

Community Service Form

Hasbrouck Heights High School

The Community Service Program at Hasbrouck Heights High School aims to build a body of students who are active and engaged in their communities. Every student at Hasbrouck Heights High School is required to complete a minimum of 40 documented community service hours for graduation. Progress toward student community service requirement will be visible on your report card each marking period.

Student Procedures:

1. Identify volunteer opportunity.
2. Pick up community service form (outside of main office) if you don't have one started already.
3. Complete and document volunteer hours on form.
4. Upon completion of 20 hours and then again at 40 hours, students **must have form initialed by school counselor.**
5. Students must then **take form to Ms. Caines** (in *person* in Room 26) to finalize and review/record hours in Genesis.
6. Student should keep original completed form for their records.

Student Name: _____

Date:	Activity:	# of Hours:	Supervisor Name (please print), Contact Information, and Signature:
			Name: _____ Contact Info: _____ Signature: _____
			Name: _____ Contact Info: _____ Signature: _____
			Name: _____ Contact Info: _____ Signature: _____
			Name: _____ Contact Info: _____ Signature: _____
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			Name: _____ Contact Info: _____ Signature: _____
			Name: _____ Contact Info: _____ Signature: _____
			Name: _____ Contact Info: _____ Signature: _____

20 hours:

Student Signature: _____ Date: _____

Parent Signature: _____ Counselor Initial: _____ Ms. Caines Initial: _____

40 hours:

Student Signature: _____ Date: _____

Parent Signature: _____ Counselor Initial: _____ Ms. Caines Initial: _____