



MINUTES
HASBROUCK HEIGHTS BOARD OF EDUCATION
WORK MEETING MINUTES

THURSDAY, MARCH 27, 2025

A WORK MEETING OF THE HASBROUCK HEIGHTS BOARD OF EDUCATION IS BEING HELD THIS EVENING AT **6:00 P.M.** IN THE HIGH SCHOOL MEDIA CENTER AT HASBROUCK HEIGHTS MIDDLE/HIGH SCHOOL, 365 BOULEVARD, HASBROUCK HEIGHTS, NEW JERSEY, 07604

A. OPENING: ROLL CALL, SUNSHINE STATEMENT- 6:10 P.M.

B. PRESENTATIONS- N/A

C. OPEN SESSION: REVIEW OF REGULAR AGENDA

1. PERSONNEL
2. STUDENTS- SPECIAL EDUCATION, STUDENT SERVICES
3. GENERAL- EDUCATION, FIELD TRIPS
4. BUSINESS- FINANCE, FACILITIES, TECHNOLOGY, LEGAL

D. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS

E. PUBLIC COMMENTS- N/A

F. CLOSED SESSION- 6:15 P.M.

Whereas, Section 8 of the Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and Whereas, the Board is of the opinion that such circumstances exist. Now therefore, be it resolved that the Hasbrouck Heights Board of Education will meet in closed session to discuss the financial management of the High School/ Middle School Parent Teacher School Association (PTSA) will disclose to the public the subject matter listed when circumstances dictate the need for confidentiality no longer exists.

WORK MEETING- CLOSED SESSION - Open - 6:15 P.M.

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion									
AYE		X	X	X	X	X		X	X
NAY									
ABSENT	X						X		
ABSTAIN									
RECUSE									

WORK MEETING- CLOSED SESSION - Close- 6:55 P.M.

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion									
AYE		X	X	X	X	X		X	X
NAY									
ABSENT	X						X		
ABSTAIN									
RECUSE									

G. ADJOURNMENT

MOTION TO ADJOURN- WORK MEETING - Close- 6:55 P.M.

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion									
AYE		X	X	X	X	X		X	X
NAY									
ABSENT	X						X		
ABSTAIN									
RECUSE									



HASBROUCK HEIGHTS BOARD OF EDUCATION

REGULAR MEETING MINUTES

THURSDAY, MARCH 27, 2025

A REGULAR MEETING OF THE HASBROUCK HEIGHTS BOARD OF EDUCATION IS BEING HELD THIS EVENING AT **7:00 P.M.** IN THE HIGH SCHOOL AUDITORIUM AT HASBROUCK HEIGHTS MIDDLE/HIGH SCHOOL, 365 BOULEVARD, HASBROUCK HEIGHTS, NEW JERSEY, 07604

A. OPENING: ROLL CALL, SUNSHINE STATEMENT 7:05 P.M.

B. FLAG SALUTE

C. SUPERINTENDENT'S REPORT

- a. Winter Athletics/ UnSung Hero- Mr. Sculla, Mr. Barchini, Mr. Mastropietro
- b. NJ Spelling Bee Participant & Middle School Winner - Mr. Mastropietro

D. BOARD PRESIDENT'S REPORT (Statement Below) 7:36 P.M.

The Board of Education has always valued collaboration and positive relationships with parent-teacher organizations, understanding that such partnerships greatly benefit our students, schools, and broader community. Unfortunately, we must address a matter of serious concern involving the MS/HS PTSA.

Starting in September 2024, school principals and Board members began receiving inquiries from parents specifically related to PTA fundraising activities. We will not disclose the specifics of those claims tonight. However, what we can confirm is that efforts to address these concerns were initiated in October 2024, with multiple attempts made to engage in constructive dialogue with the MS/HS PTSA leadership.

Over the course of several months, the Board requested detailed financial reports, including revenue details, itemized expenditures, bank reconciliation statements, and transaction summaries. The MS/HS PTSA failed to provide sufficient and timely information to satisfy these reasonable requests, despite multiple follow-ups and communication from the Board, the Superintendent, and the Board attorney. While partial financials were eventually provided in January 2025, they lacked critical details necessary to investigate the claims and to ensure appropriate financial management was being exercised. Specifically:

- October 2024: We made multiple meeting requests; PTSA canceled twice.
- November 2024: An additional complaint was received and a meeting with the PTSA was held, although no documents were provided by the PTSA and therefore no investigation into the allegations could be made.
- December 2024: Follow-up correspondence was sent to the PTSA, again requesting the documents.
- January 2025: The PTSA sent financials electronically (Jan 20) and in person (Jan

22). However, we were provided with a copy of the PTSA's budget and no reconciliation or bank records. This meant we could not tell what monies were collected from our school community, nor where funds were spent, nor what funds remained available for pending projects. Follow-up correspondence was promptly sent requesting specific records.

- February 2025: The PTSA refused to provide these detailed accounting records. Additional correspondence was sent, again outlining the Board's requests and explaining why we were requesting them. Again, the PTSA refused to comply. It was also in February when we received additional information about possible improper handling of funds.
- March 7 2025: The Board placed the NJPTA's affiliation with the District on suspension until the requested documents were received. Instead of complying, the PTSA claimed they were being discriminated against and made vague allegations that other PTA's and/or organizations who use the District's facilities may not be exercising sound financial practices. The MS/HS PTSA then demanded reinstatement. We responded, explaining that we would investigate any valid claims and ask for details regarding their vague allegations. We also acknowledged that their allegations did not impact the need for the Board to complete its investigation into their activities, and we again requested the financial records and denied their demand to be reinstated. To date, the MS/HS PTSA has not provided details for their allegations against other organizations.

Unfortunately, we have also been advised that the MS/HS PTSA told their membership and the NJPTA that our Superintendent has refused to meet with them. This is untrue. The truth is that the Superintendent has repeatedly offered to meet with the MS/HS PTSA Board members to review the requested documentation. We have also been advised that the NJPTA told parents that it was not made aware of these claims. This information is false. The NJPTA was given the details of these allegations and has thus far done nothing to address them. Specifically:

- October 30, 2024: Dr. Torrento called the MS/HS president about PTA fundraisers and concerns.
- December 4, 2024: Dr. Torrento responded to an email from the Bergen County PTA President, including the NJPTA President.
- December 12, 2024: Dr. Torrento sent correspondence to the MS/HS PTSA Executive Board.
- December 13, 2024: Dr. Torrento sent correspondence to the MS/HS PTSA, BCPTA, and NJPTA.
- January 15, 2025: Dr. Torrento sent correspondence, again offering to meet with the MS/HS PTSA once the financial records requested are received.
- February 3, 2025: Dr. Torrento sent correspondence responding to the PTSA initial financial reports submission.

- February 14, 2025: Dr. Torrento sent a detailed email requesting additional financial information from the PTSA.
- March 6, 2025: Dr. Torrento sent correspondence to the NJPTA, reiterating her willingness to meet after financial documents were received.

It is deeply disappointing to hear that such misleading and unfounded claims are being made against Dr. Torrento, whose dedication to our district is unquestionable. We will not remain silent while falsehoods are being circulated.

On March 25th, the PTSA finally agreed to share its accounting information with the Board and its representatives. We met yesterday, on March 26, 2025 to review the documents and we appreciate the belated cooperation. As a result of this review, and as the PTSA leadership is well aware, we have significant concerns regarding the management of funds under their leadership. We directed them to self-report as an incident of severe mismanagement that may rise to the criminal level, although it is not within our expertise to make such a determination. Furthermore, we advised them of our significant concerns regarding the lack of evidence to support how cash donations are received, documented, and allocated. We also remain very concerned regarding the co-mingling of official PTA accounts and the personal bank accounts of several of their members, as well as their practices of issuing checks from the PTA account to individual members as reimbursements without appropriate documentation. The responses we received to these concerns were largely deflective, in that the leadership failed to accept responsibility and either blamed poor practices on past leaders and/or claimed ignorance as to their duties and obligations.

We are aware that the PTSA has informed its membership that no "fraud or mismanagement of funds" was found as a result of this review. While we do not make determination as to criminal activities, such as fraud, clearly this statement is otherwise inaccurate. The fact that the PTSA leadership relayed misinformation to their membership simply serves as further justification for our vote tonight.

Given the ongoing lack of cooperation and refusal to accept responsibility for their leadership, the Board of Education has concluded that it has no choice but to vote to disassociate from the current board of the MS/HS PTSA. The MS/HS PTSA will have three weeks to decide whether to remove its current board leadership and demonstrate a commitment to working collaboratively with this Board, or to retain its current leadership and accept disassociation from the Hasbrouck Heights School District.

E. PUBLIC COMMENTS- AGENDA ITEMS ONLY- 7:51 P.M.

- 1) Tara Eckert had concerns regarding the PTSA with Project Graduation funding. She wanted to know if the event would still happen. She questioned if the funds can be removed to a school account. Ms. Kleen stated the school has no authority to take the funds. The PTA has taken three weeks to step to the side.
- 2) Michael Warren, HHEA President, said the HHEA donated \$500 to Project Graduation and would like to know where the donation is currently.
- 3) Nicole Broncano, Project Graduation Chair Member, stated they are here for the children. Thanked the HHEA for their donation. She has faith in the board members. She asked if the board is planning to pursue criminal charges or freeze funding. Ms. Kleen responded that the Board will not seek any other avenues at this time, other than requiring new leadership of the PTA in order to remain associated with the Board of Education.
- 4) Corinne Ponte, stated she joined the PTA Board to help and had no choice but to resign in January 202, after the first sign of their core mission. She questioned if the leadership would change. Executive chairs are chosen by friendship, fundraisers are dictated without a vote, the envelope challenge had many questions from the membership and public which were not addressed by the executive board. The HSMS PTSA should take a vote of no confidence in the current leadership
- 5) Nancy Wallace from the Bergen County PTA and NJ State PTA stated the board bylaws dictate how the PTSA is run and the PTA is not legally required to share information with the BOE. The PTA did give you financials including the 1099. Ms. Kleen responded there were not enough records.
- 6) Julie Morrow stated she attended the Zoom meeting with NJPTA and has concerns. I understand all about Non- Profit 5013cs, and they can share with the Board of Education. They don't have to share but they can. At the NJPTA meeting, (another parent's) resignation was read. This raised serious concerns about the PTA and the dissociation from NJPTA meetings.
- 7) Faith Armonaitis asked if the Board of Education Members can vote as they are members of the PTA. Ms. Kleen confirmed that they can.
- 8) Mike DeSessa asked what is the plan after three weeks, if the board is disassociated. Ms. Kleen responded to speak directly with the PTSA. He also stated that if there is anything parents can do, they would like to be informed.
- 9) Rob Brady, Town Administrator, stated the town is prepared to step up and make sure the children get everything they deserve. Mayor Kistner and the community want to help however they can.

- 10) Melissa Sheldon asked what will happen if all the funds that were raised from fundraising are in the PTSA accounts.
- 11) Tara Eckert asked if there is a school run account they funds could be transferred to.
- 12) Nancy Wallace said the PTSA requested a meeting on December 16th and January 14th. Ms. Kleen asked her to read the email and not paraphrase. The NJPTA steps in as leadership until there is new leadership. Possibility of being disbanded.
- 13) Fatima Senatore asked about the April 5th audit and what will happen if there is fraud. Ms. Kleen explained the Board has no authority over the PTSA.
- 14) Julie Morrow spoke about Nancy Wallaces' comment regarding disbanding and freezing assets for three years.
- 15) Faith Armonaitis asked Ms. Kleen about the email requests through OPRA.
- 16) Mike Warren spoke about trust and focusing on keeping trust amongst the groups.

F. OPEN SESSION: REVIEW OF REGULAR AGENDA- 8:28 P.M.

1. PERSONNEL

A. EMPLOYMENT

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***appointments*** of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125, effective for the 2024/2025 school year, pending the results of a criminal background check:

PA-1	Name	Position	Account#	Salary	Location	Effective Date
A.	Tracy Cahoon	Special Education Mathematics Teacher	11-213-100-101-00-03-54	Step 14 BA \$74,505.00	Middle School	2025-2026 SY 8/27/25
B.	Riza Tushe	Custodian	11-000-262-100-00-07-00	Step 6 \$50,906.00	Euclid School	Upon Completion of Background Check

- 2) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education ***rescind the appointments*** of the school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125: N/A

B. RESIGNATIONS

N/A

C. RETIREMENTS

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education accept the ***retirement*** from **Ms. Suzanne Johnson Gallo**, LDT-C, effective March 1, 2025, with regret.
- 2) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education accept the ***retirement*** from **Ms. Maria Squillace**, High School World Language Teacher, effective June 30, 2025, with regret.
- 3) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education accept the ***retirement*** from **Ms. Margaret Ricci**, Special Education Teacher, effective June 30, 2025, with regret.

D. COACHES/STIPENDS

- 1) Dr. Jillian Torrento Superintendent of Schools, recommends that the board of education confirm/approve the ***extra-curricular activity, student activity positions*** as listed in the categories below:

PD-1	Name	Position	UPC#	Salary/ Stipend	Location	Effective Date(s)
A.	Heather Meli	Theater Week Nurse Supervision	11-401-100-100- 00-05-38	\$32.00/hour not to exceed 17 hours	Lincoln School	3/3/25- 3/7/25
B.	Christian Alfano	Assistant Boys Soccer Coach	11-402-100-100- 00-02-39	\$5,644.00 Step 5	High School	4/1/25
C.	Guy Bertola	Assistant Football Coach	11-402-100-100- 00-02-39	\$5,644.00 Step 5	High School	Upon Completion of Background Check
D.	Eileen Oettinger	Theater Week Supervision	11-401-100-100- 00-04-38	\$32.00/hour not to exceed 20 hours	Euclid School	3/10/25- 3/14/25
E.	Johnna Grieco	Theater Week Supervision	11-401-100-100- 00-04-38	\$32.00/hour not to exceed 20 hours	Euclid School	3/10/25- 3/14/25
F.	Danielle Kastner	Theater Week Supervision	11-401-100-100- 00-04-38	\$32.00/hour not to exceed 20 hours	Euclid School	3/10/25- 3/14/25
G.	Tara Goss	Theater Week Supervision	11-401-100-100- 00-04-38	\$32.00/hour not to exceed 20 hours	Euclid School	3/10/25- 3/14/25
H.	Angelina Gallina	Director of Vocal Music	11-401-100-100- 00-02-38	\$1,711.00 (Prorated)	Middle School	3/19/25

- 2) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve that the ***teacher rationales*** for the High School and Middle School teaching staff covering additional world language in-class support sections, as per the HHEA agreement, teaching 30 periods per week at a rate of \$3,800.00 for the 2024/2025 school year:

PD-2	High School	
	Teacher/ Course	Effective Date
	Jacklyn Cito / 8th Grade Writing (POR)	3/11/25

E. APPOINTMENT OF AIDES/PARAPROFESSIONALS

N/A

F. SUBSTITUTES

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***appointment and rescindment of the following substitutes*** for the 2024/2025 school year, pending background check, as attached.

NOTE: These appointments cannot exceed 29.5 hours per week and do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided.

G. TRANSFERS

N/A

H. MOVEMENT ON GUIDE/SALARY ADJUSTMENT

N/A

I. VOLUNTEERS

N/A

J. FMLA/MATERNITY LEAVE/LEAVE OF ABSENCE

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve ***Leave of Absence***, for:

PJ-1	Employee #	Type of Leave	From	To
A.	#0661	Maternity	5/20/25	11/24/25

K. WORKSHOP/TRAINING

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following ***professional development requests*** for the 2024/2025 school year:

PK-1	Name	Position	Date	Substitute Required	District Cost	Activity	Location
A.	Kerrie O'Hagan	School Counselor	4/11/25	No	\$85.00	21st NJSCA Spring Conference	Kean University Union, NJ
B.	Ashley Calligy	Supervisor of Guidance & Testing	4/11/25	No	\$85.00	21st NJSCA Spring Conference	Kean University Union, NJ
C.	Jenine Murray	Business Administrator/ Board Secretary	6/4/25- 6/6/25	No	\$650.00	NJASBO	Atlantic City, NJ

- 2) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirms/approves attendance at the **2025 NJSBA Convention on October 20-23, 2025 in Atlantic City**, at the rate of \$2,200.00 plus travel expenses, up to 25 individuals at the board/superintendent's discretion.

L. STUDENT TEACHING OBSERVATION/PRACTICUM/INTERNSHIP

PL-1	Student Teacher	College/ University/ Institution	Cooperating Teacher	School	Courses	Dates
A.	Kellen Philp	Glen Rock HS	Dr. Lisa Ciraco	Special Services	School Psychologist	March-June 2025 <i>*Pending School and Parental Consent</i>

M. LUNCH/ BREAKFAST AIDES N/A

N. EMPLOYEE CONTRACTS N/A

O. JOB DESCRIPTIONS N/A

P. GENERAL N/A

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion PA1-PL1			1st		2nd				
AYE		X	X	X	X	X		X	X
NAY									
ABSENT	X						X		
ABSTAIN									
RECUSE									

2. STUDENTS

1. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve ***out of district placement(s)*** as regulated by N.J.A.C. 13 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the **2024/2025** school year as indicated: N/A
2. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve ***out of district placement(s)*** as regulated by N.J.A.C. 13 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the **2025/2026** school year as indicated: N/A
3. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve ***the revised ESY out of district placement(s)*** as regulated by N.J.A.C. 13 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the 2024/2025 school year as indicated:

S-3	LID	School Name	Dates	Total Tuition
A.	1002418	BCSS Bleshman School	7/1/24-7/26/24	\$9,800.00
B.	1002267	BCSS Bleshman School	7/1/24-7/26/24	\$9,800.00

4. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve ***revised out of district one to one aide(s)*** as regulated by N.J.A.C. 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the 2024/2025 school year as indicated:

S-4	LID	School Name	Starting Date	Total Tuition
A.	1002418	BCSS Bleshman School	9/5/24 <i>Revised from 10/18/24</i>	\$51,984.00
B.	1002267	BCSS Bleshman School	9/5/24 <i>Revised from 10/18/24</i>	\$51,984.00

5. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve ***home instruction*** during the 2024-2025 school year for the following students as per the HHEA Contract, \$42.00/ hour plus preparation time:

S-5	LID	Dates	Courses/ Instructor(s)	Weekly Time/ Prep Included
A.	1000745	3/11/25-6/24/25	Popular Topics in Algebra - Ms. Healey Algebra 1 - Ms. Healey Chemistry - Mr. Pignatello	1 Hour plus Prep (All courses)
B.	1000227	3/27/25- 5/29/25 <i>Updated Dates</i>	Wellness - Ms. Abbatiello	1 Hour plus Prep

6. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***South Bergen Jointure Commission (SBJC) Transportation Services for the 2025-2026***, as an approved transportation service, in accordance with Chapter 53, P.L. 1997 for the 2025-26 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.
7. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve Augmentative Communication Assessment to provide ***augmentative communication assessment*** (Student ID 1002893) through June 30, 2025, not to exceed \$1,300.00.
8. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the revised contract with Bergen County Special Services to provide ***Auditory Verbal Techniques/Consultative Services*** (Student ID 1001594), to include an additional twenty sessions through June 30, 2025, not to exceed \$9,350.00.
9. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve Bergen County Special Services to provide ***independent educational evaluation*** (Student ID 1003069) at a cost not to exceed \$790.00.

10. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve ***NJ Commission of the Blind*** to provide *education services* (updated Student ID 1003245) through June 30, 2025, at a cost of \$2,420.00.
11. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the Institute of Child Neurology and Neurodevelopment to provide ***testing services on an as needed basis*** for students during the 2024-2025 school year at the following rates:
- Neurologic Consultation: \$400.00/hour not to exceed \$600.00
 Neurodevelopmental Evaluations: \$400.00/hour not to exceed \$800.00
 ADOS Assessment: not to exceed \$850.00 per evaluation
12. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve LearnWell LLC to provide ***bedside instruction*** (Student ID 1001299): March 10, 2025 through March 17, 2025, up to 5 hours per week, at a rate of \$59.50 per hour.
13. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve Silvergate Prep to provide ***bedside instruction*** (Student ID 1001299) beginning March 18, 2025 through approximately May 19, 2025, up to 10 hours per week, at a rate of \$40.00 per hour.
14. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***toileting stipend*** as per the HHEA Contract, for employee Kathleen Hughes at Euclid School, beginning January 6, 2025 through June 24, 2025.
15. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve ***support for the High School Play*** beginning April 1, 2025 through May 10, 2025 (LID 1000485) for the following paraprofessional, not to exceed 6 hours Per week, 40 total hours: George Amores

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion S3- S15			2nd					1st	
AYE		X	X	X	X	X		X	X
NAY									
ABSENT	X						X		
ABSTAIN									
RECUSE									

3. GENERAL

- G1. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *activities/events/fundraisers/etc.* request for the 2024/2025 school year as listed below:

G1	School Activity	Participants	School	Date/ Location	District Cost	Teacher(s) Coach/Advisor/ Administration
A.	Mrs. Field Cookie Dough Sales	Senior Students	High School	3/31/25- 4/11/25	N/A	Mrs. Zorat & Mrs. Rios
B.	Veolia Engaging Water Science Programs	Grades 3-5 Students	Euclid School	4/7/25, 4/14/25, 5/13/25, 5/20/25, 6/10/25, 6/12/25, 6/16/25	N/A	Mr. Sickels & Mrs. Lambe
C.	Annual Aviator Relays	Track Teams	High School	4/17/25	N/A	Mr. Scuilla
D.	Class Trip	Kindergarten Students	Lincoln School	5/7/25 HH Police Department & Fire Department	N/A	Mr. Colangelo
E.	Class Trip	Grade 5 Staff & Students	Lincoln School	5/9/25 West Point West Point, NY	N/A *\$35.00 <i>Student Funded</i>	Mr. Colangelo
F.	Class Trip	Ms. Lutz Kindergarten Students	Lincoln School	5/12/25 HH Public Library & Heights Pizza	N/A *\$5.00 <i>Student Funded</i>	Mr.Colangelo
G.	Class Trip	Ms. Jarosiewicz Kindergarten Students	Lincoln School	5/14/25 HH Public Library & Heights Pizza	N/A *\$5.00 <i>Student Funded</i>	Mr.Colangelo
H.	Class Trip	Ms. Kroncke Kindergarten Students	Lincoln School	5/15/25 HH Public Library & Heights Pizza	N/A *\$5.00 <i>Student Funded</i>	Mr.Colangelo
I.	Teen Arts Festival	Various Students	High Schools	5/16/25 Bergen Community College	\$350.00 (School Fee)	Mr. Scuilla Mrs. Calderone
J.	Yearbook & Publication Workshop	Student	High School	5/16/25 Marriott Paramus, NJ	N/A	Ms. Cassidy

K.	Field Day	Students	Euclid School	5/21/25 <i>*Revised Date</i> Depken Field	N/A	Mr. Sickels
L.	Bouncy House for Field Day <i>*Pending COI Submission</i>	Students	Euclid School	5/21/25 Depken Field	N/A <i>*PTA Funded</i>	Mr. Sickels
M.	NJIC Sportsmanship Lunch	Two Students (TBD)	High School	5/28/2025 Chart House Restaurant Weehawken, NJ	N/A	Mr. Scuilla
N.	Class Trip	Grade 3 Staff & Students	Lincoln School	5/29/25 Field Station Dinosaurs Leonia, NJ	N/A <i>*\$17.00 Student Funded</i>	Mr.Colangelo
O.	Class Trip	Grade 3 Staff & Students	Euclid School	6/2/25 The Bronx Zoo Bronx, NY	N/A <i>*\$40.00 Student Funded</i>	Mr. Sickels
P.	Class Trip	Grade 4 Staff & Students	Euclid School	6/5/25 Liberty Science Center Jersey City, NJ	N/A <i>*\$35.00 Student Funded</i>	Mr. Sickels
Q.	Class Trip	Grade 5 Staff & Students	Euclid School	6/5/25 Liberty State Park Jersey City, NJ	N/A <i>*\$35.00 Student Funded</i>	Mr. Sickels
R.	Studio & Art Class Trip	Students	High School	6/6/25 Kasmin Gallery, Chelsea Market NY, NY	N/A	Mrs. Calderone
S.	Annual Boys Basketball Summer League	Various Teams	High School	6/23-26/25 HS Gyms	N/A	Mr. Cebula

- G2. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of Education confirm/approve Alan Lustmann, ***School Safety Officer***, for providing security coverage at the Middle School/High School on March 31, 2025 and April 1, 2025 for a total of four hours at the hourly rate of \$48.15.
- G3. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the parent of Student 1001299 to ***attend the 8th Grade Washington D.C. Tour***, pending background check.
- G4. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***2025 Youth Days***, on April 8, 2025 and April 16, 2025 in which high school students will shadow members of the administration, Board of Education Trustees and borough employees.

- G5. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve, ***Bring Your Child to Work Day***, to be facilitated on April 15, 2025.
- G6. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve ***Lincoln School (May 16, 2025 or Raindate: May 19, 2025) and Euclid School (May 21, 2025 or Rain Date: May 28, 2025) Field Days as single-session days.***

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion G1- G6									
AYE		X	X	X	X	X		X	X
NAY									
ABSENT	X						X		
ABSTAIN									
RECUSE									

4. BUSINESS

M. ACCEPTANCE OF MINUTES

M1. BE IT RESOLVED: that the **minutes** of the following meeting be accepted:

Work Meeting February 27, 2025

Closed Session February 27, 2025

Regular Meeting February 27, 2025

Special Meeting March 18, 2025

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion M1					2nd	1st			
AYE		X	X	X	X	X		X	X
NAY									
ABSENT	X						X		
ABSTAIN									
RECUSE									

F. FINANCE

F1. FINANCIAL REPORTS FOR JANUARY 2025

BE IT RESOLVED: that the board of education accepts the January 2025, financial report, as submitted, which include the monthly Board Secretary's Report, Transfer Report, Cash Report, and the Treasurer of School Monies Report for the respective month endings. The Board notes that the Secretary's and Treasurer's Reports are in balance for the cash receipts and disbursements for the respective month endings. Pursuant to N.J.A.C. 6A:23-2.11(c)3, the board of education secretary certifies that as of December 2024, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT FURTHER RESOLVED: Pursuant to N.J.A.C. 6A:23-2.11(c)4, the board of education secretary certifies that as of February 2025, after review of the District's monthly financial reports no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal Year.

F2. CONFIRMATION OF BILLS AND WARRANTS FOR JANUARY 2025

BE IT RESOLVED: that, based upon the recommendation of the business administrator, the bills list for the month of January 2025:

Fund 10	General Fund	\$ 122,457.57
Fund 11	General Fund	\$ 3,439,458.00
Fund 12	Capital Outlay	\$ 0.00
Fund 20	Special Revenue	\$ 83,934.72
Fund 30	Capital Projects Fund	\$ 706,600.90
Fund 40	Debt Service Fund	\$ 0.00
Fund 60	Enterprise	\$ 140,655.72
Fund 95	Student Activity	\$8,092.59
Total:		\$4,501,199.50

F3. PAYROLL CONFIRMATION- FEBRUARY 2025

BE IT RESOLVED: that the board of education confirms the action of the business administrator/board secretary in issuing the payroll for the month of February 2025 in the total amount of \$2,171,236.75.

F4. PAYROLL CONFIRMATION- **MARCH 2025**

BE IT RESOLVED: that the board of education confirms the action of the business administrator/board secretary to approve the estimated payroll for the month of March 2025 in the total amount of \$2,250,000.00.

F5. APPROVAL OF TRAVEL EXPENSES- **2025-2026 SY BUDGET**

WHEREAS, the Hasbrouck Heights Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Hasbrouck Heights Board of Education established \$27,000 as the maximum travel amount for the current school year and has expended \$ 4,948.78 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$27,000 for the 2025-2026 school year.

F6. APPROVAL OF LANDSCAPE SERVICES - **2025-2026 CONTRACT**

BE IT RESOLVED: that the board of education confirms the action of the business administrator/board secretary to approve GroundPro, Inc., in the amount of \$3,330.00 monthly from March through December 2025.

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion F1-F6		1st	2nd						
AYE		X	X	X	X	X		X	X
NAY									
ABSENT	X						X		
ABSTAIN									
RECUSE				#071529					

B. Business- Facilities

BG1. USE OF FACILITIES – APPROVALS – OUTSIDE ORGANIZATIONS

BE IT RESOLVED: that, upon the recommendation of the business administrator, the board of education approves the *requests for use of school facilities* from outside organizations, pending receipt of required documentation according to Board Policy #7510, as attached.

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion BG1			1st					2nd	
AYE		X	X	X	X	X		X	X
NAY									
ABSENT	X						X		
ABSTAIN									
RECUSE									

H. HARASSMENT, INTIMIDATION AND BULLYING

H1. BE IT RESOLVED: that the board of education does hereby affirm the Superintendent's decision on Harassment, Intimidation and Bullying cases:
024-2025-055-02

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion H1			2nd			1st			
AYE		X	X	X	X	X		X	X
NAY									
ABSENT	X						X		
ABSTAIN									
RECUSE									

L. LEGAL

L1. APPROVE UNUSED SNOW DAYS- 2024-2025 SY

BE IT RESOLVED: that, upon the recommendation of the superintendent and the business administrator, the board of education approve the use of the unused snow days, as per the 2024-2025 Calendar:

Thursday, May 22, 2025; Friday, May 23, 2025; Tuesday, May 27, 2025

L2. APPROVE SPECIAL BOARD OF EDUCATION MEETING - BUDGET HEARING

BE IT RESOLVED: that, upon the recommendation of the superintendent and the business administrator, the board of education will add the following special Board of Education Meeting to hold the 2025-2026 budget hearing:

Thursday, May 5, 2025

Work Session 6:00 p.m. in the High School Media Center

Regular Session 7:00 p.m. in the High School Auditorium

L3. APPROVE MAY 2025 BOARD OF EDUCATION MEETING

BE IT RESOLVED: that, upon the recommendation of the superintendent and the business administrator, the board of education will change the following Board of Education Meeting:

Regular Meeting: FROM Thursday, May 22, 2025 to **Wednesday, May 14, 2025**

Work Session: FROM Monday, May 19, 2025 to **Monday, May 12, 2025**

Work Session 6:00 p.m. in the High School Media Center

Regular Session 7:00 p.m. in the High School Auditorium

L4. APPROVE DISSOCIATION FROM THE HIGH SCHOOL/ MIDDLE SCHOOL PARENT TEACHER SCHOOL ASSOCIATION (PTSA) - **Amended after Public Posting**

WHEREAS, the Board of Education acknowledges the valuable contributions of parent-teacher associations in fostering collaboration between parents, teachers, and the community to enhance the educational experience of students; and

WHEREAS, the Board has been made aware of serious allegations concerning financial mismanagement within the MS/HS PTSA;

WHEREAS, the MS/HS PTSA board ~~has refused to provide documentation refuting these allegations and~~ has demonstrated a lack of responsibility and accountability in its financial management practices; and

WHEREAS, the Board has a fiduciary duty to ensure that all organizations affiliated with its schools adhere to the highest standards of integrity and transparency, thereby maintaining the trust and confidence of the community; and

WHEREAS, the MS/HS PTSA's ~~refusal leadership~~ has ~~prohibited hindered~~ the Board from fulfilling this duty and has therefore left the Board with no choice but to terminate its relationship with the MS/HS PTSA; and

WHEREAS, the term "disassociate" is deemed appropriate to describe the action of ending the formal relationship between the Board and the MS/HS PTSA ~~so long as they keep the current leadership;~~

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby disassociates from the MS/HS PTSA Parent-Teacher Association, effectively terminating any formal relationship between the Board and the MS/HS PTSA immediately; and

BE IT FURTHER RESOLVED, that the Board directs the Board Attorney to communicate this decision to the MS/HS PTSA PTA in writing, outlining the reasons for disassociation and the effective date of this action; and

BE IT FURTHER RESOLVED, that the Board encourages the formation of a new parent-teacher organization that will operate with transparency, accountability, and in alignment with the policies and values of the Board and the true purpose of a parent-teacher organization; and

BE IT FURTHER RESOLVED, that the Board directs the administration to take all necessary steps to facilitate the transition and ensure that future parent-teacher organizations are established in accordance with applicable laws, regulations, and District policies, legal requirements, and best practices.

BE IT FURTHER RESOLVED, that HS/MS PTSA is strictly prohibited from soliciting any funds from the school community, effective immediately. No fliers, advertisements, or other promotional materials may be distributed or displayed on school property or through school communication channels.

Be it further advised that the HS/MS PTSA will not have access to school grounds for meetings, events, or other activities.

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion L1- L4			2nd		1st				
AYE		X	X	X	X	X		X	X
NAY									
ABSENT	X						X		
ABSTAIN									
RECUSE									

A. ADOPTION OF POLICIES AND REGULATIONS

A1. SECOND READING OF REVISED POLICIES:

Policy/ Regulation #	Policy Title
P 1110	Organizational Chart
P 8451	Return to School Guidelines

	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion A1				1st		2nd			
AYE		X	X	X	X	X		X	X
NAY									
ABSENT	X						X		
ABSTAIN									
RECUSE									

G. PUBLIC COMMENTS

- 1) Nancy Wallace, Bergen County PTA President, questioned the resolution that was just passed regarding the PTA cannot ask for funds from the school community and would like clarification if that only meant on school grounds.
- 2) Andrea Baker started concerns now that it has been voted on, how does the PTSA proceed. Ms. Kleen advised it is out of the board's control.
- 3) Faith Armonaitis asked if it was everyone who had to step down from the PTA board.
- 4) Joanne Caiafa stated after the audit, rest assured everything will move forward as planned.

H. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS- **N/A**

I. CLOSED SESSION- AS MAY BE REQUIRED - **NOT OPEN**

J. ADJOURNMENT

REGULAR SESSION- MOTION TO ADJOURN- REGULAR SESSION - 8:36 P.M.
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	Ferdinand	Mullins	Ramos	Risalvato	Sausa	Simmons	Terranova	Krommenhoek	Cintron
Motion									
AYE		X	X	X	X	X		X	X
NAY									
ABSENT	X						X		
ABSTAIN									
RECUSE									

Respectfully submitted,

Mrs. Jenine Murray, Business Administrator/Board Secretary