

HASBROUCK HEIGHTS BOARD OF EDUCATION
Wednesday, November 18, 2015
Regular Meeting Agenda (Final)
Time: 8:00 p.m.

I. **A. Meeting called to order at:**

B. Announcement of adequate meeting:

The New Jersey Open Public Meeting Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **August 26, 2015**. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School and Lincoln Elementary School.

Notice of said meeting was published under legal notice in The Record.

C. Roll Call

II. Flag Salute

III. Presentations

IV. Public Hearing on Resolutions to be acted upon this meeting.

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

V. Approval of Minutes: 10/29/15

VI. Correspondence and Report of School Business Administrator/Board Secretary

VII. Report of the Board President

VIII. Report of the Superintendent

IX. Committee and Liaison Reports:

- A. Education
- B. Special Education
- C. Technology
- D. Facilities
- E. Recreation
- F. Finance
- G. Personnel
- H. Policy
- I. NJ/BCSBA
- J. Borough Council Liaison
- K. Faculty Liaison
- L. PTA Liaison

X. Resolutions:

Awards/Presentations:

None

Education Committee

- E11-01-16 Approve Monthly Superintendent Discipline Report
- E11-02-16 Approve Monthly Superintendent HIB Report
- E11-03-16 Approve Monthly District Calendar
- E11-04-16 Approve Workshops
- E11-05-16 Approve Program

Special Education Committee

- S11-01-16 Approve Special Services

Technology Committee

None

Facilities Committee

- B11-01-16 Approve Facilities Use

Recreation Committee

- R11-01-16 Approve Field Trip Calendar
- R11-02-16 Approve Program
- R11-03-16 Approve Fundraisers

Finance Committee

- F11-01-16 Approve Financial Certification
- F11-02-16 Approve Actual Payroll for October
- F11-03-16 Approve Estimated Payroll for November
- F11-04-16 Approve Bill Authorization – November
- F11-05-16 Approve Actual Bills List – October
- F11-06-16 Approve Board Secretary's Report – October
- F11-07-16 Approve Line Item Transfers – October
- F11-08-16 Approve Purchases
- F11-09-16 Approve Purchases

Personnel

P11-01-16	Approve Personnel Action
P11-02-16	Approve Personnel Action
P11-03-16	Approve Personnel Action
P11-04-16	Approve Personnel Action
P11-05-16	Approve Personnel Action
P11-06-16	Approve Personnel Action
P11-07-16	Approve Personnel Action
P11-08-16	Approve Personnel Action
P11-09-16	Approve Personnel Action
P11-10-16	Approve Personnel Action
P11-11-16	Approve Personnel Action
P11-12-16	Approve Personnel Action
P11-13-16	Approve Personnel Action
P11-14-16	Approve Personnel Action

Policy Committee:

PL11-01-16	Approve Policies/Regulations
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XI. Old Business

XII. New Business

XIII. Open Public Hearing

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

XIV. Private Session (If necessary)

XV. Adjournment

HASBROUCK HEIGHTS BOARD OF EDUCATION
RESOLUTIONS – November 18, 2015 (Final)

Awards/Presentations:

RESOLUTIONS:

AWARDS:

None

EDUCATION COMMITTEE:

RESOLUTIONS:

E11-01-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2015 – 2016 school year:

Accept Monthly Discipline Report

E11-02-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2015 – 2016 school year:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents:
(if applicable)

2015 – HS - 0

2015 – MS - 0

2015 – LS - 0

2015 - ES - 0

E11-03-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2015-2016 school year:

The monthly district calendar

E11-04-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following workshops for the 2015-2016 school year:

2/26/16 – N. DeBonis & V. Barchini – Tri-State Tech Summit – Mahwah, NJ @ no cost to district

3/2/16 – L. Ciraco & D. Johnson – School Safety Team Training – New Brunswick, NJ @ \$20/ea deposit

12/15/15 – G. Dubofsky & M. Pagano – “What you Need to Know about Teaching Foundational Skills in Reading and Writing Too” – New York, NY @ no cost to district

12/1/15, 12/22/15, 3/18/16 & 5/23/16 – V. DePalma – Lead Teacher – New York, NY @ no cost to district

Professional Development for New Science Standards NGSS (**Attachment A**)

E11-05-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following programs for the 2015-2016 school year:

ES PTA Sponsored assembly –T. Yezerski – Author of Meadowlands - a – Wetlands Survival Story

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

S11-01-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following special services for the 2015 – 2016 school year:

Student #990249 – bedside instruction @ 2 hrs/day for 5 days a week @ \$54/hr for a total of \$540 – Four Winds Hospital

Student #1001147 – Spanish translator for initial evaluation @ \$120 – Integrated Translation Services

Student #1000433 – Psychiatric Evaluation @ \$550 – Dr. Fridman

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

- B11-01-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2015 – 2016 school year:

Facilities Use (**Attachment B**)

RECREATION COMMITTEE:

RESOLUTIONS:

- R11-01-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for 2015-2016 school year:

District Field Trip Calendar

- R11-02-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for 2015-2016 school year:

12/2/15 – Robotics Competition – no cost to district – M. Helfant, J. Mastropietro, M. Binazeski

12/12/15 – Academic Challenge Competition – Leonia, NJ @ a cost to district of \$120

- R11-03-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following fundraisers for 2015-2016 school year:

Robotics & Chess Clubs - T-shirt fundraiser – M. Binazeski

12/4/15 – Comedy Club – Softball team – J. Ferranti

11/23/15 – 12/4/15 – Key Club – coat drive - Jersey Cares – MacDonald & Lewites

FINANCE COMMITTEE:

RESOLUTIONS:

- F11-01-16 Be it resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.
- F11-02-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month of October 2015 in the amount of \$1,560,895.52 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above.
- F11-03-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the month of November 2015 at \$1,400,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$1,400,000.
- F11-04-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of November 2015.
- F11-05-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2015-2016 school year:

Bills List for the month of October 2015 (Attachment C)

Fund 10	General Fund	\$	2,762,848.61
Fund 20	Special Revenue	\$	154,622.12
Fund 30	Capital Projects	\$	0.00
Fund 40	Debt Service	\$	0.00
Fund 60	Enterprise	\$	81,147.99
Fund 95	Student Activity	\$	6,966.38
Total		\$	3,005,585.10
Fund 10	Voided Checks		(0.00)

- F11-06-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary's Report
Cash Report
Monthly Fund Transfer Report
October 2015
(Attachment D)

- F11-07-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2015 – 2016:

Approve the monthly line item transfers for October 2015 **(Attachment E)**

- F11-08-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2015 – 2016:

Approve the following purchases pursuant to: NJSA 18A:18A10 (a)

Contract #NCPA 01-44 – Technology Supplies
P. O. #601101 – Gov Connection \$267.57

WSCA Contract #70256 - Technology Supplies
P. O. 601103 – Dell - \$7939.31

Bid #MRESC 15/16-09 – Lunch Tables
WB Mason – PO #601114 - \$7,249.34

- F11-09-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2015 – 2016:

Quotes Received:
P. O. # 601151 - Skyline Equipment – Band Trailer @ \$2,910.00
P. O. # 601152 - Skyline Equipment – Landscape Trailer to haul heavy equipment @ \$4,210.00
P.O. 601044 – Pasquale & DeLeasa - \$1,575 – repair steps at Franklin Fitness Center

PERSONNEL COMMITTEE:

RESOLUTIONS:

- P11-01-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2015-2016 school year:

Home Instruction:

C. Cassidy – PSAT – 5 hrs @ \$40/hr plus prep – student #4456*

*Pending Contract Negotiations

- P11-02-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2015-2016 school year:

Paraprofessional:

S. Lulani – 1 hr for lunch coverage every day @ \$18.85/hr PSD class*

*Pending Contract Negotiations

- P11-03-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2015-2016 school year:

Extra Pay:*

P. Cassano – geometry curriculum writing – 4 hrs @ \$32/hr (\$128/max)

*pending contract negotiations

- P11-04-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2015-2016 school year:

Amend Resolution #P10-09-16 – L. Cagiao to read last day 12/6/15

P11-05-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2015-2016 school year:

Job Description:

Approve the revised job description title from Literacy Specialist to Reading Specialist, per State list of recognized job titles (**Attachment F**)

P11-06-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2015-2016 school year:

Substitute Teachers:

J. Pond – County Certified @ \$13.91/hr

P11-07-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2015-2016 school year:

Lunch Aides:

P. Rimirez – ES @ \$15.39/hr

P11-08-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2015-2016 school year:

Stipends:

C. Cassidy - Academic Challenge Competition @ \$807* (replacement for Fashion Club)

***Pending Contract Negotiations**

P11-09-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2015-2016 school year:

Substitute Teacher:

J. Jung Kim – County Certified @ \$13.91/hr*

*Pending Receipt of Paperwork

P11-10-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2015-2016 school year:

Substitute Teacher:

L. Rose Napoli – County Certified @ \$13.91/hr

P11-11-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2015-2016 school year:

Substitute Teacher:

N. Inglesby – County Certified @ \$13.91/hr*

*Pending Receipt of Paperwork

P11-12-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2015-2016 school year:

Substitute Teacher:

L. Traina – State Certified @ \$14.78/hr

P11-13-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2015-2016 school year:

Retirement:

A. Albanese – effective 2/1/16

P11-14-16 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2015-2016 school year:

Approve G. Mihalitsianos – Director of District Facilities @ \$62,000 plus benefits – effective 1/1/16

POLICY COMMITTEE:

RESOLUTIONS:

PL11-01-16 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(Attachment G)

Regulation #R8505 – Nutrition **(Second Reading)**
Policy 1450 – Administrator Appointment to Extra-Curricular Clubs or Programs
(Second Reading)

Name of Workshop	Date of Workshop	Attendees	Location	Cost
Translating the Biology Model Science Curriculum Framework into Local Curriculum	1-Dec-15	Nicole M. De Bonis and Ian Zellman	Learning Resource Center-North 7 Glenwood Ave. Suite 201 East Orange, NJ 07017	No Cost to District
Translating Capstone Earth & Space Sciences Model Science Curriculum Framework into Local Curriculum	12/7/2015	Nicole M. De Bonis and David Cassiere	Learning Resource Center-North 7 Glenwood Ave. Suite 201 East Orange, NJ 07017	No Cost to District
Translating the Chemistry Model Science Curriculum Framework into Local Curriculum	12/17/2015	Nicole De Bonis and Dan Pignatiello	Learning Resource Center-North 7 Glenwood Ave. Suite 201 East Orange, NJ 07017	No Cost to District
Translating Middle School Earth & Space Sciences Model Science Curriculum Framework into Local Curriculum	12/18/2015	Nicole De Bonis and Frank Avella	Learning Resource Center-North 7 Glenwood Ave. Suite 201 East Orange, NJ 07017	No Cost to District
Translating Middle School Life Science Model Science Curriculum Framework into Local Curriculum	1/7/2016	Nicole De Bonis, Kathy Toy, and Robin Shannon	Learning Resource Center-North 7 Glenwood Ave. Suite 201 East Orange, NJ 07017	No Cost to District

Translating Middle School
Physical Science Model Science
Curriculum Framework into Local
Curriculum

2/26/2016

Nicole De Bonis and
David Rispoli

Learning Resource

Center-North 7

Glenwood Ave. Suite

201 East

Orange, NJ 07017

No Cost to
District

Starting date 10/1/2015

Ending date 10/31/2015

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
020005	10/01/15		1838	THE VENETIAN	\$1,000.00
020006	10/09/15		0844	HERFF JONES	\$1,700.44
020007	10/16/15		4429	TYCO TEES	\$2,903.00
020008	10/23/15		4429	TYCO TEES	\$945.00
020009 H	10/28/15		6351	COSTCO	\$196.94
020010	10/30/15		1850	SUSAN G KOMEN FOUNDATION	\$221.00
054736 V	09/23/15	10/01/15	0183	BERG CO ASSOC OF SCH ADMIN	(\$750.00)
054774 V	09/23/15	10/06/15	0551	FRANKS TRUCK CENTER, INC.	(\$487.04)
054868 V	09/23/15	10/02/15	2572	STATE OF NJ/ELEVATOR SAFETY UNIT	(\$1,000.00)
054927	10/01/15		4628	BCASBO	\$250.00
054928	10/01/15		0183	BERG CO ASSOC OF SCH ADMIN	\$500.00
054929	10/01/15		0111	MUNICIPAL CAPITAL CORP	\$4,091.00
054930 V	10/01/15	10/27/15	9669	NEW JERSEY STATE BAR FOUNDATION	
054931 V	10/01/15	10/27/15	9669	NEW JERSEY STATE BAR FOUNDATION	
054932 V	10/01/15	10/27/15	9669	NEW JERSEY STATE BAR FOUNDATION	
054933 V	10/01/15	10/27/15	9669	NEW JERSEY STATE BAR FOUNDATION	
054934	10/12/15		1841	MAGNUM TRAVEL INC	\$918.40
054935	10/15/15		9883	ESDALE, JENNA	\$5,320.00
054936	10/15/15		9153	HOUGHTON MIFFLIN HARCOURT/PREK-5TH	\$6,243.88
054938	10/16/15		2322	SOUTH BERGEN JOINTURE COMM.	\$405.54
054939	10/20/15		0063	HEALTHCARE TRAINING	\$400.00
054940	10/20/15		1521	CONFRANCISCO, SUSAN	\$58.94
054941	10/20/15		0089	NO JERSEY ELKS DEVELOPMENTAL	\$1,278.71
054942	10/21/15		4591	BERGEN ACADEMIES AUDITORIUM	\$135.00
054943	10/23/15		2000	SCHOOL HEALTH CORP.	\$234.50
054946	10/29/15		3021	A.T. &T	\$273.68
054947	10/29/15		4943	ABBINGTON TRACK CLUB, INC	\$20.00
054948	10/29/15		2222	AIR GROUP LLC	\$770.85
054949	10/29/15		1701	ALPINE LEARNING GROUP, INC.	\$10,136.50
054950	10/29/15		7134	ALS TRUCK SERV/ATLANTIC TOWING RECOVERY	\$1,264.74
054951	10/29/15		0055	AMERICAN APPRAISAL SERV.	\$1,020.00
054952	10/29/15		1173	AMOROSI; JOHN M.	\$60.00
054953	10/29/15		2049	ANDOLENA; CAROL	\$217.26
054954 V	10/29/15	10/29/15		00.0 \$ Multi Stub Void	
054955	10/29/15		1729	APP INC.	\$33,638.71
054956	10/29/15		4394	ARBOR SCIENTIFIC	\$378.84
054957	10/29/15		2525	AT HOME MEDICAL	\$20.00
054958	10/29/15		2486	ATLANTIC BUSINESS PRODUCTS	\$2,190.79
054959	10/29/15		0129	ATRA JANITORIAL SUPPLY COMPANY INC.	\$2,921.00

Rec and Unrec checks Hand and Machine checks

11/13/15 10:15

Starting date 10/1/2015 Ending date 10/31/2015

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
054960	10/29/15		1845	BADRE, JEFF	\$100.00
054961	10/29/15		1496	BANC OF AMERICA PUBLIC CAPITAL CORP	\$5,717.49
054962	10/29/15		0157	BARNES & NOBLE	\$81.56
054963	10/29/15		1543	BAVALIA; HEMEL	\$630.00
054964 V	10/29/15	10/29/15		00.0 \$ Multi Stub Void	
054965	10/29/15		1627	BAYADA HOME HEALTH CARE, INC.	\$15,973.00
054966	10/29/15		1828	BCCA	\$210.00
054967	10/29/15		0049	BCWCA	\$100.00
054968	10/29/15		0528	BCWCA	\$100.00
054969	10/29/15		0180	BERGEN COUNTY SPECIAL SERVICES	\$73,173.22
054970	10/29/15		1626	BERGEN COUNTY TECHNICAL SCHOOLS	\$118,535.69
054971	10/29/15		3794	BERGEN TRACK ASSOCIATION	\$160.00
054972	10/29/15		7197	BERGEN TRACK ASSOCIATION	\$360.00
054973	10/29/15		1216	BISCHOFF; MICHELLE	\$600.00
054974	10/29/15		1169	BOWER, JUDITH	\$126.00
054975	10/29/15		1770	BSN SPORTS	\$514.99
054976	10/29/15		0109	BUTLER HS BOOSTER CLUB	\$325.00
054977	10/29/15		4336	CABLEVISION	\$174.85
054978	10/29/15		9024	CABLEVISION LIGHTPATH	\$11,764.69
054979	10/29/15		4605	CAMCOR, INC.	\$38.43
054980	10/29/15		4396	CAROLINA BIOLOGICAL SUPPLY CO.	\$2,458.68
054981	10/29/15		0949	CARRERA, ROSARIO	\$2,050.00
054982	10/29/15		0286	CASCADE SCHOOL SUPPLIES	\$118.93
054983	10/29/15		1487	CCL THERAPY, LLC	\$6,128.75
054984	10/29/15		2547	CDW GOVERNMENT, INC.	\$21,361.26
054985	10/29/15		0902	CLIFFSIDE PARK HALL OF FAME	\$275.00
054986	10/29/15		0432	COLANGELO, JOSEPH	\$50.00
054987	10/29/15		1521	CONFRANCISCO, SUSAN	\$200.00
054988	10/29/15		0237	CONIGILIO, LISA	\$500.00
054989	10/29/15		1427	COSKEYS ELECTRONIC sYSTEMS	\$931.25
054990	10/29/15		6925	CPO SCIENCE/SCHOOL SPECIALTY, INC.	\$1,970.14
054991	10/29/15		7555	CRESSKILL PUBLIC SCHOOLS	\$300.00
054992	10/29/15		1663	CSMI	\$250.00
054993	10/29/15		4583	DAKTRONICS	\$648.00
054994	10/29/15		0976	DAMICO, FRANK	\$50.00
054995	10/29/15		1505	DAVID GREGORY SCHOOL, INC.	\$7,170.94
054996	10/29/15		1045	DELL	\$3,810.78
054997	10/29/15		1033	DELL FINANCIAL SERVICES	\$10,252.74
054998	10/29/15		2994	DERON SCHOOL OF NJ, INC.	\$5,545.72

Rec and Unrec checks Hand and Machine checks

11/13/15 10:15

Starting date 10/1/2015 Ending date 10/31/2015

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
054999	10/29/15		0206	DICK BLICK ART MATERIALS	\$102.29
055000	10/29/15		0426	DINGERTOPADRE; MARIA	\$1,260.00
055001	10/29/15		1517	DIRECT ENERGY BUSINESS (HESS)	\$580.22
055002	10/29/15		1592	DISCOVERY EDUCATION, INC.	\$7,700.00
055003	10/29/15		0435	EARL; JOHN A. INC.	\$6,904.94
055004	10/29/15		5010	EI ASSOCIATES	\$1,277.99
055005	10/29/15		0419	EJG Sports, LLC	\$1,994.55
055006	10/29/15		5792	ELECTRONIX EXPRESS	\$61.88
055007	10/29/15		2578	FARRUGGIO; MARIA	\$41.32
055008	10/29/15		2779	FISHER SCIENCE EDUCATION CO	\$342.00
055009	10/29/15		2282	FLINN SCIENTIFIC INC.	\$568.59
055010	10/29/15		0543	FOLLETT EDUCATIONAL SERVICES	\$336.10
055011	10/29/15		1480	FORUM SCHOOL	\$5,825.19
055012	10/29/15		4248	FOUNDATION FOR EDUCATIONAL ADMINIS.	\$600.00
055013	10/29/15		0556	FREY SCIENTIFIC CO.	\$302.11
055014	10/29/15		0352	FRIDMAN, ESTHER, M.D.	\$650.00
055015	10/29/15		0560	GANN LAW BOOKS	\$111.00
055016	10/29/15		4603	GATES FLAG & BANNER CO.	\$242.00
055017	10/29/15		2748	GRAINGER	\$740.28
055018	10/29/15		0017	HELFANT, MATTHEW	\$30.38
055019	10/29/15		2348	HEROES & COOL KIDS	\$4,500.00
055020	10/29/15		1506	HERZ, MARDIA	\$3,920.00
055021 V	10/29/15	10/29/15		00.0 \$ Multi Stub Void	
055022	10/29/15		0716	HOME DEPOT	\$3,826.41
055023	10/29/15		9153	HOUGHTON MIFFLIN HARCOURT/PREK-5TH	\$5,600.00
055024	10/29/15		0728	HUDSON UNITED GLASS & WINDOW CORP	\$425.00
055025	10/29/15		1747	IDEGSIGN SOLUTIONS	\$1,799.94
055026	10/29/15		3659	IMPACT APPLICATIONS, INC.	\$200.00
055027	10/29/15		1555	IMPALLI, EDNA	\$585.58
055028	10/29/15		5602	INSTITUTE FOR MULTI-SENSORY EDUCATION	\$1,950.00
055029	10/29/15		9213	INTEGRATED TRANSLATION SERVICES LLC	\$90.00
055030	10/29/15		0865	INVO HEALTHCARE ASSOC, LLC	\$32,795.00
055031	10/29/15		4251	J & B LOCK & ALARM	\$454.80
055032 V	10/29/15	10/29/15	1608	JOHNNY ON THE SPOT	
055033	10/29/15		1651	JUDITH FERRARO SPEECH LANGUAGE AGENCY	\$1,870.00
055034	10/29/15		0680	KDDS III - NEW BEGINNINGS	\$5,948.71
055035	10/29/15		0427	KESSLER, DEIRDRE	\$2,300.00
055036	10/29/15		5053	KURTZ BROS.	\$3.94
055037	10/29/15		0851	LAKE SHORE LEARNING MATERIALS	\$13.49

Starting date 10/1/2015

Ending date 10/31/2015

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
055038	10/29/15		2799	LAKEVIEW LEARNING CENTER	\$6,740.06
055039	10/29/15		1001	LANDTEK GROUP,INC.(THE)	\$2,000.00
055040	10/29/15		1834	LUBIN, KATLYNE	\$600.00
055041	10/29/15		3359	LUCIANOS SPORT SHOP	\$1,557.50
055042	10/29/15		8866	LYNDHURST ATHLETIC DEPT.	\$200.00
055043	10/29/15		7831	LYNDHURST HIGH SCHOOL	\$200.00
055044	10/29/15		7385	MACHADO LAW GROUP, LLC	\$2,864.00
055045	10/29/15		1840	MARK, MARIE	\$1,762.50
055046	10/29/15		3020	MASCHIO'S FOOD SERVICE, INC.	\$63,983.79
055047	10/29/15		6697	MASTBETH, JOSEPH	\$1,260.00
055048	10/29/15		6173	MAXIM HEALTHCARE SERVICES, INC.	\$3,386.25
055049	10/29/15		6264	MCGRAW HILL CO SCHOOL ED GROUP	\$552.02
055050	10/29/15		4644	MESSERY, DINA	\$19.84
055051	10/29/15		1016	METRO FIRE & SAFETY CO.	\$2,999.70
055052	10/29/15		1021	METUCHEN SPORTING CENTER, INC.	\$852.15
055053	10/29/15		2564	MONTE ELECTRIC, INC.	\$1,716.25
055054	10/29/15		0111	MUNICIPAL CAPITAL CORP	\$9,090.00
055055	10/29/15		1003	NASCO	\$3,527.76
055056	10/29/15		1004	NASSOR ELECTRIC SUPPLY CO., INC.	\$1,458.89
055057	10/29/15		0609	NATIONAL AWARDS	\$189.00
055058	10/29/15		1594	NEURODEVELOPMENTAL PEDIATRICS, LLC	\$450.00
055059	10/29/15		4250	NJ PRINCIPALS & SUPVSR'S ASSOC	\$820.00
055060	10/29/15		1259	NJASL CONFERENCE REGISTRATION	\$100.00
055061	10/29/15		2790	NJIDA	\$190.00
055062	10/29/15		1149	NJSBA	\$1,300.00
055063	10/29/15		3096	NJSIAA	\$375.00
055064	10/29/15		7259	NJSIAA	\$160.00
055065	10/29/15		0089	NO JERSEY ELKS DEVELOPMENTAL	\$13,767.31
055066	10/29/15		3181	NORTH JERSEY COFFEE, PAPER, AND BEVERAGE	\$491.70
055067	10/29/15		4369	NORTH JERSEY MEDIA GROUP/ADVERTISEMENTS	\$43.90
055068	10/29/15		7069	OCONNOR DAVIES, LLP	\$15,357.50
055069	10/29/15		3242	PAPER CLIPS, INC.	\$656.00
055070	10/29/15		1245	PARAMOUNT EXTERMINATING	\$55.00
055071	10/29/15		0276	PARCO SCIENTIFIC	\$692.95
055072	10/29/15		2764	PC RICHARD & SONS LLC	\$826.90
055073	10/29/15		1619	PEARSON	\$3,348.80
055074	10/29/15		1268	PEPE PLUMBING	\$6,661.01
055075	10/29/15		0646	PERENNIAL SERVICES, LLC	\$1,004.00
055076	10/29/15		4625	PETTY CASH/BOARD OF EDUCATION	\$363.51

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Cknum	Date	Rec date	Vcode	Vendor name	Check amount
055077	10/29/15		1556	PILLAR OF LIGHT, INC	\$312.00
055078	10/29/15		4325	PITSCO, INC.	\$40.50
055079	10/29/15		4343	PORTA PHONE / EARTEC	\$88.80
055080	10/29/15		2328	PSE & GCO	\$24,382.72
055081	10/29/15		5556	R&J CONTROL, INC.	\$350.00
055082	10/29/15		1699	R&R TROPHY & SPORTING GOODS CO	\$244.44
055083	10/29/15		4956	REGION V/RIVER EDGE BD. OF EDUCATION	\$367.55
055084	10/29/15		1740	RIDDEL	\$518.21
055085	10/29/15		1358	RIDGEFIELD BOARD OF EDUCATION	\$6,934.80
055086	10/29/15		1367	RIVERSIDE PUBL.CO	\$4,420.66
055087	10/29/15		0761	ROGERS, ALYSSA	\$53.24
055088	10/29/15		8956	ROGUT MCCARTHY LLC	\$18,542.74
055089	10/29/15		2066	S & S ARTS & CRAFTS INC	\$308.86
055090	10/29/15		2370	SADLIER - OXFORD	\$1,061.87
055091	10/29/15		2121	SARGENT-WELCH SCIENTIFIC	\$1,561.36
055092	10/29/15		1401	SAX ARTS & CRAFTS	\$1,060.29
055093	10/29/15		5981	SCANTRON CORP.	\$1,197.75
055094	10/29/15		0830	SCHMARAK, JUSTIN	\$50.00
055095	10/29/15		8191	SCHOLASTIC /UPFRONT	\$653.57
055096	10/29/15		2251	SCHOLASTIC CLASSROOM MAGAZINES	\$1,424.50
055097	10/29/15		2978	SCHOOL ALLIANCE INSURANCE FUND, % PEGAS	\$41,403.00
055098	10/29/15		2000	SCHOOL HEALTH CORP.	\$551.12
055099	10/29/15		1579	SCHOOL SPECIALTY, INC.	\$9,352.15
055100	10/29/15		0800	SHAW'S COMPLETE SECURITY	\$494.50
055101	10/29/15		2024	SHERWIN WILLIAMS CO.	\$1,041.03
055102	10/29/15		2322	SOUTH BERGEN JOINTURE COMM.	\$181,753.12
055103	10/29/15		4286	SPECTRUM CONSULTING, INC.	\$2,400.00
055104 V	10/29/15	10/29/15		00.0 \$ Multi Stub Void	
055105	10/29/15		2775	STAPLES ADVANTAGE	\$6,049.91
055106	10/29/15		1846	STEIMEL, DEBORAH	\$50.00
055107	10/29/15		0915	SURE-HANDS LIFT AND CARE SYSTEMS	\$949.27
055108	10/29/15		1720	TERRANOVA GROUP T/A CHAPEL HILL ACADEMY	\$5,321.00
055109	10/29/15		0944	THE FELICIAN SCHOOL FOR EXCEP CHILDREN	\$10,503.20
055110	10/29/15		6177	TIME FOR KIDS	\$3,408.50
055111	10/29/15		2801	TREE-LAND NURSERY	\$3,050.00
055112	10/29/15		0710	TYCO INTERGRATED SECURITY LLC.	\$305.33
055113	10/29/15		0639	UNITED WATER OF NEW JERSEY	\$2,062.44
055114	10/29/15		1723	VALIANT NATIONAL AV SUPPLY	\$2,974.38
055115	10/29/15		2156	VANDERBECK, C.J. & SON INC	\$1,318.02

Starting date 10/1/2015 Ending date 10/31/2015

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
055116	10/29/15		4158	VARSITY SPIRIT FASHIONS	\$1,073.25
055117	10/29/15		4454	VERIZON	\$2,201.93
055118	10/29/15		2588	VERIZON WIRELESS	\$374.75
055119	10/29/15		1669	VIP THERAPY SERVICES	\$1,440.00
055120	10/29/15		4427	W.B. MASON CO., INC.	\$18,862.68
055121	10/29/15		0599	W.W. GRAINGER INC.	\$2.85
055122	10/29/15		0526	WAGE WORKS	\$250.00
055123	10/29/15		2174	WALLINGTON PLUMBING	\$1,501.09
055124	10/29/15		0209	WARD'S NATURAL SCIENTIFIC	\$826.51
055125	10/29/15		0017	HELFANT, MATTHEW	\$136.55
055126	10/29/15		8288	JONES, WILLIAM R.	\$49.76
055127	10/29/15		0514	MIHALITSIANOS, GERASIMOS	\$130.00
055128	10/29/15		1608	JOHNNY ON THE SPOT	\$846.72
055129	10/29/15		2727	FIRST STUDENT, INC.	\$5,218.04
055130	10/30/15		1842	ALS BACKSTREET COLLISION INC	\$1,606.00
055131	10/30/15		2787	HASBROUCK HEIGHTS BOE	\$110.00
092115 V	10/15/15	10/15/15	0271	PRUDENTIAL RETIREMENT(DCRP)	
101915 H	10/19/15		3151	NJ DIV. OF PENSIONS & HEALTH	\$340,898.54
102915 H	10/30/15		7269	HASBROUCK HEIGHTS PR AGENCY	\$86,134.79
103015 H	10/30/15		7269	HASBROUCK HEIGHTS PR AGENCY	\$27,780.91
103115	10/31/15		PAY	HASBROUCK HEIGHTS PAYROLL	\$1,560,895.52
103215 H	10/30/15		0271	PRUDENTIAL RETIREMENT(DCRP)	\$872.59

Starting date 10/1/2015

Ending date 10/31/2015

Fund Totals		
10	General Funds	\$86,134.79
11	GENERAL FUND	\$2,666,461.08
12	Capital Outlay	\$10,252.74
20	Special Revenue Fund	\$154,622.12
60	Enterprise Fund	\$81,147.99
95	STUDENT ACTIVITY	\$6,966.38
Total for all checks listed		\$3,005,585.10

Prepared and submitted by:

Dina Messery
Board Secretary

11/13/15
Date

Starting date 7/1/2015 Ending date 10/31/2015 Fund: 10 General Funds

Assets and Resources

Assets:

101	Cash in bank		\$4,921,105.82
102 - 106	Cash Equivalents		\$2,200.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$17,769,670.50

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$1,034,957.89	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$5,326.00	\$1,040,283.89

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$28,761,896.00	
302	Less revenues	(\$28,759,628.88)	\$2,267.12

Total assets and resources

\$23,735,527.33

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$14,872.98
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$7,500.00
	Other current liabilities	\$0.00

Total liabilities

\$22,372.98

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2015 Ending date 10/31/2015 Fund: 10 General Funds

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$19,426,481.09
761	Capital reserve account - July	\$701,912.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$701,912.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
768	Waiver offset reserve - July 1, 2, _____	\$0.00		
609	Add: Increase in waiver offset reserve	\$0.00		
314	Less: Bud. w/d from waiver offset reserve	\$0.00	\$0.00	
762	Adult education programs		\$126,287.00	
750-752,76x	Other reserves		\$0.00	
601	Appropriations	\$29,225,797.48		
602	Less: Expenditures (\$7,425,685.20)			
	Less: Encumbrances (\$19,210,420.61)	(\$26,636,105.81)	\$2,589,691.67	
	Total appropriated		\$22,844,371.76	
	Unappropriated:			
770	Fund balance, July 1		\$1,332,684.07	
771	Designated fund balance		\$0.00	
303	Budgeted fund balance		(\$463,901.48)	
	Total fund balance			\$23,713,154.35
	Total liabilities and fund equity			\$23,735,527.33

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$29,225,797.48	\$26,636,105.81	\$2,589,691.67
Revenues	(\$28,761,896.00)	(\$28,759,628.88)	(\$2,267.12)
Subtotal	<u>\$463,901.48</u>	<u>(\$2,123,523.07)</u>	<u>\$2,587,424.55</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	(\$701,912.00)	\$701,912.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$463,901.48</u>	<u>(\$2,825,435.07)</u>	<u>\$3,289,336.55</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$463,901.48</u>	<u>(\$2,825,435.07)</u>	<u>\$3,289,336.55</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$463,901.48</u>	<u>(\$2,825,435.07)</u>	<u>\$3,289,336.55</u>

Prepared and submitted by :

 11/13/15
Board Secretary Date

Starting date 7/1/2015 Ending date 10/31/2015 Fund: 10 General Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	27,331,594	0	27,331,594	27,295,145	Under	36,449
00520	SUBTOTAL – Revenues from State Sources	1,411,637	0	1,411,637	1,464,484		(52,847)
00570	SUBTOTAL – Revenues from Federal Sources	18,665	0	18,665	0	Under	18,665
Total		28,761,896	0	28,761,896	28,759,629		2,267
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	8,827,288	91,326	8,918,614	1,901,958	6,927,281	89,376
10300	Total Special Education - Instruction	2,859,021	20,384	2,879,405	622,809	2,248,154	8,441
11160	Total Basic Skills/Remedial – Instruct.	97,387	0	97,387	18,910	78,477	0
12160	Total Bilingual Education – Instruction	105,712	408	106,120	21,115	85,005	0
17100	Total School-Sponsored Co/Extra Curricul	212,921	225	213,146	20,148	185,328	7,671
17600	Total School-Sponsored Athletics – Instr	485,605	10,435	496,040	116,484	288,142	91,414
29180	Total Undistributed Expenditures - Instr	2,784,486	0	2,784,486	565,984	1,731,274	487,228
29680	Total Undistributed Expenditures – Atten	60,558	0	60,558	19,479	41,079	0
30620	Total Undistributed Expenditures – Healt	236,335	173	236,508	43,307	178,273	14,927
40580	Total Undistributed Expend – Speech, OT,	928,384	(20,313)	908,071	216,562	280,130	411,379
41080	Total Undist. Expend. – Other Supp. Serv	418,485	0	418,485	84,781	260,504	73,200
41660	Total Undist. Expend. – Guidance	475,376	0	475,376	98,726	375,150	1,500
42200	Total Undist. Expend. – Child Study Team	859,796	(20,063)	839,733	215,646	618,706	5,381
43200	Total Undist. Expend. – Improvement of I	187,705	0	187,705	24,096	163,609	0
43620	Total Undist. Expend. – Edu. Media Serv.	424,720	0	424,720	95,369	316,335	13,016
44180	Total Undist. Expend. – Instructional St	6,000	715	6,715	2,140	2,015	2,560
45300	Support Serv. - General Admin	611,069	309	611,378	247,147	265,916	98,314
46160	Support Serv. - School Admin	1,018,108	19,906	1,038,014	369,537	632,503	35,974
47200	Total Undist. Expend. – Central Services	341,588	12,750	354,338	116,834	201,255	36,249
47620	Total Undist. Expend. – Admin. Info. Tec	128,311	0	128,311	43,930	32,450	51,931
51120	Total Undist. Expend. – Oper. & Maint. O	2,220,290	13,843	2,234,133	758,866	1,160,744	314,523
52480	Total Undist. Expend. – Student Transpor	745,347	0	745,347	105,554	82,166	557,627
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	4,809,438	0	4,809,438	1,581,545	2,983,875	244,018
75880	TOTAL EQUIPMENT	0	14,694	14,694	10,994	3,700	0
76260	Total Facilities Acquisition and Constr	165,807	71,268	237,075	123,763	68,350	44,962
Total		29,009,737	216,060	29,225,797	7,425,685	19,210,421	2,589,692

Starting date 7/1/2015 Ending date 10/31/2015 Fund: 10 General Funds

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy	27,211,839	0	27,211,839	27,211,839		0
00190	10-1300	Total Tuition	0	0	0	13,886		(13,886)
00260	10-1910	Rents and Royalties	48,000	0	48,000	100	Under	47,900
00300	10-1___	Unrestricted Miscellaneous Revenues	70,000	0	70,000	69,320	Under	680
00340	10-1___	Interest Earned on Capital Reserve Funds	1,755	0	1,755	0	Under	1,755
00420	10-3121	Categorical Transportation Aid	35,899	0	35,899	35,899		0
00430	10-3131	Extraordinary Aid	268,258	0	268,258	321,105		(52,847)
00460	10-3176	Equalization Aid	16,038	0	16,038	16,038		0
00470	10-3177	Categorical Security Aid	40,567	0	40,567	40,567		0
00500	10-3___	Other State Aids	1,050,875	0	1,050,875	1,050,875		0
00540	10-4200	Medicaid Reimbursement	18,665	0	18,665	0	Under	18,665
Total			28,761,896	0	28,761,896	28,759,629		2,267

Expenditures:

			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02080	11-110-___-101	Kindergarten – Salaries of Teachers	505,125	0	505,125	96,334	408,791	0
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers	3,108,016	0	3,108,016	558,510	2,549,506	0
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers	1,762,312	0	1,762,312	338,786	1,423,526	0
02140	11-140-___-101	Grades 9-12 – Salaries of Teachers	2,975,072	(5,320)	2,969,752	523,979	2,445,773	0
03020	11-190-1__-320	Purchased Professional – Educational Ser	56,700	16,720	73,420	27,220	46,200	0
03040	11-190-1__-340	Purchased Technical Services	83,063	4,311	87,374	69,860	4,725	12,789
03060	11-190-1__-[4-5]	Other Purchased Services (400-500 series	0	500	500	95	0	405
03080	11-190-1__-610	General Supplies	220,000	113,112	333,112	272,351	42,962	17,799
03100	11-190-1__-640	Textbooks	110,000	(39,997)	70,003	10,656	5,087	54,260
03120	11-190-1__-8__	Other Objects	7,000	2,000	9,000	4,167	710	4,122
04500	11-204-100-101	Salaries of Teachers	111,693	0	111,693	21,692	90,001	0
04520	11-204-100-106	Other Salaries for Instruction	84,386	0	84,386	16,386	68,000	0
04600	11-204-100-610	General Supplies	1,000	20	1,020	613	0	407
04620	11-204-100-640	Textbooks	500	(20)	480	0	0	480
07000	11-213-100-101	Salaries of Teachers	1,872,916	0	1,872,916	366,103	1,506,813	0
07020	11-213-100-106	Other Salaries for Instruction	433,954	0	433,954	83,277	350,677	0
07100	11-213-100-610	General Supplies	8,000	313	8,313	2,555	1,764	3,994
07120	11-213-100-640	Textbooks	1,000	0	1,000	0	0	1,000
07140	11-213-100-8__	Other Objects	850	0	850	0	0	850
08500	11-216-100-101	Salaries of Teachers	133,344	0	133,344	25,892	107,452	0
08520	11-216-100-106	Other Salaries for Instruction	84,386	0	84,386	16,386	68,000	0
08600	11-216-100-6__	General Supplies	4,000	0	4,000	2,791	0	1,209
08620	11-216-100-8__	Other Objects	500	0	500	0	0	500
09260	11-219-100-101	Salaries of Teachers	55,000	0	55,000	5,530	49,470	0
09500	11-221-100-101	Salaries of Teachers	28,325	0	28,325	22,528	5,797	0
09540	11-221-100-106	Other Salaries for Instruction	18,667	0	18,667	18,487	180	0
09560	11-221-100-320	Purchased Professional-Educational Servi	20,000	20,313	40,313	40,313	0	0
09620	11-221-100-610	General Supplies	500	(242)	258	258	0	0

Starting date 7/1/2015 Ending date 10/31/2015 Fund: 10 General Funds

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
11000	11-230-100-101	Salaries of Teachers	97,387	0	97,387	18,910	78,477	0
12000	11-240-100-101	Salaries of Teachers	104,412	0	104,412	20,054	84,358	0
12100	11-240-100-610	General Supplies	1,100	608	1,708	1,061	647	0
12120	11-240-100-640	Textbooks	200	(200)	0	0	0	0
17000	11-401-100-1__	Salaries	198,421	0	198,421	13,539	184,882	0
17040	11-401-100-6__	Supplies and Materials	14,500	(4,275)	10,225	2,109	445	7,671
17060	11-401-100-8__	Other Objects	0	4,500	4,500	4,500	0	0
17500	11-402-100-1__	Total Vocational Programs – Local -Instr	325,605	0	325,605	63,321	262,284	0
17520	11-402-100-[3-5]	Purchased Services (300-500 series)	45,000	0	45,000	15,000	1,974	28,026
17540	11-402-100-6__	Supplies and Materials	80,000	10,435	90,435	26,883	23,483	40,069
17560	11-402-100-8__	Other Objects	35,000	0	35,000	11,280	400	23,320
29020	11-000-100-562	Tuition to Other LEAs within the State -	548,623	157,358	705,981	108,159	197,036	400,786
29040	11-000-100-563	Tuition to County Voc. School District-R	320,238	71,622	391,860	80,549	311,311	0
29060	11-000-100-564	Tuition to County Voc. School District-S	236,640	(51,840)	184,800	37,987	146,813	0
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	601,750	196,748	798,498	126,705	634,695	37,098
29100	11-000-100-566	Tuition to Priv. School for the Disabled	1,046,531	(373,888)	672,643	197,233	426,066	49,344
29160	11-000-100-569	Tuition – Other	30,704	0	30,704	15,352	15,352	0
29500	11-000-211-1__	Salaries	60,558	0	60,558	19,479	41,079	0
30500	11-000-213-1__	Salaries	214,335	0	214,335	36,820	177,515	0
30540	11-000-213-3__	Purchased Professional and Technical Ser	10,000	0	10,000	0	0	10,000
30580	11-000-213-6__	Supplies and Materials	9,000	0	9,000	4,764	740	3,496
30600	11-000-213-8__	Other Objects	3,000	173	3,173	1,723	18	1,431
40500	11-000-216-1__	Salaries	256,126	0	256,126	49,764	206,362	0
40520	11-000-216-320	Purchased Professional – Educational Ser	668,258	(23,215)	645,043	160,557	73,129	411,358
40540	11-000-216-6__	Supplies and Materials	4,000	2,902	6,902	6,242	639	21
41000	11-000-217-1__	Salaries	328,485	0	328,485	67,981	260,504	0
41020	11-000-217-320	Purchased Professional – Educational Ser	90,000	0	90,000	16,800	0	73,200
41500	11-000-218-104	Salaries of Other Professional Staff	427,075	0	427,075	83,580	343,495	0
41520	11-000-218-105	Salaries of Secretarial and Clerical Ass	46,801	0	46,801	15,146	31,655	0
41600	11-000-218-[4-5]	Other Purchased Services (400-500 series)	500	0	500	0	0	500
41620	11-000-218-6__	Supplies and Materials	500	0	500	0	0	500
41640	11-000-218-8__	Other Objects	500	0	500	0	0	500
42000	11-000-219-104	Salaries of Other Professional Staff	755,780	(19,897)	735,883	176,718	559,165	0
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	87,516	0	87,516	30,442	57,074	0
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series)	500	0	500	189	0	311
42160	11-000-219-6__	Supplies and Materials	14,500	(2,265)	12,235	5,554	1,958	4,724
42180	11-000-219-8__	Other Objects	1,500	2,099	3,599	2,743	509	347
43000	11-000-221-102	Salaries of Supervisor of Instruction	0	187,705	187,705	24,096	163,609	0
43020	11-000-221-104	Salaries of Other Professional Staff	187,705	(187,705)	0	0	0	0
43500	11-000-222-1__	Salaries	404,020	0	404,020	87,837	316,183	0
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series)	6,000	0	6,000	5,026	0	974

Starting date 7/1/2015 Ending date 10/31/2015 Fund: 10 General Funds

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
43580	11-000-222-6__	Supplies and Materials	14,000	0	14,000	2,387	68	11,545
43600	11-000-222-8__	Other Objects	700	0	700	119	85	497
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	6,000	715	6,715	2,140	2,015	2,560
45000	11-000-230-1__	Salaries	236,319	0	236,319	76,273	160,046	0
45040	11-000-230-331	Legal Services	75,000	0	75,000	13,304	0	61,696
45060	11-000-230-332	Audit Fees	30,000	0	30,000	15,358	0	14,643
45120	11-000-230-340	Purchased Technical Services	19,050	(1,250)	17,800	1,278	9,422	7,100
45140	11-000-230-530	Communications/Telephone	154,500	1,550	156,050	60,452	95,596	2
45160	11-000-230-585	BOE Other Purchased Services	2,500	(300)	2,200	1,188	0	1,012
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	57,000	0	57,000	55,482	0	1,518
45200	11-000-230-610	General Supplies	7,000	0	7,000	406	102	6,492
45260	11-000-230-890	Miscellaneous Expenditures	16,450	309	16,759	11,420	750	4,589
45280	11-000-230-895	BOE Membership Dues and Fees	13,250	0	13,250	11,987	0	1,263
46000	11-000-240-103	Salaries of Principals/Assistant Princip	611,070	0	611,070	232,364	378,706	0
46020	11-000-240-104	Salaries of Other Professional Staff	116,916	0	116,916	38,972	77,944	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	234,122	19,897	254,019	81,415	172,604	0
46080	11-000-240-3__	Purchased Professional and Technical Ser	0	3,151	3,151	3,150	0	1
46120	11-000-240-6__	Supplies and Materials	38,000	(1,367)	36,633	7,012	3,249	26,371
46140	11-000-240-8__	Other Objects	18,000	(1,775)	16,225	6,623	0	9,602
47000	11-000-251-1__	Salaries	302,284	0	302,284	95,237	200,388	6,659
47020	11-000-251-330	Purchased Professional Services	0	12,750	12,750	12,750	0	0
47040	11-000-251-340	Purchased Technical Services	19,804	0	19,804	2,140	0	17,664
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	0	250	250	95	0	155
47100	11-000-251-6__	Supplies and Materials	15,000	(250)	14,750	4,803	868	9,080
47180	11-000-251-890	Other Objects	4,500	0	4,500	1,809	0	2,691
47500	11-000-252-1__	Salaries	23,311	0	23,311	(5,687)	28,935	63
47540	11-000-252-340	Purchased Technical Services	11,000	0	11,000	3,686	0	7,315
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series	25,000	0	25,000	21,646	0	3,354
47580	11-000-252-6__	Supplies and Materials	67,000	0	67,000	24,285	3,515	39,199
47600	11-000-252-8__	Other Objects	2,000	0	2,000	0	0	2,000
48500	11-000-261-1__	Salaries	94,251	0	94,251	30,997	63,254	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	150,000	9,928	159,928	88,450	20,853	50,625
48540	11-000-261-610	General Supplies	2,500	0	2,500	1,211	0	1,289
48560	11-000-261-8__	Other Objects	500	0	500	0	0	500
49000	11-000-262-1__	Salaries	952,077	0	952,077	272,083	679,994	0
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	100,000	0	100,000	6,500	7,004	86,496
49120	11-000-262-490	Other Purchased Property Services	33,000	0	33,000	8,063	24,937	0
49140	11-000-262-520	Insurance	134,550	0	134,550	126,771	0	7,779
49160	11-000-262-590	Miscellaneous Purchased Services	96,540	0	96,540	25,901	70,639	0
49180	11-000-262-610	General Supplies	130,000	3,915	133,915	102,166	5,466	26,283
49200	11-000-262-621	Energy (Natural Gas)	138,500	(10,000)	128,500	2,579	125,921	0

Starting date 7/1/2015 Ending date 10/31/2015 Fund: 10 General Funds

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
49220	11-000-262-622	Energy (Electricity)		190,000	10,000	200,000	64,293	135,707	0
49280	11-000-262-8__	Other Objects		15,600	0	15,600	3,242	1,420	10,938
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.		38,000	0	38,000	8,000	4,950	25,050
50060	11-000-263-610	General Supplies		500	0	500	0	0	500
50080	11-000-263-8__	Other Objects		500	0	500	0	0	500
51020	11-000-266-3__	Purchased Professional and Technical Ser		100,000	0	100,000	3,531	0	96,469
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.		42,772	0	42,772	15,079	20,600	7,093
51060	11-000-266-610	General Supplies		500	0	500	0	0	500
51080	11-000-266-8__	Other Objects		500	0	500	0	0	500
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) -		29,684	0	29,684	6,639	23,045	0
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho		28,000	0	28,000	640	27,360	0
52140	11-000-270-420	Cleaning, Repair, & Maint. Services		14,000	0	14,000	3,371	0	10,629
52220	11-000-270-504	Contract Serv-Aid in Lieu Pymts-Charter		2,652	0	2,652	0	0	2,652
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -		62,000	0	62,000	5,218	0	56,782
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) - Joint Agr		100,068	0	100,068	12,286	31,761	56,021
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) - Joint Agre		497,943	0	497,943	77,400	0	420,543
52440	11-000-270-615	Transportation Supplies		10,000	0	10,000	0	0	10,000
52460	11-000-270-8__	Other objects		1,000	0	1,000	0	0	1,000
71020	11-000-291-220	Social Security Contributions		328,100	0	328,100	98,242	229,858	0
71060	11-000-291-241	Other Retirement Contributions - PERS		293,397	0	293,397	0	293,397	0
71140	11-000-291-250	Unemployment Compensation		30,000	0	30,000	0	0	30,000
71160	11-000-291-260	Workmen's Compensation		178,765	(7,142)	171,623	136,600	0	35,023
71180	11-000-291-270	Health Benefits		3,853,398	(621)	3,852,777	1,213,497	2,460,370	178,910
71200	11-000-291-280	Tuition Reimbursement		50,000	0	50,000	49,915	0	85
71220	11-000-291-290	Other Employee Benefits		75,778	7,763	83,541	83,291	250	0
73080	12-140-100-73__	Grades 9-12		0	8,697	8,697	4,997	3,700	0
75680	12-000-252-73__	Undistributed Expenditures - Admin. Info		0	5,997	5,997	5,997	0	0
76080	12-000-400-450	Construction Services		70,131	70,763	140,894	95,856	6,935	38,104
76140	12-000-400-721	Lease Purchase Agreements - Principal		88,818	505	89,323	27,907	61,416	0
76200	12-000-400-800	Other Objects		6,858	0	6,858	0	0	6,858
Total				29,009,737	216,060	29,225,797	7,425,685	19,210,421	2,589,692

Starting date 7/1/2015 Ending date 10/31/2015 Fund: 20 Special Revenue Fund

Assets and Resources

Assets:

101	Cash in bank		(\$100,389.31)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$15,877.21	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$15,877.21

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$1,012,911.15	
302	Less revenues	(\$92,523.00)	\$920,388.15

Total assets and resources

\$835,876.05

Liabilities and Fund Equity

Liabilities:

101	Cash in bank		(\$100,389.31)
411	Intergovernmental accounts payable - state		\$25,424.28
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$575.91
	Other current liabilities		\$6,434.63

Total liabilities

\$32,434.82

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2015 Ending date 10/31/2015 Fund: 20 Special Revenue Fund

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$453,565.43
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00		\$0.00
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00		\$0.00
768	Waiver offset reserve - July 1, 2, _____	\$0.00		
609	Add: Increase in waiver offset reserve	\$0.00		
314	Less: Bud. w/d from waiver offset reserve	\$0.00		\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$1,012,911.15		
602	Less: Expenditures (\$209,469.92)			
	Less: Encumbrances (\$453,565.43)	(\$663,035.35)		\$349,875.80
	Total appropriated			\$803,441.23
Unappropriated:				
770	Fund balance, July 1			\$0.00
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$803,441.23
	Total liabilities and fund equity			\$835,876.05

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,012,911.15	\$663,035.35	\$349,875.80
Revenues	(\$1,012,911.15)	(\$92,523.00)	(\$920,388.15)
Subtotal	<u>\$0.00</u>	<u>\$570,512.35</u>	<u>(\$570,512.35)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$570,512.35</u>	<u>(\$570,512.35)</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$570,512.35</u>	<u>(\$570,512.35)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$570,512.35</u>	<u>(\$570,512.35)</u>

Prepared and submitted by :


Board Secretary

Date

11/13/15

Starting date 7/1/2015 Ending date 10/31/2015 Fund: 20 Special Revenue Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	20,950	7,868	28,818	11,235	Under	17,583
00745	Total Revenues from Local Sources	2,000	234	2,234	0	Under	2,234
00770	Total Revenues from State Sources	317,140	(25,919)	291,221	81,288	Under	209,933
00830	Total Revenues from Federal Sources	640,000	50,638	690,638	0	Under	690,638
Total		980,090	32,821	1,012,911	92,523		920,388
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	38,950	8,829	47,779	18,545	6,214	23,020
84100	Local Projects	2,000	234	2,234	875	0	1,359
88000	Nonpublic Textbooks	21,150	(1,793)	19,357	18,779	0	578
88020	Nonpublic Auxiliary Services	136,460	(7,663)	128,797	10,338	0	118,459
88040	Nonpublic Handicapped Services	114,500	(11,623)	102,877	21,570	0	81,307
88060	Nonpublic Nursing Services	33,670	(2,710)	30,960	5,769	21,904	3,287
88080	Nonpublic Technology Initiative	11,360	(2,546)	8,814	0	0	8,814
88740	Total Federal Projects	622,000	50,093	672,093	133,594	425,447	113,052
Total		980,090	32,821	1,012,911	209,470	453,565	349,876

Starting date 7/1/2015 Ending date 10/31/2015 Fund: 20 Special Revenue Fund

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	20,950	7,868	28,818	11,235	Under	17,583
00740 20-1___ Other Revenue from Local Sources	2,000	234	2,234	0	Under	2,234
00765 20-32__ Other Restricted Entitlements	317,140	(25,919)	291,221	81,288	Under	209,933
00775 20-441[1-6] Title I	138,000	3,816	141,816	0	Under	141,816
00780 20-445[1-5] Title II	37,000	(937)	36,063	0	Under	36,063
00785 20-449[1-4] Title III	35,000	9,252	44,252	0	Under	44,252
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	430,000	38,507	468,507	0	Under	468,507
Total	980,090	32,821	1,012,911	92,523		920,388

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	38,950	8,829	47,779	18,545	6,214	23,020
84100 20-___-___-___ Local Projects	2,000	234	2,234	875	0	1,359
88000 20-___-___-___ Nonpublic Textbooks	21,150	(1,793)	19,357	18,779	0	578
88020 20-___-___-___ Nonpublic Auxiliary Services	136,460	(7,663)	128,797	10,338	0	118,459
88040 20-___-___-___ Nonpublic Handicapped Services	114,500	(11,623)	102,877	21,570	0	81,307
88060 20-___-___-___ Nonpublic Nursing Services	33,670	(2,710)	30,960	5,769	21,904	3,287
88080 20-___-___-___ Nonpublic Technology Initiative	11,360	(2,546)	8,814	0	0	8,814
88500 20-___-___-___ Title I	138,000	3,816	141,816	25,741	116,075	0
88520 20-___-___-___ Title II	37,000	(937)	36,063	3,433	6,792	25,838
88540 20-___-___-___ Title III	35,000	9,252	44,252	0	6,214	38,038
88620 20-___-___-___ I.D.E.A. Part B (Handicapped)	412,000	37,962	449,962	104,420	296,366	49,176
Total	980,090	32,821	1,012,911	209,470	453,565	349,876

Starting date 7/1/2015 Ending date 10/31/2015 Fund: 30 Capital Projects Fund

Assets and Resources

Assets:

101	Cash in bank		\$38,441.52
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	(\$7.08)	(\$7.08)

Total assets and resources

\$38,434.44

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$38,434.44
	Total liabilities		\$38,434.44

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2015 Ending date 10/31/2015 Fund: 30 Capital Projects Fund

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$0.00
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
606	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____		\$0.00	
609	Add: Increase in waiver offset reserve		\$0.00	
314	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$0.00	
602	Less: Expenditures	\$0.00		
	Less: Encumbrances	\$0.00	\$0.00	\$0.00
	Total appropriated			\$0.00
Unappropriated:				
770	Fund balance, July 1			\$0.00
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$0.00
	Total liabilities and fund equity			<u>\$38,434.44</u>

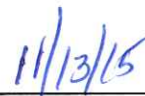
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	(\$7.08)	\$7.08
Subtotal	<u>\$0.00</u>	<u>(\$7.08)</u>	<u>\$7.08</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$7.08)</u>	<u>\$7.08</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$7.08)</u>	<u>\$7.08</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$7.08)</u>	<u>\$7.08</u>

Prepared and submitted by :


Board Secretary

Date



Starting date 7/1/2015 Ending date 10/31/2015 Fund: 30 Capital Projects Fund

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	0	0	0	7		(7)
Total	0	0	0	7		(7)

Starting date 7/1/2015 Ending date 10/31/2015 Fund: 30 Capital Projects Fund

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
99999	0	0	0	7		(7)
Total	0	0	0	7		(7)

Starting date 7/1/2015 Ending date 10/31/2015 Fund: 40 Debt Service Fund

Assets and Resources

Assets:

101	Cash in bank		(\$604,369.26)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$706,288.00

Accounts Receivable:

132	Interfund	\$38,434.44	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$38,434.44

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$880,390.00	
302	Less revenues	(\$857,591.00)	\$22,799.00

Total assets and resources

\$163,152.18

Liabilities and Fund Equity

Liabilities:

101	Cash in bank		(\$604,369.26)
411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2015 Ending date 10/31/2015 Fund: 40 Debt Service Fund

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$0.00
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
606	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____		\$0.00	
609	Add: Increase in waiver offset reserve		\$0.00	
314	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$903,094.00	
602	Less: Expenditures	(\$798,326.11)		
	Less: Encumbrances	\$0.00	(\$798,326.11)	\$104,767.89
	Total appropriated			\$104,767.89

Unappropriated:

770	Fund balance, July 1			\$81,088.29
771	Designated fund balance			\$0.00
303	Budgeted fund balance			(\$22,704.00)
	Total fund balance			\$163,152.18
	Total liabilities and fund equity			\$163,152.18

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$903,094.00	\$798,326.11	\$104,767.89
Revenues	(\$880,390.00)	(\$857,591.00)	(\$22,799.00)
Subtotal	<u>\$22,704.00</u>	<u>(\$59,264.89)</u>	<u>\$81,968.89</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$22,704.00</u>	<u>(\$59,264.89)</u>	<u>\$81,968.89</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$22,704.00</u>	<u>(\$59,264.89)</u>	<u>\$81,968.89</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$22,704.00</u>	<u>(\$59,264.89)</u>	<u>\$81,968.89</u>

Prepared and submitted by :


Board Secretary

Date

11/13/15

Starting date 7/1/2015 Ending date 10/31/2015 Fund: 40 Debt Service Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	706,288	0	706,288	706,288		0
0093A	Other	174,102	0	174,102	151,303	Under	22,799
Total		880,390	0	880,390	857,591		22,799
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	903,094	0	903,094	798,326	0	104,768
Total		903,094	0	903,094	798,326	0	104,768

Starting date 7/1/2015 Ending date 10/31/2015 Fund: 40 Debt Service Fund

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860	40-1210	Local Tax Levy	706,288	0	706,288	706,288		0
00890	40-3160	Debt Service Aid Type II	174,102	0	174,102	151,303	Under	22,799
Total			880,390	0	880,390	857,591		22,799

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds	258,094	(120,000)	138,094	33,326	0	104,768
89620	40-701-510-910	Redemption of Principal	645,000	120,000	765,000	765,000	0	0
Total			903,094	0	903,094	798,326	0	104,768

Starting date 7/1/2015 Ending date 10/31/2015 Fund: 60 Enterprise Fund

Assets and Resources

Assets:

101	Cash in bank		\$697,465.16
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$970,251.00	
302	Less revenues	(\$250,147.34)	\$720,103.66

Total assets and resources

\$1,417,568.82

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$67,072.75
	Other current liabilities		\$0.00

Total liabilities

\$67,072.75

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2015 Ending date 10/31/2015 Fund: 60 Enterprise Fund

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$257,167.55
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00		\$0.00
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00		\$0.00
768	Waiver offset reserve - July 1, 2_____	\$0.00		
609	Add: Increase in waiver offset reserve	\$0.00		
314	Less: Bud. w/d from waiver offset reserve	\$0.00		\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$984,238.98		
602	Less: Expenditures	(\$183,180.97)		
	Less: Encumbrances	(\$243,179.57)	(\$426,360.54)	\$557,878.44
	Total appropriated			\$815,045.99
Unappropriated:				
770	Fund balance, July 1			\$549,438.06
771	Designated fund balance			\$0.00
303	Budgeted fund balance			(\$13,987.98)
	Total fund balance			\$1,350,496.07
	Total liabilities and fund equity			\$1,417,568.82

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$984,238.98	\$426,360.54	\$557,878.44
Revenues	(\$970,251.00)	(\$250,147.34)	(\$720,103.66)
Subtotal	<u>\$13,987.98</u>	<u>\$176,213.20</u>	<u>(\$162,225.22)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$13,987.98</u>	<u>\$176,213.20</u>	<u>(\$162,225.22)</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$13,987.98</u>	<u>\$176,213.20</u>	<u>(\$162,225.22)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$13,987.98</u>	<u>\$176,213.20</u>	<u>(\$162,225.22)</u>

Prepared and submitted by :


Board Secretary

Date

11/13/15

Starting date 7/1/2015 Ending date 10/31/2015 Fund: 60 Enterprise Fund

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	0	970,251	970,251	250,147	Under	720,104
Total	0	970,251	970,251	250,147		720,104

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	0	984,239	984,239	183,181	243,180	557,878
Total	0	984,239	984,239	183,181	243,180	557,878

Starting date 7/1/2015 Ending date 10/31/2015 Fund: 60 Enterprise Fund

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
99999	0	970,251	970,251	250,147	Under	720,104
Total	0	970,251	970,251	250,147		720,104

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
99999	0	984,239	984,239	183,181	243,180	557,878
Total	0	984,239	984,239	183,181	243,180	557,878

Starting date 7/1/2015 Ending date 10/31/2015 Fund: 95 STUDENT ACTIVITY

Assets and Resources

Assets:

101	Cash in bank		\$95,457.97
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$118,171.61	
302	Less revenues	(\$118,171.61)	\$0.00

Total assets and resources

\$95,457.97

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2015 Ending date 10/31/2015 Fund: 95 STUDENT ACTIVITY

Fund Balance:

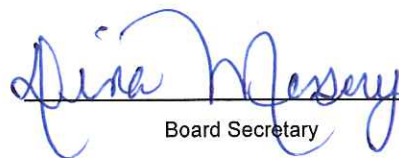
Appropriated:

753,754	Reserve for encumbrances			\$3,741.76
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00		\$0.00
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00		\$0.00
768	Waiver offset reserve - July 1, 2, _____	\$0.00		
609	Add: Increase in waiver offset reserve	\$0.00		
314	Less: Bud. w/d from waiver offset reserve	\$0.00		\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$118,171.61		
602	Less: Expenditures	(\$37,769.96)		
	Less: Encumbrances	(\$3,741.76)	(\$41,511.72)	\$76,659.89
	Total appropriated			\$80,401.65
Unappropriated:				
770	Fund balance, July 1			\$15,056.32
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$95,457.97
	Total liabilities and fund equity			\$95,457.97

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$118,171.61	\$41,511.72	\$76,659.89
Revenues	(\$118,171.61)	(\$118,171.61)	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$76,659.89)</u>	<u>\$76,659.89</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$76,659.89)</u>	<u>\$76,659.89</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$76,659.89)</u>	<u>\$76,659.89</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$76,659.89)</u>	<u>\$76,659.89</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2015 Ending date 10/31/2015 Fund: 95 STUDENT ACTIVITY

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	0	118,172	118,172	118,172		0
Total	0	118,172	118,172	118,172		0
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	0	118,172	118,172	37,770	3,742	76,660
Total	0	118,172	118,172	37,770	3,742	76,660

Starting date 7/1/2015 Ending date 10/31/2015 Fund: 95 STUDENT ACTIVITY

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	0	118,172	118,172	118,172		0
Total	0	118,172	118,172	118,172		0

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	118,172	118,172	37,770	3,742	76,660
Total	0	118,172	118,172	37,770	3,742	76,660

HASBROUCK HEIGHTS BOARD OF EDUCATION CASH REPORT

October 31, 2015

	Cash Balance 10/1/2015	Cash Receipts October-15	Cash Disbursements October-15	Cash Balance 10/31/2015
General Fund - 10	5,099,647.74	2,596,425.34	(2,774,967.26)	4,921,105.82
Special Revenue Fund - 20	47,297.39	33,600.00	(181,286.70)	(100,389.31)
Capital Projects Fund - 30	38,439.78	1.74	0.00	38,441.52
Debt Service Fund - 40	(604,369.26)	0.00	0.00	(604,369.26)
Enterprise Fund - 60	680,183.81	99,484.66	(82,203.31)	697,465.16
Total	5,261,199.46	2,729,511.74	(3,038,457.27)	4,952,253.93
Payroll Account	0.40	913,024.85	(913,024.85)	0.40
Payroll Agency Account	81,710.64	763,712.73	(767,616.19)	77,807.18
Unemployment Account	145,362.96	1,548.06	(29.94)	146,881.08
Summer Escrow Account	28,995.54	28,718.13	(2.33)	57,711.34
Flexible Spending Account	2,428.59	0.51	0.00	2,429.10
Grand Total	5,519,697.59	4,436,516.02	(4,719,130.58)	5,237,083.03

Marta Nicks
Chief School Administrator

11/13/15
Date

District:

Hasbrouck Heights Board of Ed.

Monthly Transfer Report NJ

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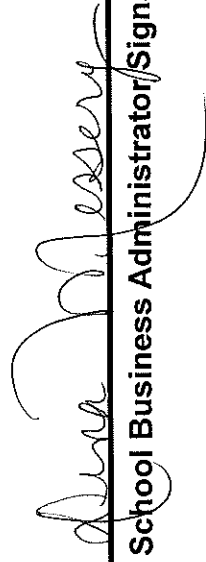
11/12/15

Month / Year: Oct 31, 2015

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - A:23A-2.3	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from) 10/31/2015	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11-1XX-100-XXX	8,827,288	92,041	8,919,329	891,933	(715)	-0.01%	891,218	892,648
10300 11160	Total Special Education - Instruction, Total Basic	11-2XX-100-XXX								
12160 40580	Skills/Remedial - Instruct., Total Bilingual Education -	11-000-216, 217	4,408,989	313	4,409,302	440,930	166	0.00%	441,096	440,764
41080	Instruction, Total Undistributed Expend - Speech, OT., Total Undist. Expend. - Other Supp. Serv									
15180	TOTAL VOCATIONAL PROGRAMS	11-3XX-100-XXX	0	0	0	0	0	0.00%	0	0
17100 17600	Total School-Sponsored Co/Extra Curricul, Total	11-4XX-X00-XXX	698,526	10,661	709,187	70,919	0	0.00%	70,919	70,919
19160 19620	School-Sponsored Athletics - Instr, Total Before/After School									
20620 21620	Programs - Ins, Total Before/After School Programs, Total									
22620 23620	Summer School, Total Instructional Alternative Educatio, Total									
25100	Other Supplemental/At-Risk Program, Total Other Alternative Education Progra, Total Other Instructional Programs - Ins									
27100	Total Community Services Programs/Operat	11-800-330-XXX	0	0	0	0	0	0.00%	0	0
29180	Total Undistributed Expenditures - Instr	11-000-100-XXX	2,784,486	0	2,784,486	278,449	0	0.00%	278,449	278,449
29680 30620	Total Undistributed Expenditures - Atten, Total Undistributed	11-000-211, 213,	2,056,785	173	2,056,958	205,696	(20,063)	-0.98%	185,633	225,759
41660 42200	Expenditures - Health, Total Undist. Expend. - Guidance, Total	218, 219, 222								
43620	Undist. Expend. - Child Study Team, Total Undist. Expend. - Edu. Media Serv.									
43200 44180	Total Undist. Expend. - Improvement of I, Total Undist. Expend. - Instructional St	11-000-221, 223	193,705	0	193,705	19,371	715	0.37%	20,086	18,656
45300	Support Serv. - General Admin	11-000-230-XXX	611,069	309	611,378	61,138	0	0.00%	61,138	61,138
46160	Support Serv. - School Admin	11-000-240-XXX	1,018,108	9	1,018,117	101,812	19,897	1.95%	121,709	81,915
47200 47620	Total Undist. Expend. - Central Services, Total Undist. Expend. - Admin. Info. Tec	11-000-25X-XXX	469,899	12,750	482,649	48,265	0	0.00%	48,265	48,265
51120	Total Undist. Expend. - Oper. & Maint. O	11-000-26X-XXX	2,220,290	13,843	2,234,133	223,413	0	0.00%	223,413	223,413
52480	Total Undist. Expend. - Student Transpor	11-000-270-XXX	745,347	0	745,347	74,535	0	0.00%	74,535	74,535
71260	TOTAL PERSONNEL SERVICES -EMPLOYEE	11-XXX-XXX-2XX	4,809,438	0	4,809,438	480,944	0	0.00%	480,944	480,944
72020	Total Undistributed Expenditures - Food	11-000-310-XXX	0	0	0	0	0	0.00%	0	0
72120	Transfer of Property Sale Proceeds to De	11-000-520-934	0	0	0	0	0	0.00%	0	0
72160	Increase in Sale/Lease-back Reserve	10-605	0	0	0	0	0	0.00%	0	0
72180	Interest Earned on Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72200	Increase in Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72220	Increase in Current Expense Emergency Re	10-607	0	0	0	0	0	0.00%	0	0
72240	Interest Earned on Current Exp. Emergenc	10-607	0	0	0	0	0	0.00%	0	0
72260	TOTAL GENERAL CURRENT EXPENSE		28,843,930	130,098	28,974,028	2,897,403	0	0.00%	2,897,403	2,897,403
75880	TOTAL EQUIPMENT	12-XXX-XXX-73X	0	5,997	5,997	600	8,697	145.02%	9,297	(8,097)

ATTACHMENT

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - A:23A-2.3	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from) 10/31/2015	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5
76260	Total Facilities Acquisition and Constr	12-000-4XX-XXX	165,807	79,965	245,772	24,577	(8,697)	-3.54%	15,880	33,274
76320	Capital Reserve – Transfer to Capital Pr	12-000-4XX-931	0	0	0	0	0	0.00%	0	0
76340	Capital Reserve – Transfer to Debt Servi	12-000-4XX-933	0	0	0	0	0	0.00%	0	0
76360	Increase in Capital Reserve	10-604	0	0	0	0	0	0.00%	0	0
76380	Interest Deposit to Capital Reserve	10-604	0	0	0	0	0	0.00%	0	0
76400	TOTAL CAPITAL OUTLAY		165,807	85,962	251,769	25,177	0	0.00%	25,177	25,177
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0	0	0	0	0	0.00%	0	0
84000	Transfer of Funds to Charter Schools	10-000-100-56X	0	0	0	0	0	0.00%	0	0
84020	General Fund Contrib. to School-based Bu	10-000-520-930	0	0	0	0	0	0.00%	0	0
84060	GENERAL FUND GRAND TOTAL		29,009,737	216,060	29,225,797	2,922,580	0	0.00%	2,922,580	2,922,580



School Business Administrator/Signature

11/12/15

Date

Hasbrouck Heights Board of Education									
Transfers									
Oct-15									
Account Number		Account Description		From	To	Description			
11 000 100 564 01		Tuition County Voc - Special		51,840					
11 000 100 565 01		Tuition to County Special Services		19,782					
11 000 100 563 01		Tuition County Voc - Regular			71,622	Tuition for out of district placements			
11 000 216 320 01		Purchased Prof Ed Services		502					
11 000 216 610 01		Purchased Prof Ed Services			502	Supplies for related services			
11 000 219 104 01		Sal Other Prof Staff		19,897					
11 000 240 105 03		Salaries Secretarial/Ckls			19,897	Staff reclassification for Part-Time middle school secretary			
11 000 219 610 01		General Supplies		1,000					
11 000 219 890 01		Miscellaneous Expenditures			1,000	Dues and workshop attendance for child study team			
11 000 219 890 01		Miscellaneous Expenditures		166					
11 221 100 610 01		General Supplies		242					
11 240 100 640 01		Textbooks		200					
11 240 100 610 01		General Supplies			608	Testing material for ESL			
11 190 100 640 05		Textbooks		715					
11 000 223 500 05		Other Purchased Services			715	Workshop attendance for Lincoln school staff			
11 000 230 340 01		Purchased Technical Services		1,250					
11 000 230 530 01		Communications/Telephone			1,250	Telecommunication expenses			
11 190 100 640 03		Textbooks		438					
11 190 100 610 03		Teaching Supplies			438	Teaching supplies for the middle school			
11 190 100 640 04		Textbooks		250					
11 190 100 580 04		Other Purchased Services - Travel			250	Travel reimbursement for Euclid school staff			
11 190 100 640 05		Textbooks		250					
11 190 100 580 05		Other Purchased Services - Travel			250	Travel reimbursement for Lincoln school staff			

Hasbrouck Heights Board of Education
Hasbrouck Heights, New Jersey

Job Description: ~~Literacy~~ **Reading Specialist**

Qualifications: Teacher of Elementary Certified and /or Teacher of Middle School Certified or K-12 in core discipline.
Licensure in the State of NJ as a reading specialist and or Orton Gillingham Certification OR enrolled in an authorized program that will provide necessary certification

Purpose Statement: The job of the Literacy Specialist was established for the purpose of improving students' success in reading by implementing district approved curriculum, documenting teaching and student progress/ activities/outcomes; developing lesson plans; modeling the necessary skills to perform assignments; providing a safe and positive environment; and providing feedback to students, parents and administration regarding student progress, expectations, goals, etc.

Reports/Evaluated : Building Principal

Responsibilities:

- Works with administrators in revising/updating curricula and deciding upon curricular materials, textbooks, resources for reading/writing program, particularly for grades PreK-8.
- Assist other teachers for the purpose of implementing district writing curriculum.
- Participates in I&RS team meetings for the purpose of receiving and/or providing information.
- Demonstrates methods required to perform assignments for the purpose of providing an effective district reading/writing program and addressing the needs to students.
- Develops and coordinates writing programs cooperatively with the classroom teaches for the purpose of supporting teachers and ensuring student success.
- Evaluates student's abilities in reading skills for the purpose of assisting in the developing remediation plans, and/or evaluating student progress.
- Facilitates study common planning (e.g. literacy team meetings, workshops, etc.) for the purpose of providing staff development and support district staff.
- Instructs students (e.g. individually, group sessions, etc.) for the purpose of improving their success in reading/writing and assessing these concepts and proficiencies through a defined course of study.
- Maintains confidentiality of all information for the purpose of protection of students, staff, parents and the district.
- Mentors classroom teachers and support staff for the purpose of supporting staff in the instructional process.

- Monitors student progress for the purpose of providing student feedback on a regular basis to students, teachers, and parents in order to determine interventions for those students who are diagnosed as “at risk” readers.
- Prepares teaching materials and related lessons for the purpose of implementing writing/reading strategies in the classroom.
- Provides assistance in selecting and administering valid, reliable reading/writing assessments and screening instruments for the purpose of providing an effective school program to increase the reading/writing skills of our students.
- In conjunction with principals and board office, establishes up to four evenings (to meet contractual requirements) highlighting the importance of reading throughout the school year.

Terms of Employment: per contract

Approval: May 16, 2013

Revised: November 18, 2015

RÉGULATION

HASBROUCK HEIGHTS BOARD OF EDUCATION

OPERATIONS
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Nutrition

R 8505 NUTRITION

A. School Health Councils

The school district and/or individual schools within the district will create school health councils to develop, implement, monitor, review and as necessary, revise school nutrition policies. The councils will also serve as resources to schools for implementing those policies. A school health council consists of a group of individuals representing the school and community and should include parents, students, representatives of school food provider, members of the Board, school administrators, teachers, health professionals and members of the public.

B. Nutritional Quality of Foods and Beverages Sold and Served

School meals:

Meals served will be:

- Appealing and attractive to children.
- Be served in clean and pleasant settings.
- Meet at a minimum, nutrition requirements established by local, State and federal statutes and regulations.
- Offer a variety of fruits and vegetables.
- Serve low fat and fat free milk and nutritionally equivalent non-dairy alternatives.
- Ensure that half of the served grains are whole grains.

Schools should engage pupils and parent(s) or legal guardian(s) in surveys for selecting foods sold through the school meal programs in order to identify new, healthful appealing food choices. In addition, schools should share information about the nutritional content of meals with parent(s) or legal guardian(s) and pupils. Such information could be made available on menus, a website, cafeteria menu boards etc.

Breakfast: To ensure that all children have breakfast in order to meet their nutritional needs and enhance their ability to learn:

- Schools will encourage parent(s) or legal guardian(s) to provide a healthy breakfast for their children through newsletter articles, take home materials, or other means.



Meal Times and Scheduling: Schools

- Will provide pupils with a daily lunch period, not to be less than twenty minutes, between the hours of 10:30 a.m. and 1:00 p.m.
- Should not permit a pupil to miss lunch for tutoring, clubs, or organizational meetings or activities.
- Will provide pupils access to hand washing or hand sanitizing before eating meals or snacks.
- Should take reasonable steps to accommodate the teeth brushing regimens of pupils with special oral health needs (eg.: orthodontic).

Sharing of Foods and Beverages:

Schools should discourage pupils from sharing their foods or beverages with one another during meal or snack times given concern about allergies and other restrictions on some children's diets.

Foods and Beverages Sold Individually (ie: Foods sold through vending machines, snack lines (cafeteria a la carte, fundraisers, school stores, etc.).

Middle School/High School - All foods and beverages sold individually including those sold a la carte (snack lines), vending machines, pupil stores or fundraising activities during the school day, or through programs for pupils after the school day, will meet the following nutritional and portion size standards.

Beverages

- Allowed: water or seltzer without added caloric sweeteners, fruit and vegetable juices and fruit based drinks that contain in at least fifty percent fruit juice and that do not contain additional caloric sweeteners, unflavored or flavored low fat milk and nutritionally equivalent non-dairy beverages (to be defined by the USDA).

Foods

A food item sold individually:

- Will have no more than thirty-five percent of its calories from fat excluding nuts, seeds, peanut butter and other nut butters and ten percent of its calories from saturated and trans fat combined.



- Will have no more than thirty-five percent of its weight from added sugars.
- Will contain no more than 230 mg of sodium per serving for chips, cereals, crackers, French fries, baked goods and other snack items, no more than 400 mg of sodium per serving for pasta, meats, soups, and no more than 600mg of sodium for pizza, sandwiches, and main dishes.
- A choice of at least two fruits and/or non-fried vegetables will be offered for sale at any location on the school site where foods are sold.

Portion Sizes:

Limit portion sizes of foods and beverages sold individually to those listed below:

- 1/4 ounces for chips, crackers, popcorn, cereal, trail mix, nuts, seeds, dried fruit, or jerky.
- One ounce for cookies.
- Two ounces for cereal bars, granola bars, pastries, muffins, doughnuts, bagels and other bakery items.
- Four fluid ounces for frozen desserts including but not limited to low fat or fat free ice cream.
- Eight ounces for non-frozen yogurt.
- Twelve fluid ounces for beverages, excluding water.
- The portion size of a la carte entrees and side dishes, including potatoes, will not be greater than the size of comparable portions offered as part of school meals. Fruits and non-fried vegetables are exempt from portion size limits.

Fundraising Activities: To support children's health and school nutrition education efforts, school fundraising activities will not involve food or will use only foods that meet the above nutrition and portion sizes for foods and beverages sold individually. Schools should encourage fundraising activities that promote physical activities.

Snacks: Snacks served during the school day or in after-school care or enrichment programs will make a positive contribution to children's diets and health, with emphasis on serving fruits and vegetables as the primary snack. Schools will assess if and when to offer snacks based on timing of school meals, children's nutritional needs, children's ages, and other considerations. The district will disseminate a list of healthful snack items to teachers, after school program personnel and parents.



Rewards: Schools will not use foods or beverages as rewards for academic performance or good behavior, and will not withhold food or beverages as a punishment.

Celebrations: Schools should limit celebrations that involve food during the school day. The district will disseminate a list of healthy party ideas to parents and teachers to promote nutritionally sound food and beverages.

School Sponsored Events: Foods and beverages offered or sold at school-sponsored events outside the school day will meet the nutrition standards for meals or for foods and beverages sold individually.

Nutrition Education and Promotion:

The Hasbrouck Heights School District aims to teach, encourage and support healthy eating by pupils. Schools should provide nutrition education and engage in nutrition promotion that:

- Is offered at each grade level as part of a sequential, comprehensive, standards-based program designed to provide pupils with the knowledge and skills necessary to promote and protect their health.
- Is part of not only health education classes, but also classroom instruction in subjects such as math, science, language arts, social studies, **physical education classes**, and elective subjects.
- Includes enjoyable, developmentally appropriate, culturally relevant, participating activities, such as contests, promotions, taste testing etc.
- Promotes fruits, vegetables, whole grain products, low fat and fat free dairy products, healthy food preparation methods and health enhancing nutrition practices.
- Emphasizes caloric balance between food intake and energy expenditure (physical activity/exercise).
- Teaches media literacy with an emphasis on food marketing.
- Includes training for teachers and other staff.



C. Foods of Minimal Nutritional Value (FMNV)

The following is a list of food items that are not allowed to be sold, given away, or used as a fundraiser during the school day in grades Pre-Kindergarten through twelve as defined by the U.S. Department of Agriculture. This applies to all school events, celebrations and rewards during the school day.

1. Soda; **Regular Gatorade, Regular Iced Teas (like Snapple);**
2. Water ice- Italian ice and ice pops;
3. Chewing gum;
4. Hard candy- lollipops, candy sticks, sour balls, rock candy, Jolly Ranchers, breath mints, etc.;
5. Jelly candies and gum candies- gum drops, jelly beans, jellied and fruit slices;
6. Marshmallow candies;
7. Fondants- candy com, soft mints, etc.;
8. Licorice;
9. Spun candy- cotton candy;
10. Candy coated popcorn- caramel corn.

D. Miscellaneous

1. Cupcakes for birthdays at Lincoln and Euclid Schools will be limited to grades Pre-Kindergarten through second.
 - a. Children may bring in cupcakes for their class only; **considering food allergies.**
 - b. Children in grades three through five may create a birthday bulletin.
2. PTA Parties:
 - a. Three parties per year with parents.



REGULATION

HASBROUCK HEIGHTS BOARD OF EDUCATION

OPERATIONS
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Nutrition

- b. Three drop-off parties per year. Parents may stay if requested by the teacher.
- 3. ~~PTA lunches will be a maximum of one per week.~~
- 4. PTA Food Sales will be at the discretion of the Principals, as long as both schools have the opportunity to participate. No FMNU's allowed. **Smart Snack Regulations should be adhered to.**

Issued: 20 November 2014
Revised (First Reading): October 29, 2015
Revised (Second Reading): November 18, 2015



POLICY

HASBROUCK HEIGHTS BOARD OF EDUCATION

TEACHING STAFF MEMBERS

Page 1 of 1

Administrator Appointment to Extra-Curricular Clubs or Programs

1450 Administrator Appointment to Extra-Curricular Clubs or Programs

The Board recognizes the significant role administrators play in the management and success of its schools. Their positions require concentrated attention to a multitude of tasks and activities within the District.

In light of this, it is important that first-year principals or vice principals are able to focus their attention solely on the duties of their administrative positions. Thus, all administrators appointed to the positions of principal or vice principal, with under two years experience in said position(s), in or out of district, may not be assigned to extra-curricular duties, including but not limited to, appointment as assistant coach or head coach of any sporting team, within their first year of employment.

Any appointment to extra-curricular duties after completion of the administrator's first year shall be at the discretion of the Board, and based upon the Superintendent's recommendation, dependent on the administrator's achievement of a minimum satisfactory rating from observations, and shall not be considered a term of the contract for the administrative position nor constitute a duty derived from the administrative position.

This policy shall in no way modify or limit the duties set forth in an administrator's Board approved job description.

This policy applies to administrators hired after November 1, 2015.

First Reading: October 29, 2015
Second Reading: November 18, 2015

