

## April 2022 Board Meeting

| Local ID | Attending School                                                                                            | ESY Tuition | Tuition SY 21/22 |
|----------|-------------------------------------------------------------------------------------------------------------|-------------|------------------|
| 1002306  | Reed Academy                                                                                                | \$1,215.20  | \$103,291.20     |
| 1000710  | Felician School for Exceptional Children                                                                    | \$7,033.00  | \$61,288.53      |
| 1001558  | Peter Cooper School                                                                                         | \$12,835.00 | \$60,211.00      |
| 1000806  | David Gregory School                                                                                        | \$8,666.40  | \$51,998.40      |
| 7006     | BCSS Springboard                                                                                            | -           | \$61,740.00      |
| 487      | BCSS Springboard                                                                                            | \$6,500.00  | \$61,740.00      |
| 1000485  | Hewitt School REALM Program                                                                                 | \$12,835.00 | \$60,211.00      |
| 20642    | Forum School                                                                                                | \$8,641.71  | \$74,071.80      |
| 1000074  | Forum School                                                                                                | \$8,641.71  | \$74,071.80      |
| 5375     | BCSS Springboard                                                                                            | -           | \$61,740.00      |
| 4947     | Ridgefield Memorial H.S.                                                                                    | -           | \$43,623.00      |
| 1000323  | Sage Day High School - new school                                                                           | \$3,977.00  | \$66,559.00      |
| 1001448  | SBJC Lodi Annex                                                                                             | \$3,900.00  | \$57,925.00      |
| 1106     | Ridgefield Memorial H.S.                                                                                    | \$6,793.00  | \$43,623.00      |
| 1001267  | BCSS Bleshman School                                                                                        | \$6,500.00  | \$76,860.00      |
| 1001944  | SBJC Moonachie Annex                                                                                        | \$3,900.00  | \$44,960.00      |
| 1001906  | SBJC Maywood Annex                                                                                          | \$3,900.00  | \$59,700.00      |
| 286      | Alpine Learning Group                                                                                       | \$16,379.70 | \$98,278.20      |
| 7251     | The Community School                                                                                        | -           | \$46,713.60      |
| 6939     | Leonia HS                                                                                                   | \$6,500.00  | \$37,627.00      |
| 1000091  | Windsor Learning Center                                                                                     | \$9,990.00  | \$59,940.00      |
| 1000077  | Sage Day High School                                                                                        | -           | \$66,559.00      |
| 20746    | SBJC Lodi Annex                                                                                             | \$3,900.00  | \$69,950.00      |
| 1000620  | SBJC Lodi Annex                                                                                             | \$3,900.00  | \$57,925.00      |
| 1001723  | SBJC Maywood Annex (starting in Sept)                                                                       | -           | \$59,700.00      |
| 1002413  | Winslow Township started in Sept                                                                            | -           | \$33,196.00      |
| 1002797  | SBJC Little Ferry (transferred in 10/14/21)                                                                 | -           | \$69,950.00      |
| 1002493  | SBJC Lodi Annex (starting in 10/29/21)                                                                      | -           | \$69,950.00      |
| 1002164  | Windsor Learning Academy (start 2/16/2022) *amount is the prorated amount 77 days. FY tuition is \$69653.13 | -           | \$25,197.77      |

**PEDIATRIC OCCUPATIONAL THERAPY FEES 2022**

**Physical therapy**

**Occupational therapy**

**Speech therapy**

- OT, PT & Speech- 45 minute session- **\$162.00**
- OT, PT & Speech- 60 minute session- **\$216.00**
- OT, PT & Speech- 30 minute session- **\$108.00**
- Feeding therapy (OT)- 1 hour session- **\$275.00**
- Aqua Therapy- **\$275.00/hour**
- Re-evaluations OT, PT, Speech - **\$350**
- In-School Observation - **\$325** up to 60 minutes (plus **\$50.00** admin fee if outside of Teaneck or Waldwick)

**Evaluations**

- OT & PT evaluation- **\$450.00** for low complexity; **\$650.00** for medium complexity; **\$850** for high complexity medium complexity,
- Speech evaluation- **\$450.00** (low complexity)

**Administrative fees**

- Late Cancellation (less than 24 hours)- **\$80.00**
- No show- **\$162.00**

**Phone consultation with teacher or parent**

- 15-30 minutes - **\$108.00**
- 45 minutes - **\$162.00**
- 60 minutes - **\$216.00**

Check Journal  
Rec and Unrec checks

Hasbrouck Heights Board of Ed.  
Hand and Machine checks

Attachment 

Page 1 of 4  
04/20/22 11:13

Starting date 2/1/2022

Ending date 2/28/2022

| Chk#   | Date       | Rec date | Code | Vendor name                            | Check Comment | Check amount |
|--------|------------|----------|------|----------------------------------------|---------------|--------------|
| 020822 | 02/09/22   |          | 2936 | DEPOSITORY TRUST COMPANY               |               | 68,203.05    |
| 021593 | 02/02/22   |          | 5583 | HASBROUCK HEIGHTS BOE REFUND/REIMBURSE |               | 2,388.61     |
| 021594 | 02/03/22   |          | 1929 | SPORTSTIME                             |               | 1,560.00     |
| 021595 | 02/16/22   |          | 1851 | SCE EVENT GROUP                        |               | 500.00       |
| 021596 | 02/16/22   |          | Q357 | OLD FASHION CANDY                      |               | 56.35        |
| 021598 | 02/17/22   |          | X942 | A & M BROTHERS ENTERTAINMENT           |               | 1,200.00     |
| 022822 | 02/28/22   |          | PAY  | HASBROUCK HEIGHTS PAYROLL              |               | 1,948,857.90 |
| 022922 | H 02/28/22 |          | 7269 | HASBROUCK HEIGHTS PR AGENCY            | FEB FICA      | 32,806.39    |
| 023022 | H 02/28/22 |          | 7269 | HASBROUCK HEIGHTS PR AGENCY            | TPAF FEB      | 115,868.61   |
| 023522 | 02/28/22   |          | 0271 | PRUDENTIAL RETIREMENT(DCRP)            |               | 3,563.04     |
| 066701 | V 01/27/22 | 02/28/22 | 4109 | NATIONAL ART EDUCATION ASSOC.          |               | (872.00)     |
| 066747 | 02/07/22   |          | 0716 | HOME DEPOT                             |               | 328.48       |
| 066748 | 02/14/22   |          | 1859 | BENSI OF HASBROUCK HEIGHTS             |               | 97.71        |
| 066749 | 02/17/22   |          | L727 | MT. OLIVE ATHLETICS                    |               | 125.00       |
| 066750 | 02/17/22   |          | 2388 | 4 DIAMOND TRANSPORTATION LLC           |               | 3,791.43     |
| 066751 | 02/17/22   |          | A141 | AATSP NATIONAL OFFICE                  |               | 65.00        |
| 066752 | 02/17/22   |          | K496 | ABBINGTON TRACK CLUB, INC              |               | 1,330.00     |
| 066753 | 02/17/22   |          | 0075 | AMERICAN PAPER & SUPPLY COMPANY        |               | 5,012.25     |
| 066754 | 02/17/22   |          | Z789 | ANGIER, BRENDA                         |               | 205.00       |
| 066755 | 02/17/22   |          | 2525 | AT HOME MEDICAL                        |               | 20.00        |
| 066756 | 02/17/22   |          | 0129 | ATRA JANITORIAL SUPPLY COMPANY INC.    |               | 3,957.88     |
| 066757 | 02/17/22   |          | M183 | AVANT ASSESSMENT, LLC                  |               | 199.00       |
| 066758 | 02/17/22   |          | Z812 | AVEANNA HEALTHCARE                     |               | 6,975.00     |
| 066759 | 02/17/22   |          | 3678 | BCCA                                   |               | 720.00       |
| 066760 | 02/17/22   |          | G103 | BCCA                                   |               | 125.00       |
| 066761 | 02/17/22   |          | L273 | BERBERI, LINDA                         |               | 470.00       |
| 066762 | 02/17/22   |          | 4591 | BERGEN ACADEMIES AUDITORIUM            |               | 3,000.00     |
| 066763 | 02/17/22   |          | H886 | BERGEN COUNTY DEPARTMENT OF PARKS      |               | 575.00       |
| 066764 | 02/17/22   |          | 1991 | BERGEN TRACK & FIELD                   |               | 958.00       |
| 066765 | 02/17/22   |          | W034 | BILINGUAL DICTIONARIES                 |               | 454.92       |
| 066766 | 02/17/22   |          | O475 | BOOK PAL                               |               | 164.75       |
| 066767 | 02/17/22   |          | 9024 | CABLEVISION LIGHTPATH                  |               | 13,281.00    |
| 066768 | 02/17/22   |          | O599 | CANON FINANCIAL SERVICES, INC          |               | 5,556.16     |
| 066769 | 02/17/22   |          | 2463 | CARE PLUS NJ, INC                      |               | 11,200.00    |
| 066770 | 02/17/22   |          | 0286 | CASCADE SCHOOL SUPPLIES                |               | 52.22        |
| 066771 | 02/17/22   |          | 1487 | CCL THERAPY, LLC                       |               | 10,142.50    |
| 066772 | 02/17/22   |          | J295 | CONQUER MATHEMATICS, LLC               |               | 2,080.00     |
| 066773 | 02/17/22   |          | 0314 | CRUZ, JORGE                            |               | 160.00       |
| 066774 | 02/17/22   |          | 9297 | DELL MARKETING LP                      |               | 4,867.41     |

**Check Journal**  
**Rec and Unrec checks**

**Hasbrouck Heights Board of Ed.**  
**Hand and Machine checks**

Page 2 of 4

04/20/22 11:13

**Starting date** 2/1/2022

**Ending date** 2/28/2022

| Chk#   | Date     | Rec date | Code | Vendor name                            | Check Comment | Check amount |
|--------|----------|----------|------|----------------------------------------|---------------|--------------|
| 066775 | 02/17/22 |          | 0730 | DIRECT ENERGY BUSINESS                 |               | 19,803.06    |
| 066776 | 02/17/22 |          | 0446 | EDUCATIONAL DATA SERVICES, INC         |               | 1,157.50     |
| 066777 | 02/17/22 |          | 5010 | EI ASSOCIATES                          |               | 29,270.00    |
| 066778 | 02/17/22 |          | 0515 | FEDERAL EXPRESS CORP.                  |               | 12.72        |
| 066779 | 02/17/22 |          | 0534 | FLAGHOUSE, INC.                        |               | 352.47       |
| 066780 | 02/17/22 |          | 2255 | FUN FIT THERAPY LLC                    |               | 1,947.50     |
| 066781 | 02/17/22 |          | 1827 | GARFIELD ATHLETIC GIRLS TRACK          |               | 352.00       |
| 066782 | 02/17/22 |          | 9042 | GIANCASPRO, VALERIE                    |               | 100.00       |
| 066783 | 02/17/22 |          | 2748 | GRAINGER                               |               | 399.40       |
| 066784 | 02/17/22 |          | R020 | HAWTHORNE BOARD OF EDUCATION           |               | 1,637.80     |
| 066785 | 02/17/22 |          | 0017 | HELFANT, MATTHEW                       |               | 39.00        |
| 066786 | 02/17/22 |          | 0716 | HOME DEPOT                             |               | 1,929.64     |
| 066787 | 02/17/22 |          | C131 | IN-LINE AIR CONDITIONING CO, INC       |               | 1,251.45     |
| 066788 | 02/17/22 |          | T175 | INSPIRE WELLNESS, LLC                  |               | 450.00       |
| 066789 | 02/17/22 |          | 8722 | J & H RADIO                            |               | 386.37       |
| 066790 | 02/17/22 |          | 0851 | LAKESHORE LEARNING MATERIALS           |               | 710.92       |
| 066791 | 02/17/22 |          | 0874 | LEONIA BOARD OF EDUCATION              |               | 455.00       |
| 066792 | 02/17/22 |          | 1958 | MAGIC TOUCH CONSTRUCTION CO., INC      |               | 5,812.20     |
| 066793 | 02/17/22 |          | 3020 | MASCHIO'S FOOD SERVICE, INC.           |               | 50,990.32    |
| 066794 | 02/17/22 |          | 4644 | MESSERY, DINA                          |               | 50.00        |
| 066795 | 02/17/22 |          | 1016 | METRO FIRE & SAFETY CO.                |               | 2,438.00     |
| 066796 | 02/17/22 |          | 0514 | MIHALITSIANOS, GERASIMOS               |               | 50.00        |
| 066797 | 02/17/22 |          | 1584 | NAPA AUTO PARTS                        |               | 137.33       |
| 066798 | 02/17/22 |          | G737 | NEW NORTH ARLINGTON BOWL               |               | 558.00       |
| 066799 | 02/17/22 |          | 2236 | NJASA                                  |               | 299.00       |
| 066800 | 02/17/22 |          | 1149 | NJSBA                                  |               | 99.00        |
| 066801 | 02/17/22 |          | P670 | NJSCHOOLJOBS                           |               | 100.00       |
| 066802 | 02/17/22 |          | 1889 | NJSHA/NJIDA CONFERENCE                 |               | 205.00       |
| 066803 | 02/17/22 |          | 4369 | NORTH JERSEY MEDIA GROUP/ADVERTISEMENT |               | 174.00       |
| 066804 | 02/17/22 |          | M559 | NORTHEAST JANITORIAL SUPPLY INC        |               | 1,884.07     |
| 066805 | 02/17/22 |          | 4336 | OPTIMUM                                |               | 89.90        |
| 066806 | 02/17/22 |          | 1245 | PARAMOUNT EXTERMINATING                |               | 485.00       |
| 066807 | 02/17/22 |          | 1293 | PRESTIGE AWARDS                        |               | 183.00       |
| 066808 | 02/17/22 |          | 1302 | PROGRESSIVE BRICK INC                  |               | 40.00        |
| 066809 | 02/17/22 |          | 1699 | R&R TROPHY & SPORTING GOODS CO         |               | 167.60       |
| 066810 | 02/17/22 |          | P558 | REGAL STAMP & SIGN CO., INC            |               | 50.50        |
| 066811 | 02/17/22 |          | 2066 | S & S ARTS & CRAFTS INC                |               | 178.50       |
| 066812 | 02/17/22 |          | 4406 | SCHOLZ; ROBYN                          |               | 100.00       |
| 066813 | 02/17/22 |          | 2000 | SCHOOL HEALTH CORP.                    |               | 205.36       |

**Check Journal**  
**Rec and Unrec checks**

**Hasbrouck Heights Board of Ed.**  
**Hand and Machine checks**

Page 3 of 4

04/20/22 11:13

Starting date 2/1/2022

Ending date 2/28/2022

| Chk#   | Date       | Rec date | Code | Vendor name                            | Check Comment | Check amount |
|--------|------------|----------|------|----------------------------------------|---------------|--------------|
| 066814 | 02/17/22   |          | 2006 | SCHWAAB                                |               | 34.65        |
| 066815 | 02/17/22   |          | 0800 | SHAW'S COMPLETE SECURITY               |               | 2,487.00     |
| 066816 | 02/17/22   |          | 2024 | SHERWIN WILLIAMS CO.                   |               | 301.81       |
| 066817 | 02/17/22   |          | L612 | SINATO, CHRISTINE                      |               | 255.00       |
| 066818 | 02/17/22   |          | A557 | SPHERO, INC                            |               | 2,687.79     |
| 066819 | 02/17/22   |          | J877 | ST. PETERS UNIVERSITY                  |               | 1,070.00     |
| 066820 | 02/17/22   |          | L336 | STAPLES CONTRACT & COMM, INC/ED DATA   |               | 227.89       |
| 066821 | 02/17/22   |          | 0639 | SUEZ WATER OF NEW JERSEY               |               | 1,269.16     |
| 066822 | 02/17/22   |          | 0945 | THE READING & WRITING PROJECT NETWORK  |               | 2,200.00     |
| 066823 | 02/17/22   |          | W488 | THERAPY ASSOCIATES ABA SERVICES LLC    |               | 2,115.00     |
| 066824 | 02/17/22   |          | 1170 | TREASURER -STATE OF NEW JERSEY         |               | 255.00       |
| 066825 | 02/17/22   |          | Q524 | UNITED BUSINESS SYSTEMS                |               | 5,215.85     |
| 066826 | 02/17/22   |          | H853 | UNITED SUPPLY CORP                     |               | 1,016.42     |
| 066827 | 02/17/22   |          | Y544 | VALLEY FAMILY COUNSELING               |               | 1,000.00     |
| 066828 | 02/17/22   |          | 4454 | VERIZON                                |               | 2,247.63     |
| 066829 | 02/17/22   |          | 4427 | W.B. MASON CO., INC.                   |               | 9,349.30     |
| 066830 | V 02/17/22 | 02/18/22 | 2319 | WESTERN PSYCHOLOGICAL SERVICE          |               |              |
| 066831 | V 02/17/22 | 02/18/22 | V675 | ZUIDEMA INC/ZUIDEMA PORT TOILETS       |               |              |
| 066832 | 02/17/22   |          | 1859 | BENSI OF HASBROUCK HEIGHTS             |               | 93.46        |
| 066833 | 02/17/22   |          | 4625 | PETTY CASH/BOARD OF EDUCATION          |               | 474.92       |
| 066834 | 02/18/22   |          | 3021 | A.T. &T                                |               | 148.40       |
| 066835 | 02/18/22   |          | 1701 | ALPINE LEARNING GROUP, INC.            |               | 8,189.85     |
| 066836 | 02/18/22   |          | 0180 | BERGEN COUNTY SPECIAL SERVICES         |               | 64,044.68    |
| 066837 | 02/18/22   |          | 1626 | BERGEN COUNTY TECHNICAL SCHOOLS        |               | 110,900.30   |
| 066838 | 02/18/22   |          | 1505 | DAVID GREGORY SCHOOL, INC.             |               | 8,547.84     |
| 066839 | 02/18/22   |          | 1480 | FORUM SCHOOL                           |               | 11,522.28    |
| 066840 | 02/18/22   |          | 1358 | RIDGEFIELD BOARD OF EDUCATION          |               | 9,536.00     |
| 066841 | 02/18/22   |          | 0267 | SAGE DAY EDUCATIONAL ENTERPRISES       |               | 17,009.42    |
| 066842 | 02/18/22   |          | 2322 | SOUTH BERGEN JOINTURE COMM.            |               | 144,099.66   |
| 066843 | 02/18/22   |          | 0639 | SUEZ WATER OF NEW JERSEY               |               | 473.53       |
| 066844 | 02/18/22   |          | 0944 | THE FELICIAN SCHOOL FOR EXCEP CHILDREN |               | 4,353.83     |
| 066845 | 02/18/22   |          | 2319 | WESTERN PSYCHOLOGICAL SERVICE          |               | 218.15       |
| 066846 | 02/18/22   |          | V675 | ZUIDEMA INC/ZUIDEMA PORT TOILETS       |               | 855.00       |
| 066847 | 02/28/22   |          | 1765 | TREASURER - STATE OF NEW JERSEY        |               | 35.00        |
| 066848 | 02/28/22   |          | 4109 | NATIONAL ART EDUCATION ASSOC.          |               | 698.00       |
| 668300 | 02/17/22   |          | 0673 | HASBROUCK HEIGHTS ATHLETIC             |               | 5,000.00     |
| 668310 | 02/17/22   |          | 7385 | MACHADO LAW GROUP, LLC                 |               | 1,608.00     |

Starting date 2/1/2022

Ending date 2/28/2022

| Fund Totals |  |  |
|-------------|--|--|
|-------------|--|--|

|                             |                      |                |
|-----------------------------|----------------------|----------------|
| 10                          | General Funds        | \$115,868.61   |
| 11                          | GENERAL FUND         | \$2,378,145.54 |
| 12                          | Capital Outlay       | \$32,342.84    |
| 20                          | Special Revenue Fund | \$127,123.60   |
| 40                          | Debt Service Fund    | \$68,203.05    |
| 60                          | Enterprise Fund      | \$66,749.49    |
| 95                          | STUDENT ACTIVITY     | \$5,704.96     |
| Total for all checks listed |                      | \$2,794,138.09 |

Prepared and submitted by:

  
Board Secretary

4/25/22  
Date

Report of the Secretary to the Board of Education  
Hasbrouck Heights Board of Ed.

Attachment D

Page 1 of 34  
04/20/22 11:21

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 10 General Funds

Assets and Resources

**Assets:**

|           |                             |  |                 |
|-----------|-----------------------------|--|-----------------|
| 101       | Cash in bank                |  | \$6,620,057.64  |
| 102 - 106 | Cash Equivalents            |  | \$2,200.00      |
| 111       | Investments                 |  | \$0.00          |
| 116       | Capital Reserve Account     |  | \$0.00          |
| 117       | Maintenance Reserve Account |  | \$0.00          |
| 118       | Emergency Reserve Account   |  | \$0.00          |
| 121       | Tax levy Receivable         |  | \$10,415,426.00 |

Accounts Receivable:

|          |                                                   |                |                |
|----------|---------------------------------------------------|----------------|----------------|
| 132      | Interfund                                         | \$0.00         |                |
| 141      | Intergovernmental - State                         | \$1,360,411.99 |                |
| 142      | Intergovernmental - Federal                       | \$0.00         |                |
| 143      | Intergovernmental - Other                         | \$0.00         |                |
| 153, 154 | Other (net of estimated uncollectable of \$_____) | \$0.00         | \$1,360,411.99 |

Loans Receivable:

|          |                                                   |        |        |
|----------|---------------------------------------------------|--------|--------|
| 131      | Interfund                                         | \$0.00 |        |
| 151, 152 | Other (Net of estimated uncollectable of \$_____) | \$0.00 | \$0.00 |

Other Current Assets

\$60,000.00

**Resources:**

|     |                    |                   |              |
|-----|--------------------|-------------------|--------------|
| 301 | Estimated revenues | \$34,740,305.00   |              |
| 302 | Less revenues      | (\$34,563,611.84) | \$176,693.16 |

**Total assets and resources**

**\$18,634,788.79**

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 10 General Funds

Liabilities and Fund Equity

Liabilities:

|     |                                            |  |                     |
|-----|--------------------------------------------|--|---------------------|
| 411 | Intergovernmental accounts payable - state |  | \$0.00              |
| 421 | Accounts payable                           |  | (\$43,136.85)       |
| 431 | Contracts payable                          |  | \$0.00              |
| 451 | Loans payable                              |  | \$0.00              |
| 481 | Deferred revenues                          |  | \$36,147.40         |
|     | Other current liabilities                  |  | \$0.01              |
|     | <b>Total liabilities</b>                   |  | <b>(\$6,989.44)</b> |

Fund Balance:

Appropriated:

|             |                                             |                   |                   |
|-------------|---------------------------------------------|-------------------|-------------------|
| 753,754     | Reserve for encumbrances                    |                   | \$13,723,076.20   |
| 761         | Capital reserve account - July              | \$2,113,748.03    |                   |
| 604         | Add: Increase in capital reserve            | \$3,000.00        |                   |
| 307         | Less: Bud. w/d cap. reserve eligible costs  | (\$388,979.00)    |                   |
| 309         | Less: Bud. w/d cap. reserve excess costs    | \$0.00            | \$1,727,769.03    |
| 764         | Maintenance reserve account - July          | \$511,021.00      |                   |
| 06          | Add: Increase in maintenance reserve        | \$500.00          |                   |
| 310         | Less: Bud. w/d from maintenance reserve     | (\$152,000.00)    | \$359,521.00      |
| 766         | Reserve for Cur. Exp. Emergencies - July    | \$0.00            |                   |
| 607         | Add: Increase in cur. exp. emer. reserve    | \$0.00            |                   |
| 312         | Less: Bud. w/d from cur. exp. emer. reserve | \$0.00            | \$0.00            |
| 762         | Adult education programs                    |                   | \$974,202.00      |
| 750-752,76x | Other reserves                              |                   | \$0.00            |
| 601         | Appropriations                              | \$36,196,501.98   |                   |
| 602         | Less: Expenditures                          | (\$20,808,364.19) |                   |
|             | Less: Encumbrances                          | (\$13,375,379.22) | (\$34,183,743.41) |
|             | Total appropriated                          |                   | \$18,797,326.80   |

Unappropriated:

|     |                                          |  |                               |
|-----|------------------------------------------|--|-------------------------------|
| 770 | Fund balance, July 1                     |  | \$703,169.41                  |
| 771 | Designated fund balance                  |  | \$0.00                        |
| 303 | Budgeted fund balance                    |  | (\$858,717.98)                |
|     | Total fund balance                       |  | \$18,641,778.23               |
|     | <b>Total liabilities and fund equity</b> |  | <b><u>\$18,634,788.79</u></b> |



Report of the Secretary to the Board of Education  
Hasbrouck Heights Board of Ed.

Page 3 of 34  
04/20/22 11:21

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 10 General Funds

Recapitulation of Budgeted Fund Balance:

|                                        | <u>Budgeted</u>       | <u>Actual</u>           | <u>Variance</u>       |
|----------------------------------------|-----------------------|-------------------------|-----------------------|
| Appropriations                         | \$36,196,501.98       | \$34,183,743.41         | \$2,012,758.57        |
| Revenues                               | (\$34,740,305.00)     | (\$34,563,611.84)       | (\$176,693.16)        |
| Subtotal                               | <u>\$1,456,196.98</u> | <u>(\$379,868.43)</u>   | <u>\$1,836,065.41</u> |
| Change in capital reserve account:     |                       |                         |                       |
| Plus - Increase in reserve             | \$3,000.00            | (\$2,113,748.03)        | \$2,116,748.03        |
| Less - Withdrawal from reserve         | (\$388,979.00)        | (\$388,979.00)          | \$0.00                |
| Subtotal                               | <u>\$1,070,217.98</u> | <u>(\$2,882,595.46)</u> | <u>\$3,952,813.44</u> |
| Change in maintenance reserve account: |                       |                         |                       |
| Plus - Increase in reserve             | \$500.00              | (\$511,021.00)          | \$511,521.00          |
| Less - Withdrawal from reserve         | (\$152,000.00)        | (\$152,000.00)          | \$0.00                |
| Subtotal                               | <u>\$918,717.98</u>   | <u>(\$3,545,616.46)</u> | <u>\$4,464,334.44</u> |
| Change in emergency reserve account:   |                       |                         |                       |
| Plus - Increase in reserve             | \$0.00                | \$0.00                  | \$0.00                |
| Less - Withdrawal from reserve         | \$0.00                | \$0.00                  | \$0.00                |
| Subtotal                               | <u>\$918,717.98</u>   | <u>(\$3,545,616.46)</u> | <u>\$4,464,334.44</u> |
| Less: Adjustment for prior year        | (\$60,000.00)         | (\$60,000.00)           | \$0.00                |
| Budgeted fund balance                  | <u>\$858,717.98</u>   | <u>(\$2,942,595.46)</u> | <u>\$3,952,813.44</u> |

Prepared and submitted by :

Aina Messery  
Board Secretary

4/25/22  
Date

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 10 General Funds

| venues:       |                                          | Org Budget | Transfers | Budget Est | Actual     | Over/Under | Unrealized |
|---------------|------------------------------------------|------------|-----------|------------|------------|------------|------------|
| 00370         | SUBTOTAL – Revenues from Local Sources   | 31,630,581 | 0         | 31,630,581 | 31,627,016 | Under      | 3,565      |
| 00520         | SUBTOTAL – Revenues from State Sources   | 3,090,384  | 0         | 3,090,384  | 2,925,500  | Under      | 164,884    |
| 00570         | SUBTOTAL – Revenues from Federal Sources | 18,840     | 0         | 18,840     | 11,096     | Under      | 7,744      |
| 72180         | Interest Earned on Maintenance Reserve   | 500        | 0         | 500        | 0          | Under      | 500        |
| Total         |                                          | 34,740,305 | 0         | 34,740,305 | 34,563,612 |            | 176,693    |
| Expenditures: |                                          | Org Budget | Transfers | Adj Budget | Expended   | Encumber   | Available  |
| 03200         | TOTAL REGULAR PROGRAMS - INSTRUCTION     | 10,413,540 | 64,808    | 10,478,348 | 6,277,183  | 4,096,077  | 105,087    |
| 10300         | Total Special Education - Instruction    | 3,377,155  | 24,730    | 3,401,885  | 1,974,965  | 1,418,181  | 8,739      |
| 11160         | Total Basic Skills/Remedial – Instruct.  | 213,250    | 0         | 213,250    | 63,123     | 149,735    | 392        |
| 12160         | Total Bilingual Education – Instruction  | 181,450    | 0         | 181,450    | 117,564    | 62,905     | 982        |
| 17100         | Total School-Sponsored Co/Extra Curricul | 252,000    | 0         | 252,000    | 161,770    | 84,243     | 5,986      |
| 17600         | Total School-Sponsored Athletics – Instr | 552,505    | 13,840    | 566,345    | 356,677    | 197,625    | 12,043     |
| 20620         | Total Summer School                      | 83,500     | 0         | 83,500     | 53,242     | 27,758     | 2,500      |
| 29180         | Total Undistributed Expenditures - Instr | 3,378,163  | (124,230) | 3,253,933  | 1,475,051  | 1,294,539  | 484,343    |
| 29680         | Total Undistributed Expenditures – Atten | 130,289    | 0         | 130,289    | 86,559     | 43,730     | 0          |
| 30620         | Total Undistributed Expenditures – Healt | 364,850    | 0         | 364,850    | 174,503    | 144,095    | 46,252     |
| 40580         | Total Undistributed Expend – Speech, OT, | 1,114,125  | (13,691)  | 1,100,434  | 508,324    | 282,247    | 309,862    |
| 41080         | Total Undist. Expend. – Other Supp. Serv | 538,012    | 13,691    | 551,703    | 358,035    | 193,668    | 0          |
| 41660         | Total Undist. Expend. – Guidance         | 694,737    | 0         | 694,737    | 419,441    | 273,664    | 1,632      |
| 42200         | Total Undist. Expend. – Child Study Team | 897,912    | 218       | 898,130    | 535,818    | 357,311    | 5,001      |
| 43200         | Total Undist. Expend. – Improvement of I | 249,335    | 0         | 249,335    | 134,757    | 110,979    | 3,600      |
| 43620         | Total Undist. Expend. – Edu. Media Serv. | 529,161    | (139,601) | 389,560    | 234,689    | 141,311    | 13,561     |
| 44180         | Total Undist. Expend. – Instructional St | 8,000      | (399)     | 7,601      | 4,248      | 2,950      | 403        |
| 45300         | Support Serv. - General Admin            | 601,314    | 21,415    | 622,729    | 414,854    | 184,690    | 23,185     |
| 46160         | Support Serv. - School Admin             | 1,265,524  | 69,619    | 1,335,143  | 833,416    | 477,742    | 23,986     |
| 47200         | Total Undist. Expend. – Central Services | 508,845    | 40,294    | 549,139    | 343,745    | 162,771    | 42,623     |
| 47620         | Total Undist. Expend. – Admin. Info. Tec | 138,549    | 80,076    | 218,625    | 101,896    | 13,430     | 103,299    |
| 51120         | Total Undist. Expend. – Oper. & Maint. O | 2,901,689  | 414,347   | 3,316,036  | 2,242,521  | 921,056    | 152,459    |
| 52480         | Total Undist. Expend. – Student Transpor | 1,102,987  | 0         | 1,102,987  | 602,715    | 469,004    | 31,268     |
| 71260         | TOTAL PERSONNEL SERVICES –EMPLOYEE       | 5,208,771  | (197,696) | 5,011,075  | 3,070,908  | 1,909,576  | 30,591     |
| 75880         | TOTAL EQUIPMENT                          | 20,467     | 80,276    | 100,743    | 54,286     | 46,355     | 101        |
| 76260         | Total Facilities Acquisition and Constr  | 1,062,675  | 0         | 1,062,675  | 208,075    | 309,737    | 544,863    |
| 76340         | Capital Reserve – Transfer to Debt Servi | 60,000     | 0         | 60,000     | 0          | 0          | 60,000     |
| Total         |                                          | 35,848,805 | 347,697   | 36,196,502 | 20,808,364 | 13,375,379 | 2,012,759  |

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 10 General Funds

| venues: |         |                                          |  | Org Budget | Transfers | Budget Est | Actual     | Over/Under | Unrealized |
|---------|---------|------------------------------------------|--|------------|-----------|------------|------------|------------|------------|
| 00100   | 10-1210 | Local Tax Levy                           |  | 31,491,917 | 0         | 31,491,917 | 31,491,917 |            | 0          |
| 00190   | 10-1300 | Total Tuition                            |  | 0          | 0         | 0          | 7,164      |            | (7,164)    |
| 00260   | 10-1910 | Rents and Royalties                      |  | 48,000     | 0         | 48,000     | 0          | Under      | 48,000     |
| 00300   | 10-1    | Unrestricted Miscellaneous Revenues      |  | 87,664     | 0         | 87,664     | 127,935    |            | (40,271)   |
| 00340   | 10-1    | Interest Earned on Capital Reserve Funds |  | 3,000      | 0         | 3,000      | 0          | Under      | 3,000      |
| 00420   | 10-3121 | Categorical Transportation Aid           |  | 143,130    | 0         | 143,130    | 143,130    |            | 0          |
| 00430   | 10-3131 | Extraordinary Aid                        |  | 164,884    | 0         | 164,884    | 0          | Under      | 164,884    |
| 00440   | 10-3132 | Categorical Special Education Aid        |  | 1,568,259  | 0         | 1,568,259  | 1,568,259  |            | 0          |
| 00460   | 10-3176 | Equalization Aid                         |  | 1,028,603  | 0         | 1,028,603  | 1,028,603  |            | 0          |
| 00470   | 10-3177 | Categorical Security Aid                 |  | 185,508    | 0         | 185,508    | 185,508    |            | 0          |
| 00540   | 10-4200 | Medicaid Reimbursement                   |  | 18,840     | 0         | 18,840     | 11,096     | Under      | 7,744      |
| 72180   | 10-606- | Interest Earned on Maintenance Reserve   |  | 500        | 0         | 500        | 0          | Under      | 500        |
| Total   |         |                                          |  | 34,740,305 | 0         | 34,740,305 | 34,563,612 |            | 176,693    |

Expenditures:

|       |                  |                                          |  | Org Budget | Transfers | Adj Budget | Expended  | Encumber  | Available |
|-------|------------------|------------------------------------------|--|------------|-----------|------------|-----------|-----------|-----------|
| 02080 | 11-110-___-101   | Kindergarten – Salaries of Teachers      |  | 437,020    | 0         | 437,020    | 289,140   | 147,880   | 0         |
| 02100 | 11-120-___-101   | Grades 1-5 – Salaries of Teachers        |  | 3,293,772  | 0         | 3,293,772  | 1,891,385 | 1,402,387 | 0         |
| 02120 | 11-130-___-101   | Grades 6-8 – Salaries of Teachers        |  | 2,463,071  | 0         | 2,463,071  | 1,386,430 | 1,076,641 | 0         |
| 02140 | 11-140-___-101   | Grades 9-12 – Salaries of Teachers       |  | 3,134,014  | 0         | 3,134,014  | 1,884,060 | 1,249,661 | 293       |
| 02160 | 11-140-100-101   | Salaries of Teachers                     |  | 6,000      | 0         | 6,000      | 3,478     | 2,522     | 0         |
| 03020 | 11-190-1___-320  | Purchased Professional – Educational Ser |  | 143,771    | (8,000)   | 135,771    | 116,322   | 16,253    | 3,196     |
| 03040 | 11-190-1___-340  | Purchased Technical Services             |  | 268,709    | (11,000)  | 257,709    | 173,804   | 76,528    | 7,377     |
| 03060 | 11-190-1___[4-5] | Other Purchased Services (400-500 series |  | 352,183    | 100       | 352,283    | 307,910   | 26,329    | 18,044    |
| 03080 | 11-190-1___-610  | General Supplies                         |  | 244,000    | 87,261    | 331,261    | 206,201   | 93,453    | 31,606    |
| 03100 | 11-190-1___-640  | Textbooks                                |  | 55,000     | (4,900)   | 50,100     | 16,852    | 0         | 33,248    |
| 03120 | 11-190-1___-8    | Other Objects                            |  | 16,000     | 1,347     | 17,347     | 1,603     | 4,423     | 11,322    |
| 04500 | 11-204-100-101   | Salaries of Teachers                     |  | 136,992    | 0         | 136,992    | 82,325    | 54,667    | 0         |
| 04520 | 11-204-100-106   | Other Salaries for Instruction           |  | 74,190     | 24,730    | 98,920     | 59,352    | 39,568    | 0         |
| 04600 | 11-204-100-610   | General Supplies                         |  | 1,000      | 0         | 1,000      | 541       | 23        | 436       |
| 04620 | 11-204-100-640   | Textbooks                                |  | 500        | 0         | 500        | 0         | 0         | 500       |
| 07000 | 11-213-100-101   | Salaries of Teachers                     |  | 2,332,333  | 0         | 2,332,333  | 1,357,880 | 974,453   | 0         |
| 07020 | 11-213-100-106   | Other Salaries for Instruction           |  | 498,600    | 0         | 498,600    | 298,672   | 199,928   | 0         |
| 07100 | 11-213-100-610   | General Supplies                         |  | 8,000      | 0         | 8,000      | 1,042     | 0         | 6,958     |
| 08500 | 11-216-100-101   | Salaries of Teachers                     |  | 169,620    | 0         | 169,620    | 102,092   | 67,528    | 0         |
| 08520 | 11-216-100-106   | Other Salaries for Instruction           |  | 98,920     | 0         | 98,920     | 58,116    | 40,805    | 0         |
| 08600 | 11-216-100-6     | General Supplies                         |  | 2,000      | 0         | 2,000      | 1,155     | 0         | 845       |
| 09260 | 11-219-100-101   | Salaries of Teachers                     |  | 55,000     | 0         | 55,000     | 13,790    | 41,210    | 0         |
| 11000 | 11-230-100-101   | Salaries of Teachers                     |  | 212,750    | 0         | 212,750    | 63,015    | 149,735   | 0         |
| 11100 | 11-230-100-610   | General Supplies                         |  | 500        | 0         | 500        | 108       | 0         | 392       |
| 12000 | 11-240-100-101   | Salaries of Teachers                     |  | 179,750    | 0         | 179,750    | 116,965   | 62,785    | 0         |
| 12100 | 11-240-100-610   | General Supplies                         |  | 1,500      | (500)     | 1,000      | 237       | 120       | 644       |
| 12120 | 11-240-100-640   | Textbooks                                |  | 200        | 0         | 200        | 0         | 0         | 200       |

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 10 General Funds

| penditures: |                  |                                           | Org Budget | Transfers | Adj Budget | Expended | Encumber | Available |
|-------------|------------------|-------------------------------------------|------------|-----------|------------|----------|----------|-----------|
| 12140       | 11-240-100-8     | Other Objects                             | 0          | 500       | 500        | 362      | 0        | 138       |
| 17000       | 11-401-100-1     | Salaries                                  | 227,000    | 0         | 227,000    | 144,007  | 82,993   | 0         |
| 17040       | 11-401-100-6     | Supplies and Materials                    | 16,000     | 649       | 16,649     | 12,466   | 0        | 4,183     |
| 17060       | 11-401-100-8     | Other Objects                             | 5,000      | (649)     | 4,351      | 4,162    | 0        | 189       |
| 17080       | 11-401-100-930   | Transfers to Cover Deficit (Custodial)    | 4,000      | 0         | 4,000      | 1,135    | 1,250    | 1,615     |
| 17500       | 11-402-100-1     | Salaries                                  | 355,505    | 0         | 355,505    | 225,599  | 129,906  | 0         |
| 17520       | 11-402-100-[3-5] | Purchased Services (300-500 series)       | 55,000     | 8,488     | 63,488     | 43,496   | 19,991   | 1         |
| 17540       | 11-402-100-6     | Supplies and Materials                    | 105,000    | 5,352     | 110,352    | 63,335   | 43,812   | 3,205     |
| 17560       | 11-402-100-8     | Other Objects                             | 37,000     | 0         | 37,000     | 24,247   | 3,916    | 8,838     |
| 20000       | 11-422-100-101   | Salaries of Teachers                      | 40,000     | 0         | 40,000     | 23,224   | 16,776   | 0         |
| 20020       | 11-422-100-106   | Other Salaries of Instruction             | 18,000     | 0         | 18,000     | 16,057   | 1,943    | 0         |
| 20080       | 11-422-100-3     | Purchased Professional & Technical Servi  | 25,000     | 0         | 25,000     | 13,961   | 9,039    | 2,000     |
| 20120       | 11-422-100-610   | General Supplies                          | 500        | 0         | 500        | 0        | 0        | 500       |
| 29000       | 11-000-100-561   | Tuition to Other LEAs within the State -  | 15,000     | 20,542    | 35,542     | 28,252   | 7,290    | 0         |
| 29020       | 11-000-100-562   | Tuition to Other LEAs within the State -  | 754,124    | (56,078)  | 698,046    | 215,687  | 92,519   | 389,840   |
| 29040       | 11-000-100-563   | Tuition to County Voc. School District-R  | 671,229    | 63,961    | 735,190    | 367,059  | 368,131  | 0         |
| 29060       | 11-000-100-564   | Tuition to County Voc. School District-S  | 398,106    | (64,461)  | 333,645    | 158,500  | 165,500  | 9,645     |
| 29080       | 11-000-100-565   | Tuition to CSSD & Regular Day Schools     | 228,340    | 59,308    | 287,648    | 63,480   | 224,077  | 92        |
| 29100       | 11-000-100-566   | Tuition to Priv. School for the Disabled  | 1,141,235  | (83,538)  | 1,057,697  | 617,491  | 355,439  | 84,767    |
| 29160       | 11-000-100-569   | Tuition - Other                           | 170,129    | (63,964)  | 106,165    | 24,581   | 81,584   | 0         |
| 29500       | 11-000-211-1     | Salaries                                  | 130,289    | 0         | 130,289    | 86,559   | 43,730   | 0         |
| 30500       | 11-000-213-1     | Salaries                                  | 290,350    | 0         | 290,350    | 156,255  | 134,095  | 0         |
| 30540       | 11-000-213-3     | Purchased Professional and Technical Ser  | 60,000     | 0         | 60,000     | 15,446   | 10,000   | 34,555    |
| 30580       | 11-000-213-6     | Supplies and Materials                    | 11,000     | 0         | 11,000     | 2,628    | 0        | 8,373     |
| 30600       | 11-000-213-8     | Other Objects                             | 3,500      | 0         | 3,500      | 175      | 0        | 3,325     |
| 40500       | 11-000-216-1     | Salaries                                  | 259,425    | 0         | 259,425    | 157,040  | 102,385  | 0         |
| 40520       | 11-000-216-320   | Purchased Professional - Educational Ser  | 847,700    | (16,390)  | 831,310    | 344,395  | 179,862  | 307,053   |
| 40540       | 11-000-216-6     | Supplies and Materials                    | 6,000      | 0         | 6,000      | 3,190    | 0        | 2,810     |
| 40560       | 11-000-216-8     | Other Objects                             | 1,000      | 2,699     | 3,699      | 3,699    | 0        | 0         |
| 41000       | 11-000-217-1     | Salaries                                  | 322,490    | 0         | 322,490    | 240,849  | 81,641   | 0         |
| 41020       | 11-000-217-320   | Purchased Professional - Educational Ser  | 215,522    | 13,691    | 229,213    | 117,186  | 112,027  | 0         |
| 41500       | 11-000-218-104   | Salaries of Other Professional Staff      | 691,987    | 0         | 691,987    | 419,112  | 272,875  | 0         |
| 41580       | 11-000-218-390   | Other Purchased Professional & Technical  | 500        | 0         | 500        | 0        | 0        | 500       |
| 41600       | 11-000-218-[4-5] | Other Purchased Services (400-500 series) | 250        | (250)     | 0          | 0        | 0        | 0         |
| 41620       | 11-000-218-6     | Supplies and Materials                    | 750        | 750       | 1,500      | 330      | 789      | 382       |
| 41640       | 11-000-218-8     | Other Objects                             | 1,250      | (500)     | 750        | 0        | 0        | 750       |
| 42000       | 11-000-219-104   | Salaries of Other Professional Staff      | 769,726    | 0         | 769,726    | 453,024  | 316,672  | 30        |
| 42020       | 11-000-219-105   | Salaries of Secretarial and Clerical Ass  | 115,186    | 0         | 115,186    | 76,791   | 38,395   | 0         |
| 42100       | 11-000-219-[4-5] | Other Purchased Services (400-500 series) | 4,000      | (1,000)   | 3,000      | 0        | 0        | 3,000     |
| 42160       | 11-000-219-6     | Supplies and Materials                    | 7,000      | 1,218     | 8,218      | 5,689    | 2,243    | 286       |
| 42180       | 11-000-219-8     | Other Objects                             | 2,000      | 0         | 2,000      | 315      | 0        | 1,685     |

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 10 General Funds

| penditures: |                  |                                          |  | Org Budget | Transfers | Adj Budget | Expended | Encumber | Available |
|-------------|------------------|------------------------------------------|--|------------|-----------|------------|----------|----------|-----------|
| 43020       | 11-000-221-104   | Salaries of Other Professional Staff     |  | 243,835    | 0         | 243,835    | 132,857  | 110,979  | 0         |
| 43160       | 11-000-221-6__   | Supplies and Materials                   |  | 3,000      | 0         | 3,000      | 0        | 0        | 3,000     |
| 43180       | 11-000-221-8__   | Other Objects                            |  | 2,500      | 0         | 2,500      | 1,900    | 0        | 600       |
| 43500       | 11-000-222-1__   | Salaries                                 |  | 369,461    | 0         | 369,461    | 229,148  | 140,313  | 0         |
| 43520       | 11-000-222-177   | Salaries of Technology Coordinators      |  | 140,000    | (140,000) | 0          | 0        | 0        | 0         |
| 43560       | 11-000-222-[4-5] | Other Purchased Services (400-500 series |  | 6,000      | 0         | 6,000      | 0        | 0        | 6,000     |
| 43580       | 11-000-222-6__   | Supplies and Materials                   |  | 13,000     | 159       | 13,159     | 5,136    | 998      | 7,026     |
| 43600       | 11-000-222-8__   | Other Objects                            |  | 700        | 240       | 940        | 405      | 0        | 535       |
| 44120       | 11-000-223-[4-5] | Other Purch. Services (400-500 series)   |  | 8,000      | (2,949)   | 5,051      | 4,248    | 400      | 403       |
| 44160       | 11-000-223-8__   | Other Objects                            |  | 0          | 2,550     | 2,550      | 0        | 2,550    | 0         |
| 45000       | 11-000-230-1__   | Salaries                                 |  | 301,801    | 0         | 301,801    | 201,200  | 100,601  | 0         |
| 45040       | 11-000-230-331   | Legal Services                           |  | 75,000     | 13,440    | 88,440     | 60,655   | 27,331   | 455       |
| 45060       | 11-000-230-332   | Audit Fees                               |  | 36,750     | 0         | 36,750     | 25,000   | 11,750   | 0         |
| 45100       | 11-000-230-339   | Other Purchased Professional Services    |  | 0          | 14,475    | 14,475     | 5,260    | 9,215    | 0         |
| 45120       | 11-000-230-340   | Purchased Technical Services             |  | 15,050     | (3,000)   | 12,050     | 0        | 0        | 12,050    |
| 45140       | 11-000-230-530   | Communications/Telephone                 |  | 72,225     | 1,000     | 73,225     | 38,756   | 33,708   | 761       |
| 45160       | 11-000-230-585   | BOE Other Purchased Services             |  | 2,500      | 1,500     | 4,000      | 2,000    | 2,000    | 0         |
| 45180       | 11-000-230-590   | Misc Purch Services (400-500 series, O/T |  | 61,889     | (3,500)   | 58,389     | 55,868   | 0        | 2,521     |
| 45200       | 11-000-230-610   | General Supplies                         |  | 7,000      | (1,000)   | 6,000      | 787      | 86       | 5,127     |
| 45260       | 11-000-230-890   | Miscellaneous Expenditures               |  | 15,849     | (2,913)   | 12,936     | 10,666   | 0        | 2,270     |
| 45280       | 11-000-230-895   | BOE Membership Dues and Fees             |  | 13,250     | 1,413     | 14,663     | 14,662   | 0        | 1         |
| 46000       | 11-000-240-103   | Salaries of Principals/Assistant Princip |  | 812,437    | 68,000    | 880,437    | 553,459  | 326,978  | 0         |
| 46020       | 11-000-240-104   | Salaries of Other Professional Staff     |  | 137,106    | 0         | 137,106    | 92,204   | 44,902   | 0         |
| 46040       | 11-000-240-105   | Salaries of Secretarial and Clerical Ass |  | 262,981    | 0         | 262,981    | 163,383  | 99,598   | 0         |
| 46120       | 11-000-240-6__   | Supplies and Materials                   |  | 40,000     | 1,619     | 41,619     | 18,580   | 6,213    | 16,826    |
| 46140       | 11-000-240-8__   | Other Objects                            |  | 13,000     | 0         | 13,000     | 5,790    | 50       | 7,160     |
| 47000       | 11-000-251-1__   | Salaries                                 |  | 403,243    | 38,000    | 441,243    | 255,280  | 160,238  | 25,725    |
| 47040       | 11-000-251-340   | Purchased Technical Services             |  | 16,500     | 0         | 16,500     | 6,805    | 2,500    | 7,195     |
| 47060       | 11-000-251-592   | Misc. Purch. Services (400-500 Series, O |  | 500        | 2,294     | 2,794      | 2,294    | 0        | 500       |
| 47100       | 11-000-251-6__   | Supplies and Materials                   |  | 10,000     | 0         | 10,000     | 1,689    | 33       | 8,278     |
| 47160       | 11-000-251-836   | Interest on Bond Anticipation Notes (BAN |  | 75,602     | 0         | 75,602     | 75,602   | 0        | 0         |
| 47180       | 11-000-251-890   | Other Objects                            |  | 3,000      | 0         | 3,000      | 2,075    | 0        | 925       |
| 47500       | 11-000-252-1__   | Salaries                                 |  | 65,549     | 76,000    | 141,549    | 59,583   | 1,796    | 80,170    |
| 47540       | 11-000-252-340   | Purchased Technical Services             |  | 4,000      | 0         | 4,000      | 0        | 0        | 4,000     |
| 47560       | 11-000-252-[4-5] | Other Purchased Services (400-500 series |  | 34,250     | 5,065     | 39,315     | 39,315   | 0        | 0         |
| 47580       | 11-000-252-6__   | Supplies and Materials                   |  | 34,250     | (989)     | 33,261     | 2,965    | 11,635   | 18,662    |
| 47600       | 11-000-252-8__   | Other Objects                            |  | 500        | 0         | 500        | 33       | 0        | 467       |
| 48500       | 11-000-261-1__   | Salaries                                 |  | 116,523    | 0         | 116,523    | 77,682   | 38,841   | 0         |
| 48520       | 11-000-261-420   | Cleaning, Repair, and Maintenance Servic |  | 362,000    | 306,372   | 668,372    | 569,602  | 46,051   | 52,720    |
| 48540       | 11-000-261-610   | General Supplies                         |  | 15,000     | 22,584    | 37,584     | 26,755   | 5,361    | 5,467     |
| 48560       | 11-000-261-8__   | Other Objects                            |  | 500        | 0         | 500        | 340      | 0        | 160       |

Report of the Secretary to the Board of Education  
Hasbrouck Heights Board of Ed.

Page 8 of 34  
04/20/22 11:21

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 10 General Funds

| Expenditures: |                 |                                          | Org Budget | Transfers | Adj Budget | Expended   | Encumber   | Available |
|---------------|-----------------|------------------------------------------|------------|-----------|------------|------------|------------|-----------|
| 49000         | 11-000-262-1__  | Salaries                                 | 1,101,578  | 0         | 1,101,578  | 720,101    | 381,477    | 0         |
| 49060         | 11-000-262-420  | Cleaning, Repair, and Maintenance Svc.   | 150,000    | (64,842)  | 85,158     | 43,749     | 28,664     | 12,745    |
| 49120         | 11-000-262-490  | Other Purchased Property Services        | 55,000     | 0         | 55,000     | 22,156     | 32,844     | 0         |
| 49140         | 11-000-262-520  | Insurance                                | 178,000    | 28,912    | 206,912    | 206,510    | 400        | 2         |
| 49160         | 11-000-262-590  | Miscellaneous Purchased Services         | 5,138      | 500       | 5,638      | 4,732      | 796        | 110       |
| 49180         | 11-000-262-610  | General Supplies                         | 175,000    | 10,000    | 185,000    | 103,635    | 75,824     | 5,540     |
| 49200         | 11-000-262-621  | Energy (Natural Gas)                     | 125,000    | 35,000    | 160,000    | 42,726     | 117,274    | 0         |
| 49220         | 11-000-262-622  | Energy (Electricity)                     | 240,000    | (45,000)  | 195,000    | 93,663     | 101,337    | 0         |
| 49280         | 11-000-262-8__  | Other Objects                            | 16,000     | 0         | 16,000     | 7,255      | 1,393      | 7,353     |
| 50040         | 11-000-263-420  | Cleaning, Repair, and Maintenance Svc.   | 90,000     | 30,175    | 120,175    | 36,172     | 18,722     | 65,281    |
| 50060         | 11-000-263-610  | General Supplies                         | 1,000      | 0         | 1,000      | 0          | 0          | 1,000     |
| 50080         | 11-000-263-8__  | Other Objects                            | 250        | 0         | 250        | 0          | 0          | 250       |
| 51000         | 11-000-266-1__  | Salaries                                 | 83,950     | 0         | 83,950     | 52,920     | 31,030     | 0         |
| 51020         | 11-000-266-3__  | Purchased Professional and Technical Ser | 130,500    | 47,769    | 178,269    | 178,268    | 0          | 1         |
| 51040         | 11-000-266-420  | Cleaning, Repair, and Maintenance Svc.   | 55,000     | 32,468    | 87,468     | 45,426     | 41,041     | 1,001     |
| 51060         | 11-000-266-610  | General Supplies                         | 1,000      | 10,209    | 11,209     | 10,380     | 0          | 830       |
| 51080         | 11-000-266-8__  | Other Objects                            | 250        | 200       | 450        | 450        | 0          | 0         |
| 52020         | 11-000-270-160  | Sal. For Pupil Trans (Bet Home & Sch) -  | 40,000     | 0         | 40,000     | 22,907     | 17,093     | 0         |
| 52060         | 11-000-270-162  | Sal. For Pupil Trans (Other than Bet. Ho | 5,000      | 0         | 5,000      | 0          | 5,000      | 0         |
| 52140         | 11-000-270-420  | Cleaning, Repair, & Maint. Services      | 15,000     | 0         | 15,000     | 8,166      | 3,971      | 2,863     |
| 52220         | 11-000-270-504  | Contract Serv-Aid in Lieu Pymts-Charter  | 8,000      | 4,000     | 12,000     | 5,000      | 5,000      | 2,000     |
| 52280         | 11-000-270-512  | Contr Serv (Oth. Than Bet Home & Sch) -  | 60,000     | (4,000)   | 56,000     | 24,247     | 6,304      | 25,448    |
| 52300         | 11-000-270-513  | Contr Serv (Bet. Home & Sch) - Joint Agr | 18,863     | 0         | 18,863     | 18,863     | 0          | 0         |
| 52340         | 11-000-270-515  | Contract Serv. (Sp Ed Stds) - Joint Agre | 945,124    | 0         | 945,124    | 520,504    | 424,619    | 2         |
| 52440         | 11-000-270-615  | Transportation Supplies                  | 10,000     | 0         | 10,000     | 2,982      | 7,018      | 0         |
| 52460         | 11-000-270-8__  | Other objects                            | 1,000      | 0         | 1,000      | 46         | 0          | 955       |
| 71020         | 11-000-291-220  | Social Security Contributions            | 365,000    | 0         | 365,000    | 222,343    | 142,657    | 0         |
| 71060         | 11-000-291-241  | Other Retirement Contributions - PERS    | 356,166    | 49,774    | 405,940    | 393,681    | 12,259     | 0         |
| 71140         | 11-000-291-250  | Unemployment Compensation                | 30,000     | (29,881)  | 119        | 0          | 0          | 119       |
| 71160         | 11-000-291-260  | Workmen's Compensation                   | 145,000    | (49,500)  | 95,500     | 94,889     | 0          | 611       |
| 71180         | 11-000-291-270  | Health Benefits                          | 4,197,530  | (178,959) | 4,018,571  | 2,235,611  | 1,754,386  | 28,574    |
| 71200         | 11-000-291-280  | Tuition Reimbursement                    | 50,000     | (13,769)  | 36,231     | 35,281     | 0          | 950       |
| 71220         | 11-000-291-290  | Other Employee Benefits                  | 65,075     | 24,639    | 89,714     | 89,104     | 274        | 337       |
| 73080         | 12-140-100-73__ | Grades 9-12                              | 0          | 3,824     | 3,824      | 3,824      | 0          | 0         |
| 75680         | 12-000-252-73__ | Undistributed Expenditures - Admin. Info | 0          | 8,856     | 8,856      | 8,757      | 0          | 100       |
| 75720         | 12-000-262-73__ | Undist. Expend. - Custodial Services     | 0          | 67,595    | 67,595     | 21,240     | 46,355     | 0         |
| 75800         | 12-000-270-733  | School Buses - Regular                   | 20,467     | 0         | 20,467     | 20,466     | 0          | 1         |
| 76080         | 12-000-400-450  | Construction Services                    | 1,055,817  | 0         | 1,055,817  | 208,075    | 309,737    | 538,005   |
| 76200         | 12-000-400-800  | Other Objects                            | 6,858      | 0         | 6,858      | 0          | 0          | 6,858     |
| 76340         | 12-000-400-933  | Capital Reserve - Transfer to Debt Servi | 60,000     | 0         | 60,000     | 0          | 0          | 60,000    |
| Total         |                 |                                          | 35,848,805 | 347,697   | 36,196,502 | 20,808,364 | 13,375,379 | 2,012,759 |

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 20 Special Revenue Fund

Assets and Resources

**Assets:**

|           |                             |  |              |
|-----------|-----------------------------|--|--------------|
| 101       | Cash in bank                |  | \$110,125.44 |
| 102 - 106 | Cash Equivalents            |  | \$0.00       |
| 111       | Investments                 |  | \$0.00       |
| 116       | Capital Reserve Account     |  | \$0.00       |
| 117       | Maintenance Reserve Account |  | \$0.00       |
| 118       | Emergency Reserve Account   |  | \$0.00       |
| 121       | Tax levy Receivable         |  | \$0.00       |

**Accounts Receivable:**

|          |                                                   |             |             |
|----------|---------------------------------------------------|-------------|-------------|
| 132      | Interfund                                         | \$0.00      |             |
| 141      | Intergovernmental - State                         | \$12,570.74 |             |
| 142      | Intergovernmental - Federal                       | (\$2.52)    |             |
| 143      | Intergovernmental - Other                         | \$0.00      |             |
| 153, 154 | Other (net of estimated uncollectable of \$_____) | \$0.00      | \$12,568.22 |

**Loans Receivable:**

|          |                                                   |        |        |
|----------|---------------------------------------------------|--------|--------|
| 131      | Interfund                                         | \$0.00 |        |
| 151, 152 | Other (Net of estimated uncollectable of \$_____) | \$0.00 | \$0.00 |

**Other Current Assets**

\$0.00

**Resources:**

|     |                    |                |                |
|-----|--------------------|----------------|----------------|
| 301 | Estimated revenues | \$2,138,699.60 |                |
| 302 | Less revenues      | (\$739,628.62) | \$1,399,070.98 |

**Total assets and resources**

**\$1,521,764.64**



Starting date 7/1/2021 Ending date 2/28/2022 Fund: 20 Special Revenue Fund

Liabilities and Fund Equity

Liabilities:

|     |                                            |  |                     |
|-----|--------------------------------------------|--|---------------------|
| 411 | Intergovernmental accounts payable - state |  | \$84,503.58         |
| 421 | Accounts payable                           |  | \$68.99             |
| 431 | Contracts payable                          |  | \$0.00              |
| 451 | Loans payable                              |  | \$0.00              |
| 481 | Deferred revenues                          |  | \$11,939.41         |
|     | Other current liabilities                  |  | \$23,848.83         |
|     | <b>Total liabilities</b>                   |  | <b>\$120,360.81</b> |

Fund Balance:

Appropriated:

|             |                                             |                |                  |
|-------------|---------------------------------------------|----------------|------------------|
| 753,754     | Reserve for encumbrances                    |                | \$400,453.99     |
| 761         | Capital reserve account - July              | \$0.00         |                  |
| 604         | Add: Increase in capital reserve            | \$0.00         |                  |
| 307         | Less: Bud. w/d cap. reserve eligible costs  | \$0.00         |                  |
| 309         | Less: Bud. w/d cap. reserve excess costs    | \$0.00         | \$0.00           |
| 764         | Maintenance reserve account - July          | \$0.00         |                  |
| 006         | Add: Increase in maintenance reserve        | \$0.00         |                  |
| 310         | Less: Bud. w/d from maintenance reserve     | \$0.00         | \$0.00           |
| 766         | Reserve for Cur. Exp. Emergencies - July    | \$0.00         |                  |
| 607         | Add: Increase in cur. exp. emer. reserve    | \$0.00         |                  |
| 312         | Less: Bud. w/d from cur. exp. emer. reserve | \$0.00         | \$0.00           |
| 762         | Adult education programs                    |                | \$0.00           |
| 750-752,76x | Other reserves                              |                | \$0.00           |
| 601         | Appropriations                              | \$2,138,699.60 |                  |
| 602         | Less: Expenditures                          | (\$737,295.77) |                  |
|             | Less: Encumbrances                          | (\$400,453.99) | (\$1,137,749.76) |
|             | Total appropriated                          |                | \$1,401,403.83   |

Unappropriated:

|     |                                          |  |                       |
|-----|------------------------------------------|--|-----------------------|
| 770 | Fund balance, July 1                     |  | \$0.00                |
| 771 | Designated fund balance                  |  | \$0.00                |
| 303 | Budgeted fund balance                    |  | \$0.00                |
|     | Total fund balance                       |  | \$1,401,403.83        |
|     | <b>Total liabilities and fund equity</b> |  | <b>\$1,521,764.64</b> |



Starting date 7/1/2021 Ending date 2/28/2022 Fund: 20 Special Revenue Fund

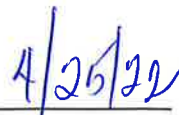
Recapitulation of Budgeted Fund Balance:

|                                        | <u>Budgeted</u>  | <u>Actual</u>       | <u>Variance</u>       |
|----------------------------------------|------------------|---------------------|-----------------------|
| Appropriations                         | \$2,138,699.60   | \$1,137,749.76      | \$1,000,949.84        |
| Revenues                               | (\$2,138,699.60) | (\$739,628.62)      | (\$1,399,070.98)      |
| Subtotal                               | <u>\$0.00</u>    | <u>\$398,121.14</u> | <u>(\$398,121.14)</u> |
| Change in capital reserve account:     |                  |                     |                       |
| Plus - Increase in reserve             | \$0.00           | \$0.00              | \$0.00                |
| Less - Withdrawal from reserve         | \$0.00           | \$0.00              | \$0.00                |
| Subtotal                               | <u>\$0.00</u>    | <u>\$398,121.14</u> | <u>(\$398,121.14)</u> |
| Change in maintenance reserve account: |                  |                     |                       |
| Plus - Increase in reserve             | \$0.00           | \$0.00              | \$0.00                |
| Less - Withdrawal from reserve         | \$0.00           | \$0.00              | \$0.00                |
| Subtotal                               | <u>\$0.00</u>    | <u>\$398,121.14</u> | <u>(\$398,121.14)</u> |
| Change in emergency reserve account:   |                  |                     |                       |
| Plus - Increase in reserve             | \$0.00           | \$0.00              | \$0.00                |
| Less - Withdrawal from reserve         | \$0.00           | \$0.00              | \$0.00                |
| Subtotal                               | <u>\$0.00</u>    | <u>\$398,121.14</u> | <u>(\$398,121.14)</u> |
| Less: Adjustment for prior year        | \$0.00           | \$0.00              | \$0.00                |
| Budgeted fund balance                  | <u>\$0.00</u>    | <u>\$398,121.14</u> | <u>(\$398,121.14)</u> |

Prepared and submitted by :

  
Board Secretary

Date



Starting date 7/1/2021 Ending date 2/28/2022 Fund: 20 Special Revenue Fund

| Revenues:                                |                                     | Org Budget | Transfers | Budget Est | Actual   | Over/Under | Unrealized |
|------------------------------------------|-------------------------------------|------------|-----------|------------|----------|------------|------------|
| (Total of Accounts W/O a Grid# Assigned) |                                     | 0          | 3,750     | 3,750      | 3,750    |            | 0          |
| 00745                                    | Total Revenues from Local Sources   | 159,516    | 8,100     | 167,616    | 5,100    | Under      | 162,516    |
| 00770                                    | Total Revenues from State Sources   | 224,732    | 209,919   | 434,651    | 316,269  | Under      | 118,382    |
| 00830                                    | Total Revenues from Federal Sources | 1,184,980  | 347,703   | 1,532,683  | 414,510  | Under      | 1,118,173  |
| Total                                    |                                     | 1,569,228  | 569,472   | 2,138,700  | 739,629  |            | 1,399,071  |
| Expenditures:                            |                                     | Org Budget | Transfers | Adj Budget | Expended | Encumber   | Available  |
| (Total of Accounts W/O a Grid# Assigned) |                                     | 50,380     | 59,463    | 109,843    | 60,770   | 7,323      | 41,751     |
| 84100                                    | Local Projects                      | 0          | 2,000     | 2,000      | 2,000    | 0          | 0          |
| 84200                                    | Student Activity Fund               | 100,269    | 0         | 100,269    | 0        | 0          | 100,269    |
| 84220                                    | Scholarship Fund                    | 59,247     | 0         | 59,247     | 0        | 0          | 59,247     |
| 88000                                    | Nonpublic Textbooks                 | 14,124     | 2,682     | 16,806     | 14,140   | 0          | 2,666      |
| 88020                                    | Nonpublic Auxiliary Services        | 70,464     | 60,052    | 130,516    | 54,554   | 0          | 75,962     |
| 88040                                    | Nonpublic Handicapped Services      | 57,280     | 65,936    | 123,216    | 28,373   | 0          | 94,843     |
| 88060                                    | Nonpublic Nursing Services          | 22,426     | 9,270     | 31,696     | 17,651   | 13,709     | 336        |
| 88080                                    | Nonpublic Technology Initiative     | 10,058     | 1,702     | 11,760     | 10,433   | 0          | 1,327      |
| 88136                                    | SDA Emergent Needs & Capital Maint. | 0          | 43,584    | 43,584     | 0        | 0          | 43,584     |
| 88140                                    | Other                               | 0          | 16,091    | 16,091     | 5,726    | 10,365     | 0          |
| 88740                                    | Total Federal Projects              | 1,184,980  | 308,691   | 1,493,671  | 543,649  | 369,058    | 580,965    |
| Total                                    |                                     | 1,569,228  | 569,472   | 2,138,700  | 737,296  | 400,454    | 1,000,950  |

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 20 Special Revenue Fund

| venues: |             |                                         | Org Budget | Transfers | Budget Est | Actual  | Over/Under | Unrealized |
|---------|-------------|-----------------------------------------|------------|-----------|------------|---------|------------|------------|
|         |             |                                         | 0          | 3,750     | 3,750      | 3,750   |            | 0          |
| 00737   | 20-1760     | Student Activity Fund Revenue           | 100,269    | 0         | 100,269    | 0       | Under      | 100,269    |
| 00738   | 20-1770     | Scholarship Fund Revenue                | 59,247     | 0         | 59,247     | 0       | Under      | 59,247     |
| 00740   | 20-1___     | Other Revenue from Local Sources        | 0          | 8,100     | 8,100      | 5,100   | Under      | 3,000      |
| 00761   | 20-3257     | SDA Emergent Needs & Capital Maint.     | 0          | 43,584    | 43,584     | 43,584  |            | 0          |
| 00765   | 20-32__     | Other Restricted Entitlements           | 224,732    | 166,335   | 391,067    | 272,685 | Under      | 118,382    |
| 00775   | 20-441[1-6] | Title I                                 | 130,995    | (20,804)  | 110,191    | 27,400  | Under      | 82,791     |
| 00780   | 20-445[1-5] | Title II                                | 35,770     | 10,979    | 46,749     | 777     | Under      | 45,972     |
| 00785   | 20-449[1-4] | Title III                               | 19,554     | 23,623    | 43,177     | 4,282   | Under      | 38,895     |
| 00790   | 20-447[1-4] | Title IV                                | 16,308     | 13,112    | 29,420     | 0       | Under      | 29,420     |
| 00804   | 20-4419     | ARP - IDEA                              | 0          | 98,105    | 98,105     | 0       | Under      | 98,105     |
| 00805   | 20-442[0-9] | I.D.E.A. Part B (Handicapped)           | 424,990    | 69,055    | 494,045    | 235,686 | Under      | 258,359    |
| 00823   | 20-4534     | CRRSA Act - ESSER II                    | 481,465    | 0         | 481,465    | 100,558 | Under      | 380,907    |
| 00824   | 20-4535     | CRRSA Act - Learning Acceleration Grant | 30,898     | 0         | 30,898     | 11,613  | Under      | 19,285     |
| 00825   | 20-4___     | Other                                   | 0          | 153,633   | 153,633    | 34,194  | Under      | 119,439    |
| 00826   | 20-4536     | CRRSA Act - Mental Health Grant         | 45,000     | 0         | 45,000     | 0       | Under      | 45,000     |
| Total   |             |                                         | 1,569,228  | 569,472   | 2,138,700  | 739,629 |            | 1,399,071  |

Expenditures:

|       |                 |                                         | Org Budget | Transfers | Adj Budget | Expended | Encumber | Available |
|-------|-----------------|-----------------------------------------|------------|-----------|------------|----------|----------|-----------|
|       |                 |                                         | 50,380     | 59,463    | 109,843    | 60,770   | 7,323    | 41,751    |
| 84100 | 20-___-___      | Local Projects                          | 0          | 2,000     | 2,000      | 2,000    | 0        | 0         |
| 84200 | 20-475-___      | Student Activity Fund                   | 100,269    | 0         | 100,269    | 0        | 0        | 100,269   |
| 84220 | 20-476-___      | Scholarship Fund                        | 59,247     | 0         | 59,247     | 0        | 0        | 59,247    |
| 88000 | 20-501-___      | Nonpublic Textbooks                     | 14,124     | 2,682     | 16,806     | 14,140   | 0        | 2,666     |
| 88020 | 20-50[-2-5-]___ | Nonpublic Auxiliary Services            | 70,464     | 60,052    | 130,516    | 54,554   | 0        | 75,962    |
| 88040 | 20-50[-6-8-]___ | Nonpublic Handicapped Services          | 57,280     | 65,936    | 123,216    | 28,373   | 0        | 94,843    |
| 88060 | 20-509-___      | Nonpublic Nursing Services              | 22,426     | 9,270     | 31,696     | 17,651   | 13,709   | 336       |
| 88080 | 20-510-___      | Nonpublic Technology Initiative         | 10,058     | 1,702     | 11,760     | 10,433   | 0        | 1,327     |
| 88136 | 20-492-___      | SDA Emergent Needs & Capital Maint.     | 0          | 43,584    | 43,584     | 0        | 0        | 43,584    |
| 88140 | 20-___-___      | Other                                   | 0          | 16,091    | 16,091     | 5,726    | 10,365   | 0         |
| 88500 | 20-___-___      | Title I                                 | 130,995    | (20,804)  | 110,191    | 41,101   | 31,678   | 37,412    |
| 88520 | 20-___-___      | Title II                                | 35,770     | 10,909    | 46,679     | 982      | 0        | 45,697    |
| 88540 | 20-___-___      | Title III                               | 19,554     | 20,022    | 39,576     | 4,936    | 5,718    | 28,923    |
| 88560 | 20-___-___      | Title IV                                | 16,308     | 6,866     | 23,174     | 1,450    | 4,000    | 17,724    |
| 88620 | 20-___-___      | I.D.E.A. Part B (Handicapped)           | 424,990    | 49,719    | 474,709    | 290,219  | 138,357  | 46,133    |
| 88641 | 20-223-___      | ARP-IDEA Grant Program                  | 0          | 90,394    | 90,394     | 0        | 0        | 90,394    |
| 88642 | 20-224-___      | ARP-IDEA Preschool Grant Program        | 0          | 7,711     | 7,711      | 0        | 0        | 7,711     |
| 88678 | 20-477-___      | CARES Act Education Stabilization Fund  | 0          | 26,400    | 26,400     | 0        | 0        | 26,400    |
| 88700 | 20-___-___      | Other                                   | 0          | 117,474   | 117,474    | 44,401   | 70,141   | 2,932     |
| 88709 | 20-483-___      | CRRSA Act - ESSER II Grant Program      | 481,465    | 0         | 481,465    | 148,948  | 119,164  | 213,353   |
| 88710 | 20-484-___      | CRRSA Act - Learning Acceleration Grant | 30,898     | 0         | 30,898     | 11,612   | 0        | 19,286    |
| 88711 | 20-485-___      | CRRSA Act - Mental Health Grant         | 45,000     | 0         | 45,000     | 0        | 0        | 45,000    |

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 20 Special Revenue Fund

| Expenditures: |                                                | Org Budget | Transfers | Adj Budget | Expended | Encumber | Available |
|---------------|------------------------------------------------|------------|-----------|------------|----------|----------|-----------|
| 88711         | 20-485-___-___ CRRSA Act - Mental Health Grant | 45,000     | 0         | 45,000     | 0        | 0        | 45,000    |
| Total         |                                                | 1,569,228  | 569,472   | 2,138,700  | 737,296  | 400,454  | 1,000,950 |

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 30 Capital Projects Fund

Assets and Resources

**Assets:**

|           |                             |  |              |
|-----------|-----------------------------|--|--------------|
| 101       | Cash in bank                |  | \$755,515.76 |
| 102 - 106 | Cash Equivalents            |  | \$860,000.00 |
| 111       | Investments                 |  | \$0.00       |
| 116       | Capital Reserve Account     |  | \$0.00       |
| 117       | Maintenance Reserve Account |  | \$0.00       |
| 118       | Emergency Reserve Account   |  | \$0.00       |
| 121       | Tax levy Receivable         |  | \$0.00       |

Accounts Receivable:

|          |                                                    |        |        |
|----------|----------------------------------------------------|--------|--------|
| 132      | Interfund                                          | \$0.00 |        |
| 141      | Intergovernmental - State                          | \$0.00 |        |
| 142      | Intergovernmental - Federal                        | \$0.00 |        |
| 143      | Intergovernmental - Other                          | \$0.00 |        |
| 153, 154 | Other (net of estimated uncollectable of \$ _____) | \$0.00 | \$0.00 |

Loans Receivable:

|          |                                                    |        |        |
|----------|----------------------------------------------------|--------|--------|
| 131      | Interfund                                          | \$0.00 |        |
| 151, 152 | Other (Net of estimated uncollectable of \$ _____) | \$0.00 | \$0.00 |

Other Current Assets

\$0.00

**Resources:**

|     |                    |              |              |
|-----|--------------------|--------------|--------------|
| 301 | Estimated revenues | \$0.00       |              |
| 302 | Less revenues      | (\$1,209.91) | (\$1,209.91) |

**Total assets and resources**

**\$1,614,305.85**

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 30 Capital Projects Fund

Liabilities and Fund Equity

**Liabilities:**

|     |                                            |  |               |
|-----|--------------------------------------------|--|---------------|
| 411 | Intergovernmental accounts payable - state |  | \$0.00        |
| 421 | Accounts payable                           |  | \$0.00        |
| 431 | Contracts payable                          |  | \$0.00        |
| 451 | Loans payable                              |  | \$0.00        |
| 481 | Deferred revenues                          |  | \$0.00        |
|     | Other current liabilities                  |  | \$0.00        |
|     | <b>Total liabilities</b>                   |  | <b>\$0.00</b> |

**Fund Balance:**

Appropriated:

|             |                                             |                  |                  |
|-------------|---------------------------------------------|------------------|------------------|
| 753,754     | Reserve for encumbrances                    |                  | \$3,124,950.88   |
| 761         | Capital reserve account - July              | \$0.00           |                  |
| 604         | Add: Increase in capital reserve            | \$0.00           |                  |
| 307         | Less: Bud. w/d cap. reserve eligible costs  | \$0.00           |                  |
| 309         | Less: Bud. w/d cap. reserve excess costs    | \$0.00           | \$0.00           |
| 764         | Maintenance reserve account - July          | \$0.00           |                  |
| 606         | Add: Increase in maintenance reserve        | \$0.00           |                  |
| 310         | Less: Bud. w/d from maintenance reserve     | \$0.00           | \$0.00           |
| 766         | Reserve for Cur. Exp. Emergencies - July    | \$0.00           |                  |
| 607         | Add: Increase in cur. exp. emer. reserve    | \$0.00           |                  |
| 312         | Less: Bud. w/d from cur. exp. emer. reserve | \$0.00           | \$0.00           |
| 762         | Adult education programs                    |                  | \$0.00           |
| 750-752,76x | Other reserves                              |                  | \$0.00           |
| 601         | Appropriations                              | \$1,562,475.44   |                  |
| 602         | Less: Expenditures                          | \$0.00           |                  |
|             | Less: Encumbrances                          | (\$1,562,475.44) | (\$1,562,475.44) |
|             | Total appropriated                          |                  | \$3,124,950.88   |

Unappropriated:

|     |                                          |  |                              |
|-----|------------------------------------------|--|------------------------------|
| 770 | Fund balance, July 1                     |  | \$51,830.41                  |
| 771 | Designated fund balance                  |  | \$0.00                       |
| 303 | Budgeted fund balance                    |  | (\$1,562,475.44)             |
|     | Total fund balance                       |  | <b>\$1,614,305.85</b>        |
|     | <b>Total liabilities and fund equity</b> |  | <b><u>\$1,614,305.85</u></b> |

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 30 Capital Projects Fund

Recapitulation of Budgeted Fund Balance:

|                                        | <u>Budgeted</u>       | <u>Actual</u>         | <u>Variance</u>   |
|----------------------------------------|-----------------------|-----------------------|-------------------|
| Appropriations                         | \$1,562,475.44        | \$1,562,475.44        | \$0.00            |
| Revenues                               | \$0.00                | (\$1,209.91)          | \$1,209.91        |
| Subtotal                               | <u>\$1,562,475.44</u> | <u>\$1,561,265.53</u> | <u>\$1,209.91</u> |
| Change in capital reserve account:     |                       |                       |                   |
| Plus - Increase in reserve             | \$0.00                | \$0.00                | \$0.00            |
| Less - Withdrawal from reserve         | \$0.00                | \$0.00                | \$0.00            |
| Subtotal                               | <u>\$1,562,475.44</u> | <u>\$1,561,265.53</u> | <u>\$1,209.91</u> |
| Change in maintenance reserve account: |                       |                       |                   |
| Plus - Increase in reserve             | \$0.00                | \$0.00                | \$0.00            |
| Less - Withdrawal from reserve         | \$0.00                | \$0.00                | \$0.00            |
| Subtotal                               | <u>\$1,562,475.44</u> | <u>\$1,561,265.53</u> | <u>\$1,209.91</u> |
| Change in emergency reserve account:   |                       |                       |                   |
| Plus - Increase in reserve             | \$0.00                | \$0.00                | \$0.00            |
| Less - Withdrawal from reserve         | \$0.00                | \$0.00                | \$0.00            |
| Subtotal                               | <u>\$1,562,475.44</u> | <u>\$1,561,265.53</u> | <u>\$1,209.91</u> |
| Less: Adjustment for prior year        | \$0.00                | \$0.00                | \$0.00            |
| Budgeted fund balance                  | <u>\$1,562,475.44</u> | <u>\$1,561,265.53</u> | <u>\$1,209.91</u> |

Prepared and submitted by :

Board Secretary

Date

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 30 Capital Projects Fund

| venues:                                  |  | Org Budget | Transfers | Budget Est | Actual | Over/Under | Unrealized |
|------------------------------------------|--|------------|-----------|------------|--------|------------|------------|
| (Total of Accounts W/O a Grid# Assigned) |  | 0          | 0         | 0          | 1,210  |            | (1,210)    |
| Total                                    |  | 0          | 0         | 0          | 1,210  |            | (1,210)    |

| Expenditures: |                             | Org Budget | Transfers | Adj Budget | Expended | Encumber  | Available |
|---------------|-----------------------------|------------|-----------|------------|----------|-----------|-----------|
| 89200         | TOTAL CAPITAL PROJECT FUNDS | 0          | 1,562,475 | 1,562,475  | 0        | 1,562,475 | 0         |
| Total         |                             | 0          | 1,562,475 | 1,562,475  | 0        | 1,562,475 | 0         |



Starting date 7/1/2021 Ending date 2/28/2022 Fund: 30 Capital Projects Fund

| Revenues:     |                                      | Org Budget | Transfers | Budget Est | Actual   | Over/Under | Unrealized |
|---------------|--------------------------------------|------------|-----------|------------|----------|------------|------------|
| 99999         |                                      | 0          | 0         | 0          | 1,210    |            | (1,210)    |
| Total         |                                      | 0          | 0         | 0          | 1,210    |            | (1,210)    |
| Expenditures: |                                      | Org Budget | Transfers | Adj Budget | Expended | Encumber   | Available  |
| 89080         | 30-000-4__-45_ Construction Services | 0          | 1,562,475 | 1,562,475  | 0        | 1,562,475  | 0          |
| Total         |                                      | 0          | 1,562,475 | 1,562,475  | 0        | 1,562,475  | 0          |

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 40 Debt Service Fund

Assets and Resources

**Assets:**

|           |                             |  |               |
|-----------|-----------------------------|--|---------------|
| 101       | Cash in bank                |  | (\$37,951.88) |
| 102 - 106 | Cash Equivalents            |  | \$0.00        |
| 111       | Investments                 |  | \$0.00        |
| 116       | Capital Reserve Account     |  | \$0.00        |
| 117       | Maintenance Reserve Account |  | \$0.00        |
| 118       | Emergency Reserve Account   |  | \$0.00        |
| 121       | Tax levy Receivable         |  | \$0.00        |

**Accounts Receivable:**

|          |                                                   |        |        |
|----------|---------------------------------------------------|--------|--------|
| 132      | Interfund                                         | \$0.00 |        |
| 141      | Intergovernmental - State                         | \$0.00 |        |
| 142      | Intergovernmental - Federal                       | \$0.00 |        |
| 143      | Intergovernmental - Other                         | \$0.00 |        |
| 153, 154 | Other (net of estimated uncollectable of \$_____) | \$0.00 | \$0.00 |

**Loans Receivable:**

|          |                                                   |        |        |
|----------|---------------------------------------------------|--------|--------|
| 131      | Interfund                                         | \$0.00 |        |
| 151, 152 | Other (Net of estimated uncollectable of \$_____) | \$0.00 | \$0.00 |

**Other Current Assets**

\$0.00

**Resources:**

|     |                    |                |             |
|-----|--------------------|----------------|-------------|
| 301 | Estimated revenues | \$915,250.00   |             |
| 302 | Less revenues      | (\$855,250.00) | \$60,000.00 |

**Total assets and resources**

**\$22,048.12**

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 40 Debt Service Fund

Liabilities and Fund Equity

**Liabilities:**

|     |                                            |  |  |               |
|-----|--------------------------------------------|--|--|---------------|
| 101 | Cash in bank                               |  |  | (\$37,951.88) |
| 411 | Intergovernmental accounts payable - state |  |  | \$0.00        |
| 421 | Accounts payable                           |  |  | \$0.00        |
| 431 | Contracts payable                          |  |  | \$0.00        |
| 451 | Loans payable                              |  |  | \$0.00        |
| 481 | Deferred revenues                          |  |  | \$0.00        |
|     | Other current liabilities                  |  |  | \$0.00        |
|     | <b>Total liabilities</b>                   |  |  | <b>\$0.00</b> |

**Fund Balance:**

Appropriated:

|             |                                             |                |                |                           |
|-------------|---------------------------------------------|----------------|----------------|---------------------------|
| 753,754     | Reserve for encumbrances                    |                |                | \$0.00                    |
| 761         | Capital reserve account - July              |                | \$0.00         |                           |
| 604         | Add: Increase in capital reserve            |                | \$0.00         |                           |
| 307         | Less: Bud. w/d cap. reserve eligible costs  |                | \$0.00         |                           |
| 309         | Less: Bud. w/d cap. reserve excess costs    |                | \$0.00         | \$0.00                    |
| 764         | Maintenance reserve account - July          |                | \$0.00         |                           |
| 606         | Add: Increase in maintenance reserve        |                | \$0.00         |                           |
| 310         | Less: Bud. w/d from maintenance reserve     |                | \$0.00         | \$0.00                    |
| 766         | Reserve for Cur. Exp. Emergencies - July    |                | \$0.00         |                           |
| 607         | Add: Increase in cur. exp. emer. reserve    |                | \$0.00         |                           |
| 312         | Less: Bud. w/d from cur. exp. emer. reserve |                | \$0.00         | \$0.00                    |
| 762         | Adult education programs                    |                |                | \$0.00                    |
| 750-752,76x | Other reserves                              |                |                | \$563.67                  |
| 601         | Appropriations                              |                | \$915,250.00   |                           |
| 602         | Less: Expenditures                          | (\$893,765.55) |                |                           |
|             | Less: Encumbrances                          | \$0.00         | (\$893,765.55) | \$21,484.45               |
|             | Total appropriated                          |                |                | \$22,048.12               |
|             | Unappropriated:                             |                |                |                           |
| 770         | Fund balance, July 1                        |                |                | \$0.00                    |
| 771         | Designated fund balance                     |                |                | \$0.00                    |
| 303         | Budgeted fund balance                       |                |                | \$0.00                    |
|             | Total fund balance                          |                |                | \$22,048.12               |
|             | <b>Total liabilities and fund equity</b>    |                |                | <b><u>\$22,048.12</u></b> |

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 40 Debt Service Fund

Recapitulation of Budgeted Fund Balance:

|                                        | <u>Budgeted</u> | <u>Actual</u>      | <u>Variance</u>      |
|----------------------------------------|-----------------|--------------------|----------------------|
| Appropriations                         | \$915,250.00    | \$893,765.55       | \$21,484.45          |
| Revenues                               | (\$915,250.00)  | (\$855,250.00)     | (\$60,000.00)        |
| Subtotal                               | <u>\$0.00</u>   | <u>\$38,515.55</u> | <u>(\$38,515.55)</u> |
| Change in capital reserve account:     |                 |                    |                      |
| Plus - Increase in reserve             | \$0.00          | \$0.00             | \$0.00               |
| Less - Withdrawal from reserve         | \$0.00          | \$0.00             | \$0.00               |
| Subtotal                               | <u>\$0.00</u>   | <u>\$38,515.55</u> | <u>(\$38,515.55)</u> |
| Change in maintenance reserve account: |                 |                    |                      |
| Plus - Increase in reserve             | \$0.00          | \$0.00             | \$0.00               |
| Less - Withdrawal from reserve         | \$0.00          | \$0.00             | \$0.00               |
| Subtotal                               | <u>\$0.00</u>   | <u>\$38,515.55</u> | <u>(\$38,515.55)</u> |
| Change in emergency reserve account:   |                 |                    |                      |
| Plus - Increase in reserve             | \$0.00          | \$0.00             | \$0.00               |
| Less - Withdrawal from reserve         | \$0.00          | \$0.00             | \$0.00               |
| Subtotal                               | <u>\$0.00</u>   | <u>\$38,515.55</u> | <u>(\$38,515.55)</u> |
| Less: Adjustment for prior year        | \$0.00          | \$0.00             | \$0.00               |
| Budgeted fund balance                  | <u>\$0.00</u>   | <u>\$38,515.55</u> | <u>(\$38,515.55)</u> |

Prepared and submitted by :

  
Board Secretary

  
Date

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 40 Debt Service Fund

| Revenues:     |                                   | Org Budget | Transfers | Budget Est | Actual   | Over/Under | Unrealized |
|---------------|-----------------------------------|------------|-----------|------------|----------|------------|------------|
| 0085A         | 40-5XXX                           | 60,000     | 0         | 60,000     | 0        | Under      | 60,000     |
| 00885         | Total Revenues from Local Sources | 668,062    | 0         | 668,062    | 668,062  |            | 0          |
| 0093A         | Other                             | 187,188    | 0         | 187,188    | 187,188  |            | 0          |
| Total         |                                   | 915,250    | 0         | 915,250    | 855,250  |            | 60,000     |
| Expenditures: |                                   | Org Budget | Transfers | Adj Budget | Expended | Encumber   | Available  |
| 89660         | Total Regular Debt Service        | 915,250    | 0         | 915,250    | 893,766  | 0          | 21,484     |
| Total         |                                   | 915,250    | 0         | 915,250    | 893,766  | 0          | 21,484     |

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 40 Debt Service Fund

| Revenues:     |                |                               | Org Budget | Transfers | Budget Est | Actual   | Over/Under | Unrealized |
|---------------|----------------|-------------------------------|------------|-----------|------------|----------|------------|------------|
| 00855         | 40-5210        | Transfer from Capital Reserve | 60,000     | 0         | 60,000     | 0        | Under      | 60,000     |
| 00860         | 40-1210        | Local Tax Levy                | 668,062    | 0         | 668,062    | 668,062  |            | 0          |
| 00890         | 40-3160        | Debt Service Aid Type II      | 187,188    | 0         | 187,188    | 187,188  |            | 0          |
| Total         |                |                               | 915,250    | 0         | 915,250    | 855,250  |            | 60,000     |
| Expenditures: |                |                               | Org Budget | Transfers | Adj Budget | Expended | Encumber   | Available  |
| 89600         | 40-701-510-834 | Interest on Bonds             | 130,250    | 0         | 130,250    | 108,766  | 0          | 21,484     |
| 89620         | 40-701-510-910 | Redemption of Principal       | 785,000    | 0         | 785,000    | 785,000  | 0          | 0          |
| Total         |                |                               | 915,250    | 0         | 915,250    | 893,766  | 0          | 21,484     |

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 60 Enterprise Fund

---

**Assets and Resources**

**Assets:**

|           |                             |  |              |
|-----------|-----------------------------|--|--------------|
| 101       | Cash in bank                |  | \$767,474.24 |
| 102 - 106 | Cash Equivalents            |  | \$0.00       |
| 111       | Investments                 |  | \$0.00       |
| 116       | Capital Reserve Account     |  | \$0.00       |
| 117       | Maintenance Reserve Account |  | \$0.00       |
| 118       | Emergency Reserve Account   |  | \$0.00       |
| 121       | Tax levy Receivable         |  | \$0.00       |

**Accounts Receivable:**

|          |                                                   |        |        |
|----------|---------------------------------------------------|--------|--------|
| 132      | Interfund                                         | \$0.00 |        |
| 141      | Intergovernmental - State                         | \$0.00 |        |
| 142      | Intergovernmental - Federal                       | \$0.00 |        |
| 143      | Intergovernmental - Other                         | \$0.00 |        |
| 153, 154 | Other (net of estimated uncollectable of \$_____) | \$0.00 | \$0.00 |

**Loans Receivable:**

|          |                                                   |        |        |
|----------|---------------------------------------------------|--------|--------|
| 131      | Interfund                                         | \$0.00 |        |
| 151, 152 | Other (Net of estimated uncollectable of \$_____) | \$0.00 | \$0.00 |

**Other Current Assets**

\$8,239.00

**Resources:**

|     |                    |                |             |
|-----|--------------------|----------------|-------------|
| 301 | Estimated revenues | \$600,640.00   |             |
| 302 | Less revenues      | (\$548,895.49) | \$51,744.51 |

**Total assets and resources**

**\$827,457.75**

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 60 Enterprise Fund

Liabilities and Fund Equity

**Liabilities:**

|     |                                            |                    |
|-----|--------------------------------------------|--------------------|
| 411 | Intergovernmental accounts payable - state | \$0.00             |
| 421 | Accounts payable                           | \$0.00             |
| 431 | Contracts payable                          | \$0.00             |
| 451 | Loans payable                              | \$0.00             |
| 481 | Deferred revenues                          | \$51,245.00        |
|     | Other current liabilities                  | \$0.00             |
|     | <b>Total liabilities</b>                   | <b>\$51,245.00</b> |

**Fund Balance:**

Appropriated:

|             |                                             |                |                |
|-------------|---------------------------------------------|----------------|----------------|
| 753,754     | Reserve for encumbrances                    |                | \$173,113.18   |
| 761         | Capital reserve account - July              | \$0.00         |                |
| 604         | Add: Increase in capital reserve            | \$0.00         |                |
| 307         | Less: Bud. w/d cap. reserve eligible costs  | \$0.00         |                |
| 309         | Less: Bud. w/d cap. reserve excess costs    | \$0.00         | \$0.00         |
| 764         | Maintenance reserve account - July          | \$0.00         |                |
| 606         | Add: Increase in maintenance reserve        | \$0.00         |                |
| 310         | Less: Bud. w/d from maintenance reserve     | \$0.00         | \$0.00         |
| 766         | Reserve for Cur. Exp. Emergencies - July    | \$0.00         |                |
| 607         | Add: Increase in cur. exp. emer. reserve    | \$0.00         |                |
| 312         | Less: Bud. w/d from cur. exp. emer. reserve | \$0.00         | \$0.00         |
| 762         | Adult education programs                    |                | \$0.00         |
| 750-752,76x | Other reserves                              |                | \$0.00         |
| 601         | Appropriations                              | \$600,640.00   |                |
| 602         | Less: Expenditures                          | (\$405,625.08) |                |
|             | Less: Encumbrances                          | (\$173,113.18) | (\$578,738.26) |
|             | Total appropriated                          |                | \$195,014.92   |

Unappropriated:

|     |                                          |                            |
|-----|------------------------------------------|----------------------------|
| 770 | Fund balance, July 1                     | \$581,197.83               |
| 771 | Designated fund balance                  | \$0.00                     |
| 303 | Budgeted fund balance                    | \$0.00                     |
|     | Total fund balance                       | <b>\$776,212.75</b>        |
|     | <b>Total liabilities and fund equity</b> | <b><u>\$827,457.75</u></b> |



Starting date 7/1/2021 Ending date 2/28/2022 Fund: 60 Enterprise Fund

Recapitulation of Budgeted Fund Balance:

|                                        | <u>Budgeted</u> | <u>Actual</u>      | <u>Variance</u>      |
|----------------------------------------|-----------------|--------------------|----------------------|
| Appropriations                         | \$600,640.00    | \$578,738.26       | \$21,901.74          |
| Revenues                               | (\$600,640.00)  | (\$548,895.49)     | (\$51,744.51)        |
| Subtotal                               | <u>\$0.00</u>   | <u>\$29,842.77</u> | <u>(\$29,842.77)</u> |
| Change in capital reserve account:     |                 |                    |                      |
| Plus - Increase in reserve             | \$0.00          | \$0.00             | \$0.00               |
| Less - Withdrawal from reserve         | \$0.00          | \$0.00             | \$0.00               |
| Subtotal                               | <u>\$0.00</u>   | <u>\$29,842.77</u> | <u>(\$29,842.77)</u> |
| Change in maintenance reserve account: |                 |                    |                      |
| Plus - Increase in reserve             | \$0.00          | \$0.00             | \$0.00               |
| Less - Withdrawal from reserve         | \$0.00          | \$0.00             | \$0.00               |
| Subtotal                               | <u>\$0.00</u>   | <u>\$29,842.77</u> | <u>(\$29,842.77)</u> |
| Change in emergency reserve account:   |                 |                    |                      |
| Plus - Increase in reserve             | \$0.00          | \$0.00             | \$0.00               |
| Less - Withdrawal from reserve         | \$0.00          | \$0.00             | \$0.00               |
| Subtotal                               | <u>\$0.00</u>   | <u>\$29,842.77</u> | <u>(\$29,842.77)</u> |
| Less: Adjustment for prior year        | \$0.00          | \$0.00             | \$0.00               |
| Budgeted fund balance                  | <u>\$0.00</u>   | <u>\$29,842.77</u> | <u>(\$29,842.77)</u> |

Prepared and submitted by :

Board Secretary

Date

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 60 Enterprise Fund

| venues:                                  |  | Org Budget | Transfers | Budget Est | Actual   | Over/Under | Unrealized |
|------------------------------------------|--|------------|-----------|------------|----------|------------|------------|
| (Total of Accounts W/O a Grid# Assigned) |  | 0          | 600,640   | 600,640    | 548,895  | Under      | 51,745     |
| Total                                    |  | 0          | 600,640   | 600,640    | 548,895  |            | 51,745     |
| Expenditures:                            |  | Org Budget | Transfers | Adj Budget | Expended | Encumber   | Available  |
| (Total of Accounts W/O a Grid# Assigned) |  | 0          | 600,640   | 600,640    | 405,625  | 173,113    | 21,902     |
| Total                                    |  | 0          | 600,640   | 600,640    | 405,625  | 173,113    | 21,902     |

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 60 Enterprise Fund

| venues:       |  | Org Budget | Transfers | Budget Est | Actual   | Over/Under | Unrealized |
|---------------|--|------------|-----------|------------|----------|------------|------------|
| 99999         |  | 0          | 600,640   | 600,640    | 548,895  | Under      | 51,745     |
| Total         |  | 0          | 600,640   | 600,640    | 548,895  |            | 51,745     |
| Expenditures: |  | Org Budget | Transfers | Adj Budget | Expended | Encumber   | Available  |
| 99999         |  | 0          | 600,640   | 600,640    | 405,625  | 173,113    | 21,902     |
| Total         |  | 0          | 600,640   | 600,640    | 405,625  | 173,113    | 21,902     |

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 95 STUDENT ACTIVITY

Assets and Resources

**Assets:**

|           |                             |  |              |
|-----------|-----------------------------|--|--------------|
| 101       | Cash in bank                |  | \$160,266.07 |
| 102 - 106 | Cash Equivalents            |  | \$0.00       |
| 111       | Investments                 |  | \$0.00       |
| 116       | Capital Reserve Account     |  | \$0.00       |
| 117       | Maintenance Reserve Account |  | \$0.00       |
| 118       | Emergency Reserve Account   |  | \$0.00       |
| 121       | Tax levy Receivable         |  | \$0.00       |

**Accounts Receivable:**

|          |                                                   |        |        |
|----------|---------------------------------------------------|--------|--------|
| 132      | Interfund                                         | \$0.00 |        |
| 141      | Intergovernmental - State                         | \$0.00 |        |
| 142      | Intergovernmental - Federal                       | \$0.00 |        |
| 143      | Intergovernmental - Other                         | \$0.00 |        |
| 153, 154 | Other (net of estimated uncollectable of \$_____) | \$0.00 | \$0.00 |

**Loans Receivable:**

|          |                                                   |        |        |
|----------|---------------------------------------------------|--------|--------|
| 131      | Interfund                                         | \$0.00 |        |
| 151, 152 | Other (Net of estimated uncollectable of \$_____) | \$0.00 | \$0.00 |

**Other Current Assets**

\$0.00

**Resources:**

|     |                    |                |             |
|-----|--------------------|----------------|-------------|
| 301 | Estimated revenues | \$204,238.80   |             |
| 302 | Less revenues      | (\$107,915.14) | \$96,323.66 |

**Total assets and resources**

**\$256,589.73**

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 95 STUDENT ACTIVITY

Liabilities and Fund Equity

**Liabilities:**

|     |                                            |  |               |
|-----|--------------------------------------------|--|---------------|
| 411 | Intergovernmental accounts payable - state |  | \$0.00        |
| 421 | Accounts payable                           |  | \$0.00        |
| 431 | Contracts payable                          |  | \$0.00        |
| 451 | Loans payable                              |  | \$0.00        |
| 481 | Deferred revenues                          |  | \$0.00        |
|     | Other current liabilities                  |  | \$0.00        |
|     | <b>Total liabilities</b>                   |  | <b>\$0.00</b> |

**Fund Balance:**

**Appropriated:**

|             |                                             |               |               |
|-------------|---------------------------------------------|---------------|---------------|
| 753,754     | Reserve for encumbrances                    |               | \$3,435.50    |
| 761         | Capital reserve account - July              | \$0.00        |               |
| 604         | Add: Increase in capital reserve            | \$0.00        |               |
| 307         | Less: Bud. w/d cap. reserve eligible costs  | \$0.00        |               |
| 309         | Less: Bud. w/d cap. reserve excess costs    | \$0.00        | \$0.00        |
| 764         | Maintenance reserve account - July          | \$0.00        |               |
| 606         | Add: Increase in maintenance reserve        | \$0.00        |               |
| 310         | Less: Bud. w/d from maintenance reserve     | \$0.00        | \$0.00        |
| 766         | Reserve for Cur. Exp. Emergencies - July    | \$0.00        |               |
| 607         | Add: Increase in cur. exp. emer. reserve    | \$0.00        |               |
| 312         | Less: Bud. w/d from cur. exp. emer. reserve | \$0.00        | \$0.00        |
| 762         | Adult education programs                    |               | \$0.00        |
| 750-752,76x | Other reserves                              |               | \$0.00        |
| 601         | Appropriations                              | \$189,374.39  |               |
| 602         | Less: Expenditures                          | (\$56,139.92) |               |
|             | Less: Encumbrances                          | (\$3,435.50)  | (\$59,575.42) |
|             | Total appropriated                          |               | \$129,798.97  |
|             |                                             |               | \$133,234.47  |

**Unappropriated:**

|     |                                          |  |                            |
|-----|------------------------------------------|--|----------------------------|
| 770 | Fund balance, July 1                     |  | \$108,490.85               |
| 771 | Designated fund balance                  |  | \$0.00                     |
| 303 | Budgeted fund balance                    |  | \$14,864.41                |
|     | Total fund balance                       |  | <b>\$256,589.73</b>        |
|     | <b>Total liabilities and fund equity</b> |  | <b><u>\$256,589.73</u></b> |

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 95 STUDENT ACTIVITY

Recapitulation of Budgeted Fund Balance:

|                                        | <u>Budgeted</u> | <u>Actual</u>  | <u>Variance</u> |
|----------------------------------------|-----------------|----------------|-----------------|
| Appropriations                         | \$189,374.39    | \$59,575.42    | \$129,798.97    |
| Revenues                               | (\$204,238.80)  | (\$107,915.14) | (\$96,323.66)   |
| Subtotal                               | (\$14,864.41)   | (\$48,339.72)  | \$33,475.31     |
| Change in capital reserve account:     |                 |                |                 |
| Plus - Increase in reserve             | \$0.00          | \$0.00         | \$0.00          |
| Less - Withdrawal from reserve         | \$0.00          | \$0.00         | \$0.00          |
| Subtotal                               | (\$14,864.41)   | (\$48,339.72)  | \$33,475.31     |
| Change in maintenance reserve account: |                 |                |                 |
| Plus - Increase in reserve             | \$0.00          | \$0.00         | \$0.00          |
| Less - Withdrawal from reserve         | \$0.00          | \$0.00         | \$0.00          |
| Subtotal                               | (\$14,864.41)   | (\$48,339.72)  | \$33,475.31     |
| Change in emergency reserve account:   |                 |                |                 |
| Plus - Increase in reserve             | \$0.00          | \$0.00         | \$0.00          |
| Less - Withdrawal from reserve         | \$0.00          | \$0.00         | \$0.00          |
| Subtotal                               | (\$14,864.41)   | (\$48,339.72)  | \$33,475.31     |
| Less: Adjustment for prior year        | \$0.00          | \$0.00         | \$0.00          |
| Budgeted fund balance                  | (\$14,864.41)   | (\$48,339.72)  | \$33,475.31     |

Prepared and submitted by :

Board Secretary

Date

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 95 STUDENT ACTIVITY

| Revenues:                                |  | Org Budget | Transfers | Budget Est | Actual   | Over/Under | Unrealized |
|------------------------------------------|--|------------|-----------|------------|----------|------------|------------|
| (Total of Accounts W/O a Grid# Assigned) |  | 96,335     | 107,904   | 204,239    | 107,915  | Under      | 96,324     |
| Total                                    |  | 96,335     | 107,904   | 204,239    | 107,915  |            | 96,324     |
| Expenditures:                            |  | Org Budget | Transfers | Adj Budget | Expended | Encumber   | Available  |
| (Total of Accounts W/O a Grid# Assigned) |  | 96,335     | 93,039    | 189,374    | 56,140   | 3,436      | 129,799    |
| Total                                    |  | 96,335     | 93,039    | 189,374    | 56,140   | 3,436      | 129,799    |

Starting date 7/1/2021 Ending date 2/28/2022 Fund: 95 STUDENT ACTIVITY

venues:

|       | Org Budget | Transfers | Budget Est | Actual  | Over/Under | Unrealized |
|-------|------------|-----------|------------|---------|------------|------------|
|       | 96,335     | 107,904   | 204,239    | 107,915 | Under      | 96,324     |
| Total | 96,335     | 107,904   | 204,239    | 107,915 |            | 96,324     |

Expenditures:

|       | Org Budget | Transfers | Adj Budget | Expended | Encumber | Available |
|-------|------------|-----------|------------|----------|----------|-----------|
|       | 96,335     | 93,039    | 189,374    | 56,140   | 3,436    | 129,799   |
| Total | 96,335     | 93,039    | 189,374    | 56,140   | 3,436    | 129,799   |



# HASBROUCK HEIGHTS BOARD OF EDUCATION CASH REPORT

February 28, 2022

|                            | Cash<br>Balance<br>2/1/2022 | Cash<br>Receipts<br>February-22 | Cash<br>Disbursements<br>February-22 | Cash<br>Balance<br>February-22 |
|----------------------------|-----------------------------|---------------------------------|--------------------------------------|--------------------------------|
| General Fund - 10          | 3,772,486.53                | 5,378,455.21                    | (2,530,884.10)                       | 6,620,057.64                   |
| Special Revenue Fund - 20  | (191,763.96)                | 429,013.00                      | (127,123.60)                         | 110,125.44                     |
| Capital Projects Fund - 30 | 755,515.51                  | 0.25                            | 0.00                                 | 755,515.76                     |
| Debt Service Fund - 40     | (638,569.83)                | 668,821.00                      | (68,203.05)                          | (37,951.88)                    |
| Enterprise Fund - 60       | 743,975.58                  | 90,462.40                       | (66,963.74)                          | 767,474.24                     |
| <b>Total</b>               | <b>4,441,643.83</b>         | <b>6,566,751.86</b>             | <b>(2,793,174.49)</b>                | <b>8,215,221.20</b>            |
| Payroll Account            | 1,956.55                    | 1,210,828.25                    | (1,211,125.80)                       | 1,659.00                       |
| Payroll Agency Account     | 11,573.35                   | 890,754.32                      | (879,742.57)                         | 22,585.10                      |
| Unemployment Account       | 100,227.81                  | 3.90                            | (4.30)                               | 100,227.41                     |
| Summer Escrow Account      | 219,072.96                  | 43,311.42                       | (8.38)                               | 262,376.00                     |
| Flexible Spending Account  | 1,790.98                    | 0.07                            | 0.00                                 | 1,791.05                       |
| <b>Grand Total</b>         | <b>4,776,265.48</b>         | <b>8,711,649.82</b>             | <b>(4,884,055.54)</b>                | <b>8,603,859.76</b>            |



Chief School Administrator

4/25/22

Date

District:

Hasbrouck Heights Board of Ed.

Monthly Transfer Report NJ

Page 1 of 2

Month / Year: Feb 28, 2022

04/20/22

Attachment

D

| Line       | Budget Category                                                                                              | Account          | (col 1)         | (col 2)                                 | (col 3)                      | (col 4)                 | (col 5)                       | (col 6)      | (col 7)                          | (col 8)                        |
|------------|--------------------------------------------------------------------------------------------------------------|------------------|-----------------|-----------------------------------------|------------------------------|-------------------------|-------------------------------|--------------|----------------------------------|--------------------------------|
|            |                                                                                                              |                  | Original Budget | Revenues Allowed NJAC - 6A: 23A-13.3(d) | Original Budget For 10% Calc | Maximum Transfer Amount | YTD Net Transfers to / (from) | % Change YTD | Remaining Allowable Balance From | Remaining Allowable Balance To |
|            |                                                                                                              |                  | Data            | Data                                    | Col1+Col2                    | Col3 * .1               | + or - Data                   | Col5/Col3    | Col4+Col5                        | Col4-Col5                      |
| 3200       | TOTAL REGULAR PROGRAMS - INSTRUCTION                                                                         | 11-1XX-100-XXX   | 10,413,540      | 76,632                                  | 10,490,172                   | 1,049,017               | (11,824)                      | -0.11%       | 1,037,193                        | 1,060,841                      |
| 0300 11160 | Total Special Education - Instruction, Total Basic                                                           | 11-2XX-100-XXX   | 5,423,992       | 0                                       | 5,423,992                    | 542,399                 | 24,730                        | 0.46%        | 567,129                          | 517,669                        |
| 2160 40580 | Skills/Remedial - Instruct., Total Bilingual Education -                                                     | 11-000-216, 217  |                 |                                         |                              |                         |                               |              |                                  |                                |
| 1080       | Instruction, Total Undistributed Expend - Speech, OT., Total Undist. Expend. - Other Supp. Serv              |                  |                 |                                         |                              |                         |                               |              |                                  |                                |
| 5180       | TOTAL VOCATIONAL PROGRAMS                                                                                    | 11-3XX-100-XXX   | 0               | 0                                       | 0                            | 0                       | 0                             | 0.00%        | 0                                | 0                              |
| 7100       | Total School-Sponsored Co/Extra Curricular, Total                                                            | 11-4XX-X00-XXX   | 888,005         | 13,840                                  | 901,845                      | 90,185                  | 0                             | 0.00%        | 90,185                           | 90,185                         |
| 9620 20620 | School-Sponsored Athletics - Instr, Total Before/After School                                                |                  |                 |                                         |                              |                         |                               |              |                                  |                                |
| 1620 22620 | Programs, Total Summer School, Total Instructional Alternative                                               |                  |                 |                                         |                              |                         |                               |              |                                  |                                |
| 3620 25100 | Educatio, Total Other Supplemental/At-Risk Program, Total                                                    |                  |                 |                                         |                              |                         |                               |              |                                  |                                |
|            | Other Alternative Education Progra, Total Other Instructional                                                |                  |                 |                                         |                              |                         |                               |              |                                  |                                |
|            | Programs - Ins                                                                                               |                  |                 |                                         |                              |                         |                               |              |                                  |                                |
| 7100       | Total Community Services Programs/Operat                                                                     | 11-800-330-XXX   | 0               | 0                                       | 0                            | 0                       | 0                             | 0.00%        | 0                                | 0                              |
| 9180       | Total Undistributed Expenditures - Instr                                                                     | 11-000-100-XXX   | 3,378,163       | 0                                       | 3,378,163                    | 337,816                 | (124,230)                     | -3.68%       | 213,586                          | 462,046                        |
| 9680 30620 | Total Undistributed Expenditures - Atten, Total Undistributed                                                | 11-000-211, 213, | 2,616,949       | 218                                     | 2,617,167                    | 261,717                 | (139,601)                     | -5.33%       | 122,116                          | 401,318                        |
| 1660 42200 | Expenditures - Health, Total Undist. Expend. - Guidance, Total                                               | 218, 219, 222    |                 |                                         |                              |                         |                               |              |                                  |                                |
| 3620       | Undist. Expend. - Child Study Team, Total Undist. Expend. - Edu. Media Serv.                                 |                  |                 |                                         |                              |                         |                               |              |                                  |                                |
| 3200 44180 | Total Undist. Expend. - Improvement of I, Total Undist. Expend. - Instructional St                           | 11-000-221, 223  | 257,335         | 0                                       | 257,335                      | 25,734                  | (399)                         | -0.16%       | 25,335                           | 26,133                         |
| 5300       | Support Serv. - General Admin                                                                                | 11-000-230-XXX   | 601,314         | 21,415                                  | 622,729                      | 62,273                  | 0                             | 0.00%        | 62,273                           | 62,273                         |
| 6160       | Support Serv. - School Admin                                                                                 | 11-000-240-XXX   | 1,265,524       | 1,619                                   | 1,267,143                    | 126,714                 | 68,000                        | 5.37%        | 194,714                          | 58,714                         |
| 7200 47620 | Total Undist. Expend. - Central Services, Total Undist. Expend. - Admin. Info. Tec                           | 11-000-25X-XXX   | 647,394         | 2,294                                   | 649,688                      | 64,969                  | 118,076                       | 18.17%       | 183,045                          | (53,107)                       |
| 1120       | Total Undist. Expend. - Oper. & Maint. O                                                                     | 11-000-26X-XXX   | 2,901,689       | 166,110                                 | 3,067,799                    | 306,780                 | 248,237                       | 8.09%        | 555,017                          | 58,543                         |
| 2480       | Total Undist. Expend. - Student Transpor                                                                     | 11-000-270-XXX   | 1,102,987       | 0                                       | 1,102,987                    | 110,299                 | 0                             | 0.00%        | 110,299                          | 110,299                        |
| 1260       | TOTAL PERSONNEL SERVICES -EMPLOYEE                                                                           | 11-XXX-XXX-2XX   | 5,208,771       | 0                                       | 5,208,771                    | 520,877                 | (197,696)                     | -3.80%       | 323,181                          | 718,573                        |
| 2020       | Total Undistributed Expenditures - Food                                                                      | 11-000-310-XXX   | 0               | 0                                       | 0                            | 0                       | 0                             | 0.00%        | 0                                | 0                              |
| 2120 72122 | Transfer of Property Sale Proceeds Res., Transfer of Property Sale Proceeds CDL                              | 11-000-520-934   | 0               | 0                                       | 0                            | 0                       | 0                             | 0.00%        | 0                                | 0                              |
| 2160       | Increase in Sale/Lease-back Reserve                                                                          | 10-605           | 0               | 0                                       | 0                            | 0                       | 0                             | 0.00%        | 0                                | 0                              |
| 2180       | Interest Earned on Maintenance Reserve                                                                       | 10-606           | 500             | 0                                       | 500                          | 50                      | 0                             | 0.00%        | 50                               | 50                             |
| 2200       | Increase in Maintenance Reserve                                                                              | 10-606           | 0               | 0                                       | 0                            | 0                       | 0                             | 0.00%        | 0                                | 0                              |
| 2220       | Increase in Current Expense Emergency Re                                                                     | 10-607           | 0               | 0                                       | 0                            | 0                       | 0                             | 0.00%        | 0                                | 0                              |
| 2240 72245 | Interest Earned on Current Exp. Emergenc, Increase in Bus                                                    | 10-607           | 0               | 0                                       | 0                            | 0                       | 0                             | 0.00%        | 0                                | 0                              |
| 2246 72247 | Adv. Res. for Fuel Costs, Increase in IMPACT Aid Reserve (General), Increase in IMPACT Aid Reserve (Capital) |                  | 0               | 0                                       | 0                            | 0                       | 0                             | 0.00%        | 0                                | 0                              |
| 2260       | TOTAL GENERAL CURRENT EXPENSE                                                                                |                  | 34,706,163      | 282,128                                 | 34,988,291                   | 3,498,829               | (14,707)                      | -0.04%       | 3,484,122                        | 3,513,536                      |

District:

Hasbrouck Heights Board of Ed.

## Monthly Transfer Report NJ

Page 2 of 2

Month / Year: Feb 28, 2022

04/20/22

| Line       | Budget Category                                                              | Account        | (col 1)         | (col 2)                                 | (col 3)                      | (col 4)                 | (col 5)                                 | (col 6)                   | (col 7)                          | (col 8)                        |
|------------|------------------------------------------------------------------------------|----------------|-----------------|-----------------------------------------|------------------------------|-------------------------|-----------------------------------------|---------------------------|----------------------------------|--------------------------------|
|            |                                                                              |                | Original Budget | Revenues Allowed NJAC - 6A: 23A-13.3(d) | Original Budget For 10% Calc | Maximum Transfer Amount | YTD Net Transfers to / (from) 2/28/2022 | % Change of Transfers YTD | Remaining Allowable Balance From | Remaining Allowable Balance To |
| 5880       | TOTAL EQUIPMENT                                                              | 12-XXX-XXX-73X | 20,467          | 65,569                                  | 86,036                       | 8,604                   | 14,707                                  | 17.09%                    | 23,311                           | (6,103)                        |
| 6260       | Total Facilities Acquisition and Constr                                      | 12-000-4XX-XXX | 1,062,675       | 0                                       | 1,062,675                    | 106,268                 | 0                                       | 0.00%                     | 106,268                          | 106,268                        |
| 6320       | Capital Reserve - Transfer to Capital Pr                                     | 12-000-4XX-931 | 0               | 0                                       | 0                            | 0                       | 0                                       | 0.00%                     | 0                                | 0                              |
| 6340       | Capital Reserve - Transfer to Debt Servi                                     | 12-000-4XX-933 | 60,000          | 0                                       | 60,000                       | 6,000                   | 0                                       | 0.00%                     | 6,000                            | 6,000                          |
| 6360       | Increase in Capital Reserve                                                  | 10-604         | 0               | 0                                       | 0                            | 0                       | 0                                       | 0.00%                     | 0                                | 0                              |
| 6380 76385 | Interest Deposit to Capital Reserve, IMPACT Aid Reserve (Cap) Tr to Cap Proj | 10-604         | 3,000           | 0                                       | 3,000                        | 300                     | 0                                       | 0.00%                     | 300                              | 300                            |
| 6400       | TOTAL CAPITAL OUTLAY                                                         |                | 1,146,142       | 65,569                                  | 1,211,711                    | 121,171                 | 14,707                                  | 1.21%                     | 135,878                          | 106,464                        |
| 3080       | TOTAL SPECIAL SCHOOLS                                                        | 13-XXX-XXX-XXX | 0               | 0                                       | 0                            | 0                       | 0                                       | 0.00%                     | 0                                | 0                              |
| 4000 84005 | Transfer of Funds to Charter Schools, Transfer of Funds to Renaiss Schools   | 10-000-100-56X | 0               | 0                                       | 0                            | 0                       | 0                                       | 0.00%                     | 0                                | 0                              |
| 4020       | General Fund Contrib. to School-based Bu                                     | 10-000-520-930 | 0               | 0                                       | 0                            | 0                       | 0                                       | 0.00%                     | 0                                | 0                              |
| 4060       | GENERAL FUND GRAND TOTAL                                                     |                | 35,852,305      | 347,697                                 | 36,200,002                   | 3,620,000               | 0                                       | 0.00%                     | 3,620,000                        | 3,620,000                      |



School Business Administrator Signature



Date



## ESEA FY 2022 BUDGET AMENDMENT

Attachment F

|                         |                                         | Amended<br>Budget<br>12/16/2021 | Amended<br>Budget<br>4/28/2022 | Difference              |
|-------------------------|-----------------------------------------|---------------------------------|--------------------------------|-------------------------|
| <b>Title III</b>        |                                         |                                 |                                |                         |
| 20-241-100-101-00-01-45 | Salaries of Teachers - HH               | 3,000                           | 3,000                          | - Hasbrouck Heights     |
| 20-241-100-101-00-31-45 | Salaries of Teachers -LF                | 3,994                           | 3,994                          | - Little Ferry          |
| 20-241-100-300-00-31-45 | Purchased Services - LF                 | 3,000                           | 3,000                          | - Little Ferry          |
| 20-241-100-610-00-01-45 | Instructional Supplies - HH             | 13,502                          | 13,502                         | - Hasbrouck Heights     |
| 20-241-100-610-00-28-45 | Instructional Supplies - Becton         | 2,397                           | 2,397                          | - Becton Regional       |
| 20-241-100-610-00-31-45 | Instructional Supplies - LF             | 1,000                           | 1,000                          | - Little Ferry          |
| 20-241-100-610-00-32-45 | Instructional Supplies - Woodcliff Lake | 399                             | 399                            | - Woodcliff Lake        |
| 20-241-100-610-00-33-45 | Instructional Supplies - Hoboken        | 9,960                           | 9,960                          | - Hoboken               |
| 20-241-200-200-00-01-45 | Personal Svcs - Emp Ben - HH            | 230                             | 230                            | - Hasbrouck Heights     |
| 20-241-200-300-00-01-45 | Purchased Services - HH                 | 1,018                           | 1,318                          | 300 Hasbrouck Heights   |
| 20-241-200-600-00-01-45 | Supplies and Materials - HH             | 750                             | 450                            | (300) Hasbrouck Heights |
| <b>Total</b>            |                                         | <b>39,250</b>                   | <b>39,250</b>                  | -                       |

[illegible]

## Summer KEYS 2022 Staff

## Teachers-in-Charge: (\$32/hour; \$32.50 starting 7/1/22)

|             |          |
|-------------|----------|
| Jarosiewicz | Christa  |
| Reynolds    | Danielle |

## Teachers: (\$31/hour; \$31.50 starting 7/1/22)

|           |          |
|-----------|----------|
| Borowski  | Kaitlyn  |
| Cebula    | Mike     |
| Condal    | Taylor   |
| Giaquinto | Jamie    |
| Grillo    | Theresa  |
| Kroncke   | Danielle |
| Young     | Karen    |

## Teacher Assistants: (\$16/hour; \$16.50 starting 7/1/22)

|             |         |
|-------------|---------|
| Bincoletto  | Dana    |
| Bothe       | Jordan  |
| Gasparino   | Amanda  |
| Giaquinto   | Jenna   |
| Kulesa      | Patty   |
| Minichiello | Terri   |
| Perdomo     | Renee   |
| Traverso    | Caitlyn |
| Wexler      | Melanie |

## Students Helpers: (\$9.35/hour; \$9.85 starting 7/1/22)

|           |         |
|-----------|---------|
| Alexander | Giselle |
| Bohan     | Maya    |
| Knaggs    | Kyle    |
| Kroncke   | Natalie |
| Scarpa    | Mia     |
| Toledo    | Sofia   |

## Teacher Substitutes: (\$31/hour; \$31.50 starting 7/1/22)

|         |         |
|---------|---------|
| Cocozzo | Zach    |
| Falduto | Marlise |
| Zellman | Ian     |

**22-23 TENURED STAFF**

| <b>LAST NAME</b> | <b>FIRST NAME</b> | <b>FTE</b> | <b>TOTAL</b>  |
|------------------|-------------------|------------|---------------|
| AMOROSI          | JOHN              |            | \$ 72,770.00  |
| BADRE            | JEFF              |            | \$ 78,783.00  |
| CATAPANE         | JOAN              |            | \$ 95,716.00  |
| GIANCASPRO       | VALERIE           |            | \$ 79,645.00  |
| HELFANT          | MATTHEW           |            | \$ 213,170.00 |
| IAROSSI          | ROBERT            |            | \$ 96,157.00  |
| JOHANNEMANN      | CHRIS             |            | \$22.54/HR    |
| MATTYASOVSKY     | TAMAS             |            | \$ 113,018.00 |
| MESSERY          | DINA              |            | \$ 175,958.00 |
| MIHALISIANOS     | GERASIMOS         |            | \$ 125,000.00 |
| SCHOLZ           | ROBYN             |            | \$ 100,883.00 |

**SECRETARIES/DATA SYS. COORD./CLERICAL**

|             |           |      |              |
|-------------|-----------|------|--------------|
| BEHR        | CATHERINE | 0.7  | \$ 16,995.00 |
| CANAVATCHEL | JULIE     | 1    | \$ 58,968.00 |
| CARLIN      | PATRICIA  | 1    | \$ 60,968.00 |
| DELVECCHIO  | FRAN      | 1    | \$ 65,043.00 |
| GOMEZ       | LUCY      | 1    | \$ 58,968.00 |
| HONE        | PATRICIA  | 0.57 | \$ 33,612.00 |
| KLENK       | MAUREEN   | 1    | \$ 58,968.00 |
| MASON       | LISA      | 1    | \$ 58,968.00 |
| ROMANO      | CONCETTA  | 1    | \$ 58,968.00 |

**CUST./MAINT.**

|          |          |   |              |
|----------|----------|---|--------------|
| BARRIOS  | ALBERTO  | 1 | \$ 53,801.00 |
| CALDERON | ERNESTO  | 1 | \$ 54,301.00 |
| CRUZ     | JORGE    | 1 | \$ 52,801.00 |
| DEPALMA  | DOMINICK | 1 | \$ 55,501.00 |
| JONES    | WILLIAM  | 1 | \$ 55,501.00 |
| KNAGGS   | DAWN     | 1 | \$ 56,497.00 |
| LUTERZO  | MICHAEL  | 1 | \$ 55,501.00 |
| MONTANEZ | PABLO    | 1 | \$ 56,366.00 |
| OLIVO    | JOSEPH   | 1 | \$ 56,497.00 |
| SILVA    | JOHNNY   | 1 | \$ 50,301.00 |

**ADMIN**

|           |          |   |               |
|-----------|----------|---|---------------|
| BARCHINI  | VINCENZO | 1 | \$ 138,828.00 |
| COLANGELO | JOSEPH   | 1 | \$ 148,250.00 |
| D'AMICO   | FRANK    | 1 | \$ 133,546.00 |



**22-23 TENURED STAFF**

| <b>LAST NAME</b> | <b>FIRST NAME</b> | <b>FTE</b> |    | <b>TOTAL</b> |
|------------------|-------------------|------------|----|--------------|
| MANSFIELD        | JACQUELYN         | 1          | \$ | 117,000.00   |
| MASTROPIETRO     | JOSEPH            | 1          | \$ | 148,950.00   |
| SCUILLA          | MICHAEL           | 1          | \$ | 146,936.00   |
| SICKELS          | MICHAEL           | 1          | \$ | 149,750.00   |
| SIMMONS          | LINDA             | 1          | \$ | 176,792.00   |

**TEACHERS, CST, GUIDANCE, NURSES**

|              |           |     |    |            |
|--------------|-----------|-----|----|------------|
| ABBATIELLO   | MARIA     | 1   | \$ | 107,725.00 |
| ASCOLESE     | JOSEPH    | 1   | \$ | 109,425.00 |
| AVELLA       | FRANK     | 1   | \$ | 73,255.00  |
| BAPTISTA     | KATHERINE | 1   | \$ | 106,225.00 |
| BARI         | CHRISTINA | 1   | \$ | 91,925.00  |
| BEER         | LAURA     | 1   | \$ | 109,425.00 |
| BERNSTEIN    | LISA      | 1   | \$ | 109,425.00 |
| BINAZESKI    | MICHAEL   | 1   | \$ | 100,245.00 |
| BOTHE        | LORI      | 1   | \$ | 57,755.00  |
| BRANCATO     | LAURIE    | 1   | \$ | 56,005.00  |
| BRANDER      | SAMANTHA  | 1   | \$ | 83,905.00  |
| CAFFERTY     | BETH      | 1   | \$ | 93,425.00  |
| CALLIGY      | ASHLEY    | 1   | \$ | 74,705.00  |
| CAPOZZI      | CYNTHIA   | 1   | \$ | 67,355.00  |
| CAPUTO       | EILEEN    | 1   | \$ | 95,805.00  |
| CAPUTO       | KIM       | 1   | \$ | 108,925.00 |
| CASSANO      | PHILIP    | 1   | \$ | 101,125.00 |
| CASSIDY      | CATHERINE | 1   | \$ | 108,925.00 |
| CASSIERE     | DAVID     | 1   | \$ | 107,725.00 |
| CEBULA       | MICHAEL   | 1   | \$ | 77,105.00  |
| CENTRELLA    | MARY      | 1   | \$ | 106,225.00 |
| CHAPIN       | BRIDGETTE | 1   | \$ | 107,725.00 |
| CHIU         | BETTY     | 1   | \$ | 108,925.00 |
| CHRISTIANSON | BARBARA   | 1   | \$ | 109,425.00 |
| CIRACO       | LISA      | 1   | \$ | 107,103.00 |
| CLAUS        | SANDRA    | 1   | \$ | 108,925.00 |
| COFFEY       | JESSE     | 1   | \$ | 62,125.00  |
| COLANERI     | LISA      | 1   | \$ | 60,405.00  |
| CONDAL       | TAYLOR    | 1   | \$ | 63,575.00  |
| COSTELLO     | KRISTIN   | 0.6 | \$ | 64,635.00  |
| CUTTITA      | CATHERINE | 1   | \$ | 58,955.00  |
| DALY         | ALLISON   | 1   | \$ | 107,025.00 |
| DENNEHY      | PATRICK   | 1   | \$ | 62,125.00  |

**22-23 TENURED STAFF**

| <b>LAST NAME</b> | <b>FIRST NAME</b> | <b>FTE</b> | <b>TOTAL</b>  |
|------------------|-------------------|------------|---------------|
| DEPALMA          | VICTORIA          | 1          | \$ 105,525.00 |
| DILASCIO         | TINA              | 1          | \$ 56,005.00  |
| DIMARTINO        | KIMBERLY          | 1          | \$ 105,525.00 |
| DITARANTO        | GABRIELLE         | 1          | \$ 56,005.00  |
| DRAGO            | EILEEN            | 1          | \$ 107,725.00 |
| DUBOFSKY         | GAYLE             | 1          | \$ 106,225.00 |
| DUGAN            | JESSICA           | 1          | \$ 63,875.00  |
| FARQUHAR         | LORI              | 1          | \$ 60,405.00  |
| FARRUGGIO        | MARIA             | 1          | \$ 100,245.00 |
| FELICETTI        | KAREN             | 1          | \$ 107,725.00 |
| FERRANTI         | JACKILYN          | 1          | \$ 74,705.00  |
| FREUND           | KRISTOPHER        | 1          | \$ 74,705.00  |
| GABRIELE         | PATRICK           | 1          | \$ 105,525.00 |
| GALLUCCI         | JOANIE            | 1          | \$ 68,925.00  |
| GARFI            | NICOLE            | 1          | \$ 57,705.00  |
| GEORGATOS        | AUNDREA           | 1          | \$ 66,955.00  |
| GESELL           | LINDSEY           | 1          | \$ 73,255.00  |
| GRIECO           | JOHNNA            | 1          | \$ 60,405.00  |
| GYENES           | MELISSA           | 1          | \$ 108,925.00 |
| HEALEY           | CAROLYNNE         | 1          | \$ 109,425.00 |
| INCOGNITO        | DANIELLE          | 1          | \$ 93,425.00  |
| JAROSIEWICZ      | CHRISTA           | 1          | \$ 107,025.00 |
| JOHNSON          | DAWN              | 1          | \$ 107,725.00 |
| JOHNSON-GALLO    | SUZANNE           | 1          | \$ 107,725.00 |
| KANE             | KIMBERLY          | 1          | \$ 106,225.00 |
| KASTNER          | DANIELLE          | 1          | \$ 91,925.00  |
| KELLER           | JENNIFER          | 1          | \$ 68,925.00  |
| KOS              | SUZANNE           | 1          | \$ 109,425.00 |
| KRONCKE          | DANIELLE          | 1          | \$ 107,725.00 |
| KRYSZ            | KIRSTIN           | 1          | \$ 107,025.00 |
| LAMBE            | PAMELA            | 1          | \$ 108,925.00 |
| LATORRE          | EILEEN            | 1          | \$ 108,225.00 |
| LATORRE          | LISAMARIE         | 1          | \$ 57,755.00  |
| LEONE            | ELISABETTA        | 1          | \$ 62,875.00  |
| LINDQUIST        | ANTOINETTE        | 1          | \$ 56,005.00  |
| LOPERA           | JENNIFER          | 1          | \$ 73,255.00  |
| LUTZ             | VANESSA           | 1          | \$ 105,525.00 |
| MABEL            | MICHELE           | 1          | \$ 98,745.00  |
| MAI              | AMANDA            | 1          | \$ 106,225.00 |
| MANSFIELD        | LINDA             | 1          | \$ 103,625.00 |
| MANSFIELD        | SEAN              | 1          | \$ 56,755.00  |

**22-23 TENURED STAFF**

| <b>LAST NAME</b> | <b>FIRST NAME</b> | <b>FTE</b> | <b>TOTAL</b>  |
|------------------|-------------------|------------|---------------|
| MARCHESE         | VINCENT           | 1          | \$ 74,705.00  |
| MARTELLO         | JENNIFER          | 1          | \$ 105,525.00 |
| McCUE            | VANESSA           | 1          | \$ 73,255.00  |
| McGINTY          | ELIZABETH         | 1          | \$ 105,525.00 |
| McKERNAN         | JULIE             | 1          | \$ 64,575.00  |
| McSHANE          | PATRICK           | 1          | \$ 62,125.00  |
| MERTZ            | MICHAEL           | 1          | \$ 65,775.00  |
| MILLER           | CORINNE           | 1          | \$ 101,925.00 |
| MINERVINI        | AMANDA            | 1          | \$ 79,255.00  |
| MINICHIELLO      | ROCCO             | 1          | \$ 103,825.00 |
| MONETTI          | DANIELLE          | 1          | \$ 99,545.00  |
| MONTALTO-PHILP   | MARIA             | 1          | \$ 106,225.00 |
| MORONEY          | CARRON            | 1          | \$ 100,245.00 |
| MUSCO            | JACLYN            | 1          | \$ 65,775.00  |
| MUSKA            | JAMES             | 1          | \$ 82,655.00  |
| NEUMANN          | MARY              | 1          | \$ 80,875.00  |
| O'BRIEN          | ANGELA            | 1          | \$ 109,425.00 |
| OETTINGER        | EILEEN            | 1          | \$ 66,255.00  |
| O'HAGAN          | KERRIE            | 1          | \$ 108,225.00 |
| O'SHEA-CANETTI   | CHRISTINE         | 1          | \$ 99,545.00  |
| PALLADINO        | LISA              | 1          | \$ 68,925.00  |
| PELLEGRINO       | CHRISTINE         | 1          | \$ 100,425.00 |
| PERDOMO          | RITA              | 1          | \$ 61,755.00  |
| PIGNATIELLO      | DANIEL            | 1          | \$ 102,625.00 |
| PRASHKER         | HANA              | 1          | \$ 77,105.00  |
| PUZIO            | MICHELLE          | 1          | \$ 106,225.00 |
| RAD              | MELISSA           | 1          | \$ 108,925.00 |
| REGAN            | DANA              | 1          | \$ 90,705.00  |
| REYNOLDS         | DANIELLE          | 1          | \$ 73,255.00  |
| RICCI            | MARGARET          | 1          | \$ 109,425.00 |
| RISPOLI          | DAVID             | 1          | \$ 103,625.00 |
| ROBERTSON        | DIANE             | 1          | \$ 65,655.00  |
| RODNITE          | KAILEY            | 1          | \$ 65,075.00  |
| ROGERS           | ALYSSA            | 1          | \$ 105,525.00 |
| ROMAN            | IVANA             | 1          | \$ 56,755.00  |
| RUCCI            | NICHOLE           | 1          | \$ 107,725.00 |
| RUSSO            | ADRIANA           | 1          | \$ 72,555.00  |
| SABIN            | CHRISTINA         | 1          | \$ 107,725.00 |
| SCHMARAK         | JUSTIN            | 1          | \$ 73,255.00  |
| SHANNON          | ROBIN             | 1          | \$ 101,445.00 |
| SHELLY           | BETTE             | 1          | \$ 105,525.00 |

**22-23 TENURED STAFF**

| <b>LAST NAME</b> | <b>FIRST NAME</b> | <b>FTE</b> | <b>TOTAL</b>  |
|------------------|-------------------|------------|---------------|
| SICILIAN         | MATTHEW           | 1          | \$ 108,725.00 |
| SICONOLFI        | LAUREN            | 1          | \$ 105,525.00 |
| SPARACIO         | MATTHEW           | 1          | \$ 79,955.00  |
| SQUILLACE        | MARIA             | 1          | \$ 105,525.00 |
| STILLMAN         | MICHAEL           | 1          | \$ 108,225.00 |
| STURM            | RHONDA            | 1          | \$ 108,925.00 |
| TACINELLI        | COURTNEY          | 1          | \$ 98,745.00  |
| TATTOLI          | LORENZO           | 1          | \$ 65,775.00  |
| TEN BERGE        | LAURIE            | 1          | \$ 102,625.00 |
| TOY              | KATHLEEN          | 1          | \$ 109,425.00 |
| TSAKELOVA        | VIKTORIA          | 1          | \$ 72,055.00  |
| VALENTI          | SHANNON           | 1          | \$ 107,025.00 |
| VAN DAM          | JOHN              | 1          | \$ 96,325.00  |
| WARREN           | MICHAEL           | 1          | \$ 95,805.00  |
| WERNER           | JENNIFER          | 1          | \$ 56,755.00  |
| YOUNG            | KAREN             | 1          | \$ 96,325.00  |
| ZELLMAN          | IAN               | 1          | \$ 106,225.00 |
| ZITO             | ALYSSA            | 1          | \$ 66,525.00  |
| ZUKATUS          | JOHN              | 1          | \$ 98,745.00  |

**22-23 NON-TENURED STAFF**

| <b>LAST NAME</b> | <b>FIRST NAME</b> | <b>FTE</b> | <b>TOTAL</b> |
|------------------|-------------------|------------|--------------|
| ALVAREZ          | JENNIFER          |            | \$20.73/HR   |
| COZZITORTO       | PATRICIA          |            | \$ 71,681.00 |
| TODD             | RONALD            |            | \$13.42 / HR |

**SECRETARIES/DATA SYS. COORD./CLERICAL**

|       |       |      |              |
|-------|-------|------|--------------|
| SISCO | DAISY | 0.57 | \$ 32,600.00 |
|       |       |      | \$ -         |

**CUST./MAINT.**

|         |         |   |              |
|---------|---------|---|--------------|
| CUYA    | RAFAEL  | 1 | \$ 50,612.00 |
| HASSETT | ANTHONY | 1 | \$ 50,612.00 |
| HASSETT | PATRICK | 1 | \$ 49,007.00 |

**ADMIN**

|         |           |   |               |
|---------|-----------|---|---------------|
| FOWLER  | JARED     | 1 | \$ 121,000.00 |
| VETRANO | DOMINIQUE | 1 | \$ 142,223.00 |

**TEACHERS, CST, GUIDANCE, NURSES**

|            |          |     |               |
|------------|----------|-----|---------------|
| ANGELILLO  | SAMANTHA | 1   | \$ 55,005.00  |
| BALESTRA   | MAURIZIO | 1   | \$ 98,745.00  |
| BAUMANN    | SOPHIE   | 1   | \$ 57,705.00  |
| BELLISSIMO | KIMBERLY | 1   | \$ 55,005.00  |
| BEVAQUA    | NICOLE   | 1   | \$ 63,875.00  |
| BRUNETTI   | NATALIE  | 1   | \$ 55,005.00  |
| BUI        | LISA     | 1   | \$ 101,125.00 |
| CALDERON   | PAOLA    | 1   | \$ 68,925.00  |
| COCOZZO    | ZACHARY  | 1   | \$ 56,755.00  |
| CURTIN     | ALYSHA   | 1   | \$ 55,505.00  |
| DALCORTIVO | KRISTEN  | 1   | \$ 62,125.00  |
| DANNY      | MONICA   | 1   | \$ 80,475.00  |
| DINALLO    | ANTHONY  | 1   | \$ 105,525.00 |
| DOWNEY     | HEATHER  | 1   | \$ 55,505.00  |
| DURMUS     | MERAL    | 0.6 | \$ 33,003.00  |
| FALQUEZ    | MEGAN    | 1   | \$ 77,555.00  |
| FERIA      | JOHANNA  | 1   | \$ 61,825.00  |
| GALLINA    | ANGELA   | 1   | \$ 61,825.00  |
| GORDON     | TAMMY    | 1   | \$ 88,325.00  |
| HRICAY     | JAMIE    | 1   | \$ 57,505.00  |
| LOWE       | ALISON   | 0.6 | \$ 33,003.00  |
| MASON      | PAUL     | 1   | \$ 55,005.00  |

|          |           |     |    |            |
|----------|-----------|-----|----|------------|
| McCANN   | JUSTIN    | 1   | \$ | 55,505.00  |
| MELI     | HEATHER   | 1   | \$ | 55,005.00  |
| NETELKOS | STEPHANIE | 1   | \$ | 55,505.00  |
| O'BRIEN  | ALLISON   | 1   | \$ | 55,005.00  |
| POPE     | HEATHER   | 1   | \$ | 107,103.00 |
| PORFIDO  | JENNIE    | 0.6 | \$ | 41,775.00  |
| SCHAFFER | MICHELE   | 1   | \$ | 56,005.00  |
| SELITTO  | ALISA     | 1   | \$ | 61,825.00  |
| SHERBIN  | MICHAEL   | 1   | \$ | 62,825.00  |
| TAGUE    | MOLLY     | 1   | \$ | 73,255.00  |
| TOMESCO  | VICTORIA  | 1   | \$ | 57,755.00  |

**22-23 PARAPROFESSIONALS****PARAS**

|             |            |              |
|-------------|------------|--------------|
| ALOSCO      | PASQUALINA | \$ 26,520.00 |
| ALTAMURA    | GRAZIA     | \$ 25,520.00 |
| BARRIOS     | TRICIA     | \$ 25,520.00 |
| BISCHOFF    | MICHELLE   | \$ 25,520.00 |
| CAPASSO     | ELIZABETH  | \$ 25,520.00 |
| COLANERI    | BRENDA     | \$ 26,520.00 |
| DALLARA     | BONNIE     | \$ 25,520.00 |
| DEPALMA     | ANNE-MARIE | \$ 26,520.00 |
| DI GIACINTO | KATHLEEN   | \$ 25,520.00 |
| FERRERI     | KATHLEEN   | \$ 25,520.00 |
| FRESCHI     | KELLY      | \$ 25,520.00 |
| GARDEN      | MAUREEN    | \$ 25,520.00 |
| GUADAGNO    | MARYANNE   | \$ 25,520.00 |
| HUGHES      | KATHLEEN   | \$ 25,520.00 |
| INNIS       | DEBRA      | \$ 25,520.00 |
| KASHUBA     | LAURA      | \$ 25,520.00 |
| KISTNER     | MARIE      | \$ 26,520.00 |
| LATORRE     | DEBORAH    | \$ 26,520.00 |
| MAKELY      | BRYAN      | \$ 25,520.00 |
| MINICHIELLO | THERESA    | \$ 25,520.00 |
| MULLINS     | LINDA      | \$ 25,520.00 |
| NAZEH       | RULA       | \$ 25,520.00 |
| PARISE      | KIMBERLY   | \$ 25,520.00 |
| PENNISI     | JENNIFER   | \$ 25,520.00 |
| PEREZ       | JACKLYN    | \$ 25,520.00 |
| PRIORE      | LYNNE      | \$ 25,520.00 |
| RICCOBONO   | GIOVANNA   | \$ 25,520.00 |
| RIORDAN     | CAITLIN    | \$ 25,520.00 |
| RISPOLI     | EVELYN     | \$ 25,520.00 |
| ROCHE       | TRACI      | \$ 25,520.00 |
| SAGITAS     | JOANNA     | \$ 25,520.00 |
| SALIB       | CORINNE    | \$ 25,520.00 |
| SCHMATZ     | LORI       | \$ 25,520.00 |
| SHENLOOGIAN | LEANNE     | \$ 26,520.00 |
| STELLHORN   | KATHY      | \$ 25,520.00 |
| VALENTE     | SABINA     | \$ 26,520.00 |
| VERDI       | NANCY      | \$ 25,520.00 |
| WARREN      | JENNIFER   | \$ 25,520.00 |
| WEXLER      | MELISSA    | \$ 25,520.00 |
| WHEELER     | KAREN      | \$ 25,520.00 |
| WIPPER      | DONNA      | \$ 25,520.00 |

7<sup>TH</sup> Grade Camping Trip – May 18<sup>th</sup> – May 20<sup>th</sup>

Teachers @ \$100 per night

Kerrie O'Hagan  
Eileen Drago  
Kim Caputo  
James Muska  
Jen Keller  
Jackie Ferranti  
Michael Binazeski  
Jesse Coffey  
Kim Bellisimo  
Zach Cocozzo  
Allison O'Brien  
Angela Gallina  
Kathy Toy

Administrator @ \$200 per night

Joseph Mastropietro



**2432 Varsity Letter Policy****Varsity Letter Procedure:**

At the end of each athletic season, coaches will select members of their team who will earn varsity letter status. Varsity letter status will be earned by athletes who participate at the varsity level of an athletic team.

**\*\*Coaches will reserve the right under special circumstances to award a varsity letter to any member of the team.**

**Sport Specific Criteria:**

Football: appearance in 2 varsity games

Soccer: appearance in 4 varsity games

Tennis: appearance in 2 matches

Volleyball: appearance in 4 varsity games

Wrestling: appearance in 4 varsity matches

Basketball: appearance in 4 varsity games

Bowling: appearance in 4 varsity games

Winter track: appearance in 4 varsity events

Baseball: appearance in 4 varsity games

Softball: appearance in 4 varsity games

Golf: in varsity lineup for 2 matches

Outdoor Track: appearance in 4 varsity events

Swimming: appearance in 4 varsity events

Cheerleading: appearance in 50% of varsity events (selection per policy)

Marching Band: appearance in 50% of marching band events

**Varsity Jacket Ordering:**

Coaches will provide a list of varsity letter athletes to the Athletic Director. Athletes must receive a varsity jacket order confirmation slip from the Athletic Director to give to the jacket vendor prior to ordering a varsity jacket. The jacket vendor will come to the school at the end of the each season to fit the athletes for their varsity jacket.

First Reading: April 28, 2022

# POLICY GUIDE

PROGRAM  
2451/page 1 of 7  
Adult High School  
Jan 22  
M

[See POLICY ALERT Nos. 221 and 226]

## 2451 ADULT HIGH SCHOOL

The Board of Education may determine a need exists in the community for the provision of educational services that will enable out-of-school adults to qualify for a State-endorsed high school diploma issued by the Board. The purpose of this program is to provide comprehensive life-long learning opportunities for adults. Accordingly, the Board may establish and implement a State-approved adult high school ~~in accordance with rules of the State Board of Education.~~

The Board of Education may open and operate an adult high school, which shall offer ~~students~~ ~~adults~~ opportunity, accessibility, and flexibility while maintaining high standards inherent in the awarding of a high school diploma pursuant to N.J.S.A. ~~18A:49-1 et seq.~~, 18A:50-1 et seq., and N.J.A.C. ~~6A:20-2.1~~ ~~18A:50A-1~~ et seq. Courses shall be sufficiently varied ~~to for meet meeting~~ the educational needs of ~~students~~ ~~adults~~ and shall be designed to challenge ~~students~~ ~~participants~~ to achieve their highest level of educational ability.

An educational plan shall be developed for each student in the district's adult high school program reflecting the student's past academic record, an analysis of past experiences for which credit may be awarded **pursuant to N.J.A.C. 6A:20-2.6**, graduation requirements, and a proposed schedule of courses for the current school year leading to completion of graduation requirements.

### A. Eligibility for Enrollment – N.J.A.C. 6A:20-2.2

1. To qualify for enrollment in the adult high school, a person shall:
  - a1. Be a New Jersey resident **at least sixteen years of age;**
2. ~~Meet the age and out of school requirement at N.J.A.C. 6A:20-1.3;~~



# POLICY GUIDE

PROGRAM  
2451/page 2 of 7  
Adult High School

(1)~~a~~. A **student** ~~person~~ enrolled in secondary school with senior standing who lacks an opportunity to take at ~~their~~ ~~his or her~~ secondary school courses that are available in an adult high school shall be **eligible to take courses at the adult high school** ~~exempt from the out-of-school requirement provisions of N.J.A.C. 6A:20-1.3~~, provided the Superintendents of both the sending and receiving school districts approve in a written joint agreement the participation of **the student** ~~such a person~~ on a space-available basis in ~~the an~~ adult high school. The written approval shall explicitly state the course(s) to be taken, **the credits offered for each subject**, and the time frame covered by the agreement. Tuition established by the receiving school district on a cost-recovery basis may be charged to the sending school district for **students** ~~persons~~ enrolled under this exception, if **applicable**;

b3. Have not earned a ~~locally issued~~, State-endorsed **or State-issued** high school diploma;

(1)~~a~~. Persons holding **State-endorsed** ~~locally issued~~ high school diplomas may enroll in an adult high school on a space-available basis for the express purpose of supplementing their high school record. Tuition established by the host school district on a cost-recovery basis may be charged to persons enrolling under this exception; and

c4. Complete and sign a **locally created** ~~an~~ application for enrollment, including a statement of responsibilities.

## B. **English Language Learners** ~~Adults with Special Needs~~ – N.J.A.C. 6A:20-2.3

1. **English language learners (ELLs)** ~~Limited English proficient adults~~ shall be required to demonstrate language **proficiency** ~~fluency~~ on a State-approved English proficiency assessment at a score level determined by the **New Jersey State Board of Education** ~~in accordance to N.J.A.C. 6A:20-2.3(a)~~.



# POLICY GUIDE

PROGRAM  
2451/page 3 of 7  
Adult High School

a. ELLs shall be referred to appropriate classes in the adult high school to attain English language proficiency.

(1) If the language improvement needs of the individual cannot be met by the adult high school, then the Principal shall refer the person to a New Jersey Department of Labor and Workforce Development Career Connections website.

## C. Individuals with Disabilities – N.J.A.C. 6A:20-2.4

1. For an **individual adult** with a previous **Individualized Education Program (IEP)** ~~experience in a special education program now seeking similar services at an adult high school, the Principal of the adult high school shall request, with the written consent of the individual the concurrence of the adult, the most recent evaluation and individualized educational plan (IEP) for the individual adult from the high school of last attendance, provided the evaluation was made within the last three years pursuant to N.J.A.C. 6A:20-2.3(b).~~

a1. The Principal shall review the IEP to determine the services required by the plan and ~~also~~ the availability of such services at the adult high school.

(1)a. If the IEP can be carried out, it shall serve as the instructional guide for the **individual adult**.

(2)b. If the Principal determines the IEP cannot be carried out, the Principal shall promptly refer the **individual adult** to the nearest adult high school with staff available to offer the special services required in the IEP or to **the** appropriate county or State agencies or institutions with resources and personnel able to serve the **individual's special needs of the adult**.



# POLICY GUIDE

PROGRAM  
2451/page 4 of 7  
Adult High School

- b2. If the evaluation was made more than three years prior to application to the adult high school, the IEP may not serve as a guide for the **individual's** ~~adult's~~ instructional program at the adult high school. **The individual shall be referred to the IEP team for a reevaluation in accordance with N.J.A.C. 6A:14 - Special Education.**
2. For an individual who previously had a 504 Plan, the Principal of the adult high school shall request, with the written consent of the individual, the most recent 504 Plan for the individual from the high school of last attendance, provided the evaluation was made within the last year. The school district shall determine if the 504 Plan needs to continue, be discontinued, and/or updated. The Principal of an adult high school may request a doctor's note with a rationale and treatment plan to verify the continued need for the 504 Plan.
3. An individual with a disability who does not qualify for special education and related services, pursuant to N.J.A.C. 6A:14, N.J.A.C. 6A:20-2.4(a), and C.1. above, and who does not have a previous 504 Plan shall be counseled regarding educational options that would lead to a high school diploma.

~~Disabled adults without previous experience in a special education program or individuals with IEPs that have been issued more than three years prior to their application to the adult high school shall be counseled regarding educational options that would lead to high school graduation and shall be served to the maximum extent appropriate to the needs of the disabled adult within the capability of the program to provide such services in accordance to N.J.A.C. 6A:2.3(e).~~

## D. Graduation Requirements – N.J.A.C. 6A:20-2.54

1. Adult high school students must pass the Statewide assessment ~~test~~ for graduation **pursuant to N.J.A.C. 6A:8-5.1.**



# POLICY GUIDE

PROGRAM  
2451/page 5 of 7  
Adult High School

- a. **Students who are enrolled in the adult high school and** ~~are When an adult is~~ unable to pass the Statewide assessment **for graduation test, pursuant to N.J.A.C. 6A:8-5.1, there shall receive be** further evaluation through the **portfolio appeal process, Alternative High School Assessment** pursuant to N.J.A.C. 6A:8-5.1; ~~Standards and Assessments.~~
  - b. **ELLs who are enrolled in the adult high school and** ~~When limited English proficient adults~~ are unable to pass the Statewide assessment **for graduation test, required at N.J.A.C. 6A:8-5.1, they shall receive be** further evaluation ~~evaluated through the Alternative High School Assessment~~ pursuant to N.J.A.C. 6A:8-5.1(h), and shall demonstrate English language fluency on a **New Jersey Department of Education** State-approved English proficiency assessment ~~as a requirement for graduation.~~ **The portfolio appeals process shall be undertaken in the ELL's native language, when available.**
2. When operating an adult high school, the Board shall **ensure that students** meet the requirements for high school graduation pursuant to N.J.A.C. 6A:8-5 and ~~Policy 5460.~~
  3. The staff of the adult high school shall distribute to each entering ~~student adult~~ a copy of all State and local adult high school graduation requirements. At the beginning of each course, all ~~students adults~~ shall receive a list of proficiencies required for the successful completion of the course.
  4. Successful completion of the requirements ~~set forth as outlined in N.J.A.C. 6A:20-2.54(a) and (b), D.1. and D.2. above, and the requirements those~~ established by the Board, ~~of Education~~ shall be required as conditions for awarding a locally issued, State-endorsed diploma.
  5. The Board shall not issue **a State-endorsed** ~~an adult~~ high school diploma without State approval of the adult high school program ~~and without signed verifications for all credit awarded for experience and an official transcript(s) being on file.~~



# POLICY GUIDE

PROGRAM  
2451/page 6 of 7  
Adult High School

6. **The Board shall not issue a State-endorsed high school diploma without signed verifications for all credit awarded for experience and an official transcript(s) being on file.**

E. Award of Credit – N.J.A.C. 6A:20-2.65

A Board of Education operating an adult high school shall annually adopt, at a public meeting, policies that provide for the awarding of credit, subject to the provisions outlined in N.J.A.C. 6A:20-2.65(a)1. through 6A:20-2.65(a)12.

F. Awarding of Credit for Foreign **Studies Students** – N.J.A.C. 6A:20-2.76

Credit for the equivalent of American secondary school studies experienced in a foreign country shall be reviewed by **the school district operating the adult high school. If the school district cannot review the secondary studies experienced in a foreign country, the secondary studies shall be reviewed by** a recognized foreign credential evaluation expert or service ~~following an evaluation of transcript(s) presented by the adult.~~ The cost of **the foreign credential evaluation expert or service** ~~such review~~ shall be borne by the ~~adult~~ student.

G. Maintaining Student Records – N.J.A.C. 6A:20-2.87

The adult high school ~~program~~ shall have the responsibility to compile, maintain, and retain student records, including daily attendance records, and to regulate access to and security of such records.

~~Attendance records will be compiled and maintained in accordance with Board Policy No. 9330 and State Board of Education rules governing student records and with law and State Board of Education rules governing financial records.~~

H. Staffing – N.J.A.C. 6A:20-2.98

1. ~~Pursuant to N.J.A.C. 6A:20-2.8, T~~he adult high school shall have an adequate number of professional staff, properly certified for their respective assignments; however, persons involved in adult advisement shall be certified as either a Principal, supervisor, counselor, or teacher.



# POLICY GUIDE

PROGRAM  
2451/page 7 of 7  
Adult High School

2. The Board of Education shall assign to professional staff members only position titles recognized in N.J.A.C. 6A:9B —, State Board of Examiners and Certification.

## I. Special Conditions – N.J.A.C. 6A:20-2.109

The rules set forth elsewhere in N.J.A.C. 6A governing the operation of a high school within ~~the~~ a school district shall govern the operation of an adult high school, unless otherwise explicitly stated in N.J.A.C. 6A:20-2 and this Policy pursuant to N.J.A.C. 6A:20-2.

### ~~Monitoring – N.J.A.C. 6A:20-2.10~~

~~Staff of the New Jersey Department of Education's Adult Education Unit shall monitor the adult high school program pursuant to the monitoring process outlined in N.J.A.C. 6A:20-1.6. The indicators of program quality with associated measures of performance as outlined in N.J.A.C. 6A:20-2.10(b) shall be used by the monitoring teams in carrying out the monitoring process in adult high schools.~~

N.J.S.A. 18A:7C-8; 18A:38-16; 18A:48-1; 18A:50-1 et seq.  
N.J.A.C. 6A:20-2.1 et seq.

Revised (First Reading): March 24, 2022  
Revised (Second Reading): April 28, 2022





## 3212 ATTENDANCE

The regular and prompt attendance of teaching staff members is an essential element in the efficient operation of the school district and the effective conduct of the educational program. Staff member absenteeism disrupts the educational program, and the Board of Education considers attendance an important component of a staff member's job performance.

A teaching staff member who fails to give prompt notice of an absence, misuses sick leave, fails to verify an absence in accordance with Board policy, falsifies the reason for an absence, is absent without authorization, is repeatedly tardy, or accumulates an excessive number of absences, defined as days beyond the 15 allotted, with the exception of maternity, short or long term sick leave, as approved by the BOE, will be subject to appropriate progressive discipline. Appropriate progressive discipline includes a written reprimand or the withholding of a salary increment.

### Tardy Progressive Discipline

4 Tardies = Verbal warning

5<sup>th</sup> Tardy = Memorandum of understanding

Another 5 Tardies (10 total) = Documented in evaluation (receive a 2 under professionalism)

Another 3 Tardies (13 total) = Withholding of increment or official written reprimand

Two consecutive years of 13 Tardies = Automatically results in withholding of increment

If a staff member forgets to swipe in for attendance more than (3) three times, the fourth time will count as a tardy.

In accordance with N.J.S.A. 18:30-1, sick leave is defined to mean the absence from work because of personal disability due to injury or illness or because the staff member has been excluded from school by the school medical authorities on account of a contagious disease or of being quarantined for such a disease in the staff member's immediate household. No teaching staff member will be discouraged from the prudent, necessary use of sick leave and any other leave provided for in the collective bargaining agreement negotiated with the member's majority representative, in an individual employment contract, or provided in the policies of the Board. In accordance with N.J.S.A. 18A:30-4, the Superintendent or Board of Education may require a physician's certificate to be filed with the Secretary of the Board in order to obtain sick leave. The definitions of repeatedly tardy and excessively absent described herein are subject to the discretion of the Superintendent.

**~~An emergency~~ A personal day cannot be used to extend a school break, holiday or school closure.**

**If personal days are used in conjunction with sick days to make an extended paid leave, a doctor's note will be required for the sick day(s). Consecutive personal days must be approved by the Superintendent. The Superintendent reserves the right of approval.**

The Superintendent, in consultation with administrative staff members, will review the rate of absence among the staff members. The review will include the collection and analysis of attendance data.

N.J.S.A. 18A:27-4; 18A:28-5; 18A:30-1 et.seq.

Adopted: 20 November 2014

Revised: May 21, 2015

Revised: November 16, 2017

Revised: August 16, 2018

Revised: October 25, 2018

Revised: February 28, 2019

Revised (First Reading): March 24, 2022

Revised (Second Reading): April 28, 2022

# District Regulation

## **2624 - GRADING SYSTEM**

### Elementary School Grades K - Five

The Hasbrouck Heights Board of Education believes that the Elementary School report card should reflect the degree to which a student has mastered the content of the New Jersey Student Learning Standards. As such, it is essential that each individual's grades are calculated and allocated independently of any other student. It is the responsibility of the classroom teacher to utilize multiple assessments to determine a student's degree of mastery regarding the content outlined in the New Jersey Student Learning Standards (NJSLS) which is the curricula adopted by Hasbrouck Heights School District. Ultimately, the purpose of the Elementary School report card grade is to inform students and parents of the students' attained level of proficiency and mastery of the state standards.

### General Elements of Grading

A student's grade in any course should reflect that student's skill proficiency and essential understanding of the New Jersey Student Learning Standards (NJSLS) at all grade levels. A balanced and regular schedule of formative and summative assessments is necessary to determine each student's skill proficiency and essential understanding of the NJSLS. Rubrics for projects and some assignments will be provided by teachers in advance so students and/or parents/guardians understand the criteria by which students will be graded (e.g., the level of skill proficiency and/or essential understandings required to obtain an "A" or "B" or "C" or the deficiency of skills/essential understandings that constitutes a "D" or "F"). Note that attitude, cooperation, and compliance with classroom rules affect a student's proficiency and essential understandings.

### Kindergarten through Grade 3: Grading System

Numerical grades will not be assigned to a student's performance on the report card. Rather, a marking system (detailed below) will be used to rate a student's mastery of (but not limited to) specific academic skills, work habits, and social development. This system is devised to report on a student's attainment of a plethora of skills and standards. It is highly recommended that parents utilize these standards based report cards to assist children at home.

\*Kindergarten through Grade 3 Marking System: Distributed three times per year

4 = Exceeds standards.

3 = Achieves standards.

2 = Approaching standards.

1 = Needs support.

N/A = Not assessed at this time.

#### Fourth and Fifth Grade: Grading System

In the core subject areas a report card grade will reflect a student's skill proficiency and essential understanding of the New Jersey Student Learning Standards (NJSLS) as outlined below.

#### Specific Elements of Grading

Grades for each marking period are to be determined on the basis of attainment (progress), preparation and participation. The following weights are to be given to each of the specific elements of grading.

80% Attainment: Formative and Summative assessment and/or assignments\* include written and oral quizzes, tests, lab write-ups, essays, reports, projects, etc. Assignments that span more than one marking period shall be graded during the process with the final grade being recorded/considered only in the marking period when due.

- Regular assessments are necessary to determine if each student has achieved the instructional objective established by the teacher during lesson planning for each instructional period of the day. Teachers should use at minimum of 6 graded assessments per marking period to gauge student progress in skill proficiency and/or essential understanding of the New Jersey Student Learning Standards (NJSLS).
- In conjunction with the Director of Curriculum and Instruction and the Principal, teachers at all grade levels will collaborate to create common formative and summative assessments that will determine if students have attained standard proficiency and essential content understanding as dictated by the New Jersey Student Learning Standards (NJSLS). The types of formative and summative assessments must vary at each grade level and according to content areas.
- A quiz is a formative assessment given in class that measures knowledge and skills pertaining to the New Jersey Student Learning Standards (NJSLS) and is meant to assist the student in attaining proficiency and understanding. Assignments completed outside of the classroom cannot be counted as a quiz. A test is a summative assessment that determines in a final and formal manner each student's proficiency and essential understanding of the NJSLS.
- A balanced and regular schedule of formative and summative assessments including projects, labs, quizzes, tests, reports is required to determine proficiency and understanding of the New Jersey Student Learning Standards (NJSLS). Teachers should strive to achieve a

balance among the types of formative assessments and summative assessments best determine students' proficiency and understanding of the content.

- Teachers at each grade level will work cooperatively to stagger the dates of formative and summative assessments and assignments including due dates for special projects, reports, and assessments.

- No one assessment can count for more than 25% of the assessment portion of the grade.

- \* Fourth and Fifth Grade Marking System for all subjects: Distributed three times per year

A 100- 93

A- 90- 92

B+ 87-89

B 83-86

B- 80- 82

C+ 77-79

C 73-76

C- 70- 72

D 65-69

F 55- 64 (For first three marking periods)

<65 (For marking period 4)

Progress reports will be available through GENESIS at the midpoint of each trimester for grades 4 & 5.

10% Participation: Includes factors such as displaying a positive interest in the classroom/presentation, displayed by active and inquisitive contributions adding to the academic or working atmosphere of the classrooms, while also paying attention to the contributions of others.

10% Preparation: Includes all homework, bringing all necessary materials to class, being ready to participate in class discussions, and exhibiting a knowledge of previously covered work.

Homework will be graded on the following percentage system

- 100 percent for completion and good effort;
- 75 percent for partial and average effort;
- 50 percent for an attempt, but not enough of the assignments is good to show that the student made a sincere effort for completions; Student may receive partial credit if turned in within 24 hours, depending upon the nature of the assignment.
- 0 for no homework or nearly no homework;

For any subject in which no daily homework is traditionally assigned, class participation will be given a weight of 20%.

There will be one grade for participation per course per trimester. All students will start out with 100% and teachers will deduct points accordingly. Teachers will place comments in GENESIS to inform parents why the grade was lowered.

#### Middle School and High School: Specific Elements of Grading

Grades for each marking period are to be determined on the basis of attainment (progress), preparation and participation. The following weights are to be given to each of the specific elements of grading.

70% Attainment: Formative and Summative assessment and/or assignments include written and/or oral quizzes, tests, lab write-ups, reports, projects, papers, etc. Assignments that span more than one marking period shall be graded during the process with the final grade being recorded/considered only in the marking period when due.

- Regular assessments are necessary to determine if each student has achieved the instructional objective established by the teacher during lesson planning for each instructional period of the day. ~~Teachers should use, at a minimum, 4 assessments per marking period.~~ **A minimum of 4 assessments needs to be spread equally across each marking period and the final assessment cannot be within 3 days of end of marking period. Submit all grades within a timely manner.**

Common Assessments will be utilized in all subject areas.

- No one assessment can count for more than 20% of the assessment portion of the grade.
  - A minimum of 5, and maximum of 15, class participation assignment per marking period, must be graded, in courses where classwork is weighted at 15%

- A minimum of 5, and maximum of 15, homework assignments per marking period, must be graded for effort or accuracy, in courses where homework is weighted at 15%
- A minimum of 10, and maximum of 30, class participation assignments per marking period must be graded, in courses where class participation is weighted at 30%
- Class participation and homework may be combined into 1 category to reflect a 30% weighting (minimum 10 and maximum of 30 total graded assignments).

### Procedures

At the midpoint in each marking period, students should have completed a number of formative assessments and summative assessments which will be accurately recorded in GENESIS to reflect each student's proficiency and essential understanding of the New Jersey Student Learning Standards (NJSLS) at that point in the marking period.

If a student is absent for a summative or formative assessment, the assessment should not be "made-up" during the following class period/instructional time. Before/after school is when assessments should be made up. Students will have up to three school days (or longer as per the teacher and/or Principal) to complete missed work or assessments.

15% Participation: includes factors such as displaying a positive interest in the classroom/presentation, displayed by active and inquisitive contributions adding to the academic or working atmosphere in the classroom-

15% Preparation: Includes all homework, bringing all necessary materials to class, being ready to participate in class discussions, and exhibiting a knowledge of previously covered work.

### Homework will be graded on the following percentage system:

- 100 percent for completion or good effort;
- 75 percent for partial or average effort;
- 50 percent for an attempt, but not enough of the assignment is good to show that the student made a sincere effort for completions;
- 0 for no homework or nearly no homework;

Teachers may assign one homework assignment per week to be graded for accuracy. Teachers must make students aware of which homework assignment will be graded. Grading for the completed work will abide by the following grading scale: 55-100

A zero for no homework or nearly no homework will still be assigned.

For any subject in which no daily homework is traditionally assigned, class participation will be given a weight of 30%. These courses must have written or verbal administrative approval prior to changing the class participation weighting to 30%.

### **Makeup Work Criteria**

**Days absent is the amount of time students have to make up work. Exceptions: medical absences.**

### **Numerical Grades**

When calculating numerical grades, only a decimal remainder equal to or greater than .5 will be rounded up. Below is the grading scale used for converting numerical grades to letter grades.

#### **Grading Scale**

A+ 97-100

A 93-96

A- 90- 92

B+ 87-89

B 83-86

B- 80-82

C+ 77-79

C 73-76

C- 70- 72

D 65-69

F 55- 64 (For first three marking periods)

<64 (For marking period 4)

### **Pass/Fail Grading**

Not Applicable. The Superintendent in conjunction with the Building Principal may grant "pass/fail grading" under extenuating circumstances on a case-by-case basis.

### Incomplete Grades

Must be resolved within two weeks of the end of Marking Period. The Principal may grant an "incomplete grade" under extenuating circumstances on a case-by-case basis.

### Honor Roll: Criteria

The purpose of these criteria is to further motivate students to work to their academic potential and further reward students for their efforts in earning grades of excellence.

### High School

Criteria- The criteria for the three levels of honor roles is as follows: First Honors: All A's (defined as A+, A, A-)

Second Honors: At least three (3) A's (defined as A+, A, A-) and no grade below a B (numeric 83 or higher)

Third Honors: At least 3 B's (numeric 83 or higher and no grade below a B (numeric 80 or higher)

### Middle School

Criteria- The criteria for the two levels of honor roles is as follows:

High Honor Roll: A+, A or A- in every subject

Honor Roll: At least three (3) A+'s, A's or A-'s and all grades B- or better

### Determination of Class Rank 9 - 12

Rank in class is based upon a student's grade point average (G.P.A.), which is determined by multiplying the quality point equivalent for each grade received by the number of credits for that course. The sum of the quality points divided by the sum of the credits for all courses taken yields the G.P.A. Grading scales are used adding extra weights for courses that are pre-advanced placement or honors, or college level, dual-enrollment, or advanced placement courses, as these courses are more rigorous and academically challenging. See below.

- Only a student who has enrolled in Hasbrouck Heights High School PRIOR TO OR ON November 1 of that student's grade 9 year will be eligible for consideration as valedictorian, salutatorian, and third honors.



- Effective with the 2013-2014 School Year and thereafter, the three students with the highest GPAs will be designated Valedictorian, Salutatorian, and Third Honors, only after the seventh semester and after the release of seventh semester GPA and percentile rank.
- Effective in School Year 2013-2014 and thereafter, no number ranking (1, 2, 3, 4, etc.) will be provided to students and/or their parents/guardians, or staff members.
- Effective in School Year 2013-2014 and thereafter, rank will only be provided to students and their parents/guardians after the seventh semester at Hasbrouck Heights High School, and rank will only be provided in percentages: 10%, 20%, 30%, etc. to those students and their parents/guardians within those percentages.
- If a college/university requests a number rank, the guidance counselor will provide that number rank to the admissions office only.
- Under no circumstances will a number rank be provided to any parent/guardian or student who requests that information, either from the Principal or administrator or guidance counselor.
- In determining a transfer student's class rank (a transfer student is defined as a student who enters Hasbrouck Heights High School after November 1 of that student's grade 9 year), only courses defined by the New Jersey Department of Education (NJDOE) course codes from the student's previous school(s) will be considered for GPA and thus for percentile rank. Transfer students are not eligible for valedictorian, salutatorian, or third honors.
- Effective with School Year 2013-2014 and thereafter, students are encouraged to take enrichment or advanced summer or online classes, but these classes will not be counted in the GPA of those students and thus will not be counted to the percentile rank. These summer and online courses will be placed on a student's transcript only if the summer or online courses are approved by the NJDOE.
- Effective with School Year 2013-2014, credit recovery and/or online credit recovery courses will be used for GPA and thus percentile rank only when the credit recovery summer or online course is mandated by the Superintendent, Principal, or his/her designee and is approved by the NJDOE.

#### Withdrawing From Courses

1. Students experiencing academic difficulty or seeking placement/level change must make an appointment to discuss the issue with their teacher. Parental permission would be required to make that change as well as approval by the supervisor/administrator.

2. If a course is dropped prior to a first quarter grade, the course will not be reflected on the transcript. After that time, a grade of "W or W/Fail" will be given for that course.
3. If a student is a senior, the quality points and credits for any course dropped after the close of marking period 1 grades will be included in the student's GPA and credit for the course up to the time of withdrawing will be included on the student's transcript. For example: a 5 credit course dropped at the end of marking period 2 will be shown on the student's transcript as 2.5 credits calculated in the GPA using the quality points earned based on the student's grade. Additionally, colleges to which the senior has applied will be notified of the change in program by the guidance counselor.
4. If a student is a senior and is requesting a change in course from a higher to lower level course, if the change is recommended by the teacher and counselor, then the student will receive credit for the lower level.
5. Students in grades 9, 10, and 11 who meet the criteria for remediation courses are required to remain in the course for the entire school year. The grade and credits from remediation courses are included in GPA calculations.
6. No student may enter and be granted credit for a full year course after the start of the 2nd marking period. Exception could be necessitated for transfer students or with administrative approval.
7. No student may enter and be granted credit for a semester course after the 1st or 3rd quarter progress reports have been distributed.
8. All students must take at least 8 courses (or the equivalent if semester courses are involved). Seniors may take fewer than 8 with parental permission. Athletic eligibility must be considered before dropping a course.

#### Scheduling and Program Changes

1. Students register for classes in the Spring. Choices are signed off by the student and parent/guardian indicating agreement with the schedule. If a student does not sign the form, the schedule will be developed by the counselor.
2. After the second full week of school in September, students who want to drop an elective will only be permitted to do so upon parents' signed approval; noting that the option may be a study hall with a loss of credits.
3. Prior to, and during the first week of school, scheduling errors are resolved. Schedule changes that will be made are for basic skills placement, adjustments for failures, and summer school results.

4. Change of teacher will not be honored.

Weighted Grading Scale (Per Credit)

| Standard Academic | Honors/Pre-AP Academic | College Level/Dual Enrollment or Advanced Placement |
|-------------------|------------------------|-----------------------------------------------------|
| 4.6               | 5.0                    | 5.3                                                 |
| 4.3               | 4.7                    | 5.0                                                 |
| 4.0               | 4.4                    | 4.7                                                 |
| 3.6               | 4.0                    | 4.3                                                 |
| 3.3               | 3.7                    | 4.0                                                 |
| 3.0               | 3.4                    | 3.7                                                 |
| 2.6               | 3.0                    | 3.3                                                 |
| 2.3               | 2.7                    | 3.0                                                 |
| 2.0               | 2.4                    | 2.7                                                 |
| 1.3               | 1.7                    | 2.0                                                 |

|     |     |     |
|-----|-----|-----|
| 0.0 | 0.0 | 0.0 |
|-----|-----|-----|

\*Beginning with the class of 2025- Dual Enrollment courses will be weighted on the Honors/Pre-AP academic scale.

Quality Points for a Five Credit Course

|    |      |      |      |
|----|------|------|------|
| A+ | 23.0 | 25.0 | 26.5 |
| A  | 21.5 | 23.5 | 25.0 |
| A- | 20.0 | 22.0 | 23.5 |
| B+ | 18.0 | 20.0 | 21.5 |
| B  | 16.5 | 18.5 | 20.0 |
| B- | 15.0 | 17.0 | 18.5 |
| C+ | 13.0 | 15.0 | 16.5 |
| C  | 11.5 | 13.5 | 15.0 |
| C- | 10.0 | 12.0 | 13.5 |
| D  | 6.5  | 8.5  | 10.0 |

|   |     |     |     |
|---|-----|-----|-----|
| F | 0.0 | 0.0 | 0.0 |
|---|-----|-----|-----|

### Midterms and Finals Grades 9-12

Students who are absent from school on the day that a midterm/final is administered must provide the Principal with a verifiable and valid excuse. If the absence is not considered to be valid by the Principal, the student will not be permitted to make up the exam and will fail the course for the year.

### Examination Exemptions for Grade 12 Students

Exemptions for final examinations will be granted for grade 12 students who, in each course:

Attain a grade of 90 or higher in each of the four marking periods. Attain a grade of 90 or higher on the first midterm.

Exemptions for final examinations for grade 12 students in semester courses:

Attain a grade of 90 or higher in each marking period.

Accumulate no more than six (6) total absences in a full year course or three (3) absences in a semester course.

Note: Five (5) or more consecutive days absent will not count in the total providing that the student provides proof from a licensed physician attesting to the injury or illness mandating the student is exempt from attending school. Attendance will be mandatory during the exam period for which the student is exempt. Students who are absent must adhere to the make-up policy as listed in number 5 of this policy.

AP Courses- In lieu of taking a final examination in June, students may be required to take an AP test at the time approved by the College Board. In order to be exempt from an AP course final after taking an AP exam, students must be in good academic standing, holding a cumulative course average of 80 or higher at the end of the third marking period, to be calculated using the following formula: (MP1 Avg \* 30% + MP2 Avg \* 30% + MP3 Avg \* 30% + Midterm Exam \* 10%). Fourth marking period grades will be left up to the discretion of the individual instructor on the criteria for which the student will be graded (project, etc.), however the assessment/assignment minimums per marking period must still be met.

### Teacher Procedures

Teachers will complete the required exhibit for all students who will receive an exemption. A copy of the completed exhibit will be submitted to the guidance counselor and attendance administrator for verification purposes and forwarded to the Principal.

### Junior English

Exemptions from the final examination in English II or English II H will be granted for Grade 11 students according to the following criteria:

- Attain a grade of 90 or higher in each of the four marking periods, and
- Attain a grade of 90 or higher on the first midterm, and
- Obtain a 4 or 5 on the previous school year's ELA NJSLA assessment, and
- Accumulate no more than six (6) total absences in a full year course or three (3) absences in a semester course.
- If the scores are not received from the State of New Jersey before the final examination period, all remaining criteria will be utilized to determine exemption eligibility.

### Junior Math

Exemptions from the final examination in any Math 11 courses will be granted for Grade 11 students according to the following criteria:

- Attain a grade of 90 or higher in each of the four marking periods, and
- Attain a grade of 90 or higher on the first midterm, and
- Obtain a 4 or 5 on the previous school year's Math New Jersey Student Learning (NJSLA) Assessment, and
- Accumulate no more than six (6) total absences in a full year course or three (3) absences in a semester course.
- If the scores are not received from the State of New Jersey before the final examination period, all remaining criteria will be utilized to determine exemption eligibility.

### Calculation of Semester 1 and final grades for the High School

#### Semester 1

First Marking Period Grade 20% Second Marking Period Grade 20% Midterm 10%

#### Semester 2

Third Marking Period Grade 20% Fourth Marking Period Grade 20% Final 10%

Final Grade = (Semester 1 + Semester 2) / 2

### Calculation of Semester 1 and final grades for the Middle School

#### Semester 1

First Marking Period Grade 25% Second Marking Period Grade 25%

#### Semester 2

Third Marking Period Grade 25% Fourth Marking Period Grade 25%

Final Grade = (Semester 1 + Semester 2) / 2

### Plagiarism

Students are expected to be honest in all of their academic work and must not at any time engage in any of the following acts:

1. Cheating on examinations, including but not limited to, the non-authorized use of books or notes, the use of crib sheets, copying from other students' papers, exchanging information with other
2. Students orally, in writing, or by signals, obtaining copies of the examination illegally and/or other similar activities. Unless authorized by the classroom teacher, no student may use a cell phone during a formative or summative assessment. Use of an unauthorized cell phone or other electronic device (iPod, iPad, etc.) may be construed by the classroom teacher as an act of plagiarism.
3. Plagiarism is not permitted in term papers, themes, essays, reports, images, take home examinations, and other academic work. Plagiarism is defined as stealing or use without acknowledgement of the ideas, words, formulas, textual materials, on line services, computer programs, etc. of another person or in any way presenting the work of another person as one's own.

4. Falsification, including forging signatures, altering answers after they have been graded, the insertion of answers after the fact, the erasure of grader's markings, and other acts that allow for falsely taking credit.

A student found guilty of academic dishonesty may be subjected to a full range of penalties including, but not limited to, reprimand and loss of credit for all of the work that is plagiarized. The penalty for plagiarism and/or cheating is determined by the classroom teacher in conjunction with the Principal and/or Principal's designee and in accordance with District Regulation 5701.

A teacher who believes that a student has been academically dishonest in his/her class should resolve the matter in the following manner:

Reprimand the student orally and/or in writing. The teacher in conjunction with the Principal and/or Principal's designee may also authorize to withhold credit in the work tainted by the academic dishonesty.

If warranted, the teacher shall file a written complaint against the student with the Principal, requesting a more stringent form of discipline. The complaint must describe in detail the academic dishonesty that is alleged to have taken place, and must request that the matter be reviewed by the Principal.

The Principal will determine if further discipline of the student is appropriate, and will determine the nature of the discipline on a case-by-case basis.

If the student is not in agreement with the disciplinary action of the Principal, he/she may appeal the action to the Superintendent. If the student is dissatisfied with the Superintendent's disposition of the case, he/she may grieve the action in accordance with Board Policy.

Issued: 20 November 2014

Revised: March 26, 2015

Revised: May 26, 2016

Revised: October 20, 2016

Revised: December 22, 2016

Revised: February 16, 2017

Revised: August 24, 2017

Revised: March 15, 2018



Revised: April 25, 2019

Revised: June 20, 2019

Revised: October 29, 2020

Revised: December 17, 2020

Revised: August 19, 2021

Revised (First Reading): March 24, 2022

Revised (Second Reading): April 28, 2022

# BYLAW GUIDE

BYLAWS  
Board Officers  
Mar 20

[See POLICY ALERT Nos. 181, 205, and 219]

## 0152 BOARD OFFICERS

The Board of Education shall organize at its first regular meeting by electing one of its members as President and another as Vice President.

Any member may place a member's name in nomination; ~~a second is not required.~~ Election for each office will be conducted by a vote when the nominations for that office are closed. The candidate receiving a majority vote of the members of the Board present and constituting a quorum will be elected to office.

Voting shall take place ~~by written ballot~~ after nominations are closed for each position, President and Vice President. ~~Each Board members will be provided a paper ballot after nominations are closed for each position. Each Board member shall write the name of one Board member they wish to vote for on the paper ballot. Each Board member must print and sign their name on their paper ballot. The ballots shall be read aloud by the Board Secretary identifying the Board member and their vote.~~ The person with the majority vote of the members of the Board present and constituting a quorum shall be elected. In the event no candidate receives a majority vote of the Board members present and constituting a quorum, the procedure shall be repeated until someone receives a majority vote of those Board members present and constituting a quorum.

A President or Vice President who refuses to perform a duty imposed upon him/her by law may be removed by a majority vote of the Board members present and constituting a quorum. In the event the office of President or Vice President shall become vacant the Board shall, within thirty days thereafter, fill the vacancy for the unexpired term. If the Board fails to fill the vacancy within such time, the Executive County Superintendent shall fill the vacancy for the unexpired term.

N.J.S.A. 18A:15-1; 18A:15-2

Revised: July 23, 2020

Revised (First Reading): March 24, 2022

Revised (Second Reading): April 28, 2022

