



## HASBROUCK HEIGHTS BOARD OF EDUCATION REGULAR MEETING AGENDA

**THURSDAY, AUGUST 22, 2024**

A REGULAR MEETING OF THE HASBROUCK HEIGHTS BOARD OF EDUCATION IS BEING HELD THIS EVENING AT **7:30 P.M. IN THE HIGH SCHOOL AUDITORIUM AT HASBROUCK HEIGHTS MIDDLE/HIGH SCHOOL, 365 BOULEVARD, HASBROUCK HEIGHTS, NEW JERSEY, 07604**

### **A. OPENING: ROLL CALL, SUNSHINE STATEMENT**

*Announcement of **adequate meeting notice**: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon. Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on August 19, 2024. Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School, Lincoln Elementary School and the Hasbrouck Heights School District Website. Notice of said meeting was published under legal notice in the Record.*

### **B. FLAG SALUTE**

**C. BOARD PRESIDENT'S REPORT** - Expressed sympathy to deceased family members.  
Paid tribute to the custodians for great effort.

### **D. SUPERINTENDENT'S REPORT**

- a. Presentation: NJPGA and WIDA ACCESS For ELLs ASSESSMENT RESULTS  
Gave personnel updated. Mentioned October meeting change.

### **E. PUBLIC COMMENTS- AGENDA ITEMS ONLY**

*Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.*

### **F. OPEN SESSION: REVIEW OF REGULAR AGENDA**

- 1. PERSONNEL
- 2. STUDENTS- SPECIAL EDUCATION, STUDENT SERVICES
- 3. GENERAL- EDUCATION, FIELD TRIPS,
- 4. BUSINESS- FINANCE, FACILITIES, TECHNOLOGY, LEGAL

### **G. PUBLIC COMMENTS**

### **H. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS**

### **I. CLOSED SESSION- AS MAY BE REQUIRED**

## **J. ADJOURNMENT**

# **HASBROUCK HEIGHTS BOARD OF EDUCATION REGULAR MEETING MINUTES**

**Thursday, August 22,, 2024**

**7:30pm**

A regular meeting of the Board of Education was held on Thursday, July 25, 2024, in the MS/HS Auditorium, 365 Boulevard, Hasbrouck Heights, New Jersey. The meeting was called to order at 7:30 p.m. by Board President, Mrs. Cintron.

Mrs. Cintron read the following statement:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interest is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notices of this meeting to be given to the public and the press on July 16, 2024.

Said notice was posted at the Hasbrouck Heights Municipal Building, Hasbrouck Heights Board of Education Office, Hasbrouck Heights Middle and High School, Euclid Elementary School, Lincoln Elementary School, and Hasbrouck Heights School District Website.

Notice of said meeting was published under legal notice in The Record.

Roll call was taken and the following members responded to their names:

Roll call:

Mrs. Cintron

Mrs. Krommenhoek

Ms. Russo

Mr. Delorenzo-Absent

Mr. Mullins

Mrs. Sausa

Mrs. Ferdinand

Mrs. Ramos

Mrs. Terranova-Absent

Also Present: Mr. Brown, Mr. Polizzi Dr. Torrento

Mrs. Cintron led the Board in the flag salute.

### Public Discussion on Agenda Resolutions:

Mrs. Cintron read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Mike Warren asked for clarification on resolutions G1 and G24. He asked if the dates on G1 were correct. He asked about the rate of pay on G24.

### Committee Reports – (On file in the business office)

Education Committee

Special Education

Technology

Facilities

Recreation

Finance

Personnel

Policy

Labor Relations/Negotiations Committee – None

NJ/BCSBA – None

Borough Council Liaison – None

Faculty Liaison – None

PTA Liaison – None

1. PERSONNEL

A. EMPLOYMENT

1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***appointments*** of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125, effective for the 2024/2025 school year, pending the results of a criminal background check:

PA-1	Name	Position	UPC#	Salary	Location	Effective Date
A.	Ashley Calligy	Supervisor of Guidance and Testing	11-000-218-10 4-00-01-00	\$116,665	District	8/23/24
B.	Valerie Del Russo	Guidance Counselor	11-000-219-1 04-00-02-00	BA Step 1 \$64,440	High School	Upon Completion of Background Check
C.	Pablo Montanez	Maintenance/ Grounds	11-000-261-10 0-00-07-22	Step 8 \$59,284	District	9/1/24
D.	Shana Gafner	Breakfast Assistant	11-000-262-1 07-00-01-00	\$18.00/per hour, Max 2 hours per	Euclid School	9/1/24
E.	Leanne Colangelo	Breakfast Assistant	11-000-262-1 07-00-01-00	\$18.00/per hour, Max 2 hours per	Euclid School	9/1/24
F.	Jessica DeRosa	Breakfast Assistant	11-000-262-1 07-00-01-00	\$18.00/per hour, Max 2 hours per	Lincoln School	9/1/24
G.	Jessica Hoz	Breakfast Assistant	11-000-262-1 07-00-01-00	\$18.00/per hour, Max 2 hours per	Lincoln School	9/1/24

H.	Tina Edwards	Title I Elementary Teacher	20-231-100-10 1-00-05-00	BA Step 9 \$62,770	Lincoln School	8/ 23/24
I.	Alice Neubauer	Lunch Aide	11-000-262-1 07-00-01-00	\$18/per hour, Max 2 hours per diem	Euclid School	Upon Completion of Background Check
J.	Girolama Scaturro	Lunch Aide	11-000-262-1 07-00-01-00	\$18/per hour, Max 2 hours per diem	Euclid School	Upon Completion of Background Check
K.	Diana Cecchini	Non-Public Nurse (Grant)	20-509-213-1 01-00-10-88	\$37,440.00	Corpus Christi	Upon Completion of Background Check

2) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education ***rescind the appointments*** of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125: N/A

#### B. RESIGNATIONS

1) Dr. Jillian Torrento Superintendent of Schools, recommends that the board of education accept the following employee ***resignations*** pursuant to N.J.S.A.18A:28-8; and Board of Education Policy 3141 for the 2023/2024 school year, with regret: N/A

#### C. RETIREMENTS

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education accept, the letter of intent to retire from ***Debbie Latorre***, High School Paraprofessional, effective October 1, 2024, with regret.
- 2) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education accept, the letter of intent to retire from ***Pasqualina Alosco***, Euclid School Paraprofessional, effective January 1, 2025, with regret.

#### D. COACHES/STIPENDS

1) Dr. Jillian Torrento Superintendent of Schools, recommends that the board

of education confirm/approve the attached *high school stipend positions* for the 2024-2025 school year.

- 2) Dr. Jillian Torrento Superintendent of Schools, recommends that the board of education confirm/approve the *extra-curricular activity, student activity positions* as listed in the categories below:

PD-1	Name	Position	UPC#	Salary/ Stipend	Location	Effective Date(s)
A.	Angela Gallina	Drama Club/ Sr. Play Co-Advisor	11-402-100-10 -02-39	\$2,897 (\$1,448.50 split)	High School	9/1/24
B.	Lori Farquhar	Drama Club/ Sr. Play Co-Advisor	11-402-100-10 -02-39	\$2,897 (\$1,448.50 split)	High School	9/1/9/24
C.	Angela Gallina	Sr. Play Music Director Co-Advisor	11-402-100-10 -02-39	\$4,232 (\$2,116 split)	High School	9/1/24
D.	Lori Farquhar	Sr. Play Music Director Co-Advisor	11-402-100-10 -02-39	\$4,232 (\$2,116 split)	High School	9/1/24
E.	Maureen Klenk	Attendance Stipend	11-000-211-10 0-00-01-00	\$1,250.00	High School	9/1/24
F.	Lisa Mason	Attendance Stipend	11-000-211-10 0-00-01-00	\$1,250.00	Middle School	9/1/24
G.	Patty Hone	Attendance Stipend	11-000-211-10 0-00-01-00	\$1,250.00	Euclid School	9/1/24
H.	Daisy Sisco	Attendance Stipend	11-000-211-10 0-00-01-00	\$1,250.00	Lincoln School	9/1/24
I.	Lori Zorat	Senior Class Finance Advisor	11-401-100-10 0-00-02-38	\$2,897	High School	9/1/24
J.	Diana DaCosta	Additional Responsibilities	11-000-221-10 4-00-01-01	\$1,500/ Monthly	District	9/1/24- 6/30/25
K.	Michael Binazeski	NJDOE Non-Public	20-514-100-10 1-00-00-00	\$100.84/per hour; max	Non-Public Grant	9/1/24- 6/30/25

		Stem Grant		197.58 hours		
L.	Ian Zellman	NJDOE Non-Public Stem Grant	20-514-100-101-00-00-00	\$106.78/per hour; max 98.79 hours	Non-Public Grant	9/1/24-6/30/25
M.	Jacqueline DeLorenzo *As Approved by the County Superintendent pursuant to 6A:23A-6.2(a)(2)(ii)	Girls Assistant Soccer Coach	11-402-100-100-00-02-39	Step 2 \$5,644	High School	8/23/24
N.	Gabrielle Music	Curriculum Writing	11-140-100-101-00-01-19	4 additional hours at \$42/per hour	High School	8/23/24
O.	Michael Sickels	Keys Administrator Supervisor	60-960-100-100-00-01-01	\$5,000.00	Keys Program	8/26/24-6/30/25
P.	Joseph Colangelo	Keys Administrator Supervisor	60-960-100-100-00-01-01	\$5,000.00	Keys Program	8/26/24-6/30/25
Q.	Jessica Pinelli	Senior Class Advisor	11-401-100-100-00-02-38	\$1,448.50 (\$2,870 split)	High School	9/1/24
R.	Alisa Rios	Senior Class	11-401-100-100-00-02-38	\$1,448.50 (\$2,870 split)	High School	9/1/24

3) Dr. Jillian Torrento Superintendent of Schools, recommends that the board of education confirm/approve the attached ***before and after school Keys Employees*** for the 2024-2025 (60-960-100-100-00-06-00).

4) Dr. Jillian Torrento Superintendent of Schools, recommends that the board of education confirm/approve the following ***mentors*** for district staff, for the 2024/2025 school year, paid through payroll deductions of mentees (NJDOE rate).

PD-3	Mentee	Mentor	School
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A.	Jenna Castellano	Maria Farruggio	Euclid School
B.	Jenna Giaquinto	Gabrielle Music	High School

- 5) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve that the ***teacher rationales*** for the High School and Middle School teaching staff covering additional sections, as per the HHEA agreement, teaching 30 periods per week at a rate of \$3,800.00 for the 2024/2025 school year:

PD-4	High School	Middle School	Shared HS/ MS Staff
	Balestra, Maurizio Bernstein, Lisa Brooks-Lee, Melanie Centrella, Mary Conner, Kerrienne Monetti, Danielle Pignatiello, Daniel Sherbin, Michael Zukatus, John	DiMartino, Kim Farquhar, Lori Mai, Amanda Mansfield, Sean Muska, James Rad, Melissa Regan, Dana Ricci, Margaret Rispoli, David Russo, Adriana Samarelli, Angelina Shannon, Robin Shelly, Bette Sparacio, Matthew Sturm, Rhoda	Abbatiello, Maria Ascolese, Joseph Cafferty, Beth Cebula, Michael Ferranti, Jackilyn Freund, Kurt Molinari, Allison (O'Brien) Miller, Corinne Schmarak, Justin

#### E. APPOINTMENT OF AIDES/PARAPROFESSIONALS

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the appointment of the following aides pursuant to N.J.S.A.18A:16-1 and Board Policy 4125, effective for the 2024/2025 school year:

PE-1	Name	Position	Salary	Location	Start/End Date
A.	Madut Bol	Paraprofessional (Classroom)	\$27,178	High School	8/23/24

#### F. SUBSTITUTES

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of

education confirm/approve the ***appointment of the following substitutes*** for the 2024/2025 school year, pending background check, as attached.

*NOTE: These appointments cannot exceed 29.5 hours per week and do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided.*

G. TRANSFERS N/A

#### H. MOVEMENT ON GUIDE/SALARY ADJUSTMENT

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve ***the movement on guide*** for the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1 and 18A:29-13 and local contractual agreement.

PH-1	Name	Location	Current Step As of 7/1/24	Proposed Step	Effective Date
A.	Bothe, Lori	Euclid School	BA	MA	9/1/24
B.	Calderon, Paola	High School	MA	MA+15	9/1/24
C.	Cassano, Philip	High School	MA+15	MA+30	9/1/24
D.	Condal, Taylor	Lincoln School	MA+15	MA+30	9/1/24
E.	Coffey, Jesse	Middle School	MA	MA+15	9/1/24
F.	Colaneri, Lisa	Euclid School	BA+15	MA	9/1/24
G.	Dennehy, Patrick	High School	MA	MA+15	9/1/24
H.	Falquez, Megan	Middle School	MA+15	MA+30	9/1/24
I.	Feria, Johanna	High School	MA	MA+15	9/1/24
J.	Gallina, Angela	Middle School	MA	MA+15	9/1/24
K.	Garfi, Nicole	Euclid School	BA+15	MA+15	9/1/24
L.	Pinelli, Jessica	High School	MA	MA+15	9/1/24
M.	Rios, Alyssa	High School	MA	MA+15	9/1/24
N.	Robertson, Diane	Euclid School	BA	BA+15	9/1/24
O.	Rodnite, Kailey	High School	MA	MA+15	9/1/24
P.	Sapin, Sophie	High School	BA+15	MA+15	9/1/24
Q.	Schaffer, Michele	Lincoln School	BA+15	MA	9/1/24

I. VOLUNTEERS N/A

J. FMLA/MATERNITY LEAVE/LEAVE OF ABSENCE

1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve *Maternity/Disability/Leave of Absence*, for:

PJ-1	Employee #	Type of Leave	From	To
A.	#1301	Maternity	*8/8/24 <i>*Amended from Previous Approval</i>	6/30/25
B.	#0005	Sick Leave	9/3/24	9/25/24
C.	#1477	Unpaid Leave	8/28/24	9/6/24

K. WORKSHOP/TRAINING

1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following *professional development requests* for the 2024/2025 school year:

PK-1	Name	Position	Date	Substitute Required	Cost	Activity	Location
A.	Lori Farquar	MS Special Education Teacher	Self- Paced To be completed by 10/1/2024	No	\$585.00 To be Paid out of Title II	Dyscalculia Training Center	Virtual
B.	Elizabeth McGinty	MS Social Studies Teacher	12/12/24	Yes	\$250.00 To be Paid out of Title II	Immerse Yourself in History: Professional Learning for Educators	Ellis Island, NY
C.	Catherine Cassidy	HS Social Studies Teacher	12/12/24	Yes	\$250.00 To be Paid out of Title II	Immerse Yourself in History: Professional Learning for Educators	Ellis Island, NY

L. STUDENT TEACHING OBSERVATION/PRACTICUM/INTERNSHIP

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following *student teachers* for the 2024/2025 school year:

PL-1	Student Teacher	College/ University	Cooperating Teacher	School	Courses	Dates
A.	Francisco Alves	Felician College	Dr. Heather Pope	High School	English Grades 10 and 11	9/1/2024-5/15/25
B.	Sarah Perez	Fairleigh Dickinson	Bette Shelly	Middle School	English Grades 6-8	10/7/24-5/2/25

M. LUNCH/ BREAKFAST AIDES

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education reapprove the following *lunch aides* for \$18.00/hour, max 2 hours per day, for the 2024/2025 school year:

PM-1	Euclid School		Lincoln School	
	Jane Bell	Ami Maggio	Debbie Cali	Chrstine McGurran
	Margarita Byfield	Alice Neubauer (Pending paperwork)	Jessica DeRosa	Michael McGurran
	Jule Carpino	Girolama Scaturro (pending paperwork)	Juana DiBisceglie	Claire Norris
	Leanne Colangelo	Linda Schmid	Jessica Freschi	Jaclyn Perez
	Drande Cruz	Louise See	Karen Hober	Catherine Romano
	Carolina Day	Deborah Stelzle	Jessica Hoz	Treze Shkreli
	Marisol Dilone	Barbara Sullivan	Kajal Kumari	Maureen Volpe
	Elisa Donnelly	Alice Verrastro	Antoniette Dinardo	
	Elise Gafner	Carol Wilke		
	Patricia Kulesa			

- 2) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education reapprove all *lunch aides* as substitutes as breakfast aides.

N. EMPLOYEE CONTRACTS      N/A

O. JOB DESCRIPTIONS

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the attached job description for ***Supervisor of Guidance and Testing***.

P. GENERAL

- 1) Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following increase in ***substitute pay for paraprofessionals and secretaries*** to \$18.00/hour for the 2024/2025 school year.

**Motion to Vote on items: PA1-PP1**

Motion of: Lisa Krommenhoek

Seconded By: Jillian Ferdinand

	DeLorenzo	Ferdinand	Mullins	Sausa	Ramos	Russo	Terranova	Krommenhoek	Cintron
AYE		X	X	X	X		X	X	X
NAY									
ABSENT	X					X			
ABSTAINED		PD-1I							
RECUSED									

2. STUDENTS

1. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve ***ESY out of district placement(s)*** as regulated by N.J.A.C. 13 6A:14 and

N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the 2024/2025 school year as indicated:

S-1	LID	School Name	Dates	Total Tuition
A.	1002895	South Bergen Jointure Maywood ESY	7/1/24 to 7/26/24	\$4,250.00
B.	1003026	South Bergen Jointure Maywood ESY	7/1/24 to 7/26/24	\$4,250.00

*NOTE: ALL COSTS ARE ESTIMATES AND SUBJECT TO CHANGE AND VERIFICATION.*

2. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve *out of district placement(s)* as regulated by N.J.A.C. 13 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the 2024/2025 school year as indicated:

S-2	LID	School Name	Dates	Total Tuition
A.	1002957	Park at Pascack Valley Regional High School	8/29/24 to 6/17/25	\$44,744.00
B.	1003067	N.A. Bleshman Regional Day School	9/2/24 to 6/30/25	\$79,920.00
C.	1001267	N.A. Bleshman Regional Day School	9/2/24 to 6/30/25	\$79,920.00
D.	485	Bergen County Special Services Career Crossroads	9/1/24 to 6/30/25	\$19,800.00
E.	1000524	Bergen County Special Services Evergreen Academy	9/2/24 to 6/30/25	\$66,744.00
F.	1000981	Bergen County Special Services Springboard Program	9/2/24 to 6/30/25	\$65,817.00
G.	6939	Bergen County Special Services Transition Services (woodridge)	9/2/24 to 6/30/25	\$65,817.00

*NOTE: ALL COSTS ARE ESTIMATES AND SUBJECT TO CHANGE AND VERIFICATION.*

3. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve *out of district one to one aide(s)* as regulated by N.J.A.C. 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the 2024/2025 school year as indicated: N/A

4. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve **home instruction** during the 2024-2025 school year for the following students:

S-4	SID	Dates	Courses/ Instructor(s)	Weekly Time/ Prep Included
A.	1000221	6/12/2024- 8/30/24	<i>*Amended from 6/13/2024</i> <i>Educere Classes with Teacher Support</i> Modern US History/ P. McShane Creative Writing- P. Dennehy	6 Hours with Prep

5. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve Bergen County Special Services New Bridge Medical Center to provide **hospital instruction** for students who are confined during school hours for medical and/or rehabilitative care, at a rate of \$65.00 per hour, during the 2024-2025 school year.
6. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve CCL Therapy, Jennifer Wagner, to provide **occupational therapy**, for the following services during the 2024-2025 school year:
- \$100.00/ hour for Occupational Therapy Services
  - \$350.00 for in-district evaluations
  - \$400.00 for out-of-district evaluations
  - \$125.00/ hour for home-based services
  - \$100.00 for annual review(s) and
  - \$100.00/ hour for quarterly documentation notes
7. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve LearnWell LLC to provide **virtual 1:1 tutoring services** for students during the 2024-2025 school year at a rate of \$59.50 per hour, up to 10 hours per week, as needed.
8. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve Bergen County Special Services, Educational Enterprises for Auditory Verbal Techniques consulting Services, to provide **auditory skill memory and language development**, once a week, not to exceed \$5,950.00 (per student) for the 24-25 school year for the following LIDs: 1001592; 1001241; 417000
9. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve Good Talking People, LLC., to provide **speech/language pathology services** pending legal review of contract at the following rates:
- Onsite: Speech/Language Therapy Services- \$100.00/Hour (3-Hour Blocks)

Offsite: Preschool Speech language Evaluation- \$1,000.00  
 Basic Speech Evaluation- \$400.00  
 Basic Language Evaluation- \$800.00  
 Basic Speech and Language Evaluation- \$1,000.00  
 Comprehensive Speech Language Evaluation- \$2,800.00  
 Speech Language Therapy Services: (service may vary by evaluator)  
 30-Minutes Individual Sessions- \$90.00  
 45 Minutes Individual Sessions- \$130.00  
 60 Minute Individual Sessions- \$160.00  
 Social Communication Skills Program- \$90.00

**Motion to Vote on items: S1-S9**

Motion of: Lauren Terranova  
 Seconded By: Kathleen Sausa

	DeLorenzo	Ferdinand	Mullins	Sausa	Ramos	Russo	Terranova	Krommenhoek	Cintron
AYE		X	X	X	X		X	X	X
NAY									
ABSENT	X					X			
ABSTAINED									
RECUSED									

3. GENERAL

- G1. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the *activities/events/fundraisers/etc.* request for the 2024/2025 school



year as listed below:

<b>G-1</b>	<b>School Activity</b>	<b>Participants</b>	<b>Location/ School</b>	<b>Date</b>	<b>Cost</b>	<b>Teacher(s) Coach/Advisor/ Administration</b>
A.	Theater Week	Grades Pre K-5	Euclid School	3/10/25- 3/14/25	\$2,700.00	Mr. Sickels
B.	Theater Week	Grades Pre K-5	Lincoln School	3/3/25- 3/7/25	\$2,700.00	Mr. Colangelo
C.	Field Day	Grades Pre K-5	Depkin Field	5/23/25  Rain Date 5/27/25	N/A	Mr. Sickels
D.	Field Day	Grades Pre K-5	Depkin Field	5/16/25  Rain Date 5/19/25	NA	Mr. Colangelo
E.	Back to School with Mr. Softy	Students, Parents	Middle School	TBD.	N/A  NJEA/ HHEA Sponsored	HHEA Mr. Warren
F.	Back to School with Mr. Softy	Students, Parents	High School	TBD	N/A  NJEA/ HHEA Sponsored	HHEA Mr. Warren
G.	Back to School with Mr. Softy	Students, Parents	Euclid School	TBD	N/A  NJEA/ HHEA Sponsored	HHEA Mr. Warren
H.	Back to School with Mr. Softy	Students, Parents	Lincoln School	TBD	N/A NJEA/ HHEA Sponsored	HHEA Mr. Warren
I.	Optical Eye Academy	Students, Parents,	High School	10/3/24 2:00 -	N/A	HHEA Mr. Warren

		Faculty	Media Center	5:00 p.m.	HHEA Sponsored	
J.	Medieval Times	Grade 6 Students and Staff	Middle School	4/10/24	Not to exceed \$80.00 per student	Mr. Mastropietro Mr. D'Amico
K.	Camping Trip	Grade 7 Students and Staff	Middle School	5/28/25-5/30/25	Not to exceed \$500.00 per student	Mr. Mastropietro Mr. D'Amico
L.	Washington D.C. Trip	Grade 8 Students and Staff	Middle School	4/30/25-5/2/25	Not to exceed \$900.00 per student (with insurance)	Mr. Mastropietro Mr. D'Amico
M.	Lincoln School Fundraising	Fundraisers 24-25 SY	Lincoln School	9/1/24-6/30/25	N/A	Mr. Colangelo Lincoln PTA
N.	Euclid School Fundraising	Fundraisers 24-25 SY	Euclid School	9/1/24-6/30/25	N/A	Mr. Sickels Euclid PTA
O.	PFA Merchandise Fundraiser	All Staff	High School	8/28/24	N/A	Mr. Barchini PFA Trustees

G2. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the 2024-2025 ***District Professional Development Plan (PDP)***, as per NJDOE regulations.

G3. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following district ***social media accounts*** for the 2024-2025 school year:

NEW Superintendent Twitter (X): @HHSchoolsSupt  
 NEW District Instagram: @HHSchoolsNJ  
 High School Twitter (X): @HHHSaviators  
 Middle School Twitter (X): @HHJrAviators  
 Euclid Elementary Twitter (X): @HHEuclid  
 Lincoln School's Twitter (X): @HHLincLeopards  
 High School Athletics Twitter (X): @HHvarsitysports

- G4. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education approve the ***District Mentoring Plan and School District Mentoring Plan Statement of Assurance*** for the 2024-2025 school year.
- G5. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education approve and re-approve all ***new and existing curriculum*** aligned to the New Jersey Student Learning Standards (NJSLS) for the 2024-2025 school year.
- G6. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education approve the updated ***program of studies*** for the 2024-2025 school year.
- G7. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education approve the submitted ***2023-2024 Evaluation Information System Report (EIS)***.
- G8. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education approve the ***Danielson Evaluation System***, pursuant to N.J.A.C. 6A:10-2.1, to conduct evaluation for teachers, CST, nurses, counselors during the The 2024-2025 school year.
- G9. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education approve the ***NJPEPL Evaluation System***, pursuant to N.J.A.C. 6A:10-2.1, to conduct evaluation for teachers during the the 2024-2025 school year.
- G10. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education approve the ***district evaluation templates*** for paraprofessionals and custodians to be used during the 2024-2025 school year.
- G11. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education approve the attached ***district goals*** for the 2024-2025 school year, as attached.
- G12. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***School Improvement (SciP) Panels for the 2024-2025 school year:***
- High School: V. Barchini, C. Garcia, P. McShane, M. Warren  
Middle School: J. Mastropietro, F. D'Amico, A. Minervini, J. Keller  
Euclid School: M. Sickels, M. Mabel, D. Robertson

Lincoln School: J. Colangelo, J. Musco, E. Caputo

- G13. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***Safety Teams***, for the 2024-2025 school year:
- High School: V. Barchini, C. Garcia, M. Scuilla, B. Christianson,  
L. Ciraco, A. Rios, P. Dennehy, A. Calligy
- Middle School: J. Mastropietro, F. D’Amico, K. Toy, B. Christianson,  
L. Gesell, K. O’Hagan, A. Calligy, D. Johnson,  
R. Perdomo, M. Meumann, A. Gallina, G. Amores.
- Euclid School: M. Sickels, M. Philips, L. Paladino,  
K. Dalcortivo, A. Carullo
- Lincoln School: J. Colangelo, K. Baptista, V. DePalma, N. Meli,  
K. Sausa
- G14. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the renewal of the ***Middle School Garden State Esports Membership Dues*** (\$500.00) for the 2024-2025 school year.
- G15. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the payment, for the following employee, as per the HHEA contract has ***working Back to School Night (September 18, 2024) beyond***, at \$42.00 for 3 Hours: Lisa Mason
- G16. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the 2024-2025 ***Bergen County Association of School Security Professionals (BCASSP) membership*** for the following employees:  
F. D’Amico, J. Mastropietro, V. Barchini, C. Garcia, M. Stillman
- G17. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following ***residency stipends for the School Safety Officers***, during the 2024-2025 school year, in additional to their annual salary: Barry Feinberg and Alan Lustman (\$3,000.00 each)
- G18. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the following ***School Safety Officers***, for providing security at the High School and Middle School Back to School Nights , at their hourly rate as follows:
- Rodney Jones, (4-Hours) - \$40.58/hour.  
Alan Lustman (2-Hours) - \$48.15/hour.  
Barry Feinberg (2-Hours) - \$41.66/hour.

- G19. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***translation services*** through Integrated Translation Services, LLC during the 2024-2025 school year, at the following rates:  
Over the Phone Interpretation (OPI)- \$1.65 per minute  
Video Interpretation for American Sign Language (ASL- VRI)- \$150.00 per hour  
Written Translation- Spanish \$0.25 per word/ All other languages \$0.30 per word
- G20. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***Veolia Free Water Science Program*** for the Middle School on the following dates with correlating topics during the 2024-2025 school year, at no cost to the district:  
October 24, 2024- H2O Olympics  
January 9, 2025- Climate Change  
March 6, 2025- How Ecosystems work
- G21. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirms the use of ***ClassLink***, used to address cybersecurity and identity management for all staff and students.
- G22. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***Title IX Coordinator***, in addition to their responsibilities as the Affirmative Action Officer, for the 2024-2025:  
Mr. Joseph Colangelo
- G23. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***Affirmative Action/ Title IX Team***, in addition to Their responsibilities as the Affirmative Action Officer, for the 2024-2025:  
Mr. Colangelo, Dr. Torrento, Dr. Helfant, Mr. Barchini, Mr. Mastropietro, Mr. Scuilla, Mrs. Meli, Mrs. Neumann, Mrs. DePalma, Mr. Stillman, Ms. Cassidy, Mr. Guido (parent)
- G24. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve the ***revised payment*** for ***ESY Stipends for toileting/changing***, as per the HHEA contract, during summer 2024 ESY program, \$25/***pay period*** (revised from \$25/day):  
Kelly Kaspar, Maria Reiner, Kerry Graney, Trish Barrios, Jackie Thompson, Rula Nazeh, Melissa Follari
- G25. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of

education confirm/approve the **Higher Education Student Assistance Authority (HESSA) shared agreement** students are required to file a Free Application for Federal Student Aid (FAFSA) to receive access to Title IV student aid programs such as the Federal Pell Grant and federal student loans.

G26. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve all high school and middle school staff to conduct **administrative (central) detentions** during the 2024-2025 school year.

G27. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education confirm/approve amendments to the **2024-2025 District Calendar**, pending county approval.

#### **Motion to Vote on items: G1-27**

Motion of: Kathleen Sausa  
Seconded By: Helen Ramos

	DeLorenzo	Ferdinand	Mullins	Sausa	Ramos	Russo	Terranova	Krommenhoek	Cintron
AYE		X	X	X	X		X	X	X
NAY									
ABSENT	X					X			
ABSTAINED				G13				G10	
RECUSED									

#### **4. BUSINESS**

#### **M. ACCEPTANCE OF MINUTES**

M1. BE IT RESOLVED: that the minutes of the following meeting be accepted:

## Motion to Vote on items: M1

Motion of: Helen Tejeda-Ramos

Seconded By: Katheleen Sausa

	DeLorenzo	Ferdinand	Mullins	Sausa	Ramos	Russo	Terranova	Krommenhoek	Cintron
AYE		X	X	X	X		X	X	X
NAY									
ABSENT	X					X			
ABSTAINED									
RECUSED									

### F. FINANCE

#### F1. FINANCIAL REPORTS FOR June 2024

BE IT RESOLVED: that the board of education accepts the June 2024, financial report, as submitted, which include the monthly Board Secretary's Report, Transfer Report, Cash Report, and the Treasurer of School Moneys Report for the respective month endings. The Board notes that the Secretary's and Treasurer's Reports are in balance for the cash receipts and disbursements for the respective month endings. Pursuant to N.J.A.C. 6A:23-2.11(c)3, the board of education secretary certifies that as of June 2024, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT FURTHER RESOLVED: Pursuant to N.J.A.C. 6A:23-2.11(c)4, the board of education secretary certifies that as of June 2024, after review of the District’s monthly financial reports no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F2. CONFIRMATION OF BILLS AND WARRANTS FOR June 2024

BE IT RESOLVED: that, based upon the recommendation of the business administrator, the bills list for the month of June:

Fund 10	General Fund	\$ 3,183,486.49
Fund 12	Capital Outlay	\$ 24,978.47
Fund 20	Special Revenue	\$ 164,520.88
Fund 30	Capital Projects Fund	\$ 28,958.05
Fund 60	Enterprise	\$ 103,238.97
Fund 95	Student Activity	\$ 89,934.33
Total:		\$ 4,245,117.19

F3. PAYROLL CONFIRMATION- July 2024

BE IT RESOLVED: that the board of education confirms the action of the business administrator/board secretary in issuing the payroll for the month of July in the total amount of \$75,790.99.

F4. PAYROLL CONFIRMATION- August 2024

BE IT RESOLVED: that the board of education confirms the action of the business administrator/board secretary to approve the estimated payroll for the month of August in the total amount of \$1,000,000.



F5. APPROVAL OF ESEA TITLE III MULTILINGUAL LEARNER (MLs)  
CONSORTIUM FY25

BE IT RESOLVED: that upon the recommendation of the superintendent and the business administrator, the board of education approves ***Hasbrouck Heights as the ESEA Title III lead consortium*** with South Hackensack School District:

Hasbrouck Heights Allocation: \$6,418.00

South Hackensack Allocation: \$9,838.00

Total Title III allocation: \$16,256.00

F6. FUNDING SOURCE TITLE IIA GRANT FY 25: PROFESSIONAL  
MEMBERSHIPS

BE IT RESOLVED: that upon the recommendation of the superintendent and the business administrator, the board of education approves the following ***professional memberships*** during the 2024/2025 school year at the following associated costs:

Morris-Union Jointure Commission (not to exceed \$695.00)

Marshall Memo (\$200.00)

New Jersey Educational Computing Cooperative (NJECC) (\$625.00)

Account # 20-270-100-300-00-10-46

F7. FUNDING SOURCE TITLE IIA GRANT FY 25: PROFESSIONAL  
DEVELOPMENT and MEMBERSHIP

BE IT RESOLVED: that upon the recommendation of the superintendent and the business administrator, the board of education approves the following ***professional membership and professional development*** through Teaching Strategies LLC, for Pre K teachers, (\$700.00), during the 2024/2025 school year, paid for through the Title IIA Grant.

Account # 20-270-200-320-00-01-88

F8. FUNDING SOURCE TITLE III GRANT FY 25: INSTRUCTIONAL  
PROGRAMS

BE IT RESOLVED: that upon the recommendation of the superintendent and the business administrator, the board of education approves the following

*instructional programs* to services our multilingual students during the 2024/2025 school year at the following associated costs:

IXL Education (\$1,200.00)

Brain Pop (\$3,000.00)

Account #20-241-100-610-00-01-45

F9. ACCEPTANCE OF DONATED DESKS

BE IT RESOLVED: that upon the recommendation of the superintendent, the board of education approves the following *donation of desks*, from the Ramsey School District, with an estimated donation of \$316.00 per desk, \$15,800.00 total donation.

F10. APPROVAL OF FOOD SERVICE PAYMENT PROGRAM

BE IT RESOLVED: that upon the recommendation of the superintendent, the board of education approves *Pay Schools Central*, an upgraded payment program for the 2024-2025 school year at a cost of \$1,776.00 for quarterly payments, and a conversion cost of \$1,890.00, with total cost of \$1,890.00

Account 60-910-200-500-00-01-01-01

F11. APPROVAL OF TECHNOLOGY SERVICES FOR CYBERSECURITY

BE IT RESOLVED: that upon the recommendation of the superintendent, the board of education approve the following technology services to bolster *cybersecurity* during the 2024-2025 school year:

Duo Multi-Factor Authentication \$650.00

KnowBe4 Cyber Security Training \$12,748.00

Bark for Schools \$4,500.00

F12. APPROVAL OF PURCHASES OF DISTRICT DEVICES

BE IT RESOLVED: that upon the recommendation of the superintendent, the board of education approve the following purchase of *district devices* for the 2024-2025 school year that will include 50 Dell Latitude 3550 laptops, 10 Dell Dock Power Supply, and 10 - Dell EcoLoop Essential Briefcases:

Five Year Contract - \$10,120.16/ Annual Payment

Total - \$45,917.80

Account 11-190-100-440-00-00-00

F13. APPROVAL OF ED DATA SERVICES

BE IT RESOLVED: that upon the recommendation of the superintendent, the board of education approve the following *Educational Cooperative System Agreement*, Ed Data to order supplies through the 2024-2025 school year for \$7,125.00

Account 11-000-251-340-00-01-93

F14. APPROVAL OF OFFICIAL DEPOSITORY

BE IT RESOLVED: that upon the recommendation of the business administrator, the board of education designate Valley Bank, 284 Boulevard, Hasbrouck Heights, NJ as the *official depository* for the Board of Education funds for the 2024-2025 school year.

F15. APPROVAL OF DISTRICT FINANCIAL TRANSACTIONS

BE IT RESOLVED: that upon the recommendation of the superintendent and business administrator, the Hasbrouck Heights Board of Education authorizes, pursuant to 17:12B-241, the *Board Secretary and Assistant to the Board Secretary*, to invest school funds, and order wire transfers if necessary, to complete the transaction in one or more accounts in any insured bank whose principal office is located in New Jersey in any amount up to, but not exceeding the amounts for which such accounts are insured.

F16. APPROVAL OF AUDITING OF DISTRICT ACCOUNTS

BE IT RESOLVED: that upon the recommendation of the superintendent and business administrator, pursuant to NJSA 18A:17-8(b), the Board Secretary is responsible for the examination and auditing of all accounts and demands against the Board. Whereas, from time to time, said demands against the Board are of an emergent nature, and must be paid now, prior to Board approval in open public meeting as required by statute. Therefore, Be it Resolved, that the Hasbrouck Heights Board of Education authorize the Board Secretary to *examine, audit, and pay all claims* against the Board of an emergent nature prior to Board approval, and

Be it Further Resolved that all such emergent payments made by the Board Secretary be reported to the Board, ratified, and duly recorded in the minutes at the next open meeting of the Board.

F17. APPROVAL OF FINANCIAL TRANSFERS

BE IT RESOLVED: that upon the recommendation of the business administrator pursuant to NJSA 18A:22-8.1, the Hasbrouck Heights Board of Education designates the Business Administrator to *approve transfer amounts* among line items and program categories as necessary between meetings of the Board and that said transfers be reported to the Board, ratified and duly recorded in the minutes of the next open meeting of the Board.

F18. APPROVAL OF TUITION RATES 24/25 SY

BE IT RESOLVED: that upon the recommendation of the business administrator The Hasbrouck Heights Board of Education approve the following *tuition rates* for Out of District students for the 2024-2025 school year:

Kindergarten	\$16,957.00
Grades 1-5	\$19,012.00
Grades 6-8	\$20,347.00
Grades 9-12	\$20,226.00

F19. APPROVAL OF PETTY CASH FUNDS 24/25 SY

BE IT RESOLVED: that upon the recommendation of the business administrator The Hasbrouck Heights Board of Education approves the following *petty cash funds* for the 2024-2025 school year:

<u>Location</u>	<u>Amount</u>	<u>Custodian</u>
Administration	\$500	R. Brown
High School	\$500	V. Barchini
Middle School	\$300	J. Mastropietro
Euclid School	\$300	M. Sickels
Lincoln School	\$300	J. Colangelo
CST	\$300	M. Helfant

Be it Further Resolved that each fund must comply with the procedures established in Policy 3451.

F20. APPROVAL OF CHART OF ACCOUNTS 24/25 SY

BE IT RESOLVED: that upon the recommendation of the business administrator The Hasbrouck Heights Board of Education approves the *chart of accounts* specified by the New Jersey Department of Education.

F21. APPROVAL OF TRAVEL BUDGET 24/25 SY

BE IT RESOLVED: that upon the recommendation of the business administrator The Hasbrouck Heights Board of Education approve the *maximum travel budget* not to exceed \$1,500 per person.

F22. APPROVAL OF PURCHASING MANUAL

BE IT RESOLVED: that upon the recommendation of the business administrator The Hasbrouck Heights Board of Education approve the 24-25 SY *Purchasing Manual*.

F23. APPROVAL MEMBERSHIP OF STATE APPROVED PURCHASING COOPERATIVES

BE IT RESOLVED: that upon the recommendation of the business administrator The Hasbrouck Heights Board of Education approve *memberships* to the following state approved purchasing cooperatives:

26EDCPS - Educational Data Services, Inc.  
65MCESCCPS - Educational Services Commission of NJ  
34HUNCCP - Hunterdon County Educational Services  
E8801-ACESCPS - ACES Program  
269EMCPS - Edge Market Cooperative Purchasing System  
NJ Start Program  
Bergen County Purchasing Cooperative

F24. APPROVAL OF COMPENSATION AND FUNDING SOURCE FY 25 TITLE I GRANT

BE IT RESOLVED: that upon the grant approval and the recommendation of the superintendent, the board of education approve the allocations of *teachers' salaries* and funding source for the following employees whose remuneration (either full or partial) is supported by the FY 25 Title I Grant:

F-24	Name	24-25 Salary	% Title I	Paid Title I
A.	Tina Edwards	\$ 62,770.00	100%	20-231-100-101-00-05-00

F25. APPROVAL OF CPI TRAINING- ADDITION OF AUGUST 28, 2024

BE IT RESOLVED: that upon the recommendation of the superintendent, the board of education approve *CPI Staff and Paraprofessional Training*, provided by the South Bergen Jointure Commission, on August 28, 2024, in addition to August 29, 2024 (approved July 25, 2024) at a total cost of \$2,000.00 for both days.(\$1,000.00 per day)

F26. APPROVAL OF STAFF/PARAPROFESSIONAL TRAINING- ADDITION OF AUGUST 28, 2024

BE IT RESOLVED: that upon the recommendation of the superintendent, the board of education approves *staff and paraprofessional per diem cost for training*, scheduled for August 28, 2024, in addition to August 29, 2024 (approved July 25, 2024) , at a per diem rate, as per the HHEA, Paraprofessionals \$25.01/hour, not to exceed a total off \$3,001.20 (\$300.12 per paraprofessional for 12 - hours of training over 2-days of 10 paraprofessionals) for the following employees:

Patti Alosco	Kim Popadich
Maria Altizio-Reiner	Anna Ruffel
Melissa Follari	Jacqueline Thompson
Kelly Kasper	Rula Nazeh
Judith Graney	Kerry Graney

F27. APPROVAL OF BUSINESS ADMINISTRATOR/ BOARD SECRETARY SEARCH CONSULTANT

BE IT RESOLVED: that upon the recommendation of the superintendent, the board of education approves Nissonof and Taylor Financial Services, LLC. to conduct the *Business Administrator/ Board Secretary Search* for \$7,500.00.

F28. ACCEPTANCE OF FY 25 CHAPTERS 192/193 STATE AID

BE IT RESOLVED: that upon the recommendation of the superintendent and the business administrator the board of education approves the acceptance of

***Chapters 192 /193 State Aid:***

Chapter 192: \$111,887.00

Account# 20-502-100-320-00-10-88

Account# 20-503-100-320-00-10-88

Chapter 193: \$60,155.00

Total: \$172,042.00

Account# 20-506-100-320-00-10-88

Account# 20-507-213-330-11-10-88

Account# 20-508-100-320-00-10-88

F29. APPROVAL OF TRANSPORTATION SERVICES- FIELD TRIPS

BE IT RESOLVED: that upon the recommendation of the superintendent and the business administrator the board of education approves the use of First Student Inc. for ***transportation services***, as the vendor for field trips, during the 2024-2025 school year, with an associated cost of \$204.00 per vehicle for the first 2 hours; minimum charge of 2 hours; \$25.00 per 1/4 hr charge for overtime.

Route # HASB.HGTS1 - Hasbrouck Heights Field Trip 24 Passenger

Route # HASB.HGTS2 - Hasbrouck Heights Field Trip 54 Passenger

Account: 11-000-270-512-00-01-12

F30. APPROVAL OF SCHOOL SAFETY OFFICER TRAINING

BE IT RESOLVED: that upon the recommendation of the superintendent, the board of education approves ***School Safety Officer per diem pay for training***, scheduled for August 28, 2024, for 2 hours for the following employees:

Rodney Jones - \$40.58/hour.

Alan Lustman - \$48.15/hour.

Barry Feinberg - \$41.66/hour.

**Motion to Vote on items: F1- F30**

Motion of: Kevin Mullins

Seconded By: Helen Tejeda-Ramos

	DeLorenzo	Ferdinand	Mullins	Sausa	Ramos	Russo	Terranova	Krommenhoek	Cintron
AYE		X	X	X	X		X	X	X
NAY									
ABSENT	X					X			
ABSTAINED									
RECUSED									

## B. Business- Facilities

### BG1. USE OF FACILITIES – APPROVALS – OUTSIDE ORGANIZATIONS

BE IT RESOLVED: that, upon the recommendation of the business administrator, the board of education approves the *requests for Use of School Facilities* from outside organizations, pending receipt of required documentation according to Board Policy #7510, as attached.

### BG2. APPROVAL OF TEMPORARY USE OF INSTRUCTIONAL SPACE

BE IT RESOLVED: that, upon the recommendation of the business administrator, the board of education, approves the following *Temporary Instructional Areas*, as submitted to the Bergen County Office of Education for the 2024-2025 School Year:

Pursuant to NJAC 6A:26-8.1 - Approve Temporary Instructional Areas for:

Lincoln School and Euclid School

Pursuant to NJAC 6A:26.6.3(h)4ii - Approve Alternate Toilet Facilities for:

Lincoln School and Euclid School

Pursuant to NJAC 6A:26-6.1 - Approve Change of Use of Educational Space for:

Middle School/High School- classroom to an office



## Motion to Vote on items: BG1- BG2

Motion of: Helen Tejada-Ramos

Seconded By: Jillian Ferdinand

	DeLorenzo	Ferdinand	Mullins	Sausa	Ramos	Russo	Terranova	Krommenhoek	Cintron
AYE		X	X	X	X		X	X	X
NAY									
ABSENT	X					X			
ABSTAINED									
RECUSED									

## H. HARASSMENT, INTIMIDATION AND BULLYING

- H1. Dr. Jillian Torrento, Superintendent of Schools, recommends that the board of education approve the attached *Self-Assessment for Determining HIB Grades* for each school during the 2024-2025 school years.

## Motion to Vote on items: H1

Motion of: Lisa Krommenhoek

Seconded By: Jillian Ferdinand

	DeLorenzo	Ferdinand	Mullins	Sausa	Ramos	Russo	Terranova	Krommenhoek	Cintron
AYE		X	X	X	X		X	X	X
NAY									
ABSENT	X						X		
ABSTAINED									
RECUSED									

## L. LEGAL

### L1. REAPPROVE FOOD SERVICE AGREEMENT

BE IT RESOLVED: that, upon the recommendation of the superintendent and business administrator, the Board of Education ***reapproves the food service contract*** with Maschio's Food Service with the following allowance, fee, and guarantee: Management Fee: District shall pay Maschio's a Management Fee of \$22,365.00 (revised from \$22,890.00) per year payable in ten equal installments of \$2,236.50 (revised from \$2,289.00,) September 1, 2024 and ending June 30, 2025. Guarantee Return: Maschio's guarantees a return to the Hasbrouck Heights Board of Education to "break even" (revised from \$444.00) for the 2024-2025 school year. Total Cost of Contract: The total cost of the contract for the 2024-2025 school year is \$562,366.37 (revised from \$562,891.00.)  
Account # 60-910-100-610-00-01-01

### L2. TRANSPORTATION SERVICES FOR THE 2024-2025 SY

BE IT RESOLVED: that, upon the recommendation of the superintendent and business administrator, the Board of Education a does hereby approve an agreement with the South Bergen Jointure Commission, an approved ***Coordinated Transportation Services Agency***, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period 2024-2025 School Year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

BE IT FURTHER RESOLVED, that the Hasbrouck Heights Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and attached to this resolution.

- 1) Be it resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following for the 2024-2025 School Year: Approve year two (2) of the renewal of the South Bergen Region VIII Workers Compensation Pool membership for a three (3) year period, beginning July 1, 2023 and ending June 30, 2026.
- 2) Be it resolved that upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approve the following for the

2024-2025 School Year: Adopt the policies, by-laws, rules and regulations, curriculum and textbooks currently in existence and effect.

L3. DISTRICT APPOINTMENTS FOR THE 24/25 SY

BE IT RESOLVED: that upon the recommendation of the business administrator, The Hasbrouck Heights Board of Education approve the following ***district appointments*** for the 2024-2025 School Year:

Barbara Christianson	Substance Awareness Coordinator
Bergen Risk Managers, Inc.	Worker’s Compensation Broker of Record
EI Associates	\$105-\$185 per hour
Gerasimos Mihalitsianos	Air Quality Control Compliance Officer
Gerasimos Mihalitsianos	AHERA Coordinator
Gerasimos Mihalitsianos	Asbestos Management Officer
Karl & Associates	Asbestos Management
Machado Law Group	\$160 per hour
On-Tech Consulting Inc.	E-Rate Funding
Lerch, Vinci, & Bliss, LLP	Auditor - Audit Fee \$45,600
Robert Brown	Integrated Pest Management Coordinator
Robert Brown	Interim Board Secretary/Public Agency
Robert Brown	Compliance Officer
Robert Brown	Purchasing Agent (\$ limited to statute)
Robert Brown	Right to Know Officer
Robert Brown	Safety & Health Designee
Sciorocco Group	General Insurance Broker of Record
Sciorocco Group	Student Insurance Broker of Record

L4. EMERGENCY HIRING 24/25 SY

BE IT RESOLVED: that, the Hasbrouck Heights Board of Education authorizes the Superintendent to make an ***application for emergency hiring*** pending completion of criminal history check to the Bergen County Superintendent of Schools for all personnel positions, as needed for the 2024-2025 school year.

L5. BID OPENINGS 24/25 SY

BE IT RESOLVED: that the Hasbrouck Heights Board of Education authorizes the School Business Administrator/Board Secretary to advertise and conduct ***bid openings*** for supplies and materials, transportation services, professional services, or other items as may be needed, or as required by law for the 2024-2025 school year.

L6. APPOINTMENT OF DISTRICT CUSTODIAN OF PUBLIC RECORDS

BE IT RESOLVED: that the upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approves the appointment of Business Administrator/Board Secretary, Robert Brown, as ***District Custodian of Public Records*** pursuant to Chapter 404, P.L. 2001, commonly known as the Open Public Records Act, for the 2024-2025 school year.

Be it Further Resolved that the Hasbrouck Heights Board of Education establishes that all requests for access to public records must be presented directly to the District Custodian of Public Records at the Board of Education, 379 Boulevard, Hasbrouck Heights, NJ, during normal business hours, and

Be it Further Resolved that in the absence of the District Custodian of Public Records, said requests be presented to the Superintendent of Schools at the same address.

L7. APPROVAL OF OUTSIDE SERVICE PROVIDERS

BE IT RESOLVED: that the upon the recommendation of the Superintendent of Schools, the Hasbrouck Heights Board of Education approves the following ***companies as providers*** of tax shelters, annuities, disability and supplemental insurance programs, and other financial instruments to district employees for the 2024-2025 school year:

VALIC	Equitable
Met Life	Faculty Services
AFLAC	Prudential Financial
New York Life	Security Benefit

Be it Further Resolved that all named companies must meet all Federal and State regulations and requirements for sales and services of these products.

L8. APPROVAL OF STANDARD PARLIAMENTARY PROCEDURES

BE IT RESOLVED: that the Hasbrouck Heights Board of Education approve the *standard parliamentary procedures* for board meetings.

L9. APPROVAL OF HASBROUCK HEIGHTS ADMINISTRATORS ASSOCIATION (HHAA) SIDEBAR

BE IT RESOLVED: that the Hasbrouck Heights Board of Education approve the *sidebar agreement* with the Hasbrouck Heights Administrator's Association, approving the addition of the following positions:

Supervisor of Guidance and Testing

Pre K-6 Supervisor of Instructing and Programming

**Motion to Vote on items: L1-L9**

Motion of: Jillian Ferdinand

Seconded By: Helen Tejada-Ramos

	DeLorenzo	Ferdinand	Mullins	Sausa	Ramos	Russo	Terranova	Krommenhoek	Cintron
AYE		X	X	X	X		X	X	X
NAY									
ABSENT	X					X			
ABSTAINED									
RECUSED									

**A. ADOPTION OF POLICIES AND REGULATIONS**

A1. ANNUAL REAPPROVAL OF MANDATED POLICIES AND REGULATIONS  
As attached.

**A2. ABOLISHMENT OF POLICIES:**

<b>Policy/ Regulation #</b>	<b>Policy Title</b>
P 0164.6	Remote Public Board Meetings During Declared Emergency
P 7231	Gifts from Vendors

**A3. FIRST READING OF REVISED POLICIES:**

<b>Policy/ Regulation #</b>	<b>Policy Title</b>
P 2200	Curriculum Content
P and R 3160	Physical Examination (Teachers)
P and R 4160	Physical Examination (Other Employees)
R 5200	Attendance
P 533	Service Animals
P 5350	Student Suicide Prevention
P 8420	Emergency and Crisis Situations
P and R 8467	Firearms and Weapons
P 9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants
5600	Code of Conduct (Updated Handbooks)
R 2624.1	Grading Policy
P 3125.2	Employment of Substitute Teachers

**A4. SECOND READING OF REVISED POLICIES: N/A**

**Motion to Vote on items: A1- A3**

Motion of: Jillian Ferdinand

Seconded By: Helen Tejeda-Ramos

	DeLorenzo	Ferdinand	Mullins	Sausa	Ramos	Russo	Terranova	Krommenhoek	Cintron
AYE		X	X	X	X		X	X	X
NAY									
ABSENT	X					X			
ABSTAINED									
RECUSED									

OLD BUSINESS-None

OPEN PUBLIC HEARING:

Michael Warren asked about a possible change to the end of the school year on the calendar. He said it is hard to move the date.

Mr. Barchini congratulated the new Supervisor of Guidance. A person asked about the change of use from a classroom to an office and which classroom.

A person asked about the district goals and the Maschio's Food contract. Dr. Torrento responded that we consider options moving forward.

Meeting adjourned at 7:51 pm

Moved by Mrs. Ferdinand and seconded by Mrs. Ramos

Respectfully submitted,

Robert Brown

Interim Business Administrator/Board Secretary

Certified to be true copies of resolutions adopted by the Hasbrouck Heights Board of Education at its meeting held on August 22, 2024.

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Robert Brown, Business Administrator/Board Secretary