

HASBROUCK HEIGHTS May 16, 2024
Regular Meeting Agenda
Time: 7:30 p.m.

I. A. Meeting called to order at:

B. Announcement of adequate meeting:

The New Jersey Open Public Meeting Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on April 30, 2024. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School, Lincoln Elementary School and Hasbrouck Heights School District Website.

Notice of said meeting was published under legal notice in The Record.

C. Roll Call

II. Flag Salute

III. Presentations/Awards: Review the 2022-2023 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.

IV. Public Hearing on Resolutions to be acted upon this meeting.

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

- V. Approval of Minutes: April 25, 2024
- VI. Correspondence and Report of School Business Administrator/Board Secretary
- VII. Report of the Board President
- VIII. Report of the Superintendent
- IX. Committee and Liaison Reports:
 - A. Education/Curriculum
 - B. Special Education
 - C. Technology
 - D. Facilities
 - E. Recreation
 - F. Finance
 - G. Personnel
 - H. Policy
 - I. NJ/BCSBA
 - J. Borough Council Liaison
 - K. Faculty Liaison
 - L. PTA Liaison

Awards: None

X. Resolutions:

Education /Curriculum Committee

- E05-01-24 Approve the Monthly Discipline Report
- E05-02-24 Approve the Monthly HIB Report
- E05-03-24 Approve the Monthly District Calendar
- E05-04-24 Approve Conference Attendance
- E05-05-24 Approve Professional Development
- E05-06-24 Approve HS Assembly
- E05-07-24 Approve HS Wellness Day
- E05-08-24 Approve Purchase of Supplies
- E05-09-24 Approve Pianist for Spring Concert
- E05-10-24 Approve the purchase of reading materials
- E05-11-24 Approve purchase of materials
- E05-12-24 Approve purchase of materials
- E05-13-24 Approve PD Day

E05-14-24 Approve Professional Development

Special Education Committee

S05-01-24 Approve Contract

S05-02-24 Approve Contract

S05-03-24 Approve Bedside Instruction

Technology Committee

None

Facilities Committee

B05-01-24 Approve Facilities Calendar

Recreation Committee

R05-01-24 Approve Monthly Field Trip Calendar

R05-02-24 Approve Participation on Tennis Team

R05-03-24 Approve Student Helpers

Finance Committee

F05-01-24 Approve Financial Certification

F05-02-24 Approve Actual Payroll for January 2024

F05-03-24 Approve Estimated Payroll for February 2024

F05-04-24 Approve Bills List for

F05-05-24 Approve Reports

F05-06-24 Approve Audit Accountants

F05-07-24 Approve HH Tax Acquisition

F05-08-24 Approve Teterboro Tax Acquisition

F05-09-24 Approve Transportation

Personnel

P05-01-24 Personnel Action

P05-02-24 Personnel Action

P05-03-24 Personnel Action

P05-04-24 Personnel Action

P05-05-24 Personnel Action

P05-06-24 Personnel Action

P05-07-24 Personnel Action

P05-08-24 Personnel Action

P05-09-24 Personnel Action

P05-10-24 Personnel Action

P05-11-24 Personnel Action

P05-12-24 Personnel Action

P05-13-24 Personnel Action

P05-14-24 Personnel Action

P05-15-24	Personnel Action
P05-16-24	Personnel Action
P05-17-24	Personnel Action
P05-18-24	Personnel Action
P05-19-24	Personnel Action
P05-20-24	Personnel Action
P05-21-24	Personnel Action
P05-22-24	Personnel Action
P05-23-24	Personnel Action
P05-24-24	Personnel Action
P05-25-25	Personnel Action

Policy Committee:

PL04-01-24 Approve Policies/Regulations (Second Readings)

- XI. Old Business
- XII. New Business
- XIII. Open Public Hearing

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

- XIV. Private Session (**If necessary**)

-Discuss residency appeal

- XV. Adjournment

**HASBROUCK HEIGHTS BOARD OF EDUCATION
RESOLUTIONS - May 16, 2024**

AWARDS AND PRESENTATIONS: Review the 2022-2023 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.

RESOLUTIONS:

EDUCATION/CURRICULUM COMMITTEE

RESOLUTIONS:

E05-01-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Accept Monthly Discipline Report:

HS - 2 in-school suspensions; 1 out-of-school suspension

MS - 1 in-school suspension

LS - 0 in-school suspensions; 1 out-of-school suspension

ES - 0 in-school or out-of-school suspensions

E05-02-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Accept Monthly Superintendent HIB Report and approve the actions recommended by the Superintendent for the following incidents:
(if applicable)

HS - 1 HIB screening

MS - 0

ES - 0

LS - 0

E05-03-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

The monthly district calendar

E05-04-24 Be it resolved that upon the recommendations of the Superintendent of Schools

the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve the attendance of Robert Brown, Interim School Business Administrator, to attend the NJASBO Annual Conference in Atlantic City, NJ from June 4, 2024 - June 7, 2024, at a cost not to exceed \$800.00. Conference attendance is a provision that is included in his employment contract.

E05-05-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Diana DaCosta to attend "Empowering Students with the Engaging Tools of Grammar" - grades 2-8, at Ridge Ranch Elementary School in Paramus on May 21, 2024 at a cost of \$300.00, paid with ESEA Title II funds.

E05-06-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve grade 12 Health Classes to attend an assembly entitled "Catch You 2 Later" on distracted driving, on May 20, 2024 - donation, no cost to district.

E05-07-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Wellness Day at the High School during PE classes on June 13, 2024.

E05-08-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve the purchase of Word to Word dictionaries for the ESL Program, and WIDA testing materials. Purchased with ESEA Title I funds in the amount of \$140.71.

E05-09-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Eric Van Hoven as a piano accompanist for the Spring Concert on May 22, 2024 at a cost of \$250.00.

- E05-10-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:
- Approve the purchase of Reading materials from Prestwick House in the amount of \$371.54, paid with ESEA Title I funds.
- E05-11-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:
- Approve the purchase of Phonics Instructional Manual Materials from UFLI Foundations Ventriss Learning in the amount of \$451.50 - paid with ESEA Title I funds.
- E05-12-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:
- Approve the purchase of Instructional ELA materials from Booksource totaling \$3,727.86 - paid with ESEA Title I funds.
- E05-13-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:
- Approve a Professional Development day for K. Gasparino to attend an Intern's Culmination Event on May 22, 2024 from 8:30 am - 12:30 pm at Bergen Tech.
- E05-14-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:
- Approve Patricia Cozzitorto to attend a seminar sponsored by NJASBO in Whippany, NJ on May 21, 2024 for Payroll Administrators, and to approve Kathy Khoury to attend a seminar sponsored by NJASBO in Whippany, NJ on May 21, 2024 for Administrative Assistants. The cost per seminar is \$125.00 for a total of \$250.00.

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

S05-01-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve a contract with Pro Care Therapy to provide an out-of-district paraprofessional for student #1003026 from May 13, 2024 through June 24, 2024.

S05-02-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve a contract with Soliant, an independent contractor for nursing services, for student #1001796 through the end of the school year at a rate of \$72.00 per hour.

S05-03-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Learnwell to provide bedside instruction for student #1001291 - 5 hours per week at \$56.75 per hour, from May 3, 2024 through approximately June 14, 2024.

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

B05-01-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Monthly Facilities Calendar

RECREATION COMMITTEE:

RESOLUTIONS:

R05-01-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve the monthly Field Trip Calendar

R05-02-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2027 school year:

Approve a Home Schooled student (HH resident) to participate on the girls tennis team.

R05-03-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Field Day HS student helpers - May 24, 2024 Lincoln School; May 31, 2024, Euclid School; and June 6, 2024 Middle School.

FINANCE COMMITTEE:

RESOLUTIONS:

F05-01-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

F05-02-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month April in the amount of \$2,086,732.10 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above.

F05-03-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the month of May at \$2,200,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$2,200,000.

F05-04-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year: (Attachment A)

Bills List for the Month of March

Fund 10	General Fund	\$ 3,971,228.06
Fund 20	Special Revenue	\$ 181,939.89
Fund 60	Enterprise	\$ 144,249.27
Fund 95	Student Activity	\$ 10,580.50
Total:		\$ 4,307,997.72

F05-05-24 Be it Resolved that upon the recommendation of the Superintendent of Schools of the Hasbrouck Heights Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary's Report

Monthly Fund Transfer Report

Cash Reports for March

March (Attachment B)

F05-06-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:

Appoint the accounting firm of Lerch, Vinci & Bliss, LLP to perform the financial audit of the 2023-2024 school year at a fee of \$41,600.00.

F05-07-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:

Approve the 2024-2025 Tax Requisition for Hasbrouck Heights (Attachment C).

F05-08-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:

Approve the 2024-2025 Tax Requisition for Teterboro (Attachment D).

F05-09-24 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:

Approve 4 Diamond Transportation to provide student transportation for school-related services for the 2024-2025 School Year. Not to exceed \$84,118.00.

PERSONNEL COMMITTEE:

RESOLUTIONS:

P05-01-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:

Approve the following Euclid School staff for the Summer Enrichment Program from July 9 through July 18, 2024, 3 hours of instruction per day, plus 45 minutes prep, and 15 minutes before and after student arrival and dismissal, at \$42.00 per hour:

Stephanie Netelkos, Lisa Latorre, Cathy Cuttita, Eileen Oettinger, Lori Bothe, Nicole Garfi, Michelle Ferrence (substitute).

Approve the following Lincoln School staff for the Summer Enrichment Program from July 9 through July 18, 2024, 3 hours of instruction per day, plus 45 minutes prep, and 15 minutes before and after student arrival and dismissal, at \$42.00 per hour:

Danielle Kroncke, Jamie Giaquinto, Samantha Brander, Aundrea Mattina, Danielle Incognito, Jennifer Martello, Danielle Reynolds, Eileen LaTorre, Victoria DePalma.

P05-02-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:

Approve the following Euclid School staff for the Administration of the Kindergarten Inventory of Skills Assessments, date TBD, at a cost of \$42.00 per hour, not to exceed 15 hours:

Jen Werner, Kerri Kest, Stephanie Netelkos, Maria Farruggio

P05-03-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:

Approve Katherine Gasparino as a Summer KEYS Substitute Teacher at \$32.00 per hour, and Carolina Day and George Amores as Summer KEYS Substitute Assistants at \$18.00 per hour.

- P05-04-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:

Approve a maternity leave of absence for employee #1301: Vacation days 9/3/24 - 10/3/24; Personal days 10/4/24 - 10/8/24; Sick days 10/9/24 - 12/17/24; Unpaid FMLA 12/18/24 - 6/30/25.

- P05-05-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:

Approve Caitlin Riordan as a paraprofessional at the Middle School at a salary of \$27,178.

- P05-06-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:

Approve Cherryl Bott-Melfa as Head Girls Basketball Coach, Step 5, \$8,122.

- P05-07-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Jaime Hricay for up to 5 days of extra pay from June 7 - June 12, 2024 (dates are outside of her 10 month contract) at \$125 per day, plus 15 summer hours for collection of student athletic physical paperwork, at the teachers non-instructional hourly rate of \$32/per hour, dates TBD.

- P05-08-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Security Officers Alan Lustmann, at an hourly rate of \$46.87, Barry Feinberg, at an hourly rate of \$40.58, and Corey Lange, at an hourly rate of \$46.87 to work Middle School Graduation on June 18, 2024 - 3 hours each.

Approve Security Officers Alan Lustmann, at an hourly rate of \$46.87, Barry Feinberg, at an hourly rate of \$40.58, and Corey Lange, at an hourly rate of

\$46.87 to work High School Graduation on June 20, 2024 (rain date June 21, 2024) - 3 hours each.

- P05-09-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Security Officer Barry Feinberg to work the High School Talent Show on May 28, 2024 - 3 hours at \$40.58 per hour.

- P05-10-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Security Officer Alan Lustmann to work the Middle School Re-Registration on June 11, 2024 from 4:00 - 7:00 pm at \$46.87 per hour.

- P05-11-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve Security Officer Barry Feinberg, at \$40.58 per hour, and Alan Lustmann, at \$46.87 per hour to work Middle School Junior Aviators Night on June 5, 2024 - 3 hours each.

- P05-12-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:

Approve Patty Hone and Erin Magarelli to work the Euclid School Re-Registration on July 10, 2024 from 4:00 pm - 7:00 pm at hourly rates of \$37.32 P. Hone, and \$33.10 E. Magarelli.

Approve Daisy Sisco and Jaclyn Perez to work the Lincoln School Re-Registration on July 10, 2024 from 4:00 pm - 7:00 pm at hourly rates of \$37.32 for D. Sisco, and \$33.10 for J. Perez.

- P05-13-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve a paid medical leave for employee #0991 from May 2, 2024 through approximately May 19, 2024.

P05-14-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:

Approve the following Lincoln School staff for the Administration of the Kindergarten Inventory of Skills Assessments, date TBD, at a cost of \$42.00 per hour, not to exceed 15 hours:

Danielle Kroncke, Christa Jarosiewicz, Vanessa Lutz

P05-15-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:

Approve Summer Curriculum Writing teachers at \$42.00 per hour as per attached list (Attachment E)

P05-16-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:

Amend Resolution P04-11-24 removing Alisa Rios as a Summer Visitor Monitor.

P05-17-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:

Approve Alan Lustmann and Barry Feinberg to work the ESY Program from July 8 - July 31, 2024 from 8:15 am - 12:45 pm at their hourly rates below:

Rates to June 30, 2024:

Alan Lustmann - \$46.87

Barry Feinberg - \$40.58

Rates effective July 1, 2024:

Alan Lustmann - \$48.15

Barry Feinberg - \$41.66

P05-18-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:

Approve the Extended School Year Staff at \$42 for teachers, \$25.01 for paraprofessionals, and \$42 for a nurse (Attachment F).

- P05-19-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:
- Approve the Child Study Team Summer Hours and hourly rates, up to but not to exceed 50 hours, as per attached (Attachment G).
- P05-20-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:
- Approve Barry Feinberg, Security Officer, to work during the HS Writing Program on June 26-28 and July 1-3, 2024 from 8:30 am - 12:30 pm at \$40.58 per hour, not to exceed 24 hours. Rate effective July 1, 2024 - \$41.66 per hour.
- P05-21-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:
- Approve Security Guards for the 2024-2025 School Year (includes license to carry stipend of \$7,000):
- Alan Lustmann \$49,838
Barry Feinberg \$43,120
- P05-22-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:
- Approve George Amores as a Summer ESY Visitor Monitor from July 8 - July 31, 2024, 8:15 am - 12:45 pm at \$16.50 per hour.
- P05-23-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2024-2025 school year:
- Amend Resolution #P04-16-24; Reappointment of staff for the 2024-2025 School Year:

Tenured

<i>LAST NAME</i>	<i>FIRST NAME</i>	<i>FTE</i>	TOTAL
BARCHINI	VINCENZO	1	\$148,314
BAUMANN	SOPHIE	1	\$63,270
BRUNETTI	NATALIE	1	\$59,820
CALLIGY	ASHLEY	1	\$83,745
CENTRELLA	MARY	1	\$109,025
COCOZZO	ZACHARY	1	\$62,770
CONDAL	TAYLOR	1	\$71,970
GALLUCCI	JOANIE	1	\$79,665
McSHANE	PATRICK	1	\$70,770

Non-Tenured

<i>LAST NAME</i>	<i>FIRST NAME</i>	<i>FTE</i>	TOTAL
CONNER	KERRIANNE	1	\$84,165
MACMILLAN	MEGHAN	1	\$69,445

POLICY COMMITTEE:

PL05-01-24 Be it resolved that upon the recommendations of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2023-2024 school year:

Approve the first/second reading of the following revised policies/regulations (Attachment H):

Second Readings

3125.2	Employment of Substitute Teachers
5230	Late Arrival & Early Dismissal
5240	Tardiness
5440	Honoring Student Academic Achievement

Check Journal
Rec and Unrec checks

Hasbrouck Heights Board of Ed.
Hand and Machine checks

Attachment

A

Page 1 of 5

04/18/24 12:08

Starting date 3/1/2024

Ending date 3/31/2024

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
011330	H 03/18/24		I282	JUDITH R. KESSLER	EUCLID SPRING CONCERT	425.00
021944	V 03/01/24	03/01/24	1925	BRONX ZOO	CHECK FROM WRONG ACCOUN	
021945	03/06/24		0072	DESIGN N STITCH - ALEXANDRIA BLOUSE INC		833.00
021946	03/06/24		1371	RIDGEFIELD PARK HALL OF FAME		250.00
021947	03/06/24		1929	SPORTSTIME		1,400.00
021948	03/06/24		U789	4 FEET GRAFIX		800.00
021949	03/18/24		D433	VALENCIA, JEAN		180.00
021950	V 03/18/24	03/18/24	I282	JUDITH R. KESSLER	PAID FROM WRONG ACCOUNT	
021951	03/21/24		2313	FIESTA CATERING		4,856.26
021952	03/21/24		2727	FIRST STUDENT, INC.		1,227.24
070494	03/01/24		2388	4 DIAMOND TRANSPORTATION LLC		8,995.00
070495	03/07/24		1859	BENSI OF HASBROUCK HEIGHTS		189.36
070496	03/11/24		1864	HEIGHTS PIZZA		162.71
070497	03/13/24		J241	CONCORD THEATRICALS CORP.		3,175.26
070498	03/14/24		1859	BENSI OF HASBROUCK HEIGHTS		135.00
070499	03/14/24		2388	4 DIAMOND TRANSPORTATION LLC		5,335.00
070500	03/14/24		3021	A.T. &T		197.60
070501	03/14/24		H664	AATI		50.00
070502	03/14/24		H975	ABRENICA, KRISTEN		48.50
070503	03/14/24		1701	ALPINE LEARNING GROUP, INC.		11,252.31
070504	03/14/24		W764	AME INC		569.89
070505	03/14/24		0075	AMERICAN PAPER & SUPPLY COMPANY		8,178.16
070506	03/14/24		0040	APPLE INC.		1,500.00
070507	03/14/24		2525	AT HOME MEDICAL		20.00
070508	03/14/24		0129	ATRA JANITORIAL SUPPLY COMPANY INC.		766.00
070509	03/14/24		1627	BAYADA HOME HEALTH CARE, INC.		2,520.00
070510	03/14/24		1828	BCCA		900.00
070511	03/14/24		V405	BCWCA		250.00
070512	03/14/24		4173	BERGEN ARTS & SCIENCE		7,802.00
070513	03/14/24		0180	BERGEN COUNTY SPECIAL SERVICES		70,399.61
070514	03/14/24		1626	BERGEN COUNTY TECHNICAL SCHOOLS		197,610.00
070515	03/14/24		W562	BOHAN, MAYA		97.00
070516	03/14/24		0222	BOROUGH OF HASBROUCK HEIGHTS		785.16
070517	03/14/24		4596	BRADY, ROBERT		701.60
070518	03/14/24		5118	CATAPANE, JOAN		120.00
070519	03/14/24		1487	CCL THERAPY, LLC		12,415.00
070520	03/14/24		2547	CDW GOVERNMENT, INC.		1,231.14
070521	03/14/24		M698	COCHLEAR		440.00
070522	03/14/24		1427	COSKEYS ELECTRONIC SYSTEMS INC.		2,040.00

Check Journal
Rec and Unrec checks

Hasbrouck Heights Board of Ed.
Hand and Machine checks

Page 2 of 5

04/18/24 12:08

Starting date 3/1/2024

Ending date 3/31/2024

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
070523	03/14/24		N229	CUE, STEPHEN		48.50
070524	03/14/24		1505	DAVID GREGORY SCHOOL, INC.		8,337.31
070525	03/14/24		1150	DELTA DENTAL		26,308.47
070526	03/14/24		2994	DERON SCHOOL OF NJ, INC.		9,645.44
070527	V 03/14/24	03/14/24		00.0 \$ Multi Stub Void	#070528 Stub	
070528	03/14/24		0730	DIRECT ENERGY BUSINESS		24,317.46
070529	03/14/24		W689	DOUGLASS, JAKE		18.38
070530	03/14/24		0446	EDUCATIONAL DATA SERVICES, INC		2,530.00
070531	03/14/24		5010	EI ASSOCIATES		26,750.00
070532	03/14/24		L383	FILE BANK INC		361.10
070533	03/14/24		2282	FLINN SCIENTIFIC INC.		31.23
070534	03/14/24		1480	FORUM SCHOOL		46,818.00
070535	03/14/24		F822	FOUNDATION FOR EDUCATIONAL ADMINISTRATI		150.00
070536	03/14/24		J481	FRANCHINA, ISABELLA		48.50
070537	03/14/24		0204	FREUND, KURT		474.50
070538	03/14/24		G829	FRONTLINE TECHNOLOGIES GROUP LLC		5,228.38
070539	03/14/24		2255	FUN FIT THERAPY LLC		4,497.50
070540	03/14/24		P886	GANNETT NEW YORK/ NEW JERSEY LOCALIQ		185.92
070541	03/14/24		0563	GARFIELD BOARD OF ED.		11,585.00
070542	03/14/24		X074	GENSERVE LLC		510.00
070543	03/14/24		0455	GOOD TALKING PEOPLE		10,050.00
070544	03/14/24		2748	GRAINGER		265.13
070545	03/14/24		0656	HANDI-LIFT INC.		1,585.00
070546	03/14/24		0697	HERTZ FURN. SYS. CORP.		2,959.04
070547	03/14/24		0716	HOME DEPOT		2,372.24
070548	03/14/24		E051	HONE, JOHN		244.92
070549	03/14/24		C131	IN-LINE AIR CONDITIONING CO, INC		6,632.41
070550	03/14/24		B188	JMTK LLC		8,656.00
070551	03/14/24		0710	JOHNSON CONTROLS SECURITY SOLUTIONS		676.28
070552	03/14/24		4337	JOSTENS, INC		400.70
070553	03/14/24		Q684	KENCOR, INC.		652.00
070554	03/14/24		H182	KINGS III OF AMERICA, LLC		323.69
070555	03/14/24		H670	LEE- DISTRIBUTORS FURNITURE LLC		32,468.39
070556	03/14/24		J480	LODI LANES		1,052.00
070557	03/14/24		7385	MACHADO LAW GROUP, LLC		4,416.00
070558	03/14/24		1958	MAGIC TOUCH CONSTRUCTION CO., INC		10,760.22
070559	03/14/24		3020	MASCHIO'S FOOD SERVICE, INC.		125,570.12
070560	03/14/24		2657	MATTYASOVSKY, TAMAS		78.73
070561	03/14/24		J193	MORRIS- UNION JOINTURE COMMISSION		90.00

Check Journal
Rec and Unrec checks

Hasbrouck Heights Board of Ed.
Hand and Machine checks

Page 3 of 5

04/18/24 12:08

Starting date 3/1/2024

Ending date 3/31/2024

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
070562	03/14/24		0111	MUNICIPAL CAPITAL FINANCE		77,748.00
070563	03/14/24		1670	N IMPERATORE TUTOR LLC		1,200.00
070564	03/14/24		1584	NAPA AUTO PARTS		90.00
070565	V 03/14/24	03/15/24	Q205	NEW JERSEY COUNCIL FOR EXCEPTIONAL CHIL	AMEND RESOL#S03-01-24 COS1	
070566	03/14/24		C499	NEW JERSEY SCHOOL BUILDINGS & GROUNDS		325.00
070567	03/14/24		G737	NEW NORTH ARLINGTON BOWL		151.90
070568	03/14/24		O089	NICKERSON NEW JERSEY, INC		41,887.52
070569	03/14/24		V790	NJECC		115.00
070570	03/14/24		1149	NJSBA		3,500.00
070571	03/14/24		3181	NORTH JERSEY COFFEE, PAPER, AND BEVERAG		633.58
070572	03/14/24		B064	NORTHEASTERN INTERIOR SERVICES LLC		1,582.00
070573	03/14/24		K860	OATS, HASSAN		48.50
070574	03/14/24		B962	ODEH, SARA		48.50
070575	03/14/24		8838	ON-SITE FLEET SERVICE		1,735.69
070576	03/14/24		4336	OPTIMUM		299.96
070577	03/14/24		1245	PARAMOUNT EXTERMINATING		495.00
070578	03/14/24		0064	PASCACK VALLEY REGIONAL HIGH SCHOOL DIS		4,344.00
070579	03/14/24		1298	PENN RELAY CARNIVAL		500.00
070580	03/14/24		1818	PERFORM BETTER		401.51
070581	03/14/24		1913	PHOENIX ADVISORS, LLC		1,350.00
070582	03/14/24		1501	PHOENIX CENTER, INC.		6,753.12
070583	03/14/24		Z050	POWER-FLO TECHNOLOGIES, INC.		246.49
070584	03/14/24		U293	PROGRESSIVE THERAPY OF NJ		12,839.60
070585	03/14/24		2328	PSE & GCO		5,804.05
070586	03/14/24		Z784	PURESAN HOLDINGS, LLC		2,777.00
070587	03/14/24		1358	RIDGEFIELD BOARD OF EDUCATION		9,954.00
070588	03/14/24		X222	ROMEO, DOMINIC		276.46
070589	03/14/24		0267	SAGE EDUCATIONAL ENTERPRISES		31,050.24
070590	03/14/24		M504	SAL ELECTRIC CO., INC		5,702.47
070591	03/14/24		1579	SCHOOL SPECIALTY, LLC		176.32
070592	03/14/24		4360	SCUILLA, MICHAEL		429.54
070593	03/14/24		0800	SHAW'S COMPLETE SECURITY		1,720.40
070594	03/14/24		A398	SJTCA		900.00
070595	03/14/24		K973	SMAJLAJ, AVA		291.00
070596	03/14/24		2322	SOUTH BERGEN JOINTURE COMM.		95,106.11
070597	03/14/24		W613	SPORTSFIELD SPECIALTIES, INC		4,313.00
070598	03/14/24		2070	STANS SPORTS CENTER		1,641.90
070599	03/14/24		K581	STAPLES, INC / ED DATA		1,608.55
070600	03/14/24		L145	STAVASH, JARED		97.00

Starting date 3/1/2024 Ending date 3/31/2024

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
070601	03/14/24		F410	TAILOR, KUSH		48.50
070602	03/14/24		F907	TEACHER COLLEGE READING WRITING PROJEC		2,600.00
070603	03/14/24		P936	THE CTC ACADEMY, INC.		7,762.71
070604	03/14/24		2024	THE SHERWIN WILLIAMS CO.		2,326.86
070605	03/14/24		W488	THERAPY ASSOCIATES ABA SERVICES LLC		13,720.00
070606	03/14/24		2134	TODD, RONALD		34.31
070607	03/14/24		G579	USA TEAM SALES , INC		2,072.50
070608	03/14/24		P887	VALLEY MEDICAL GROUP		181.00
070609	03/14/24		4115	VAN DINE MOTORS, INC.		5,802.00
070610	03/14/24		2156	VANDERBECK, C.J. & SON INC		10,754.72
070611	03/14/24		T936	VASQUEZ, ANNA LISSE		48.50
070612	03/14/24		0639	VEOLIA WATER OF NEW JERSEY		1,815.06
070613	03/14/24		4454	VERIZON		2,261.03
070614	03/14/24		2588	VERIZON WIRELESS		1,619.03
070615	03/14/24		0526	WAGE WORKS INC		50.00
070616	03/14/24		4230	WEATHER PROOFING TECH., INC.		8,272.00
070617	03/14/24		3531	WINDSOR ACADEMY		6,713.08
070618	03/14/24		B106	ZAHN, SHAUN		273.93
070619	03/14/24		V675	ZUIDEMA INC/ZUIDEMA PORT TOILETS		665.00
070620	03/15/24		Q205	NEW JERSEY COUNCIL FOR EXCEPTIONAL CHIL		180.00
070621	03/21/24		1864	HEIGHTS PIZZA		148.92
116400	03/05/24		1925	BRONX ZOO	Lincoln Bronx Zoo	609.00
A65566	03/15/24		PAY	HASBROUCK HEIGHTS PAYROLL		1,099,781.52
A65567	03/31/24		PAY	HASBROUCK HEIGHTS PAYROLL		1,066,167.07
A65568	03/05/24		0271	PRUDENTIAL RETIREMENT(DCRP)	2.29.24 ER DCRP	2,087.44
A65569	03/15/24		1159	STATE OF NJ HEALTH BENEFITS	Agency EFT	448,459.07
A65570	03/14/24		0271	PRUDENTIAL RETIREMENT(DCRP)	3.15.24 ER DCRP	2,113.39
A65571	03/31/24		7269	HASBROUCK HEIGHTS PR AGENCY	MAR BOARD SHARE FICA	41,322.82
A65572	03/31/24		7269	HASBROUCK HEIGHTS PR AGENCY		117,151.58
A65573	03/27/24		0271	PRUDENTIAL RETIREMENT(DCRP)	3.31.24 ER DCRP	2,068.91
A65576	03/14/24		4953	DEFINED CONTRIBUTION RETIREMENT PROGRA	ANNUAL APPROPRIATIONS	417,788.00

Starting date 3/1/2024

Ending date 3/31/2024

Fund Totals		
-------------	--	--

10	General Funds	\$117,151.58
11	GENERAL FUND	\$3,854,076.48
20	Special Revenue Fund	\$181,939.89
60	Enterprise Fund	\$144,249.27
95	STUDENT ACTIVITY	\$10,580.50
Total for all checks listed		\$4,307,997.72

Prepared and submitted by: _____

Board Secretary

Date

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Funds

Assets and Resources

Assets:

101	Cash in bank		\$3,623,638.91
102-106	Cash Equivalents		\$3,367.02
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$10,080,668.00

Accounts Receivable:

132	Interfund	(\$161,467.89)	
141	Intergovernmental - State	\$1,338,014.96	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$1,176,547.07

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$37,073,267.00	
302	Less Revenues	(\$36,921,490.37)	\$151,776.63

Total assets and resources

\$15,035,997.63

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Funds

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$2,230.19
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$256,441.00
Total liabilities		\$258,671.19

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

Page 3 of 40
04/18/24 12:04

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Funds

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$12,953,581.79

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$1,317,403.01	
604	Add: Increase in Capital Reserve	\$3,000.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$1,320,403.01
762	Reserve for Adult Education		\$682,430.54
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$200,000.00	
606	Add: Increase in Maintenance Reserve	\$500.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$200,500.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$40,474,818.98	
602	Less: Expenditures	(\$26,985,684.64)	
	Less: Encumbrances	(\$11,462,537.16)	(\$38,448,221.80)
	Total appropriated		\$17,183,512.52
	Unappropriated:		
770	Fund balance, July 1		\$998,865.90
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$3,405,051.98)
	Total fund balance		\$14,777,326.44
	Total liabilities and fund equity		<u>\$15,035,997.63</u>

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$40,474,818.98	\$38,448,221.80	\$2,026,597.18
Revenues	(\$37,073,267.00)	(\$36,921,490.37)	(\$151,776.63)
Subtotal	<u>\$3,401,551.98</u>	<u>\$1,526,731.43</u>	<u>\$1,874,820.55</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$3,000.00	(\$1,317,403.01)	\$1,320,403.01
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,404,551.98</u>	<u>\$209,328.42</u>	<u>\$3,195,223.56</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,404,551.98</u>	<u>\$209,328.42</u>	<u>\$3,195,223.56</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$500.00	(\$200,000.00)	\$200,500.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,405,051.98</u>	<u>\$9,328.42</u>	<u>\$3,395,723.56</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,405,051.98</u>	<u>\$9,328.42</u>	<u>\$3,395,723.56</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,405,051.98</u>	<u>\$9,328.42</u>	<u>\$3,395,723.56</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,405,051.98</u>	<u>\$9,328.42</u>	<u>\$3,395,723.56</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,405,051.98</u>	<u>\$9,328.42</u>	<u>\$3,395,723.56</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$3,405,051.98</u>	<u>\$9,328.42</u>	<u>\$3,395,723.56</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$3,405,051.98</u>	<u>\$9,328.42</u>	<u>\$3,395,723.56</u>

Prepared and submitted by :

Robert Brown

Board Secretary

3/31/24

Date

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	33,494,284	0	33,494,284	33,519,663		(25,379)
00520	SUBTOTAL – Revenues from State Sources	3,546,277	0	3,546,277	3,381,393	Under	164,884
00570	SUBTOTAL – Revenues from Federal Sources	32,206	0	32,206	20,435	Under	11,771
72180	Interest Earned on Maintenance Reserve	500	0	500	0	Under	500
Total		37,073,267	0	37,073,267	36,921,490		151,777
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	10,926,230	105,265	11,031,495	7,662,320	3,232,766	136,409
10300	Total Special Education - Instruction	3,686,733	(20,421)	3,666,312	2,391,231	1,037,059	238,022
11160	Total Basic Skills/Remedial – Instruct.	173,945	0	173,945	77,228	33,097	63,620
12160	Total Bilingual Education – Instruction	226,930	20,421	247,351	169,610	77,462	280
17100	Total School-Sponsored Co/Extra Curricul	285,000	44,169	329,169	215,537	105,693	7,939
17600	Total School-Sponsored Athletics – Instr	586,286	22,851	609,137	452,662	132,282	24,194
20620	Total Summer School	80,500	(31,538)	48,962	48,752	210	0
29180	Total Undistributed Expenditures - Instr	3,217,146	(168,052)	3,049,094	1,316,402	1,214,098	518,594
29680	Total Undistributed Expenditures – Atten	136,518	0	136,518	101,405	34,101	1,012
30620	Total Undistributed Expenditures – Healt	431,045	(26,936)	404,109	223,122	91,671	89,316
40580	Total Undistributed Expend – Speech, OT,	934,940	(35,344)	899,596	593,156	283,366	23,074
41080	Total Undist. Expend. – Other Supp. Serv	748,162	(48,637)	699,525	332,041	307,213	60,271
41660	Total Undist. Expend. – Guidance	777,922	65,920	843,842	597,786	244,298	1,758
42200	Total Undist. Expend. – Child Study Team	1,028,836	35,123	1,063,959	740,788	312,745	10,426
43200	Total Undist. Expend. – Improvement of I	271,182	(20,500)	250,682	158,453	68,000	24,229
43620	Total Undist. Expend. – Edu. Media Serv.	462,660	0	462,660	321,999	111,810	28,851
44180	Total Undist. Expend. – Instructional St	8,000	0	8,000	576	1,500	5,924
45300	Support Serv. - General Admin	643,438	(23,356)	620,082	399,602	156,779	63,701
46160	Support Serv. - School Admin	1,391,008	35,588	1,426,596	1,043,991	359,132	23,473
47200	Total Undist. Expend. – Central Services	443,700	(49,250)	394,450	302,170	80,953	11,328
47620	Total Undist. Expend. – Admin. Info. Tec	175,888	(9,779)	166,109	67,451	17,232	81,426
51120	Total Undist. Expend. – Oper. & Maint. O	3,008,619	1,759,009	4,767,628	3,182,004	1,389,393	196,232
52480	Total Undist. Expend. – Student Transpor	1,195,941	20,188	1,216,129	822,894	364,561	28,673
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	6,073,133	(76,000)	5,997,133	4,347,886	1,445,406	203,841
75880	TOTAL EQUIPMENT	0	118,552	118,552	26,306	92,246	0
76260	Total Facilities Acquisition and Constr	356,005	1,487,779	1,843,784	1,390,316	269,463	184,005
Total		37,269,767	3,205,052	40,474,819	26,985,685	11,462,537	2,026,597

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Funds

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy		33,144,765	0	33,144,765	33,144,765		0
00190	10-1300	Total Tuition		0	0	0	2,000		(2,000)
00260	10-1910	Rents and Royalties		66,000	0	66,000	0	Under	66,000
00300	10-1____	Unrestricted Miscellaneous Revenues		280,519	0	280,519	372,898		(92,379)
00340	10-1____	Interest Earned on Capital Reserve Funds		3,000	0	3,000	0	Under	3,000
00420	10-3121	Categorical Transportation Aid		143,130	0	143,130	143,130		0
00430	10-3131	Extraordinary Aid		164,884	0	164,884	0	Under	164,884
00440	10-3132	Categorical Special Education Aid		1,613,865	0	1,613,865	1,613,865		0
00460	10-3176	Equalization Aid		1,438,890	0	1,438,890	1,438,890		0
00470	10-3177	Categorical Security Aid		185,508	0	185,508	185,508		0
00540	10-4200	Medicaid Reimbursement		32,206	0	32,206	20,435	Under	11,771
72180	10-606- -	Interest Earned on Maintenance Reserve		500	0	500	0	Under	500
Total				37,073,267	0	37,073,267	36,921,490		151,777

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02000	11-105-100-101	Preschool – Salaries of Teachers		76,500	0	76,500	45,970	22,910	7,620
02080	11-110-____-101	Kindergarten – Salaries of Teachers		462,920	(114,167)	348,753	247,509	101,244	0
02100	11-120-____-101	Grades 1-5 – Salaries of Teachers		3,361,872	57,431	3,419,303	2,386,434	1,029,869	3,000
02120	11-130-____-101	Grades 6-8 – Salaries of Teachers		2,348,699	9,075	2,357,774	1,651,594	706,179	0
02140	11-140-____-101	Grades 9-12 – Salaries of Teachers		3,469,522	45,661	3,515,183	2,544,015	967,923	3,246
02200	11-140-100-320	Purchased Professional – Educational Ser		0	9,000	9,000	4,412	2,942	1,646
03000	11-190-1__-106	Other Salaries for Instruction		53,670	68,311	121,981	82,328	39,653	0
03020	11-190-1__-320	Purchased Professional – Educational Ser		127,750	(90,061)	37,689	8,862	2,700	26,128
03040	11-190-1__-340	Purchased Technical Services		350,863	(58,215)	292,648	156,221	112,587	23,841
03060	11-190-1__-[4-5]	Other Purchased Services (400-500 series		377,914	25,800	403,714	224,748	173,811	5,155
03080	11-190-1__-610	General Supplies		231,520	57,430	288,950	221,740	19,177	48,033
03100	11-190-1__-640	Textbooks		49,000	97,540	146,540	90,059	53,481	3,000
03120	11-190-1__-8__	Other Objects		16,000	(2,540)	13,460	(1,572)	291	14,740
04500	11-204-100-101	Salaries of Teachers		144,692	(4,500)	140,192	78,389	30,170	31,634
04520	11-204-100-106	Other Salaries for Instruction		105,340	6,250	111,590	79,988	31,602	0
04600	11-204-100-610	General Supplies		1,000	0	1,000	323	9	668
04620	11-204-100-640	Textbooks		500	0	500	0	0	500
07000	11-213-100-101	Salaries of Teachers		2,495,316	(108,758)	2,386,558	1,611,383	697,716	77,459
07020	11-213-100-106	Other Salaries for Instruction		651,370	75,861	727,231	426,661	199,429	101,141
07100	11-213-100-610	General Supplies		8,000	0	8,000	3,947	2,509	1,544
08500	11-216-100-101	Salaries of Teachers		179,845	7,580	187,425	131,559	55,866	0
08520	11-216-100-106	Other Salaries for Instruction		53,670	5,317	58,987	42,886	16,101	0
08600	11-216-100-6__	General Supplies		2,000	0	2,000	1,220	32	747
09260	11-219-100-101	Salaries of Teachers		45,000	(2,171)	42,829	14,875	3,625	24,329
11000	11-230-100-101	Salaries of Teachers		173,445	0	173,445	77,228	33,097	63,120
11100	11-230-100-610	General Supplies		500	0	500	0	0	500
12000	11-240-100-101	Salaries of Teachers		225,230	20,421	245,651	168,656	76,995	0

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Funds

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
12100	11-240-100-610	General Supplies	1,500	0	1,500	954	467	80
12120	11-240-100-640	Textbooks	200	0	200	0	0	200
17000	11-401-100-1__	Salaries	260,000	31,038	291,038	186,043	104,093	902
17020	11-401-100-[3-5]	Purchased Services (300-500 series)	0	12,000	12,000	8,717	1,600	1,683
17040	11-401-100-6__	Supplies and Materials	16,000	2,564	18,564	13,761	0	4,803
17060	11-401-100-8__	Other Objects	9,000	(1,433)	7,567	7,017	0	550
17500	11-402-100-1__	Salaries	373,786	0	373,786	274,840	98,946	0
17520	11-402-100-[3-5]	Purchased Services (300-500 series)	67,000	1,169	68,169	49,290	349	18,531
17540	11-402-100-6__	Supplies and Materials	105,000	24,682	129,682	97,550	27,270	4,863
17560	11-402-100-8__	Other Objects	40,500	(3,000)	37,500	30,982	5,717	800
20000	11-422-100-101	Salaries of Teachers	30,000	(2,927)	27,073	26,863	210	0
20020	11-422-100-106	Other Salaries of Instruction	25,000	(3,111)	21,889	21,889	0	0
20080	11-422-100-3__	Purchased Professional & Technical Servi	25,000	(25,000)	0	0	0	0
20120	11-422-100-610	General Supplies	500	(500)	0	0	0	0
29020	11-000-100-562	Tuition to Other LEAs within the State -	502,764	171,636	674,400	289,017	385,383	0
29040	11-000-100-563	Tuition to County Voc. School District-R	715,464	(158,570)	556,894	244,142	118,794	193,958
29060	11-000-100-564	Tuition to County Voc. School District-S	368,550	124,158	492,708	330,393	162,315	0
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	568,362	0	568,362	123,144	396,765	48,453
29100	11-000-100-566	Tuition to Priv. School for the Disabled	892,693	(312,161)	580,532	251,186	120,726	208,620
29140	11-000-100-568	Tuition – State Facilities	18,414	0	18,414	0	18,414	0
29160	11-000-100-569	Tuition – Other	150,899	6,885	157,784	78,520	11,702	67,562
29500	11-000-211-1__	Salaries	136,518	0	136,518	101,405	34,101	1,012
30500	11-000-213-1__	Salaries	356,545	14,299	370,844	204,171	90,029	76,644
30540	11-000-213-3__	Purchased Professional and Technical Ser	60,000	(41,705)	18,295	11,010	1,640	5,645
30580	11-000-213-6__	Supplies and Materials	11,000	0	11,000	7,169	3	3,828
30600	11-000-213-8__	Other Objects	3,500	470	3,970	771	0	3,199
40500	11-000-216-1__	Salaries	230,240	1,065	231,305	162,233	69,072	0
40520	11-000-216-320	Purchased Professional – Educational Ser	697,700	(37,221)	660,479	425,605	214,294	20,580
40540	11-000-216-6__	Supplies and Materials	6,000	812	6,812	5,318	0	1,494
40560	11-000-216-8__	Other Objects	1,000	0	1,000	0	0	1,000
41000	11-000-217-1__	Salaries	454,825	(73,637)	381,188	223,206	97,711	60,271
41020	11-000-217-320	Purchased Professional – Educational Ser	293,337	25,000	318,337	108,835	209,502	0
41500	11-000-218-104	Salaries of Other Professional Staff	775,172	63,420	838,592	594,259	244,173	160
41580	11-000-218-390	Other Purchased Professional & Technical	500	0	500	0	0	500
41600	11-000-218-[4-5]	Other Purchased Services (400-500 series)	250	(220)	30	0	0	30
41620	11-000-218-6__	Supplies and Materials	750	790	1,540	957	125	458
41640	11-000-218-8__	Other Objects	1,250	1,930	3,180	2,570	0	610
42000	11-000-219-104	Salaries of Other Professional Staff	894,350	25,623	919,973	640,300	278,466	1,207
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	121,486	10,000	131,486	93,878	30,372	7,237
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series)	4,000	(500)	3,500	0	3,310	190
42160	11-000-219-6__	Supplies and Materials	7,000	0	7,000	5,510	417	1,073

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Funds

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
42180	11-000-219-8__	Other Objects	2,000	0	2,000	1,101	180	719
43020	11-000-221-104	Salaries of Other Professional Staff	265,682	(32,500)	233,182	141,501	68,000	23,680
43160	11-000-221-6__	Supplies and Materials	3,000	11,750	14,750	14,531	0	219
43180	11-000-221-8__	Other Objects	2,500	250	2,750	2,420	0	330
43500	11-000-222-1__	Salaries	442,960	0	442,960	316,028	111,810	15,122
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series	6,000	0	6,000	0	0	6,000
43580	11-000-222-6__	Supplies and Materials	13,000	(500)	12,500	5,453	0	7,047
43600	11-000-222-8__	Other Objects	700	500	1,200	518	0	682
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	8,000	0	8,000	576	1,500	5,924
45000	11-000-230-1__	Salaries	316,149	(58,523)	257,627	185,503	51,646	20,478
45040	11-000-230-331	Legal Services	65,000	1,500	66,500	27,318	38,998	185
45060	11-000-230-332	Audit Fees	40,500	0	40,500	0	40,000	500
45100	11-000-230-339	Other Purchased Professional Services	20,000	6,874	26,874	19,243	0	7,631
45120	11-000-230-340	Purchased Technical Services	16,500	4,829	21,329	18,002	0	3,327
45140	11-000-230-530	Communications/Telephone	75,975	2,663	78,638	40,256	23,695	14,687
45160	11-000-230-585	BOE Other Purchased Services	2,500	9,000	11,500	8,037	0	3,463
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	67,306	0	67,306	64,539	406	2,360
45200	11-000-230-610	General Supplies	7,000	0	7,000	2,928	2,034	2,038
45260	11-000-230-890	Miscellaneous Expenditures	17,208	300	17,508	14,047	0	3,461
45280	11-000-230-895	BOE Membership Dues and Fees	15,300	10,000	25,300	19,730	0	5,570
46000	11-000-240-103	Salaries of Principals/Assistant Princip	910,712	(2,708)	908,004	681,003	227,001	0
46020	11-000-240-104	Salaries of Other Professional Staff	151,759	0	151,759	113,819	37,940	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	272,537	34,731	307,268	225,187	77,073	5,008
46120	11-000-240-6__	Supplies and Materials	40,000	65	40,065	17,308	13,659	9,098
46140	11-000-240-8__	Other Objects	16,000	3,500	19,500	6,674	3,460	9,367
47000	11-000-251-1__	Salaries	413,700	(49,500)	364,200	285,296	78,904	0
47040	11-000-251-340	Purchased Technical Services	16,500	0	16,500	8,285	1,975	6,240
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	500	0	500	0	0	500
47100	11-000-251-6__	Supplies and Materials	10,000	250	10,250	7,039	74	3,138
47180	11-000-251-890	Other Objects	3,000	0	3,000	1,550	0	1,450
47500	11-000-252-1__	Salaries	110,463	(10,000)	100,463	63,707	7,290	29,466
47540	11-000-252-340	Purchased Technical Services	4,000	0	4,000	0	0	4,000
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series	16,000	0	16,000	0	0	16,000
47580	11-000-252-6__	Supplies and Materials	44,925	221	45,146	3,744	9,943	31,460
47600	11-000-252-8__	Other Objects	500	0	500	0	0	500
48500	11-000-261-1__	Salaries	130,066	(1,000)	129,066	96,800	32,267	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	210,000	1,550,680	1,760,680	941,522	750,006	69,153
48540	11-000-261-610	General Supplies	15,000	15,000	30,000	14,259	10,000	5,741
48560	11-000-261-8__	Other Objects	500	0	500	125	0	375
49000	11-000-262-1__	Salaries	993,391	20,000	1,013,391	782,370	225,066	5,955
49020	11-000-262-107	Salaries of Non-Instructional Aides	174,713	29,000	203,713	150,374	53,339	0

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 10 General Funds

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.		150,000	5,173	155,173	129,347	25,081	745
49120	11-000-262-490	Other Purchased Property Services		55,000	1,320	56,320	28,098	28,013	209
49140	11-000-262-520	Insurance		270,590	7,500	278,090	278,090	0	0
49160	11-000-262-590	Miscellaneous Purchased Services		22,000	(12,820)	9,181	5,904	991	2,286
49180	11-000-262-610	General Supplies		175,000	5,000	180,000	133,540	43,775	2,685
49200	11-000-262-621	Energy (Natural Gas)		120,000	338	120,338	32,494	47,506	40,338
49220	11-000-262-622	Energy (Electricity)		240,000	92,893	332,893	218,092	86,594	28,206
49280	11-000-262-8__	Other Objects		19,200	0	19,200	14,804	867	3,530
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.		92,000	5,842	97,842	69,114	28,728	0
50060	11-000-263-610	General Supplies		1,000	3,834	4,834	0	4,313	521
50080	11-000-263-8__	Other Objects		250	0	250	0	0	250
51000	11-000-266-1__	Salaries		95,018	47,000	142,018	98,794	43,224	0
51020	11-000-266-3__	Purchased Professional and Technical Ser		140,000	(17,000)	123,000	88,682	0	34,318
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.		103,641	(18,200)	85,441	74,609	9,624	1,208
51060	11-000-266-610	General Supplies		1,000	24,449	25,449	24,787	0	662
51080	11-000-266-8__	Other Objects		250	0	250	200	0	50
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) –		40,000	7,000	47,000	44,085	2,915	0
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho		5,000	0	5,000	0	0	5,000
52140	11-000-270-420	Cleaning, Repair, & Maint. Services		15,000	0	15,000	8,698	3,087	3,215
52220	11-000-270-504	Contract Serv–Aid in Lieu Pymts–Charter		13,685	0	13,685	4,599	3,270	5,816
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -		80,000	0	80,000	46,375	33,125	500
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) – Joint Agr		212,366	4,834	217,200	198,181	14,185	4,834
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) – Joint Agre		818,890	8,353	827,243	516,402	302,488	8,353
52440	11-000-270-615	Transportation Supplies		10,000	0	10,000	4,509	5,491	0
52460	11-000-270-8__	Other objects		1,000	0	1,000	46	0	954
71020	11-000-291-220	Social Security Contributions		406,000	0	406,000	300,974	99,026	6,000
71060	11-000-291-241	Other Retirement Contributions - PERS		457,601	0	457,601	443,834	17,888	(4,121)
71140	11-000-291-250	Unemployment Compensation		30,000	0	30,000	0	0	30,000
71160	11-000-291-260	Workmen's Compensation		161,530	(6,000)	155,530	149,373	0	6,157
71180	11-000-291-270	Health Benefits		4,978,002	(112,000)	4,866,002	3,393,001	1,315,916	157,085
71200	11-000-291-280	Tuition Reimbursement		40,000	0	40,000	31,922	1,992	6,086
71220	11-000-291-290	Other Employee Benefits		0	42,000	42,000	28,782	10,584	2,634
75080	12-4__-100-73__	School-Sponsored and Other Instructional		0	44,411	44,411	0	44,411	0
75680	12-000-252-73__	Undistributed Expenditures – Admin. Info		0	15,400	15,400	10,780	4,620	0
75720	12-000-262-73__	Undist. Expend. – Custodial Services		0	58,741	58,741	15,526	43,215	0
76080	12-000-400-450	Construction Services		349,147	1,487,779	1,836,926	1,390,316	269,463	177,147
76200	12-000-400-800	Other Objects		6,858	0	6,858	0	0	6,858
Total				37,269,767	3,205,052	40,474,819	26,985,685	11,462,537	2,026,597

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 20 Special Revenue Fund

Assets and Resources

Assets:			
101	Cash in bank		(\$45,799.01)
102-106	Cash Equivalents		\$184,522.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	(\$302,178.00)	
142	Intergovernmental - Federal	\$1,659,667.17	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$1,357,489.17
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$1,815,036.00	
302	Less Revenues	(\$1,577,740.67)	\$237,295.33
Total assets and resources			<u>\$1,733,507.49</u>

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 20 Special Revenue Fund

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$45,799.01)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$62,893.05
411	Intergovernmental Accounts Payable - State	\$93,994.95
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	(\$28,250.00)
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$976,221.43
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$199,484.31
Total liabilities		\$1,304,343.74

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

Page 12 of 40
04/18/24 12:04

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 20 Special Revenue Fund

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$1,181,816.30
---------	--------------------------	----------------

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$6,534,321.76
602	Less: Expenditures (\$1,605,453.85)	
	Less: Encumbrances (\$962,234.54)	(\$2,567,688.39)
	Total appropriated	\$5,148,449.67
	Unappropriated:	
770	Fund balance, July 1	(\$0.16)
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$4,719,285.76)
	Total fund balance	\$429,163.75
	Total liabilities and fund equity	<u>\$1,733,507.49</u>

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

Page 13 of 40
04/18/24 12:04

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 20 Special Revenue Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$6,534,321.76	\$2,567,688.39	\$3,966,633.37
Revenues	(\$1,815,036.00)	(\$1,577,740.67)	(\$237,295.33)
Subtotal	<u>\$4,719,285.76</u>	<u>\$989,947.72</u>	<u>\$3,729,338.04</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,719,285.76</u>	<u>\$989,947.72</u>	<u>\$3,729,338.04</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,719,285.76</u>	<u>\$989,947.72</u>	<u>\$3,729,338.04</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,719,285.76</u>	<u>\$989,947.72</u>	<u>\$3,729,338.04</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,719,285.76</u>	<u>\$989,947.72</u>	<u>\$3,729,338.04</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,719,285.76</u>	<u>\$989,947.72</u>	<u>\$3,729,338.04</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,719,285.76</u>	<u>\$989,947.72</u>	<u>\$3,729,338.04</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,719,285.76</u>	<u>\$989,947.72</u>	<u>\$3,729,338.04</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$4,719,285.76</u>	<u>\$989,947.72</u>	<u>\$3,729,338.04</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$4,719,285.76</u>	<u>\$989,947.72</u>	<u>\$3,729,338.04</u>

Prepared and submitted by :

Polant Brown

Board Secretary

3/31/24

Date

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 20 Special Revenue Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	67,500	0	67,500	4,500	Under	63,000
00770	Total Revenues from State Sources	257,178	0	257,178	287,568		(30,390)
00830	Total Revenues from Federal Sources	1,490,358	0	1,490,358	1,285,673	Under	204,685
Total		1,815,036	0	1,815,036	1,577,741		237,295
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		37,844	68,118	105,962	35,245	15,148	55,569
84100	Local Projects	0	3,898,905	3,898,905	120,890	119,110	3,658,905
84200	Student Activity Fund	65,000	0	65,000	0	0	65,000
84220	Scholarship Fund	2,500	0	2,500	0	0	2,500
88000	Nonpublic Textbooks	15,470	197	15,667	14,610	719	337
88020	Nonpublic Auxiliary Services	81,482	81,109	162,591	52,375	110,215	0
88040	Nonpublic Handicapped Services	71,215	48,362	119,577	37,470	82,107	0
88060	Nonpublic Nursing Services	26,522	5,998	32,520	22,992	9,528	0
88080	Nonpublic Technology Initiative	9,845	3,434	13,279	11,371	932	976
88140	Other	13,668	17,000	30,668	14,293	16,375	0
88740	Total Federal Projects	1,491,490	596,162	2,087,652	1,296,206	608,100	183,346
Total		1,815,036	4,719,286	6,534,322	1,605,454	962,235	3,966,633

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 20 Special Revenue Fund

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00737 20-1760 Student Activity Fund Revenue	65,000	0	65,000	0	Under	65,000
00738 20-1770 Scholarship Fund Revenue	2,500	0	2,500	0	Under	2,500
00740 20-1____ Other Revenue from Local Sources	0	0	0	4,500		(4,500)
00765 20-32____ Other Restricted Entitlements	257,178	0	257,178	287,568		(30,390)
00775 20-441[1-6] Title I	132,892	0	132,892	0	Under	132,892
00780 20-445[1-5] Title II	27,698	0	27,698	600	Under	27,098
00785 20-449[1-4] Title III	32,436	0	32,436	651	Under	31,785
00790 20-447[1-4] Title IV	10,000	0	10,000	0	Under	10,000
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	454,658	0	454,658	418,382	Under	36,276
00806 20-4541 ARP ESSER Accel. Learning Coaching Supt	146,263	0	146,263	0	Under	146,263
00808 20-4543 ARP ESSER Evidence Based Bynd Sch Day	40,000	0	40,000	0	Under	40,000
00809 20-4544 ARP ESSER NJTSS Mental Health Support	0	0	0	30,500		(30,500)
00814 20-4540 ARP - ESSER	646,411	0	646,411	818,585		(172,174)
00823 20-4534 CRRSA Act - ESSER II	0	0	0	14,356		(14,356)
00824 20-4535 CRRSA Act - Learning Acceleration Grant	0	0	0	2,599		(2,599)
Total	1,815,036	0	1,815,036	1,577,741		237,295

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	37,844	68,118	105,962	35,245	15,148	55,569
84100 20-____-____ Local Projects	0	3,898,905	3,898,905	120,890	119,110	3,658,905
84200 20-475-____ Student Activity Fund	65,000	0	65,000	0	0	65,000
84220 20-476-____ Scholarship Fund	2,500	0	2,500	0	0	2,500
88000 20-501-____ Nonpublic Textbooks	15,470	197	15,667	14,610	719	337
88020 20-50[-2-5-]____ Nonpublic Auxiliary Services	81,482	81,109	162,591	52,375	110,215	0
88040 20-50[-6-8-]____ Nonpublic Handicapped Services	71,215	48,362	119,577	37,470	82,107	0
88060 20-509-____ Nonpublic Nursing Services	26,522	5,998	32,520	22,992	9,528	0
88080 20-510-____ Nonpublic Technology Initiative	9,845	3,434	13,279	11,371	932	976
88140 20-____-____ Other	13,668	17,000	30,668	14,293	16,375	0
88500 20-____-____ Title I	132,892	93,952	226,844	132,135	3,560	91,150
88520 20-____-____ Title II	27,698	48,989	76,687	38,598	19,285	18,804
88540 20-____-____ Title III	32,436	(4,644)	27,792	19,691	1,854	6,247
88560 20-____-____ Title IV	10,000	(8,970)	1,030	1,030	0	0
88620 20-____-____ I.D.E.A. Part B (Handicapped)	454,658	180,732	635,390	398,616	236,774	0
88641 20-223-____ ARP-IDEA Basic Grant Program	0	60,745	60,745	43,303	(1,639)	19,081
88642 20-224-____ ARP-IDEA Preschool Grant Program	0	7,711	7,711	7,708	0	3
88700 20-____-____ Other	1,132	0	1,132	0	0	1,132
88709 20-483-____ CRRSA Act - ESSER II Grant Program	0	33,116	33,116	17,471	0	15,645
88710 20-484-____ CRRSA Act - Learning Acceleration Grant	0	16,686	16,686	16,686	0	0
88712 20-486-____ ACSERS - Special Education	0	132,700	132,700	52,196	80,504	0
88713 20-487-____ ARP-ESSER Grant Program	646,411	20,258	666,669	568,772	84,342	13,555
88714 20-488-____ ARP ESSER Accel. Learning Coaching Supt	146,263	0	146,263	0	146,263	0
88715 20-489-____ ARP ESSER Evidence Based Summer Enrich	0	14,886	14,886	0	0	14,886

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 20 Special Revenue Fund

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
88716	20-490-__-__ ARP ESSER Evidence Based Bynd Sch Day	40,000	0	40,000	0	37,157	2,843
Total		1,815,036	4,719,286	6,534,322	1,605,454	962,235	3,966,633

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 30 Capital Projects Fund

Assets and Resources

Assets:			
101	Cash in bank		\$971,346.98
102-106	Cash Equivalents		\$26,780.01
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$69,208.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$1,361,100.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$1,430,308.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$0.00	
302	Less Revenues	(\$40,802.92)	(\$40,802.92)
Total assets and resources			<u>\$2,387,632.07</u>

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 30 Capital Projects Fund

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$26,436.26
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$28,250.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$54,686.26

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

Page 19 of 40
04/18/24 12:04

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 30 Capital Projects Fund

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$961,435.57
---------	--------------------------	--------------

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$301,344.57
602	Less: Expenditures (\$301,344.57)	
	Less: Encumbrances \$0.00	(\$301,344.57)
	Total appropriated	\$961,435.57
	Unappropriated:	
770	Fund balance, July 1	\$1,672,854.81
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$301,344.57)
	Total fund balance	\$2,332,945.81
	Total liabilities and fund equity	<u>\$2,387,632.07</u>

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 30 Capital Projects Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$301,344.57	\$301,344.57	\$0.00
Revenues	\$0.00	(\$40,802.92)	\$40,802.92
Subtotal	<u>\$301,344.57</u>	<u>\$260,541.65</u>	<u>\$40,802.92</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$301,344.57</u>	<u>\$260,541.65</u>	<u>\$40,802.92</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$301,344.57</u>	<u>\$260,541.65</u>	<u>\$40,802.92</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$301,344.57</u>	<u>\$260,541.65</u>	<u>\$40,802.92</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$301,344.57</u>	<u>\$260,541.65</u>	<u>\$40,802.92</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$301,344.57</u>	<u>\$260,541.65</u>	<u>\$40,802.92</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$301,344.57</u>	<u>\$260,541.65</u>	<u>\$40,802.92</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$301,344.57</u>	<u>\$260,541.65</u>	<u>\$40,802.92</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$301,344.57</u>	<u>\$260,541.65</u>	<u>\$40,802.92</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$301,344.57</u>	<u>\$260,541.65</u>	<u>\$40,802.92</u>

Prepared and submitted by :

Robert Brown

Board Secretary

3/31/24

Date

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 30 Capital Projects Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	0	0	40,803		(40,803)
Total		0	0	0	40,803		(40,803)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	301,345	301,345	301,345	0	0
Total		0	301,345	301,345	301,345	0	0

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 30 Capital Projects Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
99999		0	0	0	40,803		(40,803)
Total		0	0	0	40,803		(40,803)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89080 30-000-4__-45_ Construction Services		0	301,345	301,345	301,345	0	0
Total		0	301,345	301,345	301,345	0	0

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 40 Debt Service Fund

Assets and Resources

Assets:			
101	Cash in bank		(\$5,228.50)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$5,229.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$1,052,244.00	
302	Less Revenues	(\$1,052,244.00)	\$0.00
Total assets and resources			<u>\$0.50</u>

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 40 Debt Service Fund

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$5,228.50)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

Page 25 of 40
04/18/24 12:04

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 40 Debt Service Fund

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$0.00

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$1,052,244.00	
602	Less: Expenditures	(\$1,052,243.75)	
	Less: Encumbrances	\$0.00	(\$1,052,243.75)
	Total appropriated		\$0.25
Unappropriated:			
770	Fund balance, July 1		\$0.25
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.50
	Total liabilities and fund equity		<u>\$0.50</u>

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 40 Debt Service Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,052,244.00	\$1,052,243.75	\$0.25
Revenues	(\$1,052,244.00)	(\$1,052,244.00)	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>

Prepared and submitted by :

Robert Brown

Board Secretary

3/31/24

Date

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 40 Debt Service Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	824,555	0	824,555	824,555		0
0093A	Other	227,689	0	227,689	227,689		0
Total		1,052,244	0	1,052,244	1,052,244		0
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	1,052,244	0	1,052,244	1,052,244	0	0
Total		1,052,244	0	1,052,244	1,052,244	0	0

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 40 Debt Service Fund

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860	40-1210	Local Tax Levy		824,555	0	824,555	824,555		0
00890	40-3160	Debt Service Aid Type II		227,689	0	227,689	227,689		0
Total				1,052,244	0	1,052,244	1,052,244		0
Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds		82,244	0	82,244	82,244	0	0
89620	40-701-510-910	Redemption of Principal		970,000	0	970,000	970,000	0	0
Total				1,052,244	0	1,052,244	1,052,244	0	0

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 60 Enterprise Fund

Assets and Resources

Assets:

101	Cash in bank		\$657,384.73
102-106	Cash Equivalents		(\$4,399.00)
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$659.53	
142	Intergovernmental - Federal	\$14,268.46	
143	Intergovernmental - Other	\$2,466.67	
153, 154	Other (net of estimated uncollectable of \$_____)	(\$14,927.99)	\$2,466.67

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$7,575.47
172	Inventories for Resale		\$4,399.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$34,832.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	(\$455,458.24)	(\$455,458.24)

Total assets and resources \$246,800.63

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 60 Enterprise Fund

Liabilities and Fund Equity

Liabilities:

102-106	Cash Equivalents Overdraft	(\$4,399.00)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$65,000.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$120.89
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$102,513.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$35,987.00
Total liabilities		\$203,620.89

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 60 Enterprise Fund

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$354,999.11
---------	--------------------------	--------------

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00

601	Appropriations	\$1,012,218.35
602	Less: Expenditures (\$696,937.74)	
	Less: Encumbrances (\$256,463.30)	(\$953,401.04)
	Total appropriated	\$413,816.42

Unappropriated:

770	Fund balance, July 1	\$641,581.67
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$1,012,218.35)

Total fund balance	\$43,179.74
--------------------	-------------

Total liabilities and fund equity	<u>\$246,800.63</u>
-----------------------------------	---------------------

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 60 Enterprise Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,012,218.35	\$953,401.04	\$58,817.31
Revenues	\$0.00	(\$455,458.24)	\$455,458.24
Subtotal	<u>\$1,012,218.35</u>	<u>\$497,942.80</u>	<u>\$514,275.55</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,012,218.35</u>	<u>\$497,942.80</u>	<u>\$514,275.55</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,012,218.35</u>	<u>\$497,942.80</u>	<u>\$514,275.55</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,012,218.35</u>	<u>\$497,942.80</u>	<u>\$514,275.55</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,012,218.35</u>	<u>\$497,942.80</u>	<u>\$514,275.55</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,012,218.35</u>	<u>\$497,942.80</u>	<u>\$514,275.55</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,012,218.35</u>	<u>\$497,942.80</u>	<u>\$514,275.55</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,012,218.35</u>	<u>\$497,942.80</u>	<u>\$514,275.55</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,012,218.35</u>	<u>\$497,942.80</u>	<u>\$514,275.55</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$1,012,218.35</u>	<u>\$497,942.80</u>	<u>\$514,275.55</u>

Prepared and submitted by :

Robert Brown

Board Secretary

3/31/24

Date

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 60 Enterprise Fund

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)	0	0	0	455,458		(455,458)
Total	0	0	0	455,458		(455,458)

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	0	1,012,218	1,012,218	696,938	256,463	58,817
Total	0	1,012,218	1,012,218	696,938	256,463	58,817

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 60 Enterprise Fund

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
99999	0	0	0	455,458		(455,458)
Total	0	0	0	455,458		(455,458)
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	134,887	134,887	113,377	7,205	14,305
99999	0	877,331	877,331	583,560	249,258	44,513
Total	0	1,012,218	1,012,218	696,938	256,463	58,817

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 95 STUDENT ACTIVITY

Assets and Resources

Assets:			
101	Cash in bank		\$207,316.14
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$145,240.73	
302	Less Revenues	(\$145,240.73)	\$0.00
Total assets and resources			<u>\$207,316.14</u>

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 95 STUDENT ACTIVITY

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$10.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$10.00

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 95 STUDENT ACTIVITY

Fund Balance:				
Appropriated:				
753,754	Reserve for Encumbrances			\$50,676.53
Reserved Fund Balance:				
761	Capital Reserve Account - July 1	\$0.00		
604	Add: Increase in Capital Reserve	\$0.00		
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00		
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00		
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00		\$0.00
762	Reserve for Adult Education			\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00		
605	Add: Increase in Sale/Leaseback Reserve	\$0.00		
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00		\$0.00
764	Maintenance Reserve Account - July 1	\$0.00		
606	Add: Increase in Maintenance Reserve	\$0.00		
310	Less: Bud. w/d from Maintenance Reserve	\$0.00		\$0.00
765	Tuition Reserve Account - July 1	\$0.00		
311	Less: Bud. w/d from Tuition Reserve	\$0.00		\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00		
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00		
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00		\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00		
610	Add: Increase in Bus Advertising Reserve	\$0.00		
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00		\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00		
611	Add: Increase in Federal Impact Aid (General)	\$0.00		
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00		\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00		
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00		
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00		\$0.00
769	Unemployment Fund - July 1	\$0.00		
	Add: Increase in Unemployment Fund	\$0.00		
678	Less: Bud. w/d from Unemployment Fund	\$0.00		\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$273,850.94		
602	Less: Expenditures	(\$76,819.93)		
	Less: Encumbrances	(\$50,306.58)	(\$127,126.51)	\$146,724.43
	Total appropriated			\$197,400.96
Unappropriated:				
770	Fund balance, July 1			\$138,515.39
771	Designated fund balance			\$0.00
303	Budgeted fund balance			(\$128,610.21)
	Total fund balance			\$207,306.14
	Total liabilities and fund equity			<u>\$207,316.14</u>

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 95 STUDENT ACTIVITY

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$273,850.94	\$127,126.51	\$146,724.43
Revenues	(\$145,240.73)	(\$145,240.73)	\$0.00
Subtotal	<u>\$128,610.21</u>	<u>(\$18,114.22)</u>	<u>\$146,724.43</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$128,610.21</u>	<u>(\$18,114.22)</u>	<u>\$146,724.43</u>
Change in Safe/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$128,610.21</u>	<u>(\$18,114.22)</u>	<u>\$146,724.43</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$128,610.21</u>	<u>(\$18,114.22)</u>	<u>\$146,724.43</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$128,610.21</u>	<u>(\$18,114.22)</u>	<u>\$146,724.43</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$128,610.21</u>	<u>(\$18,114.22)</u>	<u>\$146,724.43</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$128,610.21</u>	<u>(\$18,114.22)</u>	<u>\$146,724.43</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$128,610.21</u>	<u>(\$18,114.22)</u>	<u>\$146,724.43</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$128,610.21</u>	<u>(\$18,114.22)</u>	<u>\$146,724.43</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$128,610.21</u>	<u>(\$18,114.22)</u>	<u>\$146,724.43</u>

Prepared and submitted by :

Robert Brown

Board Secretary

3/31/24

Date

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 95 STUDENT ACTIVITY

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	145,241	145,241	145,241		0
Total		0	145,241	145,241	145,241		0
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	273,851	273,851	76,820	50,307	146,724
Total		0	273,851	273,851	76,820	50,307	146,724

Starting date 7/1/2023 Ending date 3/31/2024 Fund: 95 STUDENT ACTIVITY

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	0	145,241	145,241	145,241		0
Total	0	145,241	145,241	145,241		0

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	273,851	273,851	76,820	50,307	146,724
Total	0	273,851	273,851	76,820	50,307	146,724

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from) 3/31/2024	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11-1XX-100-XXX	10,926,230	9,480	10,935,710	1,093,571	95,785	0.88%	1,189,356	997,786
10300 11160	Total Special Education - Instruction, Total Basic Skills/Remedial - Instruct., Total Bilingual Education - Instruction, Total Undistributed Expend - Speech, OT,, Total Undist. Expend. - Other Supp. Serv	11-2XX-100-XXX 11-000-216, 217	5,770,710	15,656	5,786,366	578,637	(99,637)	-1.72%	479,000	678,273
15180	TOTAL VOCATIONAL PROGRAMS	11-3XX-100-XXX	0	0	0	0	0	0.00%	0	0
17100 17600	Total School-Sponsored Co/Extra Curricular, Total School-Sponsored Athletics - Instr, Total Before/After School Programs, Total Summer School, Total Instructional Alternative Educatio, Total Other Supplemental/At-Risk Program, Total Other Alternative Education Progra, Total Other Instructional Programs - Ins	11-4XX-X00-XXX	951,786	9,483	961,269	96,127	26,000	2.70%	122,127	70,127
19620 20620										
21620 22620										
23620 25100										
27100	Total Community Services Programs/Operat	11-800-330-XXX	0	0	0	0	0	0.00%	0	0
29180	Total Undistributed Expenditures - Instr	11-000-100-XXX	3,217,146	6,885	3,224,031	322,403	(174,937)	-5.43%	147,466	497,340
29680 30620	Total Undistributed Expenditures - Atten, Total Undistributed Expenditures - Healt, Total Undist. Expend. - Guidance, Total Undist. Expend. - Child Study Team, Total Undist. Expend. - Edu. Media Serv.	11-000-211, 213, 218, 219, 222	2,836,981	470	2,837,451	283,745	73,637	2.60%	357,382	210,108
41660 42200										
43620										
43200 44180	Total Undist. Expend. - Improvement of I, Total Undist. Expend. - Instructional St	11-000-221, 223	279,182	0	279,182	27,918	(20,500)	-7.34%	7,418	48,418
45300	Support Serv. - General Admin	11-000-230-XXX	643,438	12,166	655,604	65,560	(35,523)	-5.42%	30,038	101,083
46160	Support Serv. - School Admin	11-000-240-XXX	1,391,008	65	1,391,073	139,107	35,523	2.55%	174,630	103,585
47200 47620	Total Undist. Expend. - Central Services, Total Undist. Expend. - Admin. Info. Tec	11-000-25X-XXX	619,588	471	620,059	62,006	(59,500)	-9.60%	2,506	121,506
51120	Total Undist. Expend. - Oper. & Maint. O	11-000-26X-XXX	3,008,619	1,068,930	4,077,549	407,755	690,079	16.92%	1,097,834	(282,324)
52480	Total Undist. Expend. - Student Transpor	11-000-270-XXX	1,195,941	20,188	1,216,129	121,613	0	0.00%	121,613	121,613
71260	TOTAL PERSONNEL SERVICES -EMPLOYEE	11-XXX-XXX-2XX	6,073,133	0	6,073,133	607,313	(76,000)	-1.25%	531,313	683,313
72020	Total Undistributed Expenditures - Food	11-000-310-XXX	0	0	0	0	0	0.00%	0	0
72120 72122	Transfer of Property Sale Proceeds Res., Transfer of Property Sale Proceeds CDL	11-000-520-934	0	0	0	0	0	0.00%	0	0
72160	Increase in Sale/Lease-back Reserve	10-605	0	0	0	0	0	0.00%	0	0
72180	Interest Earned on Maintenance Reserve	10-606	500	0	500	50	0	0.00%	50	50
72200	Increase in Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72220	Increase in Current Expense Emergency Re	10-607	0	0	0	0	0	0.00%	0	0
72240 72245	Interest Earned on Current Exp. Emergenc. Increase in Bus Adv. Res. for Fuel Costs, Increase in IMPACT Aid Reserve	10-607	0	0	0	0	0	0.00%	0	0
72246 72247	(General), Increase in IMPACT Aid Reserve (Capital)									
72260	TOTAL GENERAL CURRENT EXPENSE		36,914,262	1,143,794	38,058,056	3,805,806	454,927	1.20%	4,260,733	3,350,878

Month / Year: Mar 31, 2024

04/18/24

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from) 3/31/2024	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
75880	TOTAL EQUIPMENT	12-XXX-XXX-73X	0	15,400	15,400	1,540	103,152	669.82%	104,692	(101,612)
76260	Total Facilities Acquisition and Constr	12-000-4XX-XXX	356,005	1,297,779	1,653,784	165,378	190,000	11.49%	355,378	(24,622)
76320	Capital Reserve - Transfer to Capital Pr	12-000-4XX-931	0	0	0	0	0	0.00%	0	0
76340	Capital Reserve - Transfer to Debt Servi	12-000-4XX-933	0	0	0	0	0	0.00%	0	0
76360	Increase in Capital Reserve	10-604	0	0	0	0	0	0.00%	0	0
76380 76385	Interest Deposit to Capital Reserve, IMPACT Aid Reserve (Cap) Tr to Cap Proj	10-604	3,000	0	3,000	300	0	0.00%	300	300
76400	TOTAL CAPITAL OUTLAY		359,005	1,313,179	1,672,184	167,218	293,152	17.53%	460,370	(125,933)
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0	0	0	0	0	0.00%	0	0
84000 84005	Transfer of Funds to Charter Schools, Transfer of Funds to Renaiss Schools	10-000-100-56X	0	0	0	0	0	0.00%	0	0
84020	General Fund Contrib. to School-based Bu	10-000-520-930	0	0	0	0	0	0.00%	0	0
84060	GENERAL FUND GRAND TOTAL		37,273,267	2,456,973	39,730,240	3,973,024	748,079	1.88%	4,721,103	3,224,945

School Business Administrator Signature

Date

Start date 3/1/2024

End date 3/31/2024

04/18/24 12:12

Date	Tr Num	Transfer Description	Budget Account	Before	Transfer	After
03/07/2024	1456	Adjust payroll				
		11-204-100-106-00-04-51	OTHER SAL FOR INSTRUCTION	52,670.00	2,000.00	54,670.00
		11-213-100-101-00-05-54	SALARIES OF TEACHERS	385,295.00	36,772.50	422,067.50
		11-401-100-100-00-03-38	PERSONAL SERVICES SAL	55,038.05	25,000.00	80,038.05
		11-204-100-101-00-05-51	SALARIES OF TEACHERS	42,047.00	(2,000.00)	40,047.00
		11-213-100-101-00-04-54	SALARIES OF TEACHERS	286,170.00	(36,772.50)	249,397.50
		11-401-100-500-00-01-01	OTHER PURCHASED SERVICES	23,000.00	(11,000.00)	12,000.00
		11-402-100-500-00-02-00	OTHER PURCHASED SERVICES	62,169.07	(11,000.00)	51,169.07
		11-402-100-890-00-02-00	OTHER OBJECTS	40,500.00	(3,000.00)	37,500.00
		Transfer # 1456			0.00	Net Change
03/07/2024	1457	Adjust Payroll				
		11-140-100-101-00-01-19	SALARIES OF TEACHERS	3,028,816.00	47,661.20	3,076,477.20
		11-150-100-320-00-01-00	HOME INSTRUCTION	7,000.00	2,000.00	9,000.00
		11-190-100-106-00-05-00	OTHER SALARIES FOR INSTRUCTION	103,670.00	18,310.62	121,980.62
		11-110-100-101-00-05-00	SALARIES OF TEACHERS	261,006.30	(40,888.30)	220,118.00
		11-120-100-101-00-04-00	SALARIES OF TEACHERS	1,578,024.00	(6,772.90)	1,571,251.10
		11-140-100-101-07-02-00	SALARIES - BOOT CAMP/COLLEGE	11,466.00	(2,000.00)	9,466.00
		11-190-100-320-00-01-01	PURCH. PROF. - ED SERV	76,000.00	(18,310.62)	57,689.38
		Transfer # 1457			0.00	Net Change
03/07/2024	1458	Adjust payroll				
		11-000-219-104-00-02-00	SALARIES OF OTHER PROF STAFF	204,998.19	73,636.63	278,634.82
		11-000-240-103-00-05-37	SAL PRINCIPAL/SASST PRIN	163,231.00	1,000.00	154,231.00
		11-000-251-100-00-01-93	PERSONAL SERVICES SAL	364,200.00	10,000.00	364,200.00
		11-000-217-100-00-02-00	SALARIES	102,590.00	(28,636.63)	73,953.37
		11-000-217-100-00-04-00	SALARIES	133,175.00	(45,000.00)	88,175.00
		11-000-240-105-00-05-37	SALARIES SECRETARIAL/CLKS	66,743.00	(1,000.00)	65,743.00
		11-000-252-100-00-01-01	PERSONAL SERVICES SAL	110,463.00	(10,000.00)	100,463.00
		Transfer # 1458			0.00	Net Change
03/14/2024	1464	Weight Room Funding				
		11-000-261-420-20-07-01	CLEAN REPAIR MAINT SVCS	1,523,228.36	187,452.00	1,710,680.36
		Transfer # 1464			187,452.00	Net Change
03/14/2024	1465	K-8 Math Textbooks				
		11-190-100-640-00-04-17	TEXTBOOKS	5,000.00	31,568.97	36,568.97
		11-190-100-640-00-02-01	TEXTBOOKS	111,000.00	(5,904.54)	105,095.46
		11-190-100-640-00-03-01	TEXTBOOKS	11,000.00	(9,209.75)	1,790.25
		11-190-100-640-00-05-17	TEXTBOOKS	3,000.00	(2,914.56)	85.44
		11-190-100-890-00-02-00	OTHER OBJECTS	19,000.00	(13,540.12)	5,459.88
		Transfer # 1465			0.00	Net Change
03/14/2024	1466	Various Transfers				
		11-000-218-610-00-02-00	GENERAL SUPPLIES	1,040.00	42.41	1,082.41
		11-000-262-610-03-07-01	GENERAL SUPPLIES	175,000.00	5,000.00	180,000.00
		11-000-263-420-00-07-00	CLEANING, REPAIR, MAINT SERV	97,675.85	166.00	97,841.85
		11-190-100-610-03-03-01	GENERAL SUPPLIES	60,193.82	13,504.46	73,698.28
		11-000-218-610-00-03-00	GENERAL SUPPLIES	250.00	(42.41)	207.59
		11-000-262-621-00-02-00	ENERGY (NATURAL GAS)	73,543.60	(5,000.00)	68,543.60
		11-000-263-610-00-07-00	GENERAL SUPPLIES	5,000.00	(166.00)	4,834.00
		11-190-100-610-00-01-00	GENERAL SUPPLIES - DIR. CURR.	10,000.00	(3,504.46)	6,495.54

Start date 3/1/2024

End date 3/31/2024

04/18/24 12:12

Date	Tr Numl	Transfer Description	Budget Account	Before	Transfer	After
03/14/2024	1466	Various Transfers	11-190-100-610-03-02-01 GENERAL SUPPLIES	50,556.00 Transfer # 1466	(10,000.00) 0.00	40,556.00 Net Change
03/14/2024	1467	Chromebook Lease	11-190-100-440-00-00-00 OTHER PURCHASED SVC-RENTALS 11-190-100-320-00-01-01 PURCH. PROF. - ED SERV 11-190-100-340-00-01-07 PURCHASED TECHNICAL SVCS	348,714.00 57,689.38 327,648.00 Transfer # 1467	55,000.00 (20,000.00) (35,000.00) 0.00	403,714.00 37,689.38 292,648.00 Net Change
03/19/2024	1484	Transfer for athletics	11-402-100-500-00-02-00 OTHER PURCHASED SERVICES 11-402-100-610-00-02-00 GENERAL SUPPLIES 11-000-291-270-30-01-93 HEALTH BENEFITS	51,169.07 126,682.26 4,581,412.00 Transfer # 1484	17,000.00 3,000.00 (20,000.00) 0.00	68,169.07 129,682.26 4,561,412.00 Net Change
03/19/2024	1485	Adjust Weight Room Funds	* 11-000-261-420-20-07-01 CLEAN REPAIR MAINT SVCS	1,710,680.36 Transfer # 1485	(187,452.00) (187,452.00)	1,573,228.36 Net Change
03/19/2024	1486	Transfer for Maintenance	* 11-000-261-420-20-07-01 CLEAN REPAIR MAINT SVCS 11-000-100-566-00-01-00 TUITION TO PRIVATE SCH HANDI	1,710,680.36 630,532.15 Transfer # 1486	50,000.00 (50,000.00) 0.00	1,573,228.36 580,532.15 Net Change
03/21/2024	1487	Middle School Graduation	11-000-240-890-15-03-37 MISCELLANEOUS EXPENDITURE 11-000-240-105-00-05-37 SALARIES SECRETARIAL/CLKS	3,000.00 65,743.00 Transfer # 1487	3,500.00 (3,500.00) 0.00	6,500.00 62,243.00 Net Change
03/21/2024	1488	Fitness Center Purchase Order	11-000-261-420-20-07-01 CLEAN REPAIR MAINT SVCS	1,573,228.36 Transfer # 1488	187,452.00 187,452.00	1,760,680.36 Net Change
03/26/2024	1517	Textbook Adjustment	11-190-100-640-00-03-01 TEXTBOOKS 11-190-100-610-00-01-00 GENERAL SUPPLIES - DIR. CURR.	1,790.25 6,495.54 Transfer # 1517	3,000.00 (3,000.00) 0.00	4,790.25 3,495.54 Net Change

Total Net Change to Budget for Period		187,452.00
---------------------------------------	--	------------

1.1	GENERAL FUND	187,452.00	* 'Before' amount = budget before transfer date. 'After' amount = budget on transfer date. This is also true for multiple transfers with the same account and date.
-----	--------------	------------	--

HASBROUCK HEIGHTS BOARD OF EDUCATION CASH REPORT

March 31, 2024

	Cash Balance March-24	Cash Receipts March-24	Cash Disbursements March-24	Cash Balance March-24
General Fund - 10	5,325,678.52	2,272,555.47	(3,971,228.06)	3,627,005.93
Special Revenue Fund - 20	(252,315.17)	388,456.05	(181,939.89)	(45,799.01)
Capital Projects Fund - 30	(77,429.71)	1,075,556.70	0.00	998,126.99
Debt Service Fund - 40	(390,455.50)	385,227.00	0.00	(5,228.50)
Enterprise Fund - 60	697,394.69	104,239.31	(148,648.27)	652,985.73
Total	5,302,872.83	4,226,034.53	(4,301,816.22)	5,227,091.14
Payroll Account	2,847.34	1,296,203.44	(1,296,203.44)	2,847.34
Payroll Agency Account	39,159.71	1,452,277.29	(1,456,702.45)	34,734.55
Unemployment Account	99,167.80		(19,097.17)	80,070.63
Summer Escrow Account	295,492.70	46,456.00		341,948.70
Flexible Spending Account	633.59	2.69		636.28
Grand Total	5,740,173.97	7,020,973.95	(7,073,819.28)	5,687,328.64


Chief School Administrator

Date 3/31/24

2024-2025 DISTRICT TAX REQUIREMENT

At a meeting of the Board of Education of the Borough of Hasbrouck Heights held on the 16th day of May 2024, the following resolution was adopted:

RESOLVED that the amount of district taxes needed to meet the obligations of this Board for the 2024-2025 school year is \$34,281,934 and that the Borough of Hasbrouck Heights is hereby requested to place in the hands of the School Business Administrator that amount as per the following schedule in accordance with the statutes relating thereto as per the following schedule:

Robert Brown
Interim Board Secretary

2024-2025 REQUEST FOR TAXES

CURRENT EXPENSES	\$33,876,292.00
DEBT SERVICE	<u>\$405,642.00</u>
TOTALS	\$34,281,934.00

<u>DATE</u>	<u>GENERAL FUND</u> (col. 4 of A4F)	<u>DEBT</u> (col. 4 of A4F)	<u>TOTAL</u>
7/15/2024	\$2,823,024.00	\$12,372.00	\$2,835,396.00
8/15/2024	\$2,823,024.00	\$190,449.00	\$3,013,473.00
9/15/2024	\$2,823,024.00		\$2,823,024.00
10/15/2024	\$2,823,024.00		\$2,823,024.00
11/15/2024	\$2,823,024.00		\$2,823,024.00
12/15/2024	\$2,823,024.00		\$2,823,024.00
Sub-Total	\$16,938,144.00	\$202,821.00	\$17,140,965.00
	(col. 6 of A4F)	(col. 6 of A4F)	
1/15/2025	\$2,823,024.00	\$12,372.00	\$2,835,396.00
2/15/2025	\$2,823,024.00	\$190,449.00	\$3,013,473.00
3/15/2025	\$2,823,024.00		\$2,823,024.00
4/15/2025	\$2,823,024.00		\$2,823,024.00
5/15/2025	\$2,823,024.00		\$2,823,024.00
6/15/2025	\$2,823,028.00		\$2,823,028.00
Sub-Total	\$16,938,148.00	\$202,821.00	\$17,140,969.00
	\$33,876,292.00	\$405,642.00	\$34,281,934.00

2024-2025 TETERBORO TAX REQUIREMENT

At a meeting of the Board of Education of the Borough of Hasbrouck Heights held on the 16th day of May 2024, the following resolution was adopted:

RESOLVED that the amount of district taxes needed to meet the obligations of this Board for the 2024-2025 school year is \$218,780 and that the Borough of Teterboro is hereby requested to place in the hands of the School Business Administrator that amount as per the following schedule in accordance with the statutes relating thereto as per the following schedule:

Robert Brown
Interim Board Secretary

2024-2025 REQUEST FOR TAXES

CURRENT EXPENSES	\$216,191.00
DEBT SERVICE	\$2,589.00
TOTALS	\$218,780.00

<u>DATE</u>	<u>GENERAL FUND</u>	<u>DEBT</u>	<u>TOTAL</u>
8/15/2024	\$108,096.00	\$2,589.00	\$110,685.00
2/15/2025	\$108,095.00		\$108,095.00
	\$216,191.00	\$2,589.00	\$218,780.00



Hasbrouck Heights Public School District

Board of Education

379 Boulevard, Hasbrouck Heights, NJ 07604

Telephone: (201) 639-6902

Email: vetranodom@hhschools.org

Mrs. Dominique Vetrano, Director of Curriculum

Attachment E

Summer Curriculum Writing Task Force 24-25SY

Grade	Teacher
K-12 Mathematics Curriculum (maximum 20 hours per course)	
Kindergarten	Vanessa Lutz
1st Grade	Alyssa Rodgers
2nd Grade	Victoria DePalma
3rd Grade	Lisa Latorre
4th Grade	Pam Lambe
5th Grade	Eileen LaTorre
6th Grade	Megan Falquez
7th Grade	Jen Keller
8th Grade	Amanda Minervini
Pre-Algebra	Nicole Bevacqua
Transition Algebra	Nicole Bevacqua
Algebra I	Kerrienne Conner
Geometry	Michael Sherbin
Algebra II	John Zukatus
Pre-Calc	Philip Cassano
Calculus	Philip Cassano
Statistics	John Zukatus



Hasbrouck Heights Public School District

Board of Education

379 Boulevard, Hasbrouck Heights, NJ 07604

Telephone: (201) 639-6902

Email: vetranodom@hhschools.org

Mrs. Dominique Vetrano, Director of Curriculum

Grade	Teacher
K-5 English Language Arts Curriculum (maximum 20 hours per course)	
Kindergarten	Jenn Werner
1st Grade	Nicole Garfi
2nd Grade	Aundrea Mattina
3rd Grade	Natalie Brunetti
4th Grade	Danielle Reynolds and Lori Bothe (10 hrs each)
5th Grade	Diane Robertson
6-8 English Language Arts Curriculum (maximum 6 hours per course)	
6th Grade	Jesse Coffey
7th Grade	Angelina Samarelli
8th Grade	Bette Shelly

Grade	Teacher
High School Electives (maximum 6 hours per course)	
Law Studies	Kailey Rodnite
Civics	Catherine Cassidy
Marketing	Vanessa McCue
Life Drawings	Paola Calderon

Extended School Year Staff 2024**Teacher's hourly rate:**

Erin McGorty
Gabby Riccardi
Tara Goss
Jennie Porfido
Jacklyn Cito
Karen Young
Tracy Ismailovski
Pat Dennehy
Nicole Bevacqua

Para's hourly rate:

Melissa Wexler - early shift
Maria Altizio Reiner
Judy Graney
Kelly Kasper
Lesley Giaquinto
Rula Nazeh
Kerri Graney
Kathy Stellhorn
Kathy DiGiacinto
Karen Wheeler
Kelly Freschi
Jackie Thompson
Maryann Guadagno

Nurse hourly rate:

Jadira Ortega

CST	Current Rate	July 1st Rate	Hours
Lisa Ciraco	\$90.42	\$92.84	50
Katie Baptista	\$89.68	\$90.85	50
Maria Philp	\$89.68	\$92.10	50
Suzanne Johnson	\$91.35	\$93.52	50
Dawn Johnson	\$90.94	\$92.10	50
Angela Gallina	\$53.43	\$55.53	50
Cynthia Luciano	\$69.04	\$76.93	50
Tacinelli, Courtney	\$83.45	\$84.62	50
Kristin Costello	\$90.94	\$92.10	50
Katherine Gasparino	\$53.26	\$55.58	50

3125.2 EMPLOYMENT OF SUBSTITUTE TEACHERS - POLICY

The Board of Education will employ substitutes in order to ensure continuity in the instructional program and will approve a list of substitutes on an annual basis and additional approved substitutes will be added to the approved list throughout the school year. Substitute teachers will be employed from the substitute list recommended by the Superintendent and approved by the Board. The Board shall also approve the substitute rate of pay.

All substitute teachers must possess a substitute credential issued by the New Jersey State Board of Examiners in accordance with the provisions of N.J.A.C. 6A:9B-7.1 et seq. All substitute teachers are required to undergo a criminal history record check in accordance with the provisions of N.J.S.A. 18A:6-7.1 et seq. and New Jersey Department of Education regulations and procedures for criminal history record checks. In accordance with the provisions of N.J.S.A. 18A:6-7.1b., a substitute teacher who is rehired annually by the Board shall only be required to undergo a criminal history record check as required by N.J.S.A. 18A:6-7.1 et seq. upon initial employment, provided the substitute continues in the employ of at least one of the districts at which the substitute was employed within one year of the approval of the criminal history record check.

Recent Hasbrouck Heights graduates seeking employment as a substitute teacher in Hasbrouck Heights must possess a minimum of 30 college credits to substitute in grades Pre-K to 5; and a minimum of 60 credits to substitute in grades 6-12.

All substitutes must participate in a comprehensive orientation process which includes, but not limited to, basic substitute requirements, classroom protocols, classroom management, nursing services, emergency procedures, working with paraprofessionals, and any other processes and procedures specific to school sites.

A substitute teacher shall follow the daily lesson plan provided by the regular teacher and, when that plan is exhausted or unavailable, the instructions of the Principal. A substitute teacher may not plan or direct an instructional program except as expressly permitted by the Superintendent.

In accordance with the provisions of N.J.S.A. 18A:16-1.1b. and N.J.A.C. 6A:9B-7.4(c), a vacant teaching position may only be filled by one or more individuals employed as substitute teachers and holding an instructional certificate of eligibility (CE), certificate of eligibility with advanced standing (CEAS), or standard certificate issued by the New Jersey State Board of Examiners with an endorsement within the scope of the subject being taught for no more than sixty instructional days in the same classroom per year. The sixty day limit may be extended if the Executive County Superintendent is notified of an extension by the school district which shall demonstrate:

1. The school district was unable to hire an appropriately certified teacher for the vacant position;

2. The school district is filling the position subject to the limitations in a local contract or N.J.A.C. 6A:9B-7.1; and
3. Holders of an instructional CE or CEAS with an endorsement within the scope of the subject being taught meet the following provisions:
 - a. CE or CEAS holders obtain a provisional certificate;
 - b. CE or CEAS holders are enrolled in a district mentoring program upon obtaining a provisional certificate;
 - c. CE holders are accepted into a CE educator program and will begin coursework in the program's next available cohort.

In the event that one individual employed pursuant to the provisions of N.J.S.A. 18A:16-1.1b. is employed in the same position for more than sixty days, the substitute shall be compensated by the school district on a pro-rata basis consistent with the salary provided to a teacher with similar credentials in the school district.

In accordance with the provisions of N.J.S.A. 18A:16-1.1c. and N.J.A.C. 6A:9B-7.4(b), a vacant teaching position may only be filled by one or more individuals employed as substitute teachers and holding an instructional CE, or a CEAS, or a standard certificate issued by the New Jersey State Board of Examiners with an endorsement not within the scope of the subject being taught for no more than forty instructional days in the same classroom per year. The Executive County Superintendent of Schools shall be notified by the Superintendent or designee if a holder of an instructional CE or CEAS substitutes for more than twenty instructional days in the same classroom.

Holders of a career and technical education substitute credential pursuant to N.J.A.C. 6A:9B-7.5 shall be permitted to substitute for no more than forty instructional days in the same classroom per year in accordance with the provisions of N.J.A.C. 6A:9B-7.4(b)2.

In accordance with the provisions of N.J.S.A. 18A:16-1.1a. and N.J.A.C. 6A:9B-7.4(a), a vacant teaching position may only be filled by one or more individuals holding a substitute credential or holding an administrative or educational services certificate without an instructional CE, CEAS, or standard certificate issued by the New Jersey State Board of Education pursuant to the provisions of N.J.S.A. 18A:6-38 for no more than twenty instructional days in the same classroom per year. The Commissioner of Education may grant an extension of up to an additional twenty school days upon written application from the school district demonstrating the district's inability to hire an appropriately certified teacher for the vacant position within the original twenty-day time limit.

N.J.S.A. 18A:6-7.1 et seq.; 18A:16-1.1a.; 18A:16-1.1b.;
18A:16-1.1c.; 18A:16-1.1d.

N.J.A.C. 6A:9B-7.1; 6A:9B-7.2; 6A:9B-7.3; 6A:9B-7.4; 6A:9B-7.5

Adopted: 20 November 2014

Revised: August 25, 2016

Revised (First Reading): April 25, 2024

Revised (Second Reading): May 16, 2024

5230 LATE ARRIVAL & EARLY DISMISSAL

A. Definitions

1. "Late arrival" means the arrival of a ~~pupil~~ **student** after the beginning of the ~~pupil's~~ **student's** school day for an excused purpose. A late arrival is not an instance of tardiness for the purpose of applying Regulation No. 5240.
2. "Early dismissal" means the release of a ~~pupil~~ **student** from school prior to the end of the ~~pupil's~~ **student's** school day for an excused purpose; "early dismissal" includes the release of a ~~pupil~~ **student** for a period of time that occurs during the ~~pupil's~~ **student's** school day. An early dismissal is not an absence for the purpose of applying Regulation No. 5200.
3. "Dismissal from class" means a ~~pupil's~~ **student's** brief absence from his/her assigned class for a reason that has been approved in advance. A "dismissal from class" is not a class "cut" for the purpose of applying Regulation No. 5200.

B. Acceptable Excuses

The following circumstances justify a ~~pupil's~~ **student's** late arrival. The list is not meant to be exhaustive, and the Principal should use his/her best judgment in determining whether or not there is good cause for the ~~pupil's~~ **student's** late arrival.

1. The ~~pupil's~~ **student's** disability from illness or injury, including any necessary emergency visits to a physician or dentist (**supported by documentation**);
2. A bona fide family emergency;
3. The observance of a religious holiday;
4. Religious instruction;
5. Family emergency;
6. Medical or dental appointment that cannot be scheduled at a time other than during the school day;
7. Motor vehicle driver's examination that cannot be scheduled at a time other than during the school day;
8. The ~~pupil's~~ **student's** required attendance in court; **and**
9. ~~Private lessons in music, art, or dance or private practice sessions in preparation for competitive events, such as in figure skating or gymnastics; and~~

910. An interview with a prospective employer or with an admissions officer of an institution of higher education.

C. Late Arrival

A ~~pupil-student~~ who arrives late at school shall report to the ~~Main office~~ **Visitor Monitor at the main entrance** and pick up a late arrival permission slip. The permission slip will include the date and the time of the ~~pupil's student's~~ arrival. The ~~pupil-student~~ will proceed to his/her assigned class and present the permission slip to the teaching staff member in charge, who will verify the date and time.

D. Early Dismissal Generally

1. A ~~pupil's-student's~~ early dismissal must be approved by the Principal/**Designee** in advance. Except for emergencies, an early dismissal that is not approved in advance will be considered to be an absence.
2. The parent(s) or legal guardian(s) or adult ~~pupil-student~~ shall submit a ~~written~~ request **via email or phone call** for approval of an early dismissal to the Principal/**Designee**. The request must include the reason for the ~~pupil's-student's~~ early dismissal and a statement of why it is necessary to excuse the ~~pupil-student~~ before the end of the ~~pupil's student's~~ school day.
3. A ~~pupil-student~~ must obtain an approved early dismissal permission slip from the Main office and present the slip to the **student Visitor Monitor**. ~~teaching staff member in charge of the class or activity from which the pupil is to be dismissed.~~ The permission slip will include the date and time of approved dismissal. The **student Visitor Monitor** ~~teaching staff member in charge~~ must verify the date and time.

E. Early Dismissal for Illness or Injury

1. A ~~pupil~~ **student** who suffers a significant illness or injury during the course of the school day will be treated in accordance with Policy and Regulation No. 8441.
2. If the school nurse determines that an elementary ~~pupil-student~~ should be sent home, the ~~pupil's-student's~~ parent(s) or legal guardian(s) or the responsible adult designated by the parent(s) or legal guardian(s) will be telephoned to pick up the pupil.
3. No ~~pupil~~ **student** shall be released from school before the end of the school day except in the presence of the ~~pupil's student's~~ parent(s) or legal guardian(s) or an agent of the parent(s) or legal guardian(s).

F. Early Dismissal for Family Emergency

1. A ~~pupil's~~ **student's** parent(s) or legal guardian(s), or caretaker may request the ~~pupil's~~ **student's** early release for a bona fide family emergency. Early dismissal for family emergency must be approved by the Principal.
2. A ~~pupil~~ **student** will be released to a parent(s) or legal guardian(s) who reports to the school office and explains satisfactorily to the Principal that good and sufficient reason justifies the ~~pupil's~~ **student's** release from school before the end of the ~~pupil's~~ **student's** school day.
3. A ~~pupil~~ **student** will be released to an agent of the parent(s) or legal guardian(s) provided the parent(s) or legal guardian(s), or a caretaker personally known to the Principal has requested the ~~pupil's~~ **student's** release by:
 - a. Written request signed by the parent(s) or legal guardian(s), or caretaker and verified by telephone call to the signer, or
 - b. A telephone call that is verified by a return telephone call to the ~~pupil's~~ **student's** residence or, if the call does not originate in the ~~pupil's~~ **student's** home, by interrogation of the caller to test his/her knowledge of specific facts about the ~~pupil~~ **student**.
4. The Principal shall verify the identity of the agent to whom the ~~pupil~~ **student** is released by examination of documents or by verification of characteristics supplied by the parent(s) or legal guardian(s), or caretaker.
5. If the Principal believes that a genuine emergency may exist but cannot verify the identity of the person who requests release of the ~~pupil~~ **student**, the Principal shall arrange for the ~~pupil's~~ **student's** transportation by a school staff member directly to the custody of the parent(s) or legal guardian(s), or designated agent of the parent or legal guardian.
6. The Principal shall maintain a record of each ~~pupil's~~ **student's** parent(s) or legal guardian(s). The record shall include any legally sufficient notice given the Principal by a parent(s) or legal guardian(s) in sole custody that the noncustodial parent's access to the ~~pupil~~ **student** has been limited. In the absence of such notice, the Principal shall presume that the ~~pupil~~ may be released into the care of either parent(s) or legal guardian(s).

Issued: 20 November 2014

Revised (First Reading): April 25, 2024

Revised (Second Reading): May 16, 2024

District Regulation

5240 - TARDINESS

Section: Students

Date Created: November 2014

Date Edited: May 2016

A. Definitions

1. A pupil is tardy to school when the pupil reports to his/her assigned homeroom **period one** class-after the late bell rings without approval for the delay.
2. A pupil is tardy to class when the pupil reports to his/her assigned classroom or other place of instruction after the late bell rings without approval for the delay.
3. A pupil who is late to school or class for an excused purpose pursuant to Policy No. 5230 is not tardy for the purpose of this regulation.

B. Procedures for Tardy Arrivals

1. A pupil who is tardy to school must report to the **front desk.** ~~Main office to present a written note explaining the reason for the tardiness. The pupil must sign in and receive a late pass for admission to class.~~ **Any documentation regarding the tardy should be given to the main office.**
2. A pupil who is tardy to class **must present a late pass to the teacher for admission into the class.** ~~may be sent by the teacher to the Main office to explain the reason for the tardiness and obtain a late pass for admission to class.~~
3. No pupil who arrives at school after attendance has been taken will be admitted to class without a late pass.

C. Repeated Tardiness May Have An Adverse Effect on Students' Grades
(Grades 6-12)

1. Upon accumulating ~~six~~ **4** days tardy the child ~~may~~ shall be assigned detention ~~during recess for each subsequent tardy.~~
2. Upon accumulating ~~40~~ **7** days tardy or more, **the child shall be assigned two detentions and** a letter will be sent home reminding parents/guardians of the policies and procedures. ~~and a conference must be set up detailing an action plan to curtail tardiness.~~
3. Upon accumulating ~~15~~ **10** days tardy or more, the child ~~may~~ shall be issued a Saturday detention and a letter will be sent home. ~~and the principal may consider filing charges with the Hasbrouck Heights Municipal Court in accordance with NJSA 18A:38-25. Charges will be filed for all subsequent days tardy.~~
4. **Upon accumulating 13 days of tardiness, the child shall be assigned a Saturday detention and an action plan to help improve tardiness. A letter will be sent home as well.**
5. **Upon accumulating 20 or more days of tardiness, the child will be put on an alternative attendance action plan. The student may lose credit for period 1.**

Issued: 20 November 2014

Revised: May 26, 2016

Revised (First Reading): April 25, 2024

Revised (Second Reading): May 16, 2024

R 5440 HONORING ~~PUPIL~~ STUDENT ACADEMIC ACHIEVEMENT

All awards shall be presented strictly on the merits of the pupils receiving them.

A. Honor Rolls

1. Middle School Honor Roll

- a. At least 3 A's and all grades better than B-.

Middle School High Honor Roll

- a. A+, A or A- in every course

High School Honor Rolls

- 2. Students in grades 9-12 who distinguish themselves by high academic achievement will be listed on an honor roll at the end of each marking period. Two rolls will be published: first honors and second honors.

- a. The first honor roll will include all students who have achieved a grade of not less than an A- in all subjects in that marking period.
- b. The second honor roll will include all students who have a grade of B or better in all subjects, excluding those students named to the first honor roll in that marking period.
- c. A student who has been given a grade of incomplete in any subject will be ineligible for an honor roll in that marking period.
- d. A student who has dropped a course after the mid-point of the marking period will be ineligible for an honor roll in that marking period.

- 3. Students in grades 9-12 who have achieved academic distinction for the school year will be listed on an honor roll at the end of the school year. Two year-end rolls will be published: first honors and second honors.

- a. The first honor roll will include all students who have achieved a final grade of at least A- in all subjects.
- b. The second honor roll will include all students who have a final grade of B or better in all subjects, excluding those students named to the high honor roll.
- c. A student who has been given a final grade of incomplete in any subject will be ineligible for a year-end honor roll.
- d. A student who has dropped a course after the mid-point of the last

marking period will be ineligible for a year-end honor roll.

- 4. The honor rolls are generated through the Board approved student data system.**

Class Rank

Class ranking is necessary for college applications and certain job placements. In order to ensure that ranking is done in the most equitable manner, the Hasbrouck Heights Board of Education directs that the following procedures be followed:

1. Ranking will be based upon semester grades received in all courses taken in grades nine, ten, eleven and first semester grades in grade 12.
2. All pupils having a mathematical chance of graduating in a given year are ranked with that senior class.
3. Class rank will be determined by transposing all appropriate letter grades to the proper numerical equivalent as listed in the Board regulation. These grades will then be totaled and divided by the number of semesters attempted. The results will be the pupil's class point average. Pupils in each class will then be ranked in descending order of class point average beginning with the highest point average.
4. In case of repeated courses, both grades are counted. Courses taken in summer school are also counted in the ranking process.
5. In the case of ties, those pupils with exactly the same class point average will then be given the same rank, one position below the pupil with the next higher score. The pupil just below the tied individuals will be given the rank determined by the total number of pupils whose average exceeds his/hers. For example, if three pupils in a class of 120 are tied for fifth place, all three would be given a rank of 5/120. The next pupil would be ranked 8/120.
6. A class rank for each class will be determined at the end of the eleventh grade and final rank at the mid-year in grade twelve.
7. The pupil with the highest class point average at the conclusion of the first semester of grade twelve will be the class valedictorian. The pupil with the second highest average will be the class salutatorian. The pupil with the third highest average will receive the third honors award.
8. Letter grades will be assigned the following value points per unit (a unit is defined as a course meeting at least five times per week for a full year) as listed below:

Class Rank

Weighted Grading Scale (Per Credit)

Grades	Standard Academic	Honors Academic/Dual Enrollment	College Level/Advanced Placement
A+	4.6	5.0	5.3
A	4.3	4.7	5.0
A-	4.0	4.4	4.7
B+	3.6	4.0	4.3
B	3.3	3.7	4.0
B-	3.0	3.4	3.7
C+	2.6	3.0	3.3
C	2.3	2.7	3.0
C-	2.0	2.4	2.7
D	1.3	1.7	2.0
F	0.0	0.0	0.0

All honors classes are weighted with the addition of one point for each letter grade. In addition, certain courses are considered to be on the honors level. These include all level four language courses and the philosophy course.

Class rank is computed by adding all grade values, multiplied by the number of credits earned, and then dividing by credits to ascertain grade point average.

B. Academic Awards

- 1. The student who has achieved the highest scholastic rank in the graduating class will be recognized as class valedictorian and will be presented with a medal.**
- 2. The student who has achieved the second highest scholastic rank in the graduating class will be recognized as class salutatorian and will be presented with a medal.**
- 3. The following academic achievement(s) of third honors will be recognized by the presentation of a medal.**
- 4. Academic awards offered by individuals and special interest organizations will be permitted subject to Policy 9700.**

C. National Honor Society

Students who meet the admission qualifications established by the National Honor Society and the Hasbrouck Heights High School Chapter will be elected to membership in the Society.

D. Additional Recognitions

Because it is not possible to anticipate the achievements of students in all areas of school and community life, all teaching staff members are directed to be alert to the outstanding accomplishments of students other than those listed in this regulation. Any such accomplishment should be reported to the building Principal with a recommendation that the Board consider appropriate recognition of the student.

Other recognitions, as appropriate to grade levels, at the recommendation of district administration.

E. Presentations

- 1. The following award, 100% attendance in grades 9-12, will be announced and presented at the high school graduation ceremony.**

- 2. The following award, Military Enlistment, will be announced and presented at the graduation ceremony.**
- 3. The following award, Top 10% of the Class, will be announced and presented at the annual Top 10% dinner.**
- 4. Honor rolls and awards, academic and co-curricular, will be released for publication in accordance with Policy ~~No.~~ 8330.**

Issued: 20 November 2014

Revised (First Reading): April 25, 2024

Revised (Second Reading): May 16, 2024

