

**Euclid School PTA**  
 2024 – 2025 School Year  
 Committee Descriptions  
 Sept. 12, 2024

<b>Committee Name</b>	<b>Description</b>	<b>Time Commitment</b>
Book Fair	The Scholastic Book Fair happens twice a year for 2 days & 1 Family Night. This committee helps set up, coordinate the volunteers (to work the fair), and take down (when it's over).	<b>Occurs:</b> October & March <b>Time Commitment:</b> Likely a kickoff call then some emails. Committee Members (ideally) would help with an in-person shift.
Celebrations	<b>NEW FOR THIS YEAR!</b> The Celebrations Committee helps with Euclid-Wide Celebrations typically around holidays (pre-Christmas, Valentine's Day, Spring Party). This Committee would help plan the parties, create the sign-up sheet for each, and coordinate getting the items/donations to the school.	<b>Occurs:</b> Traditionally Dec, Feb & Apr <b>Time Commitment:</b> Likely a kickoff call and then emails to coordinate.
Community	<b>NEW FOR THIS YEAR!</b> There have been requests for some Adult Events for the Parents to get to know each other. This Committee would work to put together a few events over the course of the year!	<b>Occurs:</b> Year Long <b>Time Commitment:</b> TBD. The Committee will determine!
Cultural Enrichment	The PTA tries to sponsor two assemblies each year (ideally without using the same assembly in consecutive years). This committee would help seek out, plan, and coordinate the assemblies.	<b>Occurs:</b> Traditionally Oct & Jan <b>Time Commitment:</b> TBD. Historically, this is handled via emails.
Field Day	Field Day is a favorite day of the year! This committee helps bring it to life by planning snacks & supplies, coordinating volunteers, and managing our Field Day T-Shirts.	<b>Occurs:</b> May <b>Time Commitment:</b> Kickoff call in April, then likely emails. Ideally committee members can assist with set-up, the actual event, or pack up.

5 <sup>th</sup> Grade Events	We LOVE our 5 <sup>th</sup> Graders! Our students spend a very special 6 years at Euclid School and we like to send them off with all the feels! This committee helps with the Memory Book, Carnival, Picnic, Promotion, Banner, and T-Shirts.	<b>Occurs:</b> All Year – BUT – Especially June <b>Time Commitment:</b> Committee usually meets in person after the monthly PTA Meetings.
Fundraising	The PTA is always on the lookout for a good fundraiser. This committee will help support our fundraising efforts to make sure we meet our targets for the year!	<b>Occurs:</b> Year Long <b>Time Commitment:</b> Likely will have a kickoff call – then Committee to determine how to operate.
Halloween Window Painting	One of our favorite Hasbrouck Heights Traditions! This committee helps coordinate the Halloween Window Painting for our 3 <sup>rd</sup> – 5 <sup>th</sup> Graders.	<b>Occurs:</b> October <b>Time Commitment:</b> Committee organizes student sign up, allocation of squares, painting of squares, and parceling out supplies for our painters. It's an intense week – but then it's done.
Holiday Gift Shoppe	The annual Holiday Gift Shoppe at Euclid School! This Committee helps the Shoppe operate over the course of 2 days & 1 Family Night. They also help with set up and take down.	<b>Occurs:</b> December <b>Time Commitment:</b> This is a great committee if you have a few hours to dedicate to working the Shoppe (and helping our students shop for gifts) or helping set up / take down.
Kindergarten Welcome Committee	Kindergarten can be overwhelming for parents too! This committee helps at Kindergarten Orientation, Popsicles with the Principle, and Kindergarten 101.	<b>Occurs:</b> June - September <b>Time Commitment:</b> Being available at Kindergarten Orientation in June, Popsicles in August, and open to any new ideas!
Membership	We would LOVE to see the entire Euclid Community as part of the PTA! This year's membership goal is 60% of households. We have until October 15 <sup>th</sup> to lock that in – and if we do, we'll give the kiddos a pizza party! Help us get the word out!	<b>Occurs:</b> September & October <b>Time Commitment:</b> TBD – This committee will figure out how they want to get the word out and divide and conquer!
Monster Mash	THE BASH of the Calendar Year! Euclid's Costume Halloween Fest with dancing, games and snacks! We need volunteers to help plan, set up, help with the event, and clean up!	<b>Occurs:</b> September & October <b>Time Commitment:</b> Light time requirements prior to the week of the Monster Mash. But the 24 hours of the Bash, we need all the volunteers! (Note, the event is a Friday Night – the event itself and clean up do not occur during the business day).

School Beautification	Euclid School Pride! We love to enhance the front of Euclid School with some seasonal décor. If you have an eye for this (and can bring it to life on a budget / donations) we need you!	<b>Occurs:</b> Year Long <b>Time Commitment:</b> The committee can decide how to operate but likely low time commitment – but high creativity!
Snack Sale	Fridays are for Snacks! Snack Sale takes place on Friday at dismissal for about 18 weeks of the year. We need financial donations, snack donations, and some in-person volunteers to help sell the items.	<b>Occurs:</b> Fridays – Weather Permitting <b>Time Commitment:</b> LOW – We LOVE Financial Donations (so we can do a Sam's/Costco Haul of our best sellers) and we'll take Snack Donations as well! We need an occasional volunteer to help from 3pm to 3:30pm to help sell the items! This is a low lift – and a lot of fun!
Spirit Wear	On Fridays, we wear Orange & Black! We also love to sell some good-looking Euclid and Hasbrouck Heights Gear! We usually have 2 to 3 refreshes a year and could use help with designs and working the table at some key events.	<b>Occurs:</b> Year Long <b>Time Commitment:</b> Assist with design brief and feedback to our vendor, then help at certain events (Town Day, Back2School Night, etc) to sell our spirit wear.
Spring Run Event	<b>NEW FOR THIS YEAR!</b> We're hosting a Spring Run Event – and we are psyched! We have an experienced Chair but need a committee to help with the planning, prep-work, and then managing the overall event.	<b>Occurs:</b> TBD – Jan to May <b>Time Commitment:</b> TBD – Committee to determine how they operate. However, will likely have some planning meetings and emails leading up to the event month, then a bit more time as we go into the event.
Teacher Appreciation Week	We LOVE our Euclid Teachers! We like to spend this week showing them exactly how much they mean to us! It's a super fun week of spoiling our Sprinteachers!	<b>Occurs:</b> Mid-April to Early May <b>Time Commitment:</b> Assist with planning for the week and coordinating donations / supplies. Help with drop offs / set ups / clean ups during the week.
Technology	Our website is crucial to our success! Especially with some upgrades this year – including a membership directory and a calendar. If you are good with technology, we need you!	<b>Occurs:</b> Year Long <b>Time Commitment:</b> TBD but will need to support those two projects as well as ad hoc changes.