

HASBROUCK HEIGHTS BOARD OF EDUCATION
Thursday November 16, 2017
Regular Meeting Agenda) (Final)
Time: 8:00 p.m.

I. A. Meeting called to order at:

B. Announcement of adequate meeting:

The New Jersey Open Public Meeting Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **January 05, 2017**. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School and Lincoln Elementary School.

Notice of said meeting was published under legal notice in The Record.

C. Roll Call

II. Flag Salute

III. Presentations

IV. Public Hearing on Resolutions to be acted upon this meeting.

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

V. Approval of Minutes: 10/26/17

VI. Correspondence and Report of School Business Administrator/Board Secretary

VII. Report of the Board President

VIII. Report of the Superintendent

IX. Committee and Liaison Reports:

- A. Education/Curriculum
- B. Special Education
- C. Technology
- D. Facilities
- E. Recreation
- F. Finance
- G. Personnel
- H. Policy
- I. NJ/BCSBA
- J. Borough Council Liaison
- K. Faculty Liaison
- L. PTA Liaison

X. Resolutions:

Awards/Presentations:

None

Education /Curriculum Committee

- E11-01-18 Approve Monthly Superintendent Discipline Report
- E11-02-18 Approve Monthly Superintendent HIB Report
- E11-03-18 Approve Monthly District Calendar
- E11-04-18 Approve Workshops
- E11-05-18 Approve Programs
- E11-06-18 Approve Use Application
- E11-07-18 Approve Memorandum of Agreement

Special Education Committee

- S11-01-18 Approve Tuition
- S11-02-18 Approve Special Services
- S11-03-18 Approve Program

Technology Committee

None

Facilities Committee

- B11-01-18 Approve Facilities Use

Recreation Committee

- R11-01-18 Approve Field Trip Calendar
- R11-02-18 Approve Penn Relays
- R11-03-18 Approve Fundraisers
- R11-04-18 Approve NJIC Sportsmanship Luncheon

Finance Committee

- F11-01-18 Approve Financial Certification
- F11-02-18 Approve Actual Payroll for Oct
- F11-03-18 Approve Estimated Payroll for Nov
- F11-04-18 Approve Bill Authorization – Nov
- F11-05-18 Approve Actual Bills List – Sept
- F11-06-18 Approve Board Secretary's Report – Sept
- F11-07-18 Approve Line Item Transfers – Sept

F11-08-18	Approve Participation in US Communities
F11-09-18	Approve Purchases
F11-10-18	Approve Purchases
F11-11-18	Approve Joint Transportation

Personnel

P11-01-18	Approve Personnel Action
P11-02-18	Approve Personnel Action
P11-03-18	Approve Personnel Action
P11-04-18	Approve Personnel Action
P11-05-18	Approve Personnel Action
P11-06-18	Approve Personnel Action
P11-07-18	Approve Personnel Action
P11-08-18	Approve Personnel Action
P11-09-18	Approve Personnel Action

Policy Committee:

PL11-01-18	Approve Policies/Regulations
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XI. Old Business

XII. New Business

XIII. Open Public Hearing

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

XIV. Private Session (If necessary)

XV. Adjournment

**HASBROUCK HEIGHTS BOARD OF EDUCATION
RESOLUTIONS – November 16, 2017 (Final)**

Awards/Presentations:

RESOLUTIONS:

None:

EDUCATION/CURRICULUM COMMITTEE:

RESOLUTIONS:

E11-01-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

Accept Monthly Discipline Report

E11-02-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents:
(if applicable)

2018 – HS - 1-2 (two investigations)

2018 – MS - 0

2018 – LS - 0

2018 – ES - 0

Listed above are the number of investigations from October 26, 2017

E11-03-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

The monthly district calendar

E11-04-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following workshops for the 2017-2018 school year:

N. Pede & N. Rucci - membership in the TESOL – 1 year @ \$60 each
12/14/17 – B. Christianson & K. O'Hagan – HIB Self- Assessment Training – Edison, NJ @ \$150 each cost to district
3/9/18 – HH & 3/14/18 – Rutherford - C. Capozzi – SBJC workshops at no cost to district
11/30/17 – F. D'Amico & J. Gribbin - HIB/ABR course – Boys and Girls Club of Lodi @ \$250 for both

E11-05-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following program for the 2017 – 2018 school year:

12/1/17 – 3/1/18 - Six Flags Read to Succeed **(On file in the business office)**

E11-06-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

Requesting approval to use “Seesaw” application from Apple for school to home connection

E11-07-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

Approve the 2017 – 2018 Uniform Memorandum of Agreement between HHSD & HHPD

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

- S11-01-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following OOD placements for the 2017 – 2018 school year:

Approve the Bergen Tech Special Ed Tuition (**Attachment A**)
Student 1294 – Hohokus School @ \$55/day beginning 10/23/17

- S11-02-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following special services for the 2017 – 2018 school year

Student #123 – Parent transportation @ \$17.48 per week to BCC
Student #990147 – OT evaluation @ \$300 – CCL Therapy
Student #1001701 – OT evaluation @ \$300 – CCL Therapy
Student #1000478 – home instruction – 10 hrs per week plus prep @ \$40/hr

- S11-03-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following program for the 2017 – 2018 school year:

D. Johnson – “Yoga Mindfulness in the classroom seminar – Fairfield, NJ @ \$199 plus supplies not to exceed \$261.98 cost to district

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

- B11-01-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

Facilities Use (**Attachment B**)

RECREATION COMMITTEE:

RESOLUTIONS:

- R11-01-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

District Field Trip Calendar

- R11-02-18 Be it Resolved that upon the recommendation of the Superintendent of the Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

4/25/18 – 4/28/18 - Penn Relays @ a cost to district not to exceed \$2750 for administrator, nurse if necessary, van rental. Cost for students and coaches to be funded through student activity amount not to exceed \$6,000

- R11-03-18 Be it Resolved that upon the recommendation of the Superintendent of the Schools the Hasbrouck Heights Board of Education approve the following fundraisers for the 2017-2018 school year:

12/13/17 – Boys basketball Chipotle – M. Cebula – Coach

2/9/18 – MS to host “Hoops for Heart” – for American Heart Association - F. D’Amico

12/4/17 – Girls Basketball – Faculty Jean Day - \$5 – A. Minervini

11-04-18 Be it Resolved that upon the recommendation of the Superintendent of the Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

5/30/18 - NJIC Sportsmanship Luncheon – Athletic Director and 2 students @
no cost to district

FINANCE COMMITTEE:

RESOLUTIONS:

F11-01-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

F11-02-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month of October 2017 in the amount of \$1,724,646.07 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above.

F11-03-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the month of November 2017 at \$1,400,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$1,400,000.

F11-04-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of November 2017.

- F11-05-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Bills List for the month of		<u>September 2017</u>
Fund 10	General Fund	\$ 3,047,214.11
Fund 20	Special Revenue	\$ 26,640.54
Fund 30	Capital Projects	\$ 302,036.00
Fund 40	Debt Service	\$ 0.00
Fund 60	Enterprise	\$ 17,097.93
Fund 95	Student Activity	\$ 642.75
Total		\$ 3,393,631.33

Fund 10	Voided Checks	\$ 635.00
Fund 30	Voided Checks	\$ 161,542.00

(Attachment C)

- F11-06-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary's Report
Cash Report
Monthly Fund Transfer Report
September 2017

(Attachment D)

- F11-07-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Approve the monthly line item transfers for September 2017

(Attachment E)

- F11-08-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

RESOLUTION OF THE HASBROUCK HEIGHTS OF BOARD OF
EDUCATION AUTHORIZING MEMBER PARTICIPATION IN THE U.S.
COMMUNITIES GOVERNMENT PURCHASING ALLIANCE

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units to purchase goods, or to contract for services, may make purchases and contract for services

through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, when available; and

WHEREAS, the nationally-recognized U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE , has offered voluntary participation in the national cooperative purchasing agreement for the purchase of goods and services; and

WHEREAS, it is the desire of the Hasbrouck Heights Board of Education to join the U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE to purchase goods and services, to make the procurement process more efficient and to provide cost savings to the Hasbrouck Heights Board of Education

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Hasbrouck Heights Board of Education

1. That the governing body of the Hasbrouck Heights Board of Education hereby authorizes the Hasbrouck Heights Board of Education to enter into a member participation agreement and to participate in the U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE
2. The Hasbrouck Heights Board of Education shall be responsible to ensure that the goods and or services procured through the U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE comply with all applicable laws of the State of New Jersey, Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

F11-09-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following purchases for the 2017-2018 school year:

Approve Purchases:

3 quotes attached:

P. O. #801033 – The Window Group – Window repairs @ \$6905.55

MCESCCPS

Bid #15/16 – 64

P. O. #801054 – Magic Touch Construction – Plumbing Repairs @ \$8095.70

MCESCCPS Bid #ESCNJ 16/17-28

P. O. #801083 – Keyboard Consultant – Technology Equipment @ \$3,766.43
P. O. #801084 – Keyboard Consultant – Technology Equipment @ \$14,968.40

F11-10-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Approve the following purchases:

NJ State Contract #56954

PO #801082 – BH Security - Relocation of Technology Equipment @ \$2,355

F11-11-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Approve Joint Transportation Agreement with Englewood School district for choice student Dwight Morrow High School

PERSONNEL COMMITTEE:

RESOLUTIONS:

P11-01-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Leave of Absence:

Employee #0281 – paid maternity leave 1/8/18 through 2/2/18. Unpaid FMLA from 2/5/18 through 3/30/18 returning on 4/2/18

Employee #0315 – Paid sick leave from 12/8/17 to 12/22/17

P11-02-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Long Term Replacement:

Z. Lee for C. Pellegrino – MS - 11/17/17 to 5/10/18 @ \$150/day

L. Muldoon for A. Rogers – LS – 12/6/17 to 5/16/18 @ \$150/day

P11-03-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Keys Student Helper:

D. Morales – ES & LS @ \$8.69

P11-04-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Lunch Aide:

M. Saccamano @ LS @ \$16.14/hr

P11-05-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Home Instruction:*

Student #1000478

C. Cassidy – public speaking for 2 hrs/week @ \$40/hr

C. Cassidy – gym @ 1 hr/week @ \$40/hr

J. Lustmann – English @ 2 hrs/week @ \$40/hr

M. Binazeski – Science @ 2 hrs/week @ \$40/hr

F. Avella – Spanish @ 2 hrs/week @ \$40/hr

*plus preps

P11-06-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Clubs:

M. Binazeski – MS Robotics Club @ \$807

P11-07-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Sub Lunch Aide:

A. D'Elia @ \$10/hr

P11-08-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Approve Tenured Staff (**Attachment F**)

P11-09-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Substitute Teachers:

R. Espinosa (c) \$15/hr

A. Signorile (c) \$15/hr

B. Patel (c) \$15/hr

J. DiGiacinto (c) \$15/hr*

*Pending Paperwork

POLICY COMMITTEE:

RESOLUTIONS:

PL11-01-18 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(**Attachment F**)

Policy/Regulation #3212 – Attendance (**Second Reading**)

**HASBROUCK HEIGHTS BOARD OF EDUCATION
RESOLUTIONS – November 16, 2017 (Final)**

Awards/Presentations:

RESOLUTIONS:

None:

EDUCATION/CURRICULUM COMMITTEE:

RESOLUTIONS:

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TECHNOLOGY COMMITTEE:

RESOLUTIONS:

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FACILITIES COMMITTEE:

RESOLUTIONS:

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Facilities Use (**Attachment B**)

RECREATION COMMITTEE:

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Fund 10	Voided Checks	\$ 635.00
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(Attachment C)

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Board Secretary's Report
Cash Report
Monthly Fund Transfer Report
September 2017
(Attachment D)

- F11-07-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Approve the monthly line item transfers for September 2017
(Attachment E)

- F11-08-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017 – 2018 school year:

RESOLUTION OF THE HASBROUCK HEIGHTS OF BOARD OF
EDUCATION AUTHORIZING MEMBER PARTICIPATION IN THE U.S.
COMMUNITIES GOVERNMENT PURCHASING ALLIANCE

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units to purchase goods, or to contract for services, may make purchases and contract for services

through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, when available; and

WHEREAS, the nationally-recognized U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE , has offered voluntary participation in the national cooperative purchasing agreement for the purchase of goods and services; and

WHEREAS, it is the desire of the Hasbrouck Heights Board of Education to join the U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE to purchase goods and services, to make the procurement process more efficient and to provide cost savings to the Hasbrouck Heights Board of Education

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Hasbrouck Heights Board of Education

1. That the governing body of the Hasbrouck Heights Board of Education hereby authorizes the Hasbrouck Heights Board of Education to enter into a member participation agreement and to participate in the U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE
2. The Hasbrouck Heights Board of Education shall be responsible to ensure that the goods and or services procured through the U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE comply with all applicable laws of the State of New Jersey, Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

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3 quotes attached:

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MCESCCPS

Bid #15/16 – 64

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MCESCCPS Bid #ESCNJ 16/17-28

P. O. #801083 – Keyboard Consultant – Technology Equipment @ \$3,766.43
P. O. #801084 – Keyboard Consultant – Technology Equipment @ \$14,968.40

F11-10-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Approve the following purchases:

NJ State Contract #56954

PO #801082 – BH Security - Relocation of Technology Equipment @ \$2,355

F11-11-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

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PERSONNEL COMMITTEE:

RESOLUTIONS:

P11-01-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

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Employee #0281 – paid maternity leave 1/8/18 through 2/2/18. Unpaid FMLA from 2/5/18 through 3/30/18 returning on 4/2/18

Employee #0315 – Paid sick leave from 12/8/17 to 12/22/17

P11-02-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Long Term Replacement:

Z. Lee for C. Pellegrino – MS - 11/17/17 to 5/10/18 @ \$150/day

L. Muldoon for A. Rogers – LS – 12/6/17 to 5/16/18 @ \$150/day

P11-03-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Keys Student Helper:

D. Morales – ES & LS @ \$8.69

P11-04-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Lunch Aide:

M. Saccamano @ LS @ \$16.14/hr

P11-05-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Home Instruction:*

Student #1000478

C. Cassidy – public speaking for 2 hrs/week @ \$40/hr

C. Cassidy – gym @ 1 hr/week @ \$40/hr

J. Lustmann – English @ 2 hrs/week @ \$40/hr

M. Binazeski – Science @ 2 hrs/week @ \$40/hr

F. Avella – Spanish @ 2 hrs/week @ \$40/hr

*plus preps

P11-06-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Clubs:

M. Binazeski – MS Robotics Club @ \$807

P11-07-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Sub Lunch Aide:

A. D'Elia @ \$10/hr

P11-08-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Approve Tenured Staff (**Attachment F**)

P11-09-18 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2017-2018 school year:

Substitute Teachers:

R. Espinosa (c) \$15/hr

A. Signorile (c) \$15/hr

B. Patel (c) \$15/hr

J. DiGiacinto (c) \$15/hr*

*Pending Paperwork

POLICY COMMITTEE:

RESOLUTIONS:

PL11-01-18 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes:
(**Attachment G**)

Policy/Regulation #3212 – Attendance (**Second Reading**)

ID	GRADE	Tuition	LOCATIONDESCRIPTION
2	9	\$26,700.00	Bergen Tech
5312	9	\$26,700.00	Bergen Tech
5069	9	\$26,700.00	Bergen Tech
5066	9	\$26,700.00	Bergen Tech
1000633	9	\$26,700.00	Bergen Tech
6989	10	\$15,336.00	Bergen Tech
1001179	11	\$26,700.00	Bergen Tech
37	12	\$26,700.00	Bergen Tech
1402	12	\$26,700.00	Bergen Tech

ATTACHMENT B

DATE REQUESTED

FACILITY REQUEST

Nov-17

CONTACT

ORGANIZATION

Check Journal

Hasbrouck Heights Board of Ed.

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Rec and Unrec checks

Hand and Machine checks

11/14/17 09:23

Starting date 9/1/2017

Ending date 9/30/2017

ATTACHMENT 

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
001086 V	09/28/17	09/28/17	0336	GL GROUP, INC.	
001087 H	09/28/17		0336	GL GROUP, INC.	\$107,000.00
001088 H	09/28/17		0336	GL GROUP, INC.	\$136,700.00
001089 H	09/28/17		2642	KARL ENVIRONMENTAL GROUP	\$6,195.00
010850 H	09/30/17		5010	EI ASSOCIATES	\$43,421.00
020658	09/28/17		S627	WEBER, KAYE	\$150.00
020659	09/28/17		4429	TYCO TEES	\$492.75
058802	09/06/17		1891	BERGENFIELD BOARD OF EDUCATION	\$37,425.48
058803	09/07/17		Q862	CERTAPRO PAINTERS	\$8,965.44
058804	09/11/17		2790	NJIDA	\$190.00
058805	09/12/17		0514	MIHALITSIANOS, GERASIMOS	\$338.72
058806	09/13/17		0180	BERGEN COUNTY SPECIAL SERVICES	\$24,306.25
058807	09/13/17		2094	SUPER DUPER PUBLICATIONS	\$25.45
058808 V	09/14/17	09/19/17	1650	RYAN SPIKE SHOE CLUB	
058809	09/19/17		0845	BORGATA HOTEL CASINO & SPA	\$2,640.00
058810	09/19/17		1650	TEAM GB	\$325.00
058811	09/20/17		184	BERGEN COUNTY ASSOC. OF OF SCHOOL ADM	\$500.00
058812	09/20/17		7581	POPADICH, RITA	\$60.00
058813 V	09/21/17	10/17/17	8177	HORIZON BLUE CROSS AND BLUE SHIELD OF NJ	\$2,000.00
058814	09/26/17		6697	MASTBETH, JOSEPH	\$600.00
058815	09/27/17		1375	RUTHERFORD BOARD OF EDUCATION	\$2,653.00
058816	09/27/17		1871	CUSTOM LANYARD	\$218.70
058817	09/28/17		R966	CASABURRO, AMY	\$680.00
058818	09/28/17		0132	A.N.D.SERVICES,INC.	\$2,208.94
058819	09/28/17		3021	A.T. &T	\$157.18
058820	09/28/17		R712	ABDELWAHAB, ADHAM	\$46.00
058821	09/28/17		K737	ABDELWAHAB, NOUR	\$46.00
058822	09/28/17		J714	ADI GLOBAL DISTRIBUTION	\$2,713.22
058823	09/28/17		Q108	ADVANCED ASSESSMENT SYSTEMS, INC	\$20,870.00
058824	09/28/17		1186	ADVANCED LIGHTING & SOUND INC	\$190.00
058825	09/28/17		2222	AIR GROUP LLC	\$4,316.38
058826 V	09/28/17	09/28/17		00.0 \$ Multi Stub Void	
058827	09/28/17		0075	AMERICAN PAPER & SUPPLY COMPANY	\$20,315.31
058828	09/28/17		1173	AMOROSI; JOHN M.	\$150.00
058829	09/28/17		2049	ANDOLENA; CAROL	\$517.55
058830	09/28/17		0087	APOLLO PRINT, INC.	\$1,625.25
058831	09/28/17		0240	ARC SPORTS	\$1,144.00
058832	09/28/17		2486	ATLANTIC BUSINESS PRODUCTS	\$213.77
058833	09/28/17		0129	ATRA JANITORIAL SUPPLY COMPANY INC.	\$5,845.14

Starting date 9/1/2017 Ending date 9/30/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
058834	09/28/17		1927	BAEIRA, ADAM	\$690.00
058835	09/28/17		1496	BANC OF AMERICA PUBLIC CAPITAL CORP	\$5,717.49
058836	09/28/17		0157	BARNES & NOBLE	\$158.93
058837	09/28/17		0713	BARRIOS, ALBERTO	\$110.50
058838	09/28/17		1627	BAYADA HOME HEALTH CARE, INC.	\$4,117.50
058839	09/28/17		0001	BCCA	\$200.00
058840	09/28/17		4173	BERGEN ARTS & SCIENCE	\$14,883.00
058841	09/28/17		0180	BERGEN COUNTY SPECIAL SERVICES	\$98,173.00
058842	09/28/17		1991	BERGEN TRACK & FIELD	\$320.00
058843	09/28/17		1524	BH SECURITY	\$375.00
058844	09/28/17		0206	BLICK BLICK ART MATERIALS	\$541.22
058845	09/28/17		7703	BRAIN POP LLC	\$4,441.25
058846	09/28/17		0689	BRIDGEWATER-RARITAN SCHOOLS	\$1,232.00
058847	09/28/17		4336	CABLEVISION	\$301.06
058848	09/28/17		9024	CABLEVISION LIGHTPATH	\$18,439.34
058849	09/28/17		B116	CALVACHE, TIFFANY	\$92.00
058850	09/28/17		4396	CAROLINA BIOLOGICAL SUPPLY CO.	\$1,692.45
058851	09/28/17		0949	CARRERA, ROSARIO	\$1,765.00
058852	09/28/17		1487	CCL THERAPY, LLC	\$850.00
058853	09/28/17		0432	COLANGELO, JOSEPH	\$50.00
058854	09/28/17		0343	COMPLETE SAW SERVICE OF	\$350.00
058855	09/28/17		0360	CONTINENTAL PRESS. INC.	\$117.82
058856	09/28/17		0358	CORPUS CHRISTI SCHOOL	\$5,025.00
058857	09/28/17		1427	COSKEYS ELECTRONIC SYSTEMS	\$1,903.29
058858	09/28/17		4953	DEFINED CONTRIBUTION RETIREMENT PROGRAM	\$159.17
058859	09/28/17		1033	DELL FINANCIAL SERVICES	\$96,387.58
058860	09/28/17		1150	DELTA DENTAL	\$48,401.06
058861	09/28/17		0426	DINGERTOPADRE; MARIA	\$420.00
058862	09/28/17		1517	DIRECT ENERGY BUSINESS (HESS)	\$206.71
058863	09/28/17		0434	EAI EDUCATION	\$5.44
058864	09/28/17		1748	EASTERN ACOUSTICS CO.	\$173.25
058865	09/28/17		4339	EDUCATION, INC.	\$305.90
058866	09/28/17		5142	EDUCATORS PUBLISHING SERV.,INC	\$1,800.16
058867	09/28/17		0419	EJG Sports, LLC	\$4,697.21
058868	09/28/17		1865	ENGLEWOOD PALISADES CHARTER SCHOOL	\$26,897.00
058869	09/28/17		2200	EXEMPLARS, INC	\$1,672.00
058870	09/28/17		2317	FAST SIGNS	\$300.00
058871	09/28/17		0515	FEDERAL EXPRESS CORP.	\$22.10
058872	09/28/17		2779	FISHER SCIENCE EDUCATION CO	\$29.04

Check Journal
Rec and Unrec checks

Hasbrouck Heights Board of Ed.
Hand and Machine checks

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Starting date 9/1/2017 Ending date 9/30/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
058873	09/28/17		0556	FREY SCIENTIFIC CO.	\$972.64
058874	09/28/17		2748	GRAINGER	\$627.28
058875	09/28/17		6264	HARCOURT HOUGHTON MIFFLIN	\$8,032.50
058876	09/28/17		1112	HARRISON HIGH SCHOOOL	\$275.00
058877	09/28/17		4316	HEALY AWARDS, INC.	\$47.95
058878	09/28/17		4011	HEINEMANN PUBLISHING COMPANY	\$31,811.86
058879	09/28/17		2697	HENRY SCHEIN, INC.	\$8,340.24
058880	09/28/17		2348	HEROES & COOL KIDS	\$7,000.00
058881	09/28/17		0716	HOME DEPOT	\$5,818.78
058882	09/28/17		8176	HUDSON TIRE EXCHANGE	\$80.00
058883	09/28/17		0728	HUDSON UNITED GLASS & WINDOW CORP	\$7,520.00
058884	09/28/17		1555	IMPALLI, EDNA	\$488.34
058885	09/28/17		9213	INTEGRATED TRANSLATION SERVICES LLC	\$91.80
058886	09/28/17		4251	J & B LOCK & ALARM	\$100.50
058887	09/28/17		S124	JAMES KURPIEL INC.	\$5,620.00
058888	09/28/17		1608	JOHNNY ON THE SPOT	\$102.90
058889	09/28/17		5185	JORY ENGRAVERS, INC	\$63.00
058890	09/28/17		7738	KEYBOARD CONSULTANT, INC.	\$6,936.00
058891	09/28/17		J313	KHALIL, YOUSTINA	\$46.00
058892	09/28/17		0763	KORNEY BOARD AIDS, INC.	\$49.95
058893	09/28/17		1001	LANDTEK GROUP, INC.(THE)	\$21,984.20
058894	09/28/17		1559	LEISURE SPORTING GOODS	\$508.00
058895	09/28/17		7385	MACHADO LAW GROUP, LLC	\$1,640.00
058896	09/28/17		1958	MAGIC TOUCH CONSTRUCTION CO., INC	\$9,192.19
058897	09/28/17		2497	MASSAPEQUA SOCCER & SPORT SHOP	\$88.80
058898	09/28/17		6697	MASTBETH, JOSEPH	\$480.00
058899	09/28/17		1880	MASTER GRINDING & SECURITY	\$157.00
058900	09/28/17		2281	MATERA'S NURSERY	\$65.85
058901	09/28/17		0058	MATGUARD USA	\$1,470.00
058902	09/28/17		6264	MCGRAW HILL CO SCHOOL ED GROUP	\$1,066.34
058903	09/28/17		4644	MESSERY, DINA	\$69.16
058904	09/28/17	09/28/17		00.0 \$ Multi Stub Void	
058905	09/28/17		1016	METRO FIRE & SAFETY CO.	\$18,453.10
058906	09/28/17		4632	MGL PRINTING SOLUTIONS	\$550.50
058907	09/28/17		U538	MID-ATLANTIC MEDIA, INC	\$555.20
058908	09/28/17		0514	MIHALITSIANOS, GERASIMOS	\$256.19
058909	09/28/17		2564	MONTE ELECTRIC, INC.	\$7,217.00
058910	09/28/17		2459	MONTGOMERY ACADEMY	\$19,840.06
058911	09/28/17		3246	MUNICIPAL CAPITAL CORP	\$4,944.00

Starting date 9/1/2017 Ending date 9/30/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
058912	09/28/17		1003	NASCO	\$1,167.60
058913	09/28/17		1004	NASSOR ELECTRIC SUPPLY CO., INC.	\$1,933.70
058914	09/28/17		0275	NATIONAL ART & SCHOOLL SUPPLIES	\$140.40
058915	09/28/17		8388	NAVIANCE, INC.	\$8,260.69
058916	09/28/17		1135	NJ ASSOC SCH BUS OFFICIALS	\$900.00
058917	09/28/17		1134	NJ ASSOCIATION OF SCH ADMIN	\$1,000.00
058918	09/28/17		4019	NJSEAA	\$290.00
058919	09/28/17		3181	NORTH JERSEY COFFEE, PAPER, AND BEVERAGE	\$660.45
058920	09/28/17		M559	NORTHEAST JANITORIAL SUPPLY INC	\$5,329.87
058921	09/28/17		1481	OLIVO,JOSEPH	\$15.00
058922	09/28/17		3242	PAPER CLIPS, INC.	\$1,209.83
058923	09/28/17		1245	PARAMOUNT EXTERMINATING	\$167.00
058924	09/28/17		0276	PARCO SCIENTIFIC	\$96.28
058925	09/28/17		1256	PASSONS SPORTS CENTER	\$5,714.43
058926	09/28/17		1265	PCL SOLUTIONS INC	\$5,579.88
058927 V	09/28/17	10/02/17	1568	PHONAK LLC	\$110.00
058928	09/28/17		4325	PITSCO, INC.	\$22.55
058929	09/28/17		7069	PKF OCONNOR DAVIES, LLP	\$6,750.00
058930	09/28/17		2103	POCONO PROFOODS	\$2,164.40
058931	09/28/17		2328	PSE & GCO	\$16,457.35
058932	09/28/17		1699	R&R TROPHY & SPORTING GOODS CO	\$248.28
058933	09/28/17		2206	REDMANN ELECTRIC AND COMM CO., INC	\$1,340.92
058934	09/28/17		1740	RIDDEL/ALL AMERICAN SPORTS CORP	\$1,717.95
058935	09/28/17		1358	RIDGEFIELD BOARD OF EDUCATION	\$67,586.00
058936	09/28/17		1111	RJ COOPER & ASSOCIATES, INC.	\$450.36
058937	09/28/17		2370	SADLIER - OXFORD	\$3,474.28
058938	09/28/17		2121	SARGENT-WELCH SCIENTIFIC	\$26.95
058939	09/28/17		5981	SCANTRON CORP.	\$1,188.36
058940	09/28/17		2000	SCHOOL HEALTH CORP.	\$1,345.00
058941 V	09/28/17	09/28/17		00.0 \$ Multi Stub Void	
058942 V	09/28/17	09/28/17		00.0 \$ Multi Stub Void	
058943 V	09/28/17	09/28/17		00.0 \$ Multi Stub Void	
058944	09/28/17		1579	SCHOOL SPECIALTY, INC.	\$14,154.58
058945	09/28/17		1401	SCHOOL SPECIALTY/SAX ARTS	\$143.20
058946	09/28/17		1401	SCHOOL SPECIALTY/SAX ARTS/do not use	\$3,031.06
058947	09/28/17		Q047	SCHOOLWIDE, INC	\$590.00
058948	09/28/17		0800	SHAW'S COMPLETE SECURITY	\$896.20
058949	09/28/17		K223	SHERWIN WILLIAMS	\$1,624.66
058950	09/28/17		2024	SHERWIN WILLIAMS CO.	\$81.12

Starting date 9/1/2017 Ending date 9/30/2017

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
058951	09/28/17		5000	SPORTIME/SCHOOL SPECIALTY	\$1,588.67
058952	09/28/17		0330	SPORTSMAN'S	\$981.75
058953	09/28/17		2070	STANS SPORTS CENTER	\$6,818.60
058954	09/28/17		2775	STAPLES ADVANTAGE	\$765.47
058955	09/28/17		0639	SUEZ WATER OF NEW JERSEY	\$2,521.42
058956	09/28/17		1202	TEACHERS CURRICULUM INSTITUTE, LLC	\$75.00
058957	09/28/17		0944	THE FELICIAN SCHOOL FOR EXCEP CHILDREN	\$16,348.17
058958	09/28/17		U300	THONSUR, TASHI	\$338.00
058959	09/28/17		1961	TRAP-ZAP ENVIRONMENTAL SYSTEMS, INC	\$450.00
058960	09/28/17		2801	TREE-LAND NURSERY	\$3,350.00
058961	09/28/17		2129	TRIARCO ARTS & CRAFTS, LLC	\$289.13
058962	09/28/17		2132	TROPHY KING	\$10.50
058963	09/28/17		1144	TROXELL COMMUNICATIONS, INC.	\$57.63
058964	09/28/17		0710	TYCO INTERGRATED SECURITY LLC.	\$642.00
058965	09/28/17		1723	VALIANT NATIONAL AV SUPPLY	\$546.81
058966	09/28/17		2156	VANDERBECK, C.J. & SON INC	\$949.44
058967	09/28/17		4454	VERIZON	\$2,021.58
058968	09/28/17		2588	VERIZON WIRELESS	\$497.65
058969	09/28/17		4427	W.B. MASON CO., INC.	\$376.44
058970	09/28/17		2174	WALLINGTON PLUMBING	\$611.46
058971	09/28/17		0209	WARD'S NATURAL SCIENTIFIC	\$314.60
058972	09/28/17		J010	WEBER, RACHEL	\$46.00
058973	09/28/17		F625	WEISSER, ZACK	\$230.00
058974	09/28/17		M225	WEXLER, MELANIE	\$92.00
058975	09/28/17		2691	WINDSOR LEARNING CENTER, INC	\$9,150.00
058976	09/28/17		9235	WINNING TEAMS BY NISSEL, LLC	\$1,260.75
058977	09/28/17		2229	ZANER BLOSER PUBLISHERS INC	\$2,076.97
058978	09/28/17		1506	HERZ, MARDA	\$3,180.00
092117 H	09/21/17		0271	PRUDENTIAL RETIREMENT(DCRP)	\$1,005.18
092217 H	09/21/17		2920	VALLEY NATIONAL BANK	\$72.00
092517 H	09/22/17		3151	NJ DIV. OF PENSIONS & HEALTH	\$372,276.67
093017	09/30/17		PAY	HASBROUCK HEIGHTS PAYROLL	\$1,724,646.07
093117 H	09/30/17		7269	HASBROUCK HEIGHTS PR AGENCY	\$31,518.81
093217 H	09/30/17		7269	HASBROUCK HEIGHTS PR AGENCY	\$93,103.88
108500 V	08/29/17	09/30/17	5010	EI ASSOCIATES	(\$54,542.00)
109100 H	09/28/17		4449	WESTCHESTER ENVIRONMENTAL LLC	\$7,910.00
109300 H	09/28/17		4449	WESTCHESTER ENVIRONMENTAL LLC	\$49,220.00
109400 H	09/28/17		4449	WESTCHESTER ENVIRONMENTAL LLC	\$6,132.00
999996 V	09/19/17	09/19/17	1650	RYAN SPIKE SHOE CLUB	

Starting date 9/1/2017

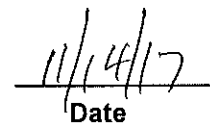
Ending date 9/30/2017

Fund Totals		
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10	General Funds	\$93,103.88
11	GENERAL FUND	\$2,949,128.49
12	Capital Outlay	\$4,981.74
20	Special Revenue Fund	\$26,640.54
30	Capital Projects Fund	\$302,036.00
60	Enterprise Fund	\$17,097.93
95	STUDENT ACTIVITY	\$642.75
Total for all checks listed		\$3,393,631.33

Prepared and submitted by:


Board Secretary


Date

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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ATTACHMENT D

Starting date 7/1/2017 Ending date 9/30/2017 Fund: 10 General Funds

Assets and Resources

Assets:

101	Cash in bank		\$5,278,711.52
102 - 106	Cash Equivalents		\$2,200.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$20,774,144.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$1,456,930.88	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$1,456,930.88

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$30,297,317.00	
302	Less revenues	(\$29,892,830.94)	\$404,486.06

Total assets and resources

\$27,916,472.46

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$32,658.94
421	Accounts payable		\$100.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		(\$891.00)
	Total liabilities		\$31,867.94

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2017 Ending date 9/30/2017 Fund: 10 General Funds

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$22,303,489.71
761	Capital reserve account - July	\$1,159,006.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00		\$1,159,006.00
764	Maintenance reserve account - July	\$200,000.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00		\$200,000.00
768	Waiver offset reserve - July 1, 2_____	\$0.00		
609	Add: Increase in waiver offset reserve	\$0.00		
314	Less: Bud. w/d from waiver offset reserve	\$0.00		\$0.00
762	Adult education programs			\$484,504.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$30,543,217.07		
602	Less: Expenditures	(\$4,789,891.73)		
	Less: Encumbrances	(\$22,254,289.64)	(\$27,044,181.37)	\$3,499,035.70
	Total appropriated			\$27,646,035.41

Unappropriated:

770	Fund balance, July 1			\$484,469.18
771	Designated fund balance			\$0.00
303	Budgeted fund balance			(\$245,900.07)
	Total fund balance			\$27,884,604.52
	Total liabilities and fund equity			<u>\$27,916,472.46</u>


Recapitulation of Budgeted Fund Balance:

	Budgeted	Actual	Variance
Appropriations	\$30,543,217.07	\$27,044,181.37	\$3,499,035.70
Revenues	(\$30,297,317.00)	(\$29,892,830.94)	(\$404,486.06)
Subtotal	<u>\$245,900.07</u>	<u>(\$2,848,649.57)</u>	<u>\$3,094,549.64</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	(\$1,159,006.00)	\$1,159,006.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$245,900.07</u>	<u>(\$4,007,655.57)</u>	<u>\$4,253,555.64</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$245,900.07</u>	<u>(\$4,007,655.57)</u>	<u>\$4,253,555.64</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$245,900.07</u>	<u>(\$4,007,655.57)</u>	<u>\$4,253,555.64</u>

Prepared and submitted by :

Board Secretary

Date

 11/14/17

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2017 Ending date 9/30/2017 Fund: 10 General Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	72,620	0	72,620	72,620		0
00370	SUBTOTAL – Revenues from Local Sources	28,674,988	(156,281)	28,518,707	28,373,060	Under	145,647
00520	SUBTOTAL – Revenues from State Sources	1,368,042	312,561	1,680,603	1,412,345	Under	268,258
00570	SUBTOTAL – Revenues from Federal Sources	24,887	0	24,887	34,806		(9,919)
72180	Interest Earned on Maintenance Reserve	500	0	500	0	Under	500
Total		30,141,037	156,280	30,297,317	29,892,831		404,486

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	9,367,193	(103,770)	9,263,424	1,143,161	7,910,112	210,150
10300	Total Special Education - Instruction	3,180,176	0	3,180,176	351,342	2,758,533	70,301
11160	Total Basic Skills/Remedial – Instruct.	108,880	97,870	206,750	20,675	186,075	0
12160	Total Bilingual Education – Instruction	103,825	0	103,825	10,253	92,273	1,300
17100	Total School-Sponsored Co/Extra Curricul	212,627	0	212,627	24,227	180,312	8,088
17600	Total School-Sponsored Athletics – Instr	482,858	503	483,361	113,365	266,700	103,295
29180	Total Undistributed Expenditures - Instr	2,702,128	0	2,702,128	242,124	1,612,633	847,370
29680	Total Undistributed Expenditures – Atten	62,063	0	62,063	14,991	47,072	0
30620	Total Undistributed Expenditures – Healt	260,873	740	261,613	24,031	218,795	18,786
40580	Total Undistributed Expend – Speech, OT,	1,086,732	21,325	1,108,057	57,389	387,008	663,660
41080	Total Undist. Expend. – Other Supp. Serv	369,074	99,229	468,303	40,409	342,694	85,200
41660	Total Undist. Expend. – Guidance	427,653	0	427,653	39,436	386,717	1,500
42200	Total Undist. Expend. – Child Study Team	681,918	67,916	749,834	89,916	659,034	884
43200	Total Undist. Expend. – Improvement of I	210,189	(67,916)	142,273	31,063	82,804	28,406
43620	Total Undist. Expend. – Edu. Media Serv.	369,630	0	369,630	55,282	260,390	53,959
44180	Total Undist. Expend. – Instructional St	6,000	0	6,000	190	225	5,585
45300	Support Serv. - General Admin	546,378	1,817	548,195	158,063	338,221	51,911
46160	Support Serv. - School Admin	1,180,501	0	1,180,501	297,545	864,034	18,923
47200	Total Undist. Expend. – Central Services	361,111	0	361,111	90,356	250,266	20,490
47620	Total Undist. Expend. – Admin. Info. Tec	180,973	20,000	200,973	45,195	100,334	55,444
51120	Total Undist. Expend. – Oper. & Maint. O	2,290,570	47,300	2,337,870	552,285	1,487,410	298,176
52480	Total Undist. Expend. – Student Transpor	978,030	0	978,030	15,223	196,895	765,912
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	5,010,696	0	5,010,696	1,332,978	3,525,898	151,820
75880	TOTAL EQUIPMENT	0	20,466	20,466	20,466	0	0
76260	Total Facilities Acquisition and Constr	157,659	0	157,659	19,927	99,854	37,878
Total		30,337,737	205,480	30,543,217	4,789,892	22,254,290	3,499,036

Starting date 7/1/2017 Ending date 9/30/2017 Fund: 10 General Funds

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
				72,620	0	72,620	72,620		0
00100	10-1210	Local Tax Levy		28,510,909	(156,281)	28,354,628	28,354,628		0
00190	10-1300	Total Tuition		0	0	0	6,836		(6,836)
00260	10-1910	Rents and Royalties		48,000	0	48,000	0	Under	48,000
00300	10-1___	Unrestricted Miscellaneous Revenues		113,279	0	113,279	11,596	Under	101,683
00340	10-1___	Interest Earned on Capital Reserve Funds		2,800	0	2,800	0	Under	2,800
00420	10-3121	Categorical Transportation Aid		40,399	0	40,399	40,399		0
00430	10-3131	Extraordinary Aid		268,258	0	268,258	0	Under	268,258
00440	10-3132	Categorical Special Education Aid		997,457	459	997,916	997,916		0
00460	10-3176	Equalization Aid		15,477	312,102	327,579	327,579		0
00470	10-3177	Categorical Security Aid		46,450	0	46,450	46,450		0
00480	10-3178	Adjustment Aid		1	0	1	1		0
00540	10-4200	Medicaid Reimbursement		24,887	0	24,887	34,806		(9,919)
72180	10-606- -	Interest Earned on Maintenance Reserve		500	0	500	0	Under	500
Total				30,141,037	156,280	30,297,317	29,892,831		404,486

Expenditures:

				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02080	11-110-___-101	Kindergarten – Salaries of Teachers		574,485	(134,940)	439,545	43,955	395,591	0
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers		3,159,342	(63,790)	3,095,552	300,750	2,769,842	24,960
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers		1,858,046	(28,754)	1,829,292	183,008	1,646,284	0
02140	11-140-___-101	Grades 9-12 – Salaries of Teachers		3,068,527	30,385	3,098,912	293,869	2,805,043	0
02160	11-140-___-101	Salaries of Teachers		31,500	0	31,500	0	31,500	0
03020	11-190-1___-320	Purchased Professional – Educational Ser		64,000	0	64,000	7,000	51,995	5,005
03040	11-190-1___-340	Purchased Technical Services		200,450	0	200,450	106,446	64,719	29,286
03060	11-190-1___-[4-5]	Other Purchased Services (400-500 series		141,843	24,993	166,836	118,835	48,001	1
03080	11-190-1___-610	General Supplies		202,000	99,870	301,870	89,086	95,753	117,031
03100	11-190-1___-640	Textbooks		60,000	(30,000)	30,000	0	1,351	28,649
03120	11-190-1___-8___	Other Objects		7,000	(1,533)	5,467	214	35	5,218
04500	11-204-100-101	Salaries of Teachers		128,985	0	128,985	5,815	123,170	0
04520	11-204-100-106	Other Salaries for Instruction		89,586	0	89,586	8,884	80,702	0
04600	11-204-100-610	General Supplies		1,000	(48)	952	519	0	433
04620	11-204-100-640	Textbooks		500	0	500	0	0	500
07000	11-213-100-101	Salaries of Teachers		2,082,955	28,283	2,111,238	211,124	1,900,114	0
07020	11-213-100-106	Other Salaries for Instruction		468,639	(54,392)	414,247	37,980	341,823	34,444
07100	11-213-100-610	General Supplies		8,000	(326)	7,674	1,316	50	6,308
07140	11-213-100-8___	Other Objects		500	0	500	0	0	500
08500	11-216-100-101	Salaries of Teachers		158,675	3,900	162,575	16,258	146,318	0
08520	11-216-100-106	Other Salaries for Instruction		88,836	22,209	111,045	11,105	99,941	0
08600	11-216-100-6___	General Supplies		4,000	374	4,374	854	3,417	103
09260	11-219-100-101	Salaries of Teachers		55,000	0	55,000	5,250	49,750	0
09500	11-221-100-101	Salaries of Teachers		33,000	0	33,000	19,832	13,168	0
09540	11-221-100-106	Other Salaries for Instruction		20,000	0	20,000	19,919	81	0

Starting date 7/1/2017 Ending date 9/30/2017 Fund: 10 General Funds

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
09560	11-221-100-320	Purchased Professional-Educational Servi	40,000	0	40,000	12,488	0	27,513
09620	11-221-100-610	General Supplies	500	0	500	0	0	500
11000	11-230-100-101	Salaries of Teachers	108,880	97,870	206,750	20,675	186,075	0
12000	11-240-100-101	Salaries of Teachers	102,525	0	102,525	10,253	92,273	0
12100	11-240-100-610	General Supplies	1,100	0	1,100	0	0	1,100
12120	11-240-100-640	Textbooks	200	0	200	0	0	200
17000	11-401-100-1__	Salaries	197,127	0	197,127	16,842	180,285	0
17040	11-401-100-6__	Supplies and Materials	11,000	0	11,000	7,000	27	3,973
17060	11-401-100-8__	Other Objects	4,500	0	4,500	385	0	4,115
17500	11-402-100-1__	Total Vocational Programs – Local -Instr	319,734	0	319,734	62,941	256,793	0
17520	11-402-100-[3-5]	Purchased Services (300-500 series)	45,000	0	45,000	7,000	2,388	35,612
17540	11-402-100-6__	Supplies and Materials	86,124	503	86,627	34,889	6,380	45,358
17560	11-402-100-8__	Other Objects	32,000	0	32,000	8,535	1,140	22,325
29020	11-000-100-562	Tuition to Other LEAs within the State -	703,744	23,718	727,462	64,076	663,385	1
29040	11-000-100-563	Tuition to County Voc. School District-R	334,746	(23,718)	311,028	0	0	311,028
29060	11-000-100-564	Tuition to County Voc. School District-S	149,184	0	149,184	0	0	149,184
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	620,700	0	620,700	90,288	456,142	74,270
29100	11-000-100-566	Tuition to Priv. School for the Disabled	810,194	0	810,194	45,980	451,326	312,887
29160	11-000-100-569	Tuition – Other	83,560	0	83,560	41,780	41,780	0
29500	11-000-211-1__	Salaries	62,063	0	62,063	14,991	47,072	0
30500	11-000-213-1__	Salaries	238,373	0	238,373	21,837	216,536	0
30540	11-000-213-3__	Purchased Professional and Technical Ser	8,000	0	8,000	0	864	7,136
30580	11-000-213-6__	Supplies and Materials	11,000	0	11,000	2,021	829	8,151
30600	11-000-213-8__	Other Objects	3,500	740	4,240	173	567	3,499
40500	11-000-216-1__	Salaries	269,985	0	269,985	16,896	253,089	0
40520	11-000-216-320	Purchased Professional – Educational Ser	809,747	21,325	831,072	39,612	132,858	658,602
40540	11-000-216-6__	Supplies and Materials	7,000	0	7,000	881	1,061	5,058
41000	11-000-217-1__	Salaries	279,074	99,229	378,303	35,609	342,694	0
41020	11-000-217-320	Purchased Professional – Educational Ser	90,000	0	90,000	4,800	0	85,200
41500	11-000-218-104	Salaries of Other Professional Staff	394,360	0	394,360	39,436	354,924	0
41520	11-000-218-105	Salaries of Secretarial and Clerical Ass	31,793	0	31,793	0	31,793	0
41600	11-000-218-[4-5]	Other Purchased Services (400-500 series)	500	0	500	0	0	500
41620	11-000-218-6__	Supplies and Materials	500	0	500	0	0	500
41640	11-000-218-8__	Other Objects	500	0	500	0	0	500
42000	11-000-219-104	Salaries of Other Professional Staff	580,317	67,916	648,233	72,555	575,678	0
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	97,101	0	97,101	17,071	80,030	0
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series)	500	0	500	0	9	491
42160	11-000-219-6__	Supplies and Materials	2,000	1,469	3,469	0	3,317	152
42180	11-000-219-8__	Other Objects	2,000	(1,469)	531	290	0	241
43020	11-000-221-104	Salaries of Other Professional Staff	204,689	(67,916)	136,773	30,094	82,804	23,875
43160	11-000-221-6__	Supplies and Materials	3,000	0	3,000	0	0	3,000

Starting date 7/1/2017 Ending date 9/30/2017 Fund: 10 General Funds

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
43180	11-000-221-8__	Other Objects		2,500	0	2,500	969	0	1,531
43500	11-000-222-1__	Salaries		348,930	0	348,930	55,093	260,147	33,690
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series		6,000	0	6,000	0	0	6,000
43580	11-000-222-6__	Supplies and Materials		14,000	0	14,000	188	243	13,569
43600	11-000-222-8__	Other Objects		700	0	700	0	0	700
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)		6,000	0	6,000	190	225	5,585
45000	11-000-230-1__	Salaries		262,584	0	262,584	61,763	200,821	0
45040	11-000-230-331	Legal Services		75,000	0	75,000	3,728	71,272	0
45060	11-000-230-332	Audit Fees		30,000	0	30,000	6,750	21,250	2,000
45120	11-000-230-340	Purchased Technical Services		19,050	0	19,050	0	0	19,050
45140	11-000-230-530	Communications/Telephone		53,610	0	53,610	10,351	40,380	2,879
45160	11-000-230-585	BOE Other Purchased Services		2,500	1,640	4,140	2,640	1,500	0
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T		65,000	1,817	66,817	49,429	1,817	15,571
45200	11-000-230-610	General Supplies		7,000	0	7,000	229	295	6,475
45260	11-000-230-890	Miscellaneous Expenditures		18,384	(1,640)	16,744	11,186	285	5,273
45280	11-000-230-895	BOE Membership Dues and Fees		13,250	0	13,250	11,987	600	663
46000	11-000-240-103	Salaries of Principals/Assistant Princip		729,366	0	729,366	182,342	547,024	0
46020	11-000-240-104	Salaries of Other Professional Staff		123,824	0	123,824	30,956	92,868	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass		271,311	0	271,311	67,830	203,481	0
46120	11-000-240-6__	Supplies and Materials		38,000	500	38,500	10,718	20,660	7,122
46140	11-000-240-8__	Other Objects		18,000	(500)	17,500	5,699	0	11,801
47000	11-000-251-1__	Salaries		326,807	0	326,807	82,069	244,738	0
47040	11-000-251-340	Purchased Technical Services		19,804	(1,789)	18,015	2,862	4,483	10,670
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O		0	2,039	2,039	2,019	0	20
47100	11-000-251-6__	Supplies and Materials		10,000	0	10,000	1,206	1,044	7,750
47180	11-000-251-890	Other Objects		4,500	(250)	4,250	2,200	0	2,050
47500	11-000-252-1__	Salaries		104,973	0	104,973	27,966	77,007	0
47540	11-000-252-340	Purchased Technical Services		8,000	0	8,000	0	0	8,000
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series		4,500	10,000	14,500	7,580	0	6,920
47580	11-000-252-6__	Supplies and Materials		60,000	10,000	70,000	9,649	23,327	37,024
47600	11-000-252-8__	Other Objects		3,500	0	3,500	0	0	3,500
48500	11-000-261-1__	Salaries		99,871	0	99,871	24,927	74,944	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic		200,000	20,497	220,497	113,173	19,191	88,133
48540	11-000-261-610	General Supplies		2,500	1,503	4,003	2,545	0	1,458
48560	11-000-261-8__	Other Objects		500	0	500	0	0	500
49000	11-000-262-1__	Salaries		978,947	0	978,947	198,163	780,784	0
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.		75,000	0	75,000	256	13,149	61,595
49120	11-000-262-490	Other Purchased Property Services		33,000	0	33,000	8,014	24,986	0
49140	11-000-262-520	Insurance		131,572	0	131,572	68,252	62,814	506
49160	11-000-262-590	Miscellaneous Purchased Services		96,540	5,000	101,540	20,480	39,552	41,508
49180	11-000-262-610	General Supplies		130,000	300	130,300	47,317	12,978	70,005

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2017 Ending date 9/30/2017 Fund: 10 General Funds

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
49200	11-000-262-621	Energy (Natural Gas)	128,500	0	128,500	1,995	126,505	0
49220	11-000-262-622	Energy (Electricity)	264,200	0	264,200	33,909	230,291	0
49280	11-000-262-8__	Other Objects	15,600	0	15,600	2,804	5,312	7,484
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	38,000	0	38,000	9,283	17,231	11,486
50060	11-000-263-610	General Supplies	500	0	500	0	0	500
50080	11-000-263-8__	Other Objects	500	0	500	0	0	500
51000	11-000-266-1__	Salaries	0	70,000	70,000	7,000	63,000	0
51020	11-000-266-3__	Purchased Professional and Technical Ser	50,000	(50,000)	0	0	0	0
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	44,340	0	44,340	14,050	16,672	13,618
51060	11-000-266-610	General Supplies	500	0	500	117	0	383
51080	11-000-266-8__	Other Objects	500	0	500	0	0	500
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) -	31,336	0	31,336	6,330	25,006	0
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho	29,561	0	29,561	235	29,326	0
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	14,000	(695)	13,305	2,585	80	10,640
52180	11-000-270-443	Lease Purchase Payments - School Buses	0	695	695	695	0	0
52220	11-000-270-504	Contract Serv-Aid in Lieu Pymts-Charter	2,652	0	2,652	0	0	2,652
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	56,000	0	56,000	0	0	56,000
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) - Joint Agr	70,068	0	70,068	4,066	34,635	31,368
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) - Joint Agre	763,413	0	763,413	1,232	97,849	664,332
52440	11-000-270-615	Transportation Supplies	10,000	0	10,000	0	10,000	0
52460	11-000-270-8__	Other objects	1,000	0	1,000	80	0	920
71020	11-000-291-220	Social Security Contributions	338,000	0	338,000	61,258	275,613	1,130
71060	11-000-291-241	Other Retirement Contributions - PERS	288,025	0	288,025	591	287,434	0
71140	11-000-291-250	Unemployment Compensation	30,000	(19,000)	11,000	0	0	11,000
71160	11-000-291-260	Workmen's Compensation	150,000	0	150,000	108,217	41,783	0
71180	11-000-291-270	Health Benefits	4,154,671	18,000	4,172,671	1,119,512	2,921,068	132,091
71200	11-000-291-280	Tuition Reimbursement	50,000	0	50,000	42,818	0	7,182
71220	11-000-291-290	Other Employee Benefits	0	1,000	1,000	582	0	418
75800	12-000-270-733	School Buses - Regular	0	20,466	20,466	20,466	0	0
76080	12-000-400-450	Construction Services	60,000	0	60,000	0	60,000	0
76140	12-000-400-721	Lease Purchase Agreements - Principal	90,801	0	90,801	19,927	39,854	31,020
76200	12-000-400-800	Other Objects	6,858	0	6,858	0	0	6,858
Total			30,337,737	205,480	30,543,217	4,789,892	22,254,290	3,499,036

Starting date 7/1/2017 Ending date 9/30/2017 Fund: 20 Special Revenue Fund

Assets and Resources

Assets:

101	Cash in bank		\$78,990.74
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$69,021.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$69,021.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$941,173.00	
302	Less revenues	(\$79,771.25)	\$861,401.75

Total assets and resources

\$1,009,413.49

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$80,454.06
421	Accounts payable	\$0.00
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$575.91
	Other current liabilities	\$6,368.06
Total liabilities		\$87,398.03

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Starting date 7/1/2017 Ending date 9/30/2017 Fund: 20 Special Revenue Fund

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$461,041.51
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00		\$0.00
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00		\$0.00
768	Waiver offset reserve - July 1, 2_____	\$0.00		
609	Add: Increase in waiver offset reserve	\$0.00		
314	Less: Bud. w/d from waiver offset reserve	\$0.00		\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$941,173.00		
602	Less: Expenditures	(\$19,157.54)		
	Less: Encumbrances	(\$461,041.51)	(\$480,199.05)	\$460,973.95
	Total appropriated			\$922,015.46
Unappropriated:				
770	Fund balance, July 1			\$0.00
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$922,015.46
	Total liabilities and fund equity			<u>\$1,009,413.49</u>

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$941,173.00	\$480,199.05	\$460,973.95
Revenues	(\$941,173.00)	(\$79,771.25)	(\$861,401.75)
Subtotal	<u>\$0.00</u>	<u>\$400,427.80</u>	<u>(\$400,427.80)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$400,427.80</u>	<u>(\$400,427.80)</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$400,427.80</u>	<u>(\$400,427.80)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$400,427.80</u>	<u>(\$400,427.80)</u>

Prepared and submitted by :


Board Secretary

11/14/17
Date

Starting date 7/1/2017 Ending date 9/30/2017 Fund: 20 Special Revenue Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	1,300	0	1,300	0	Under	1,300
00770	Total Revenues from State Sources	335,800	(40,270)	295,530	79,771	Under	215,759
00830	Total Revenues from Federal Sources	697,500	(53,157)	644,343	0	Under	644,343
Total		1,034,600	(93,427)	941,173	79,771		861,402
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	38,000	19,726	57,726	0	0	57,726
84100	Local Projects	1,300	0	1,300	0	0	1,300
88000	Nonpublic Textbooks	19,200	(2,876)	16,324	8,033	7,785	507
88020	Nonpublic Auxiliary Services	134,000	(23,928)	110,072	0	0	110,072
88040	Nonpublic Handicapped Services	113,000	(23,525)	89,475	0	0	89,475
88060	Nonpublic Nursing Services	30,000	(415)	29,585	2,891	24,167	2,528
88080	Nonpublic Technology Initiative	8,600	2,426	11,026	0	0	11,026
88740	Total Federal Projects	690,500	(64,835)	625,665	8,234	429,090	188,341
Total		1,034,600	(93,427)	941,173	19,158	461,042	460,974

Starting date 7/1/2017 Ending date 9/30/2017 Fund: 20 Special Revenue Fund

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00740	20-1__	Other Revenue from Local Sources	1,300	0	1,300	0	Under	1,300
00765	20-32__	Other Restricted Entitlements	335,800	(40,270)	295,530	79,771	Under	215,759
00775	20-441[1-6]	Title I	148,000	300	148,300	0	Under	148,300
00780	20-445[1-5]	Title II	46,200	(11,996)	34,204	0	Under	34,204
00785	20-449[1-4]	Title III	55,700	(40,910)	14,790	0	Under	14,790
00790	20-447[1-4]	Title IV	0	10,000	10,000	0	Under	10,000
00805	20-442[0-9]	I.D.E.A. Part B (Handicapped)	447,600	(10,551)	437,049	0	Under	437,049
Total			1,034,600	(93,427)	941,173	79,771		861,402

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
			38,000	19,726	57,726	0	0	57,726
84100	20-__-__-__	Local Projects	1,300	0	1,300	0	0	1,300
88000	20-__-__-__	Nonpublic Textbooks	19,200	(2,876)	16,324	8,033	7,785	507
88020	20-__-__-__	Nonpublic Auxiliary Services	134,000	(23,928)	110,072	0	0	110,072
88040	20-__-__-__	Nonpublic Handicapped Services	113,000	(23,525)	89,475	0	0	89,475
88060	20-__-__-__	Nonpublic Nursing Services	30,000	(415)	29,585	2,891	24,167	2,528
88080	20-__-__-__	Nonpublic Technology Initiative	8,600	2,426	11,026	0	0	11,026
88500	20-__-__-__	Title I	148,000	300	148,300	8,234	110,660	29,406
88520	20-__-__-__	Title II	46,200	(12,119)	34,081	0	25,000	9,081
88540	20-__-__-__	Title III	48,700	(33,910)	14,790	0	0	14,790
88560	20-__-__-__	Title IV	0	10,000	10,000	0	0	10,000
88620	20-__-__-__	I.D.E.A. Part B (Handicapped)	447,600	(29,106)	418,494	0	293,430	125,064
Total			1,034,600	(93,427)	941,173	19,158	461,042	460,974

Starting date 7/1/2017 Ending date 9/30/2017 Fund: 30 Capital Projects Fund

Assets and Resources

Assets:

101	Cash in bank		\$1,655,394.08
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$5,509,895.36

Resources:

301	Estimated revenues	\$5,395,761.47	
302	Less revenues	(\$6,271,763.85)	(\$876,002.38)

Total assets and resources

\$6,289,287.06

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$0.00
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$1.86

Total liabilities

\$1.86

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2017 Ending date 9/30/2017 Fund: 30 Capital Projects Fund

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$6,196,330.80
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
768	Waiver offset reserve - July 1, 2_____	\$0.00		
609	Add: Increase in waiver offset reserve	\$0.00		
314	Less: Bud. w/d from waiver offset reserve	\$0.00	\$0.00	
762	Adult education programs		\$0.00	
750-752,76x	Other reserves		\$0.00	
601	Appropriations	\$5,395,761.47		
602	Less: Expenditures	(\$3,787,027.10)		
	Less: Encumbrances	(\$1,515,779.97)	(\$5,302,807.07)	\$92,954.40
	Total appropriated			\$6,289,285.20
Unappropriated:				
770	Fund balance, July 1		\$0.00	
771	Designated fund balance		\$0.00	
303	Budgeted fund balance		\$0.00	
	Total fund balance			\$6,289,285.20
	Total liabilities and fund equity			\$6,289,287.06

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$5,395,761.47	\$5,302,807.07	\$92,954.40
Revenues	(\$5,395,761.47)	(\$6,271,763.85)	\$876,002.38
Subtotal	<u>\$0.00</u>	<u>(\$968,956.78)</u>	<u>\$968,956.78</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$968,956.78)</u>	<u>\$968,956.78</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$968,956.78)</u>	<u>\$968,956.78</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$968,956.78)</u>	<u>\$968,956.78</u>

Prepared and submitted by :

Board Secretary

Date

Dina Messery 11/14/17

Report of the Secretary to the Board of Education
 Hasbrouck Heights Board of Ed.

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Starting date 7/1/2017 Ending date 9/30/2017 Fund: 30 Capital Projects Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	5,395,761	5,395,761	6,271,764		(876,002)
Total		0	5,395,761	5,395,761	6,271,764		(876,002)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	5,395,761	5,395,761	3,787,027	1,515,780	92,954
Total		0	5,395,761	5,395,761	3,787,027	1,515,780	92,954

Starting date 7/1/2017 Ending date 9/30/2017 Fund: 30 Capital Projects Fund

		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
Revenues:							
99999		0	5,395,761	5,395,761	6,271,764		(876,002)
Total		0	5,395,761	5,395,761	6,271,764		(876,002)
		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
Expenditures:							
		0	5,395,761	5,395,761	3,787,027	1,515,780	92,954
Total		0	5,395,761	5,395,761	3,787,027	1,515,780	92,954

Starting date 7/1/2017 Ending date 9/30/2017 Fund: 40 Debt Service Fund

Assets and Resources

Assets:

101	Cash in bank		(\$604,217.86)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$661,678.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$826,848.00	
302	Less revenues	(\$813,219.00)	\$13,629.00

Total assets and resources

\$71,089.14

Liabilities and Fund Equity

Liabilities:

101	Cash in bank		(\$604,217.86)
411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00

Total liabilities

\$0.00

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2017 Ending date 9/30/2017 Fund: 40 Debt Service Fund

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$0.00
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
606	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____		\$0.00	
609	Add: Increase in waiver offset reserve		\$0.00	
314	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$841,725.00	
602	Less: Expenditures	(\$770,637.50)		
	Less: Encumbrances	\$0.00	(\$770,637.50)	\$71,087.50
	Total appropriated			\$71,087.50

Unappropriated:

770	Fund balance, July 1			\$14,878.64
771	Designated fund balance			\$0.00
303	Budgeted fund balance			(\$14,877.00)
	Total fund balance			\$71,089.14
	Total liabilities and fund equity			<u>\$71,089.14</u>

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$841,725.00	\$770,637.50	\$71,087.50
Revenues	(\$826,848.00)	(\$813,219.00)	(\$13,629.00)
Subtotal	<u>\$14,877.00</u>	<u>(\$42,581.50)</u>	<u>\$57,458.50</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$14,877.00</u>	<u>(\$42,581.50)</u>	<u>\$57,458.50</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$14,877.00</u>	<u>(\$42,581.50)</u>	<u>\$57,458.50</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$14,877.00</u>	<u>(\$42,581.50)</u>	<u>\$57,458.50</u>

Prepared and submitted by :

Board Secretary

Date



11/14/17

Report of the Secretary to the Board of Education
 Hasbrouck Heights Board of Ed.

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Starting date 7/1/2017 Ending date 9/30/2017 Fund: 40 Debt Service Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	665,472	0	665,472	665,472		0
0093A	Other	161,376	0	161,376	147,747	Under	13,629
Total		826,848	0	826,848	813,219		13,629
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	841,725	0	841,725	770,638	0	71,088
Total		841,725	0	841,725	770,638	0	71,088

Starting date 7/1/2017 Ending date 9/30/2017 Fund: 40 Debt Service Fund

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860	40-1210	Local Tax Levy	665,472	0	665,472	665,472		0
00890	40-3160	Debt Service Aid Type II	161,376	0	161,376	147,747	Under	13,629
Total			826,848	0	826,848	813,219		13,629

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds	71,088	9,550	80,638	80,638	0	0
89620	40-701-510-910	Redemption of Principal	770,637	(9,550)	761,088	690,000	0	71,088
Total			841,725	0	841,725	770,638	0	71,088

Starting date 7/1/2017 Ending date 9/30/2017 Fund: 60 Enterprise Fund

Assets and Resources

Assets:

101	Cash in bank		\$679,554.44
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$939,172.00	
302	Less revenues	(\$117,620.25)	\$821,551.75

Total assets and resources

\$1,501,106.19

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$627.75
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$62,414.00
	Other current liabilities		\$0.00

Total liabilities

\$63,041.75

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2017 Ending date 9/30/2017 Fund: 60 Enterprise Fund

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$218,664.50
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00		\$0.00
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00		\$0.00
768	Waiver offset reserve - July 1, 2_____	\$0.00		
609	Add: Increase in waiver offset reserve	\$0.00		
314	Less: Bud. w/d from waiver offset reserve	\$0.00		\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$939,172.00		
602	Less: Expenditures	(\$89,212.24)		
	Less: Encumbrances	(\$218,664.50)	(\$307,876.74)	\$631,295.26
	Total appropriated			\$849,959.76

Unappropriated:

770	Fund balance, July 1			\$588,104.68
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00

Total fund balance \$1,438,064.44

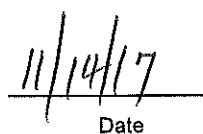
Total liabilities and fund equity \$1,501,106.19

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$939,172.00	\$307,876.74	\$631,295.26
Revenues	(\$939,172.00)	(\$117,620.25)	(\$821,551.75)
Subtotal	<u>\$0.00</u>	<u>\$190,256.49</u>	<u>(\$190,256.49)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$190,256.49</u>	<u>(\$190,256.49)</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$190,256.49</u>	<u>(\$190,256.49)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$190,256.49</u>	<u>(\$190,256.49)</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2017 Ending date 9/30/2017 Fund: 60 Enterprise Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	939,172	939,172	117,620	Under	821,552
Total		0	939,172	939,172	117,620		821,552
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	939,172	939,172	89,212	218,665	631,295
Total		0	939,172	939,172	89,212	218,665	631,295

Starting date 7/1/2017 Ending date 9/30/2017 Fund: 60 Enterprise Fund

		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
Revenues:							
99999		0	939,172	939,172	117,620	Under	821,552
Total		0	939,172	939,172	117,620		821,552
		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
Expenditures:							
		0	4,000	4,000	0	3,543	457
99999		0	935,172	935,172	89,212	215,122	630,838
Total		0	939,172	939,172	89,212	218,665	631,295

Starting date 7/1/2017 Ending date 9/30/2017 Fund: 95 STUDENT ACTIVITY

Assets and Resources

Assets:

101	Cash in bank		\$80,481.75
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$76,695.78	
302	Less revenues	(\$8,968.46)	\$67,727.32

Total assets and resources

\$148,209.07

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$0.00
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$0.00

Total liabilities

\$0.00

Report of the Secretary to the Board of Education
Hasbrouck Heights Board of Ed.

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Starting date 7/1/2017 Ending date 9/30/2017 Fund: 95 STUDENT ACTIVITY

Fund Balance:


Appropriated:

753,754	Reserve for encumbrances			\$1,596.58
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
606	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
768	Waiver offset reserve - July 1, 2_____		\$0.00	
609	Add: Increase in waiver offset reserve		\$0.00	
314	Less: Bud. w/d from waiver offset reserve		\$0.00	\$0.00
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$76,695.78	
602	Less: Expenditures	(\$7,313.36)		
	Less: Encumbrances	(\$1,596.58)	(\$8,909.94)	\$67,785.84
	Total appropriated			\$69,382.42
Unappropriated:				
770	Fund balance, July 1			\$78,826.65
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$148,209.07
	Total liabilities and fund equity			\$148,209.07

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$76,695.78	\$8,909.94	\$67,785.84
Revenues	(\$76,695.78)	(\$8,968.46)	(\$67,727.32)
Subtotal	<u>\$0.00</u>	<u>(\$58.52)</u>	<u>\$58.52</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$58.52)</u>	<u>\$58.52</u>
Change in waiver offset reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$58.52)</u>	<u>\$58.52</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$58.52)</u>	<u>\$58.52</u>

Prepared and submitted by :


Board Secretary

11/14/17
Date

Starting date 7/1/2017 Ending date 9/30/2017 Fund: 95 STUDENT ACTIVITY

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		67,727	8,968	76,696	8,968	Under	67,727
Total		67,727	8,968	76,696	8,968		67,727
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		67,727	8,968	76,696	7,313	1,597	67,786
Total		67,727	8,968	76,696	7,313	1,597	67,786

Starting date 7/1/2017 Ending date 9/30/2017 Fund: 95 STUDENT ACTIVITY

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	67,727	8,968	76,696	8,968	Under	67,727
	Total 67,727	8,968	76,696	8,968		67,727
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	67,727	8,968	76,696	7,313	1,597	67,786
	Total 67,727	8,968	76,696	7,313	1,597	67,786

HASBROUCK HEIGHTS BOARD OF EDUCATION CASH REPORT

September 30, 2017

	Cash Balance 9/1/2017	Cash Receipts September-17	Cash Disbursements September-17	Cash Balance 9/30/2017
General Fund - 10	5,205,755.69	3,120,866.70	(3,047,910.87)	5,278,711.52
Special Revenue Fund - 20	105,631.28	0.00	(26,640.54)	78,990.74
Capital Projects Fund - 30	1,955,123.91	163,848.17	(463,578.00)	1,655,394.08
Debt Service Fund - 40	(608,011.86)	3,794.00	0.00	(604,217.86)
Enterprise Fund - 60	612,640.45	84,318.12	(17,404.13)	679,554.44
Total	7,271,139.47	3,372,826.99	(3,555,533.54)	7,088,432.92
Payroll Account	0.40	993,832.86	(994,879.13)	(1,045.87)
Payroll Agency Account	804.16	857,627.86	(858,456.69)	(24.67)
Unemployment Account	132,551.80	108.28	(124.48)	132,535.60
Summer Escrow Account	57.63	30,825.17	(0.05)	30,882.75
Flexible Spending Account	546.11	0.45	0.00	546.56
Grand Total	7,405,099.57	5,255,221.61	(5,408,993.89)	7,251,327.29

M. N. N.

Chief School Administrator

11/14/17
Date

District:

Hasbrouck Heights Board of Ed.

Monthly Transfer Report NJ

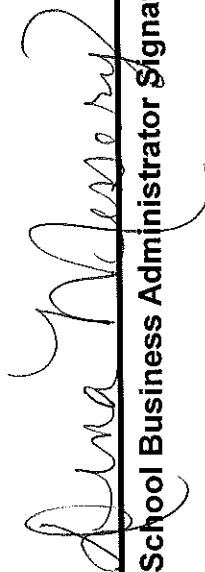
Page 1 of 2

Month / Year: Sep 30, 2017

11/14/17

Line	Budget Category	Account	(col 1)		(col 2)		(col 3)		(col 4)		(col 5)		(col 6)		(col 7)		(col 8)	
			Original Budget	Revenues Allowed NJAC - A:23A-2.3	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from) 9/30/2017	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To								
			Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5								
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11-1XX-100-XXX	9,367,193	23,330	9,390,523	939,052	(127,099)	-1.35%	811,953	1,066,151								
10300 11160	Total Special Education - Instruction, Total Basic	11-2XX-100-XXX	4,848,687	2,045	4,850,732	485,073	216,379	4.46%	701,452	268,694								
12160 40580	Skills/Remedial - Instruct., Total Bilingual Education -	11-000-216, 217																
41080	Instruction, Total Undistributed Expend - Speech, OT,, Total Undist. Expend. - Other Supp. Serv																	
15180	TOTAL VOCATIONAL PROGRAMS	11-3XX-100-XXX	0	0	0	0	0	0.00%	0	0								
17100 17600	Total School-Sponsored Co/Extra Curricul, Total	11-4XX-X00-XXX	695,485	503	695,988	69,599	0	0.00%	69,599	69,599								
19160 19620	School-Sponsored Athletics - Instr, Total Before/After School																	
20620 21620	Programs - Ins, Total Before/After School Programs, Total																	
22620 23620	Summer School, Total Instructional Alternative Education, Total																	
25100	Other Supplemental/At-Risk Program, Total Other Alternative Education Progra, Total Other Instructional Programs - Ins																	
27100	Total Community Services Programs/Operat	11-800-330-XXX	0	0	0	0	0	0.00%	0	0								
29180	Total Undistributed Expenditures - Instr	11-000-100-XXX	2,702,128	0	2,702,128	270,213	0	0.00%	270,213	270,213								
29660 30620	Total Undistributed Expenditures - Atten, Total Undistributed	11-000-211, 213,	1,802,137	740	1,802,877	180,288	67,916	3.77%	248,204	112,372								
41660 42200	Expenditures - Healt. Total Undist. Expend. - Guidance, Total	218, 219, 222																
43620	Undist. Expend. - Child Study Team, Total Undist. Expend. - Edu, Media Serv.																	
43200 44180	Total Undist. Expend. - Improvement of I, Total Undist. Expend. - Instructional St	11-000-221, 223	216,189	0	216,189	21,619	(67,916)	-31.42%	(46,297)	89,535								
45300	Support Serv. - General Admin	11-000-230-XXX	546,378	1,817	548,195	54,820	0	0.00%	54,820	54,820								
46160	Support Serv. - School Admin	11-000-240-XXX	1,180,501	0	1,180,501	118,050	0	0.00%	118,050	118,050								
47200 47620	Total Undist. Expend. - Central Services, Total Undist. Expend. - Admin. Info. Tec	11-000-25X-XXX	542,084	0	542,084	54,208	20,000	3.69%	74,208	34,208								
51120	Total Undist. Expend. - Oper. & Maint. O	11-000-26X-XXX	2,290,570	300	2,290,870	229,087	47,000	2.05%	276,087	182,087								
52480	Total Undist. Expend. - Student Transpor	11-000-270-XXX	978,030	0	978,030	97,803	0	0.00%	97,803	97,803								
71260	TOTAL PERSONNEL SERVICES -EMPLOYEE	11-XXX-XXX-2XX	5,010,696	0	5,010,696	501,070	0	0.00%	501,070	501,070								
72020	Total Undistributed Expenditures - Food	11-000-310-XXX	0	0	0	0	0	0.00%	0	0								
72120	Transfer of Property Sale Proceeds to De	11-000-520-934	0	0	0	0	0	0.00%	0	0								
72160	Increase in Sale/Lease-back Reserve	10-605	0	0	0	0	0	0.00%	0	0								
72180	Interest Earned on Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0								
72200	Increase in Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0								
72220	Increase in Current Expense Emergency Re	10-607	0	0	0	0	0	0.00%	0	0								
72240	Interest Earned on Current Exp. Emergenc	10-607	0	0	0	0	0	0.00%	0	0								
72260	TOTAL GENERAL CURRENT EXPENSE		30,180,078	28,734	30,208,812	3,020,881	156,280	0.52%	3,177,161	2,864,601								
75880	TOTAL EQUIPMENT	12-XXX-XXX-73X	0	20,466	20,466	2,047	0	0.00%	2,047	2,047								

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - A:23A-2.3	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from) 9/30/2017	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5
76260	Total Facilities Acquisition and Constr	12-000-4XX-XXX	157,659	0	157,659	15,766	0	0.00%	15,766	15,766
76320	Capital Reserve -- Transfer to Capital Pr	12-000-4XX-931	0	0	0	0	0	0.00%	0	0
76340	Capital Reserve -- Transfer to Debt Servi	12-000-4XX-933	0	0	0	0	0	0.00%	0	0
76360	Increase in Capital Reserve	10-604	0	0	0	0	0	0.00%	0	0
76380	Interest Deposit to Capital Reserve	10-604	0	0	0	0	0	0.00%	0	0
76400	TOTAL CAPITAL OUTLAY		157,659	20,466	178,125	17,813	0	0.00%	17,813	17,813
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0	0	0	0	0	0.00%	0	0
84000	Transfer of Funds to Charter Schools	10-000-100-56X	0	0	0	0	0	0.00%	0	0
84020	General Fund Contrib. to School-based Bu	10-000-520-930	0	0	0	0	0	0.00%	0	0
84060	GENERAL FUND GRAND TOTAL		30,337,737	49,200	30,386,937	3,038,694	156,280	0.51%	3,194,974	2,882,414



School Business Administrator Signature

11/14/17

Date

[illegible]

<u>NAME</u>	<u>TENURE DATE</u>	
BARCHINI, VINCENZO	07/01/17	VICE PRINC.
CALLIGY, ASHLEY	09/01/17	
LUSTMANN, JESSICA	09/01/17	
MAC DONALD, KAILEY	09/01/17	
PALLADINO, LISA	09/01/17	
RUSSO, ADRIANA	09/01/17	
TATTOLI, LORENZO	09/01/17	
ZELLMAN, IAN	09/01/17	
ZITO, ALYSSA	09/01/17	

3212 ATTENDANCE

The regular and prompt attendance of teaching staff members is an essential element in the efficient operation of the school district and the effective conduct of the educational program. Staff member absenteeism disrupts the educational program, and the Board of Education considers attendance an important component of a staff member's job performance.

A teaching staff member who fails to give prompt notice of an absence, misuses sick leave, fails to verify an absence in accordance with Board policy, falsifies the reason for an absence, is absent without authorization, is repeatedly tardy, or accumulates an excessive number of absences may be subject to appropriate consequences, which may include the withholding of a salary increment, dismissal, and/or certification of tenure charges. **If a staff member is tardy five times over the course of any three month period, they will be put on a Corrective Action Plan. Once on the CAP, if the staff member continues to be tardy five times over any additional three month period, that staff member will be subject to the consequences listed above.**

In accordance with policy and regulation 3212, the following criteria for tardiness shall be followed:

- 1. All teachers will receive 3 excused tardy days – verbal warning on the 3rd tardy**
- 2. On the 4th tardy, a written warning will be given. The employee will be notified that if they are late one more time, it will be noted in their evaluation.**
- 3. On the 5th tardy, a score of partial will be noted on the evaluation in domain 4 under professionalism.**

In accordance with N.J.S.A. 18A:30-1, sick leave is defined to mean the absence from work because of a personal disability due to injury or illness or because the staff member has been excluded from school by the school medical authorities on account of a contagious disease or of being quarantined for such a disease in the staff member's immediate household. No teaching staff member will be discouraged from the prudent, necessary use of sick leave and any other leave provided for in the collective bargaining agreement negotiated with the member's majority representative, in an individual employment contract, or provided in the policies of the Board. In accordance with N.J.S.A. 18A:30-4, the Superintendent or Board of Education may require a physician's certificate to be filed with the Secretary of the Board in order to obtain sick leave.

The Superintendent, in consultation with administrative staff members, will review the rate of absence among the staff members. The review will include the collection and analysis of attendance data, the training of teaching staff members in their attendance responsibilities, and the counseling of teaching staff members for whom regular and prompt attendance is a problem.

N.J.S.A. 18A:27-4; 18A:28-5; 18A:30-1 et.seq.

Adopted: 20 November 2014

Revised: May 21, 2015

Revised (First Reading): October 26, 2017

Revised (Second Reading): November 16, 2017

District Regulation

3212 - PROFESSIONAL STAFF ATTENDANCE

Review of Attendance Data

1. A record shall be kept of the attendance of each teaching staff member, including teachers, educational services personnel, and administrators. Any absence, for part or all of a school day, shall be recorded along with the reason for the absence. The record will distinguish sick leave, professional days, unpaid leaves of absence, personal leave, and other approved leaves. The employee's attendance record will include notation of verification of an absence where such verification is required by Policy No. 3432. The employee's rate of absence **and tardiness**, shall be calculated every pay period and entered on his/her attendance record. An employee's attendance record shall be part of the employee's personnel file.
2. At the end of each year, a cumulative attendance record shall be assembled for each school and for the district.
3. An attendance summary shall be prepared from the cumulative attendance record. The attendance summary shall show the rate of absence **and tardiness** for each school and for the district. The attendance summary shall be posted in each school of the district.
4. A record shall be made of the appointment of substitutes for absent employees and the wages paid to substitutes.

Attendance Improvement Plan

1. Planning

The Superintendent will meet with Building Principals and appropriate administrators to discuss the attendance summary. The attendance summary shall be analyzed for patterns of absence, such as excessive absenteeism in a given school or work place, among certain groups of employees, for certain specific causes, or on certain days of the week, month, or year. Specific strategies for reducing the rate of absence shall be developed.

2. Implementation

- a. The Building Principal shall be responsible for implementing the district's plan for the improvement of professional staff member attendance in his/her school building.
- b. The Principal shall encourage the regular attendance of the teaching staff members in his/her building. He/She shall maintain contact with absent employees and confer personally with each employee who returns from an absence of any duration, impressing upon employees the

district's concern for their health and well-being. The Principal shall, by appropriate means, recognize teaching staff members whose attendance is exemplary.

- c. The Principal shall incorporate, and shall direct other supervisors to incorporate, a teaching staff member's attendance record in his/her evaluation.
- d. The Principal may require teachers to evaluate the work done by substitutes in their absence.
- e. The Principal shall report to the Superintendent any teaching staff member whom he/she suspects of misusing sick leave or falsifying the reasons for absence.

3. In-service Training

The Principal shall meet with the teaching staff members assigned to his/her building at the beginning of each school year to inform employees of Board policy and district regulations on attendance, to familiarize employees with the forms to be used in reporting and verifying absences, to review with employees the cost of absenteeism to the district and the value of accumulated sick leave to the employee, and to acquaint employees with the degree to which attendance will affect evaluation reports.

4. Counseling

- a. The Building Principal may, in his/her discretion, call a conference with a teaching staff member where the number and/or pattern of the members' absences or the reasons offered for the member's absences indicate a misunderstanding of the teaching staff member's responsibility to the school district or the possible misuse of the privilege of paid leave.
- b. Prior to the giving of any admonition or reprimand or imposition of discipline of any kind, the Principal shall determine the nature of the absences and consider any extenuating circumstances.
- c. A written report of any attendance conference shall be prepared and retained with the teaching staff member's evaluations. The member shall, in accordance with Board policy on teaching staff member evaluation, be permitted to examine the report and affix his/her comments, if any, to the report.

Issued: 20 November 2014

Revised (First Reading): October 26, 2017

Revised (Second Reading): November 16, 2017