



**WORK MEETING MINUTES**  
**HASBROUCK HEIGHTS BOARD OF EDUCATION**

**THURSDAY, FEBRUARY 27, 2025**

**6:00 P.M. IN THE HIGH SCHOOL MEDIA CENTER**  
**HASBROUCK HEIGHTS MIDDLE/HIGH SCHOOL**  
**365 BOULEVARD, HASBROUCK HEIGHTS, NEW JERSEY, 07604**

**A. OPENING: ROLL CALL, SUNSHINE STATEMENT 6:03 p.m.**

*Announcement of adequate meeting notice: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon. Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on December 17, 2024. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School, Lincoln Elementary School, on the Hasbrouck Heights School District Website, and notice was provided to The Bergen Record and TapInto Network. Notice of said meeting was published under legal notice in the Record.*

*(Ask for Roll Call)*

**BOE TRUSTEES PRESENT: FERDINAND, MULLINS, RISALVATO, SIMMONS, TERRANOVA, KROMMENHOEK, CINTRON**

**ALSO PRESENT: DR. TORRENTO AND MRS. MURRAY**

**B. PRESENTATIONS- N/A**

**C. OPEN SESSION: REVIEW OF REGULAR AGENDA**

1. PERSONNEL
2. STUDENTS- SPECIAL EDUCATION, STUDENT SERVICES
3. GENERAL- EDUCATION, FIELD TRIPS
4. BUSINESS- FINANCE, FACILITIES, TECHNOLOGY, LEGAL

**D. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS**

**E. PUBLIC COMMENTS**

**F. CLOSED SESSION**

*Whereas, Section 8 of the Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and Whereas, the Board is of the opinion that such circumstances exist. Now therefore, be it resolved that the Hasbrouck Heights Board of Education will meet in closed session to discuss a legal matter and will disclose to the public the subject matter listed when circumstances dictate the need for confidentiality no longer exists.*

**START: 6:24 P.M. - MOTION TO HOLD CLOSED SESSION-MRS. FERDINAND; SECOND- MRS. TERRANOVA**

**END 6:44 P.M. - MOTION TO END CLOSED SESSION- MRS. FERDINAND; SECOND- MRS. TERRANOVA**

**G. ADJOURNMENT 7:28PM**



**REGULAR MEETING MINUTES**  
**HASBROUCK HEIGHTS BOARD OF EDUCATION**

**THURSDAY, FEBRUARY 27, 2025 7:01PM**  
**7:00 P.M. IN THE HIGH SCHOOL MEDIA CENTER**  
**HASBROUCK HEIGHTS MIDDLE/HIGH SCHOOL**  
**365 BOULEVARD, HASBROUCK HEIGHTS, NEW JERSEY, 07604**

**A. OPENING: ROLL CALL, SUNSHINE STATEMENT**

*Announcement of adequate meeting notice: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon. Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on January 7, 2025. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School, Lincoln Elementary School, on the Hasbrouck Heights School District Website, and notice was provided to The Bergen Record and TapInto Network. Notice of said meeting was published under legal notice in the Record.*

*(Ask for Roll Call)*

**BOE TRUSTEES PRESENT: FERDINAND, MULLINS, RAMOS, RISALVATO, SIMMONS, TERRANOVA, KROMMENHOEK, CINTRON**

**ALSO PRESENT: DR. TORRENTO AND MRS. MURRAY**

**B. FLAG SALUTE**

**C. BOARD PRESIDENT'S REPORT**

**D. SUPERINTENDENT'S REPORT**

- a. 2023-2024 Audit Findings, Lerch, Vinci, and Bliss LLC.

**E. PUBLIC COMMENTS- AGENDA ITEMS ONLY**

*Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.*

*Faith Armonaitis acknowledged Mr. Iarossi's retirement and Interim Director of Curriculum appointment.*

**F. OPEN SESSION: REVIEW OF REGULAR AGENDA**

**G. PUBLIC COMMENTS-MR. WARREN THANKED THE BOARD AND ADMINISTRATION FOR THE SUMMER HOURS FOR GUIDANCE DEPARTMENT.**

**H. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS**

**I. CLOSED SESSION- AS MAY BE REQUIRED**

**J. ADJOURNMENT 7:43 PM**



## 1. PERSONNEL

### A. EMPLOYMENT

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *appointments* of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125, effective for the 2024/2025 school year, pending the results of a criminal background check:

PA-1	Name	Position	Account#	Salary	Location	Effective Date
A.	Dr. Melissa Quackenbush	Interim Director of Curriculum	11-000-221-104-0 0-01-01	\$625.00 per day (4 days per week maximum)	District	Upon Completion of Background Check
B.	David Goldsholl	Leave Replacement Social Studies	11-140-100-101-0 1-01-19	BA Step 1 Prorated \$58,320.00	High School	Upon Completion of Background Check
C.	John Accumano	Leave Replacement Social Studies	11-140-100-101-0 1-01-19	BA Step 1 Prorated \$58,320.00	High School	Upon Completion of Background Check

- 2) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education *rescind the appointments* of the school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125: N/A

### B. RESIGNATIONS

N/A

### C. RETIREMENTS

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education accept the *intent to retire* from Mr. Robert Iarossi, Data Coordinator, effective August 1, 2025, with regret.
- 2) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education accept the *intent to retire* from Mrs. Laurie Tenberge, First Grade Teacher Euclid School, effective June 30, 2025, with regret.

### D. COACHES/STIPENDS

- 1) Dr. Jillian Torrento Superintendent of Schools, recommends that the board of education confirm/approve the *extra-curricular activity, student activity positions* as listed in the categories below:

PD-1	Name	Position	UPC#	Salary/ Stipend	Location	Effective Date(s)
A.	Allison Daly	Theater Week Supervision	11-401-100- 100-00-05-38	\$32.00/hour not to exceed 20 hours	Lincoln School	3/3/25- 3/7/25

B.	Danielle Kroncke	Theater Week Supervision	11-401-100-100-00-05-38	\$32.00/hour not to exceed 20 hours	Lincoln School	3/3/25-3/7/25
C.	Shannon Valenti	Theater Week Supervision	11-401-100-100-00-05-38	\$32.00/hour not to exceed 20 hours	Lincoln School	3/3/25-3/7/25
D.	Vanessa Lutz	Theater Week Supervision	11-401-100-100-00-05-38	\$32.00/hour not to exceed 20 hours	Lincoln School	3/3/25-3/7/25
E.	Catherine Cassidy	Student Council Club	11-401-100-100-00-02-38	\$919.33	High School	3/13/25-6/24/25
F.	Jessica Pinelli	Freshman Class Advisor	11-401-100-100-00-02-38	\$555.00	High School	3/13/25-6/24/25
G.	Eddie Suri	Fitness Coordinator - Spring Season	11-402-100-100-00-02-39	Step 5 \$6,168.00	High School	3/1/25-5/31/25
H.	Brian Wenzel	Fitness Coordinator - Summer Season	11-402-100-100-00-02-39	Step 5 \$6,168.00	High School	6/1/25-8/31/25
I.	Diana DaCosta	Pre K to 6 Supervisor of Instruction	11-000-221-104-00-01-01	\$1,500.00/Monthly Stipend	District	9/1/24- *3/15/25 *Revised Dates
J.	Amanda Minervini	Math Teacher	11-230-100-101-00-01-46	Daily \$35.00/ class	Middle School	3/3/25-5/1/25
K.	Brian Wenzel	Spring Assistant Track Coach	11-402-100-100-00-02-39	Step 5 \$5,644.00	High School	3/1/25-5/31/25

E. APPOINTMENT OF AIDES/PARAPROFESSIONALS N/A

F. SUBSTITUTES

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***appointment and rescindment of the following substitutes*** for the 2024/2025 school year, pending background check, as attached.

*NOTE: These appointments cannot exceed 29.5 hours per week and do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided.*

G. TRANSFERS N/A

H. MOVEMENT ON GUIDE/SALARY ADJUSTMENT N/A

I. VOLUNTEERS N/A

J. FMLA/MATERNITY LEAVE/LEAVE OF ABSENCE

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve ***Leave of Absence***, for:

PJ-1	Employee #	Type of Leave	From	To
A.	#0057	Medical	1/10/25	2/28/25 (Revised)
B.	#0246	Medical	1/27/25	2/14/25
C.	#0315	Medical	2/3/25	2/14/25
D.	#1200	Medical	1/28/25	5/26/25
E.	#1246	Maternity	6/2/25	11/21/25

#### K. WORKSHOP/TRAINING

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following *professional development requests* for the 2024/2025 school year:

PK-1	Name	Position	Date	Substitute Required	District Cost	Activity	Location
A.	Jenine Murray	School Business Administrator/ Board Secretary	3/27/25	No	\$145.00	NJASBO Purchasing	Whippany, NJ
B.	Jenine Murray	School Business Administrator/ Board Secretary	4/10/25	No	\$145.00	NJASBO Audit Review	Whippany, NJ
C.	Gerry Mihalitsianos	Director of Facilities	3/24/25- 3/26/25	No	\$350.00 plus hotel	NJ School Buildings & Grounds Conference	Atlantic City, NJ
D.	Amanda Abdelaal	High School Athletic Trainer	3/2/25 (Sunday)	No	\$175.00 (Registration only)	Athletic Trainers' Society of New Jersey	Atlantic City, NJ
E.	Maria Philp	School Psychologist	3/28/25	No	N/A	BCSS Bridging Educational Theories and Practices	Paramus, NJ

#### L. STUDENT TEACHING OBSERVATION/PRACTICUM/INTERNSHIP

PL-1	Student Teacher	College/ University	Cooperating Teacher	School	Courses	Dates
A.	Yosef Maamoun	Montclair State University	Rocco Minichiello	Euclid School	Physical Education & Health	March 2025

#### M. LUNCH/ BREAKFAST AIDES

1. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following *Euclid School Lunch Aide*, upon completion of background check: Kathleen Petruzella (\$18.00 per hour/ 2 hours per day.)

N. EMPLOYEE CONTRACTS N/A

O. JOB DESCRIPTIONS

1. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the job description of the *Director of Information Technology*, as attached.

P. GENERAL N/A

	Ferdinand	Mullins	Ramos	Risalyato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion PA1-PO1	2nd		1st						
AYE	X	X	X	X		X	X	X	X
NAY									
ABSENT					X				
ABSTAIN									
RECUSED									

2. STUDENTS

1. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve *out of district placement(s)* as regulated by N.J.A.C. 13 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the 2024/2025 school year as indicated: N/A
2. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve *ESY out of district placement(s)* as regulated by N.J.A.C. 13 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the 2024/2025 school year as indicated: N/A
3. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve *out of district one to one aide(s)* as regulated by N.J.A.C. 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the 2024/2025 school year as indicated: N/A
4. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve *home instruction* during the 2024-2025 school year for the following students as per the HHEA Contract, \$42.00/ hour plus preparation time:

S-4	LID	Dates	Courses/ Instructor(s)	Weekly Time/ Prep Included
A.	1000227	1/30/25- 6/24/25	Wellness - Ms. Abbatiello	1 Hour plus Prep

B.	1000748	1/30/25- 6/24/25	Physical Education/Health - Mr. Schmarak Nutrition - Ms. Abbatiello Early US History - Mr. Palumbo Spanish - Ms. Calvo	1 Hour plus Prep (PE/H & Nutrition)  2 Hours plus Prep (Early US History & Spanish)
C.	1000866	2/10/25- 4/10/25	Modern US History - Ms. Cassidy English 11 - Ms. Cassidy General Science - Ms. Cassidy Nutrition - Ms. Abbatiello Graphic Design - Ms. Calderon	1 Hour plus Prep (All courses)
D.	1000230	1/28/25-3/28/25	Digital Photography - Ms. Music English - Ms. Music	1 Hour plus Prep (Digital Photography) 2 Hours plus Prep (English)

5. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve approve the **2025 Extended School Year Schedule**, for grades K-12, to run from Monday July 7, 2025 through Thursday, July 31, 2025, 8:30 a.m. until 12:30 p.m. at the Middle School and High School
6. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve Silvergate Prep to provide **bedside instruction** (Student ID 1000866) beginning February 3, 2025 for approximately 30 days at a rate of \$40.00 per hour.
7. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve Silvergate Prep to provide **bedside instruction** (Student ID 1001046) beginning February 3, 2025 through March 3, 2025, up to 10 hours per week at a rate of \$40.00 per hour.
8. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve LearnWell LLC to provide **home instruction** (Student ID 1000227) beginning February 5, 2025 through June 24, 2025, at a rate of \$72.00 per hour, per week for the following subjects; 2 hours Transition Algebra 2 hours Drawing and Illustration.
9. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve NJ Commission of the Blind to provide **education services** (Student ID 1000469) through June 30, 2025, at a cost of \$2,420.00.
10. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve Gen Psych to provide **clearances on an as needed basis** for students during the 2024-2025 school year at a rate of \$250.00 per clearance.
11. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the two parents to **attend the 8th Grade Washington D.C. Tour**, pending background check. (Student 1001645 and Student 1002205)
12. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of Education confirm/approve **Community Based Instruction (CBI) Class Trips** for the 2024-2025 School Year, as attached.

	Ferdinand	Mullins	Ramos	Risalyato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion S4- S12	2nd		1st						
AYE	X	X	X	X		X	X	X	X
NAY									
ABSENT					X				
ABSTAIN									
RECUSED									

### 3. GENERAL

- G1. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *activities/events/fundraisers/etc.* request for the 2024/2025 school year as listed below:

G1	School Activity	Participants	School	Date/ Location	District Cost	Teacher(s) Coach/Advisor/ Administration
A.	Community Readers for Read Across America Week	Students, Staff, Community Members	Euclid School	2/26/25	N/A	Mr. Sickels
B.	Community Readers for Read Across America Week	Students, Staff, Community Members	Lincoln School	3/14/25	N/A	Mr. Colangelo
C.	Ms. Millard Alternative to Domestic Violence	11th Gr. Health/PE Classes	High School	3/5/25	N/A	Ms. Christianson
D.	Mystery Basket Fundraiser	Drama Club	High School	3/10/25-3/14/25	N/A *Staff & Student Funded \$2.00 per student \$5.00 per staff	Ms. Gallina
E.	Veterans of America Clothing Drive	Going Green Club	Euclid School	3/10/25-3/21/25	N/A	Mr. Sickels, Mrs. Gyenes, Mrs. Werner
F.	Chipotle Dine to Donate	Drama Club	High School	3/13/25	N/A	Ms. Gallina
G.	Krispy Kreme Sale	Drama Club	High School	3/17/25-4/11/25	N/A	Ms. Gallina



H.	Wellness Day Visit Ferraro Chiropractic	Middle School/ High School Staff	Middle School/ High School	3/27/25	N/A	Mr. D'Amico
I.	Apparel Sale	Drama Club	High School	April-May 2025	N/A *Student Funded Various Per Item	Ms. Gallina
J.	Hair Braiding	Glam Club Students	High School	4/9/25	N/A *Student Funded \$1.00 per bracelet	Ms. Rios
K.	Plant Sale	Drama Club	High School	4/10/25- 4/11/25	N/A *Student Funded \$5.00 per plant	Ms. Gallina
L.	Class Trip	Sophomore Class	High School	4/11/25	N/A *Student Funded \$35.00 per student	Mr. Cassidy
M.	NFL Play 60	Physical Education Classes	Middle School	4/29/25, 5/7/25	N/A	Mr. Mastropietro & Mr. D'Amico
N.	Class Trip	Kindergarten Students and Staff	Euclid School	5/6/25 HH Library, Community Center, and HH Pizzeria	N/A *Student Funded Lunch	Mr. Sickels Mrs. Farruggio and Mrs. Werner
O.	Class Trip	Kindergarten Students and Staff	Euclid School	5/7/25 HH Library, Community Center, and HH Pizzeria	N/A *Student Funded Lunch	Mr. Sickels, Mrs. Kest, Ms. Netelkos, and Mrs. Werner
P.	Class Trip	Kindergarten Students and Staff	Euclid School	5/8/25 HH Library, Community Center, and HH Pizzeria	N/A *Student Funded Lunch	Mr. Sickels, Mrs. Kest, Ms. Netelkos, and Mrs. Werner
Q.	Musical Concessions Sale	Drama Club	High School	5/8/25- 5/10/25	N/A *Student Funded Various per item	Ms. Gallina
R.	Class Trip	Kindergarten Students and Staff	Euclid School	5/14/25 HHPD & HHFD	N/A	Mr. Sickels, Mrs. Kest, Ms. Netelkos, and Mrs. Werner
S.	Jr. Aviator Character MVP Night	Students	Middle School	5/20/25	N/A	Mr. Mastropietro

- G2. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of Education confirm/approve the *Language Instruction Educational Programs (LIEP) Corrective Action Plan*.
- G3. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of Education confirm/approve *piano accompanist services* provided by Judy Kessler, for the Lincoln School and Euclid School Gr. 4 & Gr. 5 Spring Rehearsals and Concert on April 10, 2025, April 15, 2025 April 16, 2025, in the amount of \$800.00.
- G4. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of Education confirm/approve the following *School Safety Officers*, for providing security at the Junior Formal on March 20, 2025 at the Fiesta in Wood Ridge, NJ, at their hourly rates as follows:
- Alan Lustman (5.5 hours) - \$48.15/hour  
Barry Feinberg (5.5 hours) - \$41.66/hour
- G5. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of Education confirm/approve the below *Summer Keys 2025* program information:

Locations: Hasbrouck Heights Middle School/High School

Time Frame: Monday, June 30, 2025 through Friday, August 8, 2025.

Weekly Fee Schedule: 1st Child      Additional Children

5 days per week	\$225.00	\$175.00
4 days per week	\$195.00	\$155.00
3 days per week	\$165.00	\$135.00
2 days per week	\$135.00	\$115.00

Late Fees: 6-15 minutes \$30.00, 16-30 minutes \$60.00, 31-45 minutes \$90.00

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
<b>Motion G1- G5</b>							2nd	1st	
<b>AYE</b>	X	X	X	X		X	X	X	X
<b>NAY</b>									
<b>ABSENT</b>					X				
<b>ABSTAIN</b>									
<b>RECUSED</b>									

#### 4. BUSINESS

#### M. ACCEPTANCE OF MINUTES

M1. BE IT RESOLVED: that the **minutes** of the following meeting be accepted:

Work Meeting January 23, 2025

Closed Session January 23, 2025

Regular Meeting January 23, 2025

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion M1	2nd					1st			
AYE	X	X	X	X		X	X	X	X
NAY									
ABSENT					X				
ABSTAIN									
RECUSED									

#### F. FINANCE

##### F1. FINANCIAL REPORTS FOR DECEMBER 2024

BE IT RESOLVED: that the board of education accepts the December 2024, financial report, as submitted, which include the monthly Board Secretary's Report, Transfer Report, Cash Report, and the Treasurer of School Monies Report for the respective month endings. The Board notes that the Secretary's and Treasurer's Reports are in balance for the cash receipts and disbursements for the respective month endings. Pursuant to N.J.A.C. 6A:23-2.11(c)3, the board of education secretary certifies that as of December 2024, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT FURTHER RESOLVED: Pursuant to N.J.A.C. 6A:23-2.11(c)4, the board of education secretary certifies that as of December 2024, after review of the District's monthly financial reports no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**F2. CONFIRMATION OF BILLS AND WARRANTS FOR DECEMBER 2024**

BE IT RESOLVED: that, based upon the recommendation of the business administrator, the bills list for the month of December 2024:

Fund 10	General Fund	\$ 123,428.62
Fund 11	General Fund	\$ 3,941,859.67
Fund 12	Capital Outlay	\$ 62,847.00
Fund 20	Special Revenue	\$ 97,799.01
Fund 30	Capital Projects Fund	\$ 7,239.51
Fund 40	Debt Service Fund	\$ 0.00
Fund 60	Enterprise	\$ 191,661.97
Fund 95	Student Activity	\$7,941.51
Total:		\$4,432,777.29

**F3. PAYROLL CONFIRMATION- JANUARY 2025**

BE IT RESOLVED: that the board of education confirms the action of the business administrator/board secretary in issuing the payroll for the month of January 2025 in the total amount of \$2,204,374.02.

**F4. PAYROLL CONFIRMATION- FEBRUARY 2025**

BE IT RESOLVED: that the board of education confirms the action of the business administrator/board secretary to approve the estimated payroll for the month of February 2025 in the total amount of \$2,250,000.00.

**F5. APPROVAL TO ACCEPT ANNUAL COMPREHENSIVE FINANCIAL REPORT (2023-2024 SY)**

BE IT RESOLVED, upon the recommendation of the Superintendent in consultation with the Business Administrator, the Hasbrouck Heights Board of Education accepts the Auditor's Management Report (AMR) of the district's 2023-2024 records, as prepared by the firm of Lerch, Vinci & Bliss LLP.

BE IT FURTHER RESOLVED, that the Hasbrouck Heights Board of Education accepts the Annual Comprehensive Financial Report (ACFR) prepared by the firm of Lerch, Vinci & Bliss, LLP for the fiscal year ending June 30, 2024.

BE IT FURTHER RESOLVED, that the Hasbrouck Heights Board of Education approves the Corrective Action Plan addressing the following areas:

1. Financial Planning, Accounting and Reporting
2. School Purchasing Program
3. School Food Service / Keys Before and After School Program
4. Application for State School Aid



**F6. APPROVAL OF PARAPROFESSIONAL HANDBOOK TRAINING**

BE IT RESOLVED: that upon the recommendation of the Superintendent and Business Administrator, the board of education approves paraprofessional *per diem cost for training*, scheduled for March 10, 2025, at a per diem rate, as per the HHEA, (\$11.98 per paraprofessional for 30 minutes of training, not to exceed a total of \$575.00).

**F7. APPROVAL OF TECHNOLOGICAL TICKETING AND INVENTORY SYSTEM**

BE IT RESOLVED: that upon the recommendation of the Superintendent and Business Administrator, the board of education approve *Incident IQ*, a technological and inventory system contract beginning February 1, 2025 through June 30, 2026.

**F8. APPROVAL TO ACCEPT THE 2023-2024 ESEA CARRY OVER AND SUBMIT AN AMENDMENT TO THE 2024-2025 ESEA APPLICATION**

BE IT RESOLVED: that upon the recommendation of the Superintendent and Business Administrator, the board of education approves the 2024-2025 Amendment for ESEA carry over funds from the 2023-2024 ESEA final report. Changes to the original 2024-2025 Title Fund categories are as follows:

Grant	Original	Carry Over	Total Funds
Title I - Public	\$79,720	\$25,470	\$105,190
Title II- Public	\$21,680	\$21,723	\$ 43,403
Title II- Non Public	\$ 3,859	\$ 3,866	\$ 7,725

**F9. APPROVAL TO ACCEPT THE 2023-2024 IDEA CARRY OVER AND SUBMIT AN AMENDMENT TO THE 2024-2025 IDEA APPLICATION**

BE IT RESOLVED: that upon the recommendation of the Superintendent and Business Administrator, the board of education approves the 2024-2025 Amendment for IDEA carry over funds from the 2023-2024 IDEA final report. Changes to the original 2024-2025 IDEA Fund categories are as follows:

Grant	Original	Carry Over	Total Funds
IDEA - Public	\$415,373	\$62,333	\$477,706
IDEA- Non Public	\$ 56,917	\$48,185	\$105,102

**F10. APPROVAL OF PAYMENTS PER CERTIFICATION OF EI ASSOCIATES**

BE IT RESOLVED: that upon the recommendation of the Superintendent and Business Administrator, the Hasbrouck Heights Board of Education approves: EACM Corp, for the district wide HVAC Upgrades, Payment Application #4 in the amount of \$400,697.50

**F11. APPROVAL OF CHANGE ORDER #001- HVAC UPGRADES PROJECT**

BE IT RESOLVED: that upon the recommendation of the Superintendent and Business Administrator, the Hasbrouck Heights Board of Education approve Change Order #001 in the amount of \$391,560. The new contract amount will be \$4,304,130.

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
<b>Motion F1-F11</b>		1st					2nd		
<b>AYE</b>	X	X	X	X		X	X	X	X
<b>NAY</b>									
<b>ABSENT</b>					X				
<b>ABSTAIN</b>				07026					
<b>RECUSED</b>									

**B. Business- Facilities**

**BG1. USE OF FACILITIES – APPROVALS – OUTSIDE ORGANIZATIONS**

BE IT RESOLVED: that, upon the recommendation of the business administrator, the board of education approves the *requests for use of school facilities* from outside organizations, pending receipt of required documentation according to Board Policy #7510, as attached.

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
<b>Motion BG1</b>	2nd			1st					
<b>AYE</b>	X	X	X	X		X	X	X	X
<b>NAY</b>									
<b>ABSENT</b>					X				
<b>ABSTAIN</b>									
<b>RECUSED</b>									

**H. HARASSMENT, INTIMIDATION AND BULLYING**

H1. BE IT RESOLVED: that the board of education does hereby affirm the Superintendent's decision on Harassment, Intimidation and Bullying cases:  
2024-2025-050-04

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
<b>Motion H1</b>			2nd			1st			
<b>AYE</b>	X	X	X	X		X	X	X	X
<b>NAY</b>									
<b>ABSENT</b>					X				
<b>ABSTAIN</b>									
<b>RECUSED</b>									

## **L. LEGAL**

### **L1. APPROVE OPEN PUBLIC RECORDS ACT SCHEDULE**

BE IT RESOLVED: that in compliance with the Open Public Meeting Act, P.L. 1975, the public meetings of the Hasbrouck Heights Board of Education for January 2025 through December 2025 are hereby set down and will be held as follows:

In the High School Media Center, 375 Boulevard, commencing at 6:00 p.m. and normally be confined to a work session. Public discussion at these meetings will not be permitted. The second meeting will be an action session and will be held in the MS/HS Auditorium, 365 Boulevard, commencing at 7:00 p.m. Public discussion will be invited at the action session meetings. Notice of the aforesaid meetings and of all other public meetings hereafter scheduled, where revised or additional meeting dates, shall be given in accordance with the terms of the Open Public Meetings Act by posting said notice in the Administration Building by filing with the Borough Clerk and furnishing to The Bergen Record/North Jersey Media and TapInto, which newspapers are hereby designated as having the likelihood of informing the public of such meetings. This resolution shall take effect immediately and shall be subject to superseding resolutions by the public body.

### **L2. APPROVE OFFICIAL NEWSPAPER**

BE IT RESOLVED: that The Bergen Record/North Jersey Media, and TAPinto be designated as the official newspapers of the Board of Education for the 2025 calendar year.

### **L3. APPROVE OFFICIAL FINANCIAL SIGNATURES**

BE IT RESOLVED: that the following are hereby authorized to sign for and on behalf of the Hasbrouck Heights Board of Education, any and all checks, drafts, or other orders with respect to any funds at any time to the credit of this Board with the depositories and/or against any accounts of this Board maintained at any time with the depositories, inclusive of any such checks, drafts, or other orders drawn to cash or or bearer or in favor of any of the below designated officers and/or other persons, firms or corporations, and that the depositories be and hereby are authorized without further inquiry,

(a) to pay the same to the debit of any accounts of this Board then maintained with them, (b) to receive for deposit to the credit of this Board, and/or for collection for the account of this Board, any and all checks, drafts, notices, or other instruments for the payment of money, whether or not endorsed by this Board, which may be received for it for such deposit and/or collection, it being understood that each item shall be deemed to have been unqualifiedly endorsed by this Board, and (c) to receive, as act of this Board, reconcilements of accounts when signed by any or more of the below designated officers and/or persons:

<i># of Required Signatures</i>	<i>Account</i>	<i>Persons Authorized to Provide Signatures</i>
Three Signatures are Required:	General Fund Account	Superintendent of Schools, School Business Administrator/ Board Secretary, President of the Board or in their absence, the Vice President of the Board
	Food Account	Superintendent of Schools, School Business Administrator/ Board Secretary, President of the Board or in their absence, the Vice President of the Board
	Construction Account	Superintendent of Schools, School Business Administrator/ Board Secretary, President of the Board or in their absence, the Vice President of the Board
	Unemployment Account	Superintendent of Schools, School Business Administrator/ Board Secretary, President of the Board or in their absence, the Vice President of the Board
	Summer Pay Escrow Account	Superintendent of Schools, School Business Administrator/ Board Secretary, President of the Board or in their absence, the Vice President of the Board
	Flexible Spending Account	Superintendent of Schools, School Business Administrator/ Board Secretary, President of the Board or in their absence, the Vice President of the Board
Two Signatures are Required:	Payroll Account	Superintendent of Schools, School Business Administrator/ Board Secretary, President of the Board or in their absence, the Vice President of the Board
	Agency Account	Superintendent of Schools, School Business Administrator/ Board Secretary, President of the Board or in their absence, the Vice President of the Board
	HS Athletic Fund Account	Athletic Director, Principal, Vice Principal
	MS/HS Student Activities Account	School Business Administrator/Board Secretary, Assistant to the Business Administrator
	Euclid School Student Activities Account	School Business Administrator/Board Secretary, Assistant to the Business Administrator
	Lincoln School Student Activities Account	School Business Administrator/Board Secretary, Assistant to the Business Administrator
	Scholarship Accounts	Superintendent of Schools, School Business Administrator/ Board Secretary



**L4. APPROVAL OF BYLAWS OF THE SOUTH BERGEN VII WORKERS' COMPENSATION POOL**

**WHEREAS**, The School District of Hasbrouck Heights is a member of the South Bergen VII Workers' Compensation Pool, hereinafter the "POOL"; and

**WHEREAS**, The "POOL" Bylaws appear to have been last amended in 1998; and

**WHEREAS**, The "POOL" Attorney has recommended that the "POOL'S" Bylaws to be revised; and

**WHEREAS**, The "POOL" Attorney has put forth the following proposed Bylaw amendments: Any New Jersey school board may apply to become a participant in this pool provided it agrees to comply with the standards for membership, including risk management programs, which shall be established by the South Bergen Region VII Workers Compensation Pool, and may be a member as long as it complies with the standards for membership. Application for participation must be made in writing and sent to the Board of Trustees at least forty-five days prior to the start of the new pool year, July 1. Prior to acceptance of an application, the Trustees will require prospective participants to provide such other information as the Trustees deem necessary. Each new application may incur a one-time administrative evaluation and safety inspection fee to be set by Resolution of the Board of Trustees.

8.3 (c) Trustees shall be paid compensation not to exceed \$200.00 for any day or portion of a day at meetings pertaining to the business of the Fund but in no event to exceed \$2,000 annually.

8.4 (d) All meetings, including special meetings, shall be noticed and held in accordance with the provisions of the New Jersey Open Public Meetings Act N.J.S.A. 10:4-1 et. seq., and applicable State Statutes and Administrative Code regulations.

12.6 (d) The within Bylaws can be amended by the affirmative vote of not less than two-thirds of the Fund's members.

**WHEREAS**, After a public hearing conducted on January 21, 2025 the Board of Trustees of the "POOL" adopted revised Bylaws which are attached hereto as **Exhibit A**; and

**WHEREAS**, These revised Bylaws must be ratified by at least three fourths of the sixteen member school districts before they can become effective.

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of Hasbrouck Heights School District that the revised Bylaws are hereby ratified.

**L5. APPROVE HHEA SIDEBAR- GUIDANCE SUMMER HOURS**

Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the attached *HHEA Sidebar Agreement Summer Hours Guidance Counselors*.

**L6. APPROVE BOARD OF EDUCATION MEETING- BUDGET SUBMISSION**

**BE IT RESOLVED**: that, upon the recommendation of the superintendent and the business administrator, the board of education will add the following meeting to approve the submission of the 2025-2026 school district budget: Board of Education Meeting Tuesday, March 18, 2025, 6:15 p.m. the High School Auditorium (regular session only).

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
<b>Motion L1- L6</b>	1st		2nd						
<b>AYE</b>	X	X	X	X		X	X	X	X
<b>NAY</b>									
<b>ABSENT</b>					X				
<b>ABSTAIN</b>									
<b>RECUSED</b>									

## **A. ADOPTION OF POLICIES AND REGULATIONS**

### **A1. SECOND READING OF REVISED POLICIES:**

<b>Policy/ Regulation #</b>	<b>Policy Title</b>
P 5512	Harassment, Intimidation or Bullying
P & R 5533	Student Smoking
P & R 7441	Electronic Surveillance in School Buildings and on School Grounds
P & R 9320	Cooperation with Law Enforcement Agencies
P & R 5111	Eligibility of Resident/Non-Resident Students
P 8500	Food Services
P 5460	High School Graduation
P 5701	Academic Integrity
P & R 5516	Use of Electronic Communication Devices
P 5710	Student Grievances

### **A2. FIRST READING OF REVISED POLICIES:**

<b>Policy/ Regulation #</b>	<b>Policy Title</b>
P 1110	Organizational Chart
P 8451	Return to School Guidelines

**CLOSED SESSION - 6:24 PM**

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion A1- A2	1st		2nd						
AYE	X	X	X	X		X	X	X	X
NAY									
ABSENT					X				
ABSTAIN									
RECUSED									

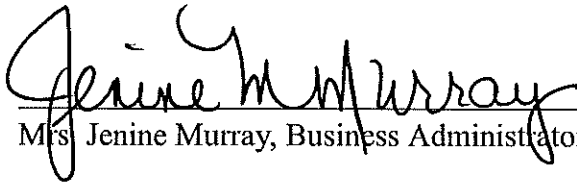
**MOTION TO ADJOURN- CLOSED SESSION - 6:53PM**

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion A1- A2	1st		2nd						
AYE	X	X	X	X		X	X	X	X
NAY									
ABSENT					X				
ABSTAIN									
RECUSE									

**MOTION TO ADJOURN- REGULAR SESSION 6:53PM**

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion	1st		2nd						
AYE	X	X	X	X		X	X	X	X
NAY									
ABSENT					X				
ABSTAIN									
RECUSE									

Certified to be true copies of resolutions adopted by the Hasbrouck Heights Board of Education  
at its meeting held on February 27, 2025.

A handwritten signature in cursive script, reading "Jenine Murray". The signature is written in black ink and is positioned above a horizontal line.

Mrs. Jenine Murray, Business Administrator/Board Secretary