

HASBROUCK HEIGHTS PUBLIC SCHOOLS

379 Boulevard

Hasbrouck Heights, New Jersey 07604

Matthew Helfant, Psy.D.
Superintendent of Schools

Tel: (201) 393-8146
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KEYS Summer Child Care Program

February 2018

Dear Parents:

This summer the Hasbrouck Heights School District will once again sponsor a KEYS Summer Child Care Program. Students who are permanent residents of Hasbrouck Heights and are currently enrolled in kindergarten through fifth grade in the district, private or parochial elementary schools are eligible to attend. Children entering kindergarten at these schools in September 2018 will also be accepted into the program. The KEYS Summer Program will begin on Monday, June 25, 2018 and run through Friday, August 10, 2018, rain or shine.

As in years past, certified teachers along with support staff will conduct the program from 7:30 a.m. until 6:00 p.m. at the Middle/High School. You may enroll your child(ren) for as few as 2 days or up to 5 days, either from 7:30 a.m. to 4:30 p.m. or to 6:00 p.m. Please refer to the attached Weekly Fee Schedule for exact costs. Please also note the fees that will be charged if your child is picked up late from the program.

When completing your child's registration form, please include an email address that is checked on a daily basis, as this is how I will communicate with you throughout the summer.

The KEYS Summer Program includes water splash day, arts & crafts, sports, story time, special lunch days, etc. A number of field trips are also planned. Children should bring their lunch daily. The program will provide a morning and afternoon snack. A schedule of daily events is attached.

Some of the trips planned for this summer include: Bow Tie Warner Movie Theatre, Bowling, Bowcraft Amusement Park, PowerHouse Studio, Jump On In, and Turtle Back Zoo.

Information regarding registration procedures and dates, weekly fees, and trip prices is attached. If your child will not be attending a scheduled trip, he/she may not attend KEYS that day as all staff will be attending all trips. **Please return your registration forms with 50% payment by May 11, 2018, as final payment is due June 8, 2018.** Please choose your weeks/days carefully as there will be no adding of days, switching of days, credits or refunds after registration forms are received. If your child does not attend on a scheduled day, there will be no refunds or credits for unused days. While you may enroll up to the date for final payment, some trips may be closed after the May 11th date. **No Summer KEYS enrollments will be accepted after the due date for final payment which is June 8, 2018.** There will be no exceptions to any registration procedures listed above.

Sincerely,
Joan Catapane, Keys Program Coordinator
(201) 393-8146

2018 KEYS SUMMER PROGRAM REGISTRATION FORM (4 PAGES)
(Please complete one form per child – BLACK INK ONLY)

Child's Name: _____ Gender: _____

Street Address: _____ Home Phone: _____

Date of Birth: _____ Age: _____ Grade: _____

Mother's Name: _____ Work or Cell Phone: _____

Father's Name: _____ Work or Cell Phone: _____

Child Lives With: _____ Email Address: _____

Parent Signature: _____ Date: _____

Pick Up Authorization

Name(s) and phone numbers of those authorized to pick up my child from the KEYS Program:

Name: _____ Phone Number: _____

Name: _____ Phone Number: _____

Name: _____ Phone Number: _____

Name: _____ Phone Number: _____

Medical Information

1. Does he/she have a medical problem or chronic disease? If yes, please state problem:

2. Is he/she on medication? If yes, please list medication:

3. Are there any restrictions (physical, etc.)? If yes, please list restrictions:

4. Does your child have any allergies to food or medication? If yes, what:

5. Is there any other information about your child which should be known?

KEYS Summer Schedule

Child's Name: _____

Age: _____

FEE SCHEDULE

	<u>Morning to 6:00 pm</u>			<u>Morning to 4:30 pm</u>		
	1 st Child	2 nd Child	Additional	1 st Child	2 nd Child	Additional
5 days per week	\$170	\$120	\$105	\$150	\$100	\$90
4 days per week	\$140	\$100	\$ 90	\$125	\$ 85	\$80
3 days per week	\$110	\$ 80	\$ 75	\$100	\$ 70	\$65
2 days per week	\$ 80	\$ 60	\$ 55	\$ 75	\$ 55	\$50

Late Fees:

6 - 15 minutes = \$30.00

16 - 30 minutes = \$60.00

31 - 45 minutes = \$90.00

Please note that the above late pick-up fees will be charged on a daily basis. Repeated lateness in picking up your child may result in your child being excluded from the KEYS Summer program.

Part 1 – STUDENT'S SCHEDULE AND WEEKLY FEES

1. Circle below the dates your child will attend the program for each week.
2. Dates in **bold** are field trips listed on the next page. If your child is not going on the trip, he/she may not attend the program that day.
3. Enter the total number of days circled for each week in the "TOTAL DAYS" column.
4. Find the weekly cost for the number of days circled from the FEE SCHEDULE above. Enter under WEEKLY FEE.
5. Add all the weekly fees and enter the total below.

		Monday	Tuesday	Wednesday	Thursday	Friday	Total Days	Weekly Fee
Week 1	6/25-6/29	25	26	27	28	29		\$
Week 2	7/2-7/6	2	3	4 No KEYS Program	5	6		\$
Week 3	7/9-7/13	9	10	11	12	13		\$
Week 4	7/16-7/20	16	17	18	19	20		\$
Week 5	7/23-7/27	23	24	25	26	27		\$
Week 6	7/30-8/3	30	31	1	2	3		\$
Week 7	8/6-8/10	6	7	8	9	10		\$

TOTAL FOR ALL WEEKS

\$ _____

Part 2 – Field Trip Fees and Parental Permission

1. If your child is going on the field trip, enter “Yes” in the “Approval” column and enter the cost in the “FEE” column.
2. Add all the field trip fees and enter the total below.
3. If any trips are marked “Yes”, one parent or guardian must sign the “Permission Statement” below.

Date	Activity	Location	Cost	Approval	Fee
6/27	Bow Tie Warner Cinema	Ridgewood, NJ	\$12		\$
7/5	PowerHouse Studios	Paramus, NJ	\$12		\$
7/12	Bowler City	Hackensack, NJ	\$8		\$
7/20	Turtle Back Zoo	West Orange, NJ	\$9		\$
7/24	Bowcraft Amusement Park	Scotch Plain, NJ	\$17		\$
8/1	Jump On In	Hasbrouck Hgts, NJ	\$8		\$
8/8	Bow Tie Warner Cinema	Ridgewood, NJ	\$12		\$

TOTAL FEES FOR ALL FIELD TRIPS \$ _____

Permission Statement: I hereby give approval for my child to participate in the field trip(s) indicated “YES” above.

Parent of Guardian Signature: _____

Date: _____

Part 3 – Tee Shirt Order

All children will receive one free tee shirt.
Please circle the child’s shirt size.

CHILD	SMALL	MEDIUM	LARGE
ADULT	SMALL	MEDIUM	LARGE

Part 4 – Program Fee and Payment Summary

1. Registration Fee		\$ <u>Eliminated</u>
2. Enter from Part 1 on Page 2	TOTAL FEE FOR ALL WEEKS	\$ _____
3. Enter from Part 2 on Page 3	TOTAL FEE FOR ALL FIELD TRIPS	\$ _____
4. Add all fees above (lines 2 & 3)	TOTAL AMOUNT DUE	\$ _____

Pay Schedule

One half (50%) - TOTAL AMOUNT DUE (line #4 above) - WITH REGISTRATION	\$ _____
One half (50%) – FINAL PAYMENT – DUE JUNE 8, 2018	\$ _____

No Summer KEYS enrollments will be accepted after the due date for final payment which is June 8, 2018.

Send or hand-deliver NO LATER THAN FRIDAY, MAY 11, 2018:

1. Registration Form (4 pages)
2. Payment of 50%

Children enrolled after this date may not be able to attend trips.

No Summer KEYS enrollments will be accepted after the due date for final payment which is June 8, 2018.

SEND TO:

Hasbrouck Heights Board of Education
Attn: KEYS Summer Program
379 Boulevard
Hasbrouck Heights, NJ 07604

KEYS Summer Program Calendar of Events

June, 2018

June 25 First day of Summer KEYS
June 26 Ice Pop Day
June 27 Movie Trip (movie TBD)
June 28 Water Splash Day (Bring/wear bathing suit, towel and flip flops)
June 29 Bubble Day

July, 2018

July 2 Make Your Own Ice Cream Sundae
July 3 Red, White and Blue Day
July 4 No KEYS Program – Fourth of July
July 5 Power House Studios Trip
July 6 Water Splash Day (Bring/wear bathing suit, towel and flip flops)

July 9 Hula Hoop Challenge
July 10 Wear Your Favorite Sports Team Jersey
July 11 Burger King Lunch
July 12 Bowler City Trip
July 13 Water Splash Day (Bring/wear bathing suit, towel and flip flops)

July 16 Jump Rope Challenge
July 17 Wear Your Favorite Super Hero Shirt
July 18 Water Splash Day (Bring/wear bathing suit, towel and flip flops)
July 19 McDonald's Lunch
July 20 Turtle Back Zoo Trip

July 23 Carvel Day
July 24 Bowcraft Amusement Park Trip
July 25 Crazy Hair Day
July 26 Water Splash Day (Bring/wear bathing suit, towel and flip flops)
July 27 America's Got Talent Day

July/August, 2018

July 30 Town Color Day
July 31 Connect Four Challenge
August 1 Jump On In Trip
August 2 Water Splash Day (Bring/wear bathing suit, towel and flip flops)
August 3 Bring Your Favorite Board Game

August 6 Freeze Dance
August 7 Pizza Lunch
August 8 Movie Trip (movie TBD)
August 9 Water Splash Day (Bring/wear bathing suit, towel and flip flops)
August 10 Last Day of Summer KEYS