilities:**

- To assist in the installation and configuration of computer hardware and software.
- To assist in the maintenance of information technology systems.
- To assist in both the physical and informational security of district technology.
- To help maintain a current inventory of all technology equipment (hardware and software).
- To assist district personnel with any information technology questions.
- ~~Assist in the maintenance of the Local Area Network (LAN) and Wide Area Network (WAN).~~
- **Assist in network administration and maintenance.**
- Serve as a district-wide resource person for the implementation of information technology.
- ~~Assist in the development of the annual information technology budget.~~
- Other responsibilities and duties as designated by the Superintendent of Schools **Technology Coordinator.**

**Terms of Employment:** Twelve months

**Work Location:** ~~Central office and high school~~ **Hasbrouck Heights and South Hackensack School Districts.**

**Evaluation:** Annual evaluation by the Superintendent of Schools with input from the building administrators

Approved: October 29, 2002  
Revised: December 14, 2006  
Revised: July 23, 2015

## Hasbrouck Heights Board of Education

Hasbrouck Heights, New Jersey

**Job Description:** Curriculum Developer

**Qualifications:** Teaching/Professional Certificate

**Report To:** Director of Curriculum and Building Principal

**Job Goal:** The curriculum developer will be expected to formulate, modify, and manage the district curriculum. There are specific functions which the curriculum developer will be expected to perform. These functions are listed below under responsibilities.

**Responsibilities:**

- Turnkey curriculum information to staff through grade level/dept. meetings
- Write and revise curriculum, analyze data from assessments
- Talk with vendors about curriculum materials
- Meet weekly from 3-6pm with Director of Curriculum
- Meet one day in July and on day in August
- May meet during faculty meetings
- May meet during 25-minute free period at the MS/HS

In addition to these functions, the advisor will maintain records of meetings, in the form of minutes. These will be submitted monthly to the Director of Curriculum and Building Principal, as part of the request for payment of the stipend.

**Terms of Employment:** Ten month year, two to four days (not to exceed four days) in the summer. Salary will be \$4500.00, this is an annual position.

**Evaluation:** Performance of this position will be evaluated by the Director of Curriculum and Building Principal in accordance with the provisions of the Board's policy on evaluation of certificated personnel.

Approved: June 16, 2015

Euclid School  
Lunch Aides  
2015-2016 School Year

\$15.39/hr \*

\* Pending Contract Negotiations

Debbie Stetzle  
Dhurata Merolli  
Lorraine Ludwig  
Ann Jengo  
Kathleen Petruzzella  
Jacqueline Blauvelt  
Jean Werner  
Alice Ross  
Christine Weaver  
Dolores Deiudicibas  
Erica DeSantis  
Andrea Otazu  
Jane Bell  
Vanessa Sato

**Hasbrouck Heights Public Schools  
Department of Special Services  
365 Boulevard  
Hasbrouck Heights, New Jersey 07604**

**Dr. Matthew Helfant  
Superintendent**

**Tel: (201) 393-8150  
Fax: (201) 393-8165**

**July/August 2015  
Teachers available for meetings:**

**Regular Ed**

Allison Daly  
Maryann Pagano  
Kimberly DiMartino  
Nancy Vanni  
Donna Dussault  
Gayle Dubofsky  
Danielle Reynolds  
Lori Tomesco

**Special Ed Teachers**

Shannon Valenti  
Catherine Kievitt  
Matthew Sparacio  
Mary Centrella  
Jennifer Farina  
Abbe Lewites  
Danielle Cerneka

HASBROUCK HEIGHTS BOARD OF EDUCATION

ATTACHMENT M

Central Administration			As of 7/1/15 Total Salary
Amorosi	John	100%	52,674
Catapane	Joan	100%	78,819
Giancaspro	Valerie	100%	53,038
Iarrossi	Robert	100%	79,332
Mattyasovszky	Tamas	100%	93,245
McCarthy	Charles	100%	86,847
Popadich	Rita	100%	53,038
Sholz	Robyn	100%	66,769



07/17/15		
		Total 15-16 Salary
NAME	FTE	As of 7/1/15
BARCHINI, VINCENZO	100.0%	95,754
COLANGELO, JOSEPH	100.0%	120,153
CONFRANCISA, SUSAN	100.0%	90,361
D'AMICO, FRANK	100.0%	95,754
DEBONIS, NICOLE	100.0%	90,361
MASTROPIETRO, JOSEPH	100.0%	120,853
SCUILLA, MICHAEL	100.0%	116,917
SICKELS, MICHAEL	100.0%	120,153
SIMMONS, LINDA	100.0%	143,924

**KEYS Program Staff – 2015-2016 School Year**

ATTACHMENT D

**Euclid:**

Theresa Grillo - Teacher in charge (\$29.60 per hour)

**Teachers:**

Eileen Drago (\$28.60 per hour)

MaryAnn McCann (PM and AM KEYS) (\$28.60 per hour)

**Paras:**

Sabina Valente (\$14.30 per hour)

Leanne Shenloogian (\$14.30 per hour)

Dorothy Checchi (\$14.30 per hour)

**Lincoln:**

Donna Dussault- Teacher in charge (\$29.60 per hour) – AM & PM Program

**Teachers:**

Sandy Unglert (\$28.60 per hour)

Karen Young (\$28.60 per hour)

Michael Cebula (\$28.60 per hour)

**Paras:**

Anna DePalma (\$14.30 per hour)

Ann Marie Ellerbrock (\$14.30 per hour)

**Sub Teacher (Euclid and Lincoln)**

Nancy Vanni (\$28.60 per hour)

Jennifer Keller (\$28.60 per hour)

Roseanne Kammerer (\$28.60 per hour)

Jennifer Farina (\$28.60 per hour)

Vincent Marchese (\$28.60 per hour)

**Sub Paras (Euclid and Lincoln):**

Patti Alosco (\$14.30 per hour)

Donna Villacampa (\$14.30 per hour)

Vinnia Schwartz (\$14.30 per hour)

Grace Altamura (\$14.30 per hour)

Tony Dussault (\$14.30 per hour)

Erica DeSantis (\$14.30 per hour)

Lauralyn Sasso (\$14.30 per hour)

## Curriculum Writing

<u>Name</u>	<u>Hours</u>
Jacquelyn Mansfield	Not to exceed 12 hours
Michael Mertz	Not to exceed 12 hours
Allison Daly	Not to exceed 9 hours
Diane Robertson	Not to exceed 9 hours
Eileen La Torre	Not to exceed 18 hours
Kim Di Martino	Not to exceed 24 hours
Catherine Cassidy	Not to exceed <u>12</u> hours
Bette Medina	Not to exceed 12 hours

\*\*\*\*\*

Board Member \_\_\_\_\_ introduced and moved the adoption of the following resolution and Board Member \_\_\_\_\_ seconded the motion:

RESOLUTION PRESCRIBING  
THE DETAILS AND BOND FORM THEREOF FOR  
\$4,740,000 SCHOOL REFUNDING BONDS (SERIES 2015)  
DATED AUGUST 4, 2015, AUTHORIZING THE  
ACCEPTANCE OF AN OFFER TO PURCHASE SAID BONDS  
AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH

\_\_\_\_\_  
WHEREAS, the refunding bond ordinance hereinafter described has been duly adopted and it is necessary to provide for the issuance of the refunding bonds authorized by such bond ordinance; NOW, THEREFORE,

BE IT RESOLVED by The Board of Education of the Borough of Hasbrouck Heights in the County of Bergen, New Jersey (the "Board" or "School District"), as follows:

Section 1. There shall be issued at this time \$4,740,000 of the refunding bonds (the "Bonds") authorized pursuant to a refunding bond ordinance adopted by the Board on June 16, 2015 (the "Bond Ordinance"). The Bonds are being issued to refund \$4,830,000 aggregate principal amount of the Board's

outstanding Refunding School Bonds, dated May 1, 2005, maturing in annual installments on August 15 of each year from 2016 to 2023, inclusive (the "Refunded Bonds"). The proceeds of the Bonds will be used to (A) redeem the Refunded Bonds on September 10, 2015 at the redemption price of 100% of the principal amount, plus accrued interest to the redemption date, and (B) pay costs of issuance of the Bonds. The Board specifically and irrevocably elects to redeem the Refunded Bonds on September 10, 2015 at a redemption price of 100%, plus accrued interest to the date of redemption.

Section 2. The Bonds shall be issued as a single issue of bonds, aggregating \$4,740,000 consisting of an issue of bonds of the denomination of \$5,000 each or any integral multiple thereof, numbered in the order of their maturity. Said issue shall be payable in annual installments on August 15 in each year, and shall bear interest at the rates per annum, as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
2015	\$120,000	3.00%	2020	\$585,000	3.00%
2016	515,000	3.00	2021	605,000	3.00
2017	530,000	3.00	2022	625,000	3.00
2018	545,000	3.00	2023	650,000	4.00
2019	565,000	3.00			

The Bonds shall be designated "School Refunding Bonds (Series 2015)".

Section 3. The Bonds shall be dated August 4, 2015, and shall bear interest from their date until their respective maturities at the rates per annum set forth in Section 2 of this resolution. Such interest shall be payable on each February 15 and August 15, commencing August 15, 2015 (each, an "Interest Payment Date"), in each year until maturity. The Bonds shall not be subject to redemption prior to their stated maturities.

Section 4. The Bonds will be issued in fully registered form by means of a book-entry system with no physical distribution of bond certificates made to the public. One bond certificate for each maturity will be issued to The Depository Trust Company, New York, New York ("DTC"), and immobilized in its custody. The book-entry system will evidence ownership of the Bonds in principal amounts of \$5,000 or integral multiples thereof, with transfers of beneficial ownership effected on the records of DTC and its participants pursuant to the rules and procedures established by DTC. Interest on the Bonds will be payable at the times stated in Section 3 of this resolution, and principal of the Bonds will be paid annually on August 15 as set forth in the maturity schedule hereinbefore stated, in immediately available funds to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of such participants and other nominees of beneficial owners. Interest

will be payable to owners of Bonds shown on the records of DTC as of the last business day of the month preceding the month in which such Interest Payment Date occurs. The Board will not be responsible or liable for maintaining, supervising or reviewing the records maintained by DTC, its participants or persons acting through such participants.

In the event that (a) DTC determines not to continue to act as securities depository for the Bonds, or (b) the Board determines that continuation of the book-entry system of evidence and transfer of ownership of the Bonds would adversely affect the interests of the beneficial owners of the Bonds, the Board will discontinue the book-entry system with DTC. If the Board fails to identify another qualified securities depository to replace DTC, the Board will authenticate and deliver replacement Bonds in the form of fully registered certificates.

The principal of and the interest on the Bonds shall be payable in any coin or currency of the United States of America which is legal tender for the payment of public and private debts on the respective dates of payment thereof.

Section 5. The Bonds shall be signed by the President or Vice President of the Board by manual or facsimile signature, and the corporate seal of said Board shall be imprinted, affixed or reproduced thereon and such seal shall be attested by the School Business Administrator/Board Secretary or Acting Board

Secretary by manual or facsimile signature. The Bonds will be authenticated by the manual signature of the Bond Registrar/Paying Agent.

Section 6. Each of the Bonds shall be issued in substantially the following form:



[Form of Bond]

Unless this certificate is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or such other name as requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

No. R-\_\_

\$ \_\_\_\_\_

UNITED STATES OF AMERICA  
STATE OF NEW JERSEY  
THE BOARD OF EDUCATION OF  
THE BOROUGH OF HASBROUCK HEIGHTS  
IN THE COUNTY OF BERGEN  
SCHOOL REFUNDING BOND (SERIES 2015)

INTEREST  
RATE PER  
ANNUUM

MATURITY DATE

DATED DATE

CUSIP

\_\_\_\_\_%

AUGUST 15, 20\_\_

AUGUST 4, 2015

418092\_\_

REGISTERED OWNER: CEDE & CO.

PRINCIPAL SUM: -----DOLLARS

The Board of Education of the Borough of Hasbrouck Heights in the County of Bergen, a school district of the State of New Jersey (hereinafter referred to as the "Board" or "School District"), for value received, hereby acknowledges itself indebted and promises to pay to the REGISTERED OWNER named above, on the MATURITY DATE specified above, upon surrender hereof, the

PRINCIPAL SUM stated above and to pay to the REGISTERED OWNER hereof interest thereon from the DATED DATE of this Bond until it shall mature at the INTEREST RATE PER ANNUM specified above, payable on each February 15 and August 15, commencing August 15, 2015 (each, an "Interest Payment Date"), of each year until maturity. This Bond is not subject to redemption prior to its stated maturity. The principal hereof is payable at the office of the School Business Administrator/Board Secretary, Hasbrouck Heights Board of Education, 379 Boulevard, Hasbrouck Heights, New Jersey 07604 (the "Bond Registrar/ Paying Agent"). The interest so payable on any such Interest Payment Date will be paid to the person in whose name this Bond is registered on the record date for such interest, which shall be the last business day of the month preceding the month in which such Interest Payment Date occurs. Both the principal of and interest on this Bond shall be paid in any coin or currency of the United States of America that is legal tender for the payment of public and private debts on the respective dates of payment thereof.

This Bond is one of an issue of Bonds of like date and tenor, except as to number, denomination and maturity, issued pursuant to Chapter 24 of Title 18A, Education, of the New Jersey Statutes, as amended, and pursuant to a refunding bond ordinance adopted by the Board on June 16, 2015 and a resolution adopted by the Board on July 23, 2015.

The Bond Registrar/Paying Agent shall keep at its office the books of the Board for the registration of transfer of Bonds. The transfer of this Bond may be registered only upon such books and as otherwise provided in the hereinabove mentioned resolution upon the surrender hereof to the Bond Registrar/Paying Agent together with an assignment duly executed by the registered owner hereof or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar/Paying Agent. Upon any such registration of transfer, the Bond Registrar/Paying Agent shall deliver in exchange for this Bond a new bond or bonds, registered in the name of the transferee, of authorized denomination, in an aggregate principal amount equal to the unredeemed principal amount of this Bond, of the same maturity and bearing interest at the same rate.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of New Jersey to exist, be performed or happen precedent to or in the issuance of this Bond exist, have been performed and have happened, and that this Bond, together with all other indebtedness of the School District, is within every debt and other limit prescribed by the Constitution or statutes of said State.

The full faith and credit of the School District are hereby pledged irrevocably to the punctual payment of the principal of and interest on this Bond in accordance with its terms.

Payment of this obligation is secured under the provisions of the "New Jersey School Bond Reserve Act" in accordance with which an amount equal to 1% of the aggregate outstanding bonded indebtedness (but not to exceed the moneys available in the fund), of New Jersey counties, municipalities and school districts for school purposes as of September 15 of each year, is held within the State Fund for the Support of Free Public Schools as a school bond reserve pledged by law to secure payments of principal and interest due on such bonds in the event of the inability of the issuer to make payment.

This Bond shall not be valid or become obligatory for any purpose until the Certification of Authentication hereon shall have been signed by the Bond Registrar/Paying Agent.

IN WITNESS WHEREOF, the Board has caused this Bond to be signed by its President or Vice President by manual or facsimile signature and its seal to be impressed, affixed or reproduced hereon, and said seal to be attested by its School Business Administrator/Board Secretary or Acting Board Secretary by manual or facsimile signature, and this Bond to be dated August 4, 2015.

[SEAL]

\_\_\_\_\_  
(Vice) President,  
Board of Education

ATTEST:

\_\_\_\_\_  
School Business Administrator/  
Board Secretary

AUTHENTICATION DATE: AUGUST 4, 2015

CERTIFICATION OF AUTHENTICATION

This Bond is one of the Bonds described in the within-mentioned resolution, and is one of the School Refunding Bonds (Series 2015) dated August 4, 2015 of The Board of Education of the Borough of Hasbrouck Heights, in the County of Bergen, State of New Jersey.

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School Business Administrator/  
Board Secretary,  
as Bond Registrar/Paying Agent

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns  
and transfers unto \_\_\_\_\_,  
the \_\_\_\_\_ within \_\_\_\_\_ Bond, and \_\_\_\_\_ irrevocably appoints  
\_\_\_\_\_, attorney-in-fact, to transfer the within Bond  
on the books kept for registration thereof, with full power of  
substitution in the premises.

Dated: \_\_\_\_\_

NOTICE: The signature to this  
assignment must correspond with the  
name as it appears upon the face of  
the within Bond in every  
particular, without any alteration  
whatsoever.

Signature Guaranteed:

\_\_\_\_\_

[End of Form of Bond]

Section 7. Bonds may, upon surrender thereof at the office of the Bond Registrar/Paying Agent together with an assignment duly executed by the registered owner or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar/Paying Agent and, at the option of the registered owner thereof, be exchanged for an equal aggregate principal amount of Bonds of the same maturity, of any denomination or denominations authorized by this resolution and bearing interest at the same rate.

The transfer of any Bond may be registered only upon the registration books of the Board upon the surrender thereof to the Bond Registrar/Paying Agent together with an assignment duly executed by the registered owner or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar/Paying Agent. Upon any such registration of transfer, the Bond Registrar/Paying Agent shall authenticate and deliver in exchange for such Bond a new Bond or Bonds, registered in the name of the transferee, of any denomination or denominations authorized by this resolution, in an aggregate principal amount equal to the unredeemed principal amount of such Bond so surrendered, of the same maturity and bearing interest at the same rate.

In all cases in which Bonds shall be exchanged or the transfer of Bonds shall be registered hereunder, the Bond



Registrar/Paying Agent shall authenticate and deliver at the earliest practicable time Bonds in accordance with the provisions of this resolution. All Bonds surrendered in any such exchange or registration of transfer shall forthwith be canceled by the Bond Registrar/Paying Agent. The Board or the Bond Registrar/Paying Agent may make a charge for shipping and out-of-pocket costs for every such exchange or registration of transfer of Bonds sufficient to reimburse it for any tax or other governmental charge required to be paid with respect to such exchange or registration of transfer, but no other charge shall be made for exchanging or registering the transfer of Bonds under this resolution.

As to any Bond, the person in whose name the same shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal of any such Bond and the interest on any such Bond shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond, including interest thereon, to the extent of the sum or sums so paid.

The Board shall appoint such registrars, transfer agents, depositories or other agents and make such other arrangements as may be necessary for the registration, registration of transfer and exchange of Bonds within a reasonable time according to the then commercial standards and for the timely payment of principal and interest with respect to the Bonds. The School Business Administrator/Board Secretary is hereby appointed registrar and paying agent for the Bonds (the "Bond Registrar/Paying Agent") subject to the right of the Board to appoint another Bond Registrar/Paying Agent, and, as such, shall keep at the Hasbrouck Heights Board of Education, 379 Boulevard, Hasbrouck Heights, New Jersey 07604, the books of the Board for the registration, registration of transfer, exchange and payment of the Bonds.

Section 8. The President, Vice President, School Business Administrator/Board Secretary or Acting Board Secretary are hereby authorized and directed to cause the Bonds to be prepared and to execute and deliver the Bonds upon payment of the purchase price therefor.

Section 9. The Bond Purchase Contract dated July 23, 2015 (the "Bond Purchase Contract"), by and between the Board and FTN Financial Capital Markets, New York, New York (the "Underwriter"), in substantially the form submitted to the Board, is hereby approved. The Bonds shall be sold and delivered to the Underwriter in the manner, at the purchase price, and on the

terms and conditions set forth in the Bond Purchase Contract. The sale of the Bonds at private sale at such purchase price is hereby determined to be in the best interests of the Board.

Section 10. The preparation of and distribution to potential purchasers of the Bonds of the Preliminary Official Statement dated July 17, 2015 (the "Preliminary Official Statement") is hereby ratified and approved. The execution of a certificate by the School Business Administrator/Board Secretary stating that the Preliminary Official Statement is "deemed final", as of its date, within the meaning of Rule 15c2-12 of the Securities and Exchange Commission ("Rule 15c2-12") is hereby ratified and approved. The Board hereby states that the Preliminary Official Statement is "deemed final", as of its date, within the meaning of Rule 15c2-12.

Section 11. The preparation of the Official Statement to be dated July 23, 2015 (the "Official Statement") in connection with the sale of the Bonds is hereby approved. The Official Statement is hereby deemed to be a "final official statement", as of its date, within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. The execution of the Official Statement by the School Business Administrator/Board Secretary on behalf of the Board and the distribution of same to the Underwriter and the Underwriter's subsequent distribution of the Official Statement to purchasers or prospective purchasers of the Bonds are hereby authorized.

Section 12. The Escrow Deposit Agreement to be dated August 4, 2015 (the "Escrow Deposit Agreement") between the Board and The Bank of New York Mellon Trust Company, N.A., Woodland Park, New Jersey and Dallas, Texas, as escrow agent with respect to the Refunded Bonds, in substantially the form submitted to the Board, is hereby approved.

Section 13. The President or Vice President of the Board is hereby authorized to execute the Bond Purchase Contract and the Escrow Deposit Agreement, in substantially the forms thereof presented to the Board, with such changes, variations, omissions and insertions as the President or Vice President approves. The execution thereof by the President or Vice President shall constitute conclusive evidence of such approval. The President, Vice President and School Business Administrator/Board Secretary or Acting Board Secretary are hereby authorized and directed to execute and deliver such documents and to take such action as they determine to be necessary or appropriate in order to effectuate the issuance and sale of the Bonds and the refunding of the Refunded Bonds including, without limitation, the execution and delivery of all closing documents and certificates and any agreements concerning the investment of funds to be used to redeem the Refunded Bonds.

Section 14. The Board hereby agrees to undertake for the benefit of the Bondholders and the beneficial owners of the Bonds to provide certain secondary market disclosure information

pursuant to Rule 15c2-12 to the Municipal Securities Rulemaking Board (the "MSRB") in an electronic format, as prescribed by the MSRB. Specifically, the Board will do the following for the benefit of the holders of the Bonds and the beneficial owners thereof:

(A) Not later than seven months after the end of the Board's fiscal year (presently June 30), commencing with the report for the fiscal year ending June 30, 2015, provide or cause to be provided, annual financial information with respect to the Board consisting of (i) audited financial statements (or unaudited financial statements if audited financial statements are not then available by the date of filing, which audited financial statements will be delivered when and if available) of the Board and (ii) certain financial information and operating data consisting of (a) information concerning the Board's debt and overlapping indebtedness, including a schedule of outstanding debt issued by the Board, (b) the Board's most recent adopted budget, (c) property valuation information, and (d) tax rate, levy and collection data. The audited financial statements will be prepared in accordance with generally accepted accounting principles, as modified by governmental accounting standards as may be required by New Jersey law in effect from time to time. Audited financial statements if not available by the filing date will be submitted separately when available.

(B) Provide or cause to be provided in a timely manner not in excess of ten days after the occurrence of the event, notice of the occurrence of any of the following events with respect to the Bonds:

- (1) Principal or interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;
- (7) Modifications to the rights of Bondholders, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution or sale of property which secures the repayment of the Bonds, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the Board (the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the Board in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which

a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the Board, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the Board);

- (13) The consummation of a merger, consolidation, or acquisition involving the Board or the sale of all or substantially all of the assets of the Board, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

(C) Provide or cause to be provided, in a timely manner, notice of a failure of the Board to provide required annual financial information on or before the date specified above.

Section 15. All documents provided to the MSRB shall be accompanied by identifying information as prescribed by the MSRB.

Section 16. If the Board fails to comply with the undertaking described above, any Bondholder or beneficial owner of the Bonds may pursue an action for specific performance to enforce the rights of all Bondholders and beneficial owners with respect to such undertaking; provided, however, that failure to

comply with such undertaking shall not be an event of default and shall not result in any acceleration of payment of the Bonds or any liability by the Board for monetary damages. All actions shall be instituted, had and maintained in the manner provided in this paragraph for the benefit of all Bondholders and beneficial owners of the Bonds.

Section 17. The Board reserves the right to terminate its obligation to provide annual financial information and notice of material events, as set forth above, if and when the Board no longer remains an "obligated person" with respect to the Bonds within the meaning of Rule 15c2-12.

Section 18. The undertaking may be amended by the Board from time to time, without the consent of the Bondholders or the beneficial owners of the Bonds, in order to make modifications required in connection with a change in legal requirements or change in law, or change in the identity, nature, type of operation, or status of the Board, which in the opinion of nationally recognized bond counsel complies with Rule 15c2-12 and does not, in such bond counsel's opinion, materially impair the interest of the Bondholders and the beneficial owners of the Bonds.

Section 19. The Board hereby covenants, to the extent permitted by the Constitution and the laws of the State of New Jersey, to do and perform all acts and things permitted by law and necessary to assure that interest paid on the Bonds be and



remain excluded from gross income of the owners thereof for Federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code").

Section 20. The Board hereby designates the Bonds as "qualified tax-exempt obligations" for the purpose of Section 265(b)(3) of the Code. It is hereby determined and stated that (1) the Bonds are not "private activity bonds" as defined in the Code and (2) the Board and its subordinate entities, if any, do not reasonably anticipate issuing in excess of \$10 million of new money tax-exempt obligations (other than private activity bonds) during the calendar year 2015. The Board will, to the best of its ability, attempt to comply with respect to the limitations on issuance of tax-exempt obligations pursuant to Section 265(b)(3) of the Code; however, the Board does not covenant to do so, and expressly states that a covenant is not made hereby.

Section 21. It is hereby determined and stated that the Bonds are being issued in accordance with the conditions set forth in N.J.S.A. 18A:24-61.5(b) and N.J.A.C. 5:30-2.5, which permit the issuance of refunding bonds without the prior approval of the Local Finance Board, in the Division of Local Government Services, in the New Jersey Department of Community Affairs (the "Local Finance Board"). The School Business Administrator/Board Secretary is hereby authorized to file a certificate with the Local Finance Board after the issuance of the Bonds stating that

such conditions have been met and including financial information concerning the refunding and a certified copy of this resolution.

Section 22. This resolution shall take effect immediately upon its adoption.

The foregoing resolution was adopted by the following roll call vote:

AYES:

NAYS:

[SEAL]

ATTEST: \_\_\_\_\_  
School Business Administrator/  
Board Secretary

The foregoing is a true copy of a resolution adopted by the governing body of The Board of Education of the Borough of Hasbrouck Heights, in the County of Bergen, New Jersey, on July 23, 2015.

\_\_\_\_\_  
School Business Administrator/  
Board Secretary  
The Board of Education of the  
Borough of Hasbrouck Heights  
County of Bergen  
State of New Jersey