

HASBROUCK HEIGHTS BOARD OF EDUCATION

Thursday, April 29, 2021

New Business

EDUCATION:

E04-10-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020-2021 school year:

5/11/21 – Parent Night “Managing Daily Stress – Parent Session” – sponsored by the HHEA & NJEA during mental health month

PERSONNEL:

P04-20-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020 - 2021 school year:

Job Description:

Athletic Trainer

(Attachment K)

P04-21-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2021-2022 school year:

A provisional contract not to exceed 90 days pending receipt of all data per NJSA 18A:6-7.7. If criteria is met full contract will be offered

Certificated:

J. Hricay – Athletic Trainer – BA Step 1 - \$53,025 plus benefits effective 8/1/21*

***Pending Paperwork**

P04-22-21 Be it Resolved that upon the recommendation of the Superintendent of Schools the Hasbrouck Heights Board of Education approve the following for the 2020 - 2021 school year:

Extra Pay:

C. Lange – Senior Luncheon Security – 4/30/21 – @ \$36.59/hr not to exceed 4 hours

HASBROUCK HEIGHTS PUBLIC SCHOOLS
Athletic Trainer – Job Description

ATTACHMENT K

Job Description: Athletic Trainer

Certification Certified Athletic Trainer licensed by the New Jersey Medical Examiner's Board

Job Goal
The athletic trainer is responsible for the prevention, treatment and rehabilitation of athletic injuries.

Responsibilities

- Be present at home practices and games
- Be present at away varsity football games
- Administer emergency care and make medical referrals
- Maintain a system of injury records on all athletes with guaranteed confidentiality
- Arrange for the purchase of medical supplies and therapy equipment
- Control and maintain therapeutic equipment in the training room
- Coordinate team physicians who perform the duties of prescriptions, referrals and examinations
- Comply with and establish a line of communication among parent, physician, athlete and coach
- Assist in site managing home sporting events
- Assist as equipment coordinator for athletic department
- Assist coaches in obtaining concussion and heat acclimation yearly certification
- Educate and counsel coaching staff, athletes, students, physicians and co-workers
- Coordinator of impact testing concussion program grades 6-12
- Maintain accurate records of CPR/AED certification for coaches, physical education staff, and nurses.
- Provide workshop opportunities for required staff to obtain CPR/AED certification.
- Coordinate the athletic physical packet process.

- Perform physical therapy upon arrival via a scheduling process
- Other responsibilities as assigned by the athletic director

Terms of employment **10 Months, 1pm arrival on school days:** Employment will be from the 2 days prior to the opening date of fall practices and 10 months thereafter.

Salary: Per HHEA Teachers Salary Guide

Evaluation: Performance of this position will be evaluated in accordance with the provisions of the Board's policy on evaluation of certificated personnel.

Approved: March 27, 2003

Revised: April 28, 2021