

ROLES & RESPONSIBILITY

“Make Every Day Count”



WHO ARE WE?



Staff Member	Name	What is their role?
School Counselors		
Case Manager/SAC		
Nurse		
Teachers		
Main Office Secretaries		
Custodian		
Principal		
Vice Principal		

WHO DO YOU GO
TO FOR HELP?

WHAT IS YOUR ROLE?

In the classroom:	With your peers:
Outside of the classroom:	At home:

WHAT'S YOUR ROLE?

- Get to school and classes on time
- Be prepared for class with all the materials needed
- Participate in class
- Maintain good grades
- Attend extra help as needed
- Get involved in clubs and activities
- Be respectful to your teachers, school staff and peers
- Keep the school neat
- Take good care of school property: chromebooks/ bathrooms/ hallways
- Clean up after yourself at lunch
- Be kind to your peers
- Help others who seem to be struggling
- Take responsibility for your actions
- Participate in community service and events
- Use Social Media wisely
- Treat others with respect in sports/ activities/ while at the field



HOW TO CONNECT...

School Email:

- Login through hhschools.org
 - Parent/Student Drop Down
 - Student Email
 - Direct you to Google Login
- LastNameFirstName@hhschools.org



Genesis:

- [Student Portal Login](#)
- Username- School Email
- Password-
 - If you do **NOT** know your password, choose “Forgot My Password”
 - Enter your school email and a temporary password will be sent to you.
 - After you enter the temporary password you can create a new one.

School Counseling Website:

- [MS Counseling Website](#)

NEED EXTRA HELP?

GET INVOLVED!

TOP 10 KEYS TO MIDDLE SCHOOL SUCCESS

#1-Sleep well

#2-Eat right

#3-Do your homework

#4-Pay attention in class

#5-Get involved

#6-Think Positive

#7-Ask for help

#8-Stay organized

#9-Make goals

#10-Take Risks



LETTER TO YOURSELF

Introduction:

- How old are you?
- What are your favorite hobbies?
- How would a friend describe you?

Middle School:

- How do you feel about starting middle school
- What are you most looking forward to?
- What are you worried about?

The Future:

- What do you want to do as a profession? Why?
- Where do you picture yourself in 5 years?
- Where do you picture yourself in 10 years?
- What are you most excited about as you get older?

