



WORK MEETING MINUTES

HASBROUCK HEIGHTS BOARD OF EDUCATION

WEDNESDAY, DECEMBER 18, 2024

6:00 P.M. IN THE HIGH SCHOOL MEDIA CENTER

HASBROUCK HEIGHTS MIDDLE/HIGH SCHOOL

365 BOULEVARD, HASBROUCK HEIGHTS, NEW JERSEY, 07604

A. OPENING: ROLL CALL, SUNSHINE STATEMENT 6:04 p.m.

Announcement of adequate meeting notice: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon. Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on November 20, 2024. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School, Lincoln Elementary School, on the Hasbrouck Heights School District Website, and notice was provided to The Bergen Record and TapInto Network. Notice of said meeting was published under legal notice in the Record.

BOE TRUSTEES PRESENT: MULLINS, RAMOS, RUSSO, SAUSA, TERRANOVA, KROMMENHOEK

ALSO PRESENT: MR. BROWN AND BOARD ATTORNEY

B. PRESENTATIONS- **N/A**

C. OPEN SESSION: REVIEW OF REGULAR AGENDA

1. PERSONNEL
2. STUDENTS- SPECIAL EDUCATION, STUDENT SERVICES
3. GENERAL- EDUCATION, FIELD TRIPS
4. BUSINESS- FINANCE, FACILITIES, TECHNOLOGY, LEGAL

D. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS

E. PUBLIC COMMENTS-JULIETTE REGAS 328 TERRACE AVE.- WOULD LIKE TO KNOW ABOUT SECURITY UPDATES.****

F. CLOSED SESSION

Whereas, Section 8 of the Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and Whereas, the Board is of the opinion that such circumstances exist. Now therefore, be it resolved that the Hasbrouck Heights Board of Education will meet in closed session to discuss a legal matter and will disclose to the public the subject matter listed when circumstances dictate the need for confidentiality no longer exists.

START: 6:04 P.M. - MOTION TO HOLD CLOSED SESSION- RAMOS; SECOND- KROMMENHOEK

END 6:42 P.M. - MOTION TO END CLOSED SESSION- RAMOS; SECOND- KROMMENHOEK

G. ADJOURNMENT 6:52 p.m.

MOTION TO ADJOURN WORK SESSION- RAMOS; SECOND- KROMMENHOEK



REGULAR MEETING MINUTES

HASBROUCK HEIGHTS BOARD OF EDUCATION

WEDNESDAY, DECEMBER 18, 2024

7:00 P.M. IN THE HIGH SCHOOL MEDIA CENTER

HASBROUCK HEIGHTS MIDDLE/HIGH SCHOOL

365 BOULEVARD, HASBROUCK HEIGHTS, NEW JERSEY, 07604

A. OPENING: ROLL CALL, SUNSHINE STATEMENT 7:01PM

Announcement of adequate meeting notice: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon. Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on November 20 2024. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School, Lincoln Elementary School on the Hasbrouck Heights School District Website, and notice was provided to The Bergen Record and TapInto Network. Notice of said meeting was published under legal notice in the Record.

BOE TRUSTEES PRESENT: MULLINS, RAMOS, RUSSO, SAUSA, TERRANOVA, KROMMENHOEK

ALSO PRESENT: MR. BROWN AND BOARD ATTORNEY

B. FLAG SALUTE

C. BOARD PRESIDENT'S REPORT

- a. Presentation- Outgoing Board Trustees-MS. KROMMENHOEK PRESENTED AN AWARD TO MS. RUSSO.**

D. SUPERINTENDENT'S REPORT

- a. Presentations- Fall Athletics- High School Administration-MR. SCUILLA, MR. BARCHINI, AND MR. GARCIA PRESENTED AWARDS TO THE STUDENTS.**

E. PUBLIC COMMENTS- AGENDA ITEMS ONLY-NONE

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

F. OPEN SESSION: REVIEW OF REGULAR AGENDA

1. PERSONNEL

A. EMPLOYMENT

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *appointments* of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125, effective for the 2024/2025 school year, pending the results of a criminal background check:

PA-1	Name	Position	UPC#	Salary	Location	Effective Date
A.	Karina Calvo	Spanish Teacher	11-140-100-101-00-01-19	MA Step 12 \$72,740.00	High School	Upon Completion of Background Check
B.	Caitlin Marcus	Leave Replacement Guidance Counselor	11-000-218-104-00-02-00	Substitute Rate <i>UNTIL Certification Issued</i> MA Step 1 \$64,400.00	High School	Upon Completion of Background Check

- 2) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education *rescind the appointments* of the school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125, as *attached*.

B. RESIGNATIONS

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education accept the following employee *resignations* pursuant to N.J.S.A. 18A:28- 8; and Board of Education Policy 3141:

PB-1	Name	Position	UPC#	Location	Effective Date
A.	Melanie Brooks-Lee	Spanish Teacher	11-140-100-101-00-01-19	High School	1/20/25

C. RETIREMENTS N/A

D. COACHES/STIPENDS

- 1) Dr. Jillian Torrento Superintendent of Schools, recommends that the board of education confirm/approve the *extra-curricular activity, student activity positions* as listed in the categories below:

PD-1	Name	Position	UPC#	Salary/ Stipend	Location	Effective Date(s)
A.	Angela Gallina	Co-Assistant MS Musical Director	11-402-100-10-02-39	\$575.10 (\$287.55 split)	Middle School	9/1/24

B.	Lori Farquhar	Co-Assistant MS Musical Director	11-402-100-10-02-39	\$575.10 (\$287.55 split)	Middle School	9/1/24
C.	Angela Gallina	MS Play Music Director Co-Advisor	11-402-100-10-02-39	\$1,917.00 (985.50 split)	Middle School	9/1/24
D.	Lori Farquhar	MS Play Music Director Co-Advisor	11-402-100-10-02-39	\$1,917.00 (985.50 split)	Middle School	9/1/24
E.	Daisy Sisco	Keys Substitute Teacher Assistant	60-960-100-100-00-01-04	\$20.00/ Hour	Keys at Lincoln /Euclid Schools	12/19/24
F.	Karen Olivo	Keys Substitute Teacher Assistant	60-960-100-100-00-01-04	\$20.00/ Hour	Keys at Lincoln /Euclid Schools	12/19/24
G.	Christian Alfano	NHS Advisor	11-401-100-00-02-38	\$1,600.00 prorated	High School	1/1/25-4/17/25
H.	Valerie Del Russo	Naviance Night	11-000-218-104-00-02-00	\$42.00/Hour	High School	1/29/25
I.	Jessica Pinelli	Naviance Night	11-000-218-104-00-02-00	\$42.00/Hour	High School	1/29/25
J.	Valerie Del Russo	College Fair	11-000-218-104-00-02-00	\$42.00/Hour	High School	3/26/25
K.	Jessica Pinelli	College Fair	11-000-218-104-00-02-00	\$42.00/Hour	High School	3/26/25
L.	Johanna Feria	Scholarship Night	11-000-218-104-00-02-00	\$42.00/Hour	High School	6/2/25
M.	Valerie Del Russo	Scholarship Night	11-000-218-104-00-02-00	\$42.00/Hour	High School	6/2/25
N.	Jessica Pinelli	Scholarship Night	11-000-218-104-00-02-00	\$42.00/Hour	High School	6/2/25
O.	Johanna Feria	Graduation	11-000-218-104-00-02-00	\$42.00/Hour	High School	6/19/25
P.	Valerie Del Russo	Graduation	11-000-218-104-00-02-00	\$42.00/Hour	High School	6/19/25
Q.	Jessica Pinelli	Graduation	11-000-218-104-00-02-00	\$42.00/Hour	High School	6/19/25

- 2) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve that the *teacher rationales* for the High School and Middle School teaching staff covering additional world language in-class support sections, as per the HHEA agreement, teaching 30 periods per week at a rate of \$3,800.00 (prorated to the start date) for the 2024/2025 school year:

PD-2	High School	Course
	Karina Calvo	Spanish I, II Honors, III Honors, Spanish Conversations & Cultures

- 3) Dr. Jillian Torrento Superintendent of Schools, recommends that the board of education *rescind the appointment* of Johanna Feria as the National Honor Society Advisor from January 1, 2025 through April 30, 2025.

E. APPOINTMENT OF AIDES/PARAPROFESSIONALS

N/A

F. SUBSTITUTES

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *appointment of the following substitutes* for the 2024/2025 school year, pending background check, as attached.

NOTE: These appointments cannot exceed 29.5 hours per week and do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided.

G. TRANSFERS

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the transfer of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1:

PG-1	Name	Position	From	UPC#	To	Position	Effective Date
A.	Alexander Sodora	Paraprofessional	Lincoln School	11-204-100-106-00-04-51	Euclid School	Paraprofessional	11/18/24
B.	Maryann Guadagno	Paraprofessional	Middle School	11-190-100-106-00-05-00	Lincoln School	Paraprofessional	12/18/24
C.	Filiz Koc	Paraprofessional	Lincoln School	11-216-100-101-00-04-00	Euclid School	Paraprofessional	12/18/24

H. MOVEMENT ON GUIDE/SALARY ADJUSTMENT

N/A

I. VOLUNTEERS

N/A

J. FMLA/MATERNITY LEAVE/LEAVE OF ABSENCE

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve *Leave of Absence*, for:

PJ-1	Employee #	Type of Leave	From	To
A.	0137	Leave of Absence	1/9/25	2/5/25
B.	0201	Leave of Absence	1/6/25	4/9/25
C.	0651	Maternity Leave	3/13/25	10/10/25
D.	1190	Maternity Leave	3/13/25	9/26/25

K. WORKSHOP/TRAINING

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following *professional development requests* for the 2024/2025 school year:

PK-1	Name	Position	Date	Substitute Required	District Cost	Activity	Location
A.	Suzanne Caines	ELA	1/9/25	Yes	N/A	2025 Global Development Conference	Waldwick, NJ
B.	Heather Pope	ELA	1/9/25	Yes	N/A	2025 Global Development Conference	Waldwick, NJ
C.	Ashley Calligy	Supervisor of Guidance	1/10/25, 3/7/25, 4/11/25, 6/6/25	No	N/A	Bergen County Directors of Guidance Association Meetings	Park Ridge, NJ
D.	Ashley Calligy	Supervisor of Guidance	1/23/25	No	N/A	Spring 2025 New Jersey District Testing & Technology Coordinator Training	Park Ridge, NJ
E.	Jennifer Werner	Kindergarten	2/12/25	Yes	\$275.00	Finding the Balance: Integrating Reading Workshop and the Science of Reading	Virtual
F.	Alysha Curtin	Grade 1	2/12/25	Yes	\$275.00	Finding the Balance: Integrating Reading Workshop and the Science of Reading	Virtual
G.	Christina Sabin	Grade 2	2/12/25	Yes	\$275.00	Finding the Balance: Integrating Reading Workshop and the Science of Reading	Virtual
H.	Vanessa Lutz	Kindergarten	2/12/25	Yes	\$275.00	Finding the Balance: Integrating Reading	Virtual

						Workshop and the Science of Reading	
I.	Samantha Brander	Grade 1	2/12/25	Yes	\$275.00	Finding the Balance: Integrating Reading Workshop and the Science of Reading	Virtual
J.	Victoria DePalma	Grade 2	2/12/25	Yes	\$275.00	Finding the Balance: Integrating Reading Workshop and the Science of Reading	Virtual
K.	Diana DaCosta	Supervisor of Instruction	2/12/25	No	\$275.00	Finding the Balance: Integrating Reading Workshop and the Science of Reading	Virtual
L.	Joseph Colangelo	Principal	2/11/25 & 2/25/25	No	\$225.00	NJPSA Title IX Institute	Virtual
M.	Michael Sculla	Athletic Director	3/11-14/25	No	\$1,303.34	Annual Athletic Directors Convention	Atlantic City, NJ

L. STUDENT TEACHING OBSERVATION/PRACTICUM/INTERNSHIP N/A

M. LUNCH/ BREAKFAST AIDES N/A

N. EMPLOYEE CONTRACTS N/A

O. JOB DESCRIPTIONS

1. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the attached *Fitness Center Coordinator/ Conditioning Coach*, as per the HHEA sidebar agreement.

P. GENERAL N/A

Motion to Vote on items: PA1-PO1

Motion of: **MS. RAMOS**

Seconded By: **MS. TERRANOVA**

	DeLorenzo	Ferdinand	Mullins	Sausa	Ramos	Russo	Terranova	Krommenhoek	Cintron
AYE			X	X	X	X	X	X	
NAY									
ABSENT	X	X							X
ABSTAINED									
RECUSED									

2. STUDENTS

1. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve *out of district placement(s)* as regulated by N.J.A.C. 13 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the 2024/2025 school year as indicated:

S-1	LID	School Name	Dates	Total Tuition
A.	1003209	South Bergen Jointure Commission Felician School	11/25/24-6/24/25	\$74,240.00

2. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve *ESY out of district placement(s)* as regulated by N.J.A.C. 13 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the 2024/2025 school year as indicated:

S-2	LID	School Name	Dates	Total Tuition
A.	1001558	The Forum School	7/1/2024- 7/31/24	\$8,334.00

3. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve *out of district one to one aide(s)* as regulated by N.J.A.C. 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the 2024/2025 school year as indicated:

S-3	LID	School Name	Dates	Total Tuition
A.	1002581	South Bergen Jointure Commission Maywood	10/7/24- 6/24/25	\$45,000.00

4. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve *home instruction* during the 2024-2025 school year for the following students as per the HHEA Contract, \$42.00/ hour plus preparation time:

S-4	LID	Dates	Courses/ Instructor(s)	Weekly Time/ Prep Included
A.	1000230	*12/1/24- 2/1/25 * Revised from November 2024	Digital Photography- Ms. Gabby DiTaranto	1 Hour plus Prep
B.	1001523	11/25/24- 12/20/24	1 Hour Math 7 Honors - Ms. Keller 1 Hour Math Topics 7 Honors - Ms. Keller 1 Hour Science 7 Honors - Ms. Toy	1 Hour plus Prep

5. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve *student support* for the following staff members 3 days per week, for 1 period, at the prorated 6th period stipend amount \$3,800.00 (\$126.00 per period) effective January 2, 2025:

Michael Warren (LID # 1000221)

Paul Mason (LID #1000323)

6. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the attached contract for *joint special education services via Region 5*, to provide CST Testing in foreign languages and to provide support within home instruction open positions at the following rates (non-member fees):

Per evaluation: \$500.00 monolingual or \$575.00 bilingual

Home Instruction: \$85.00/ Hour

Motion to Vote on items: S1-S6

Motion of: **MS. TERRANOVA**

Seconded By: **MS. RAMOS**

	DeLorenzo	Ferdinand	Mullins	Sausa	Ramos	Russo	Terranova	Krommenhoek	Cintron
AYE			X	X	X	X	X	X	
NAY									
ABSENT	X	X							X
ABSTAINED									
RECUSED									

3. GENERAL

- G1. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *activities/events/fundraisers/etc.* request for the 2024/2025 school year as listed below:

G1	School Activity	Participants	School	Date/ Location	District Cost	Teacher(s) Coach/Advisor/ Administration
A.	Apparel Sale	Student Council	High School	January 2025- February 2025	N/A	Ms. Sabin
B.	Pet Supply Drive	Going Green Club	Euclid School	1/6-24/25	N/A	Mrs. Werner Mrs. Gyenes Mr. Sickels

C.	Hasbrouck Heights Public Library Trip	Life Skills Class	High School	1/10/25	N/A	Ms. Centrella
D.	Spelling Bee	Jr. Women's Club	Euclid School & Lincoln School	1/15/25 Snow Date 1/22/25	N/A	4th Gr. Team 5th Gr. Team Mr. Sickels Mr. Colangelo
E.	Bagel Buffet Trip	Life Skills Class	High School	1/24/25 Hackensack, NJ	\$50.00	Ms. Centrella
F.	Wellness Day	Alliance Orthopedic & Physical Therapy	District	1/24/25	N/A	Mr. Sculla
G.	Naviance Night	High School Students	High School	1/29/25	N/A	Mrs. Calligy
H.	Grand Falloons Earth Science Assembly	Euclid & Lincoln Student's	Euclid & Lincoln School	1/31/25	N/A	Mr. Sickels
I.	Apparel Sale	Senior Class	High School	2/3-8/25	N/A	Ms. Pinelli Ms. Zorat Ms. Rios
J.	Dance Party Bingo	Students, Parents	Middle School	2/6/25 The Avenue South Hackensack, NJ	N/A	Mr. Mastropietro
K.	ShopRite Trip	Life Skills Class	High School	2/6/25 Lodi, NJ	\$50.00	Ms. Centrella
L.	Freshman Trip	Freshman Class	High School	2/13/25 9/11 Museum & Gansevoort Liberty Market New York, NY	N/A <i>Student Funded \$40.00 per student</i>	Ms. Sapin Mr. Sculla
M.	Heights Burger Trip	Life Skills Class	High School	2/14/25	\$50.00	Ms. Centrella
N.	MET Museum Trip	Art Classes	High School	2/14/25	N/A <i>Student Funded \$13.00 per student</i>	Ms. Bancroft

O.	Lodi Lanes Trip	Life Skills Class	High School	2/26/25	\$50.00	Ms. Centrella
P.	Modern History Trip	Modern History Classes	High School	March 2025 Anne Frank Exhibit The center for Jewish History, NYC	N/A <i>Student Funded</i> \$35.00 per student	Ms. Cassidy
Q.	Model UN Club	Model UN Team	High School	3/3-4/25 St. Peter's University Jersey City, NJ	\$1,400.00	Ms. Cassidy
R.	College Fair	High School Students	High School	3/26/25	N/A	Mrs. Calligy
S.	Franklin Institute & Terminal Market	Chemistry Classes	High School	5/16/25 Philadelphia, PA	N/A <i>Student Funded</i> \$60.00 per student	Mr. Pignatiello
T.	Scholarship Night	High School Students	High School	6/2/25	N/A	Mrs. Calligy

- G2. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following employees for security training with the Hasbrouck Heights Police Department regarding *active shooter response and tactical training* on November 21, 2024 for 4-hours at the contracted rate of hourly pay:

Alan Lustmann, Barry Feinberg, Rodney Jones

- G3. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *revised field trip for the High School Life Skills Class* supervised by Ms. Centrella, at the (maximum) associated costs for the class (all students) with use of the district bus to Cafe Hasbrouck Heights from November 22, 2024 to November 19, 2024.

- G4. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *"You Got This Bro"* recording supervised by Mr. Mastropietro, to promote donating to underprivileged children.

- G5. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *licensing materials* from Music Theatre International Production for the High School Musical "Little Shop of Horrors" on May 8, 2025 through May 10, 2025.

- G6. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *School Safety Specialists* for the 2024-2025 school year:

Mr. Frank D'Amico (\$2,500.00)

Mr. Joseph Colangelo (\$1,000.00)

- G7. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *additional hours for technology department* for the the Middle School Musical on Friday, December 6, 2024 and Saturday, December 7, 2024:
Ronald Todd (\$100.00) Jake Douglass (\$100.00)
- G8. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve payment for *accuplacer/writeplacer test preparation* for the following employees starting on January 2, 2025
Phil Cassano and Jenna Giaquinto (\$35.00 per period)
- G9. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *2024-2025 Health and Safety Checklists* for NJQSAC Review.

Motion to Vote on items: G1-G9

Motion of: **MS. RUSSO**

Seconded By: **MS. TERRANOVA**

	DeLorenzo	Ferdinand	Mullins	Sausa	Ramos	Russo	Terranova	Krommenhoek	Cintron
AYE			X	X	X	X	X	X	
NAY									
ABSENT	X	X							X
ABSTAINED									
RECUSED									

4. BUSINESS

M. ACCEPTANCE OF MINUTES

- M1. BE IT RESOLVED: that the minutes of the following meeting be accepted:
Work Meeting November 11, 2024
Closed Session November 14, 2024
Regular Meeting November 14, 2024

Motion to Vote on items: M1

Motion of: **MS. SAUSA**

Seconded By: **MS. RAMOS**

	DeLorenzo	Ferdinand	Mullins	Sausa	Ramos	Russo	Terranova	Krommenhoek	Cintron
AYE			X	X	X	X	X	X	
NAY									
ABSENT	X	X							X
ABSTAINED									
RECUSED									

F. FINANCE

F1. FINANCIAL REPORTS FOR *OCTOBER 2024*

BE IT RESOLVED: that the board of education accepts the October 2024, financial report, as submitted, which include the monthly Board Secretary's Report, Transfer Report, Cash Report, and the Treasurer of School Monies Report for the respective month endings. The Board notes that the Secretary's and Treasurer's Reports are in balance for the cash receipts and disbursements for the respective month endings. Pursuant to N.J.A.C. 6A:23-2.11(c)3, the board of education secretary certifies that as of October 2024, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT FURTHER RESOLVED: Pursuant to N.J.A.C. 6A:23-2.11(c)4, the board of education secretary certifies that as of September 2024, after review of the District's monthly financial reports no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F2. CONFIRMATION OF BILLS AND WARRANTS FOR *OCTOBER 2024*

BE IT RESOLVED: that, based upon the recommendation of the business administrator, the bills list for the month of October 2024:

Fund 10	General Fund	\$ 3,494,634.23
Fund 12	Capital Outlay	\$ 0.00
Fund 20	Special Revenue	\$ 82,681.29
Fund 30	Capital Projects Fund	\$ 0.00
Fund 40	Debt Service Fund	\$ 0.00
Fund 60	Enterprise	\$ 30,013.87
Fund 95	Student Activity	\$ 0.00

Total: \$3,607,329.39

F3. PAYROLL CONFIRMATION- *NOVEMBER 2024*

BE IT RESOLVED: that the board of education confirms the action of the business administrator/board secretary in issuing the payroll for the month of November 2024 in the total amount of \$2,221,419.16

F4. PAYROLL CONFIRMATION- *DECEMBER 2024*

BE IT RESOLVED: that the board of education confirms the action of the business administrator/board secretary to approve the estimated payroll for the month of December 2024 in the total amount of \$2,260,000.00

F5. ACCEPTANCE OF *FY 24 ESEA GRANT CARRY OVER FUNDS*

BE IT RESOLVED: that upon the recommendation of the superintendent and the Superintendent of Schools, to accept the carry over funding for the following 2024-2025 ESEA Title Grants: Title I- \$25,470.00; Title II - \$25,589.00

F6. APPROVAL - *PROCURING FINANCE* FOR SECURITY BID

BE IT RESOLVED: that upon the recommendation of the superintendent and the Superintendent of Schools, to authorize the Business Administrator to procure financing to pay for the upcoming school security upgrade lease purchase agreement.

F7. APPROVAL - *HVAC PROJECT EXTENSION*

BE IT RESOLVED: that upon the recommendation of the Business Administrator, to extend the current HVAC project within Lincoln School, Euclid School and Hasbrouck Heights Middle/High School with a completion date of December 31, 2025.

F8. APPROVAL - *APPTEGY THRILLSHARE WEBSITE*

BE IT RESOLVED: that the board of education approved the purchase of a new district website through Apptegy/ Thrillshare, for a three year and six month contract at the following costs:

Apptegy/ Thrillshare- \$11,950 (one-time development cost + prorated annual)

Annual Renewal Fee - \$12,400 (2025-2028)

Motion to Vote on items: F1- F8

Motion of: **MS. RAMOS**

Seconded By: **MS. SAUSA**

	DeLorenzo	Ferdinand	Mullins	Sausa	Ramos	Russo	Terranova	Krommenhoek	Cintron
AYE			X	X	X	X	X	X	
NAY									
ABSENT	X	X							X
ABSTAINED									
RECUSED									

B. Business- Facilities

BG1. USE OF FACILITIES – APPROVALS – OUTSIDE ORGANIZATIONS

BE IT RESOLVED: that, upon the recommendation of the business administrator, the board of education approves the *requests for use of school facilities* from outside organizations, pending receipt of required documentation according to Board Policy #7510, as attached.

Motion to Vote on items: BG1

Motion of: **MS. RAMOS**

Seconded By: **MS. SAUSA**

	DeLorenzo	Ferdinand	Mullins	Sausa	Ramos	Russo	Terranova	Krommenhoek	Cintron
AYE			X	X	X	X	X	X	
NAY									
ABSENT	X	X							X
ABSTAINED									
RECUSED									

H. HARASSMENT, INTIMIDATION AND BULLYING

H1. BE IT RESOLVED: that the board of education does hereby affirm the Superintendent's decision on Harassment, Intimidation and Bullying cases:

2024-2025-055-01

2024-2025-050-02

Motion to Vote on items: H1

Motion of: **MS. TERRRANOVA**

Seconded By: **MS. RAMOS**

	DeLorenzo	Ferdinand	Mullins	Sausa	Ramos	Russo	Terranova	Krommenhoek	Cintron
AYE			X	X	X	X	X	X	
NAY									
ABSENT	X	X							X
ABSTAINED									
RECUSED									

L. LEGAL

L1. APPROVE 2025 BOARD OF EDUCATION MEETING SCHEDULE

BE IT RESOLVED: that, upon the recommendation of the superintendent, the board of education approve the below 2025 meeting dates and times:

Committee Meetings will be held at 5:30 p.m. in the High School Media Center

Tuesday, January 21, 2025
Monday, February 24, 2025
Monday, March 24, 2025
Monday, April 14, 2025
Monday, May 19, 2025
Monday, June 23, 2025
Monday, July 21, 2025
Monday, August 18, 2025
Monday, September 22, 2025
Tuesday, October 14, 2025
Monday, November 17, 2025
Monday, December 15, 2025

Work Sessions to be held at 6:00 p.m. in the High School Media Center;

Regular Session will be held at 7:00 p.m. in the High School Auditorium.

Tuesday, January 7, 2025 - Reorganization Meeting 5:45 p.m.
Thursday, January 23, 2025
Thursday, February 27, 2025
Thursday, March 27, 2025
Wednesday, April 16, 2025
Thursday, May 22, 2025
Thursday, June 26, 2025
Thursday, July 24, 2025
Thursday, August 21, 2025
Thursday, September 25, 2025
Thursday, October 16, 2025
Thursday, November 20, 2025
Thursday, December 18, 2025

L2. APPROVE 2025-2026 SCHOOL CALENDAR

BE IT RESOLVED: that, upon the recommendation of the superintendent, the board of education approve the attached 2025-2026 school district calendar, pending approval from the Bergen County Superintendent of Schools.

L3. APPROVE DRAFTING OF PROPOSAL FOR SECURITY UPGRADE

WHEREAS, the Board of Education of Hasbrouck Heights Public School District, in the County of Bergen, New Jersey (the “Board”), seeks to initiate steps to implement a security upgrade at Hasbrouck Heights High/Middle School, Euclid School, and Lincoln School (“Security Upgrades”);

WHEREAS, the Board has previously appointed EI Associates to provide professional services to the Board as the Architect of Record; and

WHEREAS, the Board wishes to obtain a proposal from EI Associates to provide architectural and engineering services for the Security Upgrades;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves EI Associates to prepare a proposal for professional architectural and engineering services for the Security Upgrades; and

BE IT FURTHER RESOLVED, the proposal shall comply with the requirements of N.J.A.C. 6A:26-3 et seq. and include proposed fees to prepare tentative updates to the Long-Range Facilities Plan (LRFP).

L4. APPROVAL OF HHEA SIDEBAR- FITNESS CENTER COORDINATOR/ CONDITIONING COACH

BE IT RESOLVED: that the Hasbrouck Heights Board of Education approve the *sidebar agreement* with the Hasbrouck Heights Education Association, approving the addition of Fitness Center Coordinator/ Conditioning Coach.

Motion to Vote on items: L1- L4

Motion of: **MS. SAUSA**

Seconded By: **MS. RAMOS**

	DeLorenzo	Ferdinand	Mullins	Sausa	Ramos	Russo	Terranova	Krommenhoek	Cintron
AYE			X	X	X	X	X	X	
NAY									
ABSENT	X	X							X
ABSTAINED									
RECUSED									

A. ADOPTION OF POLICIES AND REGULATIONS

A1. SECOND READING OF REVISED POLICIES:

Policy/ Regulation #	Policy Title
P and R 5300	Automated External Defibrillators (AEDS)

A2. FIRST READING OF REVISED POLICIES:

Policy/ Regulation #	Policy Title
P 3125.2	Employment of Substitute Teachers
R 5561	Use of Physical Restraint and Seclusion for Students with Disabilities
R 8462.1	Pupil Safety
P 8601	Pupil Supervision After School Dismissal

Motion to Vote on items: A1- A2

Motion of: **MS. RUSSO**

Seconded By: **MS. SAUSA**

	DeLorenzo	Ferdinand	Mullins	Sausa	Ramos	Russo	Terranova	Krommenhoek	Cintron
AYE			X	X	X	X	X	X	
NAY									
ABSENT	X	X							X
ABSTAINED									
RECUSED									

G. PUBLIC COMMENTS 7:20

- a. **JULIETTE REGAS 328 TERRACE AVE.- WOULD LIKE TO KNOW IF SOMETHING CAN BE DONE ABOUT THE MARCHING BAND AND COLOR GUARD UNIFORMS SINCE THEY ARE OLD.**
- b. **MICHAEL WARREN PRESIDENT HHEA- HAPPY HOLIDAYS! WISHED CONGRATULATIONS TO NICOLE AND CHRISTOPHER. WORKING WITH DR. TORRENTO HAS BEEN A PLEASURE. IT IS SO GREAT TO HAVE A LEADER. MR. BARCHINI IS DOING A WONDERFUL JOB AS WELL! THANKED THE BOARD FOR LOOKING INTO UPDATING THE SECURITY. WOULD LIKE TO MAKE SURE THE PUBLIC KNOWS WE ARE SAFE BUT NEED UPDATES.**

H. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS **N/A**

I. CLOSED SESSION- AS MAY BE REQUIRED - N/A

J. ADJOURNMENT 7:28 P.M.

Certified to be true copies of resolutions adopted by the Hasbrouck Heights Board of Education at its meeting held on December 18, 2024.



Robert Brown, Interim Business Administrator/Board Secretary

