

HASBROUCK HEIGHTS BOARD OF EDUCATION
Thursday November 17, 2016
Regular Meeting Agenda (Final)
Time: 8:00 p.m.

I. A. Meeting called to order at:

B. Announcement of adequate meeting:

The New Jersey Open Public Meeting Law was enacted to insure the right to the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **January 5, 2016**. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School and Lincoln Elementary School.

Notice of said meeting was published under legal notice in The Record.

C. Roll Call

II. Flag Salute

III. Presentations

IV. Public Hearing on Resolutions to be acted upon this meeting.

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

V. Approval of Minutes: 10/20/16

VI. Correspondence and Report of School Business Administrator/Board Secretary

VII. Report of the Board President

VIII. Report of the Superintendent

IX. Committee and Liaison Reports:

- A. Education/Curriculum
- B. Special Education
- C. Technology
- D. Facilities
- E. Recreation
- F. Finance
- G. Personnel
- H. Policy
- I. NJ/BCSBA
- J. Borough Council Liaison
- K. Faculty Liaison
- L. PTA Liaison

X. Resolutions:

Awards/Presentations:

None

Education /Curriculum Committee

- E11-01-17 Approve Monthly Superintendent Discipline Report
- E11-02-17 Approve Monthly Superintendent HIB Report
- E11-03-17 Approve Monthly District Calendar
- E11-04-17 Approve Workshops
- E11-05-17 Approve Programs
- E11-06-17 Approve Job Shadow Program
- E11-07-17 Approve Acceptance of Donation

Special Education Committee

- S11-01-17 Approve Workshops
- S11-02-17 Approve Special Services
- S11-03-17 Approve Contracted Services
- S11-04-17 Approve OOD

Technology Committee

None

Facilities Committee

- B11-01-17 Approve Facilities Use

Recreation Committee

- R11-01-17 Approve Field Trip Calendar
- R11-02-17 Approve Fundraisers
- R11-03-17 Approve Accompanist
- R11-04-17 Approve Programs
- R11-05-17 Approve Journalism Convention
- R11-06-17 Approve NJSIAA Wrestling Tournament

Finance Committee

F11-01-17	Approve Financial Certification
F11-02-17	Approve Actual Payroll for October
F11-03-17	Approve Estimated Payroll for November
F11-04-17	Approve Bill Authorization – November
F11-05-17	Approve Actual Bills List - September
F11-06-17	Approve Board Secretary's Report - September
F11-07-17	Approve Line Item Transfers - September
F11-08-17	Approve Bus Evacuation Drills
F11-09-17	Approve NCLB Grant Amendment
F11-10-17	Approve Non-Public Aide Allocations
F11-11-17	Approve Purchases

Personnel

P11-01-17	Approve Personnel Action
P11-02-17	Approve Personnel Action
P11-03-17	Approve Personnel Action
P11-04-17	Approve Personnel Action
P11-05-17	Approve Personnel Action
P11-06-17	Approve Personnel Action
P11-07-17	Approve Personnel Action
P11-08-17	Approve Personnel Action
P11-09-17	Approve Personnel Action
P11-10-17	Approve Personnel Action
P11-11-17	Approve Personnel Action
P11-12-17	Approve Personnel Action
P11-13-17	Approve Personnel Action
P11-14-17	Approve Personnel Action

Policy Committee:

PL11-01-17	Approve Policies/Regulations
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XI. Old Business

XII. New Business

XIII. Open Public Hearing

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

XIV. Private Session (If necessary)

XV. Adjournment

HASBROUCK HEIGHTS BOARD OF EDUCATION
RESOLUTIONS – November 17, 2016 (Final)

Awards/Presentations:

RESOLUTIONS:

AWARDS:

None:

EDUCATION/CURRICULUM COMMITTEE:

RESOLUTIONS:

E11-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Accept Monthly Discipline Report

E11-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents:
(if applicable)

2016 – HS – 1 – 6 (six investigations)

2016 – MS – 1 (one investigation)

2016 – LS - 0

2016 – ES - 0

Listed above are the number of investigations from October 20, 2016

E11-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

The monthly district calendar

E11-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following workshops for the 2016-2017 school year:

1/5/17 – 1/6/17 – M. Sickels – All Hazards Continuity of Operations @ no cost to district
11/30/16 – All Hazards Continuity of Operations – Trenton, NJ @ no cost to district
11/18/16, 1/13/17, 4/7/17, 5/3/17, 5/3/17, 6/1/17- V. DePalma – NJ Lead Teacher Group K-2 @ no cost to district
11/30/16, 1/5/17, 1/6/17 – F. D’Amico & R. Esdale – All Hazards Continuity of Operations – Trenton, NJ @ no cost to district
11/2/16 – B. Christianson – I & RS seminar with the Foundation for Educational Administration – Monroe Township, NJ @ \$149 cost to district
11/28/16 or 11/29/16 – M. Conklin – author – to visit HHMS @ \$350 cost to district for books and authors

E11-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following program for the 2016-2017 school year:

Side Kicks Program – Peer Leaders in the 8th grade mentor the 4th graders @ a cost of \$2500 to the district
5/24/16 – Matthew Maher – MS assembly for periods 1 & 3 @ no cost to district
HHEA & HHPTSA – would like to sponsor a “Save Your Teen Driver” night at January’s PTA meeting @ no cost to district
1/13/17 – D. Harrell’s entitled “Little Potato and hard to Peel” for grades 6

E11-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Job Shadow Program for seniors **(On file in the business office)**

E11-07-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

NJ American Legion Posty 106 would like to donate paper and electronic copies of the Purple Heart Book

SPECIAL EDUCATION COMMITTEE:

RESOLUTIONS:

- S11-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following workshops the 2016 – 2017 school year:

11/15/16 – A. Lewites & N. Pede to visit Franklin Twp – ESL/Bilingual program @ no cost to district

- S11-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following special services for the 2016 – 2017 school year:

Student #1000004 – 1:1 aide for OOD student @ \$40,932 – Ridgefield BOE

Student #4461 – home instruction @ 5 hrs per week (1 hr per subject for 5 subjects) @ \$40/hr plus prep beginning 9/20/16

Student #1000074 - augmentative communication services for a maximum of 5 hrs per week – not to exceed \$775 – BCSS

Student #20287 – PT services @ a maximum of 5 hrs/week with 1.5 additional hrs for reporting as needed not to exceed \$20,187.50 for the school year -BCSS

Student #1001232 – Teacher of the Deaf services – 1 session per week not to exceed \$5,280 for the school year – BCSS

Student #1000074 – Teacher of the Deaf services – 2 sessions per week not to exceed \$11,880 for the school year – BCSS

Student #5684 – home instruction for 2 ½ hrs per subject for two subjects

Student #1001431 & 1001450 – OT evaluations @ \$275 for each – CCL Therapy

Student #1001409 – Integrated Translation Services @ \$150 for the 2 ½ hours

- S11-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following contracted special services for the 2016 – 2017 school year:

Approve Behavior Intervention Resources LLC as independent ABA home coordinator @ a fee of \$100/hr

Approve BCSS to provide LDTC Comprehensive Services for maximum of three days per week from 11/1/16 – 12/21/16 – coverage for L. Pizzute not to exceed \$11,016

S11-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following OOD placements for the 2016 – 2017 school year:

Student #20241 – Montgomery Academy @ \$58,860/yr effective 11/14/16 pro-rated

Student #5684 – to remain at BCSS Springboard program at a tuition rate of \$57,960

TECHNOLOGY COMMITTEE:

RESOLUTIONS:

None

FACILITIES COMMITTEE:

RESOLUTIONS:

B11-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Facilities Use (**Attachment A**)

RECREATION COMMITTEE:

RESOLUTIONS:

R11-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for 2016-2017 school year:

District Field Trip Calendar

R11-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following fundraisers for the 2016-2017 school year:

12/4/16 – Key Club – Flea Market – K. MacDonald
December 2016 – Junior Class holiday greeting messages – K. MacDonald
12/7/16 – Wizards Basketball Game for LS & ES in HS old gym
Nov – December – Key Club – coat drive – K. MacDonald

- R11-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

M. Yolleck as accompanist for Euclid School Winter Concert (dress rehearsal 12/21/16 & Concert 12/22/16 @ \$150
M. Yolleck – accompanist for various HS/MS functions throughout the year @ \$2100 funded through student activity (**Attachment B**)

- R11-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

3/13/17 & 3/14/17 – Model UN Competition – Jersey City, NJ - C. Cassidy @ cost to district of \$40 registration fee and busing
12/10/16 – Quiz Bowl Competition – Leonia, NJ – C. Cassidy @ \$400 fee, plus lunch for students and busing
12/20/16 – “Jr. Aviator Night” – MS/HS – grades 6 -8 – HS old gym

- R11-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Annual Journalism Convention for the Pilot’s Log – Indianapolis, IN - 11/10/16 – 11/13/16 @ a cost for advisors not to exceed \$2,800

- R11-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

NJSIAA Wrestling Tournament – Atlantic City, NJ 3/3/17 – 3/5/17 – not to exceed \$3200

*** if wrestlers qualify**

FINANCE COMMITTEE:

RESOLUTIONS:

F11-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

F11-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the actual payroll for the month of October 2016 in the amount of \$1,667,077.04 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above

F11-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the estimated payroll for the month of November 2016 at \$1,400,000 and that the President of the Board and the School Business Administrator are hereby authorized to sign warrants up to and including the above \$1,400,000.

F11-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the President of the Board and the Board Secretary are hereby authorized to sign warrants for supplies and materials received and services rendered to the Hasbrouck Heights School District for the month of November 2016.

F11-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year: **(Attachment C)**

Bills List for the month of September 2016

Fund 10	General Fund	\$ 3,488,635.42
Fund 20	Special Revenue	\$ 62,948.07
Fund 30	Capital Projects	\$ 37,221.00
Fund 40	Debt Service	\$ 0.00
Fund 60	Enterprise	\$ 14,560.27
Fund 95	Student Activity	\$ 2,702.75
Total		\$ 3,606,067.51
Fund 10	Voided Checks	\$ 0.00

F11-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Board of Education approve the following reports in accordance with NJAC 6A:23-2.11 (a) and NJAC 6A:23-2. 11 (b).

Board Secretary's Report
Cash Report
Monthly Fund Transfer Report
September 2016
(Attachment D)

F11-07-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

Approve the monthly line item transfers for September 2016 **(Attachment E)**

F11-08-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016 – 2017 school year:

In accordance with NJAC 6A:27-11.2 (d) Emergency bus evacuation drills were performed by the following school as per Reg #8630:

10/25/16 @ 9:00 am Lincoln School – supervised by J. Colangelo, Principal

F11-09-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Approve the NCLB FY 2017 Grant amendment due to carryover **(Attachment F)**

F11-10-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Approve the Nonpublic Aid allocations for 2016 – 2017 **(Attachment G)**

F11-11-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2016-2017 school year:

Approve Karl Environmental Group to do the sampling of suspect materials for asbestos content in preparation for renovations at the Middle/High school, Euclid and Lincoln Elementary Schools

P. O. #701164 – Karl Environmental:

MS/HS: \$8,825 – 30-008-400-330-00-01-00

ES: \$4,680 – 30-009-400-330-00-01-00

LS: \$4,055 – 30-010-400-330-00-01-00

Total \$17,560

PERSONNEL COMMITTEE:

RESOLUTIONS:

P11-01-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Amend Resolution #P10-05-17 – M. Kistner 1:1 para for play to add additional dates 12/7/16, 12/8/16 and 12/9/16 @ \$19.90/hr not to exceed 15 hrs

P11-02-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Leave Replacement Teachers:

11/28/16 – 4/13/17 - N. Inglesby for L. Colaneri – 1st grade @ ES @ \$150 per Diem

12/20/16 – 05/31/17 – A. Glogower for J. Gallucci – 3rd grade @ ES @ \$150 per Diem

11/14/16 – 2/9/17 – J. Bernice for S. Brander – LS @ \$150/Diem*

*Pending paperwork

P11-03-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Keys Para Substitute and Visitor Monitor substitutes:

M. Garden – sub keys para @ \$14.80/hr and sub am visitor monitor @ \$12/hr

- P11-04-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Extra Pay:

L. Czekaj – assist students in writing their senior essays during 7th period and after school @ 5.5 hrs @ \$32/hr

M. Neumann, D. Johnson, A. Mai @ 5 hrs each to attend CST secretary interviews @ \$32/hr

A. Lewites – Administrator Overnight Stipend Pilot's Log Trip – 11/10/16 – 11/13/16 @ \$300

11/8/16 – para professionals to be paid for attend workshop for 3 hrs @ \$19.90/hr
(Attachment H)

- P11-05-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Leave of Absence:

11/14/16 – 11/23/16 – J. Ferranti paid sick leave

11/16/16/ - 11/23/16 – T. Gasparino paid sick leave

11/28/16 – 3/17/16 – M. Abbatiello paid sick leave

- P11-06-17 Be it Resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following student teacher/practicum and/or field experience/observation placement for the 2016 – 2017 school year:

1/19/17 – 5/4/17 - M. Silvestri – WPU student – student teaching at ES with B. Chapin

1/31/17 – 5/2/17 – K. Murphy – Felician College – with K. Caputo – MS

1/31/17 – 5/2/17 – M. Calderio – Felician College – with J. Gay - MS

- P11-07-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Resignation:

M. Castelli – long term replacement for S. Brander effective 10/31/16

A. Jones – effective 10/20/16

P11-08-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Certified Personnel:*

***Funded through Title I: 20-231-100-101**

*J. Werner – from .6 to 100% as of 1/3/17 – LS Elementary Basic Skills – Math – BA Step 4 @ \$50,195 plus benefits

*B. Balkin from .6 to 100% as of 1/3/17 Middle School Basic Skills – Math BA step 1 @ \$49, 195 plus benefits

P11-09-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Home Instruction:

Student #4461

C. Cassidy – 2 hrs per week @ \$40/hr

M. Binazeski – 1 hr per week @ \$40/hr

M. Oliveros – 1 hr per week @ \$40/hr

F. Avella – 1 hr per week @ \$40/hr

Student #5684

F. Avella – 2 ½ hrs @ \$40/hr – Geometry

F. Avella – 2 ½ hrs @ \$40/hr - Science

P11-10-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Substitutes:

R. Reiger (s) @ \$16/hr*

K. Rinaldi (c) @ \$15/hr*

I. Tandara (c) @ \$15/hr*

D. Amato (s) @ \$16/hr

C. Wolf (c) @ \$15/hr*

J. Bernice (s) @ \$16/hr*

J. Castro © @ \$15/hr*

*Pending Paperwork

P11-11-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Secretary:

J. Pennisi to replace S. Curcio – CST secretary @ \$43,208 Step 1 plus benefits pro-rated effective 12/12/16

P11-12-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Paraprofessional:

J. Warren – paraprofessional 1:1 starting 12/1/16 @ \$21,625 pro-rated

P11-13-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Keys Students Helper :

N. Arabi @ \$8.38/hr

E. Palladino @ \$8.38/hr

Substitute Keys Helper:

J. Gasparino @ \$8.38

P11-14-17 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following appointments or personnel action for the 2016-2017 school year:

Amend Resolution #P10-04-17 – J. McKernan unpaid FMLA – 10/3/16-12/9/16

POLICY COMMITTEE:

RESOLUTIONS:

PL11-01-17 Be it Resolved that the Hasbrouck Heights Board of Education approve first/second reading of the following new or revised policies/regulations/exhibits or by laws, attached to the minutes: **(Attachment I)**

Policy/Regulation #2340 Field Trip **(First Reading)**

Policy/Regulation #2624 Grading System Revised **(First Reading)**

Policy/Regulation/Exhibit #2428.1 – Standards – Based Instructional Priorities
(Second Reading)

Policy/Regulation/Exhibit #2415 NCLB Programs **(First Reading)**

Policy/Regulation/Exhibit #5755 – Equity in Educational Programs & Services
(Second Reading)

Policy/Regulation/Exhibit #5600 – Code of Conduct – **(Second Reading)**