

Affirmative Action Team

The following Affirmative Action Team (AAT) members that participated in the development of the needs assessment and Comprehensive Equity Plan. The AAT **must** consist of a minimum of three personnel and be composed of diverse stakeholders.

School District, Charter School And Renaissance School Project Name: Hasbrouck Heights School District

Name	Title	Grade Level (If Applicable)	Signature
Joseph Colangelo	Affirmative Action Officer		
Dominique Vetrano	Director of Curriculum	K-12	
Kimberly Kane	Nurse	PREK-5	
Victoria DePalma	Teacher	K-5	
Catherine Cassidy	Teacher	9-12	
Daniel Guido	Parent	K-6	
Michael Sculla	Director of Athletics	K-12	
Linda Simmons	Principal	9-12	

AUGUST BOARD MEETING

Local ID	Attending School	ESY 22	Tuition SY 22/23	Aide 22/23 - other
1002306	SBJC Lodi	\$4,050.00	Pending RSY Placement	
1000710	Felician School for Exceptional Children	\$6,474.15	\$62,375.55	
1001558	Peter Cooper School	\$9,032.00	\$60,211.00	ESY: 3803 RSY: 25352
1000806	David Gregory School	\$8,726.70	\$52,360.20	\$39,060.00
7006	BCSS Springboard	\$5,550.00	\$62,046.00	
487	BCSS Springboard	\$5,550.00	\$62,046.00	
1000485	Hewitt School REALM Program	\$9,032.00	\$60,211.00	ESY: 3803 RSY: 25352
20642	Forum School	\$8,341.00	\$79,020.00	
1000074	Forum School	\$8,341.00	\$79,020.00	
5375	BCSS Springboard	-	\$62,046.00	
4947	Ridgefield Memorial H.S.	-		
1000323	Sage Day High School	\$4,175.00	\$68,900.00	
1001448	SBJC Lodi Annex	\$4,050.00	\$62,046.00	
1106	Ridgefield Memorial H.S.		\$58,790.00	
1001267	BCSS Bleshman School	\$5,550.00	\$76,860.00	no aide for ESY
286	Alpine Learning Group	\$17,122.80	\$102,736.80	
7251	The Community School	-	\$54,577.80	
6939	Leonia HS	\$5,619.00	\$37,874.00	
1000077	Sage Day High School	\$4,175.00	\$68,900.00	
20746	SBJC Lodi Annex	\$4,050.00	\$70,990.00	
1000620	SBJC Lodi Annex	\$4,050.00	\$58,790.00	
1001723	SBJC Maywood Annex	\$4,050.00	\$60,600.00	
1002413	Winslow Township	-	\$84,647.00	
1002797	SBJC Little Ferry	\$4,050.00	\$70,990.00	
1002493	SBJC Lodi Annex	-	pending RSY Placement	
1002164	Windsor Learning Academy Ridgewood	\$9,732.00	\$59,365.20	
1002491	BCSS Springboard	-	\$62,046.00	
485	BCSS Crossroads Program	-	\$19,980.00	
1002957	Pascack Valley Park Academy Program	-		new student transfer in
1003026	BCSS New Bridges Program	-	\$80,190.00	new student transfer in
1001906	SBJC Maywood Annex	-	pending RSY Placement	

AVEANNA HEALTHCARE

Schedule "A"
Services/Fee Schedule

Service	Standard Hourly Rate
BCBA-D	\$ 165.00
Master's Level BCBA	\$ 135.00
Behavior Specialist Consultants	\$ 90.00
Speech Language Pathologist	\$ 95.00
Occupational Therapist	\$ 85.00
Physical Therapist	\$ 95.00
School Psychologists	\$ 185.00
Master's Level Social Worker	\$ 70.00
Licensed Clinical Social Worker	\$ 65.00
Special Education Teacher	\$ 65.00
Long Term Substitute Teacher	\$ 65.00
ABA Therapist	\$ 40.00
Behavior Technician (BHT)	\$ 35.00
Para-Professional (DSP/ PCA)	\$ 40.00
1:1 RN	\$ 75.00
1:1 LPN	\$ 70.00
School Nurse RN	\$ 75.00
School Nurse LPN	\$ 70.00
Substitute Nurse RN	\$ 75.00
Substitute Nurse LPN	\$ 70.00
Classroom Nurse RN	\$ 75.00
Classroom Nurse LPN	\$ 70.00
Certified Nursing Assistant/ Home Health Aide	\$ 40.00
Transport Nurse (up to 2 hours, then hourly rate)	\$ 150.00
Skilled Nursing Visit (up to 2 hours, then hourly rate)	\$ 125.00

*Transport Employee: Nursing transportation services consist of an employee riding in a school sponsored vehicle with a single special needs student to accompany the student from home to school and school to home. No other nursing services are provided. Charges for this service will be based on a rate per trip with a maximum of two (2) hours for services rendered by RN or LPN. Services that exceed the initial two hours will be billed at the 1:1 RN or 1:1 LPN contract rate.

Billable hours include:

Hours that Student(s) is in school, including school-related activities such as field trips
Hours Spent Performing Tasks or Attending Sessions Related to Services as required by the
SCHOOL

Cost Criteria

SERVICE	FEE	LOCATION
Advisory and Oversight Services	BCBA/ BCaBA* \$120/hr	Home/School/ Community
Professional Development	BCBA/ BCaBA* \$120/hr	Home/School/ Community
ABA Therapy	Coordination BCBA/BCaBA** \$120/hr ABA therapy provider \$70/hr	Home/School/ Community
Meetings with: home ABA team, CST, IEP, Office of Special Services, Parents	BCBA/BCaBA \$120/hr ABA therapy provider \$70/hr	Home/School/ Community
Functional Behavior Assessments	BCBA/ BCaBA* \$120/hr	Home/School/ Community
Behavioral Intervention Staff Training and Implementation	BCBA/ BCaBA* \$120/hr	Home/School/ Community
Parent Training	BCBA/ BCaBA* \$120/hr	Home/School/ Community
Written documentation, report writing, feedback notes for staff, parents	BCBA/ BCaBA* \$120/hr	Home/School/ Community

*or Master's level behavior analyst



The following are fundraisers scheduled for the 2022-2023 school year:

- Drive in Movie Farms - Fall/Spring
- Shop Rite/Stop and Shop Gift Card Sale- TBD
- Otis Spunkmeyer Cookie Sale - TBD
- Krispy Kreme Doughnut Sale - TBD
- Nothing Bundt Cakes - May
- Tricky Tray/50/50 Raffle - TBD
- Cookie Decorating Kit - TBD
- Mum/Plant Sale - September/October
- Scholastic Book Fair - October/May
- Clothing Drive (curbside dropoff) - November and April
- Read-a-Thon Fundraiser- March
- Boosterthon/Fun Run - Spring
- Handbag Raffle - TBD
- Memory Book - May
- Box Tops for Education - Ongoing
- Spirit Wear - Ongoing
- Dine to Donate - TBD - various dates throughout the year supporting local businesses
- School Store.com- Ongoing throughout the year
- Birthday Lawn Sign - Ongoing throughout the year
- HolidayGrams - Ongoing throughout the year
- Snack Sale - Ongoing throughout the year
- Penny Wars TBD
- Bakeless Donations - ongoing

Check Journal
Rec and Unrec checks

Hasbrouck Heights Board of Ed.
Hand and Machine checks

Attachment

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Starting date 6/1/2022

Ending date 6/30/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
021675	06/01/22		V185	BLOOMFIELD BASKETBALL		400.00
021676	06/01/22		1401	SCHOOL SPECIALTY, INC.		119.78
021677	06/02/22		F353	RIVER DELL TEAM CAMP		700.00
021678	06/07/22		6351	COSTCO		354.02
021680	06/07/22		2070	STANS SPORTS CENTER		1,495.00
021681	06/07/22		L053	CLEMENTE BAKERY		131.62
021682	06/07/22		N379	IL TULIPANO		15,715.00
021683	06/07/22		2476	ORIENTAL TRADING CO.		179.94
021684	06/07/22		Y663	WOOD-RIDGE GIRLS VARSITY SOCCER CLUB		250.00
021685	06/10/22		J656	BROOKSIDE RACQUET AND SWIM CLUB		768.00
021686	06/10/22		1902	HAPPINESS IS CAMPING		19,170.00
021687	06/10/22		2846	HEIGHTS FLOWER SHOPPE		2,000.00
021690	06/15/22		1854	GERTRUDE HAWK CHOCOLATES		972.00
021691	06/15/22		D324	LUV MICHAEL		400.00
021692	06/15/22		G666	OLIVO; VANESSA		55.00
021693	06/16/22		2727	FIRST STUDENT, INC.		750.00
021694	06/16/22		G953	MR CUPCAKES		2,402.00
021695	06/16/22	06/16/22	O209	MUCCI ITALIAN MARKET		
021696	06/16/22		0072	DESIGN N STITCH - ALEXANDRIA BLOUSE INC		1,402.00
021697	06/16/22		O209	MUCCI ITALIAN MARKET		1,530.00
021698	06/22/22		1167	GOLDEN WRESTLING CAMPS		257.00
021699	06/22/22		1902	HAPPINESS IS CAMPING		14,488.00
021700	06/22/22		N379	IL TULIPANO		581.87
021701	06/22/22		1293	PRESTIGE AWARDS		132.00
021702	06/22/22		2070	STANS SPORTS CENTER		682.00
021703	06/29/22		R221	HINES; KENI		150.00
021704	06/29/22		S658	MR & MRS TANTILLO		200.00
021705	06/29/22		V374	VAZQUEZ; KRYSTINA		200.00
021706	06/29/22		F992	COFFEY; JASON		150.00
021707	06/29/22		Z970	FARLEY; CHARLOTTE		200.00
021708	06/30/22		0844	HERFF JONES		6,013.50
067040	04/28/22	06/07/22	1228	OTIS ELEVATOR COMPANY		(2,518.89)
067060	04/28/22	06/07/22	L336	STAPLES CONTRACT & COMM, INC/ED DATA		(3,115.67)
067127	06/01/22		K128	CHILDRENS AID & FAMILY SERVICE		600.00
067129	06/01/22		0710	JOHNSON CONTROLS SECURITY SOLUTIONS		629.10
067130	06/01/22		0693	21 GOLF LLC		990.00
067131	06/01/22		3021	A.T. &T		104.82
067132	06/01/22		2055	ABBINGTON TRACK CLUB		265.00
067133	06/01/22		0016	ACKERSON DRAPERY SERVICES & DRAPERY INC		1,089.34

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
067134	06/01/22		C200	AGPARTS WORLDWIDE, INC		9,415.75
067135	06/01/22		2222	AIR GROUP LLC		339.00
067136	06/01/22		1701	ALPINE LEARNING GROUP, INC.		11,465.79
067137	06/01/22		1849	AMAZON.COM		24.98
067138	06/01/22		W764	AME INC		3,167.43
067139	06/01/22		0075	AMERICAN PAPER & SUPPLY COMPANY		4,858.65
067140	06/01/22		1173	AMOROSI; JOHN M.		150.00
067141	06/01/22		2525	AT HOME MEDICAL		20.00
067142	06/01/22		Z812	AVEANNA HEALTHCARE		16,055.25
067143	06/01/22		0127	BCCA		200.00
067144	06/01/22		R457	BCCA		1,020.00
067145	06/01/22		T235	BCWCA		40.00
067146	06/01/22		0699	BENIK CORPORATION		103.00
067147	06/01/22		4173	BERGEN ARTS & SCIENCE		68,321.50
067148	06/01/22		0180	BERGEN COUNTY SPECIAL SERVICES		51,286.57
067149	06/01/22		1626	BERGEN COUNTY TECHNICAL SCHOOLS		93,252.00
067150	06/01/22		8974	BERGEN TRACK AND FIELD		2,568.00
067151	06/01/22		3794	BERGEN TRACK ASSOCIATION		1,730.00
067152	06/01/22		4596	BRADY; ROBERT		1,491.79
067153	06/01/22		J670	BULK BOOKSTORE		9,562.05
067154	06/01/22		2191	CAPOZZI, CYNTHIA		47.01
067155	06/01/22	06/02/22	1487	CCL THERAPY, LLC		
067156	06/01/22		4145	CHIEF FIRE EQUIPMENT & SERVICE CO.		31.50
067157	06/01/22		1746	COLLEGE BOARD		8,371.00
067158	06/01/22		2878	COLONIAL SPRINKLER & LIGHTING		516.75
067159	06/01/22		4814	COMMERCIAL RECREATION SPECIALISTS CORP		7,325.25
067160	06/01/22		0340	COMMUNITY SCHOOL		9,342.72
067161	06/01/22		J295	CONQUER MATHEMATICS, LLC		2,720.00
067162	06/01/22		Y106	CONSTELLATION NEW ENERGY, INC		758.96
067163	06/01/22		P627	CORONEL, ANNA		1,200.00
067164	06/01/22		1427	COSKEYS ELECTRONIC SYSTEMS INC.		866.00
067165	06/01/22		1505	DAVID GREGORY SCHOOL, INC.		16,620.80
067166	06/01/22		2510	DEPALMA; DOMINICK		160.00
067167	06/01/22		3264	DIMICK FENCE CO.		6,500.00
067168	06/01/22		0730	DIRECT ENERGY BUSINESS		3,189.54
067169	06/01/22		B695	EI US, LLC		325.85
067170	06/01/22		2060	EMERSON PFA		305.00
067171	06/01/22		P956	EMPIRICAL RESOLUTION, INC		80.00
067172	06/01/22		L383	FILE BANK INC		1,282.52

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067173	06/01/22		1480	FORUM SCHOOL		15,637.38
067174	06/01/22		0352	FRIDMAN, ESTHER, M.D.		650.00
067175	06/01/22		G829	FRONTLINE TECHNOLOGIES GROUP LLC		4,566.77
067176	06/01/22		2255	FUN FIT THERAPY LLC		3,191.25
067177	06/01/22		9042	GIANCASPRO, VALERIE		150.00
067178	06/01/22		4316	HEALY AWARDS, INC.		235.60
067179	06/01/22		2846	HEIGHTS FLOWER SHOPPE		383.06
067180	06/01/22		0716	HOME DEPOT		3,889.26
067181	06/01/22		9153	HOUGHTON MIFFLIN HARCOURT/PREK-5TH		19,013.86
067182	06/01/22		W425	HUDSON ARTS AND SCIENCE		13,262.50
067183	06/01/22		C131	IN-LINE AIR CONDITIONING CO, INC		11,572.75
067184	06/01/22		9213	INTEGRATED TRANSLATION SERVICES LLC		37.50
067185	06/01/22		0865	INVO HEALTHCARE ASSOC, LLC		28,072.10
067186	06/01/22		P312	JOY, ELIZABETH		165.00
067187	06/01/22		4137	K & J ACCESSORIES, INC		15,476.00
067188	06/01/22		T044	LA, LIEU		235.00
067189	06/01/22		1001	LANDTEK GROUP, INC.(THE)		3,750.00
067190	06/01/22		0874	LEONIA BOARD OF EDUCATION		520.00
067191	06/01/22		1958	MAGIC TOUCH CONSTRUCTION CO., INC		14,924.27
067192	06/01/22		3020	MASCHIO'S FOOD SERVICE, INC.		53,829.67
067193	06/01/22		S846	MCTCA		297.00
067194	06/01/22		1016	METRO FIRE & SAFETY CO.		925.00
067195	06/01/22		4632	MGL PRINTING SOLUTIONS		1,358.00
067196	06/01/22		0514	MIHALITSIANOS, GERASIMOS		50.00
067197	06/01/22		1584	NAPA AUTO PARTS		46.75
067198	06/01/22		1004	NASSOR ELECTRIC SUPPLY CO., INC.		697.46
067199	06/01/22		1594	NEURODEVELOPMENTAL PEDIATRICS, LLC		2,400.00
067200	06/01/22		2953	NICKERSON CORPORATION		7,524.00
067201	06/01/22		H579	NJSBGA		300.00
067202	06/01/22		3181	NORTH JERSEY COFFEE, PAPER, AND BEVERAG		232.75
067203	06/01/22		W335	OMEGA ENVIRONMENTAL SERVICES, INC		2,610.00
067204	06/01/22		8838	ON-SITE FLEET SERVICE		2,438.40
067205	06/01/22		4336	OPTIMUM		105.55
067206	06/01/22		1245	PARAMOUNT EXTERMINATING		485.00
067207	06/01/22		1256	PASSONS SPORTS CENTER		11,769.88
067208	06/01/22		S643	PAYSCHOOLS/CP-DBS, LLC		1,776.00
067209	06/01/22		1619	PEARSON ASSESSMENT		1,218.00
067210	06/01/22		N088	PEDIATRIC OCCUPATIONAL THERAPY SERVICES		650.00
067211	06/01/22		0646	PERENNIAL SERVICES, LLC		1,748.00

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067212	06/01/22		1293	PRESTIGE AWARDS		125.00
067213	06/01/22		2328	PSE & GCO		17,942.26
067214	06/01/22		Z784	PURESAN HOLDINGS, LLC		1,665.60
067215	06/01/22		5556	R&J CONTROL, INC.		265.00
067216	06/01/22		Y346	REED ACADEMY		17,215.20
067217	06/01/22		L113	REHABMART, LLC		117.98
067218	06/01/22		1358	RIDGEFIELD BOARD OF EDUCATION		15,863.09
067219	06/01/22		1069	RINGWOOD BOARD OF EDUCATION		17,112.60
067220	06/01/22		E873	RODRIGUEZ, JOANNA		81.00
067221	06/01/22		0267	SAGE DAY EDUCATIONAL ENTERPRISES		14,790.80
067222	06/01/22		M504	SAL ELECTRIC CO., INC		696.95
067223	06/01/22		W630	SAVVAS LEARNING COMPANY, LLC		1,956.18
067224	06/01/22		Q047	SCHOOLWIDE, INC		4,520.00
067225	06/01/22		M232	SCIENTIFIC BOILER WATER CONDITION CO,INC		1,299.66
067226	06/01/22		0925	SD GAMEDAY, LLC.		120.00
067227	06/01/22		0800	SHAW'S COMPLETE SECURITY		180.00
067228	06/01/22		2024	SHERWIN WILLIAMS CO.		506.12
067229	06/01/22		2322	SOUTH BERGEN JOINTURE COMM.		49,929.73
067230	06/01/22		L336	STAPLES CONTRACT & COMM, INC/ED DATA		3,016.93
067231	06/01/22		2094	SUPER DUPER PUBLICATIONS		199.95
067232	06/01/22		0255	THE COSTUMER, INC.		1,633.55
067233	06/01/22		0944	THE FELICIAN SCHOOL FOR EXCEP CHILDREN		4,353.83
067234	06/01/22		W488	THERAPY ASSOCIATES ABA SERVICES LLC		135.00
067235	06/01/22		1961	TRAP-ZAP ENVIRONMENTAL SYSTEMS, INC		569.31
067236	06/01/22		2156	VANDERBECK, C.J. & SON INC		11,103.03
067237	06/01/22		2588	VERIZON WIRELESS		748.77
067238	06/01/22		M704	WINDSOR BERGEN ACADEMY INC		11,118.34
067239	06/01/22		C858	WINSLOW TOWNSHIP BOARD OF EDUCATION		3,236.32
067240	06/01/22		2229	ZANER BLOSER PUBLISHERS INC		1,516.19
067241	06/01/22		I856	ZOLNIER GRADUATE SUPPLY LLC		5,742.95
067242	06/01/22		V675	ZUIDEMA INC/ZUIDEMA PORT TOILETS		475.00
067244	✓ 06/03/22	06/03/22	3247	CARLSTADT BOARD OF EDUCATION		
067245	06/03/22		0894	LITTLE FERRY BOARD OF ED		1,149.00
067251	06/03/22		2571	CARLSTADT-EAST RUTHERFORD		2,391.85
067257	06/06/22		1150	DELTA DENTAL		52,622.68
067258	✓ 06/06/22	06/09/22	0870	BCCSA		
067259	06/08/22		1228	OTIS ELEVATOR COMPANY		2,518.89
067260	✓ 06/08/22	06/08/22		00.0 \$ Multi Stub Void	#067261 Stub	
067261	06/08/22		L336	STAPLES CONTRACT & COMM, INC/ED DATA		3,115.67

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Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
067262	06/09/22		1864	HEIGHTS PIZZA		106.21
067263	06/13/22		1864	HEIGHTS PIZZA		106.21
067264	06/16/22		2388	4 DIAMOND TRANSPORTATION LLC		2,279.34
067265	06/16/22		A097	AATSP-STORE		166.00
067266	06/16/22		G126	ACER FINANCIAL SERVICES		7,134.82
067267	06/16/22		1701	ALPINE LEARNING GROUP, INC.		7,097.87
067268	06/16/22		5048	ALUMINUM ATHLETIC EQUIPMENT CO.		6,327.50
067269	06/16/22		0075	AMERICAN PAPER & SUPPLY COMPANY		334.30
067270	06/16/22		2525	AT HOME MEDICAL		20.00
067271	06/16/22		1845	BADRE, JEFF		250.00
067272	06/16/22		0339	BARCHINI, VINCENT		350.00
067273	06/16/22		M999	BCWCA		1,360.00
067274	06/16/22		0180	BERGEN COUNTY SPECIAL SERVICES		30,993.34
067275	06/16/22		1626	BERGEN COUNTY TECHNICAL SCHOOLS		116,565.00
067276	06/16/22		9024	CABLEVISION LIGHTPATH		13,276.68
067277	06/16/22		2463	CARE PLUS NJ, INC		22,400.00
067278	06/16/22		4396	CAROLINA BIOLOGICAL SUPPLY CO.		141.70
067279	06/16/22		F443	CARROT-TOP INDUSTRIES, INC		3,280.91
067280	06/16/22		1487	CCL THERAPY, LLC		1,905.45
067281	06/16/22		3743	CENGAGE LEARNING INC.		9,570.00
067282	06/16/22		0498	CHIU, BETTY		44.52
067283	06/16/22		J295	CONQUER MATHEMATICS, LLC		480.00
067284	06/16/22		2510	DEPALMA; DOMINICK		140.00
067285	06/16/22		S842	DEREK B. BERBERIAN		600.00
067286	06/16/22		0730	DIRECT ENERGY BUSINESS		3,189.54
067287	06/16/22		0446	EDUCATIONAL DATA SERVICES, INC		2,000.00
067288	06/16/22		0515	FEDERAL EXPRESS CORP.		13.97
067289	06/16/22		1653	FOLLETT SCHOOL SOLUTIONS		1,094.25
067290	06/16/22		1480	FORUM SCHOOL		13,168.32
067291	06/16/22		P274	FOWLER, JARED		350.00
067292	06/16/22		2255	FUN FIT THERAPY LLC		3,381.25
067293	06/16/22		X165	GANGI GRAPHICS, INC		273.90
067294	06/16/22		9042	GIANCASPRO, VALERIE		100.00
067295	06/16/22		2748	GRAINGER		1,183.08
067296	06/16/22		0248	GROUND PRO, INC		2,749.00
067297	06/16/22		R020	HAWTHORNE BOARD OF EDUCATION		1,637.80
067298	06/16/22		4316	HEALY AWARDS, INC.		1,292.43
067299	06/16/22		0017	HELFANT, MATTHEW		300.00
067300	06/16/22		9153	HOUGHTON MIFFLIN HARCOURT/PREK-5TH		18,177.88

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Ending date 6/30/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
067301	06/16/22		Z733	HRICAY, JAMIE		150.00
067302	06/16/22		0728	HUDSON UNITED GLASS CORP		1,375.00
067303	06/16/22		C131	IN-LINE AIR CONDITIONING CO, INC		649.57
067304	06/16/22		0776	INSTRUMENTALIST AWARDS, LLC		110.50
067305	06/16/22		4037	JOSTENS DIPLOMA PRODUCT COORDINATOR		702.59
067306	06/16/22		7738	KEYBOARD CONSULTANT, INC.		2,477.00
067307	06/16/22		0851	LAKESHORE LEARNING MATERIALS		1,132.20
067308	06/16/22		0874	LEONIA BOARD OF EDUCATION		455.00
067309	06/16/22		1958	MAGIC TOUCH CONSTRUCTION CO., INC		2,604.81
067310	06/16/22		0745	MANSFIELD, JACQUELYN		300.00
067311	06/16/22		6492	MARTELLO, JENNIFER		102.90
067312	06/16/22		4579	MASTROPIETRO, JOSEPH		300.00
067313	06/16/22		B339	MEDIA FLEX INC		500.00
067314	06/16/22		4644	MESSERY, DINA		100.00
067315	06/16/22		1016	METRO FIRE & SAFETY CO.		5,590.00
067316	06/16/22		1594	NEURODEVELOPMENTAL PEDIATRICS, LLC		2,400.00
067317	06/16/22		P670	NJSCHOOLJOBS		300.00
067318	06/16/22		3181	NORTH JERSEY COFFEE, PAPER, AND BEVERAG		276.00
067319	06/16/22		4369	NORTH JERSEY MEDIA GROUP/ADVERTISEMENT		39.40
067320	06/16/22		4336	OPTIMUM		89.90
067321	06/16/22		1228	OTIS ELEVATOR COMPANY		9,130.01
067322	06/16/22		1245	PARAMOUNT EXTERMINATING		542.00
067323	06/16/22		1269	PEPPER, J.W. & SON, INC.		583.99
067324	06/16/22		O505	PERMA GRAPHICS, INC		756.50
067325	06/16/22		1358	RIDGEFIELD BOARD OF EDUCATION		10,012.00
067326	06/16/22		1069	RINGWOOD BOARD OF EDUCATION		17,112.60
067327	06/16/22		4197	SADDLEBACK EDUCATIONAL INC		1,545.49
067328	06/16/22		0267	SAGE DAY EDUCATIONAL ENTERPRISES		8,134.94
067329	06/16/22		D741	SALERNO, CAROLINE		63.00
067330	06/16/22		4406	SCHOLZ; ROBYN		100.00
067331	06/16/22		4360	SCUILLA; MICHAEL		350.00
067332	06/16/22		2024	SHERWIN WILLIAMS CO.		751.76
067333	06/16/22		U167	SILVERGATE PREPARATORY SCHOOL LIMITED LI		480.00
067334	06/16/22		4610	SIMMONS; LINDA		350.00
067335	06/16/22		2322	SOUTH BERGEN JOINTURE COMM.		219,281.75
067336	06/16/22		A557	SPHERO, INC		3,049.47
067337	06/16/22		2070	STANS SPORTS CENTER		5,988.00
067338	06/16/22		L336	STAPLES CONTRACT & COMM, INC/ED DATA		297.09
067339	06/16/22		0945	THE READING & WRITING PROJECT NETWORK		4,444.69

Starting date 6/1/2022

Ending date 6/30/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
067340	06/16/22		W488	THERAPY ASSOCIATES ABA SERVICES LLC		10,745.00
067341	06/16/22		P887	VALLEY MEDICAL GROUP		376.00
067342	06/16/22		4115	VAN DINE MOTORS, INC.		215.95
067343	06/16/22		4454	VERIZON		2,194.37
067344	06/16/22		2370	WILLIAM H. SADLIER		1,142.97
067345	06/16/22		A971	HOBOKEN BOARD OF EDUCATION		4,069.29
067346	06/16/22		Q047	SCHOOLWIDE, INC		460.00
067352	06/16/22		1859	BENSI OF HASBROUCK HEIGHTS		105.00
067353 H	06/17/22		6351	COSTCO		258.22
067354	06/20/22		0432	COLANGELO, JOSEPH		350.00
067355	06/20/22		0976	DAMICO, FRANK		350.00
067356	06/21/22		2606	SICKELS, MICHAEL		300.00
067357 H	06/23/22		6351	COSTCO		510.85
067358	06/27/22		3021	A.T. & T		97.89
067359	06/27/22		1845	BADRE, JEFF		37.80
067360	06/27/22		Y106	CONSTELLATION NEW ENERGY, INC		737.60
067361	06/27/22		3020	MASCHIO'S FOOD SERVICE, INC.		69,471.01
067362	06/27/22		0514	MIHALITSIANOS, GERASIMOS		50.00
067363	06/27/22		4336	OPTIMUM		105.55
067364	06/27/22		2328	PSE & GCO		18,466.21
067365	06/27/22		1846	STEIMEL, DEBORAH		533.01
067366	06/27/22		0639	SUEZ WATER OF NEW JERSEY		3,493.23
067367	06/27/22		2588	VERIZON WIRELESS		915.69
067368	06/27/22		0526	WAGE WORKS INC		360.50
067370	06/30/22		C927	ADORAMA INC		199.35
067371	06/30/22		1849	AMAZON.COM		574.34
067372	06/30/22		0093	APPLE COMPUTER, INC.		2,398.00
067373	06/30/22		0129	ATRA JANITORIAL SUPPLY COMPANY INC.		10,874.70
067374	06/30/22		Z812	AVEANNA HEALTHCARE		9,000.00
067375	06/30/22		4591	BERGEN ACADEMIES AUDITORIUM		1,303.75
067376	06/30/22		P375	BOOKSAMILLION, INC		6,471.00
067377	06/30/22		2425	BROWNS JANITORIAL SUPPLY		99.19
067378	06/30/22		4396	CAROLINA BIOLOGICAL SUPPLY CO.		149.47
067379	06/30/22		4145	CHIEF FIRE EQUIPMENT & SERVICE CO.		33.59
067380	06/30/22		0343	COMPLETE SAW SERVICE OF		160.00
067381	06/30/22		0314	CRUZ, JORGE		90.00
067382	06/30/22		B695	EI US, LLC		130.34
067383	06/30/22		L383	FILE BANK INC		324.50
067384	06/30/22		9718	GOV CONNECTION INC		26,066.12

Starting date 6/1/2022

Ending date 6/30/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
067385	06/30/22		2697	HENRY SCHEIN, INC.		4,353.07
067386	06/30/22		0716	HOME DEPOT		1,716.12
067387	06/30/22		9153	HOUGHTON MIFFLIN HARCOURT/PREK-5TH		29,794.49
067388	06/30/22		C131	IN-LINE AIR CONDITIONING CO, INC		472.00
067389	06/30/22		0865	INVO HEALTHCARE ASSOC, LLC		11,988.66
067390	06/30/22		V167	JERZY SOUND LLC		1,500.00
067391	06/30/22		R384	KEY WORLD/DBA ROMER SECURITY, LLC		231.14
067392	06/30/22		0874	LEONIA BOARD OF EDUCATION		325.00
067393	06/30/22		1958	MAGIC TOUCH CONSTRUCTION CO., INC		10,965.81
067394	06/30/22		0589	MERTZ, MICHAEL		75.60
067395	06/30/22		T100	MICHALEAS, BARBARA		235.00
067396	06/30/22		1004	NASSOR ELECTRIC SUPPLY CO., INC.		336.62
067397	06/30/22		3181	NORTH JERSEY COFFEE, PAPER, AND BEVERAGI		213.74
067398	06/30/22		4369	NORTH JERSEY MEDIA GROUP/ADVERTISEMENT		38.95
067399	06/30/22		N088	PEDIATRIC OCCUPATIONAL THERAPY SERVICES		450.00
067400	06/30/22		0684	RED CIRCLE SOLUTIONS LLC		199.95
067401	06/30/22		2000	SCHOOL HEALTH CORP.		485.16
067402	06/30/22		2431	SILVA, JOHN		220.60
067403	06/30/22		U167	SILVERGATE PREPARATORY SCHOOL LIMITED LI		704.80
067404	06/30/22		K092	SPEEDY LUBEOF MAYWOOD, INC		67.96
067405	06/30/22		W488	THERAPY ASSOCIATES ABA SERVICES LLC		1,575.00
067406	06/30/22		1961	TRAP-ZAP ENVIRONMENTAL SYSTEMS, INC		477.00
067407	06/30/22		4115	VAN DINE MOTORS, INC.		527.85
067408	06/30/22		0761	ZITO, ALYSSA		75.60
067409	06/30/22		V675	ZUIDEMA INC/ZUIDEMA PORT TOILETS		475.00
067410	06/30/22		0180	BERGEN COUNTY SPECIAL SERVICES		17,332.00
067411	06/30/22		2322	SOUTH BERGEN JOINTURE COMM.		32,778.05
067412	06/30/22		1256	BSN SPORTS LLC/PASSONS SPORTS CENTER		611.99
067413	06/30/22		3935	DELL MARKETING LP		10,020.26
067414	06/30/22		9297	DELL MARKETING LP		681.10
067415	06/30/22		2255	FUN FIT THERAPY LLC		2,446.25
067416	06/30/22		2748	GRAINGER		3,838.00
067417	06/30/22		0716	HOME DEPOT		1,216.24
067418	06/30/22		9153	HOUGHTON MIFFLIN HARCOURT/PREK-5TH		28,523.29
067419	06/30/22		C131	IN-LINE AIR CONDITIONING CO, INC		3,468.93
067420	06/30/22		4037	JOSTENS DIPLOMA PRODUCT COORDINATOR		780.27
067421	06/30/22		1004	NASSOR ELECTRIC SUPPLY CO., INC.		256.12
067422	06/30/22		0465	NJ MEDICAL WASTE		598.20
067423	06/30/22		V042	NJTESOL/NJBE, INC.		548.00

Starting date 6/1/2022

Ending date 6/30/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
067424	06/30/22		6185	OXFORD UNIVERSITY PRESS		749.58
067425	06/30/22		Z784	PURESAN HOLDINGS, LLC		161.11
067426	06/30/22		0800	SHAW'S COMPLETE SECURITY		160.00
067427	06/30/22		3105	SINGER EQUIPMENT LLC		2,789.16
067428	06/30/22		2322	SOUTH BERGEN JOINTURE COMM.		2,365.65
067429	06/30/22		K092	SPEEDY LUBEOF MAYWOOD, INC		91.95
067430	06/30/22		0209	WARD'S NATURAL SCIENTIFIC		49.09
067431	06/30/22		2691	WINDSOR LEARNING CENTER, INC		5,994.00
067432	06/30/22		1136	ZAMS INC		181.94
067433	06/30/22		V675	ZUIDEMA INC/ZUIDEMA PORT TOILETS		1,215.00
067434 H	06/30/22		O599	CANON FINANCIAL SERVICES, INC		5,051.05
067435 H	06/30/22		7385	MACHADO LAW GROUP, LLC		7,216.00
067436 V	06/30/22	06/30/22	O599	CANON FINANCIAL SERVICES, INC		
067437 V	06/30/22	06/30/22	7385	MACHADO LAW GROUP, LLC		
067438 V	06/30/22	06/30/22	3020	MASCHIO'S FOOD SERVICE, INC.		
067439	06/30/22		Z812	AVEANNA HEALTHCARE		11,210.25
067440	06/30/22		0180	BERGEN COUNTY SPECIAL SERVICES		6,832.00
067441	06/30/22		1626	BERGEN COUNTY TECHNICAL SCHOOLS		87,423.75
067442	06/30/22		1487	CCL THERAPY, LLC		9,137.50
067443	06/30/22		5126	CROWN TROPHY		1,650.00
067444	06/30/22		6398	HOUGHTON MIFFLIN HARCOURT/HS-MS		67,087.24
067445	06/30/22		C131	IN-LINE AIR CONDITIONING CO, INC		630.60
067446	06/30/22		9213	INTEGRATED TRANSLATION SERVICES LLC		55.50
067447	06/30/22		P670	NJSCHOOLJOBS		450.00
067448	06/30/22		1358	RIDGEFIELD BOARD OF EDUCATION		16,109.85
067449	06/30/22		K581	STAPLES, INC / ED DATA		169.99
067450	06/30/22		6020	STATE OF NJ/BUREAU OF FIRE CODE ENFORCE		214.00
067451	06/30/22		2572	STATE OF NJ/ELEVATOR SAFETY UNIT		258.00
067452	06/30/22		W488	THERAPY ASSOCIATES ABA SERVICES LLC		6,630.00
067453	06/30/22		4454	VERIZON		2,080.28
073022	06/30/22		4625	PETTY CASH/BOARD OF EDUCATION		854.93
113000	06/30/22		1873	BILL OSHEAS FLORIST		184.95
201679	06/07/22		2070	STANS SPORTS CENTER		2,751.25
606220 H	06/06/22		1159	STATE OF NJ HEALTH BENEFITS	MAY & JUNE HEALTH BENEFITS	730,540.01
630220	06/30/22		PAY	HASBROUCK HEIGHTS PAYROLL		2,142,058.03
631220 H	06/30/22		7269	HASBROUCK HEIGHTS PR AGENCY	JUNE FICA	46,873.43
632220 H	06/30/22		7269	HASBROUCK HEIGHTS PR AGENCY	JUNE TPAF	110,187.88
635220	06/30/22		0271	PRUDENTIAL RETIREMENT(DCRP)		3,594.82
638220 H	06/30/22		0180	BERGEN COUNTY SPECIAL SERVICES	SFN 2122	197,400.00

Check Journal
Rec and Unrec checks

Hasbrouck Heights Board of Ed.
Hand and Machine checks

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Starting date 6/1/2022

Ending date 6/30/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
639220	H 06/30/22		2584	STATE OF NJ	SFN 2122	6,858.00
640220	H 06/30/22		2584	STATE OF NJ	SFN 2122 NP REFUND TO STATE	72,349.00
645220	H 06/30/22		7269	HASBROUCK HEIGHTS PR AGENCY	JUNE FICA ADJUST	(358.82)
655220	H 06/30/22		0007	HASBROUCK HEIGHTS BD OF ED	2122 KEYS RENT	65,000.00
657220	H 06/30/22		0007	HASBROUCK HEIGHTS BD OF ED	TRANS TO DEBT SERV	37,951.88
674360	H 06/30/22		3020	MASCHIO'S FOOD SERVICE, INC.		55,306.10
674370	06/30/22		R020	HAWTHORNE BOARD OF EDUCATION		982.68
674380	06/30/22		2657	MATTYASOVSKY, TAMAS		147.22

Starting date 6/1/2022

Ending date 6/30/2022

Fund Totals

10	General Funds	\$110,187.88
11	GENERAL FUND	\$4,717,675.35
12	Capital Outlay	\$44,809.88
20	Special Revenue Fund	\$257,963.25
60	Enterprise Fund	\$304,264.31
95	STUDENT ACTIVITY	\$74,873.20
	Total for all checks listed	\$5,509,773.87

Prepared and submitted by:


Board Secretary


Date

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 General Funds

Assets and Resources

Assets:

101	Cash in bank		\$3,052,917.43
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$2,603,855.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$627,276.22	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$627,276.22

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$6,284,048.65

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 General Funds

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$373,650.75
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$373,650.75

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$698,610.06
761	Capital reserve account - July	\$3,386,903.01	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$3,386,903.01
764	Maintenance reserve account - July	\$200,000.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$200,000.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$974,201.54
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$5,259,714.61

Unappropriated:

770	Fund balance, July 1		\$650,683.29
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$5,910,397.90
	Total liabilities and fund equity		<u>\$6,284,048.65</u>

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 General Funds

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	(\$3,386,903.01)	\$3,386,903.01
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$3,386,903.01)</u>	<u>\$3,386,903.01</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	(\$200,000.00)	\$200,000.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$3,586,903.01)</u>	<u>\$3,586,903.01</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$3,586,903.01)</u>	<u>\$3,586,903.01</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$3,386,903.01)</u>	<u>\$3,386,903.01</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 General Funds

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	31,630,581	0	31,630,581	31,765,455		(134,874)
00520	SUBTOTAL – Revenues from State Sources	3,090,384	0	3,090,384	2,925,500	Under	164,884
00570	SUBTOTAL – Revenues from Federal Sources	18,840	0	18,840	28,322		(9,482)
72180	Interest Earned on Maintenance Reserve	500	0	500	0	Under	500
Total		34,740,305	0	34,740,305	34,719,277		21,028
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	10,413,540	180,692	10,594,232	10,468,105	84,935	41,191
10300	Total Special Education - Instruction	3,377,155	(49,323)	3,327,832	3,278,527	0	49,305
11160	Total Basic Skills/Remedial – Instruct.	213,250	(96,842)	116,408	105,133	0	11,275
12160	Total Bilingual Education – Instruction	181,450	21,842	203,292	202,917	0	375
17100	Total School-Sponsored Co/Extra Curricul	252,000	24,448	276,448	271,870	0	4,578
17600	Total School-Sponsored Athletics – Instr	552,505	54,273	606,778	598,736	4,832	3,211
20620	Total Summer School	83,500	(8,018)	75,482	53,242	0	22,240
29180	Total Undistributed Expenditures - Instr	3,378,163	(400,271)	2,977,892	2,828,032	0	149,860
29680	Total Undistributed Expenditures – Atten	130,289	1	130,290	130,289	0	1
30620	Total Undistributed Expenditures – Healt	364,850	(3,436)	361,414	316,208	46	45,160
40580	Total Undistributed Expend – Speech, OT,	1,114,125	(10,256)	1,103,869	927,007	1,215	175,647
41080	Total Undist. Expend. – Other Supp. Serv	538,012	102,041	640,053	578,440	0	61,613
41660	Total Undist. Expend. – Guidance	694,737	41,375	736,112	718,879	0	17,233
42200	Total Undist. Expend. – Child Study Team	897,912	218	898,130	878,580	33	19,517
43200	Total Undist. Expend. – Improvement of I	249,335	(30,869)	218,466	203,694	0	14,772
43620	Total Undist. Expend. – Edu. Media Serv.	529,161	(139,601)	389,560	367,786	0	21,774
44180	Total Undist. Expend. – Instructional St	8,000	(399)	7,601	6,798	0	803
45300	Support Serv. - General Admin	601,314	21,415	622,729	612,101	7,975	2,653
46160	Support Serv. - School Admin	1,265,524	69,619	1,335,143	1,249,479	200	85,465
47200	Total Undist. Expend. – Central Services	508,845	40,294	549,139	489,230	298	59,612
47620	Total Undist. Expend. – Admin. Info. Tec	138,549	44,076	182,625	173,258	276	9,091
51120	Total Undist. Expend. – Oper. & Maint. O	2,901,689	506,979	3,408,668	3,027,224	208,905	172,539
52480	Total Undist. Expend. – Student Transpor	1,102,987	(4,950)	1,098,037	1,021,169	0	76,868
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	5,208,771	(458,201)	4,750,570	4,571,412	0	179,158
75880	TOTAL EQUIPMENT	20,467	442,590	463,057	123,013	340,041	3
76260	Total Facilities Acquisition and Constr	1,062,675	0	1,062,675	474,815	49,855	538,005
76340	Capital Reserve – Transfer to Debt Servi	60,000	0	60,000	37,952	0	22,048
Total		35,848,805	347,697	36,196,502	33,713,897	698,610	1,783,995

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 General Funds

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy		31,491,917	0	31,491,917	31,491,917		0
00190	10-1300	Total Tuition		0	0	0	9,164		(9,164)
00260	10-1910	Rents and Royalties		48,000	0	48,000	0	Under	48,000
00300	10-1___	Unrestricted Miscellaneous Revenues		87,664	0	87,664	264,374		(176,710)
00340	10-1___	Interest Earned on Capital Reserve Funds		3,000	0	3,000	0	Under	3,000
00420	10-3121	Categorical Transportation Aid		143,130	0	143,130	143,130		0
00430	10-3131	Extraordinary Aid		164,884	0	164,884	0	Under	164,884
00440	10-3132	Categorical Special Education Aid		1,568,259	0	1,568,259	1,568,259		0
00460	10-3176	Equalization Aid		1,028,603	0	1,028,603	1,028,603		0
00470	10-3177	Categorical Security Aid		185,508	0	185,508	185,508		0
00540	10-4200	Medicaid Reimbursement		18,840	0	18,840	28,322		(9,482)
72180	10-606-	Interest Earned on Maintenance Reserve		500	0	500	0	Under	500
Total				34,740,305	0	34,740,305	34,719,277		21,028

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02080	11-110-___-101	Kindergarten – Salaries of Teachers		437,020	44,880	481,900	481,900	0	0
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers		3,293,772	(153,265)	3,140,507	3,140,400	0	107
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers		2,463,071	(163,000)	2,300,071	2,299,474	0	597
02140	11-140-___-101	Grades 9-12 – Salaries of Teachers		3,134,014	103,946	3,237,960	3,237,329	0	631
02160	11-140-100-101	Salaries of Teachers		6,000	(2,522)	3,478	3,478	0	0
03020	11-190-1__-320	Purchased Professional – Educational Ser		143,771	(11,000)	132,771	131,918	0	853
03040	11-190-1__-340	Purchased Technical Services		268,709	(11,310)	257,399	257,398	0	1
03060	11-190-1__-[4-5]	Other Purchased Services (400-500 series		352,183	(16,121)	336,062	335,590	0	472
03080	11-190-1__-610	General Supplies		244,000	252,218	496,218	381,417	84,935	29,865
03100	11-190-1__-640	Textbooks		55,000	124,737	179,737	179,715	0	22
03120	11-190-1__-8__	Other Objects		16,000	12,129	28,129	19,486	0	8,643
04500	11-204-100-101	Salaries of Teachers		136,992	781	137,773	137,773	0	0
04520	11-204-100-106	Other Salaries for Instruction		74,190	24,730	98,920	98,920	0	0
04600	11-204-100-610	General Supplies		1,000	0	1,000	541	0	459
04620	11-204-100-640	Textbooks		500	0	500	0	0	500
07000	11-213-100-101	Salaries of Teachers		2,332,333	(75,154)	2,257,179	2,256,315	0	864
07020	11-213-100-106	Other Salaries for Instruction		498,600	0	498,600	487,951	0	10,649
07100	11-213-100-610	General Supplies		8,000	0	8,000	4,072	0	3,928
08500	11-216-100-101	Salaries of Teachers		169,620	320	169,940	169,940	0	0
08520	11-216-100-106	Other Salaries for Instruction		98,920	0	98,920	96,578	0	2,342
08600	11-216-100-6__	General Supplies		2,000	0	2,000	1,155	0	845
09260	11-219-100-101	Salaries of Teachers		55,000	0	55,000	25,283	0	29,718
11000	11-230-100-101	Salaries of Teachers		212,750	(96,842)	115,908	105,025	0	10,883
11100	11-230-100-610	General Supplies		500	0	500	108	0	392
12000	11-240-100-101	Salaries of Teachers		179,750	21,842	201,592	201,591	0	1
12100	11-240-100-610	General Supplies		1,500	(910)	590	416	0	174
12120	11-240-100-640	Textbooks		200	0	200	0	0	200

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 General Funds

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
12140	11-240-100-8__	Other Objects	0	910	910	910	0	0
17000	11-401-100-1__	Salaries	227,000	24,448	251,448	251,170	0	278
17040	11-401-100-6__	Supplies and Materials	16,000	269	16,269	13,283	0	2,986
17060	11-401-100-8__	Other Objects	5,000	(649)	4,351	3,037	0	1,314
17080	11-401-100-930	Transfers to Cover Deficit (Custodial)	4,000	380	4,380	4,380	0	0
17500	11-402-100-1__	Salaries	355,505	24,183	379,688	379,688	0	0
17520	11-402-100-[3-5]	Purchased Services (300-500 series)	55,000	16,488	71,488	71,412	0	76
17540	11-402-100-6__	Supplies and Materials	105,000	11,102	116,102	109,807	4,832	1,463
17560	11-402-100-8__	Other Objects	37,000	2,500	39,500	37,828	0	1,672
20000	11-422-100-101	Salaries of Teachers	40,000	(5,768)	34,232	23,224	0	11,008
20020	11-422-100-106	Other Salaries of Instruction	18,000	0	18,000	16,057	0	1,943
20080	11-422-100-3__	Purchased Professional & Technical Servi	25,000	(2,000)	23,000	13,961	0	9,039
20120	11-422-100-610	General Supplies	500	(250)	250	0	0	250
29000	11-000-100-561	Tuition to Other LEAs within the State -	15,000	20,542	35,542	35,295	0	247
29020	11-000-100-562	Tuition to Other LEAs within the State -	754,124	(204,967)	549,157	454,639	0	94,518
29040	11-000-100-563	Tuition to County Voc. School District-R	671,229	63,961	735,190	735,087	0	103
29060	11-000-100-564	Tuition to County Voc. School District-S	398,106	(69,822)	328,284	318,661	0	9,623
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	228,340	71,397	299,737	299,737	0	1
29100	11-000-100-566	Tuition to Priv. School for the Disabled	1,141,235	(217,418)	923,817	878,449	0	45,368
29160	11-000-100-569	Tuition – Other	170,129	(63,964)	106,165	106,165	0	0
29500	11-000-211-1__	Salaries	130,289	1	130,290	130,289	0	1
30500	11-000-213-1__	Salaries	290,350	(10,450)	279,900	245,713	0	34,187
30540	11-000-213-3__	Purchased Professional and Technical Ser	60,000	7,014	67,014	67,014	0	1
30580	11-000-213-6__	Supplies and Materials	11,000	0	11,000	2,628	0	8,373
30600	11-000-213-8__	Other Objects	3,500	0	3,500	854	46	2,600
40500	11-000-216-1__	Salaries	259,425	3,435	262,860	262,859	0	1
40520	11-000-216-320	Purchased Professional – Educational Ser	847,700	(16,390)	831,310	656,024	1,215	174,070
40540	11-000-216-6__	Supplies and Materials	6,000	0	6,000	4,425	0	1,575
40560	11-000-216-8__	Other Objects	1,000	2,699	3,699	3,699	0	0
41000	11-000-217-1__	Salaries	322,490	88,350	410,840	410,653	0	187
41020	11-000-217-320	Purchased Professional – Educational Ser	215,522	13,691	229,213	167,787	0	61,426
41500	11-000-218-104	Salaries of Other Professional Staff	691,987	41,375	733,362	717,152	0	16,210
41580	11-000-218-390	Other Purchased Professional & Technical	500	(500)	0	0	0	0
41600	11-000-218-[4-5]	Other Purchased Services (400-500 series	250	(250)	0	0	0	0
41620	11-000-218-6__	Supplies and Materials	750	1,000	1,750	1,477	0	273
41640	11-000-218-8__	Other Objects	1,250	(250)	1,000	250	0	750
42000	11-000-219-104	Salaries of Other Professional Staff	769,726	(1)	769,725	756,815	0	12,910
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	115,186	1	115,187	115,186	0	1
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series	4,000	(1,000)	3,000	0	0	3,000
42160	11-000-219-6__	Supplies and Materials	7,000	1,218	8,218	6,263	33	1,922
42180	11-000-219-8__	Other Objects	2,000	0	2,000	315	0	1,685

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 General Funds

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
43020	11-000-221-104	Salaries of Other Professional Staff		243,835	(30,869)	212,966	201,724	0	11,242
43160	11-000-221-6__	Supplies and Materials		3,000	0	3,000	70	0	2,930
43180	11-000-221-8__	Other Objects		2,500	0	2,500	1,900	0	600
43500	11-000-222-1__	Salaries		369,461	0	369,461	360,656	0	8,805
43520	11-000-222-177	Salaries of Technology Coordinators		140,000	(140,000)	0	0	0	0
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series		6,000	0	6,000	47	0	5,953
43580	11-000-222-6__	Supplies and Materials		13,000	159	13,159	6,633	0	6,526
43600	11-000-222-8__	Other Objects		700	240	940	450	0	490
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)		8,000	(2,949)	5,051	4,248	0	803
44160	11-000-223-8__	Other Objects		0	2,550	2,550	2,550	0	0
45000	11-000-230-1__	Salaries		301,801	0	301,801	301,800	0	1
45040	11-000-230-331	Legal Services		75,000	4,679	79,679	79,679	0	0
45060	11-000-230-332	Audit Fees		36,750	(1,120)	35,630	35,000	0	630
45100	11-000-230-339	Other Purchased Professional Services		0	46,865	46,865	38,890	7,975	0
45120	11-000-230-340	Purchased Technical Services		15,050	(14,740)	310	0	0	310
45140	11-000-230-530	Communications/Telephone		72,225	(7,151)	65,074	65,074	0	0
45160	11-000-230-585	BOE Other Purchased Services		2,500	1,500	4,000	4,000	0	0
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T		61,889	(3,500)	58,389	56,986	0	1,403
45200	11-000-230-610	General Supplies		7,000	(1,918)	5,082	4,854	0	228
45260	11-000-230-890	Miscellaneous Expenditures		15,849	(4,613)	11,236	11,155	0	81
45280	11-000-230-895	BOE Membership Dues and Fees		13,250	1,413	14,663	14,662	0	1
46000	11-000-240-103	Salaries of Principals/Assistant Princip		812,437	66,800	879,237	829,288	0	49,949
46020	11-000-240-104	Salaries of Other Professional Staff		137,106	1,200	138,306	138,306	0	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass		262,981	0	262,981	246,659	0	16,322
46120	11-000-240-6__	Supplies and Materials		40,000	1,619	41,619	27,233	200	14,187
46140	11-000-240-8__	Other Objects		13,000	0	13,000	7,994	0	5,006
47000	11-000-251-1__	Salaries		403,243	38,000	441,243	396,417	0	44,826
47040	11-000-251-340	Purchased Technical Services		16,500	0	16,500	10,005	0	6,495
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O		500	2,294	2,794	2,294	0	500
47100	11-000-251-6__	Supplies and Materials		10,000	0	10,000	2,837	298	6,866
47160	11-000-251-836	Interest on Bond Anticipation Notes (BAN		75,602	0	75,602	75,602	0	0
47180	11-000-251-890	Other Objects		3,000	0	3,000	2,075	0	925
47500	11-000-252-1__	Salaries		65,549	40,000	105,549	105,195	0	354
47540	11-000-252-340	Purchased Technical Services		4,000	(40)	3,960	0	0	3,960
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series		34,250	5,105	39,355	39,353	0	2
47580	11-000-252-6__	Supplies and Materials		34,250	(989)	33,261	28,530	276	4,455
47600	11-000-252-8__	Other Objects		500	0	500	180	0	320
48500	11-000-261-1__	Salaries		116,523	1	116,524	116,523	0	1
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic		362,000	431,779	793,779	696,073	97,706	0
48540	11-000-261-610	General Supplies		15,000	18,268	33,268	30,431	0	2,837
48560	11-000-261-8__	Other Objects		500	0	500	340	0	160

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 General Funds

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
49000	11-000-262-1__	Salaries	1,101,578	(80,091)	1,021,487	1,002,556	0	18,931
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	150,000	(33,057)	116,943	64,762	52,180	0
49120	11-000-262-490	Other Purchased Property Services	55,000	(6,109)	48,891	31,577	0	17,314
49140	11-000-262-520	Insurance	178,000	28,912	206,912	206,510	0	402
49160	11-000-262-590	Miscellaneous Purchased Services	5,138	1,526	6,664	6,664	0	1
49180	11-000-262-610	General Supplies	175,000	15,000	190,000	144,694	5,367	39,939
49200	11-000-262-621	Energy (Natural Gas)	125,000	30,000	155,000	106,938	0	48,062
49220	11-000-262-622	Energy (Electricity)	240,000	(40,000)	200,000	195,913	0	4,087
49280	11-000-262-8__	Other Objects	16,000	(703)	15,297	9,781	0	5,517
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	90,000	30,175	120,175	57,000	52,043	11,132
50060	11-000-263-610	General Supplies	1,000	0	1,000	65	0	935
50080	11-000-263-8__	Other Objects	250	0	250	0	0	250
51000	11-000-266-1__	Salaries	83,950	4,950	88,900	88,900	0	0
51020	11-000-266-3__	Purchased Professional and Technical Ser	130,500	47,769	178,269	178,268	0	1
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	55,000	46,550	101,550	78,679	0	22,871
51060	11-000-266-610	General Supplies	1,000	11,809	12,809	11,101	1,609	100
51080	11-000-266-8__	Other Objects	250	200	450	450	0	0
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) –	40,000	0	40,000	37,548	0	2,452
52060	11-000-270-162	Sal. For Pupil Trans (Other than Bet. Ho	5,000	(4,950)	50	0	0	50
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	15,000	(600)	14,400	9,667	0	4,733
52220	11-000-270-504	Contract Serv–Aid in Lieu Pymts–Charter	8,000	4,000	12,000	10,000	0	2,000
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	60,000	(4,000)	56,000	40,259	0	15,741
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) – Joint Agr	18,863	500	19,363	19,318	0	45
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) – Joint Agre	945,124	100	945,224	901,350	0	43,874
52440	11-000-270-615	Transportation Supplies	10,000	0	10,000	2,982	0	7,018
52460	11-000-270-8__	Other objects	1,000	0	1,000	46	0	955
71020	11-000-291-220	Social Security Contributions	365,000	(1,820)	363,180	358,163	0	5,017
71060	11-000-291-241	Other Retirement Contributions - PERS	356,166	132,239	488,405	488,404	0	1
71140	11-000-291-250	Unemployment Compensation	30,000	(29,881)	119	0	0	119
71160	11-000-291-260	Workmen's Compensation	145,000	(49,500)	95,500	94,889	0	611
71180	11-000-291-270	Health Benefits	4,197,530	(520,109)	3,677,421	3,505,160	0	172,261
71200	11-000-291-280	Tuition Reimbursement	50,000	(13,769)	36,231	35,281	0	950
71220	11-000-291-290	Other Employee Benefits	65,075	24,639	89,714	89,514	0	200
73080	12-140-100-73__	Grades 9-12	0	148,067	148,067	3,824	144,243	0
75080	12-4__-100-73__	School-Sponsored and Other Instructional	0	9,361	9,361	0	9,361	0
75680	12-000-252-73__	Undistributed Expenditures – Admin. Info	0	178,736	178,736	34,628	144,107	1
75720	12-000-262-73__	Undist. Expend. – Custodial Services	0	106,425	106,425	64,095	42,330	1
75800	12-000-270-733	School Buses - Regular	20,467	0	20,467	20,466	0	1
76080	12-000-400-450	Construction Services	1,055,817	0	1,055,817	467,957	49,855	538,005
76200	12-000-400-800	Other Objects	6,858	0	6,858	6,858	0	0

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 10 General Funds

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
76340	12-000-400-933	Capital Reserve – Transfer to Debt Servi		60,000	0	60,000	37,952	0	22,048
Total				35,848,805	347,697	36,196,502	33,713,897	698,610	1,783,995

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 20 Special Revenue Fund

Assets and Resources

Assets:

101	Cash in bank		(\$98,196.02)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$9,472.05	
142	Intergovernmental - Federal	\$251,166.29	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$260,638.34

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$162,442.32

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 20 Special Revenue Fund

Liabilities and Fund Equity

Liabilities:

101	Cash in bank			(\$98,196.02)
411	Intergovernmental accounts payable - state			\$70,015.95
421	Accounts payable			\$40,594.63
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$35,438.43
	Other current liabilities			\$16,393.31
	Total liabilities			\$162,442.32

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			(\$60,380.00)
761	Capital reserve account - July		\$0.00	
604	Add: Increase in capital reserve		\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00	
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00
764	Maintenance reserve account - July		\$0.00	
606	Add: Increase in maintenance reserve		\$0.00	
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July		\$0.00	
607	Add: Increase in cur. exp. emer. reserve		\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve		\$0.00	\$0.00
762	Reserve for Adult Education			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations		\$0.00	
602	Less: Expenditures	\$0.00		
	Less: Encumbrances	\$0.00	\$0.00	\$0.00
	Total appropriated			(\$60,380.00)

Unappropriated:

770	Fund balance, July 1			\$60,380.00
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$0.00
	Total liabilities and fund equity			<u>\$162,442.32</u>

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 20 Special Revenue Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

Dina Messery 8/22/22
Board Secretary Date

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 20 Special Revenue Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	3,750	3,750	3,750		0
00745	Total Revenues from Local Sources	159,516	8,100	167,616	8,100	Under	159,516
00770	Total Revenues from State Sources	224,732	209,919	434,651	413,572	Under	21,078
00830	Total Revenues from Federal Sources	1,184,980	347,286	1,532,266	609,030	Under	923,236
Total		1,569,228	569,054	2,138,282	1,034,452		1,103,830
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		50,380	59,163	109,543	68,941	0	40,602
84100	Local Projects	0	2,000	2,000	2,000	0	0
84200	Student Activity Fund	100,269	0	100,269	0	0	100,269
84220	Scholarship Fund	59,247	0	59,247	0	0	59,247
88000	Nonpublic Textbooks	14,124	2,682	16,806	16,799	0	7
88020	Nonpublic Auxiliary Services	70,464	60,052	130,516	112,960	0	17,556
88040	Nonpublic Handicapped Services	57,280	65,936	123,216	74,185	0	49,031
88060	Nonpublic Nursing Services	22,426	9,270	31,696	31,696	0	0
88080	Nonpublic Technology Initiative	10,058	1,702	11,760	10,433	0	1,327
88136	SDA Emergent Needs & Capital Maint.	0	43,584	43,584	9,095	0	34,489
88140	Other	0	16,091	16,091	14,497	0	1,594
88740	Total Federal Projects	1,184,980	308,574	1,493,554	848,598	69,208	575,748
Total		1,569,228	569,054	2,138,282	1,189,204	69,208	879,870

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 20 Special Revenue Fund

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
			0	3,750	3,750	3,750		0
00737	20-1760	Student Activity Fund Revenue	100,269	0	100,269	0	Under	100,269
00738	20-1770	Scholarship Fund Revenue	59,247	0	59,247	0	Under	59,247
00740	20-1	Other Revenue from Local Sources	0	8,100	8,100	8,100		0
00761	20-3257	SDA Emergent Needs & Capital Maint.	0	43,584	43,584	43,584		0
00765	20-32	Other Restricted Entitlements	224,732	166,335	391,067	369,988	Under	21,078
00775	20-441[1-6]	Title I	130,995	(20,804)	110,191	47,951	Under	62,240
00780	20-445[1-5]	Title II	35,770	10,979	46,749	982	Under	45,767
00785	20-449[1-4]	Title III	19,554	23,623	43,177	4,282	Under	38,895
00790	20-447[1-4]	Title IV	16,308	13,112	29,420	6,793	Under	22,627
00804	20-4419	ARP - IDEA Basic	0	98,105	98,105	0	Under	98,105
00805	20-442[0-9]	I.D.E.A. Part B (Handicapped)	424,990	69,055	494,045	303,429	Under	190,616
00823	20-4534	CRRSA Act - ESSER II	481,465	0	481,465	179,304	Under	302,161
00824	20-4535	CRRSA Act - Learning Acceleration Grant	30,898	0	30,898	11,613	Under	19,285
00825	20-4	Other	0	153,216	153,216	54,676	Under	98,540
00826	20-4536	CRRSA Act - Mental Health Grant	45,000	0	45,000	0	Under	45,000
Total			1,569,228	569,054	2,138,282	1,034,452		1,103,830

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
			50,380	59,163	109,543	68,941	0	40,602
84100	20-___-___-___	Local Projects	0	2,000	2,000	2,000	0	0
84200	20-475-___-___	Student Activity Fund	100,269	0	100,269	0	0	100,269
84220	20-476-___-___	Scholarship Fund	59,247	0	59,247	0	0	59,247
88000	20-501-___-___	Nonpublic Textbooks	14,124	2,682	16,806	16,799	0	7
88020	20-50[-2-5]-___	Nonpublic Auxiliary Services	70,464	60,052	130,516	112,960	0	17,556
88040	20-50[-6-8]-___	Nonpublic Handicapped Services	57,280	65,936	123,216	74,185	0	49,031
88060	20-509-___-___	Nonpublic Nursing Services	22,426	9,270	31,696	31,696	0	0
88080	20-510-___-___	Nonpublic Technology Initiative	10,058	1,702	11,760	10,433	0	1,327
88136	20-492-___-___	SDA Emergent Needs & Capital Maint.	0	43,584	43,584	9,095	0	34,489
88140	20-___-___-___	Other	0	16,091	16,091	14,497	0	1,594
88500	20-___-___-___	Title I	130,995	(20,804)	110,191	68,500	0	41,691
88520	20-___-___-___	Title II	35,770	10,909	46,679	982	0	45,697
88540	20-___-___-___	Title III	19,554	20,322	39,876	27,263	0	12,613
88560	20-___-___-___	Title IV	16,308	6,866	23,174	6,050	0	17,124
88620	20-___-___-___	I.D.E.A. Part B (Handicapped)	424,990	49,719	474,709	398,386	0	76,323
88641	20-223-___-___	ARP-IDEA Basic Grant Program	0	90,394	90,394	0	0	90,394
88642	20-224-___-___	ARP-IDEA Preschool Grant Program	0	7,711	7,711	0	0	7,711
88678	20-477-___-___	CARES Act Education Stabilization Fund	0	26,400	26,400	0	0	26,400
88700	20-___-___-___	Other	0	117,057	117,057	45,123	69,208	2,725
88709	20-483-___-___	CRRSA Act - ESSER II Grant Program	481,465	0	481,465	290,681	0	190,784
88710	20-484-___-___	CRRSA Act - Learning Acceleration Grant	30,898	0	30,898	11,612	0	19,286
88711	20-485-___-___	CRRSA Act - Mental Health Grant	45,000	0	45,000	0	0	45,000

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 20 Special Revenue Fund

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
88711 20-485-____-____ CRRSA Act - Mental Health Grant	45,000	0	45,000	0	0	45,000
Total	1,569,228	569,054	2,138,282	1,189,204	69,208	879,870

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 30 Capital Projects Fund

Assets and Resources

Assets:

101	Cash in bank		\$755,521.25
102 - 106	Cash Equivalents		\$860,000.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$1,615,521.25

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 30 Capital Projects Fund

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state	\$0.00
421	Accounts payable	\$0.00
431	Contracts payable	\$0.00
451	Loans payable	\$0.00
481	Deferred revenues	\$0.00
	Other current liabilities	\$0.00

Total liabilities

\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$1,562,475.44
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$1,562,475.44

Unappropriated:

770	Fund balance, July 1	\$53,045.81
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance

\$1,615,521.25

Total liabilities and fund equity

\$1,615,521.25

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 30 Capital Projects Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 30 Capital Projects Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	0	0	1,215		(1,215)
Total		0	0	0	1,215		(1,215)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	1,562,475	1,562,475	0	1,562,475	0
Total		0	1,562,475	1,562,475	0	1,562,475	0

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 30 Capital Projects Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
99999		0	0	0	1,215		(1,215)
Total		0	0	0	1,215		(1,215)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89080	30-000-4__-45_ Construction Services	0	1,562,475	1,562,475	0	1,562,475	0
Total		0	1,562,475	1,562,475	0	1,562,475	0

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 40 Debt Service Fund

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$0.00

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 40 Debt Service Fund

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	Total liabilities		\$0.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	Total liabilities and fund equity		<u>\$0.00</u>

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 40 Debt Service Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	\$0.00	\$0.00	\$0.00

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 40 Debt Service Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
0085A	40-5XXX	60,000	0	60,000	37,952	Under	22,048
00885	Total Revenues from Local Sources	668,062	0	668,062	668,062		0
0093A	Other	187,188	0	187,188	187,188		0
Total		915,250	0	915,250	893,202		22,048
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	915,250	0	915,250	893,766	0	21,484
Total		915,250	0	915,250	893,766	0	21,484

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 40 Debt Service Fund

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00855	40-5210	Transfer from Capital Reserve	60,000	0	60,000	37,952	Under	22,048
00860	40-1210	Local Tax Levy	668,062	0	668,062	668,062		0
00890	40-3160	Debt Service Aid Type II	187,188	0	187,188	187,188		0
Total			915,250	0	915,250	893,202		22,048

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds	130,250	0	130,250	108,766	0	21,484
89620	40-701-510-910	Redemption of Principal	785,000	0	785,000	785,000	0	0
Total			915,250	0	915,250	893,766	0	21,484

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 60 Enterprise Fund

Assets and Resources

Assets:

101	Cash in bank		\$673,237.61
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$55,473.24	\$55,473.24

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$8,239.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$736,949.85

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 60 Enterprise Fund

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$1,657.27
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$78,383.00
	Other current liabilities		\$0.00

Total liabilities

\$80,040.27

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$656,909.58
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance

\$656,909.58

Total liabilities and fund equity

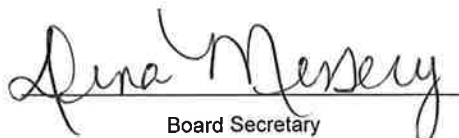
\$736,949.85

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 60 Enterprise Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	\$0.00	\$0.00	\$0.00
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	\$0.00	\$0.00	\$0.00

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 60 Enterprise Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	1,075,915	1,075,915	1,020,442	Under	55,473
Total		0	1,075,915	1,075,915	1,020,442		55,473
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	1,075,915	1,075,915	1,000,203	0	75,712
Total		0	1,075,915	1,075,915	1,000,203	0	75,712

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 60 Enterprise Fund

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
99999	0	1,075,915	1,075,915	1,020,442	Under	55,473
Total	0	1,075,915	1,075,915	1,020,442		55,473

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	143,787	143,787	144,422	0	(635)
99999	0	932,128	932,128	855,781	0	76,347
Total	0	1,075,915	1,075,915	1,000,203	0	75,712

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 95 STUDENT ACTIVITY

Assets and Resources

Assets:

101	Cash in bank		\$122,411.14
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

Total assets and resources

\$122,411.14

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 95 STUDENT ACTIVITY

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$3,327.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
Total liabilities			\$3,327.00

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$119,084.14	
771	Designated fund balance	\$0.00	
303	Budgeted fund balance	\$0.00	
	Total fund balance		\$119,084.14
	Total liabilities and fund equity		\$122,411.14

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 95 STUDENT ACTIVITY

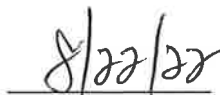
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary

Date



Starting date 7/1/2021 Ending date 6/30/2022 Fund: 95 STUDENT ACTIVITY

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		96,335	190,876	287,211	191,471	Under	95,740
Total		96,335	190,876	287,211	191,471		95,740
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		96,335	190,876	287,211	180,878	0	106,333
Total		96,335	190,876	287,211	180,878	0	106,333

Starting date 7/1/2021 Ending date 6/30/2022 Fund: 95 STUDENT ACTIVITY

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	96,335	190,876	287,211	191,471	Under	95,740
Total	96,335	190,876	287,211	191,471		95,740

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	96,335	190,876	287,211	180,878	0	106,333
Total	96,335	190,876	287,211	180,878	0	106,333

HASBROUCK HEIGHTS BOARD OF EDUCATION CASH REPORT

June 30, 2022

	Cash Balance 6/1/2022	Cash Receipts June-22	Cash Disbursements June-22	Cash Balance June-22
General Fund - 10	7,238,033.12	869,123.37	(5,054,239.06)	3,052,917.43
Special Revenue Fund - 20	119,687.71	70,516.34	(288,400.07)	(98,196.02)
Capital Projects Fund - 30	755,517.76	3.49	0.00	755,521.25
Debt Service Fund - 40	(37,951.88)	37,951.88	0.00	0.00
Enterprise Fund - 60	948,199.68	239,007.57	(513,969.64)	673,237.61
Total	9,023,486.39	1,216,602.65	(5,856,608.77)	4,383,480.27
Payroll Account	705.50	1,740,600.73	(1,740,959.54)	346.69
Payroll Agency Account	17,124.63	999,430.11	(993,234.44)	23,320.30
Unemployment Account	118,014.74	64.40	(23.65)	118,055.49
Summer Escrow Account	391,650.63	42,691.10	(434,188.63)	153.10
Flexible Spending Account	591.24	0.32	0.00	591.56
Grand Total	9,551,573.13	3,999,389.31	(9,025,015.03)	4,525,947.41


Chief School Administrator

8/22/22
Date

Month / Year: Jun 30, 2022

08/22/22

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from)	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	+ or - Data 6/30/2022	Col5/Col3	Col4+Col5	Col4-Col5
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11-1XX-100-XXX	10,413,540	76,632	10,490,172	1,049,017	104,060	0.99%	1,153,077	944,957
10300 11160	Total Special Education - Instruction, Total Basic	11-2XX-100-XXX	5,423,992	0	5,423,992	542,399	(32,538)	-0.60%	509,861	574,937
12160 40580	Skills/Remedial - Instruct., Total Bilingual Education -	11-000-216, 217								
41080	Instruction, Total Undistributed Expend - Speech, OT,, Total Undist. Expend. - Other Supp. Serv									
15180	TOTAL VOCATIONAL PROGRAMS	11-3XX-100-XXX	0	0	0	0	0	0.00%	0	0
17100 17600	Total School-Sponsored Co/Extra Curricul, Total	11-4XX-X00-XXX	888,005	13,840	901,845	90,185	56,863	6.31%	147,048	33,322
19620 20620	School-Sponsored Athletics - Instr, Total Before/After School									
21620 22620	Programs, Total Summer School, Total Instructional Alternative									
23620 25100	Educato, Total Other Supplemental/At-Risk Program, Total									
	Other Alternative Education Progra, Total Other Instructional									
	Programs - Ins									
27100	Total Community Services Programs/Operat	11-800-330-XXX	0	0	0	0	0	0.00%	0	0
29180	Total Undistributed Expenditures - Instr	11-000-100-XXX	3,378,163	0	3,378,163	337,816	(400,271)	-11.85%	(62,455)	738,087
29680 30620	Total Undistributed Expenditures - Atten, Total Undistributed	11-000-211, 213,	2,616,949	218	2,617,167	261,717	(101,661)	-3.88%	160,056	363,378
41660 42200	Expenditures - Healt, Total Undist. Expend. - Guidance, Total	218, 219, 222								
43620	Undist. Expend. - Child Study Team, Total Undist. Expend. - Edu. Media Serv.									
43200 44180	Total Undist. Expend. - Improvement of I, Total Undist. Expend. - Instructional St	11-000-221, 223	257,335	0	257,335	25,734	(31,268)	-12.15%	(5,535)	57,002
45300	Support Serv. - General Admin	11-000-230-XXX	601,314	21,415	622,729	62,273	0	0.00%	62,273	62,273
46160	Support Serv. - School Admin	11-000-240-XXX	1,265,524	1,619	1,267,143	126,714	68,000	5.37%	194,714	58,714
47200 47620	Total Undist. Expend. - Central Services, Total Undist. Expend. - Admin. Info. Tec	11-000-25X-XXX	647,394	2,294	649,688	64,969	82,076	12.63%	147,045	(17,107)
51120	Total Undist. Expend. - Oper. & Maint. O	11-000-26X-XXX	2,901,689	166,110	3,067,799	306,780	340,869	11.11%	647,649	(34,089)
52480	Total Undist. Expend. - Student Transpor	11-000-270-XXX	1,102,987	0	1,102,987	110,299	(4,950)	-0.45%	105,349	115,249
71260	TOTAL PERSONNEL SERVICES -EMPLOYEE	11-XXX-XXX-2XX	5,208,771	0	5,208,771	520,877	(458,201)	-8.80%	62,676	979,038
72020	Total Undistributed Expenditures - Food	11-000-310-XXX	0	0	0	0	0	0.00%	0	0
72120 72122	Transfer of Property Sale Proceeds Res., Transfer of Property Sale Proceeds CDL	11-000-520-934	0	0	0	0	0	0.00%	0	0
72160	Increase in Sale/Lease-back Reserve	10-605	0	0	0	0	0	0.00%	0	0
72180	Interest Earned on Maintenance Reserve	10-606	500	0	500	50	500	100.00%	550	(450)
72200	Increase in Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72220	Increase in Current Expense Emergency Re	10-607	0	0	0	0	0	0.00%	0	0
72240 72245	Interest Earned on Current Exp. Emergenc, Increase in Bus	10-607	0	0	0	0	0	0.00%	0	0
72246 72247	Adv. Res. for Fuel Costs, Increase in IMPACT Aid Reserve (General), Increase in IMPACT Aid Reserve (Capital)									
72260	TOTAL GENERAL CURRENT EXPENSE		34,706,163	282,128	34,988,291	3,498,829	(376,521)	-1.08%	3,122,308	3,875,350

Attachment

Month / Year:

08/22/22

Line	Budget Category	Account	(col 1)		(col 2)		(col 3)		(col 4)		(col 5)		(col 6)		(col 7)		(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from)	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To							
Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5										
75880	TOTAL EQUIPMENT	12-XXX-XXX-73X	20,467	65,569	86,036	8,604	377,021	438.21%	385,625	(368,417)							
76260	Total Facilities Acquisition and Constr	12-000-4XX-XXX	1,062,675	0	1,062,675	106,268	0	0.00%	106,268	106,268							
76320	Capital Reserve – Transfer to Capital Pr	12-000-4XX-931	0	0	0	0	0	0.00%	0	0							
76340	Capital Reserve – Transfer to Debt Servi	12-000-4XX-933	60,000	0	60,000	6,000	0	0.00%	6,000	6,000							
76360	Increase in Capital Reserve	10-604	0	0	0	0	0	0.00%	0	0							
76380 76385	Interest Deposit to Capital Reserve, IMPACT Aid Reserve (Cap) Tr to Cap Proj	10-604	3,000	0	3,000	300	3,000	100.00%	3,300	(2,700)							
76400	TOTAL CAPITAL OUTLAY		1,146,142	65,569	1,211,711	121,171	380,021	31.36%	501,192	(258,850)							
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0	0	0	0	0	0.00%	0	0							
84000 84005	Transfer of Funds to Charter Schools, Transfer of Funds to Renaiss Schools	10-000-100-56X	0	0	0	0	0	0.00%	0	0							
84020	General Fund Contrib. to School-based Bu	10-000-520-930	0	0	0	0	0	0.00%	0	0							
84060	GENERAL FUND GRAND TOTAL		35,852,305	347,697	36,200,002	3,620,000	3,500	0.01%	3,623,500	3,616,500							


School Business Administrator Signature


Date

Hasbrouck Heights Board of Education									
Transfers									
Jun-22									
Account Number	Account Description				From	To			
11 000 211 100	Salaries				1				
11 000 213 100	Salaries					1	Salary rounding		
11 000 213 100	Salaries								
11 000 213 330	Other Purchased Prof Services				7,014		Contracted nursing services		
11 000 230 331	Legal Services								
11 000 230 530	Communications/Telephone				8,761				
11 000 230 610	General Supplies				8,151				
11 000 230 890	Miscellaneous Expenditures				918				
11 000 230 339	Other Purchased Prof Services				1,700				
11 000 252 340	Purchased Technical Services					19,530	Architect fees		
11 000 252 500	Other Purchased Services				40		Technology staff mileage reimbursement		
11 000 261 610	General Supplies								
11 000 262 107	Salaries of Non-Instruct Aides				4,315				
11 000 262 110	Other Salaries				104,935				
11 000 261 420	Cleaning, Repairs and Maint Services				6,157		District wide repairs		
11 000 262 107	Salaries of Non-Instruct Aides								
11 000 262 490	Other Purchased Property Services				20,000				
11 000 262 420	Cleaning, Repairs and Maint Services				6,109		District wide maintenance		
11 000 262 420	Cleaning, Repairs and Maint Services								
11 000 262 420	Cleaning, Repairs and Maint Services				324		Fees for file storage		
11 000 262 590	Miscellaneous Purchased Services								
11 000 262 107	Salaries of Non-Instruct Aides								
11 000 262 621	Energy (Natural Gas)				5,000		Utilities - gas		
11 000 262 621	Energy (Natural Gas)								
11 000 262 621	Energy (Electricity)				10,000		Utilities - electric		
11 000 291 220	Soc. Sec. Contr. Other								
11 000 291 270	Health Benefits				1,820				
11 000 291 241	Other Retire. Contr. Reg				80,645		NJ TPAF grant reimbursement		
11 120 100 101	Salaries of Teachers								
11 140 100 101	Salaries of Teachers				22,930		Staff reclassification		
11 213 100 101	Salaries of Teachers								
11 190 100 610	General Supplies				50,971		Teaching supplies - social studies series		
11 422 100 101	Salaries of Teachers								
11 401 100 100	Personal Services Salaries				5,448		Staff reclassification		
11 213 100 101	Salaries of Teachers								
11 402 100 100	Personal Services Salaries				24,183		Staff reclassification		

Salary Guide Movement 2022-2023									
		Current Guide	Guide Movement	Step for 22-23	Guide Movement Salary 22-23	MIF 22-23	Total Salary 22-23		
Bui, Lisa		MA+15	MA+30	17	105,525	700	106,225		
Condal, Taylor		MA	MA+15	7	65,255	700	65,955		
Georgatos, Aundrea		MA+15	MA+30	9	71,355	700	72,055		

Attachment 

2022-2023 6th Period Stipends
30 Periods Per Week
Samantha Angelillo
Joe Ascolese
Maurizio Balestro
Kim Bellissimo
Lisa Bernstein
Nicole Bevacqua
Lisa Bui
Paola Calderon
Catherine Cassidy
Mary Centrella
Monica Danny
Tammy Gordon
Christine O'Shea
Dan Pignatiello
Heather Pope
Maria Squillace
Melanie Brooks-Lee
Michael Warren
Kimberly DiMartino
Eileen Drago
Jessica Dugan
Lori Farquhar
Sean Mansfield
Adriana Russo
Rhonda Sturm
Vincent Marchese
Maria Abbatiello
Corrine Miller
Jackie Ferrante
Kurt Freund
Justin Schmarak
26 Periods Per Week
Phil Cassano

EUCLID SCHOOL

LUNCH AIDES

22/23 SY

JANE BELL

JULIE CARPINO

ELISA DONNELLY

KATHY PETRUZZELLA

PATTY KULESA

DEBBIE STELZLE

ELEANORE ALTOMARE

DRANDE DRUZ

MARISOL DILONE

LeANNE COLANGELO

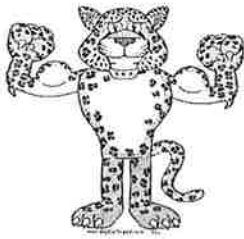
SHANA GAFNER

LOUISE SEE

CAROLINA DAY

MARGARIETTA BYFIELD (PENDING PAPERWORK)

ALICE VERRASTRO (PENDING PAPERWORK)



Attachment *K*
LINCOLN
ELEMENTARY SCHOOL
302 Burton Avenue
Hasbrouck Heights, NJ
07604



Home of the Leopards

Joseph C. Colangelo, Principal
P: (201)288-2365
E: ColangeloJ@hhschools.org

Pat Carlin, Secretary
P: (201)393-8182
E: CarlinP@hhschools.org

The following lunch aides have submitted the attached letters of interest in returning to Lincoln School in 2022-2023:

Debbie Cali
Jessica DeRosa
Juana DiBisceglie
Antoinette DiNardo
Jessica Freschi
Karen Heber
Kajal Kumari
Christine McGurran
Claire Norris
Catherine Romano
Melissa Saccomano
Daisy Sisco
Caitlyn Traverso
Maureen Volpe

<i>PENDING PAPERWORK</i>	<i>SUB TEACHER</i>	<i>\$150/PER DIEM</i>
	AURIEMMA, KRISTEN	
**	BEEKMAN, RUBY	
	BISCHOFF, MEGHAN	
	CALABRO, MAURICE	
	CALDERON, SHAWN	
	CAPPADONA, LAUREN	
	CONDAL, LINDA	
	DIGIACINTO, JILLIAN	
	DILASCIO, GIANNA	
	EDWARDS, TINA	
**	FACCHINI, NATALIA	
	FERRENCE, MICHELLE,	
	FORDE, DIMITRI	
	GASPARINO, AMANDA	
**	GESWALDO, MADELENE	
	GIAQUINTO, JENNA	
	INCOGNITO, VICTORIA	
	KOUKOUTSIS, JULIA	
	LESHO, ALYSSA	
	MAZUREK, LOUISE	
	MINICHELLO, MIA	
	MIOTTO, STEPHANIE	
**	MORAN, KIERSTYN	
	PALYDOWYCZ, MARYBETH	
	PELLEGRINO, REGINA	
**	POTTER, MARY	
	PUTKISTO, ALEXIS	
	RAVENDA, JENNA	
	ROSADO, ALEXA	
	SCHLOEMANN, JAKE	
	SEDLMEIR, JOHN	
	SEDLMEIR, VINCENT	
**	SCANELL, KATELYN	
	SCHMITT, SARAH	
	SIGNORILE, AIDA	
	STEVENS, CAROLINE	
	TAHOUN, HAYAM	
**	THOMPSON, JACKIE	
	TRAVERSO, CAITLYN	
	TODD, AMANDA	
**	VARGAS, YAMILKAR (JOSIE)	
	WAGNER, MARY	
	WANCO, PAUL	

SUBSTITUTE TEACHERS 2022 - 2023

	WATLEY, KAREN
	ZAMBRANO, JACQUELINE

2022 - 2023 SCHOOL YEAR

****PENDING RECEIPT OF PAPERWORK**

	<i>SUB SECTY/ADMIN ASST: \$15.00 / HR</i>
**	KORTELING, ANA

	<i>SUB CLERICAL: \$15 / HR</i>
	BEHR, CATHERINE
	BELLO, CARMELLA
	BINCOLETTO, KATHLEEN
**	MAGGIO, AMY

	<i>SUB PARA: \$15.00 / HR</i>

Hasbrouck Heights Board of Education
Hasbrouck Heights, New Jersey

Attachment 

Job Description: School Counselor

Qualifications:

- New Jersey certification as a School Social Worker, Psychologist, or Counselor.
- An earned Master's Degree or higher.
- Experience working in a school setting, preferred.
- Such alternatives to the above qualifications as the Board of Education may find appropriate and acceptable.

Reports To: Director of Special Services, Director of Guidance and Principals

Job Goal: The principal responsibility of the District Clinical Counselor / Social Worker will be to provide mental health support for identified students via direct and indirect individual, group, and/or family counseling. Other duties will include performing risk assessments as indicated, providing social skills groups and training, and consulting with school personnel to address identified students' social, emotional, and behavioral needs.

Responsibilities:

1. Demonstrate excellent interpersonal, verbal, and written skills and the ability to work collaboratively with a team, including teachers, educational staff, administration, and families.
2. Identify social and/or emotional issues that students face, and work with them through those challenges.
3. Review students' medical and mental health history.
4. Complete classroom observations and provide assistance in implementation of intervention strategies.
5. Perform casework service with individual students or groups of students to correct those personal, social, and / or emotional barriers to support their academic progress.
6. Consult and collaborate with school personnel in gathering and giving information on a case, and in establishing and planning for respective roles in the modification of the student's behavior.
7. Collaborate with families and school staff to create coordinated intervention strategies.
8. Monitor and report on students' progress.
9. Perform risk assessments in collaboration with school personnel.
10. Provide guidance to teachers of high-risk students.
11. Provide professional development to staff, students, and families regarding identifying, treating, and coping with mental health issues in students.

12. Perform casework service with families as an integral part of the task of helping students: to increase the families' understanding, their constructive participation in resolving their child's problems, and their knowledge and use of appropriate resources available.
13. Provide follow up consultation with families and school staff.
14. Coordinate the referral of families and students to other professionals in the district as well as various out of school agencies and other professionals including mental health services or psychiatric help as indicated.
15. Adhere to the policies and procedures adopted by the Board of Education, administrative directives, and state and federal regulations which are appropriate for the position.
16. Establish and maintain cooperative working relationships with students, families, colleagues, and administration.
17. Maintain physical and/or electronic student files.
18. Participate in professional meetings and attend workshops designed for professional development.
19. Demonstrate competence as a Licensed Social Worker, School Psychologist or Counselor.
20. Perform such other tasks and assume such other responsibilities as may be assigned by the Superintendent/designee.

Terms of Employment: Salary and work year (10 months) will be in accordance with the HHEA / BOE contract.

Evaluation: Performance of this position will be evaluated in accordance with the provisions of the Board's policy on Evaluation of Professional Personnel.

Approved: August 25, 2022

EUCLID SCHOOL

AM KEYS – 7:00 – 8:15

MaryAnn McCann – Teacher

Donna Villacampa – Teacher Assistant

Attachment N

PM KEYS – 3:15 – 6:15

Betty Chiu – Teacher in Charge

Christa Jarosiewicz – Teacher

Vincent Marchese – Teacher

Dana Bincoletto – Teacher Assistant

Elisa Donnelly – Teacher Assistant

LINCOLN SCHOOL

AM KEYS – 7:00 – 8:15

Michael Cebula – Teacher

Anne-Marie DePalma – Teacher Assistant

PM KEYS – 3:15 – 6:15

MaryAnn McCann – Teacher in Charge

Danielle Reynolds – Teacher

Michael Cebula – Teacher

Karen Young – Teacher

Anne-Marie DePalma – Teacher Assistant

Jenna Giaquinto – Teacher Assistant

Visitor Monitor – Euclid School

Patty Hone

Kathy Bincoletto

Visitor Monitor – Lincoln School

Substitutes

Taylor Condal – Teacher

Michael Mertz – Teacher

Danielle Kroncke – Teacher

Theresa Grillo – Teacher

Shannon Valenti – Teacher

Jessica Freschi – Teacher Assistant

Salaries

Teacher-in-charge - \$33/hour

Teacher/Sub Teacher - \$32/hour

Teacher Assistant/Sub Teacher Assistant- \$17/hour

POLICY GUIDE

PROGRAM

2415.04

Title I – District-Wide **Parent and Family Parental****Involvement Engagement**

Apr 22

M**2415.04 TITLE I – DISTRICT-WIDE PARENT AND FAMILY PARENTAL INVOLVEMENT ENGAGEMENT**

In support of strengthening student academic achievement, each school district that receives Title I, Part A funds must develop jointly with, agree on, and distribute to, parents of participating children a written parent and family engagement policy that contains information required by Section 1116(a)(2) of the Elementary and Secondary Education Act (ESEA). This Policy establishes the school district's expectations for parent and family engagement, describes how the school district will implement a number of specific parent and family engagement activities, and is incorporated into the school district's Annual School Plan (ASP).

A. General Expectations

1. The school district agrees to implement the following statutory requirements:
 - a. The school district will put into operation programs, activities, and procedures for the involvement of parents in all its schools with Title I, Part A programs, consistent with Section 1116 of the ESEA. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
 - b. Consistent with Section 1116 of the ESEA, the school district will work with its schools to ensure that the required school-level parent and family engagement policies meet the requirements of Section 1116(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1116(d) of the ESEA.
 - c. The school district will incorporate this district-wide parent and family engagement policy into its school district's plan developed under Section 1112 of the ESEA.



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- d. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- e. If the school district's plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan if requested by the New Jersey Department of Education (NJDOE).
- f. The school district will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parent and family engagement is spent, and will ensure that not less than ninety percent of the one percent reserve goes directly to the schools.
- g. The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:
 - (1) "Parent and family engagement" means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - (a) That parents play an integral role in assisting their child's learning;
 - (b) That parents are encouraged to be actively involved in their child's education at school;
 - (c) That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory



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committees to assist in the education of their child; and

- (d) The carrying out of other activities, such as those described in Section 1116 of the ESEA.

- h. For states where a Parental Information and Resource Center is established, the school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the state.

B. Description of How District Will Implement Required District-Wide Parent and Family Engagement Policy Components

- 1. The school district will take the following actions to involve parents in the joint development of its district-wide parent and family engagement plan under Section 1112 of the ESEA:

- a. School-Parent Pact
- b. Program Placement Letter

- 2. The school district will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:

- a. Surveys

- 3. The school district will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance:

- a. Access to Technology Department

- 4. The school district will coordinate and integrate parent and family engagement strategies in Title I, Part A with parent and family engagement strategies under the following other programs (Such as: Head Start, Parents As Teachers, Home Instruction Program for Preschool Youngsters, and State-operated preschool programs), by:

- a. Annual meetings



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- b. Surveys
5. The school district will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement policy and activities to design strategies for more effective parent and family engagement, and to revise, if necessary (and with the involvement of parents) its parent and family engagement policies.
- a. Evaluation through survey
 - b. Survey will be analyzed by the Director of Curriculum
6. The school district will build the schools' and parents' capacity for strong parent and family engagement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
- a. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph:
 - (1) The challenging State academic standards;
 - (2) The State and local academic assessments including alternate assessments;
 - (3) The requirements of Title I, Part A;
 - (4) How to monitor their child's progress; and



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- (5) How to work with educators:
 - (a) Workshops – based on need
 - (b) Conferences – based on need
- b. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parent and family engagement, by:
 - (1) Annual meeting
 - (2) Access to Technology Department
- c. The school district will, with the assistance of its schools and parents, educate its teachers, student services personnel, principals, other school leaders, and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
 - (1) Annual meeting
 - (2) Surveys
- d. The school district will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with Head Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:
 - (1) Annual meeting
- e. The school district will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities is sent to the parents of



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participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- (1) Provide material in multiple languages

C. Discretionary District-Wide Parent and Family Engagement Policy Components

1. The District-Wide Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under Section 1116(e) of the ESEA:
 - a. Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
 - b. Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
 - c. Paying reasonable and necessary expenses associated with parent and family engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
 - d. Training parents to enhance the involvement of other parents;
 - e. In order to maximize parent and family engagement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
 - f. Adopting and implementing model approaches to improving parent and family engagement;



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- g. Establishing a district-wide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs;
- h. Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities; and
- i. Providing other reasonable support for parent and family engagement activities under Section 1116 as parents may request.

D. Adoption

This Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the Superintendent of Schools or designee. This Policy was adopted by the Board of Education on the adoption date noted at the end of this Policy and will be in effect for the period of one year and will be updated as needed on an annual basis. The school district will distribute this Policy to all parents of participating Title I, Part A children on or before October 1 of each school year.

Elementary and Secondary Education Act, Title I, Section 1116(a)(2)

Revised (First Reading): July 28, 2022

Revised (Second Reading): August 25, 2022



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2415.50

Title I – School Parent
and Family Engagement

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2415.50 TITLE I – SCHOOL PARENT AND FAMILY ENGAGEMENT

A. District Expectations

1. In accordance with the requirements of Title I, Section 1116(a)(2), ESEA, the Board of Education agrees to implement the following statutory requirements:
 - a. The school district will put into operation programs, activities, and procedures for the involvement of parents in all its schools with Title I, Part A programs. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
 - b. The school district will work with its schools to ensure the required school-level parent and family engagement policies meet the Title I, Part A requirements, and include, as a component, a school-parent compact.
 - c. The school district will incorporate this School Parent and Family Engagement Policy into its district plan.
 - d. In carrying out the Title I, Part A parent and family engagement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.



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- e. If the school district plan for Title I, Part A funds is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan upon request by the New Jersey Department of Education (NJDOE).
- f. The school district will involve the parents of children served in Title I schools in decisions about how the one percent of Title I, Part A funds reserved for parent and family engagement is spent, and will ensure that not less than ninety percent of the one percent reserved goes directly to the schools. (Only applicable for districts with Title I, Part A allocations greater than \$500,000.)
- g. The school district will be governed by the following statutory definition of parent and family engagement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:
 - (1) “Parent and family engagement” means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - (a) That parents play an integral role in assisting their child’s learning;
 - (b) That parents are encouraged to be actively involved in their child’s education at school;
 - (c) That parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
 - (d) The carrying out of other activities, such as those described in section 1116 of the ESEA.



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- h. The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in New Jersey.

B. School Parent and Family Engagement Policy Required Components

- 1. The school will take the following actions to involve parents in the joint development of its district/school parent and family engagement plan:

- a. Notification of Bilingual/ESL Program Placement Letter
- b. School & Parent Compact
- c. Parents' Right-to-know letter

- 2. The school will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A, and to explain the requirements of this part and the right of the parents to be involved:

The meeting will be held in the MS/HS Media Center by December of each school year.

- 3. The school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under Title I, Part A, transportation, child care, or home visits, as such services relate to parent and family engagement:

Parents will be surveyed to determine what they prefer morning, or evening meetings.

- 4. The school will provide the following necessary coordination, technical assistance, and other support to assist Title I schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance:

- a. Will provide access to our Technology Department
- b. Surveys
- c. Access to district website in multiple languages



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5. The school will build the schools' and parents' capacity for strong parent and family engagement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
 - a. The school will, with the assistance of its Title I schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following:
 - (1) The challenging, state academic standards;
 - (2) The state and local academic assessments including alternate assessments;
 - (3) The requirements of Title I, Part A;
 - (4) How to monitor their child's progress; and
 - (5) How to work with educators to improve the achievement of their children.
 - (a) Bilingual & ESL Workshops
 - (b) Additional professional development as needed
6. The school will provide parents of participating children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
 - a. The school will, with the assistance of its Title I schools, provide materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent and family engagement, by:
 - (1) Hosting an annual meeting
 - (2) Providing access to our Technology Department



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- b. The school will, with the assistance of its Title I schools and parents, educate its teachers, student services personnel, principals, other school leaders, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners to implement and coordinate parent programs and build ties between parents and schools, by:
 - (1) Surveys
 - (2) Annual Meeting
 - (3) District Newsletter
 - c. The school will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with Head Start, Home Instruction Programs for Preschool Youngsters, Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:
(List activities)
 - (1) Annual Meeting
 - d. The school will take the following actions to ensure that Title I information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
 - (1) Parents Right-to-know letter
 - (2) School-Parent Pact
 - (3) Program Placement Letter
7. The school will coordinate and integrate parent and family engagement strategies under Title I with parent and family engagement strategies under the following programs: [Such as:



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Head Start, Parents as Teachers, Home Instruction Programs for Preschool Youngsters, and state-operated preschool programs], by:

- a. Annual meetings
 - b. Surveys
8. The school will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement policy in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement policy and activities to design strategies for more effective parent and family engagement, and to revise if necessary (and with the involvement of parents) its parent and family engagement policies:
- a. Survey about the program will be sent to all parents participants.
 - b. The survey will be analyzed
9. The school will take the following actions to involve parents in the process of school review and improvement:
- a. Annual meeting
10. If the Annual School Plan (school-wide program plan) is not satisfactory to the parents of participating children, submit any parent comments on the Annual School Plan (ASP) when the school makes the plan available to the local educational agency:
- a. District will analyze parent concerns and adjust the program

C. Shared Responsibilities for High Student Academic Achievement

1. As a component of the school-level parent and family engagement policy, each school shall jointly develop with parents for all children served under this part a school-parent compact that



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outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement:

- a. Annual meeting to review school-parent compact

D. Discretionary School Parent and Family Engagement Policy Components

- 1. The School Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities:

- a. Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.
- b. Provide necessary literacy training for parents from Title I, Part A funds received, if the school district has exhausted all other reasonably available sources of funding for such training.
- c. Pay reasonable and necessary expenses associated with parent and family engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
- d. Train parents to enhance the involvement of other parents.
- e. In order to maximize parent and family engagement and participation in their children's education, arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school.
- f. Adopt and implement model approaches to improve parent and family engagement.
- g. Establish a district-wide parent advisory council to provide advice on all matters related to parent and family engagement in Title I, Part A programs.



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h. Develop appropriate roles for community-based organizations and businesses in parent involvement activities.

i. Provide other reasonable support for parent and family engagement activities under this section as parents may request:

(1) Surveys

E. Accessibility

1. In carrying out the parent and family engagement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports required in a format and, to the extent practicable, in a language such parents can understand:
(List actions)

a. Communications will be sent in multiple languages based on need.

F. Adoption

1. This School Parent and Family Engagement Policy has been developed jointly with, and agreed on, parents of children participating in Title I, Part A programs, as evidenced by meeting minutes.

2. This Policy was adopted by the Board of Education on the adoption date noted at the end of this Policy and will be in effect for the period of the school year. The school district will distribute this Policy to all parents of participating Title I children on or before October 1 of each school year.

Elementary and Secondary Education Act, Title I, Section 1116(a)(2)

First Reading: July 28, 2022

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2415 EVERY STUDENT SUCCEEDS ACT

The Every Student Succeeds Act (ESSA) is a reauthorization of the Elementary and Secondary Education Act (ESEA) of 1965 that provides Federal funds to help all New Jersey's school children achieve. The purpose of the ESSA is to ensure all students have equitable access to high-quality educational resources and opportunities and to close educational achievement gaps. The Board of Education elects to augment the instructional program of students by projects supported by Federal funds allocated under the ESSA and the district will comply with the requirements of all the programs authorized by the ESSA.

The district may be eligible for several grant programs funded through the ESSA, including, but not limited to, Title I through Title VII. Many of the Titles of the ESSA have several parts and subparts that provide a funding source for specific purposes.

Application Procedure

The district will submit an annual ESSA Consolidated Formula Subgrant Application to the New Jersey Department of Education (NJDOE). The school district's application shall include all information required by the NJDOE and the ESSA for the district to be considered for funding under the ESSA.

Covered Programs

Formula grants under the ESSA are non-competitive grants that school districts are eligible for based on the make-up of their student bodies. These formula grants for each Title are committed to different purposes and may be used to support different activities and programs.

Title I

The largest Federal program supporting elementary and secondary education is Title I. The ESSA strengthens Title I requirements for the State's assessments, accountability system, and support for school improvement. The law also requires minimum qualifications for teachers and paraprofessionals in Title I programs.



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The school district must use the best available measure for identifying children from low-income families to: identify eligible school attendance areas, determine the ranking of each area, and determine allocations as identified in the Title I guidelines and regulations.

The school district will offer Title I services to eligible children enrolled in private elementary and secondary schools. The services and benefits will be equitable in comparison to services and benefits for participating public school children.

The school district will provide the New Jersey Department of Education assurances it will provide the maximum coordination between the Title I program, the regular school program, and services provided by other programs for specialized populations. The Title I program will consider the special needs of homeless children, migrant children, children with disabilities and limited English Language Learner (ELL) children. Title I funds will be reserved so that migrant children who are otherwise eligible to receive Title I services, even if they arrive during the school year, are served.

Type of Title I Program

The school district will offer a **Target Assistance** Title I program.

Target Assistance Program

Schools that are not eligible for (or do not choose to operate) school-wide Title I programs must use Title I funds to provide targeted services to low-achieving students. A Target Assistance program must be established in accordance with the Title I guidelines and regulations and the New Jersey Department of Education.

New Jersey Department of Education Accountability System

The district will comply with the accountability system established by the New Jersey Department of Education and outlined in the New Jersey State Plan and approved by the United States Department of Education.

Fiscal Responsibility

The district will comply with the requirements as outlined in Policy 2415.02 Title I – Fiscal Responsibilities in accordance with the NJDOE and the ESSA.

Staff



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The district will comply with the staff certification requirements of the ESSA and the NJDOE. In addition, the district will ensure all paraprofessionals meet the requirements as established by the ESSA and as outlined in Policy 4125 – Employment of Support Staff Members.

Parent and Family Engagement ~~Parental Involvement~~

The district will comply with the requirements as outlined in Policy 2415.04 – **Title I – District-Wide Parent and Family Engagement** ~~Parental Involvement~~ and Policy 2415.50 – **Title I – School Parent and Family Engagement as applicable** in accordance with the NJDOE and the ESSA.

Student Surveys, Analysis, and/or Evaluations

The Protection of Pupil Rights Amendment (PPRA) applies to school districts that receive Federal funding from the United States Department of Education. The district will comply with the requirements as outlined in Policy 2415.05 - Student Surveys, Analysis, and/or Evaluations in accordance with the PPRA.

Unsafe School Choice Option

In the event there is a school in the district designated as Persistently Dangerous in accordance with the Victims of Violent Criminal Offenses as outlined in the ESSA, the district will comply with the requirements of Policy 2415.06 – Unsafe School Choice Option in accordance with the NJDOE and the ESSA.

Property

Property acquired through Title I funds for use in public or private schools will be acquired in accordance with the Public School Contracts Law, will be held in title by the Board of Education, and will not be used for other purposes so long as it is required in the Title I program. Property no longer required for Title I purposes will be used for other, similarly funded projects or disposed of in accordance with State and Federal guidelines.

Capital Expenses

The Superintendent will assure the district abides by New Jersey's Public Contracts Law; consults appropriate private school officials prior to making any decisions regarding capital expenses; ensure funds that are received to cover capital expenses provide equitable Title I services to private school students; ensure accounts for any capital funding is separately maintained; and assure lease purchase agreements are consistent with applicable statute and administrative code.



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Post-Award Requirements

The school district will maintain all project records for five years following the completion of the activity for which the funds were used. The school district will prepare and submit all reports as required by the State Department of Education in a timely manner.

Supplement, Not Supplant

Grant funds provided under Federal programs, including the ESEA of 1965 as amended by the ESSA, shall supplement, not supplant the funds that would, in the absence of such Federal funds, be made available from State and local sources for the education of students participating in programs assisted under the ESEA of 1965 as amended by the ESSA.

Evaluation

The Superintendent or designee will evaluate the ESSA programs as required by the United States and the New Jersey Departments of Education.

Elementary and Secondary Education Act of 1965 (20 U.S.C. 2701 et seq.) as amended by the Every Student Succeeds Act.

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[See POLICY ALERT No. 228]

0163 QUORUM

A quorum of the **Board of Education** shall consist of a **minimum of 5** Board members, and no business shall be conducted in the absence of a quorum, except when the Doctrine of Necessity is invoked.

All Board meetings shall be called to commence not later than 8:00 p.m. of the designated day but, if In the event a quorum is not present at the time for which the meeting is called, the Board member or Board members present hour of convening, the meeting may be recessed recess the meeting to a time not later than 9:00 p.m. of the same day; and, if a quorum be not present at that time, is not then present, the member or members present may adjourn the meeting to commence not later than 8:00 p.m. of another day, but not more than seven days following the date for which the original meeting was called, but no further recess or adjournment of the meeting shall be made a later date within seven days.

The Board of Education recognizes that there may be matters that come before the Board or acts required of Board members in their official capacity where the Board member may have a conflict of interest or the act **by a Board member** would be in violation of N.J.S.A. 18A:12-24. In these matters, the Board member(s) **shall will** remove **themselves himself/herself** from any discussions, meetings (informal or formal), committee meetings, and/or a vote regarding the matter. The Board will consider this matter without the Board member(s) who has the conflict.

In the event a matter comes before the Board or an act is required of a Board member in **their his/her** official capacity that is a conflict or would be in violation of N.J.S.A. 18A:12-24, the Board would still be required to have a quorum to consider the matter. However, the New Jersey Department of Education and the School Ethics Commission has envisioned this prohibition could create a situation in which **the number of conflicted Board members would prevent so many Board members have a conflict, that the Board would be unable** to take action on a matter. Therefore, when more than a quorum of the Board members must abstain from voting on a matter **due to a conflict or the act would be in violation of N.J.S.A. 18A:12-24**, the Board will invoke the Doctrine of Necessity consistent with the New Jersey Department of Education and School Ethics Commission guidelines as follows:



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Quorum

A. Board Member(s) in Conflict - Less Than a Majority of The Board

1. In the event a Board member(s) has a conflict of interest where the Board member will act in **their** ~~his/her~~ official capacity, the Board member must remove **themselves** ~~himself/herself~~ from any discussions, meetings (informal or formal), committee meetings, and/or a vote regarding the matter.
2. In the event a Board member is unsure whether **they** ~~he/she~~ or any other Board member has a conflict of interest or whether the matter, if acted upon by a Board member(s) is in violation of N.J.S.A. 18A:12-24 - Prohibited Acts, the School Board Attorney will make a determination.
3. The School Board Attorney will provide the Board of Education an opinion on whether the matter is a conflict of interest or act prohibited by N.J.S.A. 18A:12-24 - Prohibited Acts.
4. If the Board member(s) believes **they** ~~he/she~~ **have** ~~has~~ a conflict of interest where **they** ~~he/she~~ will act in **their** ~~his/her~~ official capacity or if the School Board Attorney renders an opinion ~~that~~ the Board member has a conflict of interest where the Board member will act in **their** ~~his/her~~ official capacity, the Board member will remove **themselves** ~~himself/herself~~ from any discussions, meetings (informal or formal), committee meetings, and/or a vote regarding the matter.

B. **Board Member(s) in Conflict** - A Majority of Board Members in Conflict

1. In the event:
 - a. A Board member(s) believes **they** ~~he/she~~ **have** ~~has~~ a conflict of interest **or if acted upon by a Board member is in violation of N.J.S.A. 18A:12-24** ~~where he/she will act in his/her official capacity;~~ or
 - b. If the School Board Attorney renders an opinion ~~that the~~ a Board member(s) has a conflict of interest **or if acted upon by a Board member is in violation of N.J.S.A. 18A:12-24** ~~where the Board member will act in his/her official capacity;~~ and



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- c. The number of Board members that have a conflict would make it so the Board would be unable to take action on the matter, then the Board may invoke the “~~Rule [or Doctrine]~~ of Necessity.” (Citing U.S. v. Will, 449 U.S. 200 (1980)).

C. ~~Rule [Or Doctrine]~~ Of Necessity

1. The Doctrine of Necessity may be invoked when more than a quorum of the Board must abstain from voting on a matter.
2. There are three prerequisites necessary for a Board to invoke the Doctrine of Necessity:
 - a. The Board must be unable to act without the members in conflict taking part;
 - b. There must be a pressing need for action, i.e. the matter cannot be laid aside until another date; and
 - c. There can be no alternative forum that can grant the same relief.

~~(Allen v. Toms River Regional Board of Education, 233 N.J. Super 651 (Law Division 1989)).~~

3. When the School Board Attorney advises the Board the Doctrine of Necessity must be invoked in order to obtain a quorum on a vote, the Board must **publicly state: announce that it is invoking the Doctrine.**
 - a. ~~That it is invoking the Doctrine of Necessity; The announcement must include the reason the Board must invoke the Doctrine of Necessity including stating the nature of each Board members conflict.~~
 - b. **The specific reason/purpose for which the Doctrine of Necessity is being invoked; and** ~~The announcement will be in writing and should be recorded in the minutes of the meeting by the Board Secretary at the point when the vote takes place.~~



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- c. **The specific nature of the conflict of interest for each Board member that has a conflict of interest: ~~It is enough for the Board to announce it is invoking the Doctrine and a Board Resolution is not required.~~**
 - (1) **The specific nature of the conflict of interest for each Board member should include the Board member's name; the name of the immediate family member or relative which is the basis for the conflict of interest, and the position that immediate family member or relative holds; or**
 - (2) **If the specific nature of the conflict of interest for a Board member is a conflict other than an immediate family member or relative, the announcement should include the conflict which is the basis for the conflict of interest.**
- 4. **When the Board invokes the Doctrine of Necessity, it will adopt a Resolution setting forth the same information as outlined in C.3. above.**
- 54. **When the Board invokes the Doctrine of Necessity, the Resolution will be:**
 - a. **Read at a regularly scheduled public meeting;**
 - b. **Posted in such places the Board posts public notices for thirty days; and**
 - c. **~~Provided to the School Ethics Commission When the Board announces the Doctrine of Necessity is being invoked, the details, parameters and/or other pertinent facts of the matter to be voted should be revealed on an agenda for the public meeting in which the matter is to be voted upon.~~**



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65. The Board members who have a conflict in the matter are prohibited from:
- a. Participating in any discussions on the matter prior to the announcement **of the invocation of the Doctrine of Necessity at the** and public meeting; and
 - b. **Being present in an executive session when the matter is being discussed** ~~From entering an executive session in order to discuss the merits of the matter or contract; and~~
 - c. ~~From~~ **Offering** their opinions on the matter at any time prior to the announcement **or the invocation of the Doctrine of Necessity** and public meeting.
6. ~~The Board members who have a conflict in the matter may only participate to the extent they may vote after the motion to approve and/or ratify the matter has been made and seconded and the Doctrine of Necessity has been thoroughly explained to the public.~~
7. **The** Board members **who have a** ~~in~~ conflict may only ask questions regarding the matter to be voted on in public and after the Board has invoked the Doctrine of Necessity.
8. **The** Board members **who have a** ~~in~~ conflict may explain their reasons for not voting just before the vote.

N.J.S.A. 18A:10-6; 18A:12-24

New Jersey School Ethics Commission – Advisory Opinions A10-93(b), and A07-94, and C07-96

New Jersey School Ethics Commission – Resolution on Invoking the Doctrine of Necessity – June 25, 2018

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7410 MAINTENANCE AND REPAIR

The Board of Education recognizes the fixed assets of the school district represent a significant investment of this community and maintenance is a prime concern to the Board.

The school district is required to develop, approve, and implement a comprehensive maintenance plan in accordance with the requirements of N.J.A.C. 6A:26-20.5. A “comprehensive maintenance plan” means a school district’s multi-year maintenance plan covering required maintenance activities for each school facility in the school district adopted pursuant to N.J.A.C. 6A:26.

Required maintenance activities include those activities outlined in N.J.A.C. 6A:26-20.3. The school district shall determine the required maintenance activities to reasonably maintain each school facility in the school district, and shall report the activities in its annual comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

In accordance with N.J.A.C. 6A:26-20.4(a), expenditures for required maintenance activities set forth in N.J.A.C. 6A:26-20.3 shall qualify as investments in maintenance for purposes of calculating the required maintenance expenditure in N.J.A.C. 6A:26-20.4(d) and (e), the annual required maintenance budget amount pursuant to N.J.A.C. 6A:26-20.8, and the maintenance factor (M) in N.J.S.A. 18A:7G-9. Expenditures that qualify as required maintenance shall be in accordance with the provisions of N.J.A.C. 6A:26-20.4.

The school district’s comprehensive maintenance plan shall be submitted to the Executive County Superintendent by a Board of Education resolution every school year, pursuant N.J.A.C. 6A:26-20.5(a)1.

The required annual maintenance budget amount as reported in its comprehensive maintenance plan shall be included in the district’s annual budget certified for taxes in accordance with the provisions of N.J.A.C. 6A:26-20.8(a). The required annual maintenance budget amount shall be calculated and adjusted in accordance with the provisions of N.J.A.C. 6A:26-20.8(b). The Executive County Superintendent shall not approve the school district’s budget that does not comply with the provisions of N.J.A.C. 6A:26-20.1 et seq.



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Commencing September 1, 2002, no person shall be employed by the Board of Education as a buildings and grounds supervisor, as defined in N.J.S.A. 18A:17-49, unless the person is a certified educational facilities manager pursuant to N.J.S.A. 18A:17-49 and 18A:17-50.

Facilities maintenance, repair scheduling and accounting shall be in accordance with the provisions of N.J.A.C. 6A:23A-6.9 and Regulation 7410.01.

N.J.S.A. 18A:7G-9; 18A:17-49; 18A:17-50; 18A:18A-43; 18A:21-1
N.J.A.C. 6A:23A-6.9; 6A:26-1.1 et seq.; 6A:26-20.3; 6A:26-20.4; 6A:26-20.5;
6A:26-20.6; 6A:26-20.8

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R 7410 MAINTENANCE AND REPAIR

A. Inspection

1. The Principal or designee and the appropriate custodial staff member shall inspect the facility daily for proper functioning and cleanliness.
2. The Principal or designee with the appropriate custodial staff member shall make a regular inspection of the school building, support facilities, and grounds to identify any required repairs or replacements.

B. Reports

1. Reports of each inspection required in A. above will be made on a form and forwarded to the Superintendent or designee.
2. The Facilities Director will report to the School Business Administrator those repairs or improvements that can be completed by district staff and those improvements or repairs that require the services of an outside contractor.

C. Repairs by District Staff

1. Any staff member may prepare, on the prescribed form, a work order request for repairs, improvements, and/or maintenance. All work order requests will be submitted to Building Principals, and then Facilities Director.
2. The School Business Administrator will assign a priority to those work orders to be performed by district staff. The priority code will be:
 - a. Emergency, for work that must be done immediately;
 - b. High Priority, for work that affects health or safety;



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- c. Normal Priority, for work that affects neither health nor safety; and
 - d. Low Priority, for work that can be completed during the summer months or whenever staff is available.
- 3. Work scheduled to be performed by the school district staff shall be entered on a work order form unless an emergency exists in which case the form may be filed after the repair has been made.
- 4. The work order form shall include, at a minimum, the following information:
 - a. Name of the person making the request;
 - b. Date of request;
 - c. Location of repair;
 - d. A description of the work to be performed;
 - e. Scheduled date of completion; and
 - f. Signature of approval by the Building Principal.
- D. Repairs by Outside Contractors
 - 1. When it appears to be necessary to utilize outside contracting services to complete a repair, improvement, or maintenance item, the Principal; appropriate custodial or maintenance staff member; the School Business Administrator/Board Secretary; and any other staff member designated by the Superintendent or School Business Administrator/Board Secretary will confer in the preparation of a project specification.
 - 2. The School Business Administrator/Board Secretary or designee will prepare the required documents in the event the project requires to be bid or quoted in accordance with law or if it is determined the district wants to obtain quotes for the work even if quotes are not required by law.
 - 3. In the event the project does not need to be bid or quoted, the School Business Administrator shall prepare a purchase order requisition that indicates:



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- a. The recommended vendor(s);
 - b. A description of the work required and its location; and
 - c. The actual cost of the project.
4. The staff member designated by the Superintendent shall be responsible for supervising the conduct of the work.
- E. Replacements and Improvements
1. The Superintendent and School Business Administrator/Board Secretary and others designated by the Superintendent will prepare a replacement schedule that lists all district equipment. Annual recommendations will be made in the budget to maintain the schedule of replacements.
 2. Replacements required, but not scheduled, shall be submitted to the Superintendent, School Business Administrator/Board Secretary, and Principal for a school building level need, by the end of September on a budget request form for consideration in the next annual budget.
 3. A comprehensive district maintenance plan shall be prepared in accordance with N.J.A.C. 6A:26-20.5 in order to meet facility needs and comply with law.

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[See POLICY ALERT No. 228]

0143.2 HIGH SCHOOL STUDENT REPRESENTATIVE TO THE BOARD OF EDUCATION

The Board of Education recognizes that experience gained by and input from students in the school district is a valued source for improving the operation of the school district. To this end, and in accordance with N.J.S.A. 18A:12-1.3 and N.J.S.A. 18A:36A-11.2, the Board authorizes the appointment of a minimum of one student selected by the student body to serve as a nonvoting student representative on the Board. The student representative must be selected from one of the grades nine through twelve.

The student body may elect or appoint the student representative to the Board in a process to be determined by the Superintendent or designee. When developing the process the Superintendent or designee shall consider input provided by the student body.

The student representative shall serve for a one school year term and their duties shall include:

1. Attending all Board meetings, excluding any discussions of the Board involving subjects which are confidential;
2. Representing all high school students within the district and presenting student proposals and concerns to the Board for its consideration; and
3. Keeping high school students informed of the business of the Board by providing a monthly report to the Student Council concerning the activities of the Board.

The student representative shall rotate each school year among the high schools in the district if the district has more than one high school.



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Student representatives are expected to adhere to all bylaws, policies, and regulations of the Board in their role. The Board in no way relinquishes any of its authority, powers, prerogatives, or responsibilities, but rather adds to its membership a nonvoting student representative(s) for the mutual benefit of the Board, student body, and the school district.

N.J.S.A. 18A:12-1.3; 18A:36A-11.2

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[See POLICY ALERT Nos. 212 and 228]

1511 BOARD OF EDUCATION WEBSITE ACCESSIBILITY

It is the goal of the Board of Education that the information on the school district's **internet websites** **are** is accessible to individuals with disabilities in compliance with the requirements of **Federal law** (Section 504 of the Rehabilitation Act of 1973 and that statute's implementing regulations at 34 C.F.R. Part 104, and Title II of the Americans with Disabilities Act of 1990 and that statute's implementing regulations at 28 C.F.R. Part 35) **and New Jersey law** (N.J.S.A. 18A:36-35.1).

A. **Federal Law – American with Disabilities Act (ADA)**

1. For the purposes of ~~this Policy~~ **the Federal law - Section 504 of the Rehabilitation Act of 1973 and that statute's implementing regulations at 34 C.F.R. Part 104, and Title II of the Americans with Disabilities Act of 1990 and that statute's implementing regulations at 28 C.F.R. Part 35 and this Policy**, "school district website" includes, but is not limited to, the internet home page, all subordinate pages, school or school district department pages, intranet pages and sites, and includes online content and functionality, developed by, maintained by, or offered through a third-party vendor or by using open sources.
2. The accessibility of online content and functionality will be measured according to the **most up-to-date version of the** World Wide Web Consortium's (W3C) Web Content Accessibility Guidelines (WCAG) ~~2.0 Level AA~~ and the Web Accessibility Initiative Accessible Rich Internet Application Suite (WAI-ARIA) 1.0 for web content (benchmarks for measuring accessibility).
3. By conforming to the benchmarks for measuring accessibility set forth above, the Board of Education will ensure that people with disabilities have an opportunity equal to that of their nondisabled peers to access the information on the district's website, ~~except where doing so would impose an undue burden or create a fundamental alteration of the district's website.~~ **When**



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~~fundamental alteration or undue burden defenses apply, the district will make reasonable modifications/accommodations for individuals with disabilities in order to provide equally effective alternate access. In providing such access, the district will ensure that to the maximum extent possible individuals with disabilities receive the same benefits or services as their nondisabled peers. To provide equally effective alternate access, alternates are not required to produce the identical result or level of achievement for persons with and without disabilities, but must afford persons with disabilities equal opportunity to obtain the same result, to gain the same benefit, or to reach the same level of achievement.~~

4. To ensure that the district's website conforms with the above benchmarks for measuring accessibility, ~~except where doing so would impose an undue burden or create a fundamental alteration of the district's website,~~ the Superintendent of Schools will designate a school staff member to act as the Website Accessibility Coordinator. The Coordinator will:
 - a1. Ensure that in-house staff and contractors responsible for webpages and webpage content development are properly trained on the Board of Education's website accessibility policy and procedures;
 - b2. Ensure that all new, newly added, and modified online content and functionality is accessible to people with disabilities as measured by conformance to the above benchmarks by, among other things:
 - (1)~~a~~. Checking the hypertext markup language (HTML) of all new webpages on the website to make sure that accessible elements are used, including "alt" tags, long descriptions, and captions, as needed;
 - (2)~~b~~. Ensuring that webpages are designed in a manner that allows them to be displayed using a visitor's own settings for color and fonts, and can be navigated with a keyboard;



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- (3)e- If images are used, including photos, graphics, scanned images, or image maps, making sure to include text equivalents for them, using "alt" tags and/or long descriptions for each and ensuring the text equivalents convey the meaningful information presented visually by the image;
- (4)d- If online forms and tables are used, making those elements accessible;
- (5)e- Ensuring that videos appearing on the website include appropriately synchronized audio description and captions;
- (6)f- Ensuring when posting new documents on the website, the documents shall be provided in HTML or another text-based format (even if they are provided in another format, such as portable document format (PDF)). If documents are provided in both formats, provide both formats at the same time so people with disabilities have the same degree of access as others;
- (7)g- Periodically enlisting people with a variety of disabilities to test the Board of Education's webpages for accessibility and ease of use and use this information to increase the Board's website accessibility;
- (8)h- Periodically coordinating the audit of existing content and functionality of the website to identify online content or functionality that is inaccessible to persons with disabilities; and
- (9)i- Developing and carrying out a corrective action plan, when necessary, for making the district's existing web content accessible.



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- c3. Ensure that alternative means are available for people with disabilities to access information, programs, and services that are normally provided on the Board's website.

B. New Jersey Law – N.J.S.A. 18A:36-35.1

1. **For the purpose of New Jersey law – N.J.S.A. 18A:36-35.1 and this Policy, “internet website or web service” includes any webpage, website, web service, online curriculum, or online third party or open educational resource product that is made available to enrolled students or the public by the school district.**
2. **Pursuant to N.J.S.A. 18A:36-35.1, no school district shall make available to the enrolled students of the district or school or to the public an Internet website or web service unless the Internet website or web service complies with the most up-to-date version of the World Wide Web Consortium's (W3C) Web Content Accessibility Guidelines (WCAG) if the Guidelines are approved by the Commissioner of Education, or any other applicable guidelines or requirements as may be designed or approved by the Commissioner of Education.**
3. **In accordance with N.J.S.A. 18A:36-35.1.a. and b., the school district is required to submit a statement of assurance attesting to compliance with N.J.S.A. 18A:36-35.1 as required by the Commissioner of Education.**

This Policy establishes minimum standards for the accessibility of web-based information and services considered necessary to meet the district's goals and ensure compliance with applicable **Federal and State** laws.

Section 504 of the Rehabilitation Act of 1973
Title II of the Americans with Disabilities Act of 1990
34 C.F.R. Part 104; 28 C.F.R. Part 35
N.J.S.A. 18A:36-35.1

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[See **POLICY ALERT No. 228**]

5722 STUDENT JOURNALISM

The Board of Education believes it is important to afford students the opportunity to exercise their creativity, passion, and constitutionally-protected freedom of speech. However, the Board also believes this opportunity must be balanced between ensuring students have the right to speak freely while also preserving the ability of district staff to maintain the safe and orderly operation of the school district. The Board adopts this Policy granting students the right to exercise freedom of speech and of the press in accordance with N.J.S.A. 18A:36-44 and N.J.S.A. 18A:36-45.

For the purpose of this Policy, the following terms shall mean:

“Prior restraint” means a school official informing a student journalist(s) the news, opinion, feature, and advertising content of school-sponsored media, subject to the restrictions listed in N.J.S.A. 18A:36-45.b., N.J.S.A. 18A:36-45.c., and the provisions of this Policy, cannot be published in school-sponsored media or a school official takes any action to prevent a student from doing so.

“Prior review” means a school official reviewing school sponsored media before it is published, broadcast by a student journalist at school or distributed, or generally made available to members of the student body.

“School official” means the Principal or designee or an administrative staff member designated by the Superintendent.

“School-sponsored media” means any material that is prepared, substantially written, published, or broadcast by a student journalist at school, distributed or generally made available to members of the student body, and prepared under the direction of a student media advisor. School-sponsored media does not include media intended for distribution or transmission solely in the classroom in which the media is produced.

“Student journalist” means a student who gathers, compiles, writes, edits, photographs, records, or prepares information for dissemination in school-sponsored media.



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“Student media advisor” means an individual employed, appointed, or designated by the district to supervise or provide instruction relating to school-sponsored media.

Student journalists have the right to exercise freedom of speech and of the press in school-sponsored media, regardless of whether the media is supported financially by the district or by use of school district facilities, or produced in conjunction with a class in which the student is enrolled. Subject to 1. through 5. below, student journalists are responsible for determining the news, opinion, feature, and advertising content of school-sponsored media. N.J.S.A. 18A:36-45.b. and this Policy shall not be construed to prevent student media advisors from teaching professional standards of English and journalism to student journalists.

This Policy does not authorize or protect expression by a student that:

1. Is libelous or slanderous;
2. Constitutes an unwarranted invasion of privacy;
3. Is profane or obscene;
4. Violates Federal or State law; or
5. So incites students as to create a clear and present danger of the commission of an unlawful act, the violation of school district policies, or the material and substantial disruption of the orderly operation of the school.

The district shall not authorize any prior restraint of any school-sponsored media except for the types of expression prohibited under N.J.S.A. 18A:36-45.c. and as listed in 1. through 5. above.

A school official may implement a procedure for prior review of school-sponsored media. Any prior review of school-sponsored media required by the school official shall be communicated to the student journalist by the school official and be conducted within three school days after submission to the

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school official by the student journalist. If the school official cannot show the school-sponsored media is prohibited under N.J.S.A. 18A:36-45.c. and 1. through 5. above, within the three school days, the student journalist may release the school-sponsored media.

When a school official determines the restraint of student expression is necessary, the school official shall simultaneously identify at least one of the five prohibitions listed in 1. through 5. above under N.J.S.A. 18A:36-45.c. and in this Policy under which the limitation of student expression is appropriate. This determination shall be provided to the student journalist in writing by the school official that made the determination.

A student journalist may appeal, to the Superintendent or designee, a determination by a school official that the restraint of student expression is necessary. An appeal must be submitted in writing to the Superintendent or designee within five school days of the written determination being communicated to the student journalist. The appeal must include a copy of the written determination and the reasons why the student journalist believes the limitation is not appropriate. The Superintendent or designee may, but is not required to, provide the student journalist an opportunity to present their written appeal in person. The Superintendent or designee will make a determination on the appeal within five school days of receiving the written appeal from the student journalist. The student journalist may appeal a decision of the Superintendent or designee to the Board of Education in writing. The Board of Education will make a decision on the appeal at the first Regular Board Meeting after receiving the written appeal or within ten school days after receiving the written appeal.

A student journalist that violates a provision of this Policy may be subject to appropriate discipline.

The school district shall not sanction a student operating as an independent journalist.

A staff member shall not be dismissed, suspended, disciplined, reassigned, transferred, or otherwise retaliated against solely for acting to protect a student engaged in the conduct authorized under N.J.S.A. 18A:36-44 and N.J.S.A. 18A:36-45 and this Policy, or refusing to infringe upon conduct that is protected by this Policy, the First Amendment to the United States Constitution, or paragraph 6 of Article I of the New Jersey Constitution.

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The Superintendent or designee shall determine reasonable provisions for the time, place, and manner of student expression for the purposes of school-sponsored media.

N.J.S.A. 18A:36-44; 18A:36-45

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[See POLICY ALERT No. 228]

3270 PROFESSIONAL RESPONSIBILITIES

The Board of Education will establish and enforce rules for the assignment of specific duties to teaching staff members and for the conduct of teaching staff members during the work day.

Teaching staff members assigned specific instructional responsibilities and as designated by the Superintendent shall prepare regular lesson plans ~~The Board directs the Superintendent to requires the preparation of lesson plans each teacher that implement the goals and objectives of the educational program.~~ Teachers shall also be responsible for providing adequate direction and guidance to substitutes. Lesson plans will **shall** be subject to ~~periodic~~ review by _____ **the teaching staff member's Principal or designee and/or immediate supervisor as assigned by the Superintendent.**

~~The Superintendent shall apply uniformly throughout the district, except as may otherwise be provided in this policy, the following additional rules for teaching staff member conduct:~~

- ~~1. During the work day, teaching staff members may be assigned extra or alternative duties by the _____ in accordance with Board Policy No. 3134;~~
- ~~2. Teaching staff members are expected to attend every faculty meeting unless expressly excused by the _____;~~

During the work day, teaching staff members may be assigned extra or alternative duties by the Principal or designee in accordance with Policy 3134. Teaching staff members are to attend every faculty meeting unless expressly excused by the Principal or designee.

Optional

~~{A teaching staff member who is excused from attending a faculty meeting must meet with the _____ the following day to review the topics covered at the meeting;}~~



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3. ~~Teaching staff members may not leave the school grounds during mealtime without the express permission of the _____.~~

~~Teaching staff members who are assigned as department heads or who are assigned to work on curriculum revision during the regular school day will be given an appropriate reduction in teaching assignments.~~

N.J.S.A. 18A:27-4

N.J.A.C. 6A:9-3.3

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[See POLICY ALERT No. 228]

R 3270 LESSON PLANS AND PLAN BOOKS

A. Lesson Plans

1. Teaching staff members assigned specific instructional responsibilities and as designated by the Superintendent shall prepare regular lesson plans.
2. Lesson plans must conform to the guidelines established by the Superintendent or designee. Plans may be reviewed and monitored by school district administrative staff as determined by the Superintendent.
3. The content of the lesson plan will be determined by the Superintendent or designee. The content of the lesson plan may include, but not be limited to:
 - a. Name of the unit or area of learning;
 - b. Goals and objectives;
 - c. Instructional planning that includes the applicable New Jersey Student Learning Standards (NJSLS);
 - d. Interdisciplinary connections;
 - e. Integration of technology;
 - f. Assessments, including, but not limited to formative, summative, benchmark, and alternative assessments;
 - g. List of core instructional and supplemental materials; and
 - h. Any other content as prescribed by the Superintendent, Principal, and/or immediate supervisor.
4. Lesson plans must be prepared in advance.

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Lesson Plans and Plan Books

5. Lesson plans will follow the format established by the Principal or designee.
6. Lesson plans must be prepared with clarity and in sufficient detail to permit a substitute to conduct the lesson efficiently and effectively.

B. Lesson Plan Books

1. Lesson plans shall be kept in an accessible electronic version or in a plan book.
2. The plan book will permit administrators to monitor classroom instruction.
3. Content of the lesson plan book shall be designated by the Superintendent and will be determined by the school district.

C. Substitute Lesson Plans

1. Each teaching staff member shall submit a substitute folder to the Principal or designee that shall contain the following:
 - a. Lesson plans;
 - b. Emergency procedures; and
 - c. Any other content as prescribed by the Principal.
2. To help a substitute and to provide meaningful work for the students in the event a teaching staff member is absent, subject related activities shall be provided.
3. Every attempt shall be made to follow the lesson plans so that the student's education will not be interrupted during the teaching staff member's absence.

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[See POLICY ALERT No. 228]

5513 CARE OF SCHOOL PROPERTY

The Board of Education believes ~~that~~ the schools **district** should help students learn to respect property and ~~instill to develop~~ feelings of pride in **their school community institutions**. The Board **requires** ~~charges~~ each student ~~enrolled in the~~ **this district to responsibly** ~~with responsibility for the proper care for of~~ school property and the school supplies and equipment entrusted to **the student** ~~his/her use by the school district~~.

Students who cause damage to **or lose** school property ~~may will~~ be subject to disciplinary measures. The Board authorizes the imposition of a fine for the loss, damage, or **destruction** ~~defacement~~ of a textbook and reserves the right to withhold a report card or diploma from any student whose payment of a fine is in arrears.

A student who demonstrates chronic and/or serious disregard for property may be referred to the Child Study Team.

The Superintendent shall develop rules for the safekeeping and accounting of textbooks and prepare a schedule of fines for lost, ~~and~~ damaged, **and destroyed** textbooks.

N.J.S.A. 18A:34-2; 18A:37-3
N.J.A.C. 6A:**23A-20.623-6.6**

~~Cross reference: Policy Guide Nos. 2520, 7610, 8461, 9260~~

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[See POLICY ALERT No. 228]

R 5513 CARE OF SCHOOL PROPERTY

A. **Teaching Staff Member** ~~Teachers~~' Responsibilities

~~1. Teachers will exercise judgment in the entrustment of school property to students.~~

12. **Teaching staff members** ~~Teachers~~ will impress upon all students the importance of the proper care of school property and instruct students in the proper use of school facilities, equipment, instructional materials, and textbooks.

23. **Teaching staff members** ~~Teachers~~ will keep an accurate inventory of textbooks and other materials ~~in assigned to~~ their classrooms.

B. General Rules Governing the Use of School Property

1. Students shall not deface the school building, furnishings, or equipment in any manner.

2. Students shall not use school furnishings or equipment for purposes other than those for which the furnishing or equipment was designed and intended.

3. Students will care for school textbooks in accordance with ~~paragraph D.~~ **below.**

C. Distribution and Collection of Textbooks and Materials

1. ~~Each T~~textbooks will be **identified stamped** as the property of the Board of Education ~~and marked with a number unique to that book.~~

2. A label ~~shall will~~ be affixed to ~~the front of~~ each textbook and will include:

a. The name of the Board of Education, **and**

- b. The name of the school,
 - e. ~~— The year in which the book was purchased, and~~
 - d. ~~— The number assigned to the book.~~
3. The following information will also be entered on the label **or documented in another manner** each time the book is issued to a student:
- a. The name of the student to whom the book is issued,
 - b. The date on which the book is issued to the student,
 - c. The condition of the book when it is issued, and
 - d. The condition of the book when it is returned.
4. Each classroom teacher will keep a permanent record of the textbooks used in **their** ~~his/her~~ classroom. The record will include all the information listed in ~~paragraph C.2. and paragraph C.3.~~ **above.**
5. A lost textbook must be promptly reported to the **teaching staff member** ~~teacher~~ who issued the book. A replacement textbook will be issued **to the student as soon as possible** ~~immediately.~~
6. Textbooks will be collected and inspected before the end of the school year or marking period, as appropriate. Once inspected, a textbook will be returned to inventory until it is again distributed to a student.
7. Students must remove covers, loose papers, and markings before returning any textbook.
8. Fines **may** ~~will~~ be assessed for lost and damaged textbooks in accordance with **a schedule as approved by the Superintendent or designee** ~~paragraph E.~~
- D. Care of Textbooks by Students

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Care of School Property

1. Students shall take care not to lose or misplace a textbook or expose a textbook to conditions or circumstances likely to destroy, damage, or degrade it.
2. All textbooks that will be taken home by students must be protected with an appropriate cover to be supplied by the student.
3. Students should not:
 - a. Use pens, pencils, or other implements to mark a place in a textbook;
 - b. Use a textbook to file bulky papers and notes;
 - c. Write in textbooks; or
 - d. Soil textbooks beyond normal use.

E. Fines and Penalties

- ~~1. Fines will be assessed as follows for any lost textbook or textbook damaged beyond normal wear.~~

<u>Loss or damage</u>	<u>Fine</u>
Lost book issued in ————— —new condition	80% of list price
Lost book issued in ————— —good condition	60% of list price
Lost book issued in ————— —fair condition	40% of list price
Lost book issued in ————— —poor condition	20% of list price
Broken bindings —————	\$1
Defaced cover —————	50 cents
Missing pages —————	25 cents per page
Loose or torn pages —————	10 cents per page
Marks not damaging to text —————	5 cents per page
Marks damaging to text —————	25 cents per page
Dog-eared pages —————	10 cents per page
Soil not damaging to text —————	5 cents per page
Soil damaging to text —————	25 cents per page
Book so damaged (by water or otherwise) as to be unusable —————	as for lost books

12. The **teaching staff member** ~~teacher~~ will inspect each textbook returned and **may will** assess a fine for ~~each~~ lost or damaged books. The teacher will prepare a **report form in triplicate to be submitted to the Principal or designee** that includes:
- The name and number of the textbook damaged or lost;
 - The name of the student **that lost or damaged a textbook;**
 - The loss or **extent of** damage to the textbook; and
 - The amount of the fine **assessed, if any.**
23. In setting fines the **teaching staff member** ~~teacher~~ may take into account verified extenuating circumstances.
4. ~~The student will take the form to the _____ and make payment of the fine assessed. The _____ will sign the form when payment is made.~~
35. **Teaching staff members** ~~Teachers~~ will not collect fines. **Textbook fines shall be submitted to the Principal or designee.**
6. ~~Copies of the form will be distributed as follows:~~
- ~~The _____ (same as ¶E4) will retain one copy for office records.~~
 - ~~The student will be given one copy as receipt for the fine.~~
 - ~~The teacher will be given one copy as evidence that the fine has been paid.~~
47. A student who finds their lost textbook, **after being assessed and paying a fine**, will be reimbursed any fine paid for the lost textbook but **may will** be assessed a fine for any damage done to the book.

58. **The Board of Education may withhold** ~~A student who has not paid a fine owed will not receive a diploma, transcript, transfer card, or report card until the fine has been duly paid and acknowledged. A high school senior who has unpaid fines may participate in the graduation ceremony but will receive a blank diploma.~~
9. ~~If fines remain unpaid, the _____ may request payment from the parent(s) or legal guardian(s), notify the student's employer, or take such other steps as may be appropriate to ensure that moneys due the district are paid and that the importance of taking responsibility for the consequence of one's acts is instilled.~~

Revised (First Reading): July 28, 2022
Revised (Second Reading): August 25, 2022

2431.5 Varsity Letter Policy

Varsity Letter Procedure:

At the end of each athletic season, coaches will select members of their team who will earn varsity letter status. Varsity letter status will be earned by athletes who participate at the varsity level of an athletic team.

****Coaches will reserve the right under special circumstances to award a varsity letter to any member of the team, upon approval of the school Principal or Superintendent.**

Sport Specific Criteria:

Football: appearance in ~~2~~ **50%** varsity games - **9**

Soccer: appearance in ~~4~~ **50%** varsity games - **18**

Tennis: appearance in ~~2~~ **50%** matches - **14**

Volleyball: appearance in ~~4~~ **50%** varsity games - **20**

Wrestling: appearance in ~~4~~ **50%** varsity matches - **20**

Basketball: appearance in ~~4~~ **50%** varsity games – **over 20**

Bowling: appearance in ~~4~~ **50%** varsity games - **18**

Winter track: appearance in ~~4~~ **50%** varsity events - **12**

Baseball: appearance in ~~4~~ **50%** varsity games - **20**

Softball: appearance in ~~4~~ **50%** varsity games - **20**

Golf: in varsity lineup for ~~2~~ **50%** matches - **12**

Outdoor Track: appearance in ~~4~~ **50%** varsity events - **15**

Swimming: appearance in ~~4~~ **50%** varsity events - **10**

Cheerleading: appearance in 50% of varsity events (selection per policy)

Marching Band: appearance in 50% of marching band events

Varsity Jacket Ordering:

Coaches will provide a list of varsity letter athletes to the Athletic Director. Athletes must receive a varsity jacket order confirmation slip from the Athletic Director to give to the jacket vendor prior to ordering a varsity jacket. The jacket vendor will come to the school at the end of the each season to fit the athletes for their varsity jacket.

Approved: May 26, 2022

Revised (First Reading): June 16, 2022

Revised (Second Reading): August, 25, 2022

District Regulation

2624 - GRADING SYSTEM

Section: Program

Date Created: November 2014

Date Edited: August 2022

Elementary School Grades K - Five

The Hasbrouck Heights Board of Education believes that the Elementary School report card should reflect the degree to which a student has mastered the content of the New Jersey Student Learning Standards. As such, it is essential that each individual's grades are calculated and allocated independently of any other student. It is the responsibility of the classroom teacher to utilize multiple assessments to determine a student's degree of mastery regarding the content outlined in the New Jersey Student Learning Standards (NJSLS) which is the curricula adopted by Hasbrouck Heights School District. Ultimately, the purpose of the Elementary School report card grade is to inform students and parents of the students' attained level of proficiency and mastery of the state standards.

General Elements of Grading

A student's grade in any course should reflect that student's skill proficiency and essential understanding of the New Jersey Student Learning Standards (NJSLS) at all grade levels. A balanced and regular schedule of formative and summative assessments is necessary to determine each student's skill proficiency and essential understanding of the NJSLS. Rubrics for projects and some assignments will be provided by teachers in advance so students and/or parents/guardians understand the criteria by which students will be graded (e.g., the level of skill proficiency and/or essential understandings required to obtain an "A" or "B" or "C" or the deficiency of skills/essential understandings that constitutes a "D" or "F"). Note that attitude, cooperation, and compliance with classroom rules affect a student's proficiency and essential understandings.

Kindergarten through Grade 3: Grading System

Numerical grades will not be assigned to a student's performance on the report card. Rather, a marking system (detailed below) will be used to rate a student's mastery of (but not limited to) specific academic skills, work habits, and social development. This system is devised to report on a student's attainment of a plethora of skills and standards. It is highly recommended that parents utilize these standards based report cards to assist children at home.

*Kindergarten through Grade 3 Marking System: Distributed three times per year

4 = Exceeds standards.

3 = Achieves standards.

2 = Approaching standards.

1 = Needs support.

N/A = Not assessed at this time.

Fourth and Fifth Grade: Grading System

In the core subject areas a report card grade will reflect a student's skill proficiency and essential understanding of the New Jersey Student Learning Standards (NJSLS) as outlined below.

Specific Elements of Grading

Grades for each marking period are to be determined on the basis of attainment (progress), preparation and participation. The following weights are to be given to each of the specific elements of grading.

80% Attainment: Formative and Summative assessment and/or assignments* include written and oral quizzes, tests, lab write-ups, essays, reports, projects, etc. Assignments that span more than one marking period shall be graded during the process with the final grade being recorded/considered only in the marking period when due.

- Regular assessments are necessary to determine if each student has achieved the instructional objective established by the teacher during lesson planning for each instructional period of the day. Teachers should use at minimum of 6 graded assessments per marking period to gauge student progress in skill proficiency and/or essential understanding of the New Jersey Student Learning Standards (NJSLS).
- In conjunction with the Director of Curriculum and Instruction and the Principal, teachers at all grade levels will collaborate to create common formative and summative assessments that will determine if students have attained standard proficiency and essential content understanding as dictated by the New Jersey Student Learning Standards (NJSLS). The types of formative and summative assessments must vary at each grade level and according to content areas.
- A quiz is a formative assessment given in class that measures knowledge and skills pertaining to the New Jersey Student Learning Standards (NJSLS) and is meant to assist

the student in attaining proficiency and understanding. Assignments completed outside of the classroom cannot be counted as a quiz. A test is a summative assessment that determines in a final and formal manner each student's proficiency and essential understanding of the NJSLS.

- A balanced and regular schedule of formative and summative assessments including projects, labs, quizzes, tests, reports is required to determine proficiency and understanding of the New Jersey Student Learning Standards (NJSLS). Teachers should strive to achieve a balance among the types of formative assessments and summative assessments best determine students' proficiency and understanding of the content.

- Teachers at each grade level will work cooperatively to stagger the dates of formative and summative assessments and assignments including due dates for special projects, reports, and assessments.

- No one assessment can count for more than 25% of the assessment portion of the grade.

* Fourth and Fifth Grade Marking System for all subjects: Distributed three times per year

A 100- 93

A- 90- 92

B+ 87-89

B 83-86

B- 80- 82

C+ 77-79

C 73-76

C- 70- 72

D 65-69

F 55- 64 (For first three marking periods)

<65 (For marking period 4)

Progress reports will be available through GENESIS at the midpoint of each trimester for grades 4 & 5.

10% Participation: Includes factors such as displaying a positive interest in the classroom/presentation, displayed by active and inquisitive contributions adding to the academic or working atmosphere of the classrooms, while also paying attention to the contributions of others.

10% Preparation: Includes all homework, bringing all necessary materials to class, being ready to participate in class discussions, and exhibiting a knowledge of previously covered work.

Homework will be graded on the following percentage system

- 100 percent for completion and good effort;
- 75 percent for partial and average effort;
- 50 percent for an attempt, but not enough of the assignments is good to show that the student made a sincere effort for completions; Student may receive partial credit if turned in within 24 hours, depending upon the nature of the assignment.
- 0 for no homework or nearly no homework;

For any subject in which no daily homework is traditionally assigned, class participation will be given a weight of 20%.

There will be one grade for participation per course per trimester. All students will start out with 100% and teachers will deduct points accordingly. Teachers will place comments in GENESIS to inform parents why the grade was lowered.

Middle School and High School :Specific Elements of Grading

Grades for each marking period are to be determined on the basis of attainment (progress), preparation and participation. The following weights are to be given to each of the specific elements of grading.

70% 80% Attainment: Formative and Summative assessment and/or assignments include written and/or oral quizzes, tests, lab write-ups, reports, projects, papers, etc. Assignments that span more than one marking period shall be graded during the process with the final grade being recorded/considered only in the marking period when due.

- Regular assessments are necessary to determine if each student has achieved the instructional objective established by the teacher during lesson planning for each instructional period of the day. A minimum of 4 assessments needs to be spread equally

across each marking period and the final assessment cannot be within 3 days of end of marking period. Submit all grades within a timely manner.

Common Assessments will be utilized in all subject areas.

- No one assessment can count for more than ~~20%~~ 25% of the assessment portion of the grade.

- ~~• A minimum of 5, and maximum of 15, class participation assignments per marking period, must be graded, in courses where classwork is weighted at 15%~~
- ~~• A minimum of 5, and maximum of 15, homework assignments per marking period, must be graded for effort or accuracy, in courses where homework is weighted at 15%~~
- ~~• A minimum of 10, and maximum of 30, class participation assignments per marking period must be graded, in courses where class participation is weighted at 30%~~
- ~~• Class participation and homework may be combined into 1 category to reflect a 30% weighting (minimum 10 and maximum of 30 total graded assignments).~~

Procedures

At the midpoint in each marking period, students should have completed a number of formative assessments and summative assessments which will be accurately recorded in GENESIS to reflect each student's proficiency and essential understanding of the New Jersey Student Learning Standards (NJSLS) at that point in the marking period.

If a student is absent for a summative or formative assessment, the assessment should not be "made-up" during the following class period/instructional time. Before/after school is when assessments should be made up. Students will have up to three school days (or longer as per the teacher and/or Principal) to complete missed work or assessments.

~~45%~~ 10% Participation: includes factors such as displaying a positive interest in the classroom/presentation, displayed by active and inquisitive contributions adding to the academic or working atmosphere in the classroom.

~~45%~~ 10% Preparation: Includes all homework, bringing all necessary materials to class, being ready to participate in class discussions, and exhibiting a knowledge of previously covered work.

Homework will be graded on the following percentage system:

- 100 percent for completion or good effort;
- 75 percent for partial or average effort;

- 50 percent for an attempt, but not enough of the assignment is good to show that the student made a sincere effort for completions;
- 0 for no homework or nearly no homework;

Teachers may assign one homework assignment per week to be graded for accuracy. Teachers must make students aware of which homework assignment will be graded. Grading for the completed work will abide by the following grading scale: 55-100

A zero for no homework or nearly no homework will still be assigned.

For any subject in which no daily homework is traditionally assigned, class participation will be given a weight of ~~30%~~ 20%. These courses must have written or verbal administrative approval prior to changing the class participation weighting to ~~30%~~ 20%.

Makeup Work Criteria

Days absent is the amount of time students have to make up work. Exceptions: medical absences.

Numerical Grades

When calculating numerical grades, only a decimal remainder equal to or greater than .5 will be rounded up. Below is the grading scale used for converting numerical grades to letter grades.

Grading Scale

A+ 97-100

A 93-96

A- 90- 92

B+ 87-89

B 83-86

B- 80-82

C+ 77-79

C 73-76

C- 70- 72

D 65-69

F 55- 64 (For first three marking periods)

<64 (For marking period 4)

Pass/Fail Grading

Not Applicable. The Superintendent, in conjunction with the Building Principal, may grant "pass/fail grading" under extenuating circumstances on a case-by-case basis.

Incomplete Grades

Must be resolved within two weeks of the end of the Marking Period. The Principal may grant an "incomplete grade" under extenuating circumstances on a case-by-case basis.

Honor Roll: Criteria

The purpose of these criteria is to further motivate students to work to their academic potential and further reward students for their efforts in earning grades of excellence.

High School

~~Criteria- The criteria for the three levels of honor roles is as follows: First Honors: All A's (defined as A+, A, A-)~~

~~Second Honors: At least three (3) A's (defined as A+, A, A-) and no grade below a B (numeric 83 or higher)~~

~~Third Honors: At least 3 B's (numeric 83 or higher and no grade below a B (numeric 80 or higher)~~

Middle School

Criteria- The criteria for the two levels of honor roles is as follows:

High Honor Roll: A+, A or A- in every subject

Honor Roll: At least three (3) A+'s, A's or A-'s and all grades B- or better

High School: Specific Elements of Grading

Grades for each marking period are to be determined on the basis of attainment (progress), preparation and participation. The following weights are to be given to each of the specific elements of grading.

80% Attainment: Formative and Summative assessment and/or assignments include written and/or oral quizzes, tests, lab write-ups, reports, projects, papers, etc. Assignments that span more than one marking period shall be graded during the process with the final grade being recorded/considered only in the marking period when due.

- Regular assessments are necessary to determine if each student has achieved the instructional objective established by the teacher during lesson planning for each instructional period of the day. A minimum of 4 assessments needs to be spread equally across each marking period and the final assessment cannot be within 3 days of the end of marking period, barring unforeseen circumstances.
- All assessments will be graded and posted to Genesis within 1 week of completion, barring unforeseen circumstances.
- Common Assessments will be utilized in all subject areas.
- No one assessment can count for more than 25% of the assessment portion of the grade.

Procedures

At the midpoint in each marking period, students should have completed a minimum of two formative assessments and/or summative assessments which will be accurately recorded in GENESIS to reflect each student's proficiency and essential understanding of the New Jersey Student Learning Standards (NJSLS) at that point in the marking period.

If a student is absent for a summative or formative assessment, the assessment should not be "made-up" during the following class period/instructional time. Before/after school is when assessments should be made up. Students will have up to three school days (or longer as per the teacher and/or Principal) to complete missed work or assessments.

10% Participation: includes factors such as displaying a positive interest in the classroom/presentation, displayed by active and inquisitive contributions adding to the academic or working atmosphere in the classroom.

- A minimum of 5, and maximum of 15, class participation assignments per marking period, must be graded, in courses where classwork is weighted at 10%

10% Preparation: Includes all homework, bringing all necessary materials to class, being ready to participate in class discussions, and exhibiting a knowledge of previously covered work.

- A minimum of 5, and maximum of 15, homework assignments per marking period, must be graded for effort or accuracy, in courses where homework is weighted at 10%

Class participation and homework may be combined into 1 category to reflect a 20% weighting (minimum 10 and maximum of 30 total graded assignments).

- A minimum of 10, and maximum of 30, class participation assignments per marking period must be graded, in courses where class participation is weighted at 20%

Homework will be graded on the following percentage system:

- 100 percent for completion or good effort;
- 75 percent for partial or average effort;
- 50 percent for an attempt, but not enough of the assignment is completed to show that the student made a sincere effort for completion;
- 0 for no homework or nearly no homework;

Teachers may assign one homework assignment per week to be graded for accuracy. Teachers must make students aware of which homework assignment will be graded. Grading for the completed work will abide by the following grading scale: 55-100

A zero for no homework or nearly no homework will still be assigned.

For any subject in which no daily homework is traditionally assigned, class participation will be given a weight of 20%. These courses must have written or verbal administrative approval prior to changing the class participation weighting to 20%.

Makeup Work Criteria

Students will have up to three school days (or longer as per the teacher and/or Principal) to complete missed work or assessments after incurring an absence.

Exceptions: Medical absences.

Numerical Grades

When calculating numerical grades, only a decimal remainder equal to or greater than .5 will be rounded up. Below is the grading scale used for converting numerical grades to letter grades.

Grading Scale

A+ 97-100

A 93-96

A- 90- 92

B+ 87-89

B 83-86

B- 80-82

C+ 77-79

C 73-76

C- 70- 72

D 65-69

F 55- 64 (For first three marking periods)

<64 (For marking period 4)

Pass/Fail Grading

The Superintendent in conjunction with the Building Principal may grant "pass/fail grading" under extenuating circumstances on a case-by-case basis.

Incomplete Grades

Must be resolved within two weeks of the end of Marking Period. The Principal may grant an "incomplete grade" under extenuating circumstances on a case-by-case basis.

Honor Roll: Criteria

The purpose of these criteria is to further motivate students to work to their academic potential and further reward students for their efforts in earning grades of excellence.

High School Criteria- The criteria for the three levels of honor roles is as follows:

- **First Honors:** All A's (defined as A+, A, A-)
- **Second Honors:** At least three (3) A's (defined as A+, A, A-) and no grade below a B (numeric 83 or higher)
- **Third Honors:** At least 3 B's (numeric 83 or higher and no grade below a B (numeric 80 or higher)

Middle School

~~Criteria-~~ The criteria for the two levels of honor roles is as follows:

~~High Honor Roll:~~ A+, A or A- in every subject

~~Honor Roll:~~ At least three (3) A+'s, A's or A-'s and all grades B- or better

Determination of Class Rank 9 - 12

Rank in class is based upon a student's grade point average (G.P.A.), which is determined by multiplying the quality point equivalent for each grade received by the number of credits for that course. The sum of the quality points divided by the sum of the credits for all courses taken yields the G.P.A. Grading scales are used adding extra weights for courses that are ~~pre-advanced placement or~~ honors, or college level, dual-enrollment, or advanced placement courses, as these courses are more rigorous and academically challenging. See below.

- Only a student who has enrolled in Hasbrouck Heights High School PRIOR TO OR ON November 1 of that student's grade 9 year will be eligible for consideration as valedictorian, salutatorian, and third honors.
- Effective with the 2013-2014 School Year and thereafter, the three students with the highest G.P.A.s will be designated Valedictorian, Salutatorian, and Third Honors, only after the seventh semester and after the release of seventh semester G.P.A. and percentile rank.
- Effective in School Year 2013-2014 and thereafter, no number ranking (1, 2, 3, 4, etc.) will be provided to students and/or their parents/guardians, or staff members.
- Effective in School Year 2013-2014 and thereafter, **official** rank will only be provided to students and their parents/guardians after the seventh semester at Hasbrouck Heights High

School, and rank will only be provided in percentages: 10%, 20%, 30%, etc. to those students and their parents/guardians within those percentages.

- If a college/university requests a number rank, the guidance counselor will provide that number rank to the admissions office only.
- Under no circumstances will a number rank be provided to any parent/guardian or student who requests that information, either from the Principal or administrator or guidance counselor.
- In determining a transfer student's class rank (a transfer student is defined as a student who enters Hasbrouck Heights High School after November 1 of that student's grade 9 year), only courses defined by the New Jersey Department of Education (NJDOE) course codes from the student's previous school(s) will be considered for G.P.A. and thus for percentile rank. Transfer students are not eligible for valedictorian, salutatorian, or third honors.
- Effective with School Year 2013-2014 and thereafter, students are encouraged to take enrichment or advanced summer or online classes, but these classes will not be counted in the G.P.A. of those students and thus will not be counted to the percentile rank. These summer and online courses will be placed on a student's transcript only if the summer or online courses are approved by the NJDOE.
- Effective with School Year 2013-2014, credit recovery and/or online credit recovery courses will be used for GPA and thus percentile rank only when the credit recovery summer or online course is mandated by the Superintendent, Principal, or his/her designee and is approved by the NJDOE.

Withdrawing From Courses

1. Students experiencing academic difficulty or seeking placement/level change must make an appointment to discuss the issue with their teacher. Parental permission would be required to make that change as well as approval by the supervisor/administrator.
2. If a course is dropped **before the add/drop deadline, which is the first week of October, for a full year course** ~~prior to a first quarter grade~~, the course will not be reflected on the transcript. **Semester courses must be dropped within the first two weeks of the start of the course.** After that time, a grade of "W or W/Fail" will be given for that course.
3. If a student is a senior, the quality points and credits for any course dropped after the close of marking period 1 grades will be included in the student's GPA and credit for the course up to the time of withdrawing will be included on the student's transcript. For example: a 5 credit course dropped at the end of marking period 2 will be shown on the

student's transcript as 2.5 credits calculated in the GPA using the quality points earned based on the student's grade. Additionally, colleges to which the senior has applied will be notified of the change in program by the guidance counselor.

4. If a student is a senior and is requesting a change in course from a higher to lower level course, if the change is recommended by the teacher and counselor, then the student will receive credit for the lower level.

5. Students in grades 9, 10, and 11 who meet the criteria for remediation courses are required to remain in the course for the entire school year. The grade and credits from remediation courses are included in G.P.A. calculations.

6. No student may enter and be granted credit for a full year course after the start of the 2nd marking period. Exception could be necessitated for transfer students or with administrative approval.

7. No student may enter and be granted credit for a semester course after the 1st or 3rd quarter progress reports have been distributed.

8. All students must take at least 8 courses (or the equivalent if semester courses are involved). Seniors may take fewer than 8 with parental permission. Athletic eligibility must be considered before dropping a course.

Scheduling and Program Changes

1. Students register for classes in the Spring. Choices are signed off by the student and parent/guardian indicating agreement with the schedule. If a student does not sign the form, the schedule will be developed by the counselor.

2. After the second full week of school in September, students who want to drop an elective will only be permitted to do so upon parents' signed approval; noting that the option may be a study hall with a loss of credits.

3. Prior to, and during the first week of school, scheduling errors are resolved. Schedule changes that will be made are for basic skills placement, adjustments for failures, and summer school results.

4. Change of teacher will not be honored.

Weighted Grading Scale (Per Credit)

Standard Academic	Honors/ Pre-AP Academic	College Level/Dual Enrollment or Advanced Placement
4.6	5.0	5.3
4.3	4.7	5.0
4.0	4.4	4.7
3.6	4.0	4.3
3.3	3.7	4.0
3.0	3.4	3.7
2.6	3.0	3.3
2.3	2.7	3.0
2.0	2.4	2.7
1.3	1.7	2.0
0.0	0.0	0.0

*Beginning with the class of 2025- Dual Enrollment courses will be weighted on the Honors/~~Pre-AP~~ academic scale.

Quality Points for a Five Credit Course

A+	23.0	25.0	26.5
A	21.5	23.5	25.0
A-	20.0	22.0	23.5
B+	18.0	20.0	21.5
B	16.5	18.5	20.0
B-	15.0	17.0	18.5
C+	13.0	15.0	16.5
C	11.5	13.5	15.0
C-	10.0	12.0	13.5
D	6.5	8.5	10.0
F	0.0	0.0	0.0

Midterms and Finals Grades 9-12

Students who are absent from school on the day that a midterm/final is administered must provide the Principal with a verifiable and valid excuse. If the absence is not considered to be valid by the Principal, the student will not be permitted to make up the exam and will fail the course for the year.

Examination Exemptions for Grade 12 Students

Exemptions for final examinations will be granted for grade 12 students who, in each course:

Attain a grade of 90 or higher in each of the four marking periods. Attain a grade of 90 or higher on the first midterm.

Exemptions for final examinations for grade 12 students in semester courses:

Attain a grade of 90 or higher in each marking period.

Accumulate no more than six (6) ~~total~~ **unexcused** absences in a full year course or three (3) **unexcused** absences in a semester course.

Note: Five (5) or more consecutive days absent will not count in the total providing that the student provides proof from a licensed physician attesting to the injury or illness mandating the student is exempt from attending school. Attendance will be mandatory during the exam period for which the student is exempt. Students who are absent must adhere to the make-up policy as listed in number 5 of this policy.

AP Courses- In lieu of taking a final examination in June, students may be required to take an AP test at the time approved by the College Board. In order to be exempt from an AP course final after taking an AP exam, students must be in good academic standing, holding a cumulative course average of 80 or higher at the end of the third marking period, to be calculated using the following formula: $(MP1 \text{ Avg} * 30\% + MP2 \text{ Avg} * 30\% + MP3 \text{ Avg} * 30\% + \text{Midterm Exam} * 10\%)$. Fourth marking period grades will be left up to the discretion of the individual instructor on the criteria for which the student will be graded (project, etc.), however the assessment/assignment minimums per marking period must still be met.

Teacher Procedures

Teachers will complete the required exhibit for all students who will receive an exemption. A copy of the completed exhibit will be submitted to the guidance counselor and attendance administrator for verification purposes and forwarded to the Principal.

Junior English

Exemptions from the final examination in English II or English II H will be granted for Grade 11 students according to the following criteria:

- Attain a grade of 90 or higher in each of the four marking periods, and
- Attain a grade of 90 or higher on the first midterm, and
- ~~Obtain a 4 or 5 on the previous school year's ELA NJSLA assessment, and~~
- Accumulate no more than six (6) ~~total~~ **unexcused** absences in a full year course or three (3) **unexcused** absences in a semester course.
- ~~If the scores are not received from the State of New Jersey before the final examination period, all remaining criteria will be utilized to determine exemption eligibility.~~

Junior Math

Exemptions from the final examination in any Math 11 courses will be granted for Grade 11 students according to the following criteria:

- Attain a grade of 90 or higher in each of the four marking periods, and
- Attain a grade of 90 or higher on the first midterm, and
- ~~Obtain a 4 or 5 on the previous school year's Math New Jersey Student Learning (NJSLA) Assessment, and~~
- Accumulate no more than six (6) ~~total~~ **unexcused** absences in a full year course or three (3) **unexcused** absences in a semester course.
- ~~If the scores are not received from the State of New Jersey before the final examination period, all remaining criteria will be utilized to determine exemption eligibility.~~

Calculation of Semester 1 and final grades for the High School

Semester 1

First Marking Period Grade 20% Second Marking Period Grade 20% Midterm 10%

Semester 2

Third Marking Period Grade 20% Fourth Marking Period Grade 20% Final 10%

Final Grade = (Semester 1 + Semester 2) / 2

Calculation of Semester 1 and final grades for the Middle School

Semester 1

First Marking Period Grade 25% Second Marking Period Grade 25%

Semester 2

Third Marking Period Grade 25% Fourth Marking Period Grade 25%

Final Grade = (Semester 1 + Semester 2) /2

Plagiarism

Students are expected to be honest in all of their academic work and must not at any time engage in any of the following acts:

1. Cheating on examinations, including but not limited to, the non-authorized use of books or notes, the use of crib sheets, copying from other students' papers, exchanging information with other
2. Students orally, in writing, or by signals, obtaining copies of the examination illegally and/or other similar activities. Unless authorized by the classroom teacher, no student may use a cell phone during a formative or summative assessment. Use of an unauthorized cell phone or other electronic device (iPod, iPad, etc.) may be construed by the classroom teacher as an act of plagiarism.
3. Plagiarism is not permitted in term papers, themes, essays, reports, images, take home examinations, and other academic work. Plagiarism is defined as stealing or use without acknowledgement of the ideas, words, formulas, textual materials, on line services, computer programs, etc. of another person or in any way presenting the work of another person as one's own.
4. Falsification, including forging signatures, altering answers after they have been graded, the insertion of answers after the fact, the erasure of grader's markings, and other acts that allow for falsely taking credit.

A student found guilty of academic dishonesty may be subjected to a full range of penalties including, but not limited to, reprimand and loss of credit for all of the work that is plagiarized. The penalty for plagiarism and/or cheating is determined by the classroom teacher in conjunction with the Principal and/or Principal's designee and in accordance with District Regulation 5701.

A teacher who believes that a student has been academically dishonest in his/her class should resolve the matter in the following manner:

Reprimand the student orally and/or in writing. The teacher in conjunction with the Principal and/or Principal's designee may also authorize to withhold credit in the work tainted by the academic dishonesty.

If warranted, the teacher shall file a written complaint against the student with the Principal, requesting a more stringent form of discipline. The complaint must describe in detail the academic dishonesty that is alleged to have taken place, and must request that the matter be reviewed by the Principal.

The Principal will determine if further discipline of the student is appropriate, and will determine the nature of the discipline on a case-by-case basis.

If the student is not in agreement with the disciplinary action of the Principal, he/she may appeal the action to the Superintendent. If the student is dissatisfied with the Superintendent's disposition of the case, he/she may grieve the action in accordance with Board Policy. Issued: 20 November 2014

Revised: March 26, 2015

Revised: May 26, 2016

Revised: October 20, 2016

Revised: December 22, 2016

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Revised (First Reading): August 25, 2022

District Regulation

2624.1 - HIGH SCHOOL AP/HONORS: ACADEMIC STANDARDS, ACADEMIC ASSESSMENTS and ACCOUNTABILITY

Section: Program

Date Created: February 2015

Date Edited: August 2021

QUALIFYING CRITERIA

Honors Criteria

Students must have a minimum semester 1 average of 85 in a current honors course OR a minimum semester 1 average of 92 in a current college preparatory course. In addition, students must have 1 of the 3 following criteria:

Data Point	Required Score
PSAT/SAT	Minimum scores of 450 or higher for grade 8 in Evidence-Based Reading & Writing (ERW) and/or Mathematics Minimum scores 480 or higher for grades 9-11 in ERW and/or Mathematics *Most recent test scores will be utilized
ACT	Minimum score of 43 in English and Reading (Combined). Minimum score of 23 in Mathematics *Most recent test scores will be utilized
NJSLA	Score of 4 or 5 in English Language Arts (ELA) and/or Mathematics *Most recent test scores will be utilized

Criteria for Honors Courses

Course	Prerequisite	Semester 1 Honors (H) Grade	Semester 1 College Preparatory (CP) Grade	PSAT/SAT Evidence- Based Reading & Writing (ERW) Score	PSAT/SAT Mathematics Score
Honors English Language Arts (ELA) 9	English 8 (H/CP)	85	92	450	n/a
Honors ELA 10	ELA 9 (H/CP)	85	92	480	n/a
Honors ELA 11	ELA 10 (H/CP)	85	92	480	n/a
Honors ELA 12	ELA 11 (H/CP)	85	92	480	n/a
Honors Algebra 1	Math 8 (H/CP)	85	92	n/a	450
Honors Geometry	Algebra 1 (H/CP)	85	92	n/a	450 or 480 (Pending grade level)
Honors Algebra 2	Geometry (H/CP)	85	92	n/a	480
Honors Precalculus	Algebra 2 (H/CP)	85	92	n/a	480
Honors Statistics	Algebra 2 (H/CP)	85	92	n/a	480
Honors Biology	Earth Science 8 (H/CP)	85	92	450 or 480 (Pending grade level)	450 or 480 (Pending grade level)
Honors Chemistry	Biology (H/CP)	85	92	480	480
Honors Physics	Chemistry (H/CP)	85	92	480	480
Honors World History	Social Studies 8 (H/CP)	85	92	450	n/a
Honors Modern US	World History (H/CP)	85	92	480	n/a
Honors Early US	Modern US (H/CP)	85	92	480	n/a

*** If a student does not obtain the required PSAT/SAT/ACT or NJSLA standardized test score(s), the following menu may be used:**

Students must have a **minimum of 2** of the following data points in addition to the required semester 1 average. However, placement in science courses require data points from both English Language Arts and Mathematics.

Data Point	Required Score
LinkIt Form B or C	Meeting or Exceeding in English Language Arts and/or Mathematics
Midterm Exam / Final Exam	90 or higher in Honors course 90 or higher in College Preparatory course
Teacher Recommendation	32 out of 40 possible points on the teacher recommendation form

Students who do not meet the initial semester 1 grade requirement(s) may still qualify if their semester 2 average meets the grade requirement(s), along with subsequent qualifying criteria.

Transfer Students - Placement in honors classes will be based on past academic records and required prerequisites that have been achieved. A test may be given for a student to qualify for an Honors class where transcripts do not match with our course progression/program.

World Languages - A minimum semester 1 average of 85 in a current honors prerequisite course OR a minimum semester 1 average of 92 in a current college preparatory prerequisite course as well as a 90 or higher on the course midterm and/or final exam. A student must be enrolled in 1 or more honors classes to qualify for a level 1 honors world language placement.

Studio Art Honors / Music Theory Honors- Students must successfully complete a subject specific elective and obtain a teacher recommendation.

AP Criteria

Students **must have both:**

1: A minimum semester 1 average of 85 in a current honors prerequisite course OR a minimum semester 1 average of 92 in a current college preparatory prerequisite course.

2: A minimum score of 550 on the most current ERW and/or Mathematics PSAT/SAT sections OR ACT equivalent(s); minimum score of 43 in English and Reading (combined) and a minimum score of 23 in mathematics; required section(s) depending on subject area. Exceptions: For Art, Computer Science, Music, and World Language, please see specific AP course description below.

All students who enroll in an AP course may take the corresponding AP test at the end of the course, or take a school administered final assessment. When taking the AP test, earning a score of 4 or 5 will result in a 100% reimbursement of the test fee. (A score of 3 will result in 50% reimbursement).

Course	Prerequisite	Semester 1 Honors (H) / AP Grade	Semester 1 College Preparatory (CP) Grade	PSAT/SAT Evidence- Based Reading & Writing (ERW) Score	PSAT/SAT Mathematics Score
AP English Language & Composition	ELA 10 (H/CP)	85	92	550	n/a
AP English Literature & Composition	ELA 11 (H/CP) OR AP ELA & Composition	85	92	550	n/a
AP Calculus	Pre-Calculus (H/CP)	85	92	n/a	550
AP Statistics	Pre-Calculus (H/CP) OR Statistics (H/CP)	85	92	n/a	550
AP Biology	Chemistry (H/CP)	85	92	550	550
AP Chemistry	Chemistry (H/CP)	85	92	550	550
AP Physics	Physics (H/CP)	85	92	550	550
AP Computer Science	Java Programming	85	92	580	580
AP U.S. History	World History (H/CP)	85	92	550	n/a
AP Human Geography/AP Government and Politics/AP World History	Early U.S. History (H/CP)	85	92	550	n/a
AP Psychology	Psychology OR Particular Topics in Psychology	85	92	550	550
AP Italian	Italian 3 / 4 (H/CP)	85	92	n/a	n/a
AP Spanish	Spanish 3 / 4 (H/CP)	85	92	n/a	n/a
AP Music Theory	Subject specific elective	85	92	n/a	n/a

AP Studio Art	Subject specific elective	85	92	n/a	n/a
AP Macroeconomics/AP Microeconomics	Economics	85	92	550	550

*AP Italian and AP Spanish require students to earn an 90 or higher on a level 3/4 honors midterm or final exam OR a 90 or higher on a level 3/4 college preparatory midterm or final exam, along with the corresponding semester grade.

*AP Music Theory and AP Studio Art require a subject specific elective along with a teacher recommendation and corresponding semester grade.

Students who do not meet the initial semester 1 grade requirement(s) may still qualify if their semester 2 average meets the grade requirement(s), along with subsequent qualifying criteria.

Students who do not meet the required SAT score(s) may register on their own and provide an updated test score to their school counselor to amend their schedule prior to the start of the upcoming school year.

First Reading: August 25, 2022