

**Hasbrouck
Heights
High School
Student/Parent Handbook**



2024-2025 School Year

Where *Tradition* and *Innovation* Take *Flight*

TABLE OF CONTENTS

Principal's Letter	Page 3
District Administration/ Board Of Education/ HS Teams	Pages 4 & 5
Alma Mater	Page 6
Mission Statement & Vision Statements	Pages 7 & 8
District Calendar	Page 9
Bell Schedules/ Delayed Opening	Page 10
High School Staff & Coaches Directory	Pages 11- 12
Marking Periods/ Exam Dates	Page 13
Testing Dates	Page 14
Parent Communication	Pages 14 -16
Clubs, Programs & Advisors	Page 17
National Honor Society	Pages 17 & 18
Important Policies & Procedures	Pages 19- 24
Counseling Department & Services	Pages 24- 30
Course Offerings/ Dual Enrollment/ Advanced Placement/ Project Forward	Pages 30 & 31
Work-Based Learning & HHHS Graduation Requirements	Page 32 & 33
Safety Procedures	Page 33 & 34
Tuition Students	Page 34

Principal's Letter

Aviators,

Welcome to a new and exciting school year! As your principal, it is my pleasure to extend a warm greeting and share my enthusiasm for the opportunities and experiences that lie ahead. Our school community is poised for a remarkable year, and each of you plays a vital role in making it exceptional.

Our mission is to foster a learning environment that encourages curiosity, resilience, and personal growth. We believe in your potential and are committed to providing the support and resources you need to thrive academically, socially, and emotionally. This handbook is designed to be your guide throughout the year. It contains important information about our school policies, procedures, and expectations. Please take the time to read it carefully and familiarize yourself with its contents. Understanding and adhering to these guidelines will help ensure a positive and productive school experience for everyone.

One of our core values is respect—respect for yourself, for others, and for our shared environment. As you navigate through your classes and extracurricular activities, remember that mutual respect creates a supportive and inclusive atmosphere. We encourage you to engage with your teachers, collaborate with your peers, and contribute to our school community in meaningful ways.

In addition to academic excellence, we are dedicated to your overall well-being. Our school provides various resources, including counseling services and extracurricular programs, to support your growth and address any challenges you may encounter. We encourage you to take advantage of these resources and seek help whenever needed.

This year, I challenge you to set ambitious goals, embrace new experiences, and approach every challenge with determination. Remember, your attitude and effort can make a significant difference not only in your own life but also in the lives of those around you. Together, we can create a vibrant and dynamic school environment where everyone feels valued and empowered.

I am confident that this year will be filled with accomplishments, learning, and fun. Let's work together to make it the best one yet. Here's to a successful and rewarding year!

Warm regards,

Mr. Vincenzo Barchini

Mr. Vincenzo Barchini, Principal

District Administration

<u>Administration</u>	<u>Title</u>	<u>Email Address</u>
Dr. Jillian Torrento	Superintendent of Schools	torrentojil@hhschools.org
Mr. Robert Brown	Interim Business Administrator	brownrob@hhschools.org
Mr. Vincenzo Barchini	High School Principal	barchiniv@hhschools.org
Mr. Christopher Garcia	High School Vice Principal	garciachr@hhschools.org
Mr. Michael Sculla	Athletic Director	scuillam@hhschools.org
Mr. Joseph Mastropietro	Middle School Principal	mastropietroj@hhschools.org
Mr. Frank D'Amico	Middle School Vice Principal	damicofra@hhschools.org
Mr. Michael Sickels	Euclid School Principal	sickelsm@hhschools.org
Mr. Joseph Colangelo	Lincoln School Principal	colangeloj@hhschools.org
Dr. Matthew Helfant	Director of Special Services	helfantm@hhschools.org
Mrs. Dominique Vetrano	Director of Curriculum (K-12)	vetranodom@hhschools.org
Mrs. Diana DaCosta	Supervisor of Instruction (PreK-6)	<u>dacostadia@hhschools.org</u>
Mrs. Ashley Calligy	Supervisor of Guidance (K-12)	<u>calligyash@hhschools.org</u>

Board of Education

[Click Here](#) for Board of Education Member Emails

Mrs. Lori Cintron	President
Mrs. Lisa Krommenhoek	Vice President
Ms. Nicole Russo	Trustee
Mr. Christopher DeLorenzo	Trustee
Mrs. Jillian Ferdinand	Trustee
Mr. Kevin Mullins	Trustee
Mrs. Kathleen Sausa	Trustee
Mrs. Helen Tejeda- Ramos	Trustee
Mrs. Lauren Terranova	Trustee

Where *Tradition* and *Innovation* Take *Flight*

Child Study Team

Name	Title	Email
Dr. Lisa Ciraco	School Psychologist	ciracol@hhschools.org
Mrs. Dawn Johnson	Social Worker	johnsond@hhschools.org
Mrs. Suzanne Gallo	LDTC	gallos@hhschools.org

Custodial Team

Name	Email
Jorge Cruz	cruzjor@hhschools.org
Segundo Minchala	minchalaseg@hhschools.org
Dominick DePalma	depalmad@hhschools.org
Anthony Hassett	hassettant@hhschools.org
Patrick Hassett	hassettpat@hhschools.org

Security Team

Name	Email
Barry Feinberg	feinbergbar@hhschools.org
Alan Lustmann	lustmannala@hhschools.org
Rodney Jones	rodjones@hhschools.org

Technology Team

Name	Email
Jake Douglass	douglassjak@hhschools.org
John Hone	honejoh@hhschools.org
Bob Iarossi	iarossir@hhschools.org
Tom Matty	matty@hhschools.org
Ronald Todd	toddronald@hhschools.org

ALMA MATER

There Are Many Other Schools
Of this there is no doubt
Still we'll always cling to Hasbrouck,
For we know there's but one route.
That's to win all of the victories
In the classroom and the track.
And be loyal sons and daughters
Of the Orange and the Black.
When the cares of life o'er take us
Mingling fast our locks with gray.
Should Our Dearest Hope Betray us
False fortunes fall our way.
Still we'll banish cares and sadness
As we turn our memories back and recall the days of gladness
'Neath the Orange and the Black

GO AVIATORS!!!!

Where *Tradition* and *Innovation* Take *Flight*

Mission & Vision Statements

Mission Statement

The mission of the Hasbrouck Heights School District is to focus on student development within a safe, supportive environment that promotes self-discipline, motivation, and excellence in learning.

Vision Statement

Hasbrouck Heights School District believes that learning is measured by the integrity and achievement of its students. Students will become independent and self-sufficient citizens who will succeed and contribute responsibly in a global society. Students will be accountable for their work and behavior. Students will take pride in their school and community. Students will have mutual respect for the different learning styles, strengths, needs, and challenges of others. Students will be actively engaged in the learning process through diversified classroom activities that challenge all learners. Students will be 21st-century, college, and career-ready.

Community Stakeholders

The Hasbrouck Heights School District believes in the value of a diverse community and is actively involved in efforts to promote and create partnerships that celebrate the qualities and individuals that make our community unique. Parents and guardians are actively involved in all aspects of the educational process. Community service promotes effective partnerships with community stakeholders. District and local government connections are apparent through various collaborative efforts. The district establishes effective relationships with various educational institutions.

Technology

The Hasbrouck Heights School District believes that technology plays an integral role in improving the quality of instruction and supports learning by providing students and staff with the tools necessary to achieve the mission of the district. The district enhances student learning through the use of technology tools. Students will learn effective communication, research, presentation, and personal productivity skills through the effective application of technology. Students will use digital tools to access, manage, evaluate, and synthesize information in order to solve problems individually and collaborate to create and communicate knowledge. Students will develop an understanding of the nature and impact of technology as they relate to the individual and a global society.

*Where **Tradition** and **Innovation** Take **Flight***

Curriculum

The Hasbrouck Heights School District will provide each student with a diverse education, aligned with New Jersey Core Content Curriculum and Common Core Standards. The curriculum reflects the district's commitment to innovation, continuous improvement, and excellence. The teachers will maintain the curriculum to reflect changes in standards in order to meet the instructional needs of students. The curriculum provides students with the tools necessary to become 21st-century college and career-ready. The district will provide ongoing professional development to support the effectiveness of the curriculum and to strengthen instruction. The curriculum cultivates active student learning.



HASBROUCK HEIGHTS PUBLIC SCHOOLS

2024-2025 School Calendar

First Day/Last Day
 Staff Only
 Single Session Day
 School Closure

July 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- July 4-5 District Closed – Independence Day
- August 27 New Staff Orientation
- August 28 & 29 Staff In-Service
- September 2 Labor Day – Schools Closed
- September 3 **First Day of School - (Students Only AM) In-Service for Staff PM**
- September 4 **Single Session Day (Students Only AM) In-Service for Staff PM**
- October 11 Yom Kippur – Schools Closed
- October 14 Columbus Day – Schools Closed
- October 16 Single Session Day (Students Only AM) In-Service for Staff PM
- November 5 Election Day - Schools Closed
- November 7-8 NJEA Convention – (Schools Closed)
- November 27 Single Session Day
- November 28-29 Thanksgiving Recess
- December 20 Single Session Day
- Dec. 23-31 Holiday Recess
- January 1 New Year's Day (Schools Closed)
- January 2 Schools Reopen
- January 20 Dr. Martin Luther King Jr. Birthday (Schools Closed)
- February 17-21 Winter Recess
- February 24 Schools Re-open
- April 17 Single Session Day
- April 18 Schools Closed
- April 21-25 Spring Recess
- April 28 Schools Reopen
- May 26 Memorial Day – Schools Closed
- June 19 **High School Graduation**
- June 20-24 Single Session Days (Students only)
- June 24 **Last Day of School**
- June 25 **Teacher Check-Out**

UNUSED SNOW DAYS will be used in the following order: May 23rd, May 27th, May 22nd. If more than three snow days are used, schools will be in session during the Spring Recess starting, in reverse order, with Friday, April 25, 2025.

Total Days for Students - 183
 Total Days for Teachers - 187

Revised August 22, 2024

January 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Where Tradition and Innovation Take Flight



HASBROUCK HEIGHTS
MIDDLE SCHOOL/HIGH SCHOOL
BELL SCHEDULE



HIGH SCHOOL
Grades 9-12

Period 0: 7:00- 7:50am
Period 1: 7:55- 8:39am
Homeroom: 8:39-8:46am
Period 2: 8:49-9:33am
Period 3: 9:36-10:20am
Period 4: 10:23-11:07am
Period 5: 11:10-11:54am
Period 6: 11:57-1:05pm
6A Class: 11:57-12:41am
Lunch B: 12:44- 1:05pm
Lunch A: 11:57-12:18pm
6B Class: 12:21-1:05pm
Period 7: 1:08- 1:52pm
Period 8: 1:55-2:39pm

SINGLE SESSION SCHEDULE

Period 1: 7:55- 8:33am
Period 2: 8:36-9:06am
Period 3: 9:09-9:39am
Period 4: 9:42-10:12am
Period 5: 10:15-10:45am
Period 6: 10:48-11:18am
Period 7: 11:21-11:51am
Period 8: 11:54-12:24pm

MIDDLE SCHOOL
Grades 6-8

None
Period 1: 7:55-8:39am
Homeroom: 8:39-8:46am
Period 2: 8:49-9:33am (Gr. 6 Cycle)
Period 3: 9:36-10:20am (Gr. 7 Cycle)
Period 4: 10:23-11:31am
4A Class: 10:23-11:07am
Lunch B: 11:10-11:31am (Gr. 6/7)
Lunch A: 10:23-10:44am (Gr. 7/8)
4B Class: 10:47-11:31am
Period 5: 11:34-12:18pm (Gr. 8 Cycle)
Period 6: 12:21-1:05pm (Gr. 6 PE)
Period 7: 1:08- 1:52am (Gr. 7 PE)
Period 8: 1:55- 2:39pm (Gr. 8 PE)

SINGLE SESSION SCHEDULE

Period 1: 7:55- 8:33am
Period 2: 8:36-9:06am
Period 3: 9:09-9:39am
Period 4: 9:42-10:12am
Period 5: 10:15-10:45am
Period 6: 10:48-11:18am
Period 7: 11:21-11:51am
Period 8: 11:54-12:24pm

STAFF LIST AND EMAILS

Last Name	First Name	Subject	Email
Abbatiello	Maria	PE	abbatiellom@hhschools.org
Ascolese	Joseph	Music	ascolesej@hhschools.org
Balestra	Mauritzio	Italian	balestramau@hhschools.org
Bancroft	Skyler	Art	bancroftsky@hhschools.org
Bernstein	Lisa	Social Studies	bersteinl@hhschools.org
Bevacqua	Nicole	Special Ed	bevacquanic@hhschools.org
Brooks	Melanie	Spanish	brooksleemel@hhschools.org
Caines	Suzanne	ELA/ Special Ed	cainessuz@hhschools.org
Calderon	Paola	Art	calderonpaola@hhschools.org
Cassano	Philip	Math	cassanop@hhschools.org
Cassidy	Catherine	Social Studies	cassidyc@hhschools.org
Centrella	Mary	Special Ed	centrellam@hhschools.org
Clifton	Robert	Science	cliftonrob@hhschools.org
Conner	Kerriane	Math	connerker@hhschools.org
Danny	Monica	Special Ed	dannymon@hhschools.org
Dennehy	Patrick	Special Ed	dennehyat@hhschools.org
Freund	Kurt	PE	freundkur@hhschools.org
Gordon	Tammy	Science	gordontam@hhschools.org
Giaquinto	Jenna	English	giaquintojen@hhschools.org
Healey	Carolynne	Math	healeyc@hhschools.org
McChesney	Daniel	Special Ed	mcchesneydan@hhschools.org
Lindquist	Antoinette	Music	lindquistant@hhschools.org
Mason	Paul	Social Studies	masonp@hhschools.org
McCue	Vanessa	Business	mccuevan@hhschools.org

McShane	Patrick	ELA/ Special Ed	mcschanepat@hhschools.org
Molinari (O'Brien)	Allison	Art	obrienall@hhschools.org
Monetti	Danielle	English	monettid@hhschools.org
Music	Gabriella	ELA	musicgab@hhschools.org
Palumbo	Michael	Social Studies	palumbomic@hhschools.org
Pignatiello	Daniel	Chemistry	pignatiellod@hhschools.org
Pellegrino	Christine	Special Ed	pellegrinochr@hhschools.org
Pope	Heather	ELA	popehea@hhschools.org
Prashker	Hana	ESL	prashkerhan@hhschools.org
Putkisto	Alexis	Math	putkistoale@hhschools.org
Rodnite	Kailey	Social	rodnitekai@hhschools.org
Roman	Ivana	Math	romaniva@hhschools.org
Sapin	Sophie	Social	sapinsop@hhschools.org
Schmarak	Justin	PE	schmarakjus@hhschools.org
Sherbin	Michael	Math	sherbinm@hhschools.org
Squillace	Maria	World Language	squillacem@hhschools.org
Van Dam	John	English	vandamj@hhschools.org
Warren	Michael	Social Studies	warrenm@hhschools.org
Wenzel	Brian	Social Studies	wenzelbri@hhschools.org
Zellman	Ian	Science	zellmanian@hhschools.org
Zukatus	John	Math	zukatusjoh@hhschools.org

Coaches Directory

[Click here](#) for Sports and Coaching Staff

Where Tradition and Innovation Take Flight

Marking Period Dates

Marking Period 1:

Start Date: September 4th, 2024
End Date: November 1st, 2024
Report Cards Issued: November 12th, 2024

Marking Period 2:

Start Date: November 4th, 2024
End Date: January 23rd, 2025
Report Cards Issued: January 31st, 2025

Marking Period 3:

Start Date: January 24th, 2025
End Date: March 31st, 2025
Report Cards Issued: April 4th, 2025

Marking Period 4:

Start Date: April 1st, 2025
End Date: Last Day of School
Report Cards Issued: Last Day of School

Midterm Exams (Single Session Days for High School Students) : *January 16- Periods 1 & 8. January 17- Periods 2 & 7. January 21- Periods 3 & 6. January 23- Periods 4 & 5. January 23- Make-Ups.*

Final Exams: *TBD*

Testing Dates

PSAT (Grades 9-11) - Date: October 16, 2024

This is a practice test to help students prepare for the SAT. The test is made up of two parts, including critical reading and mathematics. This school day is a half-day for students.

SAT - Dates: October 5, 2024, and June 7, 2024

There are two different dates for the SAT hosted by the Hasbrouck Heights School District. The location for both test dates is HHHS. Please remember to register at collegeboard.org. If you have any questions, please contact your school counselor.

NJGPA Assessment Dates - TBD

The New Jersey Graduation Proficiency Assessment (NJGPA) consists of an ELA and a mathematics component to be administered to students in grade 11 for the purpose of meeting the state graduation assessment requirement. Each assessment is typically administered in a computer-based format. ELA focuses on grade 10 standards with an emphasis on writing effectively when analyzing text. Mathematics focuses on Algebra 1 and Geometry with an emphasis on applying skills and concepts and understanding multi-step problems that require abstract reasoning and modeling real-world problems.

NJSLA Assessment Dates - TBD

The New Jersey Student Learning Assessment focuses on math, English, and science. The assessment tests skills acquired during the current and previous years. This is a computer-based assessment.

AP Testing Dates - May 5-16, 2025

Hasbrouck Heights High School offers students the chance to take advanced placement tests in multiple subject areas. Visit collegeboard.org for official dates for each test.

Parent Communication

The Administrative Team recognizes that students in grades 9-12 are faced with multiple developmental, academic, physical, and social changes in their lives.

To have a collaborative approach and to assist them in becoming self-sufficient, independent learners, we believe that effective and frequent communication between home and school is a must.

*Where **Tradition** and **Innovation** Take **Flight***

We ask that you contact your child's teacher as a first means to resolve issues that may occur. In addition, counselors and members of the Child Study Team are also available as an initial contact for various situations.

The following are procedures within the building that assist us with communication. Thank you for taking the time to read this as we look forward to a great school year.

*Please note that the building administration monitors and regulates each of the communication procedures detailed below, and therefore, issues of inefficiency should be immediately reported to the building principal.

Back to School Night- Date: September 17th, 2024 (6:00 PM)

Each fall, the high school invites parents to spend an evening at the school with our wonderful faculty and staff. The faculty will present their instructional programs and classes, including classroom rules and expectations as well.

Daily Homework Postings

All HHHS classroom teachers will post all homework, test, and project due dates in Genesis.

Staff Email Accounts

All HHHS staff members have an official email account ending in "@hhschools.org." Teachers are expected to respond to all emails in a timely manner. A complete list of staff email addresses is located in this handbook or online on the district's website.

Telephone Communication

Please contact all HHHS staff members by calling the main office at 201-393-8164. HHHS staff members are encouraged to respond to all phone calls in a timely manner.

Report Cards

Report cards are issued four times a year and report progress for an entire marking period. See handbook sections on "Grading Policy" and "Report Cards" for details.

Live Grades

All HHHS families have access to our "live grades" online reporting program via Genesis. When a student receives a grade below a 65 an email is sent to the parent/guardian/student. Tests, quizzes, essays and other graded projects/assignments will be posted to Genesis in a timely manner after the teacher completes the grading process.

*Where **Tradition and Innovation Take Flight***

Please note that lengthy assignments, exams, projects, and essays might take up to a week to post to Genesis. At the beginning of each school year, parents will receive directions, a username and password in order to access Genesis.

Parent Emails

In addition to emails and Genesis, towards the end of each month, we will be sending out a communication entitled "Aviators in Action." The goal of this newsletter is to highlight our students and all of the various things they do throughout their high school experience.

Parent Surveys: From time to time, parents/guardians will be asked to participate in a survey.

Numbers to Remember

Main Office	(201) 393-8164
Main Office Fax #	(201) 288-2083
Attendance- Mrs. Fran Del Vecchio	(201) 393-8190
Nurse- Mrs. Mary Neumann/Mrs. Rita Perdomo	(201) 393-8160
Child Study Team Office	(201) 393-8150/8151
District HIB Coordinator- Dr. Mathew Helfant	(201) 393-8379
Student Assistance Counselor- Mrs. Barbara Christianson	(201) 288-1426
Athletic Director- Mr. Michael Sculla	(201) 393-8171

Getting Messages to Students During the School Day

In order to maintain an orderly, safe and productive school environment, the office staff will strive to minimize classroom interruptions. PA announcements will ONLY be made during period 1.

In order to maintain an orderly, safe, and productive school environment, the office staff will strive to minimize classroom interruptions. PA announcements will only be made during period one.

1. Students are permitted to use the office telephone only in the event of an emergency.
2. Students are responsible for checking in at the front desk with the visitor monitor to collect "dropped off" items.
3. Classrooms will not be interrupted to summon individual students to the front desk to collect items "forgotten" at home and delivered to school.
4. Parents should refrain from texting or calling students on their cell phones during the school day. Cell phones are not permitted in the hallways and should only be used during lunchtime. Teachers will take phones if they are being used during class time or in the hallways; this includes the locker rooms as well.

Clubs, Programs & Advisors

[Click Here for Clubs & Advisors](#)

[Click Here for Programs & Advisors](#)

National Honor Society

Advisor:

Johanna Feria- feriajoh@hhschools.org

Membership in the Hasbrouck Heights High School Chapter of the National Honor Society is to be based upon scholarship, service, leadership, and character. Membership is an honor bestowed upon a select group of students by the school faculty through the Faculty Council.

Section 1:

The Faculty Council of the chapter elects students who demonstrate outstanding performance in all four criteria of scholarship, leadership, service, and character.

Scholarship:

The scholarship requirement is a 4.2 GPA (students in the Class of 2026 will need a 4.4; scale of 5.3) based on a student's cumulative grade point average after their 3rd, 5th or 7th semester.

Leadership:

The number of offices a student has held in school or community organization, also including effective participation in other co-curricular activities.

The student who exercises leadership:

- Exercises positive influence on peers in upholding school ideals.
- Successfully holds school offices or positions of responsibility; conducts business effectively and efficiently; demonstrates reliability and dependability.
- Is a leader in the classroom, at work, and in other school or community actions.
- Is thoroughly dependable in any responsibility accepted.

Service:

Actions undertaken by the student which are done with or on behalf of others without any direct, financial or material compensation to the individual performing the service.

The student who serves:

- Volunteers and provides dependable and well organized assistance, is gladly available, and is willing to sacrifice to offer assistance.
- Works well with others and is willing to take on difficult or inconspicuous responsibilities.
- Is willing to represent the class or school in inter-class and inter scholastic competition.
- Shows courtesy by assisting visitors, teachers and students.

Character:

A candidate will be able to demonstrate an outstanding record of conduct and behavior with regard to school and community rules, guidelines, and policies or be able to demonstrate sufficient growth and improvement to compensate for previous inadequacies. A person of character demonstrates the following six qualities: respect, responsibility, trustworthiness, fairness, caring, and citizenship.

In addition, it can also be said that the student of character:

- Consistently exemplifies desirable qualities of behavior (cheerfulness, friendliness, poise, stability).
- Cooperates by complying with school regulations concerning property, programs, office, halls, etc.
- Demonstrates the highest standards of honesty and reliability.
- Manifests truthfulness in acknowledging obedience to rules, avoiding cheating in written work, and showing unwillingness to profit by the mistakes of others.

To be eligible for membership the candidate must be a member of junior or senior class. Candidates must have been in attendance at the school the equivalent of one semester.

Update:

Candidates must have a cumulative scholarship average of at least a 4.4 (scale of 5.3) beginning with the Class of 2026. Candidates shall then be evaluated on the basis of service, leadership, and character.

Important Policies

The following policies and regulations support student learning for the 2024-2025 school year. **It is very important to review the following policies/ regulations with your child** prior to the start of the school year. Please [Click Here](#) to review Board Policies. Thank you.

- [Attendance- 5200](#)
- [Grading System- 2624 and AP/ Honors Criteria- 2624.01](#)
- [Code of Conduct/ Discipline- 5600](#)
- [Communicable Disease- 8451](#)
- [Pediculosis Management- 8454](#)
- [Promotion/ Retention 5410](#)
- [Harassment, Intimidation and Bullying- 5512](#)
- [Graduation Requirements- 5460](#)
- [Dress Code- 5511](#)
- [Substance Abuse- 5530](#)
- [Field Trips- 2340](#)
- [Plagiarism- 5701](#)
- [Use of Electronic Communication and Recording Devices- 5516](#)
- [Search and Seizure- 5770](#)
- [Reporting Potentially or Abused Children- 8462](#)

Procedure for Absenteeism

All students are expected to make attendance in school a top priority. It is critical that every student and their parent/guardian accept responsibility for the student's attendance and make every effort possible to be on time for school. This will promote a positive learning environment and will positively impact student achievement.

If a student is to miss school as a result of an excused absence or unexcused absence, it is the responsibility of the student's parent/guardian to notify the school no later than 8:15 a.m.

The process of notifying the main office is as follows:

- Please call Mrs. Delvecchio in the attendance office at 201-393-8190, again no later than 8:15 a.m.
- Please include the student's name, grade, and a callback phone number for the parent/guardian. You may leave a message with the above phone number with this information in the event that Mrs. Delvecchio does not answer.

Types of Absences & Tardies

- Tardiness/absence from school or class that is caused by a student's illness (supported by documentation), an emergency in the student's family, the observance of a religious holiday, a death in the student's family, or by the student's compliance with a request or directive of an administrator will be considered **justified and excused**. All other incidents of tardiness will be considered unexcused.
- A student who develops a pattern of tardiness/absences, excused or unexcused, will be given an attendance action plan and offered counseling with an appropriate staff member to determine the cause of the tardiness.

Late to School

- Any student who arrives at school after 7:55 a.m. must report to the Visitor Monitor stationed at the front door. The student needs to sign in at the front desk and obtain a late pass. This pass must then be presented to the classroom teacher for entry into the class.
- Furthermore, in the event of a student being tardy for any reason, the student's parent/guardian should contact Fran Delvecchio at 201-393-8190 in the attendance office before the student arrives.

Discipline for Tardiness to School

- 1-3 days tardy Excused
- 4 days tardy - 1 Central Detention
- 7 days tardy - 2 Central Detentions
- 10 days tardy - 1 Saturday Detention (parental notification)
- 13 days tardy - 1 Saturday Detention (action plan, parent meeting)
- > 15 days tardy - Potential loss of credit for period 1 if the action plan is not followed with additional disciplinary action.

Late to Class

Lateness to class is excused only when a student has a pass from a staff member upon arriving in class or when an email is sent by the previous teacher. If a student is late to class more than twice, the student will be referred to the administration for further disciplinary action.

Student Conduct:

Lockers

Lockers are designed only for the storage of books, school supplies, and outerwear and are not designed to provide security for valuables.

All students are urged to take precautions with their possessions. **Make sure lockers are closed and locked.**

Personal belongings should not be left where others may have the opportunity to take them. Please keep the lockers clean and free from odor-causing items.

Students who tamper with other students' lockers will be subject to disciplinary action. Locker inspections will occur during the school year.

The Hasbrouck Heights School District respects student privacy and provides students with a locker in which they may store clothing, school materials, and other personal property.

Although each student is responsible for maintaining the locker assigned to him/her, all lockers are and shall remain property of the school district.

Students may not use multiple lockers for storage. Lockers may not be used as a depository for substances or objects which are illegal or which constitute a threat to the health, safety, and welfare of the occupants of the school buildings.

School administrators reserve the right to search lockers and their contents at any time on a blanket or random basis, without notice, and without parental guardianship or pupil consent, and without reasonable suspicion of the presence of contraband.

Cafeteria

Lunch period is an opportunity to relax and interact with friends.

Students are expected to clean up after themselves, behave appropriately, and follow the directions of the teachers and administrators in charge. Trash barrels are available to deposit trash. There are also containers specifically designated for recycling, and all are encouraged to help with the school's effort in this regard. Leaving trash on the table or throwing trash on the floor is unacceptable. Students who display inappropriate behavior during lunch or who do not clean up after themselves may have restricted lunchroom access as a consequence.

Hallway Behavior

Where Tradition and Innovation Take Flight

Students are expected to keep to the right while traveling in the hallway, keep voices low, and keep moving to your next classroom. It is important not to gather with friends or stop to talk during the passing of classes. Loitering could result in lateness to class, which would require a late pass or email from the previous teacher. Students are not permitted to enter classrooms without a teacher present. Students must wait outside and line up along the lockers until the teacher arrives and/or permits student entrance.

Gum Chewing

Careless disposal of gum in drinking fountains, furniture, and floors presents sanitation issues, cleaning problems, costly repair and most importantly a lack of pride in your school.

Assemblies and Performances

Enter and exit in a quiet, orderly manner. No talking or physical contact during the performance. Remain in one's seat for the duration of the program unless one has an emergency or assignment. If a student must enter or exit, do so only between selections, not during a performance. Any student or child who is not part of the performance must remain seated with an adult. Treat the performer(s) in a respectful manner and offer appropriate applause.

Theft

Report any theft to the Administration immediately. Students are encouraged not to bring valuables to school, to lock their hall lockers, and to use a locker and a lock in the gym locker room. The school is not responsible for lost or stolen items. Laptops, cases, phones, wallets, etc., should never be left unattended.

Sexual Harassment

The Board of Education will not tolerate sexual harassment of pupils by school employees, other pupils, or third parties. Sexual harassment of pupils is a form of prohibited sex discrimination. School district staff will investigate and resolve allegations of sexual harassment of pupils engaged in by school employees, other pupils (peers), or third parties. The Board shall establish a grievance procedure through which school district staff and/or pupils can report alleged sexual discrimination, including sexual harassment, which may include quid pro quo harassment and a hostile environment.

Smoking and Vaping

Every student has the right to be educated in a clean and safe environment. Smoking in any public building in New Jersey is illegal. Therefore, by state law and board policy, smoking and the use of tobacco products are prohibited on school district property, including buildings,

grounds, and school vehicles. Furthermore, students are also prohibited from the use and/or possession of tobacco/smoking products at any school-sponsored event. Students who violate this policy shall be subject to disciplinary procedures.

Steroids

Student-athletes participating in our sports programs will be subject to random steroid testing. For more information, please contact the Athletic Director Michael Sculla at scuillam@hhschools.org.

Narcotics Drugs and Alcohol

The Board of Education recognizes that a student's abuse of harmful substances seriously impedes that student's education and threatens the welfare of the entire school community. The Board is committed to the prevention of substance abuse and the rehabilitation of substance abusers by educational means, but will take the necessary and appropriate steps to protect the school community from harm and from exposure to harmful substances.

Accordingly, the Board will establish policies and procedures to operate programs supporting the social, emotional, and physical development of students in accordance with the provisions of N.J.S.A. 18A:40A-1 et seq. and N.J.A.C. 6A:16-4.1 et seq. The Board of Education will maintain a comprehensive substance abuse intervention, prevention, and treatment referral program in the schools of this district.

The Board prohibits the use, possession, and/or distribution of alcohol or other drugs on school grounds according to N.J.S.A. 18A:40A-9, 10, and 11. A student who uses, possesses, or distributes alcohol or other drugs will be subject to discipline in accordance with the district's Code of Student Conduct. School authorities also have the authority to impose consequences on a student for conduct away from school grounds in accordance with the provisions of N.J.A.C.6A:16-7.5.

Discipline may include suspension or expulsion. The Board will establish consequences for a student not following through on the recommendations of an evaluation for alcohol or other drug abuse and related behaviors.

Plagiarism

One of our main goals each school year is to provide an atmosphere where academic honesty is valued. Students who engage in cheating and plagiarism are using someone else's work and efforts, claiming them as their own, for their own benefit.

Cheating is defined as both giving and receiving information for the purpose of improving grades on a quiz, test, essay, research paper, or homework. Plagiarism is also considered cheating. A

student who is identified as cheating or plagiarizing by giving or receiving answers on a quiz or test, or copying someone else's work on an essay, research paper, homework, or other assignments, will be disciplined according to the Code of Conduct.

Technology Acceptable Use

The Board of Education recognizes that as new technologies shift the manner in which information is accessed, communicated, and transferred, these changes will alter the nature of teaching and learning. Access to technology will allow pupils to explore databases, libraries, Internet sites, and bulletin boards while exchanging information with individuals throughout the world. The Board supports access by pupils to these information sources but reserves the right to limit in-school use to materials appropriate for educational purposes. The Board directs the Superintendent to provide training for teaching staff members in skills appropriate for analyzing and evaluating such resources for educational purposes.

The Board also acknowledges that technology allows pupils access to information sources that have not been pre-screened by educators using Board-approved standards. Therefore, the Board adopts the following standards of conduct for the use of computer networks and declares unethical, unacceptable, or illegal behavior as just cause for taking disciplinary action, limiting or revoking network access privileges, and/or instituting legal action.

The Board provides access to computer networks/computers for educational purposes only. The Board retains the right to restrict or terminate pupil access to computer networks/computers at any time, for any reason. School district personnel will monitor networks and online activity to maintain the integrity of the networks, ensure their proper use, and ensure compliance with Federal and State laws that regulate internet safety.

Counseling Department Services

In an effort to more fully meet the needs of our students and parents, Hasbrouck Heights High School has a complete staff of certified counselors and a Student Assistance Counselor (SAC), all of whom are ready to assist families in dealing with a wide range of issues, including academics, career exploration, personal concerns, and college admissions. They provide services such as individual and group counseling, student appraisal, teacher consultation, parent education programs, student orientation and transition activities, and resource referral.

The School Counselors have the goal of helping students make choices that will lead to success in all aspects of school life and beyond. Periodically, information highlighting certain activities and events will be emailed home and/or posted on the district website to help parents support the school's efforts regarding their child's development.

Students and parents may request a conference with a counselor at any time. Parents are encouraged to notify the counseling staff of any difficulties a child may be experiencing so that as much personal assistance as possible may be offered.

Ashley Calligy

Supervisor of Guidance
calligyash@hhschools.org

Johanna Feria

School Counselor
Grades 10-12 (A-F)
feriajoh@hhschools.org

Valerie Del Russo

School Counselor
Grades 10-12 (G-N)
delrussoval@hhschools.org

TBD

School Counselor
Grades 10-12 (O-Z)

Jessica Pinelli

School Counselor
Grade 9
pinellijes@hhschools.org

Alisa Rios

School Counselor (Mental Health)
Grades 9-12
riosali@hhschools.org

Individual Counseling

Your school counselor is available in the Counseling Office. The special services staff members (social worker, psychologist, and learning disabilities specialist) are also available in the special services offices.

Intervention and Referral Services (I&RS)

The I&RS Committee is a team of teachers, administrators and counselors who receive referrals about students who are not performing to academic expectations. The Committee provides counseling and guidance to students. The High School I&RS Coordinator is Mrs. Barbara Christianson, who can be reached at christiansonb@hhschools.org

Where Tradition and Innovation Take Flight

504 Officer

The 504 Officers for the High School are Mary Neumann, school nurse and Barbara Christianson, SAC. They can be contacted at 201-393-8160.

Student Assistance Counselor (SAC)

The function of a Student Assistance Counselor (SAC) is to provide confidential assistance to students who are experiencing serious social or emotional difficulties. Our SAC, Mrs. Barbara Christianson, is always available to assist students. Mrs. Christianson can be reached at (201) 288-1426. Frequently, students or teachers will refer a student who is exhibiting difficulties, usually of a non-academic nature, to the SAC. Parents are also welcome to make such referrals.

Extra Help

If a student requires extra help in a particular subject area, the student should speak to the teacher in order to schedule an appointment outside of their scheduled extra help sessions. Morning and afternoon extra help sessions are available. A schedule is set at the beginning of the year, which the students are made aware of during the first couple of weeks of the school year.

Home Instruction

A student may be placed on home instruction for physical or psychological disability, based upon the recommendations of a physician and/or the Child Study Team. The education received by the student on home instruction has the same status as what would have been received had the student attended school regularly. Additional information is available through the Guidance Office.

Access to Student Records

The Hasbrouck Heights High School District shall conform in all respects to the requirements of state and federal law regarding gathering, maintaining, and allowing accessibility to pupil records.

Parents/guardians shall be notified at least annually of their rights regarding pupil records and have access to copies of the applicable state and federal laws and local policies available upon request. Such notifications shall be in the language of the parent/guardian. If the parental rights of one or the other natural or adoptive parent are terminated by a court of appropriate jurisdiction, it is the responsibility of the person/agency having legal custody to notify the district

that the right to review pupil records should be denied to the person whose rights have been terminated.

A non-adult pupil may assert rights of access only through his/her parent/guardian. However, guidance or child study team personnel, at their discretion, may disclose pupil records to non-adult pupils; or to appropriate persons in connection with an emergency, if such knowledge is necessary to protect the health or safety of the pupil or other persons. The parent/guardian shall either have access or be specifically informed about only that portion of another pupil's record that contains information about his/her own child.

Schedule and Course Change

The course schedule distributed to each student at the beginning of the school year expresses the results of a prior planning process shaped by the student's educational needs, interests, and desires.

During that process, school counselors and other personnel provide guidance to students and their parents so that individual choices are informed by an awareness of available options and the longer-range impact of course selections. The results of this process are used to build the master schedule, balance class selections, and equalize teacher load.

In summary, the scheduling process is designed to achieve the following goals:

- To encourage students to undertake a challenging and balanced program of study that widens their life options.
- To help students make and abide by informed decisions that serve their educational interests.
- To enable the school to make full use of available human resources.

During the first five days of the new school year, the Counseling Department will attempt to quickly resolve requests that reflect the following:

- A scheduling error resulting in an incomplete or inaccurate program (Example: no lunch, wrong course);
- Changes warranted by summer school makeup;
- Course addition(s) that do not require course drops and/or multiple course changes;
- Level changes as per course requirements.

Only requests that reflect these circumstances will be processed during the first five days of the new school year.

After the first five days of the new school year and through the end of the third week of the new semester, the Counseling Department will meet with students to consider additional kinds of schedule change requests. In petitioning for a change, students should be prepared to discuss

Where Tradition and Innovation Take Flight

why the results of the planning process are no longer appropriate. Students are advised that personal convenience and/or preference do not per se justify a change. Changes that would not be considered:

- Teacher preference
- Lunch considerations
- An interest in joining friends in a particular class
- Or any combination of the above

Unless there are unusual or exceptional circumstances, or unless it is deemed in the student's best interest, no student-initiated schedule changes (with the exception of course withdrawals as discussed below) will be processed after the third week of the semester.

Any change in a student's program must have parents' verbal/written permission if the student is under 18 years of age, as well as approval by the supervisor/administrator.

If a course is dropped prior to the add/drop deadline, September 20, the course will not be reflected on the transcript.

In addition, a student must replace the dropped course with a replacement course. After the add/drop deadline has passed, a grade of "W or W/Fail" will be given for the dropped course, and no additional credit course may be taken.

If a student is a senior, the quality points and credits for any course dropped after the close of marking period 1 grades will be included in the student's GPA, and credit for the course up to the time of withdrawing will be included on the student's transcript. For example: a 5-credit course dropped at the end of marking period 2 will be shown on the student's transcript as 2.5 credits calculated in the GPA using the quality points earned based on the student's grade. Additionally, colleges to which the senior has applied will be notified of the change in the program by the guidance counselor.

If a student is a senior and is requesting a change in the course from a higher to a lower level course, if the change is recommended by the teacher and counselor, then the student will receive credit for the lower level.

Students in grades 9, 10, and 11 who meet the criteria for the test-taking skills courses are required to remain in the course until proficiency is shown (mid-year or full-year). The grade and credits from test-taking skills courses are included in GPA calculations. No student may enter and be granted credit for a full-year course after the start of the 2nd marking period. Exceptions could be necessitated for transfer students or with administrative approval.

No student may enter and be granted credit for a semester course after the 1st or 3rd quarter progress reports have been distributed.

Senior Final Exam Exemption

Where Tradition and Innovation Take Flight

Exemptions for final examinations will be granted to grade 12 students who, in each course:

- Attain a grade of 90 or higher in each of the four marking periods.
- Attain a grade of 90 or higher on the midterm examination.
- Accumulate no more than six (6) unexcused absences in a full-year course or three (3) unexcused absences in a semester course.

Note: Five (5) or more consecutive days absent will not count in the total, provided that the student provides proof from a licensed physician attesting to the injury or illness mandating the student's exemption from attending school. Attendance will be mandatory during the exam period for which the student is exempt. Students who are absent must adhere to the makeup policy.

AP Courses

In lieu of taking a 4th marking period exam in June, students may be required to take an AP test at the time approved by the College Board. In order to be exempt from an AP course final after taking an AP exam, students must be in good academic standing, holding an average of 80 or higher at the end of the third marking period. Fourth marking period grades will be left up to the discretion of the individual instructor on the criteria for which the student will be graded (project, etc.).

Summer School

Most students complete their high school graduation requirements within four years. However, that time frame becomes seriously jeopardized if students fail required courses, which are usually also sequential in nature. Therefore, students who fail a required course must make up the course in summer school immediately if they intend to graduate on time.

If the course is not offered in summer school, or if the student chooses not to attend summer school, the student will repeat the course the next school year.

Parents: Please do not make summer vacation plans or allow your child to commit to a summer job if he or she is in danger of failing a required course. Your child's academic responsibilities and requirements should take first priority, and every effort should be made to work toward a year-end.

Transcripts

Official Transcripts: These are sent to a college, university, a state, or federal agency, etc. In no case will an Official Transcript be sent or given directly to the student or parent.

Unofficial Transcripts: These are for a student's personal or general use. They do not bear the official seal of the high school. They may be sent or given directly to a student or parent/guardian.

Working Papers: Please visit Myworkingpapers.nj.gov for directions on how to create an account. [Click Here](#).

Course Offerings & Graduation Requirements

For all course offerings and graduation requirements, [PLEASE CLICK HERE](#).

Dual Enrollment & AP Courses

Dual Enrollment

A dual enrollment course is a class sponsored by a college or university, which is taken by a high school student for college credits. Upon completion, students receive credit from a sponsoring institution and can apply to transfer these credits to whichever college or university they attend. Tuition is minimal. Hasbrouck Heights currently has relationships with the following colleges. Please visit their websites to view the colleges that accept their courses.

Dual Enrollment Partnerships:

Bergen Community College Courses:

- Intro to Accounting
- Entrepreneurship
- Modern U.S. History Honors
- Chemistry Honors
- Italian 3
- Italian 4
- Sociology

Seton Hall University Courses:

- Anatomy and Physiology
- Calculus
- English Language Arts 12 Honors
- Music Theory Honors
- Spanish 4
- Statistics Honors

Advanced Placement:

- AP Biology
- AP Calculus
- AP Chemistry

*Where **Tradition** and **Innovation** Take **Flight***

- AP Computer Science
- AP English Language & Composition
- AP English Literature & Composition
- AP Music Theory
- AP Studio Art
- AP Physics
- AP Psychology
- AP Spanish
- AP Statistics
- AP US History

Project Forward

Hasbrouck Heights High School, in partnership with Felician University, is proud to offer the Project Forward program to upperclassmen. Students can register for fall, spring, and/or summer classes. All college courses are in addition to, and not in place of, classes taken at Hasbrouck Heights High School.

Program Requirements:

Hasbrouck Heights High School upperclassmen interested in Project Forward must:

- Maintain at least a 3.0 GPA at HHHS.
- Receive a B or higher in all college courses to register for additional courses.
- HHHS has the right to drop any student from a course upon receiving the previous semester's final grades.
- Maintain an acceptable disciplinary record and must be cleared by HHHS's School Counseling Department.
- Not exceed the allotted number of late arrivals/absences per the HHHS attendance policy.
- Make all payments to Felician University online or directly to the Bursar's office. A receipt must be given to the HHHS School Counseling Department for payment confirmation upon course registration.

Program Enrollment

There will be a maximum of 20 students enrolled in Project Forward (10 in the Fall term and 10 in the Spring term). Students will have the option to take summer classes. Priority will be given to seniors first.

Courses

Students may take up to 30 credits at Felician University. They must choose from courses in the 100 and low 200 levels with no prerequisites. Students must select their first, second, and third choices to ensure enrollment in courses that fit their schedule. All Felician University courses can be found on the Felician University website. If you have additional questions, please contact your school counselor.

Work Based Learning (WBL)

To prepare students for college, career success in life, and work in an economy driven by information, knowledge, and innovation, a public education system is required where teaching and learning align with 21st-century learning outcomes.

This program is designed to assist students in finding opportunities to prepare themselves for the changing world. Students will work with the WBL Coordinator to find meaningful work experiences that allow them to gain experience and a competitive edge in post-secondary planning and transition. If you have questions regarding WBL and how to take advantage of this program, please email me, and we can explore if this is the right fit for you.

Graduation Requirements

The Hasbrouck Heights School District Board of Education will recognize the successful completion of the secondary school instructional program by awarding a state-endorsed diploma. This diploma certifies that the student has met all state and local requirements for high school graduation, which are consistent with state and district goals, objectives, and proficiency standards. In accordance with Board Policy 5460, students are required to complete the following:

- A. A minimum of 40 documented community service hours (prorated at 10 hours per academic year).

Subject Area	Total credits to include the following:
Math	Minimum of 15 credits Must include Algebra I and Geometry
English	Minimum of 20 credits
Science	Minimum of 15 credits Must include Biology
Social Studies	Minimum of 15 credits Must include Early US, Modern US, and World History
Personal Finance	Minimum of 2.5 credits
World Language	Minimum of 5 credits (10 or more credits recommended for 4-year college entrance)
Fine/Practical Performing Arts	Minimum of 5 credits
21st Century Life & Careers	Minimum of 5 credits

Where *Tradition and Innovation Take Flight*

Physical Education/Health	Minimum of 5 credits each year in attendance
Additional Coursework/Electives	Minimum of 20 credits

Credit Revision

Students Graduating in 2025 and beyond- Minimum of 130 Credits

Weighted Grading Scale (Per Credit)

Grade point average is computed for students by a process that includes all subjects for which credit is given and all grades including failures. Differential weighting, by an additional point, is used for Honors and Advanced Placement courses.

	Standard (CP)	Honors/DE	College Level (AP)
A+	4.6	5.0	5.3
A	4.3	4.7	5.0
A-	4.0	4.4	4.7
B+	3.6	4.0	4.3
B	3.3	3.7	4.0
B-	3.0	3.4	3.7
C+	2.6	3.0	3.3
C	2.3	2.7	3.0
C-	2.0	2.4	2.7
D	1.3	1.7	2.0
F	0.0	0.0	0.0

All students must: **Meet the NJ Department of Education Graduation Assessment Requirements, [Click here.](#)**

Students who do not complete all graduation requirements will not be permitted to participate in graduation ceremonies. Any modification in the requirements contained in this policy must be approved by the Superintendent of Schools, with the exception programs as defined in N.J.A.C.6:8 or in N.J.A.C. 6:28-4.8 (Special Education, Diplomas and Graduation).

Safety Procedures

Fire Drills

Fire drills will be conducted twice each month. At the sound of the fire alarm, all students are to exit the building according to the directions posted in each classroom or at the direction of the teacher/staff member in charge. Students are to conduct themselves in an orderly and silent fashion. Misconduct of any kind while leaving or returning to the building is forbidden. Disciplinary action will be taken against any student in violation.

Lockdown Drills

Lockdown Drills are conducted once each month and are designed to secure the school buildings efficiently and effectively. Students will be given clear directions by their classroom

Where Tradition and Innovation Take Flight

teacher regarding the procedures at the start of the school year. Students are expected to cooperate with all the rules and procedures outlined by the classroom teacher.

Cell Phones

Cell phones must be turned off and placed in the designated cell phone caddy. Cell phones are no longer permitted for use in the hallways, locker rooms, and bathrooms. Cell phones may be used during lunch. The use of video/picture features on cell phones or watches is strictly prohibited during school hours in the school building. The only exception would be for instructional use that has been pre-approved. Unauthorized use of cell phones will lead to confiscation of the phone as well as disciplinary action against the violator. Any student who needs to make an emergency phone call may use the phone in the Main Office.

Electronic Devices

Electronic devices, including but not limited to earbuds, AirPods, headphones, smartwatches, and iPads, are not permitted in halls or classrooms. Teachers may allow the use of particular electronic devices in their classroom; this is up to the individual teacher and the educational purpose. Items in violation will be confiscated and turned into the Main Office. All entertainment is to be school-appropriate. Devices will be confiscated if misused and will be returned only to a parent.

Recording and Social Media

Social media cannot be accessed during school hours. All students and staff members are prohibited from using cell phones, cameras, webcams, school computers, or any form of audio or video recording device in the classroom or during any instructional time outside the classroom to record, display, post, or transmit any form of personally identifiable information about any district employee or student unless written permission is given by the staff member or the parent of the student whose information is involved. It shall also be a violation of this policy for any student or staff member to use privately or commercially owned devices, networks, or websites to post, display, or transmit personally identifiable information about school employees or students if that information was obtained in the classroom, during an instructional session outside of the classroom, or during a school-related activity.

Tuition Students

The Board will, with the consent of the Board upon such terms, admit nonresident pupils on a tuition basis pursuant to N.J.S.A.18A:38-3 if there is space available and the pupil is in compliance with the district's attendance and discipline policies.

Thank you for taking the time to read our student handbook. We are looking forward to a wonderful 2024-2025 school year.

Where Tradition and Innovation Take Flight